

POSITION TITLE	Heavy Plant Operator (Grader)
DEPARTMENT	Infrastructure Services
GROUP	Works
LOCATION	Mareeba
CLASSIFICATION / LEVEL	LGEA Level 6 (Progression opportunities as per Classification Guidelines for Grader Operations)
REPORTS TO	Ganger Construction & Maintenance

Department Summary

The Infrastructure Services Department is responsible for the planning and delivery of Council capital works and major operational works programs.

Department business units include:

- Works
- Technical Services
- Water & Waste
- Assets & Projects

Position Summary

Our Heavy Plant Operators (Grader) are responsible for the operation and general maintenance of Council plant for road construction and maintenance as well as providing other support for the department, as directed. Plant will include heavy mechanical plant such as single unit graders over 35KW.

This role will be required to work in a variety of locations throughout the Shire including Works programs that may involve working and camping in remote locations for specific periods of time.

The position requires physically demanding work to be undertaken in a hot and humid climate on a daily basis. It is the responsibility of the Heavy Plant Operator (Grader) to ensure they are physically fit and able to efficiently and consistently undertake these tasks. This includes a requirement to maintain their weight at or below the Safe Working Load (SWL) for the machinery and equipment the position is required to operate.

Key Responsibilities

- Operate all heavy plant and equipment with due care and attention to ensure the long-term serviceability of the plant
- Complete works efficiently and in accordance with the scope of works for the job and/or supervisor's instructions including completing final trim operations to a high standard, when required
- Consistently operate and maintain all heavy plant and equipment in accordance with Council's safety plans, policies and procedures
- Complete basic inspections, maintenance and repair of heavy plant and equipment in accordance with manufacturer's recommendations
- Ensure heavy plant and equipment is kept clean and presentable wherever possible
- Assist the Construction & Maintenance team in the completion of physical labouring tasks, as required
- Positively contribute to team culture and work outcomes by being respectful to others and proactive in completing tasks
- Other reasonable duties as directed from time to time

Skills and Knowledge

- Strong mechanical aptitude with the ability to diagnose faults in heavy plant and recommend or apply appropriate maintenance or repair actions
- Ability to operate plant to exact specifications in civil construction environments and undertake highly skilled final trim operations, when required
- Ability to contribute and work within a team environment and effectively communicate both verbally and in writing with team members and supervisors
- Demonstrate strong work ethics with results focus
- Knowledge of safe work practices including manual handling techniques and ability to follow Workplace Health and Safety procedures and policies at all times while on work sites

Qualifications and Experience

Essential (Mandatory for the Position)

- Current Queensland HR driver's licence or to be obtained within 6 months of commencement
- Extensive experience operating earth moving equipment in civil and road construction or similar work environment
- Experience operating graders including, road formation grading, roadside drainage works and gravel re-sheeting
- Queensland Construction White Card, or national equivalent
- Current Traffic Control Accreditation prior to commencement of employment or be eligible to obtain accreditation via Crimtrac upon commencement
- Traffic Management Level 1 (MUTCD) or ability to acquire this qualification
- Operator tickets and /or VOC certification for excavator, grader, loader and roller

Desirable

- HC licence with machinery haulage experience
- Final Trim experience

Environmental Obligations

All employees have a legal obligation to comply with environmental legislation and must comply with any Environmental Authority issued to Council to carry out activities. Clause 4.2.5 of the Employee Code of Conduct provides further detail on employee and supervisor compliance requirements.

Workplace Health and Safety Obligations

All employees have a legal obligation to comply with WHS legislation. Employees must work in accordance with the Council Safety Management System – SAFE PLAN - and comply with the WHS Responsibility Statement relevant to their position - see Schedule S3 attached.

Employees may be required at Council's discretion, to undertake First Aid Officer, Fire Warden and other Workplace Health and Safety related functions and roles in accordance with their WHS Responsibilities as outlined in the Statement attached in Schedule 3. When employees are required to perform these functions and roles, Council will provide the relevant training.

SCHEDULE S3

WHS RESPONSIBILITY STATEMENT

Workers

All employees have a legal obligation to comply with WHS legislation, Council's WHS Management System (SAFE PLAN), WHS policies, procedures and work instructions. These operate to ensure the health and safety of employees, contractors, visitors, volunteers, the public and the environment.

The following responsibilities apply to all employees, including permanent, part-time and casual employees:

1. Ensuring you keep up to date and comply with WHS legislation and SAFE PLAN (WHS Plan) and participate in the completion of Monthly Action Plans (MAPs)
2. Performing all work and associated functions in a safe manner
3. Complying with WHS policies, procedures, reasonable written or verbal work instructions issued by Council or its officers
4. Correctly using and maintaining all personal protective clothing and equipment supplied by Council
5. Identifying hazards, conducting risk assessments, and taking corrective action to eliminate hazards where possible in the workplace, and/or to report hazards and risks in accordance with WHS procedures
6. Establishing and maintaining a high standard of housekeeping and cleanliness within individual work areas and on Council property generally
7. Reporting and assisting with the investigation of all incidents in the workplace, including minor injuries, near misses and property damage as requested
8. Attending relevant toolbox talks, team discussions or specific training organised by Council
9. Identifying the location of first aid treatment centres, fire protection facilities and evacuation procedures in the work area
10. Support safety in the workplace by undertaking First Aid Officer, Fire Warden and other WHS related functions in your workplace
11. Working in a manner that will not endanger you, other employees or the public
12. Cooperate with any reasonable instruction given by Council officers
13. Report any safety concerns to your supervisor
14. Ensuring compliance with National Heavy Vehicle legislative requirements relevant of this position.

I have read and understand the above position description and WHS Responsibility Statement S3					
INCUMBENT NAME		SIGNATURE		DATE	
SUPERVISOR NAME		SIGNATURE		DATE	

Last Review Date: 28 June 2024