

APPLICATION FOR APPROVAL TO OPERATE CAMPING GROUND OR CARAVAN PARK

Local Law No. 1 (Administration) 2018

APPLICATION TYPE

For application fees, refer to the Schedule of Fees and Charges on Council's website.

Tick the item below that applies to this application:

- Caravan Parks
- Camping Grounds
- Transfer of Ownership

APPLICANT DETAILS

Company Name (if applicable)			
ABN			
Applicant Name			
Position Held			
Postal Address			
Contact Phone Number/s			
Email Address			

CARAVAN PARK / CAMPING GROUND CATEGORY

Please indicate which category the proposed caravan park/camping ground is applicable:

- Category 1 Caravan Park – **NO** ablution facilities provided for guests
- Category 2 Caravan Park – Ablution facilities provided for guests
- Category 1 Camping Ground – **NO** ablution facilities provided for guests
- Category 2 Camping Ground – Ablution facilities provided for guests

Please provide details of your town planning approval indicating the requirements for ablution facilities.

CARAVAN PARK / CAMPING GOUNDS DETAILS

Name of Park / Grounds			
Address of Park / Grounds			
No. of Caravan Sites		No. of Tent Sites	
Manager's Name			
Is the Manager's Residence provided?			<input type="radio"/> Yes <input type="radio"/> No
If yes, provide details			
Is there a Kiosk or Office provided?			<input type="radio"/> Yes <input type="radio"/> No
If yes, provide details			

AMENITIES DETAILS (if applicable)

No. of Toilets		No. of Laundry Tubs	
No. of Showers		No. of Washing Machines	
No. of Hand Basins		No. of Dryers	
No. of Baby Baths		No. of Clothes Lines	

WATER SUPPLY

Select where applicable:

- Town Water
- Chlorinated
- Non-Chlorinated
- Other (please specify): _____

SUPPORTING INFORMATION

The following is required to be submitted with this application:

- A plan to scale showing:
 - The boundaries of the caravan park/camping ground and the division of the caravan park/camping ground into sites; and
 - Details of the facilities for sanitation, washing and laundry to be provided; and
 - Details of water quality, reticulation and drainage; and
 - All ancillary facilities; and
 - Firefighting equipment.
- If the applicant is not the owner of the land on which the caravan park/camping ground is situated – the written consent of the owner is required with the application.
- An evacuation plan.
- The name and address of the proposed resident manager of the caravan park and the proposed resident manager's written agreement accepting the responsibilities of the resident manager of the caravan park.
- Other information and materials required by the local government.

Before the application is granted, the applicant must provide evidence of any necessary statutory permit, authorisation or approval;

- For the development and the use of the relevant land as a caravan park/camping ground; and
- For the occupation or use of buildings and structures on the land in connection with the operation of a caravan park/camping ground.

Application is renewable 30 June each year

APPLICANT DECLARATION

- I declare the information provided by me in this application is true and correct.
- I have attached the required supporting documentation to this application.

Name			
Signature		Date	

Privacy Notice: Mareeba Shire Council is collecting applicant details in accordance with Council's Local Law in order to assess your application for approval. This information will only be accessed by Council employees and other persons authorised under the *Local Government Act 2009*. Your information will not be given to any other person or agency unless you have given us permission, or we are required by law.