

Application for Approval to Operate Camping Ground or Caravan Park Local Law No 1 (Administration) 2018

See Schedule of Fees and Charges - Environmental Health & Local Laws - Renewable 30 June each year ABN: 39 114 383 874

If you have any specific enquiries regarding how to complete this form or applicable fees please contact your Council.

Please complete this application in BLOCK LETTERS and tick boxes where applicable.

If a question does not apply, please indicate by writing "N/A".

- Caravan Parks
 Camping Grounds
 Transfer of ownership

Applicant Details:

If the applicant is a Company, insert the Company Name and the ACN / ARBN

Title Mr Mrs Ms Miss Other (specify)

Company Name (if applicable) _____
Family Name: _____
Given Name: _____
Signature: _____
Position Held: _____ Date: _____

Contact Details:

Postal Address: _____
Locality / Suburb: _____ State: _____ Postcode: _____
Business Phone : _____ Business Fax: _____
Home Phone: _____ Home Fax: _____
Mobile: _____ Email: _____

Caravan Park/Camping Ground Category:

Please indicate which category the proposed caravan park/camping ground is applicable:

- Category 1 Caravan Park - **NO** ablution facilities provided for guests
 Category 2 Caravan Park - Ablution facilities provided for guests
 Category 1 Camping Ground - **NO** ablution facilities provided for guests
 Category 2 Camping Ground - Ablution facilities provided for guests

(Please provide details of your town planning approval indicating the requirements for ablution facilities)

Park Details:

Please state current name and address of Camping Ground or Park

Name of Park: _____

Address of Park: _____

Locality / Suburb: _____ State: _____ Postcode: _____

Lot no: _____ Reg. Plan no: _____ Parish: _____

No of Caravan Sites: _____ No of tent sites: _____

Manager's Name: _____

Is the manager's residence provided Yes No

Is there a Kiosk or office provided? Yes No

Please specify: _____

Amenities Details (if applicable):

<i>Number of Toilets</i>	<i>Number of Laundry Tubs</i>
<i>Number of Showers</i>	<i>Number of Washing Machines</i>
<i>Number of Hand Basins</i>	<i>Number of Dryers</i>
<i>Number of Baby Baths</i>	<i>Number of Clothes Lines</i>

Water Supply

Town Water Chlorinated Non-Chlorinated Other (specify) _____

Attachments:

- A plan to scale showing:
 - The boundaries of the caravan park / camping ground and the division of the caravan park / camping ground into sites:
 - Details of the facilities for sanitation, washing and laundry to be provided: and
 - Details of water quality, reticulation and drainage; and
 - All ancillary facilities: and
 - Firefighting equipment: and
- If the applicant is not the owner of the land on which the caravan park / camping ground is situated - the written consent of the owner to the application: and
- An evacuation plan: and
- The name and address of the proposed resident manager of the caravan park and the proposed resident manager's written agreement accepting the responsibilities of the resident manager of the caravan park: and
- Other information and materials required by the local government.

Before the application is granted, the applicant must provide evidence of any necessary statutory permit, authorisation or approval:

- For the development and the use of the relevant land as a caravan park / camping ground: and
- For the occupation or use of buildings and structures on the land in connection with the operation of a caravan park / camping ground.

Owner's Consent for Transfer

Name: _____

Address: _____

Locality / Suburb: _____ State: _____ Postcode: _____

Business Phone : _____ Mobile: _____

Email: _____

Signature: _____ Date: _____

Lodgement:

On completion of this application, please forward it, the required supporting documentation, and your application fee to Council at the address on the front of this form.

Please note: This application MUST be lodged with Council.

Applicant's Signature:

Date:

Privacy Note: Mareeba Shire Council is collecting applicant details in accordance with Council's Local Law in order to assess your application for permit. This information will only be accessed by Council employees and other persons authorised under the Local Government Act. Your information will not be given to any other person or agency unless you have given permission or we are required by law.

Office Use Only:

Application Fee:	_____	Reg No.:	_____
Receipt Code:	_____	ID No.:	_____
Authorised Officer:	_____	Inspection Date:	_____
Date:	_____	Account Property Number:	_____