

REQUEST FOR QUOTATION

MAREEBA BICENTENNIAL LAKES MURAL



Request for Quotation

PART 1 – PREAMBLE	
Mareeba Shire Council is requesting proposals from suitably experienced artists to design and paint an original visual artwork for the Mareeba Bicentennial Lakes Toilet Block.	
PART 2 – GENERAL INFORMATION	
1. Project details	MAREEBA BICENTENNIAL LAKES TOILET BLOCK MURAL
2. Communications by Applicants:	Communications regarding the procurement process must be submitted to Community Services by email: communitywellbeing@msc.qld.gov.au .
3. Submission of Quotation:	Written proposal including quotation must be submitted to Community Services by email: communitywellbeing@msc.qld.gov.au by 9am, Monday 4 December 2023.
4. Project Timeframe:	Indicative timeframes, to be negotiated with successful artist: <ul style="list-style-type: none">• Submission of scaled, coloured sketch design by 9am Monday 22 January 2024• Artwork implemented between: Monday 29 January and Friday 1 March 2024
5. Complaints	Complaints regarding the Procurement Process must be submitted to Development and Governance by email: info@msc.qld.gov.au .
PART 3 – PROCUREMENT PROCESS CONDITIONS	
The Procurement Process is governed by, and this Request for Quotation is to be read in conjunction with, the Procurement Process Conditions: <input checked="" type="checkbox"/> available for viewing or download from https://msc.qld.gov.au/council/tenders/	
PART 4 – CONTRACT	
<input checked="" type="checkbox"/> The contract with the successful Respondent shall comprise the documents identified as forming the contract in clause 4 of Mareeba Shire Council's Standard Terms and Conditions which can be found at https://msc.qld.gov.au/council/tenders/	
PART 5 – SCOPE	
Site Council is currently upgrading Mareeba Bicentennial Lakes (southern precinct) which will include: bicycle pump track, playground features, tables and seating, paths and lighting. The upgrade also includes the construction of a new concrete block, toilet facility that is due for completion at the end of January 2024. The toilet block will be located at the intersection of Mason and Hort Streets Mareeba. The artwork is to be painted directly onto all four walls of the toilet block (including doors.) The total surface area to be painted is 37.4m ² and the wall dimensions are: <ul style="list-style-type: none">• Side Right: height 2.4m x width 3.8m = 9.12m²• Side Left: height 2.4m x width 3.8m = 9.12m²• Front: height 2.4m x width 4.0m = 9.6m² (including doors)• Rear: height 2.4m x width 4.0m = 9.6m² (including door) The toilet block will be undercoated prior to the artist commencing work. The artist is responsible for applying a high-quality clear coat or graffiti protection coat when the artwork is completed.	

Design Brief

The artwork should be responsive to the site and create a distinctive sense of place for residents and visitors. It may promote Mareeba's unique local character, culture, heritage or natural environment. The purpose of the mural is to enhance the visual appeal of this public space to improve liveability of the Shire.

Applicants are responsible for any research or consultation to inform artwork design and content.

Where possible, toilet block trim colour (Colorbond, Deep Ocean) and playground equipment colours should be incorporated into the artwork. Refer to Forpark Australia Colour Chart [2022-Colour-Chart.pdf \(forpark.com.au\)](https://forpark.com.au/2022-Colour-Chart.pdf) teal (49), mist green (52), licra lime (27), purple (45).

Other Project Requirements

At least two community participation sessions must be held to allow members of the community to actively participate in painting the mural. The artist must be fully responsible for preparing and managing these sessions, and if required, organise their own assistants to support these activities. Any costs associated with the community participation sessions may be included in the quote. Council may assist with online promotion of the sessions on request.

Project Budget

Council has allocated a total budget of \$15,000 for this project.

PART 6 – Proposal Requirements

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| <input checked="" type="checkbox"/> | <p>Artists should submit a written proposal that addresses the following specific items:</p> <ul style="list-style-type: none">• Short written design statement and <u>optional</u> visual sketch designs.• Demonstrated ability and experience creating original, quality artworks.• Availability to complete the artwork within the indicative timeframes.• Itemised schedule of fees, that may include:<ul style="list-style-type: none">○ Consultation / research (optional, if required)○ Design fees (including one scaled, colour sketch design and one revision)○ Artist fees / labour (including expected time required to paint mural)○ Materials and equipment (including high quality exterior grade acrylic paint and clear coat)○ Expenses relating to community participation sessions.○ Travel and accommodation expenses (if required) |
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