

## APPLICATION TO LEASE LAND AT MAREEBA AIRPORT

APPLICANT NAME (person)			
BUSINESS or COMPANY NAME (if applicable)			
BUSINESS or COMPANY DETAILS (if applicable)	ABN	ACN	
POSTAL ADDRESS			
NAME OF ENTITY TO UNDERTAKE LEASE (if a person then their full name). <i>Note: 'Trading As' cannot be included in a lease document.</i>			
CONTACT DETAILS	Telephone (MOBILE)		
	Telephone (LAND LINE)		
	EMAIL		

### DETAILS of LEASE SITE REQUIRED

Prior to selecting a preferred lease site and lodging this Application, it is strongly recommended that an Applicant refer to the **Mareeba Airport Development Guidelines** to ensure that their proposed intended use of the lease site is permissible.

To determine the size and availability of lease sites refer to the **Mareeba Airport Aviation Industrial Park - Lease Staging and Layout Plan** (LSL Plan). Also refer to '1. CONSIDERATION OF APPLICATIONS TO LEASE' on Page 2 of this document for matters relating to consideration, by Council, of more than one application for a lease site.

LEASE SITE IDENTIFICATION (insert Site Number)	First Preference		Second Preference		Third Preference	
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### OUTLINE OF DEVELOPMENT PROPOSAL

You should include the total investment value and number of employees involved (if applicable). Due to the upgrade of Mareeba Airport being funded by grants from the State and Federal Governments, Council is required to report to the Federal Government on the long-term employment opportunities generated by the upgrade project, including the number of indigenous full-time equivalents. You should therefore include this information (if applicable) in your proposal outline. If necessary, **attach separate documentation** detailing your proposal.

## ADDITIONAL INFORMATION FORMING PART OF APPLICATION TO LEASE LAND AT MAREEBA AIRPORT

### 1. CONSIDERATION OF APPLICATIONS TO LEASE

Where a number of applicants apply for the same lease site/s, allocation of the site/s will be at Council's discretion having regard to each proposed usage of the site/s and the potential economic benefits and employment opportunities the proposed use will generate. Applicants may wish to nominate an alternate site/s in the event their first preferred site is allocated to another applicant.

### 2. NON-STANDARD LOT SIZES

Should an applicant require a non-standard lot size (i.e. a lot with a different configuration to the lots shown on the LSL Plan), a plan showing the desired lot size and location should be attached to this Application.

**Note:** While Council is prepared to consider applications for non-standard lot sizes, such applications will only be approved if they fit within the overall general layout and do not affect the taxi lane or apron configuration and do not create a situation where an unusable land parcel is left in any row.

### 3. SITE PLAN

Please attach a detailed site plan showing the building location on the proposed site. The site plan must include building dimensions and boundary setbacks. It should also include, as appropriate, the location of rubbish bins, loading bays and any on-site parking and other ancillary facilities.

### 4. PROPOSED BUILDING LAYOUT

Please attach a dimensioned building layout showing internal floor plans and proposed hangar door configuration.

Plans should also include elevations, sections and perspectives of the proposed building sufficient to describe the character of the proposal including external details and signage concepts, plus a guide to anticipated use of materials, colours and finishes.

Confirmation is required that the proposed finishes and products utilised in the completed works will not cause a hazard to and/or disrupt aircraft operations.

### 5. AIRSIDE ACCESS TO HANGAR

In the event that it becomes necessary for an Access Ramp to be constructed to allow for airside access to a hangar, Council will allow for the construction of a ramp outside of and adjoining the determined lease area. Where possible Council encourages lessees to allow for a setback in their hangar design so as to reduce the amount of airside area required for any access ramp. In all circumstances Council's *Standard Drawing S1000 - Airport Hangar Access Ramp* will be used for any access ramp constructed within the airside area.

### 6. LANDSCAPING

Please attach a separate plan showing any landscaping proposed for the site. The plan should show proposed plantings and reticulation with a description of the plant species proposed.

**Note:** That plant species should not be bird-attracting nor grow to heights that could impact any Obstacle Limitation Surface (OLS).

### 7. SERVICES REQUIRED AND STORMWATER MANAGEMENT

Plans provided should detail the location and works required to connect services to the development (i.e. water, sewerage, electricity and communications).

Additionally, the measures to be put in place to control and manage stormwater discharge from the site must also be shown on an attached plan.

**Note:** That stormwater must be directed to an approved discharge point and all stormwater discharged from the site must be of an acceptable quality and volume to prevent harmful impacts upon receiving waters.

### 8. PREPARATION OF LEASE DOCUMENTATION

In the event that an Application is approved by Council, the Applicant will be advised in writing and there will be a **period of ninety (90) days** (or a further period if approved by Council) from the date of approval for the completion and lodgment of lease documentation on Title. Council will engage with the Applicant to have the lease documentation finalised, including the preparation of a survey plan that defines the lease site. Costs associated with the preparation of a lease survey plan are met by Council.

Any legal fees remaining after the deduction of an Applicant's deposit will be invoiced by Council to the Applicant for payment.

Should an Applicant seek to withdraw from the process of preparation of the lease documentation subsequent to the approval of their Application, then they will forfeit their deposit in its entirety.

### 9. COMMITMENT TO PROCEED

**As the Applicant** identified on this *Application to Lease Land at Mareeba Airport* (the Application Form), **I hereby confirm my intention to proceed** with the lease of the site nominated in this Application or alternatively, a site satisfying my requirements as determined by Council if no specific lot/s on the LSL Plan is/are nominated.

By signing this Application Form, I declare that I have read and understand the requirements, approval process and general lease conditions as set out in Council's *Mareeba Airport Development Guidelines*. I have lodged, with this completed Application Form, an amount of **\$1,000** as a **deposit towards legal fees**.

I also confirm that I hold appropriate Public Liability Insurance cover for an amount of not less than \$20,000,000.

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Signature of Applicant (as identified on Page 1 hereof)

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Date signed by Applicant