METHOD OF WORKING PLAN

AERODROME: MAREEBA AERODROME

PROJECT DESCRIPTION: AERODROME UPGRADE WORKS

DATES:

- Date of approval of MOWP: 18th December 2018
- Date of commencement of works: 7th January 2019
- Date of completion of works: 26th August 2019
- Date of expiry of MOWP: 18th December 2019

METHOD OF WORKING PLAN

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2 WORKS INFORMATION

DESCRIPTION OF WORKS
The work involves the following:

a) Establishment of new eastern taxiways.
b) Extending Runway 10/28 and on both the northern and southern runway ends.
c) Upgrading the existing pavement on Runway 10/28 and NE taxiway and apron.
d) Sealing of the upgraded pavement areas.
e) Full upgrade of the aerodrome lighting facilities.
f) The painting of the aerodrome pavement markings.

DURATION OF WORKS
The works are expected to commence on Monday 7th January to be completed on Monday 26th August 2019.

ORDER OF WORK STAGES
The works are to be carried out in five (5) stages.

Stage 1 – Monday 7th January – Friday 22nd February (Duration 47 days)
Establishment of two new northern taxiways C & D located parallel to the runway and upgrade the new eastern runway end extension.

Stage 2 – Monday 25th February – Friday 3rd May (Duration 68 days)
Western runway extension upgrades plus establishment of the new taxiway C & D fillets.

Stage 3 – Monday 6th May – Tuesday 19th July (Duration 75 days)
Eastern runway extension upgrades plus establishment of the taxiway D fillets.

Stage 4 – Monday 21st July – Friday 16th August (Duration 27 days)
Upgrade Taxiway A and apron.

Stage 5 – Monday 19th August – Monday 26th August (Duration 8 days)
Painting of runway, taxiway & apron markings, plus completion of lighting works.

3 RESTRICTIONS TO AIRCRAFT OPERATIONS & Issue of NOTAMs

OPERATIONAL RESTRICTIONS
The following operational restrictions will apply:

Stage 1 (47 days) Runway 10/28 available for all operations with a displaced eastern threshold of 180m on Runway 28.

Stage 2 (68 days) Runway 10/28 available on reduced length, 755M western end not available, usable runway length of 900M with a landing distance for Runway 10 of 780M. Temporary taxiway 1 on southern side of runway linking north-western apron areas. Runway lighting not available, emergency lighting available on 60 minutes prior notification for Medevac flights.
Stage 3 (75 days) Runway 10/28 available on reduced length, 755M eastern end not available and a usable runway length of 900M with a landing distance for Runway 28 of 755M. Temporary taxiway 2 on northern side of runway linking north eastern apron areas. Runway lighting not available, emergency lighting available on 60 minutes prior notification for Medevac flights.

Stage 4 (27 days) Runway 10/28 available for all operations during Stage 4. Temporary taxiway 3 on northern side of runway linking eastern apron areas.

Stage 5 (4 days) Runway 10/28 available for all operations during Stage 5. Works will be done under “Time Limited Works”.

AERODROME NOTAMs
The five Stages of works will run consecutively with Stage 1 commencing on 7th January 2019 and Stage 5 finishing on 26th August 2019.

Stages 1-4 NOTAMs per Appendixes 1 - 4 are to be sent/reviewed to the NOTAM Office by the Project Manager or Works Safety Officer not less than 48 hours before the commencement of each Stage of the works.

4 RESTRICTIONS TO WORKS ORGANISATIONS

General
The work shall not take place unless a Works Safety Officer is in attendance.

Prior to the commencement of each work period the Works Organisation shall meet with the Works Safety Officer to ensure awareness of:

- General working requirements and restrictions imposed by the Method of Working Plan.
- Specific restrictions during the respective stages of the work.

Personnel and Equipment
Personnel and equipment will not move beyond the limits of the works area as defined unless directed to do so by the duty Works Safety Officer.

At the end of each work period, all plant and equipment shall be parked clear of the movement area and runway approaches in an area designated by the duty Works Safety Officer.

All instructions issued by the duty Works Safety Officer, insofar as it affects the safety of aircraft operations, workers and passengers shall be complied with immediately.

Access to Works
Access to the work site by personnel and equipment will be as directed by the duty Works Safety Officer.

Only vehicles and plant actually engaged on the work shall be permitted on the movement area.

The Contractor is to ensure that the access route from the gate to the works site as defined by the Works Safety Officer is adhered to at all times. Access routes are to be kept free of debris, mud and any other material that could potentially damage aircraft.

Stockpiles
The Works Safety Officer will direct the location for all stockpiles sites.
Protection of Electrical Services

The Works Manager is to liaise with the Airport Electrical Officer nominated by the Mareeba Council to ensure that electrical services and control cables in the works areas are identified and protected. Any damage to cables is to be immediately reported to the Works Safety Officer.

During the bitumen sealing works on the runway, taxiway & apron the ground edge lights where works are taking place shall be covered with suitable witch’s hats or buckets to prevent bitumen overspray. Any damage to elevated lights shall be reported immediately to the Works Safety Officer.

Lighting

During Stages 2, 3 & 4 the aerodrome lighting will be unavailable (lighting master switch turned off at the control panel).

- In Stage 2, 3 & 4 there will be emergency portable lighting deployed on Runway 10/28 for use during an emergency Medevac operation at night.

During Stage 1 & 5 nil lighting restrictions.

General Operations

At the completion of the daily works, or at the end of a specified works period and prior to the resumption of aircraft operations: -

- Stockpiles and/or excess material within the movement area shall be removed.
- Sealed runway, taxiway and apron surfaces shall be swept and cleared of all dirt, grit, loose stones and debris to the satisfaction of the Works Safety Officer.

Materials such as gravel, signs and lights etc. left within this part of the runways strip, must not exceed one metre in height above ground. Any material likely to be affected by propeller wash must be removed and Plant and vehicles must vacate this maneuvering area when the runway is in use, or at the direction of the duty Works Safety Officer.

During Stage 1 all equipment will be removed from the eastern runway end works area at the completion of daily works. All plant and equipment will remain behind the line of orange witches hats that limit the works from the runway’s maneuvering area, unless directed by the works safety officer.

During stages 2 & 3 the runway strip width will revert from a 90m to a 60m wide runway strip width to accommodate Code 1 type aircraft.

5 AERODROME MARKERS AND MARKINGS

All markers, markings and lights shall be installed, maintained and positioned by the duty Works Safety Officer, as per MOS 139 Chapter 8.

The markers and markings in the works areas are identified for the respective Stages as identified in the Drawings MOWP.
6 SPECIAL REQUIREMENTS

Emergency Medevac Operations for Night Operations

Night Medevac operation on Runway 10/28 Stages 2, 3 & 4 - with 60 minutes’ notice of a Medevac notification Runway 10/28 is to be made available for the Medevac flight. The duty Works Safety Officer will place out temporary emergency flare path and ensure the runway is in a serviceable state and that all plant and equipment is fully clear of the Runway 10/28 maneuvering areas and the runway approach and take-off areas. When the Medevac has departed the emergency flares will be turned off after 30 minutes.

7 ADMINISTRATION

Project Manager
The Project Manager for implementation of this MOWP is:

Glenda Kirk
PH: 0438 686 191
Email: glendak@msc.qld.gov.au

Works Safety Officer
Bob Willis
PH: 0419 588 300
Email: bob.willis18@outlook.com

Senior Works Supervisor
Vince Bailey
PH: 0428 778 322
Email: vince@fgf.com.au

Senior Contractor Representative
Brenden Rogina
PH: 0427 576 980
Email: Brendan@fgf.com.au
Responsibilities of the Works Safety Officer (WSO)

The WSO or duty WSO will:

- Be on duty at all times while work is in progress;
- Ensure that work is carried out in such a manner that no hazard to aircraft operation exist at any time;
- Be responsible for access of personnel and equipment to the work site;
- Be responsible for the correct positioning of all markers and markings in accordance with MOS 139 Section 8;
- Inspect all work areas for loose stone or debris and when necessary remove these hazards from the movement area before aircraft operations.
- Co-ordinate the activities involving the opening of the runway involving Medevac operations when required.

8 Authority

Variation of Work from MOWP

All works will be carried out in accordance with this MOWP. Any alterations or amendments to this MOWP will be prepared as per instructions in the Civil Aviation Safety Authority’s - Manual of Standards Part 139 – Aerodromes, Section 10.10 Aerodrome Works Safety (MOS 139.10.10).

Expiry Date

This MOWP will remain in force until 18\textsuperscript{th} December 2019 or until amended or reviewed by an amendment of this MOWP.

Glenda Kirk
Project Manager
9 DRAWINGS

STAGE 1
STAGE 2

NOTES
1. Temporary access taxiway 1 (10m wide) marked by yellow cones.
2. Temporary C & D runways edges is marked by XXX.
3. US crosses mark unserviceable runway.

CH 855-CH 1750 - Construction of western side of runway marked by XXX.
CH 1760 - Orange witches hats.
CH 1790 - Red and white cones/temp.
CH 1880 - Temporary displaced threshold.

Queensland Airport Consultants

Mareeba Aerodrome

MOWP - Stage 2 Western runway upgrades

8/12/2016

Drawing No.

Scale

Drawn by

C.H.

J.H.

Draughtsman
REVISED Stage 2

NOTES
1. TEMPORARY DISPLACED RUNWAY 10 THRESHOLD MARKED AS PER MOS 139.8.3.9.5 & FIGURE 8.3-13
2. WESTERN TEMPORARY TAXIWAY 10m WIDE MARKED WITH YELLOW CONES
3. UNSERVICEABILITY CROSSSES TO BE MOVED ADJACENT RUNWAY/STRIP WHEN WORKS IN PROGRESS
4. OBSCURE RUNWAY 10 THRESHOLD MARKINGS
5. U/S CROSSES MARK UNSERVICABLE RUNWAY AREA'S
6. CH 855 - 1690 WESTERN CONSTRUCTION AREA
7. CH 2505 - 2650 EASTERN CONSTRUCTION AREA
8. IDENTIFIES WORKS AREA
9. IDENTIFIES TEMPORARY TAXIWAY
10. UNSERVICEABILITY RED / WHITE CONE
11. WORKS AREA ORANGE WITCHES HAT

TEMPORARY THRESHOLD DISPLACEMENT UNDER 30 DAYS AS PER MOS 139.8.3.9.6 & FIGURE 8.3.9
STAGE 3
STAGE 4

NOTES
1. Upgrade of Taxiway and apron marked
   ○ Upgrade via temporary taxiway 3
   ○ Access via temporary taxiway 3
   ○ Red & white cones at identified taxiways
## 10 DISTRIBUTION LIST

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Australian NOTAM Office

CASA Eatock, Daniel <Daniel.Eatock@casa.gov.au>

CASA – Russell Dwyer - russell.dwyer@casa.gov.au

RFDS - rfds_cns@rfdsqld.com.au

FGF - Brenden Rogina - brendan@fgf.com.au

FGF - Arielle Langdon - arielle@fgf.com.au

FGF - Vince Bailey - vince@fgf.com.au

MSC – Bob Willis - bob.willis18@outlook.com

Jeff Rankin - jeffreyrankin569@yahoo.com
## 11 NOTAMS

### STAGE 1

[Image of Airservices Australia NOTAM Request Form]

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**RWY 10/28 20M EAST END NOT AVBL DUE WIP.**

**THR 28 DISPLACED 18M**

**RWY DECLARED DISTANCE AND GRADIENT CHANGES**

**RWY TORA TODA ASDA LDA**

10 1425 1485(3.3) 1425 1425
28 1425 1485(2.28) 1425 1325

**SUPPLEMENTARY TAKEOFF DISTANCES**

**RWY 10 995(2.2) 1153(2.5) 1325(3.3)**

**RWY 28 816(1.6) 1252(1.9) 1517(2.2)**

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RWY 10/28 790M W END NOT AVBL DUE WIP.
THR 10 DISPLACED 880M
TEMPO TWY ON SW SIDE OF RWY AVBL FOR SW APRON AREA
RWY 10/28 PTBL LIGHTING AVBL FOR EMERG OPS ONLY WITH 60MIN PN.
CTC 0419 580 300
RWY DECLARED DISTANCE AND GRADIENT CHANGES
RWY TORA TODA ASDA LDA
10 715 765(4.34) 715 625
28 685 715(3.3) 685 685

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Phone: ___________________________ Fax: ___________________________
NOTAM Group Name: ___________________________ NAIPS User Name: ___________________________
Email: ___________________________

Originator will check issued NOTAM by: *Return Fax  *Return Email  *NAIPS

*** ORIGINATOR MUST CHECK NOTAM FOR ACCURACY AFTER ISSUE ***
STAGE 3

Airservices Australia NOTAM Request Form
TO: Australian NOTAM Office Ph: 02 6268 5063 Fax: 02 6268 5044 Email: not@airservicesaustralia.com

(Office use only) [Group] ☐ [Originator] ☐ [NOTAM directory] ☐ [Code] ☐ [TRIPS] ☐ [ERSA] ☐ [INTL abbrev] ☐ [Summary line]

FIELD A) Location MAREEBA

NOTAM N ✗ * New
NOTAM R ☐ * Replace (Extension) NOTAM No.: 
NOTAM C ☐ * CNL (Cancel) NOTAM No.: 
NOTAM Office Template Number (if applicable):

Date/Time Convention: ☐ Eastern Standard ☐ Central Standard ☐ Western Standard ☐ UTC/Zulu (preferred) ☐ Eastern Daylight ☐ Central Daylight

B) Start Time (date) (time) or ☐ Immediately (WIE)

C) Finish Time (date) (time) [Leave all blank for CNL NOTAM] or ☐ Permanent (PERM) ☐ * Confirmed (Self cancel) ☐ * Estimated (Needs REV/CNL)

D) Optional Periods of Activity
Examples: HJ, HN, H24, JP*, JG* (* cannot use internationally) or

time TO time (for daily ops) or
date/time TO date/time (for multiple periods)

E) Full Text of NOTAM N or NOTAM R or ONLY the First Line of NOTAM to be canceled

RWY 10/28 790M E END NOT AVBL DUE WIP.
THR 10 DISPLACED 880M
TEMPO TWY ON N SIDE OF RKY AVBL FOR NE APRON AREA
RWY 10/28 PTLBL LIGHTING AVBL FOR EMERG OPS ONLY WITH 60MIN PN.
CTC 0419 588 300
RWY DECLARED DISTANCE AND GRADIENT CHANGES
RWY TORA TODA ASDA LDA
10 890 920(3.3) 890 890
20 920 950(2.20) 920 720

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Phone: ____________________________  Fax: ____________________________
NOTAM Group Name: ____________________________  NAIPS User Name: ____________________________
Email: ____________________________

Originator will check issued NOTAM by:  *Return Fax  *Return Email  *NAIPS

*** ORIGINATOR MUST CHECK NOTAM FOR ACCURACY AFTER ISSUE ***
E TAXIWAY NOT AVBL. TEMPO TWY ON NE SIDE OF RWY AVBL FOR NE APRON AREA RWY 10/28 PTBL LIGHTING AVBL FOR EMERG OPS ONLY WITH 60MIN FN.
CTC 0419 588 300

REFER METHOD OF WORKING PLAN YMBA/19/1 ACT STAGE 4.
APPENDIX 1

Aerial photo of the existing aerodrome