Your Ref:
Our Ref: F22/39

13 November, 2022

Chief Executive Officer
Mareeba Shire Council
PO Box 154
MAREEBA QLD 4880

Attention: Regional Planning Group

Dear Sir,

RE: APPLICATION FOR A MATERIAL CHANGE OF USE – NATURE-BASED TOURISM.
LOT 622 ON SP176565, 702 SPEEWAH ROAD, SPEEWAH.

This application is for a Material Change of Use – Nature-Based Tourism over land described as Lot 622 on SP176565, situated at 702 Speewah Road, Speewah is submitted on behalf of the Bayley Kathleen Rhodes, Douglas Cusack Peter & Deborah Jane Mackenzie and Daniel John Mackenzie, the owners of the site.

The application comprises of Application Forms, Proposal Plans, SmartMap and this Town Planning Submission. It is understood that a Representative of the proponent will provide payment of the Application Fee to Council.

The Site

The subject land is described as Lot 622 on SP176565, Locality of Speewah and situated at 702 Speewah Road, Speewah. The site is owned by Bayley Kathleen Rhodes, Douglas Cusack Peter & Deborah Jane Mackenzie and Daniel John Mackenzie who are also the applicants for the proposed development. The subject site comprises of a single irregular shaped allotment, has an area of 35.911 hectares and contains frontage to Speewah and Harper Roads. The site contains a Dwelling House and associated structures. The site abuts the Ganyan Creek and is vegetated.

In relation to the current State Governmental Mapping the site is Mapped as containing Remnant Vegetation, Regrowth Vegetation and Essential Habitat. The site is not designated as including a Referable Wetland or Wetland Protection Area. The site is not located within 25 metres of a State Controlled Road nor within 25 metres of a Railway Corridor.

Referral Agencies

The site is Mapped as containing Remnant 'least concern' Vegetation and Essential Habitat over the site. No change to this Mapped Remnant Vegetation is envisaged nor does the proposal result in the creation of any new exemptions as the proposal is located within existing cleared areas and does not affect the Mapped Remnant Vegetation or Essential Habitat. Any new structures will be located greater than 170 metres from the Mapped Remnant Vegetation. No clearing of the Mapped Remnant Vegetation is proposed, and no additional or new

exemptions are created with the proposed Material Change of Use, therefore it is considered that the Development Application ***does not*** require Referral to the Department of State Development, Manufacturing, Local Government, Infrastructure and Planning for Vegetation Purposes.

The Proposed Development

The proposed development is for a Material Change of Use – Nature-Based Tourism in the Rural Zone of the Mareeba Shire Council's Planning Scheme. The site is located at 702 Speewah Road, Speewah and is more particularly described as Lot 622 on SP176565. The site is irregular in shape, has an area of 35.911 hectares and contains a Dwelling House and associated structures.

A Development Permit for a Material Change of Use is sought to facilitate the construction of two (2) Nature-Based Tourism Accommodation Cabins over two (2) Stages. The first stage is to provide the initial Accommodation Cabin with Stage 2 to include a future Accommodation Cabin. The site is designated within the Rural Zone of the Mareeba Shire Planning Scheme with the Planning Scheme supporting Nature-Based Tourism within Rural areas. The proposed Nature-Based Tourism Accommodation Cabins will be located within the existing cleared area and access is via the existing gated access located on Harper Road. The proposal will ensure to take a non-viable part of the Rural Allotment and convert into Nature-Based Tourism Accommodation to support the surrounding Speewah/Kuranda Townships and Tablelands Region.

The Nature-Based Tourism Accommodation Cabins proposes Single Bedroom Unit comprising of a shower, toilet, kitchen, living area and Bedroom with a deck. The Accommodation contains an approximate area of 96 m² and is provided as a nature-based/ecological friendly cabin. Each proposed Nature-Based Tourism Accommodation will be provided with a rainwater tank/s, solar (off-grid) power and onsite effluent disposal. The proposal is provided as an Eco-friendly Nature-Based Tourism Accommodation and will be provided with eco-friendly, natural servicing.

The site contains frontage to the Speewah and Harper Roads and contains existing accesses from each Road. No change to the existing accesses is proposed and each Nature-Based Tourism can be provided with a parking space. There is sufficient room onsite for the manoeuvring of vehicles within the site and in particularly the cleared area where the Nature-Based Tourism is proposed. The proposal is accessed via a graded gravel road to ensure that the Nature-Based Tourism natural aesthetics are maintained and enhanced. Any car parking spaces will be appropriately sealed (gravel/grassed) in keeping with the natural environment.

The site is located in the Rural Zone of the Mareeba Shire Council's Planning Scheme. A Material Change of Use for Nature-Based Tourism is an Impact Assessable Use within this Zone. The application is Impact Assessable.

This Submission provides a comprehensive assessment of the relevant planning instruments and site context for the proposed Uses. This is supported by the attached Proposal Plans and the assessment against the relevant aspects of the Mareeba Shire Council's Planning Scheme. It is considered that the proposed development is an appropriate Use for the site, immediate vicinity and surrounding environs providing eco-friendly Tourism within Mareeba and the Tablelands Region.

Far North Queensland Regional Plan 2009-2031

Lot 622 on SP176565 is identified as being in the Regional Landscape and Rural Production Area designation of the FNQ Regional Plan Mapping.

The Regional Landscape Values note that the natural environment is also a major economic asset; it contributes substantially to the tourism and natural resources industries, as well as to residents' and visitors' quality of life and to recreational and scenic opportunities. The Objective of the Regional Landscape Values is to identify, protect and manage through an integrated Planning Approach. This is provided through the Land Use Policies that reference that the value of the landscape for the likes of scenic amenity is given appropriate recognition in Development Assessment. The proposal is not considered to significantly impact or adversely affect the existing Regional Landscape Values providing a Use that recognises the scenic amenity of the site, appropriately protecting this natural environment and major economic asset.

The Regional Plan provides for Tourist Development within the Region noting that:

The region's tourism industry is predominantly based on natural and cultural features, with Key visitor attractions include the Great Barrier Reef, the Wet Tropics rainforest, scenic landscapes, natural areas and a tropical climate. Protection of the natural attractions and character of the region is important to the sustainability of the tourism industry in the region. It further notes that *nature-based activities are expected to remain the major drawcard and the focus of product promotion for the region. Sustainable opportunities must be identified and developed to cater for nature-based tourism needs over the long term.* The Regional Plan manages this through its Land Use Policies which include 5.5.2 (a) and (b):

5.5.2 Tourist development, including development that incorporates short-term accommodation for tourists, may be undertaken within the regional landscape and rural production area where there is an identified need in a subregion and the accommodation:
(a) is of a nature and scale that is sympathetic to the maintenance of the regional landscape and rural production values
(b) minimises the impact on good-quality agricultural land

The proposal is considered to be provided as a Nature-Based Use sympathetic to the Rural Landscape and Rural Production Area with the site being provided within the Rural Zone and not impacting on the Good Quality Agricultural Land whilst ensuring to enhance the nature of the site provided in an appropriate scale.

The Explanatory Notes state that *FNQ offers a choice of tourism styles, from conventional hotels and apartments in main centres such as Cairns and Port Douglas to small-scale nature based tourism ventures focused on the natural environment. The regional plan aims to maintain a mix of tourism choice by focusing medium to large-scale tourism developments in urban-footprint areas, while allowing smaller scale tourism developments within regional landscape and rural production areas. This also allows for opportunities for economic diversification for rural landholders. In the regional landscape and rural production area the intention is that proposals for small scale tourist accommodation be considered through the usual local government development assessment processes*. Additionally, the plan '*recognises the requirement of low-impact, nature-based tourism attractions to be located within or in close proximity of areas of high ecological significance. These facilities play an important role in increasing the knowledge of visitors about the values that makes FNQ a region of outstanding ecological significance and improving the overall visitor experience. Smaller scale tourism development that includes short stay accommodation for visitors may also be appropriate for locations adjoining areas of high ecological significance or in strategic rehabilitation areas. These areas can provide attractive locations for this type of development and will generally result in enhanced ecological connectivity or habitat extension*' (my underlining).

The proposed Development conforms to the Explanatory Notes of the Tourist Development aspect of the FNQ Regional Plan and in particular in relation to the Regional Landscape and Rural Production Area designation. The proposal, in particularly, meets the above underlined aspects of the Explanatory Notes clearly demonstrating that the Regional Plan supports the proposed Use over the site and within the Regional Landscape and Rural Production Area designation.

It is additionally noted that a separate assessment against the Regional Plan is not required due to the fact that the Tablelands Regional Council Planning Scheme appropriately advances the Far North Queensland Regional Plan 2009-2031, as it applies to the Planning Scheme area. However, the Objective of Rural Subdivisions within the FNQ Regional Plan is for '*the region's Rural Production Areas and Natural Resources are protected by limiting land fragmentation'.* The proposed development is not in conflict with this Objective as it does not further fragment the existing Regional Landscape and Rural Productions Area and converts an area of non-viable Rural Allotment into a supporting operation for the Tourism activities of the Region.

It is considered that the proposed Material Change of Use is not in conflict with the Intent and Objectives for the Regional Landscape and Rural Production Area Designation and Tourist Development within the FNQ Regional Plan 2009-2031.

Rural Zone Code

The site is designated in the Rural Zone of the Mareeba Shire Planning Scheme. The Purpose of the Rural Zone '*provide opportunities for non-rural uses that are compatible with agriculture, the environmental features, and landscape character of the rural area where the uses do not compromise the long-term use of the land for rural purposes*'. The proposal provides for a Non-Rural Use that is compatible with any Agricultural Industries, environmental features, landscape character and Activities situated within Mareeba and on the Tablelands. The proposal is provided over a non-viable part of the Rural Allotment creating additional Tourism utilising the natural environment and landscape character within Speewah, Mareeba and the Tablelands. It is considered that the proposed development is considered to meet the Purposes of the Rural Zone.

Performance outcomes	Acceptable outcomes	Comments
For self-assessable and assessable development		
Height		
PO1 Building height takes into consideration and respects the following: (a) the height of existing buildings on adjoining premises; (b) the development potential, with respect to height, on adjoining premises; (c) the height of buildings in the vicinity of the site; (d) access to sunlight and daylight for the site and adjoining sites; (e) privacy and overlooking; and (f) site area and street frontage length.	**AO1.1** Development, other than buildings used for rural activities, has a maximum building height of: (a) 8.5 metres; and (b) 2 storeys above ground level.	Complies, Any non-Rural structures will be less than 8.5 metres in height (4 metres provided) and not more than 2 storeys above ground level (single storey).
	AO1.2 Buildings and structures associated with a rural activity including machinery, equipment, packing or storage buildings do not exceed 10 metres in height.	Complies Any new Buildings or structures associated with the Rural Use will not exceed 10 metres in height.
Siting, where not involving a Dwelling house Note—Where for Dwelling house, the setbacks of the Queensland Development Code apply.		
PO2	**AO2.1** Buildings and structures include a minimum setback of: (a) 40 metres from a frontage to a State-controlled road; and (b) 10 metres from a boundary to an adjoining lot.	Complies, Appropriate setbacks of greater than 10 metres from the adjoining allotments. The site has been meticulously designed to incorporate the natural features of the site and surrounds while ensuring appropriate amenity and safety.

Performance outcomes	Acceptable outcomes	Comments
Development is sited in a manner that considers and respects: (a) the siting and use of adjoining premises; (b) access to sunlight and daylight for the site and adjoining sites; (c) privacy and overlooking; (d) air circulation and access to natural breezes; (e) appearance of building bulk; and (f) relationship with road corridors.	**AO2.2** Buildings and structures, where for a Roadside stall, include a minimum setback of 0 metres from a frontage to a road that is not a State-controlled road.	Not Applicable. Not Roadside Stall proposed.
	AO2.3 Buildings and structures, expect where a Roadside stall, include a minimum setback of: (a) 10 metres from a frontage to a sealed road that is not a State-controlled road; and (b) 100 metres from a frontage to any other road that is not a State-controlled road;	Complies, Appropriate setbacks of greater than 10 metres from the existing Road Network. The site has been meticulously designed to incorporate the natural features of the site and surrounds while ensuring appropriate amenity and safety.
Accommodation density		
PO3 The density of Accommodation activities: (a) respects the nature and density of surrounding land use; (b) is complementary and subordinate to the rural and natural landscape values of the area; and (c) is commensurate to the scale and frontage of the site.	**AO3.1** Residential density does not exceed one dwelling house per lot.	Not Applicable. No Residential Density proposed.
	AO3.2 Residential density does not exceed two dwellings per lot and development is for: (a) a secondary dwelling; or (b) Caretaker's accommodation and includes building work or minor building work with a maximum gross floor area of 100m^2; or (c) Rural worker's accommodation.	Not Applicable. No Residential Density proposed. The proposal is for Nature-Based Tourism Accommodation. The proposal is considered to respect the nature of the surrounding Uses and is not in conflict with the surrounding Rural Allotments. The proposal complements the natural landscape values of the site.
For assessable development		
Site cover		
PO4 Buildings and structures occupy the site in a manner that: (a) makes efficient use of land; (b) is consistent with the bulk and scale of buildings in the surrounding area; and (c) appropriately balances built and natural features.	**AO4** No acceptable outcome is provided.	The provision of the Nature-Based Tourism Accommodation will be sure to make efficient Use of the land, keeping with the Rural nature, natural and physical features of the site. Any structures will be of appropriate scale and will ensure to balance the natural features of the site.
PO5 Development complements and integrates with the established built character of the Rural zone, having regard to: (a) roof form and pitch; (b) eaves and awnings; (c) building materials, colours and textures; and (d) window and door size and location.	**AO5** No acceptable outcome is provided.	The proposed structures will be provided to compliment the Rural Zone and in particularly the natural characteristics of the site. The proposal is for a Nature-Based Tourism Accommodation over the site to complimenting the existing natural environment. Any structures will ensure to reflect the proposed Uses of the site and surrounding Rural Allotments.

Performance outcomes	Acceptable outcomes	Comments
Amenity		
PO6 Development must not detract from the amenity of the local area, having regard to: (a) noise; (b) hours of operation; (c) traffic; (d) advertising devices; (e) visual amenity; (f) privacy; (g) lighting; (h) odour; and (i) emissions.	**AO6** No acceptable outcome is provided.	The proposal is for a Nature-Based Tourism Accommodation to provide additional Tourism Activities within Mareeba and the Tablelands. Any development over the site will ensure not to detract the amenity of the local area instead protecting the area and surrounding allotments amenity. The proposed will reflect the existing amenity of the site and surrounding area whilst supporting Mareeba.
PO7 Development must take into account and seek to ameliorate any existing negative environmental impacts, having regard to: (a) noise; (b) hours of operation; (c) traffic; (d) advertising devices; (e) visual amenity; (f) privacy; (g) lighting; (h) odour; and (i) emissions.	**AO7** No acceptable outcome is provided.	The proposal is for a Nature-Based Tourism Accommodation to support the surrounding Rural Township and the Tablelands. Any development over the site will ensure to ameliorate any existing negative environmental impacts. The purpose of the development is reliant on preserving the existing amenity and natural character of Mareeba and the Tablelands.

The proposed development is considered to generally comply with the Code achieving the Acceptable Outcomes and where not able to be met, or are available, meet the Performance Outcomes of the Code. The proposed development is considered appropriate and not in conflict with the Rural Zone Code as it provides for a Tourism Use to supporting the surrounding Townships in addition to providing a Use over the non-viable parts of the Rural Allotment.

Bushfire Hazard Overlay Code

The site is Mapped as containing areas of Very High, High, and Medium Bushfire Hazard and Potential Impact Buffer (100 metres) over the site. The proposal is for the provision of Nature-Based Tourism Cabin Accommodation and future Cabin Accommodation. The proposed Accommodation will be provided within a cleared area of the site. Any future structures are able to be provided with appropriate setbacks and firebreaks if located within the Mapped Hazard and if required. The proponents will ensure that maintenance and upkeep of the site will be maintained to ensure no build-up of hazardous materials and that any existing or proposed firebreaks are maintained. It is not considered that the proposal will affect the Bushfire Hazard of the property as the site will ensure to remove any piling of fuel loads, contains existing firebreaks, and is provided with appropriate water sources. Any appropriate water source will contain sufficient storage of water for Firefighting Supply and will be provided with the appropriate connections where required.

Environment Significance Overlay Code

The site is Mapped as containing a Waterway, Waterway Buffer and Regulated Vegetation on the Environment Significance Map. The Waterway is incorrectly Mapped throughout the site with the site adjoining the Ganyan Creek. The proposed and future Accommodation Cabins are located outside of any Mapped Remnant Vegetation, Waterway and Waterway Buffer. The proposal will not significantly affect the areas of MSES Regulated Vegetation provided over the site. The proposal will not affect the existing adjoining Watercourse with existing and proposed appropriate setbacks to the Watercourse already provided and can be provided if required. It is not considered that the proposal will affect the areas of Environmental Significance over the site and can be conditioned to ensure its protection, if required. The proposal has been designed for the provision of Nature-Based Tourism providing relying on the existing natural and physical characteristics of the site. The proposed Nature-Based Tourism creates an additional Activity over the site without affecting the existing natural environment in accordance the Intent of the Environmental Significant Overlay Code. It is considered that the proposed development is not in conflict with the Purpose of the Environment Significance Overlay Code and is acceptable.

Landscaping Code

The proposed development is for the facilitation of a Nature-Based Accommodation located within the Rural Zone of the Mareeba Shire Planning Scheme. The site contains an area of 35.91 hectares and contains substantial vegetation providing existing landscaping and screening. The existing Landscaping is considered appropriate for the proposed development ensuring that these areas are easily maintained while allowing for casual surveillance and enhance the safety of pedestrians through the Crime Preventions Through Environmental Design (CPTED) principles. It is not considered that the provision of Landscaping is required for the provision of the Nature-Based Tourism and that the existing is acceptable.

Parking and Access Code

The site contains frontage to the Speewah and Harper Roads and encompasses existing accesses from each Road. No change to the existing accesses is proposed and each Nature-Based Tourism Accommodation Cabin can be provided with a parking space. There is sufficient room onsite for the manoeuvring of vehicles within the site and in particularly the cleared area where the Nature-Based Tourism is proposed. The proposal is access via an internal graded gravel road to ensure that the Nature-Based Tourism natural aesthetics are maintained and enhanced. Any car parking spaces can satisfy the requirements of Australian Standard AS2890.1 and will be appropriately sealed (gravel/grassed) in keeping with the natural environment. It is considered that the proposed development is not in conflict with the Purpose or Intent of the Parking and Access Code and is acceptable.

Works, Services, and Infrastructure Code

The proposed development is for the facilitation of a Nature-Based Tourism Accommodation located within the Rural Zone of the Mareeba Shire Planning Scheme. The site contains frontage to Speewah and Harper Roads and proposes access from Harper Road for the proposed Nature-Based Tourism. No change to the existing accesses is proposed with the Material Change of Use. Each proposed Nature-Based Tourism Accommodation will be provided with rainwater tanks, solar (off grid) power and on site effluent disposal. The proposal is provided as an Eco-friendly Nature-Based Tourism Accommodation and will be provided with eco-friendly servicing.

The existing cleared area is generally flat with any Filling or Excavation anticipated to be limited to site preparation, levels and internal servicing or be provided as a part of an Operational Works Approval.

It is considered that the proposed Nature-Based Tourism is not in conflict with the Purposes of the Works, Services, and Infrastructure Code. The proposal is considered acceptable and appropriate.

Conclusion

It is considered that the proposed development being a Material Change of Use to facilitate the construction of an Eco-friendly Nature-Based Tourism Accommodation within two (2) Stages over land described as Lot 622 on SP176565 is appropriate. The proposed design of this development represents a small-scale development that has mitigated all possible negative effects of the surrounding environment maintaining and enhancing an attractive amenity. In particular, the proposed development:

- Converts the non-viable parts of the Rural Allotment into a Nature-Based Tourism Activities providing additional Tourism to Mareeba and the Region;
- Is not in conflict with the Intent or Purposes for land designated in the Rural Zone, as it provides for Nature-Based Tourism without affecting the existing or adjoining Rural Activities;
- Provides for appropriate and acceptable level of servicing without compromising the environmental values of Speewah and Mareeba;
- Will encompass no significant negative impacts to the existing nature and amenity of the area, instead enhancing the amenity and character as the Material Change of Use provides an attractive natural Eco-friendly service utilising the existing natural and physical features of the site, supporting the surrounding Townships and Mareeba;
- Is not in conflict with the Regional Plan's Regional Landscape and Rural Production Area Designation as the proposal provides a Nature-Based Use sympathetic to the Rural Landscape and Rural Production Area with the site and not impacting on the Good Quality Agricultural Land whilst ensuring to be enhance the nature of the site provided in an appropriate scale; and
- The proposed development is for the construction of Nature-Based Tourism Accommodation within the Mareeba Township ensuring additional Accommodation Activities to support the surrounding Township and environs.

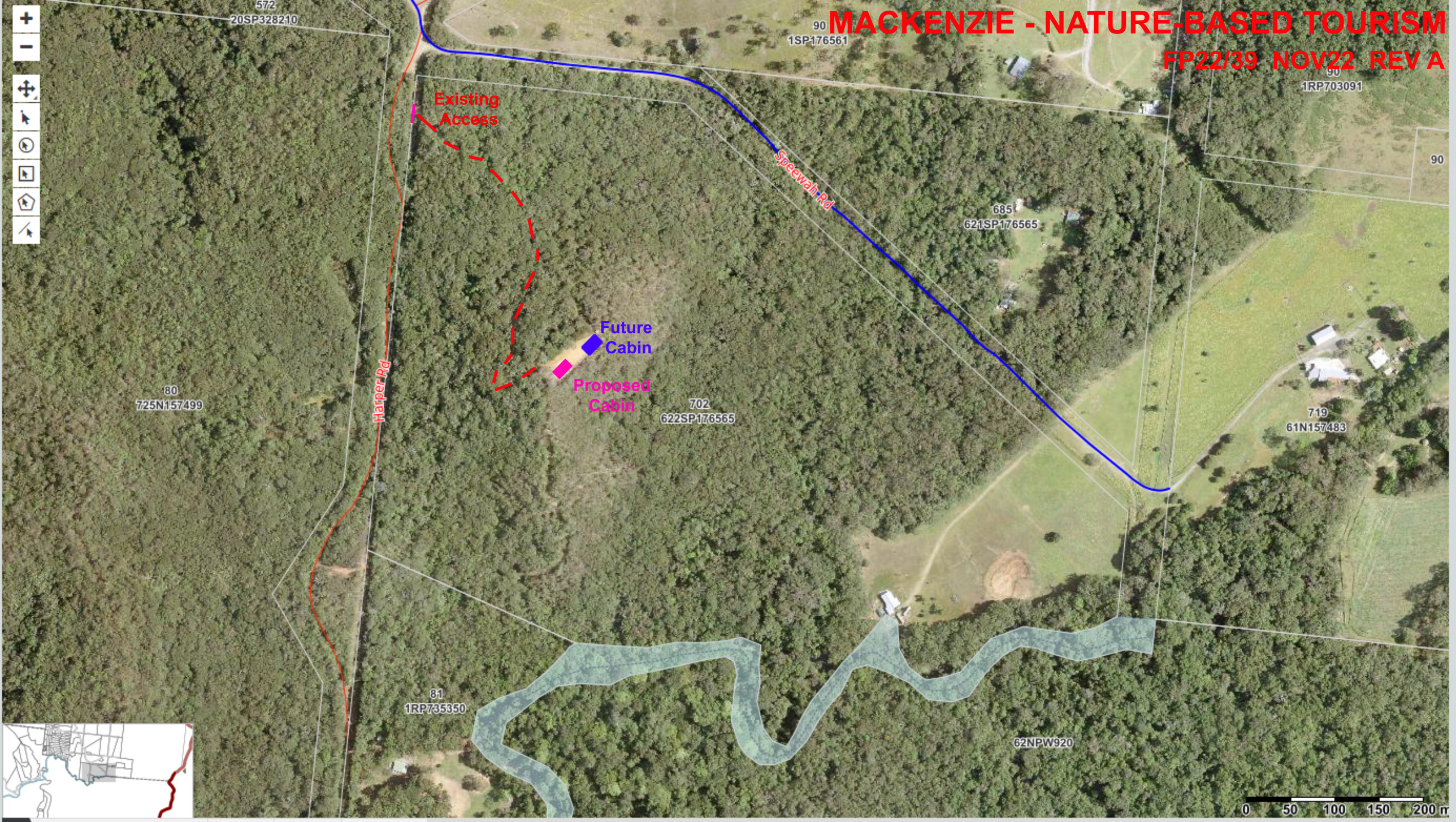
Freshwater Planning Pty Ltd request that Council provide a copy of the Draft Conditions with sufficient time for review prior to issuing a Decision Notice over the site or tabulating any Item on the Agenda. If you have any queries, please do not hesitate to contact Freshwater Planning Pty Ltd.

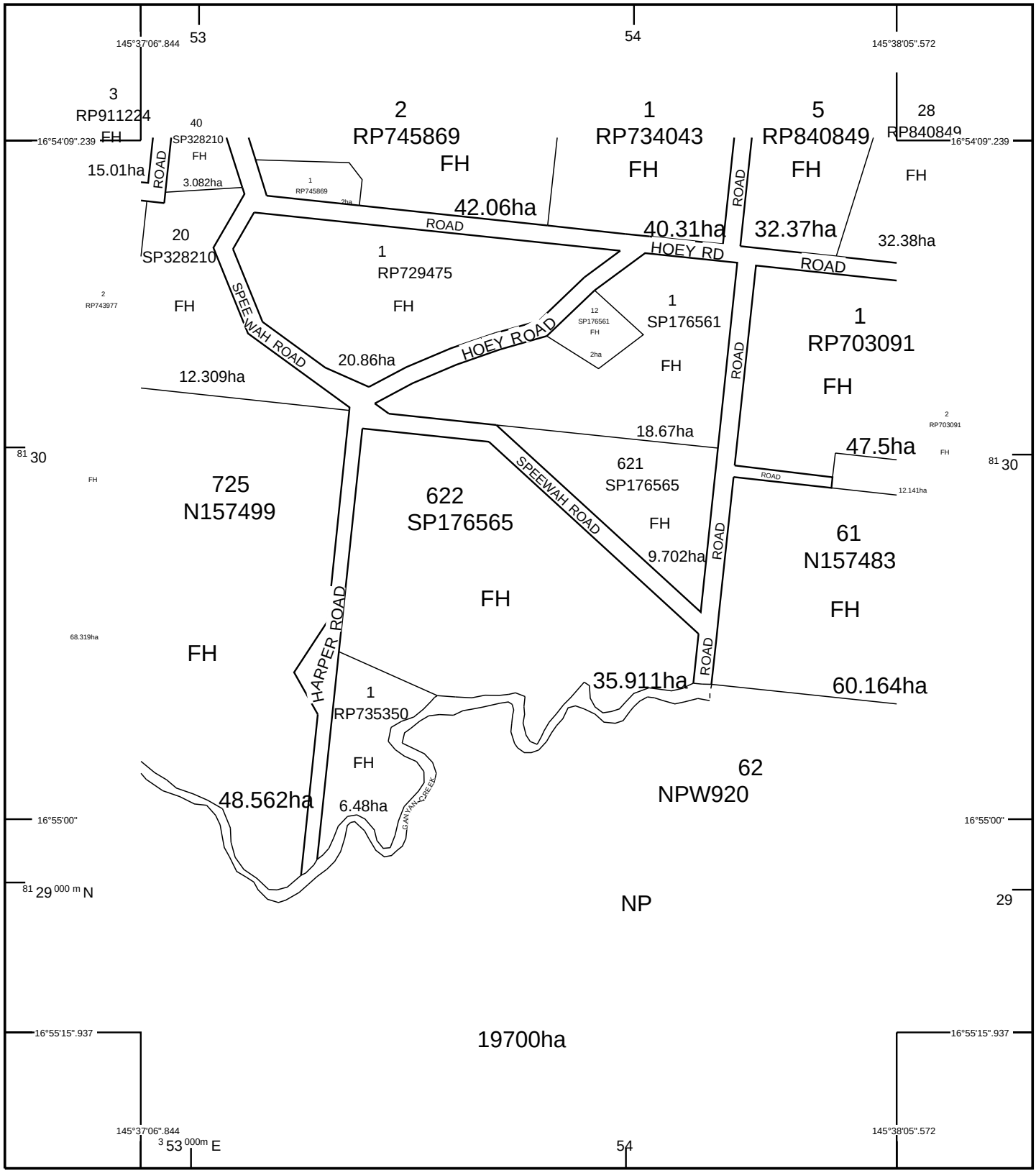
Yours faithfully,

MATTHEW ANDREJIC
FRESHWATER PLANNING PTY LTD

MACKENZIE - NATURE-BASED TOURISM

FP22/39 NOV22 REV A





STANDARD MAP NUMBER
8064-32434

0 250 500 750 1000 1250 m

HORIZONTAL DATUM:GDA94 ZONE:55 SCALE 1 : 12500

SmartMap

An External Product of
SmartMap Information Services

Based upon an extraction from the
Digital Cadastral Data Base

MAP WINDOW POSITION & NEAREST LOCATION

145°37'36".208
16°54'42".588
SPEEWAH
2.43 KM

SUBJECT PARCEL DESCRIPTION

DCDB

Lot/Plan	622/SP176565
Area/Volume	35.911ha
Tenure	FREEHOLD
Local Government	MAREEBA SHIRE
Locality	SPEEWAH
Segment/Parcel	9966/28

CLIENT SERVICE STANDARDS

PRINTED 10/11/2022

DCDB 09/11/2022 (Lots with an area less than 1500m² are not shown)

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GDA

Queensland Government

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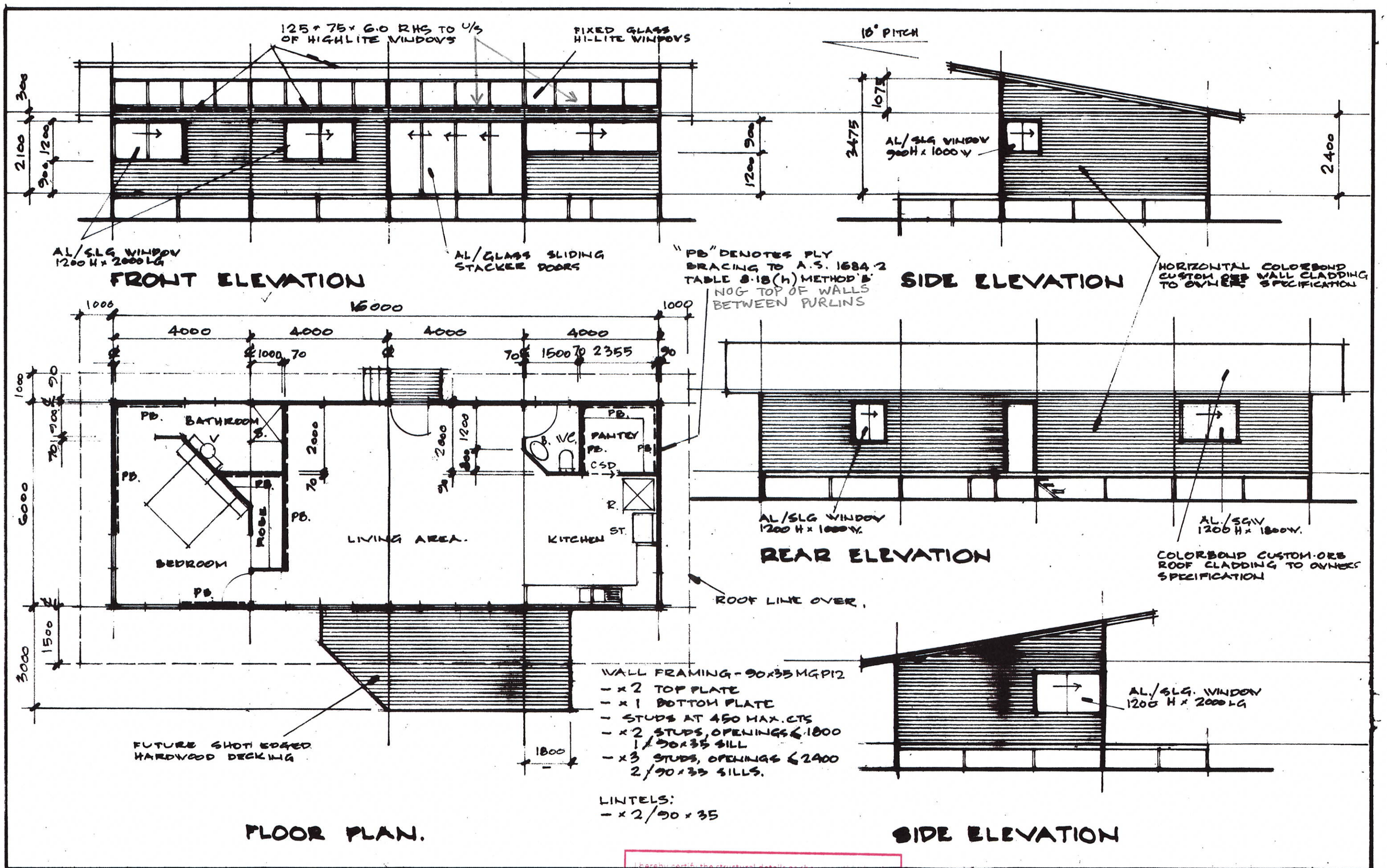
(Department of Resources) 2022.



PROPOSED DWELLING FOR
MR. DAN MACKENZIE AT
702 SPEEWAH ROAD, SPEEWAH 4881.
LOT 622, SP.176365

I hereby certify the structural details as shown on this drawing for construction in wind classification: C2

Ross Argent STRUCTURAL ENGINEER
RPEQ 5932

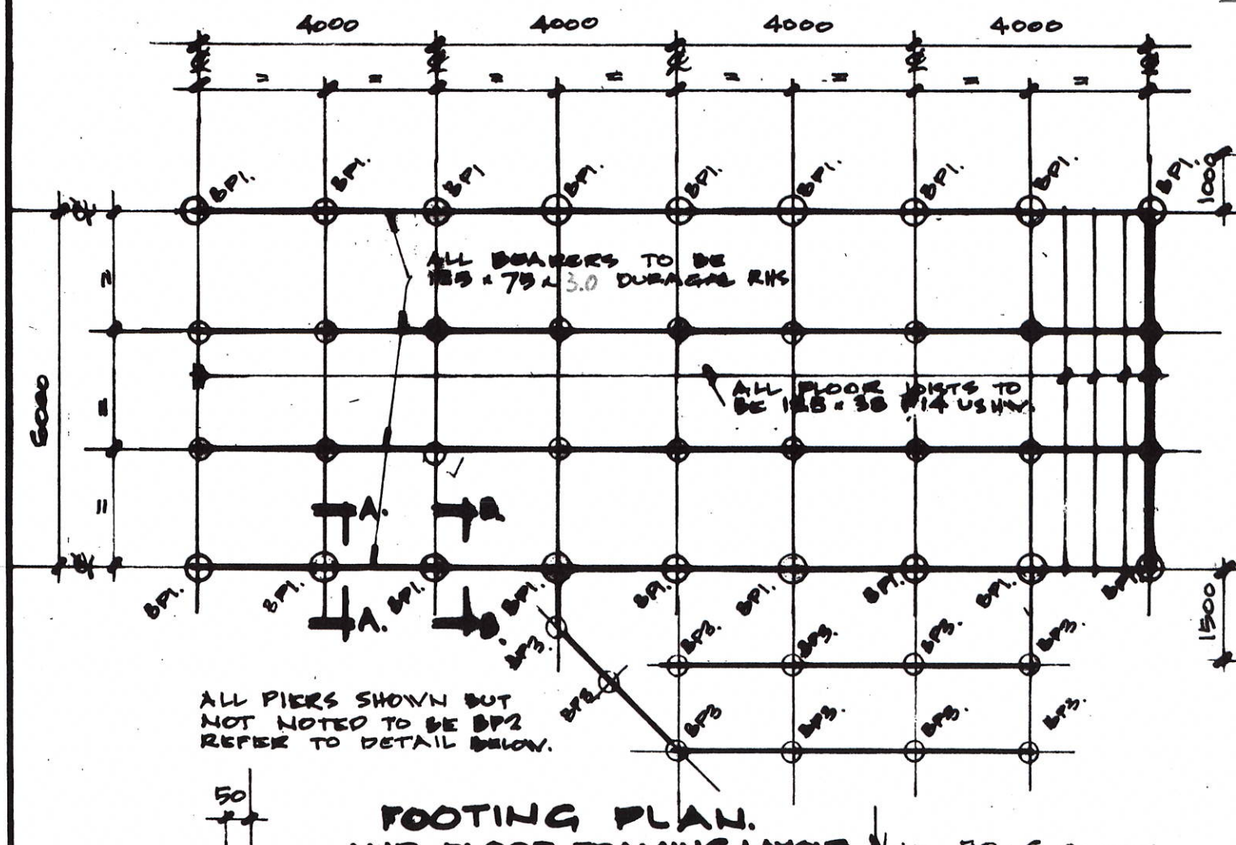
30/9/22
Date

PLAN AND ELEVATIONS

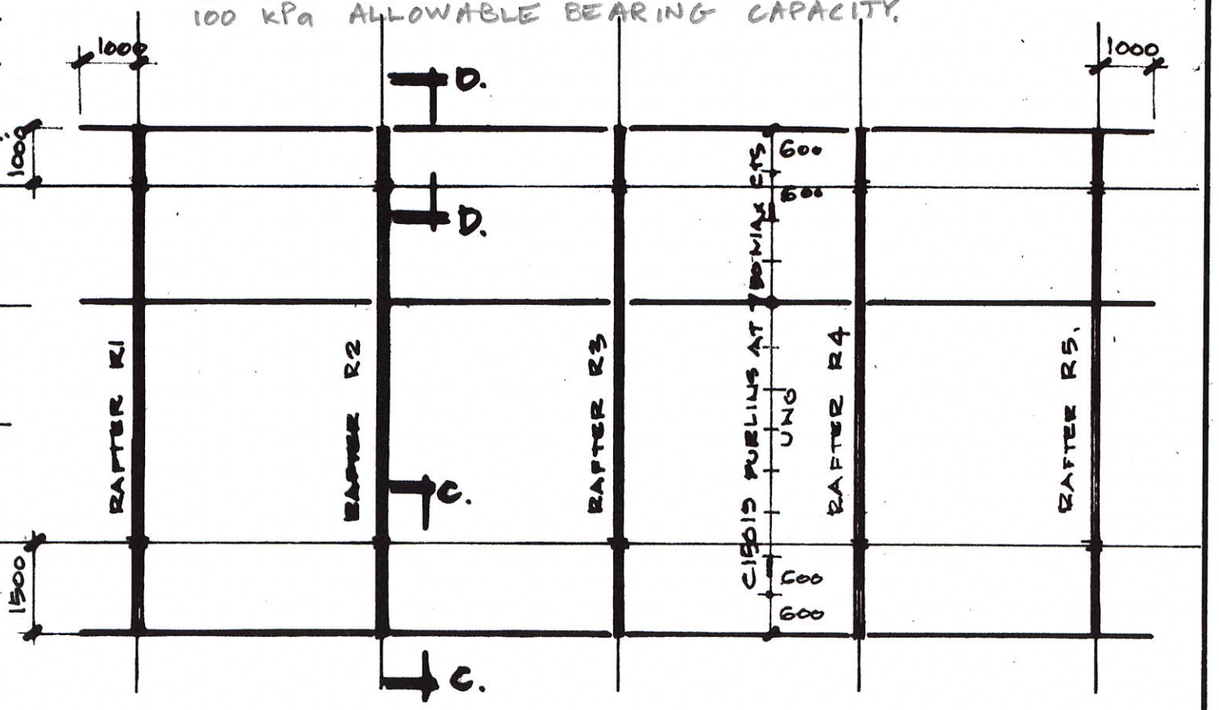
DRAWN: DH
SCALES: 1:100
DATE: APR. 22

DWG No
DAN-01

NOTE ①: MINIMUM DEPTH OF BORED PIERS IS NOTED BELOW. THIS DEPTH IS TO INCREASE IN 'FILL' AREAS TO ACHEIVE A 100 kPa ALLOWABLE BEARING CAPACITY.

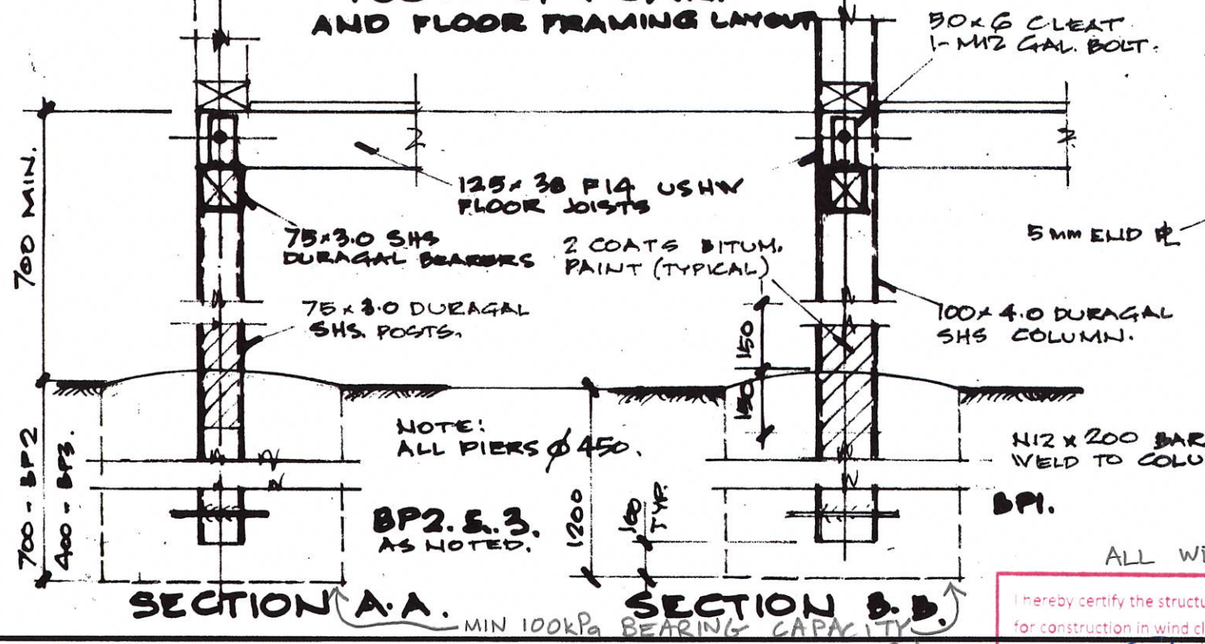


FOOTING PLAN.
AND FLOOR FRAMING LAYOUT



ROOF PLAN

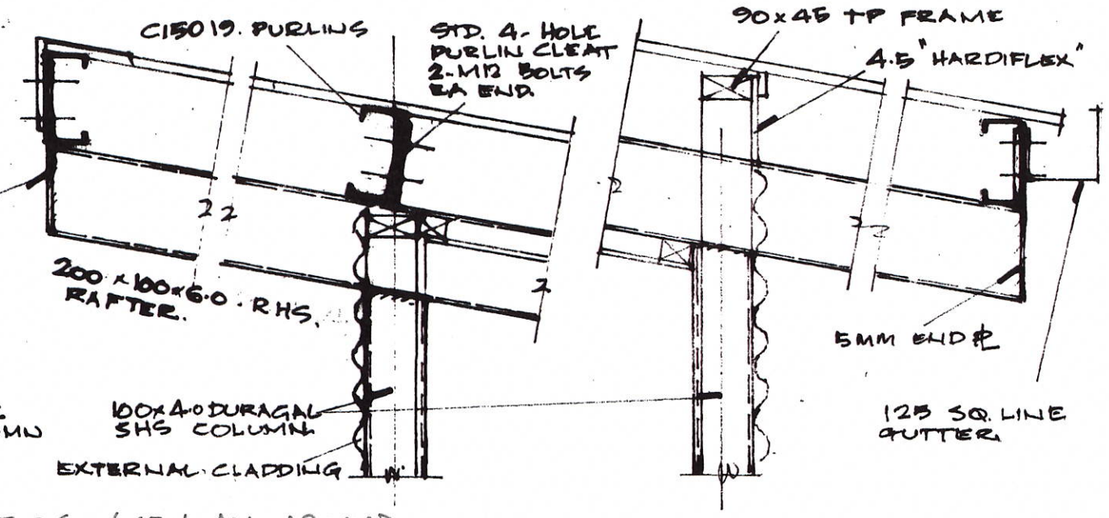
RAFTERS TO BE 200 x 100 x 6.0 DURAGAL RHS
COLUMNS TO BE 100 x 4.0 DURAGAL SHS



SECTION A.A.

SECTION B.B.

MIN 100kPa BEARING CAPACITY (SEE NOTE ①)



ALL WELDS 6CFW ALL AROUND

SECTION C.C.

SECTION D.D.

I hereby certify the structural details as shown on this drawing for construction in wind classification: C2

Ross Argent STRUCTURAL ENGINEER
RPEQ 5932

30/9/22
Date

PROPOSED DWELLING FOR
MR. DAN MACKENZIE AT
702 SPEEWAH ROAD, SPEEWAH 4881.
LOT 622, SP176565

DRAWN: RH
SCALES:
DATE: APR. '22
DWG. Nº
DAN-02.

DA Form 1 – Development application details

Approved form (version 1.3 effective 28 September 2020) made under section 282 of the Planning Act 2016.

This form **must** be used to make a development application **involving code assessment or impact assessment**, except when applying for development involving only building work.

For a development application involving **building work only**, use *DA Form 2 – Building work details*.

For a development application involving **building work associated with any other type of assessable development (i.e. material change of use, operational work or reconfiguring a lot)**, use this form (*DA Form 1*) **and** parts 4 to 6 of *DA Form 2 – Building work details.*

Unless stated otherwise, all parts of this form **must** be completed in full and all required supporting information **must** accompany the development application.

One or more additional pages may be attached as a schedule to this development application if there is insufficient space on the form to include all the necessary information.

This form and any other form relevant to the development application must be used to make a development application relating to strategic port land and Brisbane core port land under the *Transport Infrastructure Act 1994*, and airport land under the *Airport Assets (Restructuring and Disposal) Act 2008.* For the purpose of assessing a development application relating to strategic port land and Brisbane core port land, any reference to a planning scheme is taken to mean a land use plan for the strategic port land, Brisbane port land use plan for Brisbane core port land, or a land use plan for airport land.

Note: *All terms used in this form have the meaning given under the Planning Act 2016, the Planning Regulation 2017, or the Development Assessment Rules (DA Rules).*

PART 1 – APPLICANT DETAILS

1) Applicant details	
Applicant name(s) (*individual or company full name*)	Bayley Kathleen Rhodes, Douglas Cusack Peter & Deborah Jane Mackenzie and Daniel John Mackenzie
Contact name *(only applicable for companies)*	
Postal address *(P.O. Box or street address)*	C/ Freshwater Planning Pty Ltd 17 Barronview Drive
Suburb	Freshwater
State	QLD
Postcode	4870
Country	Australia
Contact number	0402729004
Email address *(non-mandatory)*	FreshwaterPlanning@outlook.com
Mobile number *(non-mandatory)*	
Fax number *(non-mandatory)*	
Applicant's reference number(s) *(if applicable)*	F22/39

2) Owner's consent
2.1) Is written consent of the owner required for this development application?
☐ Yes – the written consent of the owner(s) is attached to this development application ☒ No – proceed to 3)

Queensland Government

PART 2 – LOCATION DETAILS

3) Location of the premises *(complete 3.1) or 3.2), and 3.3) as applicable)*

***Note**: Provide details below and attach a site plan for any or all premises part of the development application. For further information, see DA Forms Guide: Relevant plans.*

3.1) Street address and lot on plan

☒ Street address **AND** lot on plan (*all lots must be listed*), ***or***

☐ Street address **AND** lot on plan for an adjoining or adjacent property of the premises *(appropriate for development in water but adjoining or adjacent to land e.g. jetty, pontoon. All lots must be listed).*

a)	Unit No.	Street No.	Street Name and Type	Suburb
		702	Speewah Road	Speewah
	Postcode	Lot No.	Plan Type and Number *(e.g. RP, SP)*	Local Government Area(s)
	4881	622	SP176565	Mareeba Shire Council
b)	Unit No.	Street No.	Street Name and Type	Suburb
	Postcode	Lot No.	Plan Type and Number *(e.g. RP, SP)*	Local Government Area(s)

3.2) Coordinates of premises *(appropriate for development in remote areas, over part of a lot or in water not adjoining or adjacent to land e.g. channel dredging in Moreton Bay)*

***Note**: Place each set of coordinates in a separate row.*

☐ Coordinates of premises by longitude and latitude

Longitude(s)	Latitude(s)	Datum	Local Government Area(s) *(if applicable)*
		☐ WGS84 ☐ GDA94 ☐ Other:	

☐ Coordinates of premises by easting and northing

Easting(s)	Northing(s)	Zone Ref.	Datum	Local Government Area(s) *(if applicable)*
		☐ 54 ☐ 55 ☐ 56	☐ WGS84 ☐ GDA94 ☐ Other:	

3.3) Additional premises

☐ Additional premises are relevant to this development application and the details of these premises have been attached in a schedule to this development application

☒ Not required

4) Identify any of the following that apply to the premises and provide any relevant details

☒ In or adjacent to a water body or watercourse or in or above an aquifer

Name of water body, watercourse or aquifer:	Ganyan Creek

☐ On strategic port land under the *Transport Infrastructure Act 1994*

Lot on plan description of strategic port land:	
Name of port authority for the lot:	

☐ In a tidal area

Name of local government for the tidal area *(if applicable)*:	
Name of port authority for tidal area *(if applicable)*:	

☐ On airport land under the *Airport Assets (Restructuring and Disposal) Act 2008*

Name of airport:	

☐ Listed on the Environmental Management Register (EMR) under the *Environmental Protection Act 1994*	
EMR site identification:	
☐ Listed on the Contaminated Land Register (CLR) under the *Environmental Protection Act 1994*	
CLR site identification:	

5) Are there any existing easements over the premises?

Note: Easement uses vary throughout Queensland and are to be identified correctly and accurately. For further information on easements and how they may affect the proposed development, see DA Forms Guide.

☐ Yes – All easement locations, types and dimensions are included in plans submitted with this development application

☒ No

PART 3 – DEVELOPMENT DETAILS

Section 1 – Aspects of development

6.1) Provide details about the first development aspect

a) What is the type of development? *(tick only one box)*

☒ Material change of use ☐ Reconfiguring a lot ☐ Operational work ☐ Building work

b) What is the approval type? *(tick only one box)*

☒ Development permit ☐ Preliminary approval ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

☐ Code assessment ☒ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots)*:

Nature-Based Tourism

e) Relevant plans

***Note**: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms guide: Relevant plans.*

☒ Relevant plans of the proposed development are attached to the development application

6.2) Provide details about the second development aspect

a) What is the type of development? *(tick only one box)*

☐ Material change of use ☐ Reconfiguring a lot ☐ Operational work ☐ Building work

b) What is the approval type? *(tick only one box)*

☐ Development permit ☐ Preliminary approval ☐ Preliminary approval that includes a variation approval

c) What is the level of assessment?

☐ Code assessment ☐ Impact assessment *(requires public notification)*

d) Provide a brief description of the proposal *(e.g. 6 unit apartment building defined as multi-unit dwelling, reconfiguration of 1 lot into 3 lots)*:

e) Relevant plans

***Note**: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.*

☐ Relevant plans of the proposed development are attached to the development application

6.3) Additional aspects of development

☐ Additional aspects of development are relevant to this development application and the details for these aspects that would be required under Part 3 Section 1 of this form have been attached to this development application

☒ Not required

Section 2 – Further development details

7) Does the proposed development application involve any of the following?	
Material change of use	☒ Yes – complete division 1 if assessable against a local planning instrument
Reconfiguring a lot	☐ Yes – complete division 2
Operational work	☐ Yes – complete division 3
Building work	☐ Yes – complete *DA Form 2 – Building work details*

Division 1 – Material change of use

***Note**: This division is only required to be completed if any part of the development application involves a material change of use assessable against a local planning instrument.*

8.1) Describe the proposed material change of use			
Provide a general description of the proposed use	Provide the planning scheme definition *(include each definition in a new row)*	Number of dwelling units *(if applicable)*	Gross floor area (m^2) *(if applicable)*
Nature-Based Tourism	Nature-Based Tourism	2	

8.2) Does the proposed use involve the use of existing buildings on the premises?
☐ Yes
☒ No

Division 2 – Reconfiguring a lot

***Note**: This division is only required to be completed if any part of the development application involves reconfiguring a lot.*

9.1) What is the total number of existing lots making up the premises?

9.2) What is the nature of the lot reconfiguration? *(tick all applicable boxes)*	
☐ Subdivision *(complete 10))*	☐ Dividing land into parts by agreement *(complete 11))*
☐ Boundary realignment *(complete 12))*	☐ Creating or changing an easement giving access to a lot from a constructed road *(complete 13))*

10) Subdivision				
10.1) For this development, how many lots are being created and what is the intended use of those lots:				
Intended use of lots created	Residential	Commercial	Industrial	Other, please specify:
Number of lots created				

10.2) Will the subdivision be staged?	
☐ Yes – provide additional details below ☐ No	
How many stages will the works include?	
What stage(s) will this development application apply to?	

11) Dividing land into parts by agreement – how many parts are being created and what is the intended use of the parts?				
Intended use of parts created	Residential	Commercial	Industrial	Other, please specify:
Number of parts created				

12) Boundary realignment			
12.1) What are the current and proposed areas for each lot comprising the premises?			
Current lot		Proposed lot	
Lot on plan description	Area (m^2)	Lot on plan description	Area (m^2)
12.2) What is the reason for the boundary realignment?			

13) What are the dimensions and nature of any existing easements being changed and/or any proposed easement? *(attach schedule if there are more than two easements)*				
Existing or proposed?	Width (m)	Length (m)	Purpose of the easement? *(e.g. pedestrian access)*	Identify the land/lot(s) benefitted by the easement

Division 3 – Operational work

***Note**: This division is only required to be completed if any part of the development application involves operational work.*

14.1) What is the nature of the operational work?		
☐ Road work	☐ Stormwater	☐ Water infrastructure
☐ Drainage work	☐ Earthworks	☐ Sewage infrastructure
☐ Landscaping	☐ Signage	☐ Clearing vegetation
☐ Other – please specify:		
14.2) Is the operational work necessary to facilitate the creation of new lots? *(e.g. subdivision)*		
☐ Yes – specify number of new lots:		
☐ No		
14.3) What is the monetary value of the proposed operational work? *(include GST, materials and labour)*		

PART 4 – ASSESSMENT MANAGER DETAILS

15) Identify the assessment manager(s) who will be assessing this development application
Mareeba Shire Council
16) Has the local government agreed to apply a superseded planning scheme for this development application?
☐ Yes – a copy of the decision notice is attached to this development application
☐ The local government is taken to have agreed to the superseded planning scheme request – relevant documents attached
☒ No

PART 5 – REFERRAL DETAILS

17) Does this development application include any aspects that have any referral requirements?
***Note**: A development application will require referral if prescribed by the* Planning Regulation 2017.

☒ No, there are no referral requirements relevant to any development aspects identified in this development application – proceed to Part 6

Matters requiring referral to the **Chief Executive of the *Planning Act 2016*:**

- ☐ Clearing native vegetation
- ☐ Contaminated land *(unexploded ordnance)*
- ☐ Environmentally relevant activities (ERA) *(only if the ERA has not been devolved to a local government)*
- ☐ Fisheries – aquaculture
- ☐ Fisheries – declared fish habitat area
- ☐ Fisheries – marine plants
- ☐ Fisheries – waterway barrier works
- ☐ Hazardous chemical facilities
- ☐ Heritage places – Queensland heritage place *(on or near a Queensland heritage place)*
- ☐ Infrastructure-related referrals – designated premises
- ☐ Infrastructure-related referrals – state transport infrastructure
- ☐ Infrastructure-related referrals – State transport corridor and future State transport corridor
- ☐ Infrastructure-related referrals – State-controlled transport tunnels and future state-controlled transport tunnels
- ☐ Infrastructure-related referrals – near a state-controlled road intersection
- ☐ Koala habitat in SEQ region – interfering with koala habitat in koala habitat areas outside koala priority areas
- ☐ Koala habitat in SEQ region – key resource areas
- ☐ Ports – Brisbane core port land – near a State transport corridor or future State transport corridor
- ☐ Ports – Brisbane core port land – environmentally relevant activity (ERA)
- ☐ Ports – Brisbane core port land – tidal works or work in a coastal management district
- ☐ Ports – Brisbane core port land – hazardous chemical facility
- ☐ Ports – Brisbane core port land – taking or interfering with water
- ☐ Ports – Brisbane core port land – referable dams
- ☐ Ports – Brisbane core port land – fisheries
- ☐ Ports – Land within Port of Brisbane's port limits *(below high-water mark)*
- ☐ SEQ development area
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – tourist activity or sport and recreation activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – community activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – indoor recreation
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – urban activity
- ☐ SEQ regional landscape and rural production area or SEQ rural living area – combined use
- ☐ Tidal works or works in a coastal management district
- ☐ Reconfiguring a lot in a coastal management district or for a canal
- ☐ Erosion prone area in a coastal management district
- ☐ Urban design
- ☐ Water-related development – taking or interfering with water
- ☐ Water-related development – removing quarry material *(from a watercourse or lake)*
- ☐ Water-related development – referable dams
- ☐ Water-related development –levees *(category 3 levees only)*
- ☐ Wetland protection area

Matters requiring referral to the **local government:**

- ☐ Airport land
- ☐ Environmentally relevant activities (ERA) (*only if the ERA has been devolved to local government)*

☐ Heritage places – Local heritage places
Matters requiring referral to the **Chief Executive of the distribution entity or transmission entity:** ☐ Infrastructure-related referrals – Electricity infrastructure
Matters requiring referral to: • The **Chief Executive of the holder of the licence**, if not an individual • The **holder of the licence**, if the holder of the licence is an individual ☐ Infrastructure-related referrals – Oil and gas infrastructure
Matters requiring referral to the **Brisbane City Council:** ☐ Ports – Brisbane core port land
Matters requiring referral to the **Minister responsible for administering the *Transport Infrastructure Act 1994*:** ☐ Ports – Brisbane core port land *(where inconsistent with the Brisbane port LUP for transport reasons)* ☐ Ports – Strategic port land
Matters requiring referral to the **relevant port operator**, if applicant is not port operator**:** ☐ Ports – Land within Port of Brisbane's port limits *(below high-water mark)*
Matters requiring referral to the **Chief Executive of the relevant port authority:** ☐ Ports – Land within limits of another port *(below high-water mark)*
Matters requiring referral to the **Gold Coast Waterways Authority:** ☐ Tidal works or work in a coastal management district *(in Gold Coast waters)*
Matters requiring referral to the **Queensland Fire and Emergency Service:** ☐ Tidal works or work in a coastal management district *(involving a marina (more than six vessel berths))*

18) Has any referral agency provided a referral response for this development application?		
☐ Yes – referral response(s) received and listed below are attached to this development application ☒ No		
Referral requirement	Referral agency	Date of referral response
Identify and describe any changes made to the proposed development application that was the subject of the referral response and this development application, or include details in a schedule to this development application *(if applicable).*		

PART 6 – INFORMATION REQUEST

19) Information request under Part 3 of the DA Rules
☒ I agree to receive an information request if determined necessary for this development application ☐ I do not agree to accept an information request for this development application ***Note**: By not agreeing to accept an information request I, the applicant, acknowledge:* • *that this development application will be assessed and decided based on the information provided when making this development application and the assessment manager and any referral agencies relevant to the development application are not obligated under the DA Rules to accept any additional information provided by the applicant for the development application unless agreed to by the relevant parties* • *Part 3 of the DA Rules will still apply if the application is an application listed under section 11.3 of the DA Rules.* *Further advice about information requests is contained in the DA Forms Guide.*

PART 7 – FURTHER DETAILS

20) Are there any associated development applications or current approvals? *(e.g. a preliminary approval)*			
☐ Yes – provide details below or include details in a schedule to this development application ☒ No			
List of approval/development application references	Reference number	Date	Assessment manager
☐ Approval ☐ Development application			
☐ Approval ☐ Development application			

21) Has the portable long service leave levy been paid? *(only applicable to development applications involving building work or operational work)*		
☐ Yes – a copy of the receipted QLeave form is attached to this development application ☐ No – I, the applicant will provide evidence that the portable long service leave levy has been paid before the assessment manager decides the development application. I acknowledge that the assessment manager may give a development approval only if I provide evidence that the portable long service leave levy has been paid ☒ Not applicable *(e.g. building and construction work is less than $150,000 excluding GST)*		
Amount paid	Date paid (dd/mm/yy)	QLeave levy number (A, B or E)
$		

22) Is this development application in response to a show cause notice or required as a result of an enforcement notice?
☐ Yes – show cause or enforcement notice is attached ☒ No

23) Further legislative requirements			
Environmentally relevant activities			
23.1) Is this development application also taken to be an application for an environmental authority for an **Environmentally Relevant Activity (ERA)** under section 115 of the *Environmental Protection Act 1994*?			
☐ Yes – the required attachment (form ESR/2015/1791) for an application for an environmental authority accompanies this development application, and details are provided in the table below ☒ No ***Note**: Application for an environmental authority can be found by searching "ESR/2015/1791" as a search term at www.qld.gov.au. An ERA requires an environmental authority to operate. See www.business.qld.gov.au for further information.*			
Proposed ERA number:		Proposed ERA threshold:	
Proposed ERA name:			
☐ Multiple ERAs are applicable to this development application and the details have been attached in a schedule to this development application.			
Hazardous chemical facilities			
23.2) Is this development application for a **hazardous chemical facility**?			
☐ Yes – *Form 69: Notification of a facility exceeding 10% of schedule 15 threshold* is attached to this development application ☒ No ***Note**: See www.business.qld.gov.au for further information about hazardous chemical notifications.*			

Clearing native vegetation

23.3) Does this development application involve **clearing native vegetation** that requires written confirmation that the chief executive of the *Vegetation Management Act 1999* is satisfied the clearing is for a relevant purpose under section 22A of the *Vegetation Management Act 1999*?

☐ Yes – this development application includes written confirmation from the chief executive of the *Vegetation Management Act 1999* (s22A determination)

☒ No

***Note**: 1. Where a development application for operational work or material change of use requires a s22A determination and this is not included, the development application is prohibited development.*
2. See https://www.qld.gov.au/environment/land/vegetation/applying for further information on how to obtain a s22A determination.

Environmental offsets

23.4) Is this development application taken to be a prescribed activity that may have a significant residual impact on a **prescribed environmental matter** under the *Environmental Offsets Act 2014*?

☐ Yes – I acknowledge that an environmental offset must be provided for any prescribed activity assessed as having a significant residual impact on a prescribed environmental matter

☒ No

***Note**: The environmental offset section of the Queensland Government's website can be accessed at www.qld.gov.au for further information on environmental offsets.*

Koala habitat in SEQ Region

23.5) Does this development application involve a material change of use, reconfiguring a lot or operational work which is assessable development under Schedule 10, Part 10 of the Planning Regulation 2017?

☐ Yes – the development application involves premises in the koala habitat area in the koala priority area

☐ Yes – the development application involves premises in the koala habitat area outside the koala priority area

☒ No

***Note**: If a koala habitat area determination has been obtained for this premises and is current over the land, it should be provided as part of this development application. See koala habitat area guidance materials at www.des.qld.gov.au for further information.*

Water resources

23.6) Does this development application involve **taking or interfering with underground water through an artesian or subartesian bore, taking or interfering with water in a watercourse, lake or spring, or taking overland flow water under the *Water Act 2000***?

☐ Yes – the relevant template is completed and attached to this development application and I acknowledge that a relevant authorisation or licence under the *Water Act 2000* may be required prior to commencing development

☒ No

***Note**: Contact the Department of Natural Resources, Mines and Energy at www.dnrme.qld.gov.au for further information.*

DA templates are available from https://planning.dsdmip.qld.gov.au/. If the development application involves:

- *Taking or interfering with underground water through an artesian or subartesian bore: complete DA Form 1 Template 1*
- *Taking or interfering with water in a watercourse, lake or spring: complete DA Form1 Template 2*
- *Taking overland flow water: complete DA Form 1 Template 3.*

Waterway barrier works

23.7) Does this application involve **waterway barrier works?**

☐ Yes – the relevant template is completed and attached to this development application

☒ No

DA templates are available from https://planning.dsdmip.qld.gov.au/. For a development application involving waterway barrier works, complete DA Form 1 Template 4.

Marine activities

23.8) Does this development application involve **aquaculture, works within a declared fish habitat area or removal, disturbance or destruction of marine plants?**

☐ Yes – an associated *resource* allocation authority is attached to this development application, if required under the *Fisheries Act 1994*

☒ No

***Note**: See guidance materials at www.daf.qld.gov.au for further information.*

Quarry materials from a watercourse or lake

23.9) Does this development application involve the **removal of quarry materials from a watercourse or lake** under the *Water Act 2000?*

☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development

☒ No

***Note**: Contact the Department of Natural Resources, Mines and Energy at www.dnrme.qld.gov.au and www.business.qld.gov.au for further information.*

Quarry materials from land under tidal waters

23.10) Does this development application involve the **removal of quarry materials from land under tidal water** under the *Coastal Protection and Management Act 1995?*

☐ Yes – I acknowledge that a quarry material allocation notice must be obtained prior to commencing development

☒ No

***Note**: Contact the Department of Environment and Science at www.des.qld.gov.au for further information.*

Referable dams

23.11) Does this development application involve a **referable dam** required to be failure impact assessed under section 343 of the *Water Supply (Safety and Reliability) Act 2008* (the Water Supply Act)?

☐ Yes – the 'Notice Accepting a Failure Impact Assessment' from the chief executive administering the Water Supply Act is attached to this development application

☒ No

***Note**: See guidance materials at www.dnrme.qld.gov.au for further information.*

Tidal work or development within a coastal management district

23.12) Does this development application involve **tidal work or development in a coastal management district**?

☐ Yes – the following is included with this development application:

- ☐ Evidence the proposal meets the code for assessable development that is prescribed tidal work *(only required if application involves prescribed tidal work)*
- ☐ A certificate of title

☒ No

***Note**: See guidance materials at www.des.qld.gov.au for further information.*

Queensland and local heritage places

23.13) Does this development application propose development on or adjoining a place entered in the **Queensland heritage register** or on a place entered in a local government's **Local Heritage Register**?

☐ Yes – details of the heritage place are provided in the table below

☒ No

***Note**: See guidance materials at www.des.qld.gov.au for information requirements regarding development of Queensland heritage places.*

Name of the heritage place:		Place ID:	

Brothels

23.14) Does this development application involve a **material change of use for a brothel**?

☐ Yes – this development application demonstrates how the proposal meets the code for a development application for a brothel under Schedule 3 of the *Prostitution Regulation 2014*

☒ No

Decision under section 62 of the *Transport Infrastructure Act 1994*

23.15) Does this development application involve new or changed access to a state-controlled road?

☐ Yes – this application will be taken to be an application for a decision under section 62 of the *Transport Infrastructure Act 1994* (subject to the conditions in section 75 of the *Transport Infrastructure Act 1994* being satisfied)

☒ No

Walkable neighbourhoods assessment benchmarks under Schedule 12A of the Planning Regulation
23.16) Does this development application involve reconfiguring a lot into 2 or more lots in certain residential zones (except rural residential zones), where at least one road is created or extended?
☐ Yes – Schedule 12A is applicable to the development application and the assessment benchmarks contained in schedule 12A have been considered ☒ No ***Note**: See guidance materials at www.planning.dsdmip.qld.gov.au for further information.*

PART 8 – CHECKLIST AND APPLICANT DECLARATION

24) Development application checklist	
I have identified the assessment manager in question 15 and all relevant referral requirement(s) in question 17 ***Note**: See the Planning Regulation 2017 for referral requirements*	☒ Yes
If building work is associated with the proposed development, Parts 4 to 6 of *DA Form 2 – Building work details* have been completed and attached to this development application	☐ Yes ☒ Not applicable
Supporting information addressing any applicable assessment benchmarks is with the development application ***Note**: This is a mandatory requirement and includes any relevant templates under question 23, a planning report and any technical reports required by the relevant categorising instruments (e.g. local government planning schemes, State Planning Policy, State Development Assessment Provisions). For further information, see DA Forms Guide: Planning Report Template.*	☒ Yes
Relevant plans of the development are attached to this development application ***Note**: Relevant plans are required to be submitted for all aspects of this development application. For further information, see DA Forms Guide: Relevant plans.*	☒ Yes
The portable long service leave levy for QLeave has been paid, or will be paid before a development permit is issued *(see 21)*	☐ Yes ☒ Not applicable

25) Applicant declaration
☒ By making this development application, I declare that all information in this development application is true and correct ☒ Where an email address is provided in Part 1 of this form, I consent to receive future electronic communications from the assessment manager and any referral agency for the development application where written information is required or permitted pursuant to sections 11 and 12 of the *Electronic Transactions Act 2001* ***Note**: It is unlawful to intentionally provide false or misleading information.*
Privacy – Personal information collected in this form will be used by the assessment manager and/or chosen assessment manager, any relevant referral agency and/or building certifier (including any professional advisers which may be engaged by those entities) while processing, assessing and deciding the development application. All information relating to this development application may be available for inspection and purchase, and/or published on the assessment manager's and/or referral agency's website. Personal information will not be disclosed for a purpose unrelated to the *Planning Act 2016*, Planning Regulation 2017 and the DA Rules except where: • such disclosure is in accordance with the provisions about public access to documents contained in the *Planning Act 2016* and the Planning Regulation 2017, and the access rules made under the *Planning Act 2016* and Planning Regulation 2017; or • required by other legislation (including the *Right to Information Act 2009*); or • otherwise required by law. This information may be stored in relevant databases. The information collected will be retained as required by the *Public Records Act 2002.*

PART 9 – FOR COMPLETION OF THE ASSESSMENT MANAGER – FOR OFFICE USE ONLY

Date received:		Reference number(s):	

Notification of engagement of alternative assessment manager	
Prescribed assessment manager	
Name of chosen assessment manager	
Date chosen assessment manager engaged	
Contact number of chosen assessment manager	
Relevant licence number(s) of chosen assessment manager	

QLeave notification and payment *Note: For completion by assessment manager if applicable*			
Description of the work			
QLeave project number			
Amount paid ($)		Date paid (dd/mm/yy)	
Date receipted form sighted by assessment manager			
Name of officer who sighted the form			