

REQUEST FOR PROPERTY SEARCH 2025/2026

Privacy Notice: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process this application. If you choose not to provide your personal information, the application may not be approved. Your personal information will only be accessed by authorised Council employees. Your personal information will not be used for any other purpose or disclosed to any other person or entity unless you have given us permission or we are required by law. Please refer to Council's QPP Privacy Policy for further information on access or correction of personal information held by Council.

| APPLICANT DETAILS | | | |
|------------------------|--|---------------------|--|
| Business Name | | | |
| Contact Person | | Your file Reference | |
| Contact Phone Number/s | | | |
| Postal Address | | | |
| Email Address | | | |

| PROPERTY DETAILS | |
|---------------------|--|
| Property Address | |
| Property Lot & Plan | |
| Vendor Name/s | |
| Purchaser Name/s | |
| Settlement Date | |

| SEARCH DETAILS | | | | |
|---|------------|---|-----------------|-----------------|
| Fee | | Description | OFFICE USE ONLY | |
| RATES – RATES & WATER | | | Property No. | Certificate No. |
| <input type="checkbox"/> | \$88.00 | Standard Rates Search | | |
| <input type="checkbox"/> | \$71.00 | Water Meter Reading <i>Contact Council to confirm <u>prior</u> to submitting request</i> | | |
| PLANNING – URBAN & REGIONAL | | | | |
| <input type="checkbox"/> | \$194.00 | Limited Planning & Development Certificate | | |
| <input type="checkbox"/> | \$629.00 | Standard Planning & Development Certificate | | |
| <input type="checkbox"/> | \$1,847.00 | Full Planning & Development Certificate – Vacant Site | | |
| <input type="checkbox"/> | \$2,545.00 | Full Planning & Development Certificate – Developed Site | | |
| ENVIRONMENTAL – Authorisation for Release of Information Form MUST be completed as well | | | | |
| <input type="checkbox"/> | \$91.00 | Environmental Health Record Search for Licenced Premises | | |
| <input type="checkbox"/> | \$367.00 | Environmental Health Inspection, including Record Search of Licenced Premises | | |