

POSITION TITLE	Land Protection Officer
DEPARTMENT	Infrastructure Services
GROUP	Works
LOCATION	Kowa Street Depot Mareeba
CLASSIFICATION / LEVEL	LGOA Level 2
REPORTS TO	Coordinator Land Protection

Department Summary

The Infrastructure Services Department is responsible for the planning and delivery of Council's capital works and major operational works programs.

Department business units include:

- Technical Services
- Works
- Water & Waste
- Assets & Projects

Position Summary

The Land Protection Officer assists with the implementation of pest plants and animal controls across the Shire in accordance with Council's Pest Management Plan and the *Land Protection (Pest and Stock Route Management) Act 2002* as consolidated in the *Biosecurity Act 2014*.

The position requires physical work to be undertaken in hot, humid and difficult conditions on a daily basis. As such, it is the responsibility of the Land Protection Officer to ensure they are physically fit and able to efficiently undertake these tasks consistently.

Key Responsibilities

- Assist with the implementation of a range of Council's operational plans and Council's Pest Management Plan for the control, eradication and/or containment of targeted pest plants and animals across the Shire
- Perform duties in accordance with the *Biosecurity Act 2014*, Council's obligations under the *Land Protection Act 2002* and in line with established policies and procedures
- Maintain up to date knowledge on land management practices, pest plants and animals, relative diseases and treatment/eradication methods
- Assist with the provision of accurate and timely advice to internal and external customers and with the development and implementation of property pest management plans for landowners
- Assist with the delivery of training, field events and other community based learning activities to educate landholders, and encourage proactive land management practices to address vegetation and biodiversity issues across the Shire
- Assist with conducting inspections in accordance with Council's Pest Survey Program across all land tenures for restricted matter, and where necessary, organise control or management
- Carry out inspections of plant, vehicles and machinery for the presence of weed seeds, vegetative material, and contaminated material. Certify "Contamination Free" where required

- Collect field data in order to construct accurate maps of pest incursions to add to Council's GIS Mapping
- Provide support to the Senior Land Protection Officer where required, including the provision of supervision to contractors, community groups, land owners, government representatives and others in his absence
- Other reasonable duties as directed from time to time

Skills and Knowledge

- Competency to accurately identify plant and animal pest species and continually update knowledge
- Basic knowledge in the operation of computers and GPS devices
- Sound verbal, interpersonal and written communication skills
- Ability to work in a co-operative manner with others in a team environment
- Ability to use chemicals and poisons safely.

Qualifications and Experience

Essential (Mandatory for the Position)

- Current Queensland C Class driver's licence
- Queensland Construction Blue Card, or national equivalent White Card
- Current Commercial Chemical Distribution Licence
- Current (or eligible to obtain) endorsement from Qld Health to obtain, possess and use fluoro acetate acid and its sodium salt for the destruction of declared pest animals
- Possess (or eligible to obtain) RTD 2313A clean machinery and & RTD2312A Inspect machinery for plant, animal and soil material
- Experience working safely in regional and remote field operations.

Desirable

- Certificate IV in Conservation Land Management
- Ability to recognise and report suspected outbreaks of foot and mouth disease, swine fever, screw worm fly, banana reportable diseases, Myrtle rust, Tramp ants, Asian honey bee etc.
- Experience in the preparation and presentation of clear, concise and accurate daily operations reports.

Environmental Obligations

All employees have a legal obligation to comply with environmental legislation and must comply with any Environmental Authority issued to Council to carry out activities. Clause 4.2.5 of the Employee Code of Conduct provides further detail on employee and supervisor compliance requirements.

Workplace Health and Safety Obligations

All employees have a legal obligation to comply with WHS legislation. Employees must work in accordance with the Council Safety Management System – SAFE PLAN and comply with the WHS Responsibility Statement relevant to their position - see Schedule S3 attached.

SCHEDULE S3

WHS RESPONSIBILITY STATEMENT

Workers

All employees have a legal obligation to comply with WHS legislation, the Council WHS Management System (SAFE PLAN), WHS policies, procedures and work instructions. These operate to ensure the health and safety of employees, contractors, visitors, volunteers, the public and the environment.

The following responsibilities apply to all employees, including permanent, part-time and casual employees:

1. Ensuring you keep up to date and comply with WHS legislation and SAFE PLAN (WHS Plan) and participate in the completion of Monthly Action Plans (MAPs)
2. Performing all work and associated functions in a safe manner
3. Complying with WHS policies, procedures, reasonable written or verbal work instructions issued by Council or its officers
4. Correctly using and maintaining all personal protective clothing and equipment supplied by Council
5. Identifying hazards, conducting risk assessments, and taking corrective action to eliminate hazards where possible in the workplace, and/or to report hazards and risks in accordance with WHS procedures
6. Establishing and maintaining a high standard of housekeeping and cleanliness within individual work areas and on Council property generally
7. Reporting and assisting with the investigation of all incidents in the workplace, including minor injuries, near misses and property damage as requested
8. Attending relevant toolbox talks, team discussions or specific training organised by Council
9. Identifying the location of first aid treatment centres, fire protection facilities and evacuation procedures in the work area
10. Working in a manner that will not endanger you, other employees or the public
11. Cooperate with any reasonable instruction given by Council officers
12. Report any safety concerns to your supervisor
13. Ensuring compliance with National Heavy Vehicle legislative requirements relevant of this position.

I have read and understand the above position description and WHS Responsibility Statement S3					
INCUMBENT NAME		SIGNATURE		DATE	
SUPERVISOR NAME		SIGNATURE		DATE	

Last Review Date: 27 March 2024