

REQUEST FOR NEW ACCOUNTS RECEIVABLE ACCOUNT (OR UPDATE ACCOUNT DETAILS)

Privacy Notice: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process this application. If you choose not to provide your personal information, the application may not be approved. Your personal information will only be accessed by authorised Council employees. Your personal information will not be used for any other purpose or disclosed to any other person or entity unless you have given us permission or we are required by law. Please refer to Council's QPP Privacy Policy for further information on access or correction of personal information held by Council.

APPLICANT DETAILS

Registered Business Name or Name			
ABN			
Postal Address			
Email Address			
Contact Phone Number/s			
Contact Name			

DEBTOR TYPE

If this is a new account request, please indicate the reason for this account:

☐ Transfer Station disposal invoicing ☐ Other:

TERMS AND CONDITIONS OF DEBTOR ACCOUNT

In accepting a Credit Account with the Mareeba Shire Council, the applicant agrees to:

- Acceptance of liability for all costs to which this account applies.
- This is a thirty (30) day account and all outstanding amounts not paid within this timeframe will be subject to Councils Debt Recovery Policy. Default on payment beyond these terms, may result in action and cancellation of the account.
- Accounts not being utilised for twelve (12) consecutive months may be inactive, in which case, the completion of another Request for New Debtor Account Form will be necessary.
- Should there be any changes to the account such as trading name, owner or other significant business changes, this form must be completed to update the details on the account. Failure to do so may see the closure of the account.

APPLICANT DECLARATION

I declare that the above details I have provided are true and correct. Mareeba Shire Council does not take responsibility for the supply of incorrect information.

I agree to abide by the Terms and Conditions as documented above and understand that credit facilities may be withdrawn at the discretion of Mareeba Shire Council if these terms and conditions aren't adhered to.

Applicant Signature		Date	
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