METHOD OF WORKING PLAN

AERODROME: MAREEBA AERODROME

PROJECT DESCRIPTION: AERODROME UPGRADE WORKS

DATES:
- Date of approval of MOWP: 18th December 2018
- Date of commencement of works: 7th January 2019
- Date of completion of works: 4th October 2019
- Date of Amendment Issue 2: 2nd August 2019
- Date of expiry of MOWP: 18th December 2019

METHOD OF WORKING PLAN

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2 WORKS INFORMATION

DESCRIPTION OF WORKS

The work involves the following:

a) Establishment of new eastern taxiways.

b) Extending Runway 10/28 and on both the northern and southern runway ends.

c) Upgrading the existing pavement on Runway 10/28 and NE taxiway and apron.

d) Sealing of the upgraded pavement areas.

e) Full upgrade of the aerodrome lighting facilities.

f) The painting of the aerodrome pavement markings.

DURATION OF WORKS

The works are expected to commence on Monday 7th January to be completed on Friday 18th October 2019.

ORDER OF WORK STAGES

The works are to be carried out in four (4) stages – 1, 2, 3A & 3.

Stage 1 – Monday 7th January – Friday 22nd February

Establishment of two new northern taxiways C & D located parallel to the runway and upgrade the new eastern runway end extension.

Stage 2 – Monday 25th February – Friday 3rd May

Western runway extension upgrades plus establishment of the new taxiway C & D fillets, plus lighting works.

Stage 3A – Thursday 1st August – Friday 16th August

Eastern runway section upgrades CH 1690M - 1840M, plus lighting works.

Stage 3 – Monday 19th August – Friday 18th October

Eastern runway extension upgrades CH 1840M - 2672M.

Painting of runway, taxiway & apron markings, plus completion of lighting works.

3 RESTRICTIONS TO AIRCRAFT OPERATIONS & Issue of NOTAMs

OPERATIONAL RESTRICTIONS

The following operational restrictions will apply:

Stage 1

Runway 10/28 available for all operations with a displaced eastern threshold of 180m on Runway 28.

Stage 2

Runway 10/28 available on reduced length, 700M western end not available and a Runway 28 TODA 805 and a landing distance for Runway 10 of 725M. A temporary taxiway No 1 on the southern side of runway linking north-western apron areas. Runway lighting not available, emergency lighting available on 60 minutes prior notification for Medevac flights.
**Stage 3A**  Runway 10/28 available on reduced length, 845M eastern end not available and a Runway 10 TODA 827 with a landing distance for Runway 28 of 747M. Temporary taxiways on northern side of runway linking north eastern apron areas. Runway lighting not available, emergency lighting available on 60 minutes prior notification for Medevac flights.

**Stage 3.**  Runway 10/28 available on reduced length, 655M eastern end not available and a Runway 10 TODA 1007 with a landing distance for Runway 28 of 927M. Temporary taxiways on northern side of runway linking north eastern apron areas. Runway lighting not available, emergency lighting available on 60 minutes prior notification for Medevac flights.

**AERODROME NOTAMs**

The four Stages of works (1, 2, 3A & 3) will run consecutively with Stage 1 commencing on 7th January 2019 and Stage 3 finishing around the 18th October 2019.

Stages 1 through to Stage 3 NOTAMs per Appendixes 1 - 4 are to be sent/reviewed to the NOTAM Office by the Works Safety Officer not less than 48 hours before the commencement of each Stage of the works.

### 4  RESTRICTIONS TO WORKS ORGANISATIONS

**General**

The work shall not take place unless a Works Safety Officer is in attendance.

Prior to the commencement of each work period the Works Organisation shall meet with the Works Safety Officer to ensure awareness of:

- General working requirements and restrictions imposed by the Method of Working Plan.
- Specific restrictions during the respective stages of the work.

**Personnel and Equipment**

Personnel and equipment will not move beyond the limits of the works area as defined unless directed to do so by the duty Works Safety Officer.

At the end of each work period, all plant and equipment shall be parked clear of the movement area and runway approaches in an area designated by the duty Works Safety Officer.

All instructions issued by the duty Works Safety Officer, insofar as it affects the safety of aircraft operations, workers and passengers shall be complied with immediately.

**Access to Works**

Access to the work site by personnel and equipment will be as directed by the duty Works Safety Officer.

Only vehicles and plant actually engaged on the work shall be permitted on the movement area.

The Contractor is to ensure that the access route from the gate to the works site as defined by the Works Safety Officer is adhered to at all times. Access routes are to be kept free of debris, mud and any other material that could potentially damage aircraft.

**Stockpiles**

The Works Safety Officer will direct the location for all stockpiles sites.
Protection of Electrical Services

The Works Manager is to liaise with the Airport Electrical Officer nominated by the Mareeba Council to ensure that electrical services and control cables in the works areas are identified and protected. Any damage to cables is to be immediately reported to the Works Safety Officer.

During the bitumen sealing works on the runway, taxiway & apron the ground edge lights where works are taking place shall be covered with suitable witch’s hats or buckets to prevent bitumen overspray. Any damage to elevated lights shall be reported immediately to the Works Safety Officer.

Lighting

During Stages 2, 3A & 3 the aerodrome lighting will be unavailable (lighting master switch turned off at the control panel).

- In Stage 2, 3A & 3 there will be emergency portable lighting deployed on Runway 10/28 for use during an emergency Medevac operation at night.

During Stage 1 nil lighting restrictions.

General Operations

At the completion of the daily works, or at the end of a specified works period and prior to the resumption of aircraft operations: -

- Stockpiles and/or excess material within the movement area shall be removed.
- Sealed runway, taxiway and apron surfaces shall be swept and cleared of all dirt, grit, loose stones and debris to the satisfaction of the Works Safety Officer.

Materials such as gravel, signs and lights etc. left within this part of the runways strip, must not exceed one metre in height above ground. Any material likely to be affected by propeller wash must be removed and Plant and vehicles must vacate this maneuvering area when the runway is in use, or at the direction of the duty Works Safety Officer.

During Stage 1 all equipment will be removed from the eastern runway end works area at the completion of daily works. All plant and equipment will remain behind the line of orange witches’ hats that limit the works from the runway’s maneuvering area, unless directed by the works safety officer.

During stages 2, 3A & 3 the runway strip width will revert from a 90m to a 60m wide runway strip width to accommodate Code 1 type aircraft.

A 2.0m high obstacle located at the runway works limits is used for calculations for displaced thresholds.

5 AERODROME MARKERS AND MARKINGS

All markers, markings and lights shall be installed, maintained and positioned by the duty Works Safety Officer, as per MOS 139 Chapter 8.

The markers, markings, restrictions in the works areas are identified for the respective Stages as in the Drawings in this MOWP.
6  SPECIAL REQUIREMENTS

Emergency Medevac Operations for Night Operations

Night Medevac operation on Runway 10/28 Stages 2, 3A & 3 - with 60 minutes’ notice of a Medevac notification Runway 10/28 is to be made available for the Medevac flight. The duty Works Safety Officer will place out temporary emergency flare path and ensure the runway is in a serviceable state and that all plant and equipment is fully clear of the Runway 10/28 maneuvering areas and the runway approach and take-off areas. When the Medevac has departed the emergency flares will be turned off after 30 minutes.

7  ADMINISTRATION

Project Manager

The Project Manager for implementation of this MOWP is:

Glenda Kirk
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Works Safety Officer

Bob Willis
PH: 0419 588 300
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Senior Works Supervisor

Vince Bailey
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Email: vince@fgf.com.au

Senior Contractor Representative

Brenden Rogina
PH: 0427 576 980
Email: Brendan@fgf.com.au

FGF Project Engineer

Jarryd Londino
Mobile: 0488 062 130
Email: jarryd@fgf.com.au
Responsibilities of the Works Safety Officer (WSO)

The WSO or duty WSO will:

- Be on duty at all times while work is in progress;
- Ensure that work is carried out in such a manner that no hazard to aircraft operation exist at any time;
- Be responsible for access of personnel and equipment to the work site;
- Be responsible for the correct positioning of all markers and markings in accordance with MOS 139 Section 8;
- Inspect all work areas for loose stone or debris and when necessary remove these hazards from the movement area before aircraft operations.
- Co-ordinate the activities involving the opening of the runway involving Medevac operations when required.

8 AUTHORITY

Variation of Work from MOWP

All works will be carried out in accordance with this MOWP. Any alterations or amendments to this MOWP will be prepared as per instructions in the Civil Aviation Safety Authority’s - Manual of Standards Part 139 – Aerodromes, Section 10.10 Aerodrome Works Safety (MOS 139.10.10).

Expiry Date

This MOWP will remain in force until 18th December 2019 or until amended or reviewed by an amendment of this MOWP.

Glenda Kirk
Project Manager
9 DRAWINGS

STAGE 1
STAGE 2
STAGE 3A
STAGE 3
## 10 DISTRIBUTION LIST

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<td><a href="mailto:cairns@ioraviation.com.au">cairns@ioraviation.com.au</a></td>
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<td><a href="mailto:andy@avrefuel.com">andy@avrefuel.com</a></td>
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11 NOTAMS

STAGE 1

Airservices Australia NOTAM Request Form

To: Australian NOTAM Office
Fax: 02 6268 5044

Email: not@airservicesaustralia.com

(Office use only) □ Group □ Originator □ NOTAM directory □ Qcode □ TIPS □ ERSA □ INTL abbrev □ Summary line

FIELD | Location
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A) NOTAM N | * New
B) NOTAM R | * Replace (Extension) NOTAM No.
C) NOTAM C | * CNL (Cancel) NOTAM No.

NOTAM Office Template Number (if applicable):

Date/Time Convention: □ Eastern Standard □ Central Standard □ Western Standard □ UTC/Zulu (preferred) □ Eastern Daylight □ Central Daylight

B) Start Time (date) (time) or □ Immediately (WIE)

C) Finish Time (date) (time) □ * Confirmed (Set/cancel)

(Leave all blank for CNL, NOTAM) or □ Permanent (PERM) □ * Estimated (News/REV/CNL)

D) Periods of Activity

Examples: HJ, HN, H2, JF, JD

(* cannot use internationally) or

time TO time (for daily ops) or
date/time TO date/time (for multiple periods)

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**STAGE 2**

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### Airservices Australia NOTAM Request Form

**To:** Australian NOTAM Office  
**Ph:** 02 6268 5063  
**Fax:** 02 6268 5044  
**Email:** notof@airservicesaustralia.com

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- [ ] Central Standard  
- [ ] Western Standard  
- [x] UTC/Zeit (preferred)  
- [ ] Eastern Daylight  
- [ ] Central Daylight

**B) Start Time**  
- **(date)**  
- **(time)**  
- or  
- [ ] Immediately (WIE)

**C) Finish Time**  
- **(date)**  
- **(time)**  
- [ ] * Confirmed (Self cancel)  
- [ ] Permanent (PERM)  
- [ ] * Estimated (Needs REV/CNL)

**D) Periods of Activity**  
- **Examples:** HJ, HN, HQ, IF, JO  
- [ ] * cannot use internationally or
- **time TO time**  
- (for daily ops) or
- **date/time TO date/time**  
- (for multiple periods)

**E) Full Text of NOTAM N or NOTAM R**  
- [ ] ONLY the First Line of NOTAM to be cancelled

---

Rwy 10/28 700M W END NOT AVBL DUE WIP.  
THR 10 DISPLACED 780M  
TEMPO TWY ON SW SIDE OF Rwy AVBL FOR SW APRON AREA  
Rwy 10/28 PTBL LIGHTING AVBL FOR EMERG OPS ONLY WITH 60MIN PN.  
CTC 0419 588 300  
Rwy DECLARED DISTANCE AND GRADIENT CHANGES  
RWT ORA TODA ASDA LDA  
10 805 865(4.34) 805 725  
28 775 805 (3.3) 775 775

REFER METHOD OF WORKING PLAN YMBA/19/1 ACT STAGE 2.
### MOWP YMBA/19/1/2 – Aerodrome Upgrade Works

#### STAGE 3A

**Airservices Australia NOTAM Request Form**

To: Australian NOTAM Office  Ph: 02 6268 6063  Fax: 02 6268 6044

Email: nof@airservicesaustralia.com

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**NOTAM Office Template Number (if applicable):**

**Date/Time Convention:**

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**C) Finish Time**

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<th>(date)</th>
<th>(time)</th>
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**Optional Periods of Activity**

Examples: HJ, HN, H24, JP, JO

- (* cannot use internationally) or
- time TO time
- (for daily ops) or
- date/time TO date/time
- (for multiple periods)

**E) Full Text of NOTAM N or NOTAM R or ONLY the First Line of NOTAM to be cancelled**

- Rwy 10/28 845m E End NOT Avbl Due WIP.
- THR 28 Displaced 925m. RwY Extended 167m West End
- Tempy Twy On N Side Of RwY AvBL For Ne Apron Area
- Rwy 10/28 PtBl Lighting AvBL For Emerg Ops Only With 60Min Pn.
- Ctc 0419 588 300
- Rwy Declared Distance And Gradient Changes
- RWy Tora TodA ASDA LDa
- 10 797 827(3.3) 797 797
- 28 827 887(2.28) 827 747

**Refer Method Of Working Plan YMBA/19/1/2 Act Stage 3A.**
STAGE 3

Airservices Australia NOTAM Request Form

To: Australian NOTAM Office Ph: 02 6268 5063 Fax: 02 6268 5044 Email: not@airservicesaustralia.com

(Office use only) Group Originator NOTAM directory Qcode TIPS ERSA INTL abbrev Summary line

FIELD A) Location MAREEBA

NOTAM N □ New
NOTAM R □ Replace (Exst/amend) NOTAM No.
NOTAM C □ CNL (Cancel) NOTAM No.

NOTAM Office Template Number (if applicable):

Date/Time Convention:

B) Start Time (date) (time) or Immediately (WE)

C) Finish Time (date) (time) □ Confirmed (Self cancel)

(Leave blank for CNL NOTAM) □ Permanent (PERM) □ Estimated (Needs REV/CNL)

D) Optional Periods of Activity

Examples: HJ, HN, H24, JF*, JO*
(“* cannot use internationally) or

time TO time
(for daily ops) or
date/time TO date/time
(for multiple periods)

E) Full Text of NOTAM N or NOTAM R or ONLY the First Line of NOTAM to be cancelled

RWY 10/28 655M E END NOT AVBL DUE WIP.
THR 28 DISPLACED 745M. RWY EXTENDED 167M WESTERN END TEMPO TWY ON N SIDE OF RWY AVBL FOR NE APRON AREA RWY 10/28 PTBL LIGHTING AVBL FOR EMERG OPS ONLY WITH 60MIN PN. CTC 0419 588 300 RWY DECLARED DISTANCE AND GRADIENT CHANGES RWY TORA TODA ASDA LDA 10 977 1007(3.3) 977 977 28 1007 1067(2.28) 1007 927

REFER METHOD OF WORKING PLAN YMBA/19/1/2 ACT STAGE 3.
APPENDIX 1

Aerial photo of the existing aerodrome