



BRONZE MEMORIAL PLAQUE ORDER FORM – LAWN CEMETERY

Please ensure the correct spelling of all names included in this form.

Information Privacy Act 2009 – Mareeba Shire Council is collecting your personal information in order to process this interment request. The information will be accessed only by authorised Council employees. Your information will not be given to any other person or agency unless you have given us permission or we are required by law to do so.

To: Mareeba Shire Council / Phone: 1300 308 461 / Email: Cemeteries@msc.qld.gov.au

AUTHORITY for Bronze Memorial Plaque

I, the person identified as the **Applicant** on this form, do hereby authorise Mareeba Shire Council to have a **Bronze Memorial Plaque** prepared and fitted to mark the grave of the deceased person identified below.

Information about the DECEASED

Title: Mr Mrs Ms Miss **Family Name:**

Given Names:

Male Female

Date of Birth: / /

Date of Death: / /

Age at Death:

Information about the APPLICANT

Title: Mr Mrs Ms Miss **Family Name:**

Given Names:

Contact Phone:

Mailing Address:

Email Address:

CEMETERY LOCATION and PLAQUE TYPE / DETAILS

Mareeba New Kuranda Dimbulah

Single Plaque

Standard 8 lines 381 x 279 mm

Book of Life – Bosses

Lasting Memories – Bosses

Modular Design Plaque

Standard 8 lines 381 x 279 mm

Bevelled Edge

Raised - 32

Other

Special Codes:

Instructions:

Emblems:

Mareeba Shire Council will obtain a Quotation and Proof from the Supplier and then contact the Applicant to obtain approval and payment of fees prior to placement of an Official Order with the supplier.

Does the Applicant wish to be notified when the plaque arrives?

YES / NO

MAREEBA SHIRE COUNCIL – INTERNAL USE ONLY

Receipt Number:

Date Paid: / /

Grave Number:

Cemetery Location:

Cashier Initials:

Date Received (Stamp)

BRONZE MEMORIAL PLAQUE ORDER FORM (CONTINUED)









PLAQUE WORDING

Please PRINT CLEARLY and ensure the inscription is correct as any changes that are made after a proof is received from the Supplier will incur an additional fee for a second proof. Ensure only **one letter per square**. Word spaces and punctuation must also each occupy a single square. The line containing the name of the deceased person is a **maximum of 25 characters** (due to enlarged size of type used for the name).

Line 1	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 2	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 3	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 4	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 5	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 6	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 7	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 8	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 9	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
Line 10	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40

CHOICE OF VERSE OR EMBLEM

In Line 1 (above) you can choose **ONE** of the following: 1. Verse: 'In Loving Memory' or 2. Emblem (as shown below)

					Australian Service Emblems		
							
Latin Cross	Celtic Cross	Uniting Church	Star of David	Masonic Emblem	A.I.F.	R.A.A.F.	R.A.N.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Returned Services persons may have an Australian Service Emblem included on the plaque, however, permission must be obtained from the Commonwealth War Graves Commission. To enable Council to obtain this consent on your behalf, please supply evidence of the military service record of the deceased person.

SPECIAL INSTRUCTIONS

Indicate below your preferred location of any emblem/s to be included on the plaque.

	Left	Middle	Right	
Top				Photo (Ultrasound): <input type="checkbox"/> Colour <input type="checkbox"/> Mono (Black and White)
Centre				
Bottom				

GRAVE NUMBER

(fixed to bottom right hand corner of plaque)

AUTHORITY TO PROCEED

I, the person identified as the **Applicant** on this form, do hereby verify that the above inscription is correct and authorise Mareeba Shire Council to undertake the ordering of a plaque relevant to the details contained on this Order Form.

Signature of Applicant:

Date: / /