

Employment Application Form

1. Position Details						
Position Name: HR Specialist Recruitment & Training		Group: Human Resources				
Type: Full Time	Hours of work: 72.5 hours p/f	Class: Permanent				
Classification: LGOA	Level: Level 5	Base per Annum: \$89,573				
Superannuation: Up to 12%	Annual Leave: 5 weeks p/a	RDO: 1 day per month				

2. Applicant Details					
First Name:					
Surname:					
Title:					
Address:	Street Address:				
	Town/City:				
	State:		Postcode:		
Postal Address:(If different					
from above)					
Email Address:					
Telephone:	Home:		Mobile:		
Eligibility:	Please indicate your eligibility to work in Australia. Applicants must either be an Australian or New Zealand citizen,				
	Australian permanent resident or have unrestricted work rights in				
	Australia. Employer visa sponsoring is not available.				
	Australian/New Zealand Citizen				
	Permanent Resident				
	Australian Work Permit (Visa)				
	I'm not eligible to work in Australia				
How did you first find out	Seek	MSC Website	Friend/Relative		
about this position?	LinkedIn	MSC Facebook	Other:		

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Employment Application Form continued -

Do you have a valid, UNRESTRICTED Queensland driver's licence without any						
current or pending suspensions, disqualifications or cancellations?		YES	NO			
Please tick YES or NO						
Does your driver's licence include any Condition Codes such as A, B, I, M, S						
etc.?			YES	NO		
Please tick YES or NO						
	Current Queensland C Class driv	ver's lice	nce:			
Qualifications/tickets held -	list any conditions of lice	ence:	А			
please tick which ones you			l			
have or include others not			M			
			S			
listed:						
	Bachelor's degree in human resources or related field					
	Cert III, Cert IV or higher (please	e list belo	ow)			
	Other (please specify):					
DECLARATION						
Do you have any criminal convictions or pending charges to declare (noting		oting	YES	NO		
that a Criminal History Check may be undertaken)?						
I declare that all the information provided in support of my application is true and correct.						
. decide that an the information	provided in support of my application	.5 (1 4 5 4)				
Signature:		Date:				

For further information regarding this position, please contact **Carlie Roll, Coordinator Human Resources**, on **1300 308 461** during business hours.

Submit your application by emailing it to recruitment@msc.qld.gov.au

Applications should include:

- Current Resume
- Cover letter detailing relevant experience, no longer than 500 words
- Fully completed Employment Application Form

Applications Close: Monday, 16 June 2025

The personal information gathered by Mareeba Shire Council on this form is for recruiting purposes only and will not be used for any other purpose or given to any other party unless you have consented or Council is required or authorised by law to do so.

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