

REQUEST FOR ACCOUNTS RECEIVABLE ACCOUNT REFUND

Privacy Notice: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process this application. If you choose not to provide your personal information, the application may not be approved. Your personal information will only be accessed by authorised Council employees. Your personal information will not be used for any other purpose or disclosed to any other person or entity unless you have given us permission or we are required by law. Please refer to Council's QPP Privacy Policy for further information on access or correction of personal information held by Council.

APPLICANT DETAILS

Debtor Name			
Postal Address			
Email Address			
Contact Phone Number/s			
Debtor Account No.			

REFUND DETAILS (Refund paid by Electronic Deposit only)

BSB No.		Account No.	
Account Name			
Reason for Refund			
Amount to be Refunded	\$		

APPLICANT DECLARATION

I understand that by completing and signing this application, this request will be processed in the exact manner specified above and that it will be processed on the next available payment run.

I declare that the above details I have provided are true and correct. Mareeba Shire Council does not take responsibility for the supply of incorrect information.

Signature		Date	
-----------	--	------	--

OFFICE USE ONLY

Debtor No.		Amount	\$
Processed by		Date	
Journal No.			