



APPLICATION TO PAY BY INSTALMENTS
PENALTY INFRINGEMENT NOTICE
(OFFENCES OF \$200.00 AND OVER)

CONTACT DETAILS

Name _____

Home Address _____

Postal Address _____

Contact Phone Numbers

Home _____ Work _____

Mobile _____

Penalty Infringement No (*only 1 Notice per application*) _____

Signature

Date

PLEASE NOTE

1. This is an application to pay off a Penalty Infringement by instalments of \$60 per month.
2. After the initial minimum payment of \$60, no further payments are to be made to Council.
3. Details of your application will now be forwarded to the State Penalties Enforcement Registry (SPER).
4. No further action is required from you until an instalment plan is sent to you by SPER.
5. Failure to comply with the instalment plan will result in enforcement by SPER and you will be required to pay additional fees to SPER.

OFFICE USE ONLY

PAYMENT DETAILS

Total Amount Paid \$ _____ Receipt No. _____

Cashier Initials _____

ENVIRONMENTAL SERVICES ONLY

Date to SPER _____ Council Officer Initials _____

Note:

*Please forward original document to Records Management for registration.
Provide copy to customer, if required.*