

# REQUEST FOR QUOTATION

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## CHILLAGOE TOWN HALL MURAL



# Request for Quotation

<b>PART 1 – PREAMBLE</b>	
Mareeba Shire Council is requesting proposals from suitably experienced artists to design and paint an original visual artwork for the Chillagoe Town Hall.	
<b>PART 2 – GENERAL INFORMATION</b>	
1. Project details:	CHILLAGOE TOWN HALL MURAL
2. Communications by Applicants:	Communications regarding the procurement process must be submitted to Community Services by email: <a href="mailto:communitywellbeing@msc.qld.gov.au">communitywellbeing@msc.qld.gov.au</a> .
3. Submission of Quotation:	Written proposal including quotation must be submitted to Community Services by email: <a href="mailto:communitywellbeing@msc.qld.gov.au">communitywellbeing@msc.qld.gov.au</a> by 9am Monday 25 September 2023.
4. Project Timeframe:	Indicative timeframes, to be negotiated with successful artist: <ul style="list-style-type: none"><li>• Submission of scaled, coloured sketch design by 9am Monday 23 October 2023</li><li>• Completion of artwork by 5pm Friday 22 December 2023.</li></ul>
5. Complaints:	Complaints regarding the Procurement Process must be submitted to Development and Governance by email: <a href="mailto:info@msc.qld.gov.au">info@msc.qld.gov.au</a> .
<b>PART 3 – PROCUREMENT PROCESS CONDITIONS</b>	
The Procurement Process is governed by, and this Request for Quotation is to be read in conjunction with, the Procurement Process Conditions: <input checked="" type="checkbox"/> available for viewing or download from <a href="https://msc.qld.gov.au/council/tenders/">https://msc.qld.gov.au/council/tenders/</a>	
<b>PART 4 – CONTRACT</b>	
<input checked="" type="checkbox"/> The contract with the successful Respondent shall comprise the documents identified as forming the contract in clause 4 of Mareeba Shire Council's Standard Terms and Conditions which can be found at <a href="https://msc.qld.gov.au/council/tenders/">https://msc.qld.gov.au/council/tenders/</a>	
<b>PART 5 – SCOPE</b>	
<b>Site</b> The Chillagoe Town Hall is located at 14 Queen Street, Chillagoe (approximately 122km west of Mareeba). The facility is owned and managed by Mareeba Shire Council and is available for community use. The artwork is to be painted directly onto the front wall of the Hall. The dimensions of the wall to be painted are: 15.2m length and 2.0m height (excluding 30cm building footing). The total area to be painted is approximately 30.4m <sup>2</sup> , including the double, timber entrance doors that should be incorporated into the overall design. The wall is constructed of corrugated iron with ridges at 20cm intervals. The paint work is in good condition. The artist will be responsible for any surface cleaning and undercoating if required. A clear coat must be applied to the finished artwork.	

## Design Brief

A montage reflecting the cultural heritage of Chillagoe that may include reference to:

- the mining industry (including for example, reference to the railway and wheelbarrow way);
- the cattle industry
- First Nations heritage (including for example, the significant contribution First Nations people have made to the cattle industry);
- the military service of Chillagoe residents (content to be positioned directly behind the war memorial);
- the natural environment, for example, limestones caves and karst.

The artwork should reflect Chillagoe's unique cultural heritage and create a distinctive sense of place for residents and visitors. The purpose of the mural is to enhance the visual appeal of this public space to improve liveability of the Shire.

Applicants are required to do their own research to inform artwork content and are directed to the Mareeba Shire Council Library local history collection.

## Project Budget

Council has allocated a total budget of \$12,000 for this project.

## PART 6 – Proposal Requirements

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| <input checked="" type="checkbox"/> | <p>Artists should submit a written proposal that addresses the following specific items:</p> <ul style="list-style-type: none"><li>• Short written design statement and <u>optional</u> visual sketch designs.</li><li>• Demonstrated ability and experience creating original, quality artworks.</li><li>• Availability to complete the artwork within the indicative timeframes.</li><li>• Itemised schedule of fees, that may include:<ul style="list-style-type: none"><li>○ Design fees (including one scaled, colour sketch design and one revision)</li><li>○ Artist fees / labour (including expected time required to paint mural)</li><li>○ Materials and equipment (including high quality, exterior grade acrylic paint and clear coat)</li><li>○ Travel and accommodation expenses (if required)</li></ul></li></ul> |
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