INFRASTRUCTURE PROJECT PROPOSAL



This form is to be completed by organisations seeking Council support for the improvement of existing infrastructure, or to build new infrastructure. Please return the form via email to <u>info@msc.qld.gov.au</u> or hand- deliver to Council's Customer Service Centre at 65 Rankin Street.

A Council Officer will contact you to discuss your project in more detail.

<u>Please note:</u> Assessment of your group's proposal may take up to 8 weeks. If you are submitting this form electronically, please ensure that ALL relevant documents are scanned and attached with it.

PRIVACY NOTICE: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process this application. If you choose not to provide your personal information, the application may not be approved. Your personal information will only be accessed by authorised Council employees. Your personal information will not be used for any other purpose or disclosed to any other person or entity unless you have given us permission or we are required by law. Please refer to Council's QPP Privacy Policy for further information on access or correction of personal information held by Council.

ORGANISATION DETAILS			
Organisation Name:			
Physical Address:			
Is your organisation an incorporated entity?	Yes 🗆 No 🗆	Certificate of Incorporation attached?	Yes No
How long has your organisation existed (years)?			
What is your organisation's primary activity?			

PRIMARY CO	NTACT		
Name:		Position:	
Phone:		Email:	

ALTERNATIV	E CONTACT		
Name:		Position:	
Phone:		Email:	

PROJECT SCOPE	
Is this Project to:	
i) Build a new facility / infrastructure; or	Yes \Box No \Box
ii) Upgrade an existing facility / infrastructure	Yes 🗆 No 🗆
Do you have drawings or plans for the project?	Yes 🗆 No 🗆
	lf yes, please attach
Provide a brief overview of the works including project cost:	
Does the project involve work that will disturb the ground surface – e.g., excavating, scraping	g, vegetation removal.
lf yes, compliance with the Cultural Heritage Duty of Care Guidelines will apply and may be obtained from <u>www.dsdsatsip.qld.gov.au</u>	Yes 🗆 No 🗆

Does this project include:			
Structural works	Yes 🗆 No 🗆	Building upgrade	Yes 🗆 No 🗆
Internal plumbing	Yes 🗆 No 🗆	Water supply	Yes 🗆 No 🗆
Electrical works	Yes 🗆 No 🗆	Kitchen build or upgrade	Yes□ No□

PROJECT BENEFITS & OUTCOMES
What likely positive benefits will result for your organisation when the project is completed? For example, increased participation, future expansion, social / health outcomes, economic benefits to organisation / community.

TENURE ARRANGEMENTS		
Is the infrastructure located on:		
Council-controlled land (e.g. park or other re	Yes 🗆 No 🗆	
If yes, is there a lease or management agreement in place with Council?		Yes 🗆 No 🗆
State land (i.e. not under the control of Council)?		Yes 🗆 No 🗆
Privately owned land?		Yes 🗆 No 🗆
FINANCIAL OR IN KIND SUPPORT (Not for Pro	fit Groups Only)	
Is Council assistance requested for this infrastructure project? If yes, please detail the type of assistance below:		Yes 🗆 No 🗆
Interest-free loan	Yes No	Amount: \$

cash aonation				
Other assistance	Yes 🗆 No 🗆		Amount: \$	
Community Partnerships Program application	n submitted to C	Council?	Yes 🗆 No 🗆	
INTERNAL USE ONLY DEPARTMENTAL INPUT	INTERNAL USE ONLY DEPARTMENTAL INPUT REQUIRED FROM:			
Development & Governance	Yes□ No□	Building	Yes□ No□	
Facilities	Yes□ No□	Plumbing	Yes \Box No \Box	
Finance	Yes□ No□	Community Wellbeing - CPP	Yes 🗆 No 🗆	
Officer meeting required?	Yes□ No□			

Yes 🗆 No 🗆

Cash donation

Amount: \$