

<b>POSITION TITLE</b>	<b>Heavy Plant Operator</b>
<b>DEPARTMENT</b>	<b>Infrastructure Services</b>
<b>GROUP</b>	<b>Works</b>
<b>LOCATION</b>	<b>Relevant depot across Mareeba Shire</b>
<b>CLASSIFICATION / LEVEL</b>	<b>LGEA Level 5 (Progression opportunities as per Classification Guidelines for Broad Banded Positions)</b>
<b>REPORTS TO</b>	<b>Foreperson C&amp;M</b>

### Department Summary

The Infrastructure and Maintenance Department is responsible for the planning and delivery of Council capital works and major operational works programs.

Department business units include:

- Technical Services
- Works
- Water & Waste

### Position Summary

The position is responsible for the operation and general maintenance of Council plant and equipment for the transport infrastructure construction and maintenance teams. This may include heavy plant such as rollers, backhoes, excavators, loaders as well as job trucks and slashers. The incumbent is also required to undertake labouring duties and perform manual handling tasks as required. Maintenance of a safe working environment and application of correct manual handling techniques are essential requirements for this position. The incumbent must be prepared to work across the Shire area, as directed.

The position calls for physically demanding work to be undertaken in a hot and humid climate on a day to day basis. It is the responsibility of the incumbent to ensure they are physically fit and able to efficiently and consistently undertake these tasks. This includes a requirement for the incumbent to maintain their weight at or below the Safe Working Load (SWL) for the machinery and equipment the position is required to use or operate.

### Key Responsibilities

- Operate plant and equipment in a safe and competent manner and in accordance with Council requirements including safe work method statements, policies and procedures
- Complete works efficiently and in accordance with the Scope of Works for the job and/or the supervisor's instructions
- Complete basic inspections, maintenance, routine servicing and repair of heavy plant and equipment in accordance with manufacturer's recommendations and Council requirements
- Ensure worksite housekeeping and vehicle presentation is of a high standard so that it provides a safe work environment and reflects positively on the Council image
- Undertake labouring tasks as required in a safe manner to the required standard, ensuring the delivery of efficient, competent and high-quality work
- Undertake traffic control duties in accordance with legislative and regulatory requirements, following completion of any required training

- Complete accurately and submit any documents related to the performance of this position, in a timely manner
- Other reasonable duties as directed from time to time

### **Skills and knowledge**

- Ability to operate plant competently and safely to exact specifications in civil construction environments
- Sound mechanical aptitude with the ability to recognise faults in heavy plant and recommend or apply appropriate maintenance or repair actions
- Sound written and verbal communication skills and the ability to follow both written and verbal instructions
- Willingness and physical ability to undertake manual handling and labouring tasks for extended periods sometimes in hot and humid conditions
- Ability to contribute and work within a team environment and effectively communicate both verbally and in writing with team members and supervisors
- Strong work ethics and results focused

Knowledge of and ability to apply safe work practices, in particular when operating heavy plant and equipment and using manual handling techniques

### **Qualifications and Experience**

#### **Essential (Mandatory for the position)**

- Current Qld C Class driver's licence
- Certificates of Competency for operating different types of heavy plant
- Demonstrated experience operating different types of earth moving equipment in civil and road construction or similar work environment
- Queensland Construction Industry White Card, or national equivalent
- Current Traffic Control Accreditation or be eligible and willing to obtain accreditation, which will require a criminal history check via Crimtrac

#### **Desirable**

- Current Qld MR or HR driver's licence
- Sound knowledge of construction methods and principles relating to road works

### **Environmental Obligations**

All employees have a legal obligation to comply with environmental legislation and must comply with any Environmental Authority issued to Council to carry out activities. Clause 4.2.5 of the Employee Code of Conduct provides further detail on employee and supervisor compliance requirements.

### **Workplace Health and Safety Obligations**

All employees have a legal obligation to comply with WHS legislation. Employees must work in accordance with the Council Safety Management System – SAFE PLAN and comply with the WHS Responsibility Statement relevant to their position - see Schedule S3 attached.

### SCHEDULE S3

#### WHS RESPONSIBILITY STATEMENT

##### Workers

All employees have a legal obligation to comply with WHS legislation, the Council WHS Management System (SAFE PLAN), WHS policies, procedures and work instructions. These operate to ensure the health and safety of employees, contractors, visitors, volunteers, the public and the environment.

The following responsibilities apply to all employees, including permanent, part-time and casual employees:

1. Ensuring you keep up to date and comply with WHS legislation and SAFE PLAN (WHS Plan) and participate in the completion of Monthly Action Plans (MAPs)
2. Performing all work and associated functions in a safe manner
3. Complying with WHS policies, procedures, reasonable written or verbal work instructions issued by Council or its officers
4. Correctly using and maintaining all personal protective clothing and equipment supplied by Council
5. Identifying hazards, conducting risk assessments, and taking corrective action to eliminate hazards where possible in the workplace, and/or to report hazards and risks in accordance with WHS procedures
6. Establishing and maintaining a high standard of housekeeping and cleanliness within individual work areas and on Council property generally
7. Reporting and assisting with the investigation of all incidents in the workplace, including minor injuries, near misses and property damage as requested
8. Attending relevant toolbox talks, team discussions or specific training organised by Council
9. Identifying the location of first aid treatment centres, fire protection facilities and evacuation procedures in the work area
10. Working in a manner that will not endanger you, other employees or the public
11. Cooperate with any reasonable instruction given by Council officers
12. Report any safety concerns to your supervisor
13. Ensuring compliance with National Heavy Vehicle legislative requirements relevant of this position.

I have read and understand the above position description and WHS Responsibility Statement S3					
<b>INCUMBENT NAME</b>		<b>SIGNATURE</b>		<b>DATE</b>	
<b>SUPERVISOR NAME</b>		<b>SIGNATURE</b>		<b>DATE</b>	

Last Review Date: 16 August 2022

## **APPENDIX - Guidelines for classification of heavy plant**

The following table provides an indication for the classification level applicable per type of plant that is operated. The listed classification level would only apply if the operator had been deemed as competent through Council's Verification of Competency process before operating the plant. Mixed Functions provisions as outlined in Council's Certified Agreement will apply for the temporary operation of a higher classified plant rather than the usual plant. The classification applicable for operation of a Grader is covered in the position description Heavy Plant Operator - Grader.

### Guidelines for classification level for heavy plant covered in this position description

<b>Heavy Plant</b>	<b>Classification Level</b>
<b>Backhoe</b>	LGEA 5
<b>Slasher</b>	LGEA 5
<b>Roller</b>	LGEA 5
<b>Loader</b>	LGEA 5
<b>Excavator</b>	LGEA 6