

DOG REGISTRATION CHANGE OF OWNERSHIP

This application is to transfer a **current** dog registration to a new owner. If the registration is not current, this application cannot be processed and a new application for registration will be required.

Please note: To complete this application, signature of both parties is required or alternatively the statutory declaration in section 5 (overleaf) must be completed. Should none of these requirements be met a new application must be submitted (including registration fees).

SECTION 1 – APPLICANT DETAILS (new owner)			
Surname		First Name	
Postal Address			
Contact Phone Number/s			
Email Address			
Property where animal is to be kept?			
DO YOU KNOW YOU CAN RECEIVE YOUR ANIMAL RENEWAL NOTICES VIA EMAIL? Please see next page for details			
SECTION 2 – DETAILS OF PREVIOUS OWNER			
Surname		First Name	
Postal Address			
Contact Phone Number/s			
Property where animal was kept?			
Declaration of Previous Owner (Signature is required or section 5 must be completed)			
<ul style="list-style-type: none"> I declare that I am handing over ownership of the dog described in section 3 below to the applicant named on this form. 			
Name			
Signature		Date	
SECTION 3 – ANIMAL DETAILS			
Animal Name		Tag No.	
Gender		Age / Date of Birth	
Desexed		Breed	
Microchip No		Colour / Markings	

SECTION 4 - APPLICANT DECLARATION

Lodgment of this application does not constitute registration of the animal and Council reserves the rights to refuse the application.

- I hereby apply for change of ownership of the animal described and declare that the details are correct to be best of my knowledge.
- I am aware that the number of animal(s) kept at this property is in accordance with the allowable number of dogs to be kept on the property as stated in Council's Local Law No. 2 (Animal Management) 2018, i.e. 1 dog for a property under 450m² in size and maximum of 2 dogs for a property size greater than 450m². Any additional dogs require Excess Animal Approval.
- I am over the age of 18.
- I have suitable enclosure or adequate fencing to prevent my animal from escaping.

Name _____

Signature _____

Date _____

***Privacy Notice:** Mareeba Shire Council is collecting your personal information in accordance with the Animal Management (Cats and Dogs) Act 2008, for the purpose of processing your animal's registration. If you choose not to provide your personal information, the application may not be approved. Your personal information will only be accessed by authorised Council employees. Your personal information will not be used for any other purpose or disclosed to any other person or entity unless you have given us permission, or we are required by law. Please refer to Council's QPP Privacy Policy for further information on access or correction of personal information held by Council.*

SECTION 5 – STATUTORY DECLARATION (where previous owners signature is unable to be obtained)

OATHS ACT OF 1867

QUEENSLAND, TO WIT

I, (full name) _____

Of _____

In the State of Queensland, do solemnly and sincerely declare that I am the new owner of the animal stated in section 3 of this application and I have acquired the animal from

(name) _____

AND I make this solemn declaration conscientiously believing the same to be true and by virtue of the provisions of the *Oaths Act 1867*.

Signature of applicant/owner _____ Date _____

Sign only in the presence of Justice of the Peace or Commissioner of Declarations

TAKEN AND DECLARED before me,

at _____

this _____ day of _____ 20_____

A Justice of the Peace / Commissioner for Declarations

ANIMAL RENEWAL NOTICES VIA EMAIL

- Animal owners can receive their future renewal notices direct to their nominated email address, rather than through the post.
- If you opt in to receiving eNotices, you will receive your Animal Renewal Notice(s) wherever you have internet access.
- **Please note that animal renewal notices that are delivered by email will NOT be sent via the postal system.**
- You must ensure your email address is up to date and current.
- The eNotices portal allows you to self-manage all your animal renewals, pay, and view your notices at any time.
- **Please note you will receive your first animal renewal notice via post, you can then register for future notices through the eNotice portal, using the unique reference number which is located on the back of your notice.**
- If you already have an account, you can access eNotices here <https://mareeba.enotices.com.au/> to add your animal details.

