

Application for a Temporary Food Licence
Food Act 2006

Application Fee - Temporary Food Business 1 event - See Schedule of Fees & Charges

Section 1 - Applicant's Details (Or Organisation/Company Name) Note: Natural Person/s, Incorporated, Pty Ltd or Limited (Please print)

Contact Name:

Telephone:

Mobile:

Facsimile:

Email:

Mailing Address:

Section 2 - Event Details (Please print)

Date/s & Event Operating Times (For Markets Indicate No. of events):

Location:

Name of Event:

Is ALL food being prepared within the business?

Yes / No

If not, what is the name & address of the licensed kitchen where food is being prepared?

If the fixed food business is located in a local government area other than the Mareeba area, attach a copy of the licence.

FOOD LICENCE REQUIREMENTS

- **Unpackaged food sold at a food business requires a food licence.**
- **Sale of packaged food DOES NOT require a food licence however this form must still be completed for record keeping purposes.**
- **(Food businesses holding a current MSC Food Licence are exempt from paying the fee).**

**I require a food licence for a temporary food business
Temporary food business 1 event**

- * **Your licence is site specific and event specific. The food licence for a temporary food business is not transferable to other events or locations within the Council.**

Section 3 - Signature of Applicant(s)

Signature:

Date:

Signature:

Date:

Community Organisations may apply for exemption of fees only
(All Exemptions must be made in writing and received prior to the event)

Community Organisations are defined as: -

1. An incorporated association, and
2. One which is locally managed, and
3. Places their profits back into the community

Office Use Only:	
Date Received By Council:	
Amount Paid:	
Cashier Code:	
Receipt Number:	

Privacy Notice: Mareeba Shire Council is collecting applicant's details in accordance of the Food Act 2006 (QLD) in order to assess your application. This information will only be accessed by Council employees and other persons authorised under the Food Act. Some of this information may be given to Queensland Health for the purpose of maintaining the register of mobile food licences. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

DESIGN INFORMATION - This application is to be completed with reference to the "Application Package and Guide for the Licensing of Temporary Food Premises" document. (Attached)

TYPE OF FOODS SOLD

WALLS (where applicable)	ASSESSMENT
Material indicated	

FLOORS (where applicable)	ASSESSMENT
Material indicated	

CEILINGS (where applicable)	ASSESSMENT
Material indicated	

FIXTURES, FITTINGS AND EQUIPMENT (i.e. tables, ovens, cooking rings, fridges, etc)	ASSESSMENT
Please describe (or provide a floor plan)	

STORAGE AND FOOD DISPLAY FACILITIES (i.e. bain marie, pie warmer etc)	ASSESSMENT
Please describe	

FOOD TRANSPORT AND STORAGE	ASSESSMENT
Vehicle type and storage facilities	

TEMPERATURE AND MEASURING DEVICE (probe thermometer)	ASSESSMENT
Details (e.g. probe or ray gun)	

CLEANING UTENSILS AND EQUIPMENT	ASSESSMENT
Type of cleaning agent used (e.g. detergents, soaps, sanitisers etc)	

HAND WASHING FACILITIES	ASSESSMENT
Please describe	

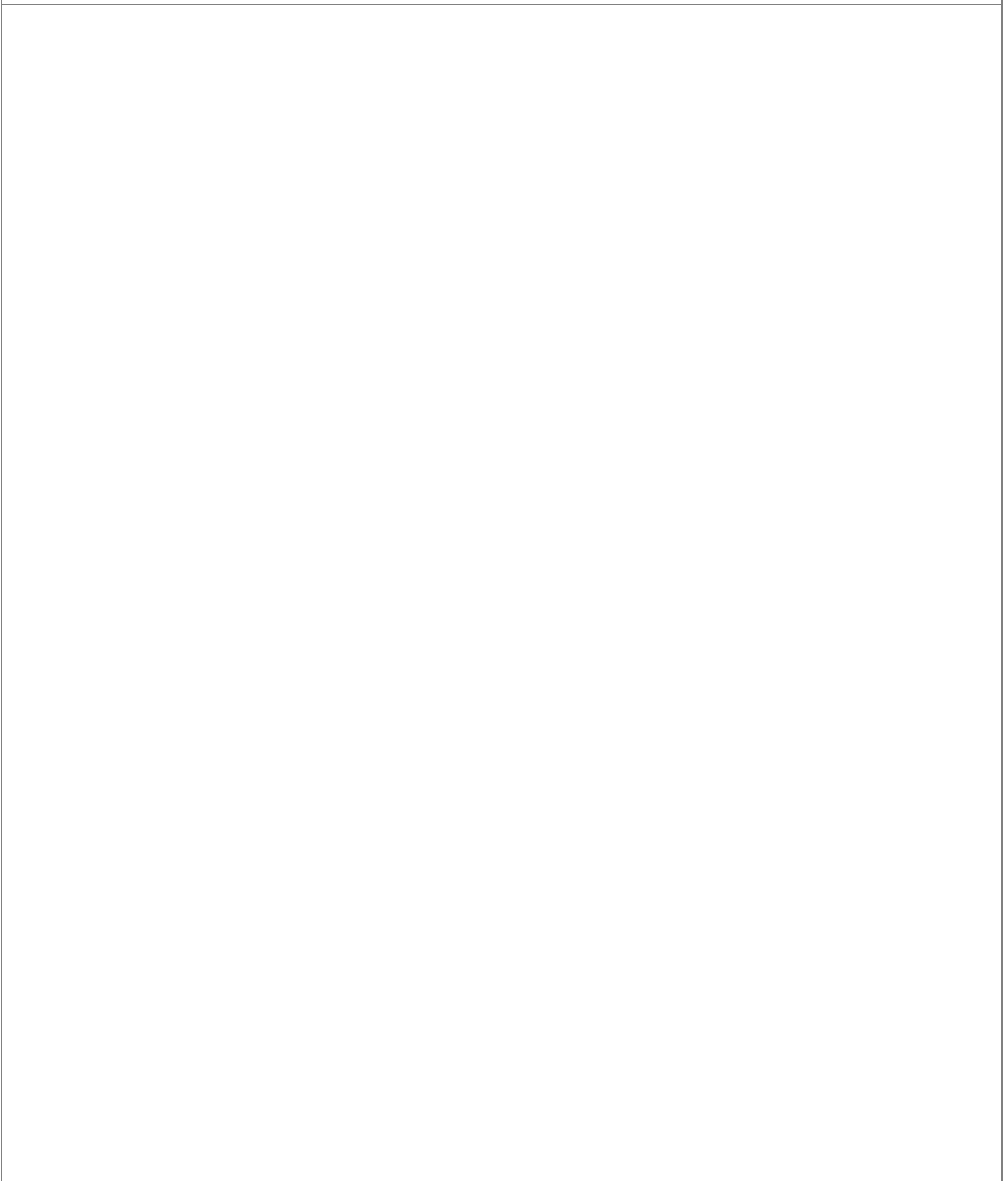
WATER SUPPLY	ASSESSMENT
Source and storage of water on site	

WASTE WATER	ASSESSMENT
Disposal method and location	

GARBAGE AND WASTE STORAGE	ASSESSMENT
Type of bins and location of storage (e.g. amount, size, recycling etc)	

LAYOUT PLAN

In the space provided, please ensure your application is complete by drawing a layout map of the proposed business/temporary food premises, indicating how the requirements of the design and fit out specification will be achieved.

A large, empty rectangular box with a thin black border, intended for drawing a layout map of the proposed business or temporary food premises. The box occupies most of the page below the instructions.