

POSITION TITLE	Heavy Diesel Fitter/Operator
DEPARTMENT	Infrastructure Services
GROUP	Technical Services
LOCATION	Kowa Street Depot Mareeba
CLASSIFICATION / LEVEL	ENG C8
REPORTS TO	Foreperson Workshop

Department Summary

The Infrastructure Services Department is responsible for the planning and delivery of Council's capital works and major operational works programs. Department groups include:

- Technical Services
- Works
- Water & Waste
- Projects

Position Summary

The Heavy Diesel Fitter/Operator is responsible for delivering a high level of support in the servicing, maintenance and repair of all machinery, plant and equipment and other Council owned assets, as required. The duties of the position include a requirement to operate Council heavy machinery, in particular, the low loader which is used to transport plant and equipment to and from the workshop and Council depots, so that repairs and maintenance can be undertaken in an operationally productive and cost effective manner.

This role may be required to work anywhere within the Council boundaries, including callouts and work which may require an overnight stay in Council provided accommodation or rough camp environments.

The position calls for physically demanding work to be undertaken in a hot and humid climate on a daily basis. It is the responsibility of the person to ensure they are physically fit and able to efficiently undertake these tasks.

Key Responsibilities

- Operate and maintain all heavy plant and equipment, including Council's low loader, with due care and attention to ensure long term serviceability
- Liaise with Works crews to ensure the movement of plant and equipment for servicing and repairs, is undertaken in a time effective and operationally efficient manner, as required
- Integrate as an operator with other plant and machinery operators to perform civil construction and roadwork maintenance as and when required
- Consistently apply a high level of trade qualification knowledge and skills to ensure that Council's plant and equipment is repaired and/or maintained in accordance with industry best practice, statutory obligations and Council policy and procedures to meet operational requirements
- Monitor, perform and report on programmed maintenance and repairs of Council plant and equipment to ensure these assets are reliable, safe to operate and provide maximum life cycle and return on investment to Council

- Diagnose and fault find problems with plant and equipment individually or as a team member when required
- Perform fabrication tasks (non - structural) where required including the use of TIG, MIG and Stick Welding
- Perform forklift operations and relocate equipment as required
- Apply basic computer skills to research information, enter data and conduct email correspondence
- Perform overtime at short notice and assist other work groups with plant and equipment repairs and maintenance when required
- Other reasonable duties as directed from time to time

Skills and knowledge

- A high level of trade skills and knowledge in the service, maintenance and repair of a broad range of plant and equipment including earthmoving machinery, trucks, light vehicles and small engine equipment
- A high level of competency in plant and equipment operations and maintenance
- Ability work individually or within a team and contribute to a positive team culture
- Effective communication skills
- Basic knowledge of computer applications

Qualifications and Experience

Essential (Mandatory for the Position)

- Current Queensland HR/HC Class driver's licence
- Engineering (Mechanical - Heavy Diesel Fitter) Trade Qualification
- Construction Industry Blue Card or National equivalent White Card
- High Risk Work Licence for Forklift
- A high level of experience in the service, maintenance and repair of a broad range of plant and equipment including earthmoving machinery, trucks, light vehicles and small engine equipment.

Desirable

- Queensland MC driver's Licence
- Operator tickets for Backhoe, Grader, Roller and Loader

Environmental Obligations

All employees have a legal obligation to comply with environmental legislation and must comply with any Environmental Authority issued to Council to carry out activities. Clause 4.2.5 of the Employee Code of Conduct provides further detail on employee and supervisor compliance requirements.

Workplace Health and Safety Obligations

All employees have a legal obligation to comply with WHS legislation. Employees must work in accordance with the Council Safety Management System – SAFE PLAN and comply with the WHS Responsibility Statement relevant to their position - see Schedule S3 attached.

SCHEDULE S3

WHS RESPONSIBILITY STATEMENT

Workers

All employees have a legal obligation to comply with WHS legislation, Council's WHS Management System – (SAFE PLAN), WHS policies, procedures and work instructions. These operate to ensure the health and safety of employees, contractors, visitors, volunteers, the public and the environment.

The following responsibilities apply to all employees, including permanent, part-time and casual employees:

1. Ensuring they keep up to date and comply with WHS legislation and Council's WH&S Management System – SAFE PLAN (WHS Plan) and participate in the completion of Monthly Action Plans (MAPs).
2. Performing all work and associated functions in a safe manner.
3. Complying with WHS policies, procedures, reasonable written or verbal work instructions issued by Council or its officers.
4. Correctly using and maintaining all personal protective clothing and equipment supplied by Council.
5. Identifying hazards, conducting risk assessments, and taking corrective action to eliminate hazards where possible in the workplace, and / or to report hazards and risks in accordance with WHS procedures.
6. Establishing and maintaining a high standard of housekeeping and cleanliness within individual work areas and on Council's property generally.
7. Reporting and assisting with the investigation of all incidents in the workplace, including minor injuries, near misses and property damage as requested.
8. Attending relevant toolbox, team talks or specific training organised by Council.
9. Identifying the location of first aid treatment centres, fire protection facilities and evacuation procedures in the work area.
10. Working in a manner that will not endanger you, other employees or the public.
11. Cooperate with any reasonable instruction given by Council officer.
12. Report any safety concerns to your supervisor.
13. Ensuring compliance with National Heavy Vehicle legislative requirements relevant of this position.

I have read and understand the above Position Description and WHS Responsibility Statement (S3)					
INCUMBENT NAME		SIGNATURE		DATE	
SUPERVISOR NAME		SIGNATURE		DATE	