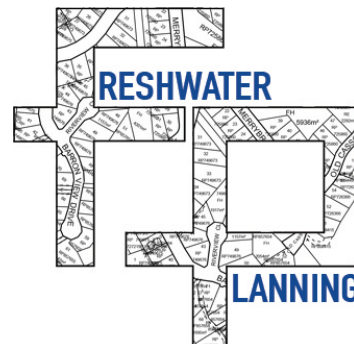


Your Ref:  
Our Ref: F24/14

11 June, 2023

Chief Executive Officer  
Mareeba Shire Council  
PO Box 154  
**MAREEBA QLD 4880**



**Attention: Regional Planning Group**

Dear Sir,

**RE: APPLICATION FOR RECONFIGURING A LOT – 1 LOT INTO 2 LOTS  
LOT 1 ON RP748306, 303 KOAH ROAD, KOAH.**

This application is for a Reconfiguring a Lot – 1 Lot into 2 Lots over land described as Lot 1 on RP748306, situated at 303 Koah Road, Koah.

The application comprises of Application Forms, SmartMap, Sketch Plan and this Town Planning Submission. It is understood that the proponent will provide payment of the Application Fee with the Mareeba Shire Council.

### **The Site**

The subject land is described as Lot 1 on RP748306 and is situated at 303 Koah Road, Koah. The site is owned by SURDHAM PTY LTD, the applicant for the proposed Reconfiguration. The site is FreeHold, comprises of a single FreeHold allotment, is irregular in shape, has an area of 4.117 hectares, contains frontage to Koah Road, and encompasses an existing dwelling and associated structures. The site is vegetated, contains a Dam and abuts the Clohesy River.

The site is accessed from Koah Road via an existing crossover with the proposed Reconfiguration. The site is provided with all available services, being the ability for reticulated Electricity and Telecommunications and is provided with the necessary services of a domestic Water Supply (bore and Riparian Rights) and an effective Effluent Disposal System with no changes to the existing infrastructure proposed. It is noted that the site is currently provided with Solar Power generation with a back-up generator.

In relation to the current State Governmental Mapping the site is Mapped as containing Remnant Vegetation and is Not Mapped as containing a Referable Wetland. The site is not located within 25 metres of a State Controlled nor within 25 metres of a Railway Corridor. Given that the site is less than 5.0 hectares in size, Referral for Vegetation Concerns is not required. It is understood that the proposed development **does not** require Referral to any State Agency.

## The Proposed Development

The proposed development is for a Reconfiguring a Lot – 1 Lot into 2 Lots in the 2.0 Hectares Precinct of the Rural Residential Zone within the Mareeba Shire Planning Scheme. The site is located at 303 Koah Road, Koah and is more particularly described as Lot 1 on RP748306. The site is irregular in shape, has an area of 4.117 hectares and contains a Dwelling House and associated structures, natural vegetation, a Dam and abuts the Clohesy River.

Page  
2

A Development Permit is sought to subdivide Lot 1 on RP748306 creating an additional Rural Residential Allotment within the existing Koah Rural Residential Area. No change to the existing Rural Residential nature or character of the Zone is envisaged with the Reconfiguration. The proposal will provide for an additional Rural Residential Allotment while maintaining the existing amenities and aesthetics of the site.

The Reconfiguration of a Lot proposes two (2) Rural Residential Allotments described as proposed Lots 11 and 12. The proposed areas of the allotments are:

|                 |                |
|-----------------|----------------|
| Proposed Lot 11 | 2.059 hectares |
| Proposed Lot 12 | 2.059 hectares |

The proposal provides for irregularly shaped Rural Residential Allotments due to the topography of the site, existing vegetation and the location of the existing Dam (encompasses within the existing Dwelling House Allotment). This irregular shaping additionally allowing for an alternative dwelling location in proximity to Koah Road for proposed Lot 12. Proposed Lot 11 is to retain the existing Dwelling House associated structures and Dam with proposed Lot 12 containing the existing internal access along the eastern fence line and existing cleared house site. The present natural vegetation provided over the site ensures to mitigate against any potential dust concerns with the existing internal access tracks and any future dwelling.

The site gains access from the existing Road Network, being Koah Road, via an existing crossover with no change to the existing is envisaged with the Reconfiguration. Whilst proposed Lots 11 and 12 have frontages less than the minimum requirement (60m), the existing Rural Residential Allotment only contains a frontage 40 metres. The proposed Subdivision proposes to share the existing crossover branching individually into each proposed Allotment. Freshwater Planning Pty Ltd understands that this access is located at the high point of Koah Road. The site contains existing internal access tracks of which the proposed Reconfiguration utilises. It is accepted that each allotment contains the safe provision of access to the existing Road Network. The site is connected to all available services, being the ability to connect to Power and Telecommunications with the site also provided with the necessary services. No change to the existing Infrastructure is proposed, with each proposed allotment of sufficient size for the provision of a Domestic Water Supply (Riparian Rights or Bore), an effective Effluent Disposal System and an appropriate level of Stormwater Disposal. It is noted that the site is currently provided with Solar Power generation with a back-up generator and any new dwelling on proposed Lot 12 should be provided the option of reticulated electricity or solar generation. The proposed Subdivision will ensure that no change to the existing nature of the site and surrounding area is envisaged.

The proposed allotments are considered to appropriately meet the minimum area requirements of the Mareeba Shire Council's Planning Scheme's Reconfiguration of a Lot Code for allotments in the Rural Residential Zone. It is not considered that the proposed Reconfiguration will be detrimental to the adjacent sites or adversely impact on the surrounding area. It is considered that the Performance Outcomes of the Rural Residential Zone Code and the Reconfiguration of a Lot Code can be met in this instance.

The site is located in the Rural Residential Zone of the Mareeba Shire Council's Planning Scheme. It is understood that the Reconfiguration is a Code Assessable Use within this Zone. The Application is understood to be Code Assessable.

Lot 1 on RP748306 is identified as being in the Regional Landscape and Rural Production Area designation of the FNQ Regional Plan Mapping.

*The Regional Plan introduces controls on subdivision of Rural Zoned land in the Regional Landscape and Rural Production Area. These controls serve two purposes – To maintain larger lots sizes to ensure the economic viability of rural land holdings and to protect important agricultural lands and areas of ecological significance from encroachment by urban and rural residential development.*

It is noted that the FNQ Regional Plan has no mention of a Minimum Area for this type of Subdivision. With the Repeal of the Regulatory Provisions, the Regional Plan is now silent on any allotment size within the Regional Landscape and Rural Production Area. Hence, it is understood that there is no minimum allotment size, and the proposal is considered to reflect the Intent of the FNQ Regional Plan, Local Governments Planning Schemes and is considered appropriate.

The proposed Subdivision does not reduce any cultivated area within the Regional Landscape and Rural Production Area. The proposal does not fragment the existing Regional Landscape and Rural Production Area in an impractical way and provides for similar areas to those existing allotments and allotments within the immediate and surrounding vicinity.

It is additionally noted that a separate assessment against the Regional Plan is not required due to the fact that the Mareeba Shire Council Planning Scheme appropriately advances the Far North Queensland Regional Plan 2009-2031, as it applies to the Planning Scheme area. However, the Objective of Rural Subdivisions within the FNQ Regional Plan is for *'the region's Rural Production Areas and Natural Resources are protected by limiting land fragmentation'*. The proposed development is not in conflict with this Objective as it does not further fragment the existing Rural Productions Area as the site is considered to only contain non-productive areas.

It is considered that the proposed Reconfiguration is not in conflict with the Intent and Objectives for Regional Landscape and Rural Production Area in the FNQ Regional Plan 2009-2031.

### **Rural Residential Zone Code**

The proposal is for a Reconfiguration within the Rural Residential Zone's 2.0 hectare Precinct of the Mareeba Shire Council's Planning Scheme. The proposed Reconfiguration will create an additional Rural Residential Allotment within the Koah Rural Residential Area. The site is surrounded by Rural Residential Allotments with no change to the existing Rural Residential Zone and Area is proposed with the Subdivision.

The proposal is considered to comply with the purpose of the Rural Residential Zone as the provision of Rural Residential Allotments will ensure that the existing Uses and Residential Uses will be provided over the site now and within the future. The proposal will provide an additional Allotment while maintaining the existing amenities and aesthetics of the site without affecting the existing character and nature of the Rural Residential Area. No new buildings are proposed with this Reconfiguration. Each proposed Rural Residential Allotment contains the ability or has been provided with acceptable setbacks and the ability for the appropriate provision of any future dwelling house.

It is not considered that the proposal is in conflict with the relevant aspects of the Rural Residential Zone Code. The proposal offers similar character and nature to what is existing whilst enhancing the existing character.

### *Bushfire Hazard Overlay Code*

The site is Mapped as containing areas of Medium and Very High Hazards within the Bushfire Hazard Overlay Mapping over the site. The site for the majority is within the Medium Hazard with the Very High Hazard contained within a strip along the rear of the site (Clohesy River). The proposal is for a Reconfiguration creating an additional Rural Residential Allotment. No change to the existing Dwelling House and structures are provided over the site. No new buildings or structures are proposed with the Reconfiguration and the site already contains existing structures. Any future structures are able to be provided with appropriate setbacks and firebreaks if located within the Mapped Hazard. It is noted that an existing cleared area for the provision of any future dwelling over proposed Lot 12 is already provided. The proponents will ensure that maintenance and upkeep of the site will be maintained to ensure no build-up of hazardous materials and that existing or proposed firebreaks are maintained. It is not considered that the proposal will affect the Bushfire Hazard of the property as the site will ensure to remove any piling of fuel loads, contains existing firebreaks, and is provided with appropriate water sources. Any appropriate water source will contain sufficient storage of water for Firefighting Supply and will be provided with the appropriate connections where required.

### *Environment Significance Overlay Code*

The site is Mapped as containing a Waterway Buffer and Regulated Vegetation along the abutting Clohesy River on the Environment Significance Map. No buildings or structures are proposed with the Reconfiguration. Each proposed allotment will be provided with all available services including the provision of appropriate Stormwater to the legal point of discharge. The proposal will not significantly affect the areas of MSES Regulated Vegetation provided over the site as this limited area is located along the Clohesy River boundary. The proposal will not affect the existing Watercourse with existing appropriate setbacks to the Watercourse already provided and can be provided if required. It is noted that an existing cleared area for the provision of any future dwelling over proposed Lot 12 is already provided. Freshwater Planning Pty Ltd has been informed that the property is surrounded by existing well established fire breaks with the Clohesy River providing an additional reliable firebreak with Riparian Vegetation containing a wide strip of old rainforest. The surrounding neighbour's properties are cleared or has an effective firebreak. The over 1,600 m<sup>2</sup> large Dam provides sufficient water supply and has helped to establish mature rainforest plantings to its east and down to the creek, acting as an internal firebreak, which also has irrigation.

It is not considered that the proposal will affect the areas of Environmental Significance over the site and can be conditioned to ensure its protection, if required however, the proposal has been designed for the provision of larger allotments providing more appropriate Environmental Outcomes for the site. The proposed Subdivision creates an additional Rural Residential Allotment without affecting the existing natural environment in accordance the Intent of the Environmental Significant Overlay Code. It is considered that the proposed development is not in conflict with the Purpose of the Environment Significance Overlay Code and is acceptable.

### *Flood Hazard Overlay Code*

The site is designated as containing the QLD Floodplain Assessment along the rear of the site on the Flood Hazard Overlay Mapping. The proposal is for a Reconfiguration with each proposed Allotment containing sufficient area located outside the Mapped Flood Hazard. Any future dwelling for proposed Lot 12 can be provided with appropriate setbacks significantly from the Mapped Flood Hazard. No change to the existing Flood Immunity of the site is provided with the Subdivision. It is considered that the proposed Reconfiguration is Not Applicable to the Flood Hazard Overlay Code and that an appropriate level of Flood Immunity is provided over the site.

The site is Mapped as containing areas of Slope Hazard 15% or greater within the Slope Hazard Overlay Mapping. These Mapped areas are provided towards the rear of the site towards the Clohesy River. No clearing is proposed and if any works are proposed over land greater than 15% a Geotechnical Report can be provided. It is considered that the Slope Overlay Code is Not Applicable to the proposed Reconfiguration.

### Reconfiguration of a Lot Code

The proposal is for a Reconfiguring a Lot – 1 Lot into 2 Lots in the Rural Residential Zone’s 2.0 hectare Precinct of the Mareeba Shire Council’s Planning Scheme. The proposal is sought to create additional Rural Residential Allotment within the Koah Rural Residential Area. The proposed Subdivision is to preserve the existing nature of the site and the immediate and surrounding amenity in accordance with the Mareeba Shire Council’s Planning Scheme.

The minimum lot size in the Rural Residential Zone’s 2.0 Hectare Precinct is 2.0 hectares requiring a minimum frontage of 60 metres. Existing Lot 1 on RP748306 has an area of 4.117 hectares and frontage to Koah Road of 40 metres. The proposed Lots and areas are as follows:

| <u>Proposed Allotments</u> | <u>Area (ha)</u> | <u>Frontage (m)</u> |
|----------------------------|------------------|---------------------|
| Proposed Lot 11            | 2.059 ha         | 32.0 m              |
| Proposed Lot 12            | 2.059 ha         | 8.0 m.              |

Proposed Lot 11 is to retain the existing Dwelling House, Dam and the existing structures with proposed Lot 12 containing the existing internal access along the eastern fence line and existing cleared house site. The existing natural vegetation provided over the site ensures to mitigate against any potential dust concerns with the existing internal access tracks and any future dwelling.

The site gains access from the existing Road Network, being Koah Road, via an existing crossover with no change to the existing is envisaged with the Reconfiguration. Whilst proposed Lots 11 and 12 have frontages less than the minimum requirement (60m), the existing Rural Residential Allotment only contains a frontage 40 metres. The proposed Subdivision proposes to share the existing crossover branching individually into each proposed Allotment. Freshwater Planning Pty Ltd understands that this access is located at the high point of Koah Road. The site contains existing internal access tracks of which the proposed Reconfiguration utilises. It is accepted that each allotment contains the safe provision of access to the existing Road Network. The site is connected to all available services, being the ability to connect to Power and Telecommunications with the site also provided with the necessary services. No change to the existing Infrastructure is proposed, with each proposed allotment of sufficient size for the provision of a Domestic Water Supply (Riparian Rights or Bore), an effective Effluent Disposal System and an appropriate level of Stormwater Disposal. It is noted that the site is currently provided with Solar Power generation with a back-up generator and any new dwelling on proposed Lot 12 should be provided the option of reticulated electricity or solar generation. The proposed Subdivision will ensure that no change to the existing nature of the site and surrounding area is envisaged.

The proposed Reconfiguration results in the protection of the existing Rural Residential nature and character of the immediate and surrounding environs ensuring that Rural Residential Activities can be provided over the site now and within the future. No change to the nature and character of the Rural Residential Allotments is envisaged with the Reconfiguration. It is considered that the Objectives and Performance Outcomes of the Reconfiguring a Lot Code can be met in this instance.

## Works, Services and Infrastructure Code

The proposal is for a Reconfiguration of Lot – 1 Lot into 2 Lots in the Rural Residential Zone within the Mareeba Shire Council's Planning Scheme. The site is connected to all available and can be provided with the necessary services. No change to the existing services is proposed with the Reconfiguration and any further development of any of the newly created Allotments can be provided with all available and necessary services, being a domestic water supply (Riparian Rights or Bore), an appropriate level of effluent disposal, in addition to an appropriate level of Stormwater disposal at the time of construction of any dwelling associated with that Rural Residential Allotment. The proposed Subdivision will ensure that no change to the existing nature of the site and surrounding area is envisaged.








The site gains access from the existing Road Network, being Koah Road, via an existing crossover with no change to the existing is envisaged with the Reconfiguration. The proposed Subdivision proposes to share the existing crossover branching individually into each proposed Allotment. The site contains existing internal access tracks of which the proposed Reconfiguration utilises. Koah Road is constructed to an acceptable standard to accommodate the additional Rural Residential Allotment. It is accepted that each allotment contains the safe provision of access to the existing Road Network.

No Excavation or Filling is proposed with the Reconfiguration however, if any significant Excavation or Filling associated with the proposed Reconfiguration is required than any resultant earthworks will be provided as part of an Operational Works Application.

It is considered that the proposed Reconfiguration complies with the Intent of the Works, Services, and Infrastructure Code.

## Conclusion

It is considered that the proposed development being a Reconfiguring a Lot – 1 Lot into 2 Lots over land described as Lot 1 on RP748306 is appropriate. In particular, the proposed development:

-  Can meet the Performance Outcomes relating to minimum allotment size and dimension as the proposal provides for similar allotment sizes to those within the immediate vicinity and surrounding environs;
-  No change to the existing Rural Residential nature or character of the area is envisaged, and the Subdivision will ensure that the newly created Allotments will remain to be used for Rural Residential Uses as existing;
-  Can meet the Performance Outcomes, Purposes and the Intent of the Reconfiguring a Lot Code for land included in the Rural Residential Zone;
-  Is not in conflict with the Bushfire Hazard, Environmental Significance, Flood Hazard and Slope Overlays;
-  Can meet the Intent and Objectives and Intent for the Rural Residential Zone;
-  Meets the Objectives of the Land Use Policies and is not in conflict with the Intent in relation to Reconfiguration within the Regional Landscape and Rural Production Area Designation of the FNQ Regional Plan 2009-2031; and
-  Provides for additional Rural Residential Allotments within Koah's Rural Residential Area whilst complimenting the existing Rural Residential Area.

Freshwater Planning Pty Ltd request that Council provide a copy of the Draft Conditions with sufficient time for review prior to a Decision being provided. If you have any queries, please do not hesitate to contact Freshwater Planning Pty Ltd.

Yours faithfully,



**MATTHEW ANDREJIC**

**FRESHWATER PLANNING PTY LTD**

P: 0402729004

E: [FreshwaterPlanning@outlook.com](mailto:FreshwaterPlanning@outlook.com)

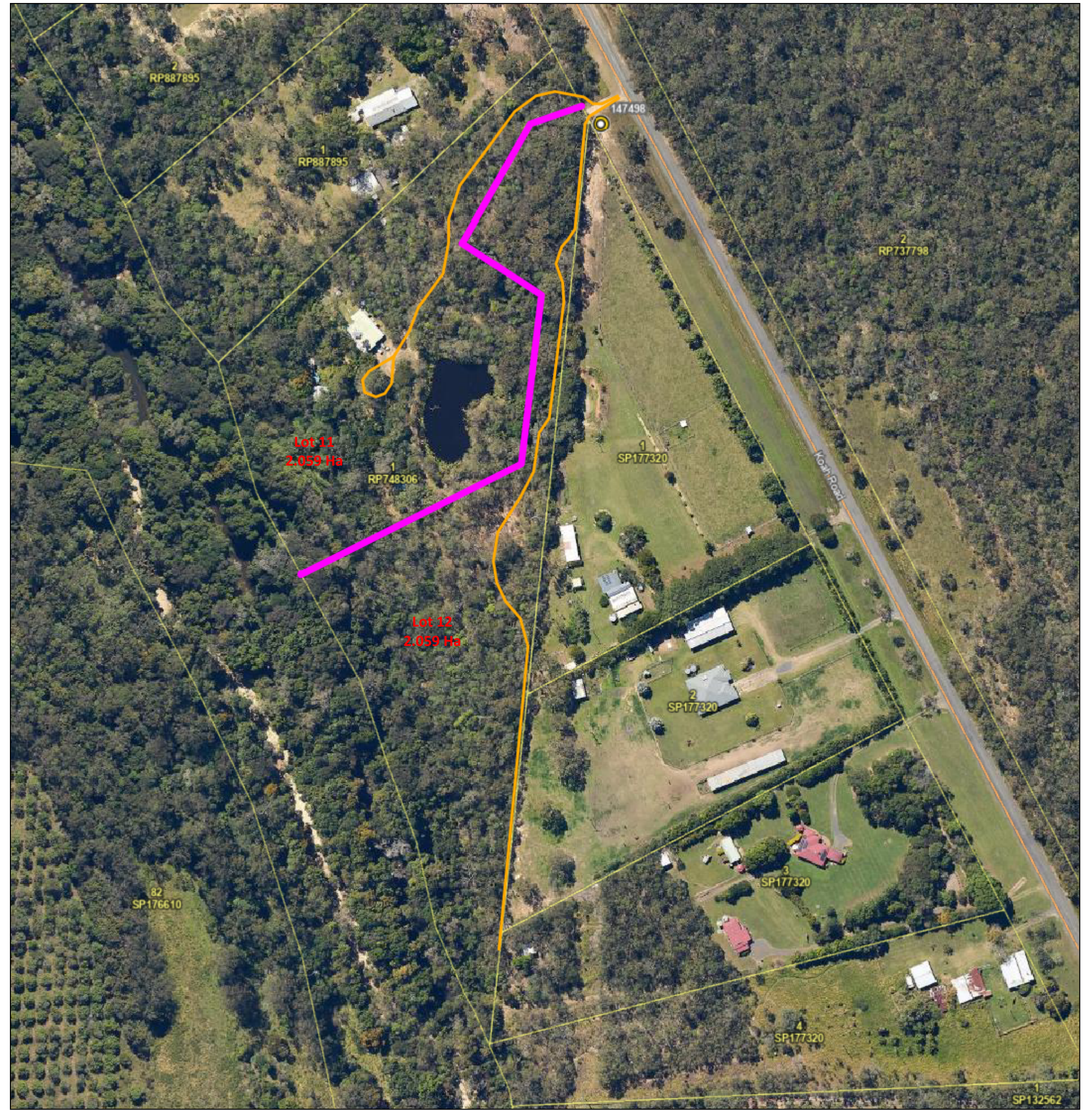
17 Barron View Drive, FRESHWATER QLD 4870



# FREITAG - ROL 1 LOT INTO 2 LOTS

303 Koah Road, Koah being Lot 1 on RP748306

16°52'38"S 145°32'50"E16°52'38"S 145°33'9"E



16°52'56"S 145°32'50"E16°52'56"S 145°33'9"E



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N

0 50 metres

Scale: 1:2000

Printed at: A3

Print date: 10/5/2024

Not suitable for accurate measurement.

Projection: Web Mercator EPSG 102100 (3857)

For more information, visit <https://qldglobe.information.qld.gov.au/help-info/Contact-us.html>



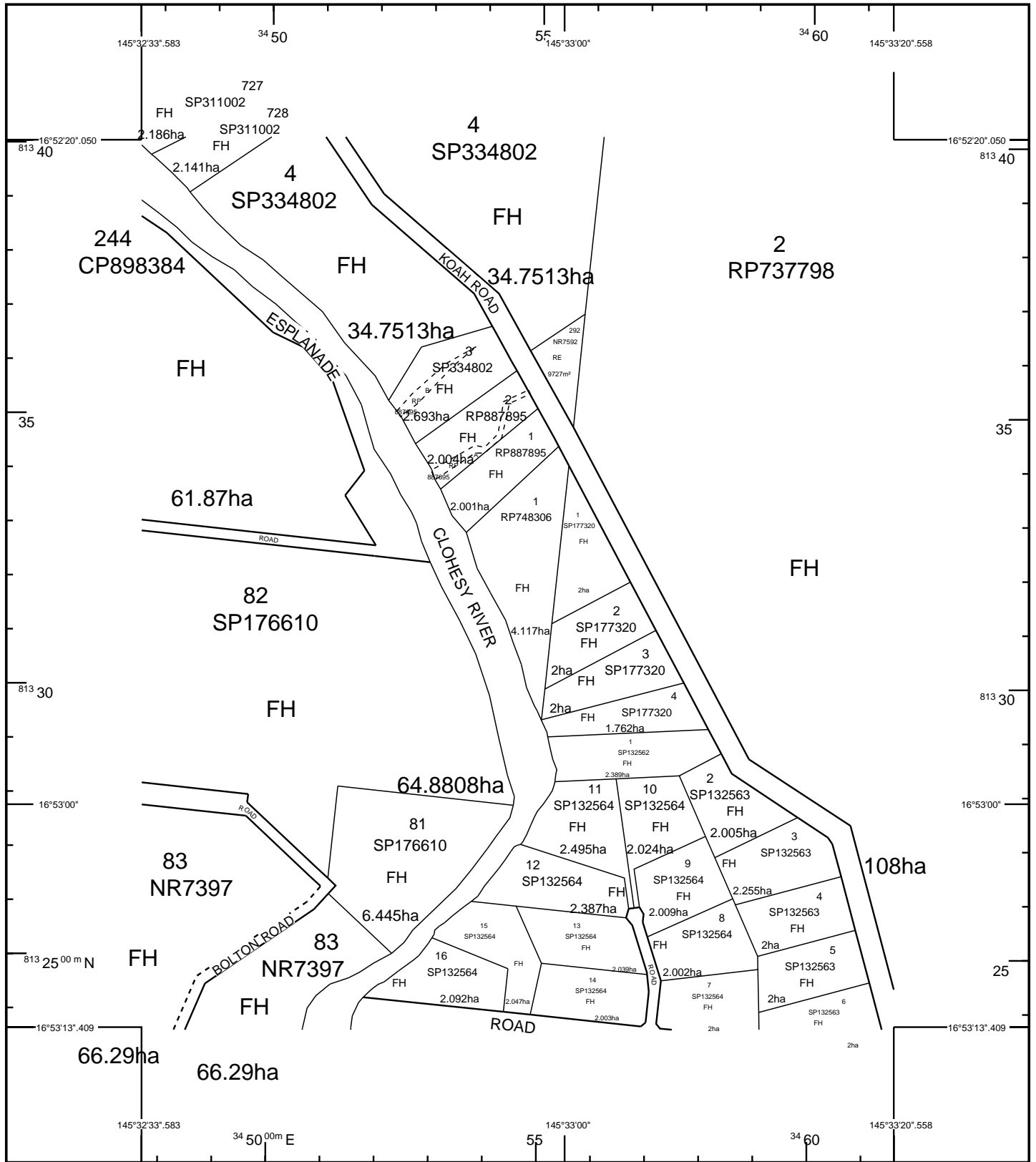


**Legend**

- Roads
- Two Lots

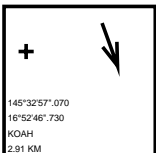






STANDARD MAP NUMBER  
8064-33411

MAP WINDOW POSITION &  
NEAREST LOCATION



#### SUBJECT PARCEL DESCRIPTION

|                  |               |
|------------------|---------------|
| DCDB             |               |
| Lot/Plan         | 1/RP748306    |
| Area/Volume      | 4.117ha       |
| Tenure           | FREEHOLD      |
| Local Government | MAREEBA SHIRE |
| Locality         | KOAH          |
| Segment/Parcel   | 9231/56       |

#### CLIENT SERVICE STANDARDS

PRINTED 05/06/2024

DCDB 04/06/2024

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**Queensland  
Government**

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# DA Form 1 – Development application details

Approved form (version 1.4 effective 15 December 2023) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving only building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development (i.e. material change of use, operational work or reconfiguring a lot)**, use this form (*DA Form 1*) and parts 4 to 6 of *DA Form 2 – Building work details*.

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*. For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

**Note:** All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).

## PART 1 – APPLICANT DETAILS

| 1) Applicant details                                |   |
|---|---|
| Applicant name(s) (individual or company full name) | SURDHAM PTY LTD                                       |
| Contact name (only applicable for companies)        |   |
| Postal address (P.O. Box or street address)         | C/ Freshwater Planning Pty Ltd<br>17 Barronview Drive |
| Suburb  | Freshwater  |
| State   | QLD   |
| Postcode  | 4870  |
| Country   | Australia   |
| Contact number                                      | 0402729004  |
| Email address (non-mandatory)                       | FreshwaterPlanning@outlook.com                        |
| Mobile number (non-mandatory)                       |   |
| Fax number (non-mandatory)                          |   |
| Applicant's reference number(s) (if applicable)     | F24/14  |

| 2) Owner's consent   |  |
|--|--|
| 2.1) Is written consent of the owner required for this development application?                                |  |
| <input type="checkbox"/> Yes – the written consent of the owner(s) is attached to this development application |  |
| <input checked="" type="checkbox"/> No – proceed to 3)   |  |

## PART 2 – LOCATION DETAILS

### 3) Location of the premises (complete 3.1) or 3.2), and 3.3) as applicable)

**Note:** Provide details below and attach a site plan for any or all premises part of the development application. For further information, see [DA Forms Guide: Relevant plans](#).

#### 3.1) Street address and lot on plan

- ☒ Street address **AND** lot on plan (all lots must be listed), **or**  
☐ Street address **AND** lot on plan for an adjoining or adjacent property of the premises (appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).

|    |          |            |                                    |                          |
|----|----------|------------|------------------------------------|--------------------------|
| a) | Unit No. | Street No. | Street Name and Type               | Suburb                   |
|    |          | 303        | Koah Road                          | Koah                     |
|    | Postcode | Lot No.    | Plan Type and Number (e.g. RP, SP) | Local Government Area(s) |
|    | 4881     | 1          | RP748306                           | Mareeba Shire Council    |
| b) | Unit No. | Street No. | Street Name and Type               | Suburb                   |
|    |          |            |                                    |                          |
|    | Postcode | Lot No.    | Plan Type and Number (e.g. RP, SP) | Local Government Area(s) |
|    |          |            |                                    |                          |

#### 3.2) Coordinates of premises (appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)

**Note:** Place each set of coordinates in a separate row.

- ☐ Coordinates of premises by longitude and latitude

|              |             |   |  |
|--------------|-------------|---|--|
| Longitude(s) | Latitude(s) | Datum   | Local Government Area(s) (if applicable) |
|              |             | <input type="checkbox"/> WGS84<br><input type="checkbox"/> GDA94<br><input type="checkbox"/> Other: |  |

- ☐ Coordinates of premises by easting and northing

|            |             |   |   |  |
|------------|-------------|---|---|--|
| Easting(s) | Northing(s) | Zone Ref.   | Datum   | Local Government Area(s) (if applicable) |
|            |             | <input type="checkbox"/> 54<br><input type="checkbox"/> 55<br><input type="checkbox"/> 56 | <input type="checkbox"/> WGS84<br><input type="checkbox"/> GDA94<br><input type="checkbox"/> Other: |  |

#### 3.3) Additional premises

- ☐ Additional premises are relevant to this development application and the details of these premises have been attached in a schedule to this development application  
☒ Not required

### 4) Identify any of the following that apply to the premises and provide any relevant details

- ☒ In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer: Unnamed Dam and Clohesy River

- ☐ On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:

Name of port authority for the lot:

- ☐ In a tidal area

Name of local government for the tidal area (if applicable):

Name of port authority for tidal area (if applicable):

- ☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:



|   |
|---|
| <input type="checkbox"/> Listed on the Environmental Management Register (EMR) under the <i>Environmental Protection Act 1994</i> |
| EMR site identification: <input type="text"/>   |
| <input type="checkbox"/> Listed on the Contaminated Land Register (CLR) under the <i>Environmental Protection Act 1994</i>        |
| CLR site identification: <input type="text"/>   |

**5) Are there any existing easements over the premises?**

*Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see [DA Forms Guide](#).*

- ☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application
- ☒ No

## PART 3 – DEVELOPMENT DETAILS

### Section 1 – Aspects of development

**6.1) Provide details about the first development aspect**

a) What is the type of development? *(tick only one box)*

- ☐ Material change of use    ☒ Reconfiguring a lot    ☐ Operational work    ☐ Building work

b) What is the approval type? *(tick only one box)*

- ☒ Development permit    ☐ Preliminary approval    ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

- ☒ Code assessment    ☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

Reconfiguration of 1 Lot into 2 Lots

e) Relevant plans

**Note:** *Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms guide: Relevant plans](#).*

- ☒ Relevant plans of the proposed development are attached to the development application

**6.2) Provide details about the second development aspect**

a) What is the type of development? *(tick only one box)*

- ☐ Material change of use    ☐ Reconfiguring a lot    ☐ Operational work    ☐ Building work

b) What is the approval type? *(tick only one box)*

- ☐ Development permit    ☐ Preliminary approval    ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

- ☐ Code assessment    ☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots):*

e) Relevant plans

**Note:** *Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).*

- ☐ Relevant plans of the proposed development are attached to the development application

**6.3) Additional aspects of development**

- ☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application
- ☒ Not required

## Section 2 – Further development details

| 7) Does the proposed development application involve any of the following? |  |
|--|--|
| Material change of use   | <input type="checkbox"/> Yes – complete division 1 if assessable against a local planning instrument |
| Reconfiguring a lot  | <input checked="" type="checkbox"/> Yes – complete division 2  |
| Operational work   | <input type="checkbox"/> Yes – complete division 3   |
| Building work  | <input type="checkbox"/> Yes – complete <i>DA Form 2 – Building work details</i>                     |

### Division 1 – Material change of use

**Note:** This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.

| 8.1) Describe the proposed material change of use                                 |  |   |   |
|---|--|---|---|
| Provide a general description of the proposed use                                 | Provide the planning scheme definition<br>(include each definition in a new row) | Number of dwelling units<br>(if applicable) | Gross floor area (m <sup>2</sup> )<br>(if applicable) |
|   |  |   |   |
|   |  |   |   |
|   |  |   |   |
| 8.2) Does the proposed use involve the use of existing buildings on the premises? |  |   |   |
| <input type="checkbox"/> Yes  |  |   |   |
| <input type="checkbox"/> No   |  |   |   |

### Division 2 – Reconfiguring a lot

**Note:** This division is only required to be completed if any part of the development application involves reconfiguring a lot.

| 9.1) What is the total number of existing lots making up the premises?          |   |
|---|---|
| 1   |   |
| 9.2) What is the nature of the lot reconfiguration? (tick all applicable boxes) |   |
| <input checked="" type="checkbox"/> Subdivision (complete 10))                  | <input type="checkbox"/> Dividing land into parts by agreement (complete 11))   |
| <input type="checkbox"/> Boundary realignment (complete 12))                    | <input type="checkbox"/> Creating or changing an easement giving access to a lot from a constructed road (complete 13)) |

| 10) Subdivision   |             |            |            |                        |
|---|-------------|------------|------------|------------------------|
| 10.1) For this development, how many lots are being created and what is the intended use of those lots: |             |            |            |                        |
| Intended use of lots created  | Residential | Commercial | Industrial | Other, please specify: |
|   |             |            |            | Rural Residential      |
| Number of lots created  |             |            |            | 2                      |
| 10.2) Will the subdivision be staged?   |             |            |            |                        |
| <input type="checkbox"/> Yes – provide additional details below   |             |            |            |                        |
| <input checked="" type="checkbox"/> No  |             |            |            |                        |
| How many stages will the works include?   |             |            |            |                        |
| What stage(s) will this development application apply to?   |             |            |            |                        |



| 11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts? |             |            |            |                        |
|---|-------------|------------|------------|------------------------|
| Intended use of parts created   | Residential | Commercial | Industrial | Other, please specify: |
| Number of parts created   |             |            |            |                        |

| 12) Boundary realignment  |                        |                         |                        |
|---|------------------------|-------------------------|------------------------|
| 12.1) What are the current and proposed areas for each lot comprising the premises? |                        |                         |                        |
| Current lot   |                        | Proposed lot            |                        |
| Lot on plan description   | Area (m <sup>2</sup> ) | Lot on plan description | Area (m <sup>2</sup> ) |
|   |                        |                         |                        |
|   |                        |                         |                        |
| 12.2) What is the reason for the boundary realignment?                              |                        |                         |                        |
|   |                        |                         |                        |

| 13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement?<br>(attach schedule if there are more than two easements) |           |            |   |   |
|--|-----------|------------|---|---|
| Existing or proposed?  | Width (m) | Length (m) | Purpose of the easement? (e.g. pedestrian access) | Identify the land/lot(s) benefitted by the easement |
|  |           |            |   |   |
|  |           |            |   |   |

### Division 3 – Operational work

**Note:** This division is only required to be completed if any part of the development application involves operational work.

| 14.1) What is the nature of the operational work?  |   |
|--|---|
| <input type="checkbox"/> Road work<br><input type="checkbox"/> Drainage work<br><input type="checkbox"/> Landscaping<br><input type="checkbox"/> Other – please specify: | <input type="checkbox"/> Stormwater<br><input type="checkbox"/> Earthworks<br><input type="checkbox"/> Signage<br><input type="checkbox"/> Water infrastructure<br><input type="checkbox"/> Sewage infrastructure<br><input type="checkbox"/> Clearing vegetation |
| 14.2) Is the operational work necessary to facilitate the creation of new lots? (e.g. subdivision)   |   |
| <input type="checkbox"/> Yes – specify number of new lots:   |   |
| <input type="checkbox"/> No  |   |
| 14.3) What is the monetary value of the proposed operational work? (include GST, materials and labour)   |   |
| \$   |   |

## PART 4 – ASSESSMENT MANAGER DETAILS

| 15) Identify the assessment manager(s) who will be assessing this development application   |
|---|
| Mareeba Shire Council   |
| 16) Has the local government agreed to apply a superseded planning scheme for this development application?   |
| <input type="checkbox"/> Yes – a copy of the decision notice is attached to this development application<br><input type="checkbox"/> The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached<br><input checked="" type="checkbox"/> No |

## PART 5 – REFERRAL DETAILS

17) Does this development application include any aspects that have any referral requirements?

**Note:** A development application will require referral if prescribed by the Planning Regulation 2017.

☒ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the **Chief Executive of the Planning Act 2016:**

- ☐ Clearing native vegetation
- ☐ Contaminated land (*unexploded ordnance*)
- ☐ Environmentally relevant activities (ERA) (*only if the ERA has not been devolved to a local government*)
- ☐ Fisheries – aquaculture
- ☐ Fisheries – declared fish habitat area
- ☐ Fisheries – marine plants
- ☐ Fisheries – waterway barrier works
- ☐ Hazardous chemical facilities
- ☐ Heritage places – Queensland heritage place (*on or near a Queensland heritage place*)
- ☐ Infrastructure-related referrals – designated premises
- ☐ Infrastructure-related referrals – state transport infrastructure
- ☐ Infrastructure-related referrals – State transport corridor and future State transport corridor
- ☐ Infrastructure-related referrals – State-controlled transport tunnels and future state-controlled transport tunnels
- ☐ Infrastructure-related referrals – near a state-controlled road intersection
- ☐ Koala habitat in SEQ region – interfering with koala habitat in koala habitat areas outside koala priority areas
- ☐ Koala habitat in SEQ region – key resource areas
- ☐ Ports – Brisbane core port land – near a State transport corridor or future State transport corridor
- ☐ Ports – Brisbane core port land – environmentally relevant activity (ERA)
- ☐ Ports – Brisbane core port land – tidal works or work in a coastal management district
- ☐ Ports – Brisbane core port land – hazardous chemical facility
- ☐ Ports – Brisbane core port land – taking or interfering with water
- ☐ Ports – Brisbane core port land – referable dams
- ☐ Ports – Brisbane core port land – fisheries
- ☐ Ports – Land within Port of Brisbane's port limits (*below high-water mark*)
- ☐ SEQ development area
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – tourist activity or sport and recreation activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – community activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – indoor recreation
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – urban activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – combined use
- ☐ SEQ northern inter-urban break – tourist activity or sport and recreation activity
- ☐ SEQ northern inter-urban break – community activity
- ☐ SEQ northern inter-urban break – indoor recreation
- ☐ SEQ northern inter-urban break – urban activity
- ☐ SEQ northern inter-urban break – combined use
- ☐ Tidal works or works in a coastal management district
- ☐ Reconfiguring a lot in a coastal management district or for a canal
- ☐ Erosion prone area in a coastal management district
- ☐ Urban design
- ☐ Water-related development – taking or interfering with water
- ☐ Water-related development – removing quarry material (*from a watercourse or lake*)
- ☐ Water-related development – referable dams
- ☐ Water-related development – levees (*category 3 levees only*)
- ☐ Wetland protection area

|   |
|---|
| <b>Matters requiring referral to the local government:</b><br><input type="checkbox"/> Airport land<br><input type="checkbox"/> Environmentally relevant activities (ERA) <i>(only if the ERA has been devolved to local government)</i><br><input type="checkbox"/> Heritage places – Local heritage places  |
| <b>Matters requiring referral to the Chief Executive of the distribution entity or transmission entity:</b><br><input type="checkbox"/> Infrastructure-related referrals – Electricity infrastructure   |
| <b>Matters requiring referral to:</b> <ul style="list-style-type: none"> <li>The <b>Chief Executive of the holder of the licence</b>, if not an individual</li> <li>The <b>holder of the licence</b>, if the holder of the licence is an individual</li> </ul> <input type="checkbox"/> Infrastructure-related referrals – Oil and gas infrastructure |
| <b>Matters requiring referral to the Brisbane City Council:</b><br><input type="checkbox"/> Ports – Brisbane core port land   |
| <b>Matters requiring referral to the Minister responsible for administering the Transport Infrastructure Act 1994:</b><br><input type="checkbox"/> Ports – Brisbane core port land <i>(where inconsistent with the Brisbane port LUP for transport reasons)</i><br><input type="checkbox"/> Ports – Strategic port land                               |
| <b>Matters requiring referral to the relevant port operator, if applicant is not port operator:</b><br><input type="checkbox"/> Ports – Land within Port of Brisbane's port limits <i>(below high-water mark)</i>   |
| <b>Matters requiring referral to the Chief Executive of the relevant port authority:</b><br><input type="checkbox"/> Ports – Land within limits of another port <i>(below high-water mark)</i>  |
| <b>Matters requiring referral to the Gold Coast Waterways Authority:</b><br><input type="checkbox"/> Tidal works or work in a coastal management district <i>(in Gold Coast waters)</i>   |
| <b>Matters requiring referral to the Queensland Fire and Emergency Service:</b><br><input type="checkbox"/> Tidal works or work in a coastal management district <i>(involving a marina (more than six vessel berths))</i>  |

|  |                 |                           |
|--|-----------------|---------------------------|
| <b>18) Has any referral agency provided a referral response for this development application?</b>  |                 |                           |
| <input type="checkbox"/> Yes – referral response(s) received and listed below are attached to this development application<br><input checked="" type="checkbox"/> No   |                 |                           |
| Referral requirement   | Referral agency | Date of referral response |
|  |                 |                           |
|  |                 |                           |
| Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application, or include details in a schedule to this development application <i>(if applicable)</i> . |                 |                           |
|  |                 |                           |

## PART 6 – INFORMATION REQUEST

|   |
|---|
| <b>19) Information request under Part 3 of the DA Rules</b>   |
| <input checked="" type="checkbox"/> I agree to receive an information request if determined necessary for this development application<br><input type="checkbox"/> I do not agree to accept an information request for this development application   |
| <b>Note:</b> <i>By not agreeing to accept an information request I, the applicant, acknowledge:</i> <ul style="list-style-type: none"> <li><i>that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties</i></li> <li><i>Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.</i></li> </ul> <i>Further advice about information requests is contained in the <a href="#">DA Forms Guide</a>.</i> |



## PART 7 – FURTHER DETAILS

### 20) Are there any associated development applications or current approvals? (e.g. a preliminary approval)

- ☐ Yes – provide details below or include details in a schedule to this development application  
☒ No

| List of approval/development application references                                   | Reference number | Date | Assessment manager |
|---|------------------|------|--------------------|
| <input type="checkbox"/> Approval<br><input type="checkbox"/> Development application |                  |      |                    |
| <input type="checkbox"/> Approval<br><input type="checkbox"/> Development application |                  |      |                    |

### 21) Has the portable long service leave levy been paid? (only applicable to development applications involving building work or operational work)

- ☐ Yes – a copy of the receipted QLeave form is attached to this development application  
☐ No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid  
☒ Not applicable (e.g. building and construction work is less than \$150,000 excluding GST)

| Amount paid | Date paid (dd/mm/yy) | QLeave levy number (A, B or E) |
|-------------|----------------------|--------------------------------|
| \$          |                      |                                |

### 22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?

- ☐ Yes – show cause or enforcement notice is attached  
☒ No

### 23) Further legislative requirements

#### **Environmentally relevant activities**

#### 23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?

- ☐ Yes – the required attachment (form ESR/2015/1791) for an application for an environmental authority accompanies this development application, and details are provided in the table below  
☒ No

**Note:** Application for an environmental authority can be found by searching “ESR/2015/1791” as a search term at [www.qld.gov.au](http://www.qld.gov.au). An ERA requires an environmental authority to operate. See [www.business.qld.gov.au](http://www.business.qld.gov.au) for further information.

|                      |  |                         |  |
|----------------------|--|-------------------------|--|
| Proposed ERA number: |  | Proposed ERA threshold: |  |
| Proposed ERA name:   |  |                         |  |

- ☐ Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.

#### **Hazardous chemical facilities**

#### 23.2) Is this development application for a **hazardous chemical facility**?

- ☐ Yes – Form 69: Notification of a facility exceeding 10% of schedule 15 threshold is attached to this development application  
☒ No

**Note:** See [www.business.qld.gov.au](http://www.business.qld.gov.au) for further information about hazardous chemical notifications.

### **Clearing native vegetation**

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation that the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

☐ Yes – this development application includes written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)

☒ No

**Note:** 1. Where a development application for operational work or material change of use requires a s22A determination and this is not included, the development application is prohibited development.  
2. See <https://www.qld.gov.au/environment/land/vegetation/applying> for further information on how to obtain a s22A determination.

### **Environmental offsets**

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter

☒ No

**Note:** The environmental offset section of the Queensland Government's website can be accessed at [www.qld.gov.au](http://www.qld.gov.au) for further information on environmental offsets.

### **Koala habitat in SEQ Region**

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work which is assessable development under Schedule 10, Part 10 of the Planning Regulation 2017?

☐ Yes – the development application involves premises in the koala habitat area in the koala priority area

☐ Yes – the development application involves premises in the koala habitat area outside the koala priority area

☒ No

**Note:** If a koala habitat area determination has been obtained for this premises and is current over the land, it should be provided as part of this development application. See koala habitat area guidance materials at [www.des.qld.gov.au](http://www.des.qld.gov.au) for further information.

### **Water resources**

23.6) Does this development application involve **taking or interfering with underground water through an artesian or subartesian bore, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water under the Water Act 2000**?

☐ Yes – the relevant template is completed and attached to this development application and I acknowledge that a relevant authorisation or licence under the *Water Act 2000* may be required prior to commencing development

☒ No

**Note:** Contact the Department of Natural Resources, Mines and Energy at [www.dnrme.qld.gov.au](http://www.dnrme.qld.gov.au) for further information.

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. If the development application involves:

- Taking or interfering with underground water through an artesian or subartesian bore: complete DA Form 1 Template 1
- Taking or interfering with water in a watercourse, lake or spring: complete DA Form 1 Template 2
- Taking overland flow water: complete DA Form 1 Template 3.

### **Waterway barrier works**

23.7) Does this application involve **waterway barrier works**?

☐ Yes – the relevant template is completed and attached to this development application

☒ No

DA templates are available from <https://planning.dsdmip.qld.gov.au/>. For a development application involving waterway barrier works, complete DA Form 1 Template 4.

### **Marine activities**

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants**?

☐ Yes – an associated resource allocation authority is attached to this development application, if required under the *Fisheries Act 1994*

☒ No

**Note:** See guidance materials at [www.daf.qld.gov.au](http://www.daf.qld.gov.au) for further information.

### **Quarry materials from a watercourse or lake**

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the *Water Act 2000*?

- ☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development  
☒ No

**Note:** Contact the Department of Natural Resources, Mines and Energy at [www.dnrme.qld.gov.au](http://www.dnrme.qld.gov.au) and [www.business.qld.gov.au](http://www.business.qld.gov.au) for further information.

### **Quarry materials from land under tidal waters**

23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the *Coastal Protection and Management Act 1995*?

- ☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development  
☒ No

**Note:** Contact the Department of Environment and Science at [www.des.qld.gov.au](http://www.des.qld.gov.au) for further information.

### **Referable dams**

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the *Water Supply Act*)?

- ☐ Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the *Water Supply Act* is attached to this development application  
☒ No

**Note:** See guidance materials at [www.dnrme.qld.gov.au](http://www.dnrme.qld.gov.au) for further information.

### **Tidal work or development within a coastal management district**

23.12) Does this development application involve **tidal work or development in a coastal management district**?

- ☐ Yes – the following is included with this development application:
- ☐ Evidence the proposal meets the code for assessable development that is prescribed tidal work (*only required if application involves prescribed tidal work*)
  - ☐ A certificate of title
- ☒ No

**Note:** See guidance materials at [www.des.qld.gov.au](http://www.des.qld.gov.au) for further information.

### **Queensland and local heritage places**

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?

- ☐ Yes – details of the heritage place are provided in the table below  
☒ No

**Note:** See guidance materials at [www.des.qld.gov.au](http://www.des.qld.gov.au) for information requirements regarding development of Queensland heritage places.

|                             |  |           |  |
|-----------------------------|--|-----------|--|
| Name of the heritage place: |  | Place ID: |  |
|-----------------------------|--|-----------|--|

### **Brothels**

23.14) Does this development application involve a **material change of use for a brothel**?

- ☐ Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the *Prostitution Regulation 2014*  
☒ No

### **Decision under section 62 of the Transport Infrastructure Act 1994**

23.15) Does this development application involve new or changed access to a state-controlled road?

- ☐ Yes – this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)  
☒ No



### Walkable neighbourhoods assessment benchmarks under Schedule 12A of the Planning Regulation

23.16) Does this development application involve reconfiguring a lot into 2 or more lots in certain residential zones (except rural residential zones), where at least one road is created or extended?

☐ Yes – Schedule 12A is applicable to the development application and the assessment benchmarks contained in schedule 12A have been considered

☒ No

**Note:** See guidance materials at [www.planning.dsdmip.qld.gov.au](http://www.planning.dsdmip.qld.gov.au) for further information.

## PART 8 – CHECKLIST AND APPLICANT DECLARATION

### 24) Development application checklist

I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17

☒ Yes

**Note:** See the Planning Regulation 2017 for referral requirements

If building work is associated with the proposed development, Parts 4 to 6 of [DA Form 2 – Building work details](#) have been completed and attached to this development application

☐ Yes

☒ Not applicable

Supporting information addressing any applicable assessment benchmarks is with the development application

**Note:** This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see [DA Forms Guide: Planning Report Template](#).

☒ Yes

Relevant plans of the development are attached to this development application

**Note:** Relevant plans are required to be submitted for all aspects of this development application. For further information, see [DA Forms Guide: Relevant plans](#).

☒ Yes

The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued (see 21)

☐ Yes

☒ Not applicable

### 25) Applicant declaration

☒ By making this development application, I declare that all information in this development application is true and correct

☒ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001*

**Note:** It is unlawful to intentionally provide false or misleading information.

**Privacy** – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website.

Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, Planning Regulation 2017 and the DA Rules except where:

- such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the Planning Regulation 2017, and the access rules made under the *Planning Act 2016* and Planning Regulation 2017; or
- required by other legislation (including the *Right to Information Act 2009*); or
- otherwise required by law.

This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002*.

PART 9 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received: Reference number(s):

| Notification of engagement of alternative assessment manager |  |
|--|--|
| Prescribed assessment manager                                |  |
| Name of chosen assessment manager                            |  |
| Date chosen assessment manager engaged                       |  |
| Contact number of chosen assessment manager                  |  |
| Relevant licence number(s) of chosen assessment manager      |  |

| QLeave notification and payment                          |  |                      |  |
|--|--|----------------------|--|
| Note: For completion by assessment manager if applicable |  |                      |  |
| Description of the work                                  |  |                      |  |
| QLeave project number                                    |  |                      |  |
| Amount paid (\$)   |  | Date paid (dd/mm/yy) |  |
| Date receipted form sighted by assessment manager        |  |                      |  |
| Name of officer who sighted the form                     |  |                      |  |