

APPLICATION FOR RATES REMISSIONS FOR NOT-FOR-PROFIT ORGANISATIONS

Privacy Notice: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process your application. The information will be only accessed by authorised Council employees. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

APPLICANT DETAILS

Organisation			
Contact person			
Contact Phone Number/s			
Postal Address			
Email address			
Property Address		Property No.	

ELIGIBLE CONFIRMATION

Does / Is the organisation:	Yes	No
Operating within the boundaries of the Mareeba Shire Council?		
Own or lease and occupy the property on which the rates are being levied and the Rates Notice is issued in the organisation's name?		
Not using the property for residential purposes including community housing properties?		
Utilise gaming machines to raise revenue?		
In its constitution clearly prohibits any member of the organisation making a private profit or gain either from the ongoing operations of the organisation or as a result of the distribution of assets if the organisation was wound up?		
Meet the definition of a not-for-profit community, recreation and sporting organisation as defined in Council's Rate Rebates and Remissions Policy?		
Not have outstanding rates on the property?		

Applications must include copies of any two of the following documents with this application:

- ☐ The organisation's constitution or certificate of incorporation
- ☐ The minutes of the most recent Annual General Meeting
- ☐ The organisation's not-for-profit status from the Australian Taxation Office
- ☐ For incorporated organisations, the most recent *audited* financial statements (no greater than 12 months old)
- ☐ For unincorporated organisations, the most recent financial statements (no greater than 12 months old)

APPLICANT DECLARATION

I understand that by completing and signing this application, the information supplied will be used to evaluate the authenticity of the application to determine the organisation's eligibility to receive Rates Remission/s.

I declare that the above details I have provided are true and correct. Mareeba Shire Council does not take responsibility for the supply of incorrect information.

Full Name			
Signature		Date	

Rate Rebates and Remission Policy Excerpt

REMISSIONS

For Council approved Type A Community Groups - Council grants a rate remission of one hundred (100%) percent on all general rates and a charge remission of one hundred (100%) percent on Utility Charges (sewerage, waste collection, waste management and water access charges), Volunteer Brigade Equipment and Maintenance Special Charge and local SES Levy only.

For Council approved Type B Community Groups - Council grants a rate remission of fifty (50%) percent up to a maximum of one thousand (\$1,000.00) dollars on all general rates and a charge remission of twenty (20%) percent up to a maximum of two hundred (\$200.00) dollars on Utility Charges (sewerage, waste collection, waste management and water access charges), Volunteer Brigade Equipment and Maintenance Special Charge and local SES Levy only.

ELIGIBILITY

Community groups eligible for rate and charge remission are defined as:

- A not for profit, incorporated group or association of persons with the primary aim of conducting activities and providing services for community benefit; and
- The community group relies predominantly on volunteer labour, community fundraising, membership fees and donations; and
- The community group does not receive state or federal government operational grants and does not rely on a fee for service business model.

For a not-for-profit organisation to be eligible to receive Remission/s, they must satisfy the following conditions:

- Meet the definition of a not-for-profit community, recreation and sporting organisation, as defined above;
- Operate within the boundaries of the Mareeba Shire Council;
- Own or lease and occupy the property on which the Rates are being levied and the Rates Notice is issued in the organisation's name;
- The property must not be used for residential purposes including community housing properties;
- Not utilise gaming machines to raise revenue;
- In its constitution prohibit any member of the organisation making a private profit from its ongoing operations, or as a result of the distribution of assets in the event the organisation is wound up (this condition does not apply to the owner of a cultural icon);
- Meet the definition of a not-for-profit community group as per Mareeba Shire Council Community partnerships Program Policy;
- Not have any outstanding Rates on the property;
- The property cannot be vacant land
- Type A Group - limited commerciality - The group's revenue raising streams are limited to membership fees, community donations, minor event charges, raffles and other fundraising and food canteen. If the group has a bar, then patrons are mainly members and limited profit is made.
- Type B Group - substantial commerciality - The group's revenue raising streams include those of Type A Groups but also include the regular operation of a bar and commercial kitchen, charge industry recognised gate entry fees and commercial sponsorship.

APPLICATION FOR REMISSION APPROVED

The Remission/s, if approved, will apply from the start of the Rating Period in which the application was successful and will be shown on the current Rates Notice or an amended Rates Notice will be issued.

It is the responsibility of the organisation to contact Council when there is a change to their situation which could affect the status of the Remission/s. If appropriate notice is not given to Council and adjustments of the Remission/s are required, the organisation could be liable to reimburse these adjustments to Council.

APPLICATION FOR REMISSION DENIED

If the application for remission/s is denied, the organisation will be contacted in writing explaining the reason/s for the denial.

Please note: This is only an excerpt of Council's Rate Rebates and Remissions Policy. To view the policy in its entirety, refer to our current financial year Budget documentation which can be found on the website: www.msc.qld.gov.au