



AGENDA

Wednesday, 17 February 2021

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 17 February 2021

Time: 9:00am

Location: Council Chambers

Peter Franks
Chief Executive Officer

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3 BEREAVEMENTS/CONDOLENCES

4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST

5 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 20 January 2021

6 BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING

7 DEPUTATIONS AND DELEGATIONS

8 CORPORATE AND COMMUNITY SERVICES

8.1 ADOPTION OF MAJOR AMENDMENT NO.1 OF 2020 TO THE MAREEBA SHIRE COUNCIL PLANNING SCHEME 2016 - NULLINGA DAM DEVELOPMENT AREA

Date Prepared: 28 January 2021

Author: Senior Planner

Attachments:

1. Major Amendment No.1 of 2020 [↓](#)
2. Minister's approval dated 20 January 2021 [↓](#)

EXECUTIVE SUMMARY

On 20 January 2021, the Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning issued conditional approval for Council to adopt Major Amendment No.1 of 2020 to the Mareeba Shire Council Planning Scheme 2016.

Major Amendment No.1 of 2020 is in response to the Minister's direction under section 26 of the *Planning Act 2016* requiring Council to amend the Mareeba Shire Council Planning Scheme 2016 to protect the proposed site of Nullinga dam.

Major Amendment No.1 of 2020 has been amended in response to the Minister's condition and is presented for Council's adoption.

RECOMMENDATION

That Council:

1. Adopts Major Amendment No.1 of 2020 to the Mareeba Shire Council Planning Scheme 2016, as outlined in Attachment 1, to take effect on 26 February 2021;
2. Gives notice of the amendment by placing a public notice in a local newspaper, government gazette and the Mareeba Shire Council website; and
3. Provides the Chief Executive of the Department of State Development, Infrastructure, Local Government and Planning a copy of the public notice and a copy of the amendment.

BACKGROUND

Council at its ordinary meeting on 15 July 2020 resolved in accordance with section 20 of the *Planning Act 2016* and Chapter 2, Part 4 of the Minister's Guidelines and Rules to make Major Amendment No.1 of 2020 to the Mareeba Shire Council Planning Scheme 2016.

Major Amendment No.1 of 2020 is **Attachment 1** of this report.

Major Amendment No.1 of 2020 specifically responds to the following action by the Minister:

- (i) Direction under section 26 of the *Planning Act 2016* to require Council to amend the Mareeba Shire Council Planning Scheme 2016 to protect the propose site of Nullinga dam.

Major Amendment No.1 of 2020 underwent public consultation between 9 September 2020 and 9 October 2020. Eight (8) submissions were received during this consultation period.

On 25 November 2021, Council wrote to the Minister requesting approval to adopt Major Amendment No.1 of 2020.

On 20 January 2021, the Deputy Premier and Minister for State Development, Infrastructure, Local Government and Planning issued conditional approval for Council to adopt Major Amendment No.1 of 2020 to the Mareeba Shire Council Planning Scheme 2016 (**Attachment 2**).

The approval is subject to one (1) condition which requires the amending of the wording contained in the table listing the categories of development and assessment for the Nullinga Dam overlay.

The amended wording limits the impact assessment process to material change of use and reconfiguring a lot development application. Impact assessment will no longer be required for building and operational works applications.

Council officers were consulted by the State in the drafting of the condition and consider the conditioned amended a sensible change.

RISK IMPLICATIONS

Legal and Compliance

As Major Amendment No.1 of 2020 responds to an action taken by the Minister, the amendment process must be finalised within the timeframe given by the Minister.

The deadline for finalisation of the amendments is March 2021.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

In accordance with Chapter 2, Part 4 of the Minister's Guidelines and Rules, the following actions and timeframes have applied to Major Amendment No.1 of 2020:

1. 15 July 2020 - Council decides to make Major Amendment No.1 of 2020;
2. 16 July 2020 - Council gives notice and required materials to the Minister;
3. 27 July 2020 - State interest review commences;
4. 10 August 2020 - State interest review response and Ministers approval for Council to proceed with public consultation;
5. 9 September 2020 - 9 October 2020 - Council carried out public consultation;
6. 18 November 2020 - Council reviewed submissions and public consultation report;
7. 25 November 2020 - Council wrote to the Minister requesting approval to adopt Major Amendment No.1 of 2020;
8. 20 January 2021 - Ministerial approval given to Council to adopt Major Amendment No.1 of 2020, subject to one condition.

In accordance with section 21.6 of the Minister's Guidelines and Rules, Council must comply with the Minister's condition before adopting Major Amendment No.1 of 2020.

Major Amendment No.1 of 2020 as attached to this report has been amended as per the Minister's condition.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Operating

Upon adoption of the planning scheme amendment, Council is required to publish a notice in the Queensland Government Gazette and in a local newspaper.

Some minor costs will be incurred for these notices.

Is the expenditure noted above included in the current budget?

Yes

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Subject to Council's adoption of Major Amendment No.1 of 2020, public notices will be published as follows:

- The Express Newspaper - 24 February 2021 edition
- The Queensland Government Gazette - 26 February 2021 edition.

The effective date of Major Amendment No.1 of 2020 will be 26 February 2021.

In accordance with section 22.2 of the Minister's Guidelines and Guidelines and Rules, the chief executive of the Department of State Development, Infrastructure, Local Government and Planning will be provided with the following:

- a) a copy of the public notice; and
- b) a certified copy of the major amendment including-
 - i. an electronic copy of the amendment or instrument; and
 - ii. a copy of all electronic planning scheme spatial data files (mapping) relevant to the major amendment.

MAJOR AMENDMENT NO.1 OF 2020
MAREEBA SHIRE COUNCIL PLANNING
SCHEME 2016

Nullinga Dam development area

17 February 2021



Explanatory Statement

This Explanatory Statement is produced as supporting material to Major Amendment No.1 of 2020 to the Mareeba Shire Council Planning Scheme 2016.

The amendment is proposed in accordance with section 20 of the *Planning Act 2016* (the Act) and the Minister's Guidelines and Rules which sets out the minimum requirements for a local government when amending a planning scheme for section 20 of the Act.

The purpose of this document is to provide context and background to Major Amendment No.1 of 2020 and will assist readers in understanding the nature of the changes.

Major Amendment No.1 of 2020 specifically addresses:

- Nullinga Dam development area

Nullinga Dam development area

A detailed business case for the proposed Nullinga Dam was prepared by Building Queensland and completed in June 2019. The business case concluded that the dam was not currently financially or economically viable and consequently construction should not progress at this time.

In August 2019, the State Government endorsed the findings of the detailed business case for the Nullinga Dam and decided that construction would not proceed at this time. The State Government recommended, however, the Coordinator-General, in conjunction with the Department of Natural Resources, Mines and Energy (DNRME) take immediate steps to protect the proposed Nullinga Dam site (dam site) as a strategic precautionary measure, including investigation and potential declaration of a State Development Area.

The Office of the Coordinator General (OCG) has completed an investigation and concluded that amendments to Council's planning scheme are the most appropriate the protection for dam site in the long term.

The OCG, in consultation with the Regional Water Supply Infrastructure team of DNRME, identified three distinct categories of activities which are potentially incompatible with a future dam:

- activities that physically impact the structure/geology of the land
- activities that may potentially increase the cost of land acquisition in the future
- activities that may affect water quality.

Major Amendment No.1 of 2020 would establish a new planning scheme overlay to control new development within the proposed dam site.

The overlay would make all development, except for a dwelling house and associated outbuilding/s, impact assessable development with the Nullinga Dam development area.

A key requirement of the planning scheme amendment would be to ensure any new development within the Nullinga Dam development area is limited in size and designed to be relocatable.

Subdivision to create any new lots within the Nullinga Dam development area would not be supported by the planning scheme amendment.

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Part 1 Preliminary

- Clause 1 Short title
This amendment may be cited as Major Amendment No.1 of 2020 – Nullinga Dam development area.
- Clause 2 Adoption
Mareeba Shire Council adopted this planning scheme amendment on 17 February 2021.
- Clause 3 Commencement
This amendment took effect on 26 February 2021.

Part 2 Amendment of the Planning Scheme

- Clause 4 Amendment of the Planning Scheme
Mareeba Shire Council Planning Scheme 2016 is amended in the manner set out in this part.
- Clause 5 Amendment of Preliminaries - Contents
(1) Contents
omit, insert – amended Contents, generally in accordance with attached Appendix A.
- Clause 6 Amendment of Preliminaries - Tables
(1) Tables
omit, insert – amended Tables, generally in accordance with attached Appendix B.
- Clause 7 Amendment of Part 1 – About the planning scheme
(1) Part 1, 1.2 – Planning scheme components
insert – (1)(h)(xiii) Nullinga dam overlay.
- Clause 8 Amendment of Part 3 - Strategic framework
(1) Part 3, 3.6 Transport and infrastructure, 3.6.1 Strategic outcomes
insert
(11) Regional water supply needs, including the Mareeba Shire's future agricultural water supply needs are secured through the identification of the Nullinga dam development area and its protection from incompatible and inappropriate development.
-

- (2) Part 3, 3.6.7 Element-Water supply and wastewater services,
3.6.7.1 Specific outcomes

insert

(7) *Development within the Nullinga dam development area does not include:*

- (a) *activities that physically impact the structure/geology of the land, in particular excavation activities in areas where the dam wall and any spillways are proposed to be sited;*
- (b) *activities and development that increase the number of buildings, lots; and*
- (c) *activities that may affect surface water and groundwater quality.*

Clause 9 Amendment of Part 5 - Tables of assessment

- (1) Part 5, 5.10 Categories of development and assessment - Overlays

omit Table 5.10.1-Assessment benchmarks for overlays

insert - amended Table 5.10.1- Assessment benchmarks for overlays as attached in Appendix C.

Clause 10 Amendment of Part 8 - Overlays

- (1) Part 8, following 8.2.12 Transport infrastructure overlay code

insert new 8.2.13 Nullinga dam overlay code as attached in Appendix D.

Clause 11 Amendment to Schedule 2 - Mapping

- (1) Schedule 2, SC2.1 Map index

insert, in Overlay maps:

- *OM-013 Nullinga dam overlay map*

- (2) Schedule 2, SC2.5 Overlay maps

insert new OM-013 Nullinga dam overlay map, generally in accordance with plan attached in Appendix E.

(Note: the extent of the Nullinga dam development area is as per the predicted lake water level and buffer.

Appendix A

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Note: For the purpose of ease of understanding by Council, the changes are indicated by "Strikeout" (denoting deletion) and "Underline" (denoting insertion).



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Appendix B

Tables

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Appendix C

Table 5.10.1-Assessment benchmarks for overlays

Note: For the purpose of ease of understanding by Council, the changes are indicated by "Strikeout" (denoting deletion) and "Underline" (denoting insertion).

TABLES OF ASSESSMENT

5.10 Categories of development and assessment—Overlays

The following table identifies where an overlay changes the category of development and/or category of assessment from that stated in a zone or local plan and the relevant assessment benchmarks.

Table 5.10.1—Assessment benchmarks for overlays

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Agricultural land overlay		
Material change of use for Air services if servicing a property within the 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n)	Accepted development Note—Where development is subject to a different category of development in sections 5.5 or 5.9, the category of development is changed to accepted development pursuant to subsection 5.3.2 (b) of the planning scheme.	
Material change of use for Caretaker's accommodation if: (a) complying with the relevant acceptable outcomes of the requirements; and (b) in the 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n) .	Accepted development subject to requirements Note—Where development is subject to a different category of development in sections 5.5 or 5.9, the category of development is changed to accepted development subject to requirements pursuant to subsection 5.3.2 (b) of the planning scheme.	Agricultural land overlay code Relevant zone code Accommodation activities code Works, services and infrastructure code
Material change of use for Animal keeping or Intensive animal industries if: (a) in the 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n) ; (b) complying with the relevant acceptable outcomes of the requirements; and (c) at least 2 kilometres away from all property boundaries.	Accepted development subject to requirements Note—Where development is subject to a different category of development in sections 5.5 or 5.9, the category of development is changed to accepted development subject to requirements pursuant to subsection 5.3.2 (b) of the planning scheme.	Agricultural land overlay code Relevant zone code Rural activities code Landscaping code Parking and access code Works, services and infrastructure code

PART 5

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use for Rural workers accommodation if: (a) not accepted development in the relevant zone; (b) complying with the relevant acceptable outcomes of the requirements; and (c) in the 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n) .	Accepted development subject to requirements Note—Where development is subject to a different category of development in sections 5.5 or 5.9, the category of development is changed to accepted development subject to requirements pursuant to subsection 5.3.2 (8) of the planning scheme.	Agricultural land overlay code Relevant zone code Accommodation activities code Parking and access code Works, services and infrastructure code
Material change of use for Rural workers accommodation if: (a) not accepted development in the relevant zone; (b) not complying with the relevant acceptable outcomes of the requirements; and (c) in the 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n) .	Code assessment Note—Where development is subject to a different category of development or assessment in sections 5.5 or 5.9, the category of development is changed to assessable development and the category of assessment is changed to code assessment pursuant to subsection 5.3.2 (8) of the planning scheme.	Agricultural land overlay code Relevant zone code Accommodation activities code Parking and access code Works, services and infrastructure code
Material change of use for Telecommunication facilities if: (a) in the 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n) ; (b) buildings, structures and structures on buildings do not exceed 40 metres in height; (c) ancillary buildings associated with the use do not exceed 9m ² gross floor area; (d) security fencing associated with the use does not exceed 2.5 metres in height; and (e) fenced area does not exceed 60m ² .	Code assessment Note—Where development is subject to a different category of development or assessment in sections 5.5 or 5.9, the category of development is changed to assessable development and the category of assessment is changed to code assessment pursuant to subsection 5.3.2 (8) of the planning scheme.	Agricultural land overlay code Relevant zone code Energy and infrastructure activities code Landscaping code Parking and access code Works, services and infrastructure code



TABLES OF ASSESSMENT

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use for Animal keeping or Intensive animal industries: (a) in the 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n) ; and (b) not accepted development subject to requirements in the Agricultural land overlay.	Impact assessment Note: Where development is subject to a different category of development or assessment in sections 5.5 or 5.9, the category of development is changed to assessable development and the category of assessment is changed to impact assessment pursuant to subsection 5.3.2 (B) of the planning scheme.	The planning scheme including the Agricultural land overlay code
Reconfiguring a lot if: (a) located in the 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n) ; and (b) resulting in the creation of an additional lot.	Impact assessment Note: Where development is subject to a different category of development or assessment in sections 5.6 or 5.9, the category of development is changed to assessable development and the category of assessment is changed to impact assessment pursuant to subsection 5.3.2 (B) of the planning scheme.	The planning scheme including the Agricultural land overlay code
Any other development on land in the 'Class A' area, 'Class B' area or 'Broadhectare rural' area identified on the Agricultural land overlay maps (OM-001a-n) .	No change	Agricultural land overlay code
Airport environs overlay		
Material change of use, reconfiguring a lot, building work or operational work for advertising device occurring within any of the following airport environs areas identified on the Airport environs overlay maps (OM-002a-f) : (a) a buffer; or (b) a light intensity area; or (c) the Obstacle Limitation Surface; or (d) an ANEF contour, or (e) a public safety area; or (f) a bird and bat strike zone.	No change	Airport environs overlay code

PART 5

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Bushfire hazard overlay		
Material change of use located in a Bushfire hazard area or a 'Potential impact buffer (100 metres)' identified on the Bushfire hazard overlay maps (OM-003a-c) for: (a) child care centre; or (b) community care centre; or (c) correctional facility; or (d) educational establishment; or (e) hospital; or (f) residential care facility; or (g) retirement facility; or (h) rooming accommodation; or (i) shopping centre; or (j) tourist park; or (k) tourist attraction; or (l) development involving the bulk manufacture or storage of hazardous material.	Code assessment Note—Where development is subject to impact assessment in sections 5.5 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (b) of the planning scheme.	Bushfire hazard overlay code
Any other development within a Bushfire hazard area or a 'Potential impact buffer (100 metres)' identified on the Bushfire hazard overlay maps (OM-003a-c) .	No change	Bushfire hazard overlay code
Environmental significance overlay		
Operational work not associated with a material change of use or reconfiguring a lot where involving clearing of native vegetation in an area of 'Wildlife habitat' or 'Regulated vegetation' identified on the Environmental significance overlay maps (OM-004a-o)	Code assessment Note—Where development is subject to impact assessment in sections 5.8 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (b) of the planning scheme.	Environmental significance overlay code
Material change of use, building work or operational work in an area of 'Wildlife habitat' identified on the Environmental significance overlay maps (OM-004a-o)	Code assessment Note—Where development is subject to impact assessment in sections 5.5, 5.7, 5.8 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (b) of the planning scheme.	Environmental significance overlay code



TABLES OF ASSESSMENT

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Material change of use or operational work involving clearing of native vegetation in an area of 'Regulated vegetation' identified on the Environmental significance overlay maps (OM-004a-o) and where: (a) identified as exempt clearing work in schedule 23 of the Regulation; or (b) involving a dwelling house and limited to clearing vegetation to the extent necessary for building a single dwelling house on a lot and any reasonably associated building or structure.	Accepted development	
Material change of use involving clearing of native vegetation in an area of 'Regulated vegetation' or 'Wildlife habitat' identified on the Environmental significance overlay maps (OM-004a-o) and not otherwise accepted development.	Code assessment Note—Where development is subject to impact assessment in sections 5.5 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (8) of the planning scheme.	Environmental significance overlay code
Reconfiguring a lot where on a site that includes areas of 'Regulated vegetation' or 'Wildlife habitat' identified on the Environmental significance overlay maps (OM-004a-o)	Code assessment Note—Where development is subject to impact assessment in sections 5.6 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (8) of the planning scheme.	Environmental significance overlay code
Development whether or not involving clearing of native vegetation in a 'Protected area' or 'Legally secured offset area' identified on the Environmental significance overlay maps (OM-004a-o) .	Impact assessment	The planning scheme including the Environmental significance overlay code

PART 5

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Development within: (a) a 'High ecological significance wetland' identified on the Environmental significance overlay maps (OM-004a-o) ; or (b) 200 metres of a 'High ecological significance wetland' identified on the Environmental significance overlay maps (OM-004a-o) ; or (c) a 'Waterway' or 'Waterway 100 metre buffer' identified on the Environmental significance overlay maps (OM-004p-z) .	No change	Environmental significance overlay code
Development within an 'Ecological corridor' or 'Habitat linkage' identified on Environmental significance overlay maps (OM-004a-o) .	No change	Environmental significance overlay code
Extractive resources overlay		
Development: (a) where located within a 'Key resource processing area' or 'Local resource area' identified on Extractive resources overlay map (OM-005a) ; and (b) not for operational work, Extractive industry or uses directly associated with Extractive industry.	Code assessment Note—Where development is subject to impact assessment in sections 5.5, 5.6, 5.7, 5.8 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (b) of the planning scheme.	Extractive resources overlay code.
Material change of use for Dwelling house or Home based business involving building work within any of the following locations identified on Extractive resources overlay map (OM-005e) : (a) a 'Key resource separation area'; or (b) a 'Local resource separation area'; or (c) 100 metres of the cadastral road boundary of a 'Key resource transport route'.	Code assessment Note—Where development is subject to impact assessment in sections 5.5 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (b) of the planning scheme.	Extractive resources overlay code.



TABLES OF ASSESSMENT

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Any other development within any of the following locations identified on Extractive resources overlay map (OM-005e) : (a) a 'Key resource processing area'; or (b) a 'Local resource area'; or (c) a 'Key resource separation area'; or (d) a 'Local resource separation area'; or (e) adjoining a 'Key resource transport route'.	No change	Extractive resources overlay code.
Flood hazard overlay		
Material change of use within a Significant, Low or Potential flood hazard area identified on the Flood hazard overlay maps (OM-006a-c) , except: (a) Animal husbandry; or (b) Cropping; or (c) Environmental facility; or (d) Landing; or (e) Outdoor sport and recreation; or (f) Park; or (g) Permanent plantation.	Code assessment Note—Where development is subject to impact assessment in sections 5.7 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (B) of the planning scheme.	Flood hazard overlay code
Material change of use within a High or Extreme flood hazard area identified on the Flood hazard overlay maps (OM-006a-o) , except: (a) Animal husbandry; or (b) Cropping; or (c) Environmental facility; or (d) Landing; or (e) Outdoor sport and recreation; or (f) Park; or (g) Permanent plantation.	Impact assessment	The planning scheme including the Flood hazard overlay code
Building work within a Flood hazard area identified on the Flood hazard overlay maps (OM-006a-o) , other than: (a) minor building work; or (b) minor building alterations or additions; or (c) for non-habitable buildings or structures located in the Rural zone and ancillary to a rural activity.	Code assessment Note—Where development is subject to impact assessment in sections 5.7 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (B) of the planning scheme.	Flood hazard overlay code

PART 5

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Reconfiguring a lot within a High or Extreme flood hazard area identified on the Flood hazard overlay maps (OM-005a-o) .	Impact assessment	The planning scheme including the Flood hazard overlay code
Any other development on land within a Flood hazard area identified on the Flood hazard overlay maps (OM-006a-o) .	No change	Flood hazard overlay code
Heritage overlay		
Material change of use if involving a change to the exterior appearance of a heritage place within a 'State heritage area' or 'Local heritage area' identified on the Heritage overlay maps (OM-007a-f) .	Code assessment Note—Where development is subject to impact assessment in sections 5.5 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (B) of the planning scheme.	Heritage overlay code
Reconfiguring a lot relating to land identified on the Heritage overlay maps (OM-007a-f) as: (a) 'State heritage area'; or (b) 'Local heritage area'.	No change	Heritage overlay code
Operational work relating to land identified on the Heritage overlay maps (OM-007a-f) as: (a) 'State heritage area', or (b) 'Local heritage area'.	No change	Heritage overlay code
Building work relating to a heritage place within a 'State heritage area' or 'Local heritage area' identified on the Heritage overlay maps (OM-007a-f) which is minor building work if: (a) visible from the road frontage; or (b) building materials are not replaced with like for like.	Code assessment Note—Where development is subject to impact assessment in sections 5.7 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (B) of the planning scheme.	Heritage overlay code
Building work relating to a heritage place within a 'State heritage area' or 'Local heritage area' identified on the Heritage overlay maps (OM-007a-f) which is not minor building work	Code assessment Note—Where development is subject to impact assessment in sections 5.7 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (B) of the planning scheme.	Heritage overlay code



TABLES OF ASSESSMENT

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Hill and slope overlay		
Development within the 'Hill and slope area' identified on the Hill and slope overlay maps (OM-008a-c) that involves: (a) clearing of vegetation; or (b) building work; or (c) filling or excavation.	Code assessment Note—Where development is subject to impact assessment in sections 5.5, 5.6, 5.7, 5.8 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (b) of the planning scheme.	Hill and slope overlay code
Regional infrastructure corridors and substations overlay		
Development of land containing or adjoining any of the following infrastructure identified on the Regional infrastructure corridors and substations overlay maps (OM-009a-d) : (a) a 'Stock route'; or (b) 'Major electricity infrastructure'; or (c) a 'Substation'.	No change	Regional infrastructure corridors and substations overlay code
Residential dwelling house and outbuilding overlay		
Material change of use for Dwelling house within the 'Residential dwelling house and outbuilding area' identified on the Residential dwelling house and outbuilding overlay maps (OM-0010a-o) if complying with the relevant acceptable outcomes of the requirements.	Accepted development subject to requirements	Residential dwelling house and outbuilding overlay
Material change of use for Dwelling house within the 'Residential dwelling house and outbuilding area' identified on the Residential dwelling house and outbuilding overlay maps (OM-0010a-o) if not complying with one (1) or more of the relevant acceptable outcomes of the requirements.	Code assessment	Residential dwelling house and outbuilding overlay
Scenic amenity overlay		
Development of land adjoining a 'Local scenic route' identified on Scenic amenity overlay map (OM-011b) .	No change	Scenic amenity overlay code
Assessable development on land within the 'Shire scenic route 500 metre buffer' identified on Scenic amenity overlay map (OM-011b) .	No change	Scenic amenity overlay code

PART 5

Development	Categories of development and assessment	Assessment benchmarks for assessable development and requirements for accepted development
Assessable development on land identified on Scenic amenity overlay map (OM-011a) as: (a) 'Chillagoe Smelters iconic landscape feature'; or (b) 'Chillagoe Smelters 500 metre buffer'; or (c) 'Mount Mulligan iconic landscape feature'; or (d) 'Mount Mulligan 12 kilometre buffer'.	No change	Scenic amenity overlay code
Transport infrastructure overlay <small>Note—The Transport infrastructure overlay includes mapped Transport Noise Corridors in accordance with section 246ZA of the Building Act. These corridors are identified on Transport infrastructure overlay maps (OM-012i-s) for information purposes only and the category of development or assessment of development within these corridors is not changed by the Transport infrastructure overlay.</small>		
Development of land adjoining a 'rail corridor' identified on Transport Infrastructure overlay map (OM-012a-j) .	No change	Transport infrastructure overlay code
Nullinga dam overlay		
<u>Material change of use for Dwelling house within the 'Nullinga dam development area' identified on the Nullinga dam overlay map (OM-013) if complying with the relevant acceptable outcomes of the requirements.</u>	<u>Accepted development subject to requirements</u>	<u>Nullinga dam overlay code</u>
<u>Material change of use for Animal husbandry, Animal keeping, Aquaculture, Caretaker's accommodation, Cropping, Environmental facility, Home based business, Intensive horticulture, Park, Permanent plantations, Roadside stall, Rural industry, Rural workers' accommodation, Substation, Utility installation, Wholesale nursery or Winery within the 'Nullinga dam development area' identified on the Nullinga dam overlay map (OM-013).</u>	<u>Code assessment</u> <small>Note—Where development is subject to impact assessment in sections 5.5, 5.6, 5.7, 5.8 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (b) of the planning scheme.</small>	<u>Nullinga dam overlay code</u>
<u>Any other Material Change of Use or Reconfiguring a Lot on land within the 'Nullinga dam development area' identified on the Nullinga dam overlay map (OM-013).</u>	<u>Impact assessment</u>	<u>The planning scheme including the Nullinga dam overlay code</u>



Appendix D

8.2.13 Nullinga dam overlay code

Note: For the purpose of ease of understanding by Council, the changes are indicated by "Strikeout" (denoting deletion) and "Underline" (denoting insertion).

OVERLAYS

8.2.13 Nullinga dam overlay code

8.2.13.1 Application

- (2) This code applies to assessing development where:
- (c) land the subject of development is located within the 'Nullinga Dam development area' identified on the Nullinga dam overlay map (OM-013); and
 - (d) it is identified in the assessment benchmarks for assessable development and requirements for accepted development column of an assessment table in Part 5 of the planning scheme.

8.2.13.2 Purpose

- (3) The purpose of the Nullinga dam overlay code is to protect or manage the 'Nullinga Dam development area' to ensure the future sustainability of the shire's water resources.
- (4) The purpose of the code will be achieved through the following overall outcomes:
- (e) The 'Nullinga Dam development area' is protected from development that is likely to compromise the future construction and associated structural integrity of the Nullinga Dam.
 - (f) Development does not increase the number of buildings, lots and infrastructure within the 'Nullinga Dam development area' by ensuring:
 - (i) Land within the 'Nullinga Dam development area' is maintained in its current configuration; and
 - (ii) Residential and non-residential infrastructure, including cropping infrastructure is limited in size and designed to be relocatable.
 - (g) Land within the 'Nullinga Dam development area' is not reconfigured to create additional lot/s situated within the 'Nullinga Dam development area'.
 - (h) Development does not compromise or impact on the structure, stability or geology of land within the 'Nullinga Dam development area'.

8.2.13.3 Criteria for assessment

Table 8.2.13.3 – Nullinga dam overlay code - For accepted development subject to requirements and assessable development

Performance outcomes	Acceptable outcomes
For accepted development subject to requirements and assessable development	
PO1 Accommodation activities are of a small scale, designed to be removable and do not exceed a density of one dwelling unit per lot.	AO1.1 The dwelling house and domestic outbuildings do not exceed: (a) The gross floor area of the dwelling house must not exceed 200m ² ; and (b) The cumulative gross floor area of all domestic outbuildings must not exceed 200m ² .
	AO1.2 All structures must be designed and constructed to allow for their future removal from the Nullinga dam development area.
For assessable development	

PART 8

<u>Performance outcomes</u>	<u>Acceptable outcomes</u>
<p>PO2 Development in the 'Nullinga dam development area' identified on the <u>Nullinga dam overlay map (OM-013)</u> does not include:</p> <p>(a) activities that physically impact the structure/geology of the land in particular excavation activities in areas where the dam wall and any spillways are proposed to be sited;</p> <p>(b) activities that may increase infrastructure, and/or the number of buildings; and</p> <p>(c) activities that may detrimentally affect surface water and groundwater quality.</p>	<p>AO2 <u>No acceptable outcome is provided.</u></p>
<p>PO3 No new extractive industry is developed in the 'Nullinga dam development area' identified on the <u>Nullinga dam overlay map (OM-013)</u>.</p>	<p>AO3 <u>No acceptable outcome is provided.</u></p>
<p><u>If for Reconfiguring a lot</u></p>	
<p>PO4 Any Reconfiguring a lot in the 'Nullinga dam development area' identified on the <u>Nullinga dam overlay map (OM-013)</u> does not involve the creation of a new lot.</p>	<p>AO4 <u>No acceptable outcome is provided.</u></p>



Appendix E

Draft OM-013 - Nullinga dam overlay map

(Note: the extent of the Nullinga dam development area is as per the predicted lake water level and buffer.

Mareeba SHIRE COUNCIL

LEGEND
Nullinga Dam Overlay
Nullinga dam development area

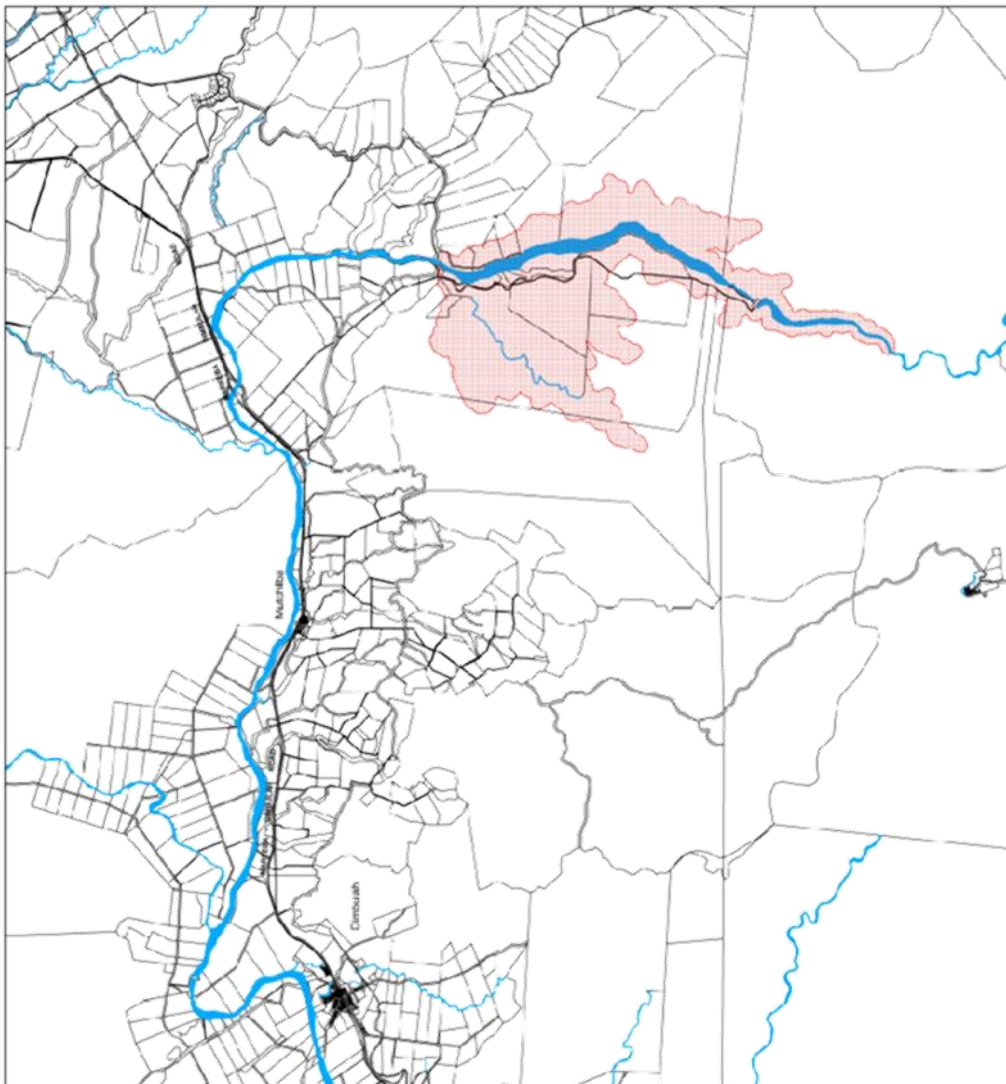
Information
Users of this map should be aware of the accuracy of this product. While Mareeba Shire Council endeavours to ensure the accuracy of any representations or statements about its accuracy, liability for any particular purpose and for any particular use is not intended. The information is provided for general information only and is not intended to be used for any particular purpose. The information is provided for general information only and is not intended to be used for any particular purpose. The information is provided for general information only and is not intended to be used for any particular purpose.

All data depicted on this map has been sourced from either the Mareeba Shire Council or the State of Queensland.
Map compilation date: June 2020
Cities & Councils/Corporations Reserved.

Note
Where information on this map is obtained from a third party, Mareeba Shire Council is not responsible for its accuracy.



Overlay Map Nullinga Dam Overlay Map - OM-013





Hon Steven Miles MP
Deputy Premier
Minister for State Development, Infrastructure,
Local Government and Planning

Our Ref: MC20/5612
Your Ref: URP-SCH

20 JAN 2021

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Councillor Angela Toppin
Mayor
Mareeba Shire Council
PO Box 154
MAREEBA QLD 4880

Email: mayor@msc.qld.gov.au

Dear Councillor Toppin

Thank you for the letter of 25 November 2020 from the Mareeba Shire Council (the council) requesting approval to adopt the proposed Major Amendment No.1 of 2020 (the proposed amendment) to the *Mareeba Shire Council Planning Scheme 2016*.

The proposed amendment has been considered in accordance with chapter 2, part 4, section 21.4 of the Minister's Guidelines and Rules (MGR). In accordance with the MGR, I am pleased to advise that the council may proceed to adopt the proposed amendment as submitted to the Department of State Development, Infrastructure, Local Government and Planning (the department) on 25 November 2020, subject to the enclosed condition.

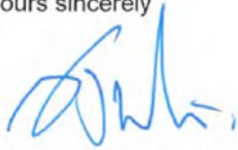
The condition relates to amending the wording contained in the table listing the categories of development and assessment for the overlay. The table currently includes the term 'development' which will result in all forms of development, including building works and operational works, being subject to the impact assessment process. It is understood that this is not the council's intention. Amended wording has been prepared by the council that limits impact assessment to a material change of use and reconfiguring a lot. The amended wording was provided to the department by your officers on 1 December 2020. This amended wording is considered appropriate and is reflected in the condition.

In accordance with the notice given under section 26 of the *Planning Act 2016* by the Honourable Cameron Dick MP, Treasurer and then Minister for Infrastructure and Planning, the council is required to adopt the proposed amendment by March 2021.

I commend the council on the ongoing engagement with the department to prepare the amendment in recognition of the strategic benefits of protecting the proposed Nulling Dam site as a precautionary measure for the future water security of the region.

If you require any further information regarding the above matter, please contact Ms Danielle Cohen, Chief of Staff in my office on 3719 7100.

Yours sincerely



STEVEN MILES MP
DEPUTY PREMIER
Minister for State Development, Infrastructure,
Local Government and Planning

Enc

cc Mr Peter Franks
Chief Executive Officer
Mareeba Shire Council
Email: peter@msc.qld.gov.au

Enclosure 1

Ministerial condition

Pursuant to Section 20 of the *Planning Act 2016*

Pursuant to Section 20 of the *Planning Act 2016*, I hereby advise the Mareeba Shire Council (the council) that it may proceed to adopt the proposed Major Amendment No.1 of 2020 to the *Mareeba Shire Council Planning Scheme 2016*, as submitted under cover letter of 25 November 2020, subject to the following condition:

State Planning Policy (SPP) July 2017 – Guiding Principle: Efficient - Support the efficient determination of appropriate development

1. Amend the categories of development and assessment for the Nullinga dam overlay (table 5.10.1) to ensure that impact assessment only applies to an application for a material change of use or reconfiguring a lot. The term 'development' is to be deleted and replaced with the terms 'material change of use' and 'reconfiguring a lot' in accordance with wording provided by the council on 1 December 2020 and identified below:

Nullinga dam overlay		
Material change of use for Dwelling house within the 'Nullinga dam development area' identified on the Nullinga dam overlay map (OM-013) if complying with the relevant acceptable outcomes of the requirements.	Accepted development subject to requirements	Nullinga dam overlay code
Material change of use for Animal husbandry, Animal keeping, Aquaculture, Caretaker's accommodation, Cropping, Environmental facility, Home based business, Intensive horticulture, Park, Permanent plantations, Roadside stall, Rural industry, Rural workers' accommodation, Substation, Utility installation, Wholesale nursery or Winery within the 'Nullinga dam development area' identified on the Nullinga dam overlay map (OM-013).	Code assessment Note—Where development is subject to impact assessment in sections 5.5, 5.6, 5.7, 5.8 or 5.9, the category of assessment is not changed to code assessment, despite subsection 5.3.2 (8) of the planning scheme.	Nullinga dam overlay code
Any other Material Change of Use or Reconfiguring a Lot development on land within the 'Nullinga dam development area' identified on the Nullinga dam overlay map (OM-013).	Impact assessment	The planning scheme including the Nullinga dam overlay code

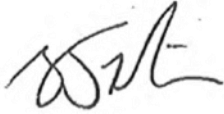
Timing

Prior to adoption.

Reason

To ensure an efficient planning system, plans are to regulate development only to the extent necessary to address potential impacts. Plans should also adopt the lowest appropriate level of assessment required to efficiently and effectively address those impacts. It was not the council's intent to regulate building works and operational works, as impacts on the protection of the Nullinga Dam site will be considered through material change of use applications.

Dated this 19th day of January 2021

A handwritten signature in black ink, appearing to read 'S Miles', is positioned below the date line.

STEVEN MILES MP
Deputy Premier
Minister for State Development,
Infrastructure, Local Government and Planning

8.2 THE PRODUCT MAKERS (AUSTRALIA) PTY LTD - MATERIAL CHANGE OF USE - SPECIAL INDUSTRY (PRODUCTION PLANT) - LOT 2 & 3 ON SP298325 - 3276 & 3278 MULLIGAN HIGHWAY, MOUNT MOLLOY - MCU/20/0007

Date Prepared: 1 February 2021

Author: Planning Officer

Attachments:

1. Proposal Plan/s [↓](#)
2. Referral Agency Response [↓](#)
3. Polygain information [↓](#)

APPLICATION DETAILS

APPLICATION		PREMISES	
APPLICANT	The Product Makers (Australia) Pty Ltd	ADDRESS	3276 & 3278 Mulligan Highway, Mount Molloy
DATE LODGED	23 April 2020	RPD	Lot 2 & 3 on SP298325
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Material Change of Use - Special Industry (Production Plant)		
FILE NO	MCU/20/0007	AREA	Lot 2 - 215.8 ha Lot 3 - 96.04 ha
LODGED BY	Urban Sync Pty Ltd	OWNER	Lot 2 - TPMA Properties Pty Ltd Lot 3 - Anton Demolitions Pty Ltd
PLANNING SCHEME	Mareeba Shire Council Planning Scheme 2016		
ZONE	Rural Zone		
LEVEL OF ASSESSMENT	Impact Assessment		
SUBMISSIONS	No submissions received		

EXECUTIVE SUMMARY

Council is in receipt of an impact assessable development application described in the above application details. No submissions were received during the mandatory public notification period.

The applicants propose establishing a production plant that specialises in the processing and conversion of sugar-cane by-product into stock feed for animals. The development will occur over three (3) stages. The developers have chosen a larger rural property over a smaller industrial allotment due to the extensive irrigation area/s required for the dispersal of wastewater produced by the treatment/manufacturing process. The proposed production plant will operate 24 hours a day, seven (7) days a week at full capacity. The site's semi-isolated nature will ensure the development can sustain these operating hours without impacting on sensitive land uses.

The application and supporting material has been assessed against the Mareeba Shire Council Planning Scheme 2016 and does not conflict with any relevant aspect of the Planning Scheme. No significant planning issues have been identified.

Draft conditions were provided to the Applicant care of their consultant and have been agreed to. It is recommended that the application be approved in full, subject to conditions.

OFFICER'S RECOMMENDATION

1. That in relation to the following development application:

APPLICATION		PREMISES	
APPLICANT	The Product Makers (Australia) Pty Ltd	ADDRESS	3276 & 3278 Mulligan Highway, Mount Molloy
DATE LODGED	23 April 2020	RPD	Lot 2 & 3 on SP298325
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Material Change of Use - Special Industry (Production Plant)		

and in accordance with the Planning Act 2016, the applicant be notified that the application for a development permit for the development specified in (A) is:

Approved by Council in accordance with the approved plans/documents listed in (B), subject to assessment manager conditions in (C), assessment manager's advice in (D), concurrence agency conditions in (E), relevant period in (F), further permits in (G), and further approvals from Council listed in (H);

And

The assessment manager does **not** consider that the assessment manager's decision conflicts with a relevant instrument.

(A) APPROVED DEVELOPMENT: Development Permit for Material Change of Use - Special Industry (Production Plant)

(B) APPROVED PLANS:

Plan/Document Number	Plan/Document Title	Prepared by	Dated
20044 Sheet No: 01A	Locality Plan	FNQ Design & Drafting	Feb 2020
20044 Sheet No: 02A	Site Plan 2	FNQ Design & Drafting	Feb 2020
20044 Sheet No: 03	Site Plan 2	FNQ Design & Drafting	Feb 2020
20044 Sheet No: 04	Shed 1 Plan & Elevation	FNQ Design & Drafting	Feb 2020
20044 Sheet No: 05	Shed 2 Plan & Elevation	FNQ Design & Drafting	Feb 2020
JW201299	Irrigation Area Layout	Wild Environmental Consultants	Feb 2020

(C) ASSESSMENT MANAGER'S CONDITIONS (COUNCIL)

(a) Development assessable against the Planning Scheme

1. Development must be carried out generally in accordance with the approved plans and the facts and circumstances of the use as submitted with the application, subject to any alterations:
 - found necessary by Council's delegated officer at the time of examination of the engineering plans or during construction of the development because of particular engineering requirements; and
 - to ensure compliance with the following conditions of approval.
2. Timing of Effect
 - 2.1 The conditions of the development permit must be complied with to the satisfaction of Council's delegated officer prior to the commencement of the use of each stage of the development except where specified otherwise in these conditions of approval.
 - 2.2 Prior to the commencement of use of each stage, the applicant must notify Council that all the conditions of the development permit have been complied with, except where specified otherwise in these conditions of approval.
3. General
 - 3.1 The applicant/developer is responsible for the cost of necessary alterations to existing public utility mains, services or installations required by works in relation to the proposed development or any works required by condition(s) of this approval.
 - 3.2 All payments or bonds required to be made to the Council pursuant to any condition of this approval must be made prior to commencement of the use and at the rate applicable at the time of payment.
 - 3.3 All works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements (as amended) and to the satisfaction of Council's delegated officer.
 - 3.4 Bushfire Management

A Bushfire Hazard Management Plan for the development must be prepared by a suitably qualified person/s. The Bushfire Hazard Management Plan must demonstrate compliance with the relevant performance outcomes of the Mareeba Shire Council Planning Scheme 2016 Bushfire Hazard Overlay Code.

The development must comply with the requirements of the Bushfire Hazard Management Plan at all times.
 - 3.5 Product Sale

All products/by-products produced on site are to be sold off-site only with no individual sales/transactions permitted from the subject site.
 - 3.6 Any fuel stored on site associated with the approved use must be kept in a sealed, bunded area with a storage capacity of at least 150% of the storage capacity of any fuel storage tanks/containers.

3.7 Environmental Management Plan

The applicant/developer shall provide Council with an environmental management plan prepared by a suitably qualified professional which addresses (at a minimum):

- All environmental impacts of the proposal and measures proposed to mitigate the impacts as included in the Environmental Impact Assessment produced by Wild Environmental Consultants (Project Ref.: JW191299 dated May 2020);
- Emergency management procedures;
- Refuse collection and disposal; and
- Management and supervision procedures.

The environmental management plan must address all three (3) stages of the development and must be submitted to Council and be approved by Council's delegated officer prior to the commencement of the use.

The applicant/developer or on-site manager must ensure the approved use is operated in accordance with the environmental management plan at all times and for the life of the development.

4. Infrastructure Services and Standards

4.1 Stormwater Management

4.1.1 The applicant/developer must take all necessary steps to ensure a non-worsening effect on surrounding land as a consequence of the development.

4.1.2 All stormwater drainage collected from the site must be discharged to an approved legal point of discharge.

4.2 Erosion and Sediment Control Plan

4.2.1 The applicant/developer must take all necessary steps to ensure a non-worsening effect on surrounding land as a consequence of the development.

4.2.2 Prior to the development commencing, the applicant must develop an Erosion and Sediment Control Plan that addresses each stage of the development. The plan must detail what measures/procedures will be implemented on-site to prevent erosion and sediment run-off during construction and operation.

4.2.3 The applicant/developer must ensure that the Erosion and Sediment Control Plan is complied with at all times.

4.3 Water Supply

The quality of water provided on site for human contact or consumption must be of a standard for drinking water set by the Australian Drinking Water Guidelines 2004 (National Health and Medical Research Council and the National Resource Management Ministerial Council).

4.4 On-site Wastewater Management

All on site effluent disposal associated with the approved use must be in compliance with the latest version of On-Site Domestic Wastewater Management Standard (ASNZ1547) to the satisfaction of the Council's delegated officer.

4.5 Car Parking/Internal Driveways

The developer must ensure that the development is provided with sufficient on-site car parking spaces which are available for use solely for the parking of vehicles associated with the use of the premises. All car parking spaces and internal driveways must be constructed to at least compacted gravel standard, clearly identifiable and appropriately drained prior to the commencement of the use, to the satisfaction of Council's delegated officer.

(D) ASSESSMENT MANAGER'S ADVICE

(a) Compliance with applicable codes/policies

The development must be carried out to ensure compliance with the provisions of Council's Local Laws, Planning Scheme Policies, Planning Scheme and Planning Scheme Codes to the extent they have not been varied by a condition of this approval.

(b) Compliance with Acts and Regulations

The erection and use of the building must comply with the Building Act and all other relevant Acts, Regulations and Laws, and these approval conditions.

(c) Environmental Protection and Biodiversity Conservation Act 1999

The applicant is advised that referral may be required under the *Environmental Protection and Biodiversity Conservation Act 1999* if the proposed activities are likely to have a significant impact on a matter of national environmental significance. Further information on these matters can be obtained from www.environment.gov.au.

(d) Cultural Heritage

In carrying out the activity the applicant must take all reasonable and practicable measures to ensure that no harm is done to Aboriginal cultural heritage (the "cultural heritage duty of care"). The applicant will comply with the cultural heritage duty of care if the applicant acts in accordance with gazetted cultural heritage duty of care guidelines. An assessment of the proposed activity against the duty of care guidelines will determine whether or to what extent Aboriginal cultural heritage may be harmed by the activity. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.

(E) REFFERAL AGENCY CONDITIONS

Queensland Treasury conditions dated 10 December 2020.

(F) RELEVANT PERIOD

When approval lapses if development not started (s.85)

- Material Change of Use – six (6) years (starting the day the approval takes effect);

(G) OTHER NECESSARY DEVELOPMENT PERMITS AND/OR COMPLIANCE PERMIT

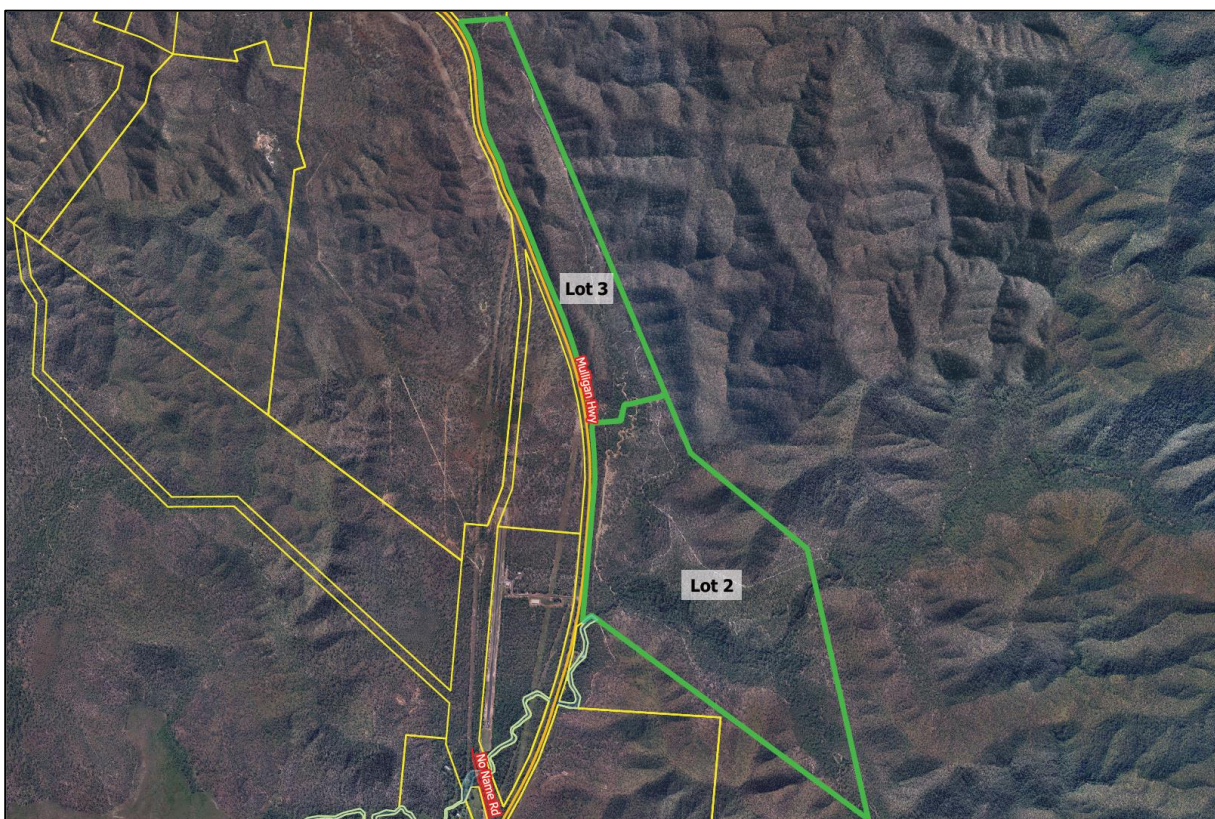
- Development Permit for Building Work

(H) OTHER APPROVALS REQUIRED FROM COUNCIL

- Compliance Permit for Plumbing and Drainage Work

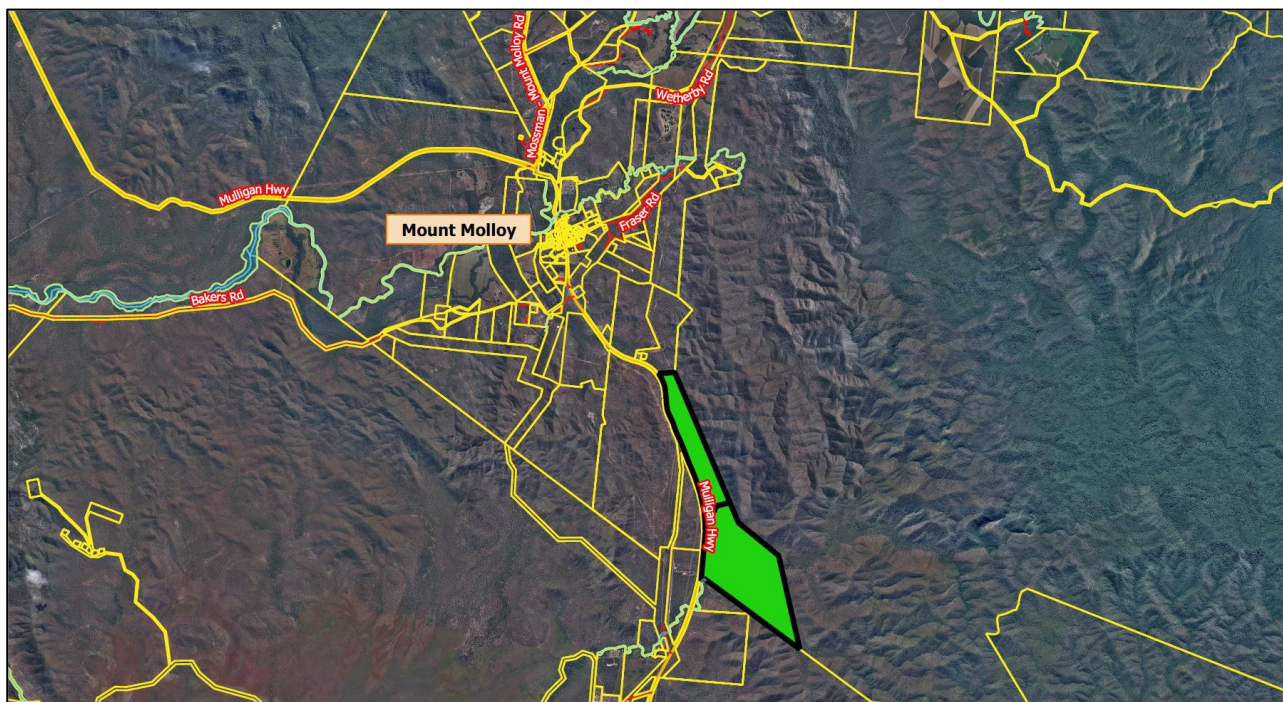
THE SITE

The subject land is described as Lots 2 and 3 on SP298325 and is situated at 3276 and 3278 Mulligan Highway, Mount Molloy. Both lots 2 and 3 are irregular in shape with areas of 215.8 ha and 96.04 ha respectively and are both zoned Rural under the Mareeba Shire Council Planning Scheme 2016. Both lots contain in excess of 1km of frontage to the Mulligan Highway which is a State-controlled road and is bitumen sealed.



Map Disclaimer:

Based on or contains data provided by the State of Queensland (Department of Environment and Resource Management) (2009). In consideration of the State permitting use of this data you acknowledge and agree that the State gives no warranty in relation to the data (including accuracy, reliability, completeness, currency or suitability) and accepts no liability (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to any use of the data. Data must not be used for direct marketing or be used in breach of the privacy laws.



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Both lots are unimproved, with the exception of some cattle grazing and mustering infrastructure (cattle yards). Lot 3 is traversed by high voltage electricity lines which lie within an easement in favour of Ergon Energy. Lot 3 also contains an access easement within which a gravel access road is constructed which benefits Lot 2 as they share the same access crossover from Mulligan Highway situated in the south-west corner of Lot 3.

Lots surrounding the site to the west, north and south are zoned rural while the large lot to the east of the site is a National Park and is zoned Conservation.

BACKGROUND AND CONTEXT

Nil

PREVIOUS APPLICATIONS & APPROVALS

MCU/19/0019

Council, at its Ordinary Meeting on 18 September 2019, approved an application made by Urban Sync on behalf of M Anton (Anton Demolitions Pty Ltd) for a development permit for material change of use - high impact industry (concrete recycling yard - up to 5,000 tonnes per year) over land described as Lot 2 & 3 on SP223151, situated at 3276 & 3278 Mulligan Highway, Mount Molloy.

Lots 2 & 3 on SP223151 have since undergone a minor reconfiguration and are now described as Lots 2 & 3 on SP298325 (the land the subject of this application). The approved concrete recycling facility will be established on Lot 3 (the northern lot) while the proposed special industry will be established on southern Lot 2 (with Lot 3 included in the application for access purposes only).

DESCRIPTION OF PROPOSED DEVELOPMENT

The development application seeks a Development Permit for Material Change of Use - Special Industry (Production Plant) in accordance with the plans shown in **Attachment 1**.

Note: Since lodgement of the application, the applicants have decided not to manufacture fertilisers as a by-product of the proposed production process. This is important to note as an Environmental Authority from the State is required to manufacture fertilisers and the applicants were unwilling to obtain this Authority.

The following are excerpts from the development application (the references to fertiliser manufacturing remain in this description):

"The project will involve the establishment of a facility which alters and modifies the by-products of sugar cane production into feed stock for animals (and other products i.e., fertiliser), along with the required dispersion and irrigation of the water waste stream. This feedstock is known as 'Polygain' (see Polygain Brochure in Attachment 2 (Attachment 3 of this report)). The manufacturing process to turn the sugar cane waste to 'Polygain' will involve filtration, concentration, pasteurisation and aseptic packaging (See Flow Chart provided in Attachment 2). At full capacity, it is expected to make up to 20 tons of product per day. Fertiliser is also proposed to be produced consisting of volumes in the order of 10% of the volumes mentioned above. A maximum of 124,000L of feedstock will be stored on-site in 3 x 45,000L feed tanks that will be in a suitably bunded area.

The production plant will include two (2) sheds with a total area of approximately 360m² and is expected to operate 24 hours a day, 7 days a week, with 3-4 staff members on-site at any one time. The sugar cane by products will be delivered to the site from Sarina, south of Mackay. Please refer to the Site Plan provided in Attachment 2 which identified the sheds' proposed locations and the irrigation area. The waste stream of the manufacturing process will be disbursed on the proposed irrigation area shown on the concept plans in Attachment 2. Data for the quality of treated water will be provided, although it is close to a tertiary standard. Note that little to no vegetation is required to be cleared to facilitate the irrigation area. The irrigation infrastructure/irrigation lines can be placed in-between the vast majority of existing vegetation.

The development will be staged as follows:

Stage 1:

Stage 1 will involve the construction of Shed 1, the approximate 114m x 80m irrigation area and all associated infrastructure/pumps etc., all tanks (rainwater tanks, feed tanks, plant washing tanks and retentate tank), the gas bullet, all car parking and the access road/driveway. It is anticipated that as part of Stage 1, up to 32,000L of by-products will be delivered to the site from Sarina (South of Mackay) producing 10 tonnes per week of feedstock (fertiliser production of 10% of this amount).

Stage 2:

Stage 2 will include the construction of the second shed and will see manufacturing increase to receiving up to 320,000L of by-products and production of up to 50 tonnes per week of feedstock (fertiliser production of 10% of this amount).

Stage 3:

Stage 3 would see manufacturing increase again to the receipt of up to 448,000L of by-products and production of up to 20 tonnes per day (140 tonnes per week) of feedstock (fertiliser production of 10% of this amount). Stage 3 is however, dependent on the outcome and success of initial trials."

The proposed special industry (production plant) and associated irrigation area will be sited entirely within Lot 2. Lot 3 has been included in the application as access to Lot 2 is gained through Lot 3 via an established access easement.

REGIONAL PLAN DESIGNATION

The subject site is included within the Regional Landscape and Rural Production Area land use category in the Far North Queensland Regional Plan 2009-2031. The Regional Plan Map 3- 'Areas of Ecological Significance' also identifies the site as containing:

- *Strategic Rehabilitation Area*
- *State & Regional Conservation Corridors*
- *Terrestrial Area of High Ecological Significance*
- *Terrestrial Area of General Ecological Significance*

PLANNING SCHEME DESIGNATIONS

Strategic Framework:	<p>Land Use Categories</p> <ul style="list-style-type: none"> ▪ Rural Other <p>Natural Environment Elements</p> <ul style="list-style-type: none"> ▪ Biodiversity Areas ▪ Ecological Corridor <p>Infrastructure Elements</p> <ul style="list-style-type: none"> ▪ Major Electrical Infrastructure <p>Transport Elements</p> <ul style="list-style-type: none"> ▪ State Controlled Road ▪ B-double Route ▪ Principal Cycle Routes
Zone:	Rural zone
Overlays:	<ul style="list-style-type: none"> ▪ Bushfire Hazard Overlay ▪ Environmental Significance Overlay ▪ Hill and Slope Overlay ▪ Regional Infrastructure Corridors and Substations Overlay

Planning Scheme Definitions

The proposed use is defined as:

Column 1 Use	Column 2 Definition	Column 3 Examples include	Column 4 Does not include the following examples
Special Industry	<p><i>Premises used for industrial activities that include the manufacturing, producing, processing, repairing, altering, recycling, storing, distributing, transferring or treating of products and have one or more of the following attributes:</i></p> <ul style="list-style-type: none"> • <i>potential for extreme impacts on sensitive land uses due to offsite emissions including aerosol, fume, particle, smoke, odour and noise</i> • <i>potential for extreme offsite impacts in the event of fire, explosion or toxic release</i> • <i>onsite controls are required for emissions and dangerous goods risks</i> • <i>the use generally involves night time and outdoor activities</i> • <i>the use may involve the storage and handling of large volumes of dangerous goods</i> <p><i>requires significant separation from non-industrial uses.</i></p>	<p><i>Tanneries, rendering plants, oil refineries, waste incineration, manufacturing or storing explosives, power plants, manufacturing fertilisers</i></p>	<p><i>Low impact industry, medium impact industry, high impact industry, service industry</i></p>

RELEVANT PLANNING INSTRUMENTS

Assessment of the proposed development against the relevant planning instruments is summarised as follows:

(A) Far North Queensland Regional Plan 2009-2031

Separate assessment against the Regional Plan is not required because the Mareeba Shire Council Planning Scheme appropriately advances the Far North Queensland Regional Plan 2009-2031, as it applies to the planning scheme area.

(B) State Planning Policy

Separate assessment against the State Planning Policy (SPP) is not required because the Mareeba Shire Council Planning Scheme appropriately integrates all relevant aspects of the SPP.

(C) Mareeba Shire Council Planning Scheme 2016**Strategic Framework****3.3.11 Element - Rural Areas**

3.3.11.1(1): *Rural areas include rural activities and land uses of varying scale, consistent with surrounding land use, character and site conditions.*

Comment

The application included the following commentary:

"Due to the nature of the development, a large allotment, separated from other uses, sensitive and otherwise, is required. Moreover, there is a shortage of Industrial zoned land within the Mareeba Shire which is suitably sized, located (with respect to proximity to sensitive land uses) and available for sale. As a result, in this instance, a rural location is required (see Overall Outcome (d) of the Rural Zone Code which permits such locations). The development is of a similar scale and consistent in terms of its potential impacts to the development recently approved to the north (Council Ref: MCU/19/0009). In saying that, the development has been located to ensure it does not have any negative impact on the rural locality/character of the area (not visible) and has suitably addressed (or can) all site constraints. Finally, due to the development's location and size of the allotment, it will also not jeopardize any existing nearby rural land or rural uses (see section 7)."

The proposed development complies.

3.3.11.1(6): *Agricultural areas will be retained in viable holdings and not fragmented or compromised by unsuitable development. Uses and development within this precinct will not cause land use conflicts with primary production or will ensure these conflicts are mitigated.*

Comment

See comment for 3.3.11.1(1). The development complies.

3.3.11.1(7): *Rural areas preserve lands for future uses beyond the life of the planning scheme.*

Comment

See comment for 3.3.11.1(1). The development complies.

3.4.5 Element – Strategic Rehabilitation and Ecological Corridors

3.4.5.1(1): *Ecological corridors are major existing habitat corridors that link key biodiversity areas within Mareeba Shire and greater Far North Queensland region. Development does not compromise the habitat connectivity of ecological corridors.*

Comment

The application included the following commentary:

"The development will occupy a very small portion of the site (<2ha) with the extent of vegetation to be cleared as a result of the development being less again (<1ha). Such a small amount of vegetation clearing will not have any unacceptable negative impacts on existing ecological corridors, in particular given the location of both the Mulligan Highway and a large cleared area used for high voltage powerlines to the west and north of the site. As a result, the areas within proximity to the development site are already highly fragmented. The ideal area for the preservation of habitat linkages is the significant areas of vegetated lands to the south and east of the development site that are more suitable for ecological corridors (as they are likely being used as now) and these areas will be preserved in their current state. Conditions will also be imposed to ensure the waste stream of the development does not have any unacceptable negative impacts on the environment."

The proposed development complies.

3.6.10 Element - Energy Supply

3.6.10.1(2): High voltage major electrical infrastructure and energy generation facilities are protected from conflicting development.

Comment

The proposed development will not impact on any high voltage electrical infrastructure or energy generating facilities. The development complies.

Relevant Developments Codes

The following Development Codes are considered to be applicable to the assessment of the application:

- 6.2.9 Rural zone code
- 8.2.3 Bushfire hazard overlay code
- 8.2.4 Environmental significance overlay code
- 8.2.8 Hill and slope overlay code
- 8.2.9 Regional infrastructure corridors and substations overlay code
- 9.3.5 Industrial activities code
- 9.4.2 Landscaping code
- 9.4.3 Parking and access code
- 9.4.5 Works, services and infrastructure code

The application included a planning report and assessment against the planning scheme. An officer assessment has found that the application satisfies the relevant acceptable outcomes (or performance outcomes where no acceptable outcome applies, or an acceptable outcome cannot be achieved) of the relevant codes set out below. In some cases, compliance can be achieved through conditions of approval.

Relevant Codes	Comments
Rural zone code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code.
Bushfire hazard overlay code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code.
Environmental significance overlay code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code.
Hill and slope overlay code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code.
Regional infrastructure corridors and substations overlay code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code.
Industrial activities code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code apart from the following: <ul style="list-style-type: none"> Acceptable Outcome AO1 Refer to planning discussion section of report.
Landscaping code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code.
Parking and access code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code.
Works, services and infrastructure code	The application can be conditioned to comply with the relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided) contained within the code.

(D) Planning Scheme Policies/Infrastructure Charges Plan

The following planning scheme policies are relevant to the application:

Planning Scheme Policy 4 - FNQROC Regional Development Manual

A condition will be attached to any approval requiring all development works be designed and constructed in accordance with FNQROC Development Manual standards.

REFERRAL AGENCY

The application triggered referral to the then Queensland Treasury as a Referral Agency (now the Department of State Development, Infrastructure, Local Government and Planning).

That Department advised in a letter dated 10 December 2020 that they require the conditions to be attached to any approval (**Attachment 2**).

Internal Consultation

Nil

PUBLIC NOTIFICATION

The development proposal was placed on public notification from 23 October 2020 to 13 November 2020. The applicant submitted the notice of compliance on 16 November 2020 advising that the public notification requirements were carried out in accordance with the requirements of the Act.

No submissions were received.

PLANNING DISCUSSION

Compliance with Performance Outcome PO6 of the Rural Zone Code and PO1 of the Industrial Activities Code are summarised as follows:

Rural Zone Code

Amenity

PO6

Development must not detract from the amenity of the local area, having regard to:

- (a) noise;*
- (b) hours of operation;*
- (c) traffic;*
- (d) advertising devices;*
- (e) visual amenity;*
- (f) privacy;*
- (g) lighting;*
- (h) odour; and*
- (i) emissions.*

AO6

No acceptable outcome is provided.

Comment

The proposed development has been assessed against the criteria established under PO6:

- (a) noise, (h) odour, (i) emissions and (g) lighting;*

Performance Outcome PO1 and Acceptable Outcome AO1 of the Industrial Activities Code establishes an acceptable separation distance of 1.5 kilometres between a special industry and sensitive uses.

The scheme considers the minimum 1.5 km separation distance as an appropriate means of ensuring amenity is maintained having regard to noise, odour, light and emissions.

The development achieves a separation distance of approximately 1.3 kilometres. Despite falling short by 200 metres, extensive mature vegetation exists for almost the entire separation distance so the 1.3 km's achieved is considered to be reasonable and will likely be affective at minimising any negative off-site emissions.

(b) *hours of operation;*

Given its location and separation from sensitive land uses, the proposed 24/7 operating hours is not likely to impact on amenity.

(c) *traffic;*

The site gains access from a State-controlled road (Mulligan Highway). The proposed number of trucks movements is acceptable on a highway.

(d) *advertising devices;*

No advertising devices are being proposed.

(e) *visual amenity and (f) privacy;*

The development will be setback approximately 50 metres from the edge of the Mulligan Highway road reserve. Any approval will be subject to State vegetation clearing restrictions (Referral Agency Conditions) so the natural vegetation buffering that exists between the production plant location and the highway should provide sufficient visual amenity buffering and privacy.

The development complies with PO6.

Industrial Activities Code

Separation

PO1

Industrial activities are appropriately separated from sensitive land uses to ensure their amenity is maintained, having regard to:

- (a) *noise;*
- (b) *odour;*
- (c) *light; and*
- (d) *emissions.*

AO1

Development is separated from sensitive land uses as follows:

- (a) *medium impact industry - 250 metres; or*
- (b) *high impact industry - 500 metres; or*
- (c) *special industry - 1.5 kilometres.*

Comment

The proposed development is a special industry, although with the removal of the fertiliser manufacturing component of the development could very well have been classified as medium or high impact industry.

The nearest sensitive use (dwelling house) is sited approximately 1.3 kilometres from the proposed development. Despite not complying with the 1.5 kilometre setback requirement, considering the reasonable setback achieved coupled with the extensive vegetation present over this separation distance, it is unlikely the development will impact on amenity of the closest dwellings.

The development complies with PO1.

LOT NUMBER: 2
 SP NUMBER: SP298325
 LOCAL GOVERNMENT: MAREEBA SHIRE COUNCIL
 LOCALITY: MOUNT MOLLOY
 AREA: 2185.8ha

C. THIS DRAWING IS AND WILL REMAIN THE COPYRIGHT AND PROPERTY OF FNO DESIGN & DRAFTING AND MUST NOT BE REPRODUCED WITHOUT WRITTEN PERMISSION. THIS PLAN IS TO BE USED ONLY FOR LOT No SPECIFIED

LEGEND

- DENOTES 100mm Ø UPVC SEWER DRAIN
- ⊙ 33m 150017 20' DENOTES BOUNDARY LINE WITH LOCATED PEG



SITE / LOCALITY PLAN
 SCALE 1:10000

AMENDMENTS:

DATE	REV	DESCRIPTION
16/10/20	A	REVISED IRRIGATION AREA

NOTE:

1. Smoke Alarms to comply to AS3786 & BCA Requirements.
2. Verify all dimensions & levels prior to construction commencing.
3. Figured dimensions take precedence over scaled dimensions.
4. All work to comply with BCA, Relevant Australian Standards & Local Authority Requirements.

30 Maitland Street
 Sungaliv QLD 4830
 Ph: 0481 793 248
 russel@fno.com.au

FNO DESIGN & DRAFTING
 QBCC Licence No. 1117748

Clients Name: THE PRODUCT MAKERS PTY LTD
 Description: PROPOSED STORAGE SHEDS ARE IRRIGATION
 Address: LOT 2 ON SP223151, MULLIGAN HWY MT MOLLOY

Drawing Title: LOCALITY PLAN
 Date: FEB 2020 Scale: 1:10000@A3
 Job No: 20044 Sheet No: 01A

LOT NUMBER: 2
 SP NUMBER: SP298325
 LOCAL GOVERNMENT: MAREEBA SHIRE COUNCIL
 LOCALITY: MOUNT MOLLOY
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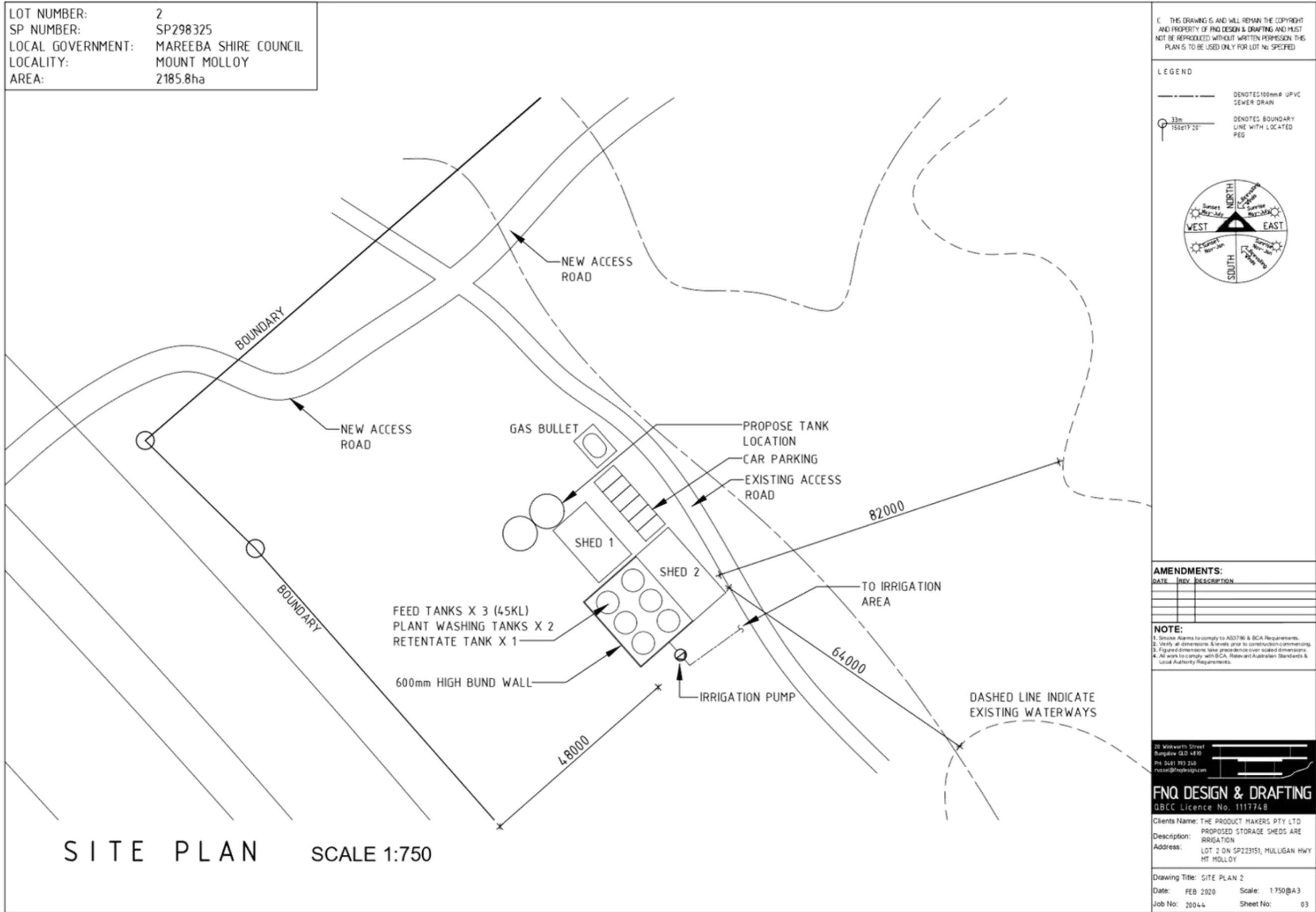
30 Maitland Street
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 russel@fno.com.au

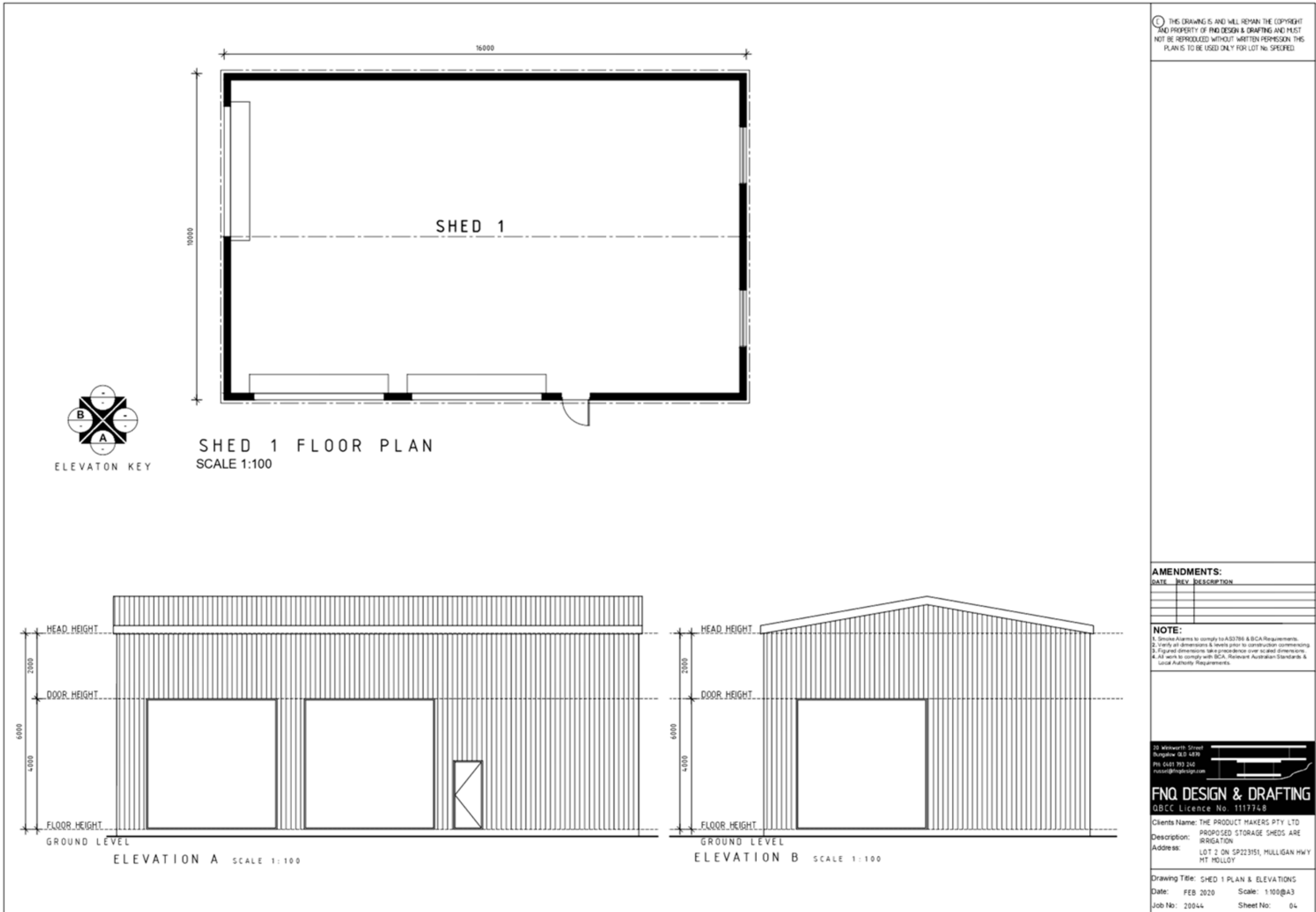
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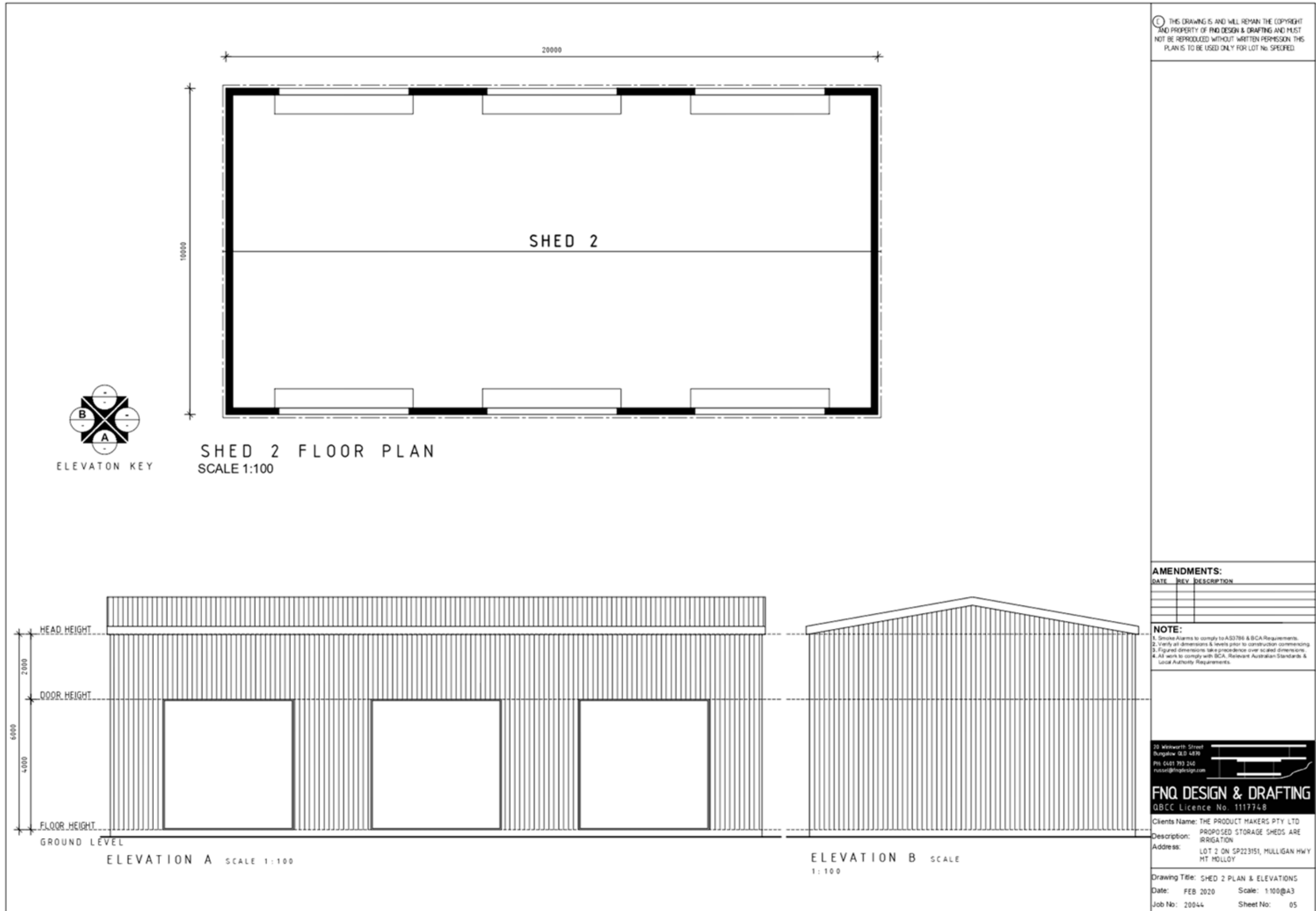
Clients Name: THE PRODUCT MAKERS PTY LTD
 Description: PROPOSED STORAGE SHEDS ARE IRRIGATION
 Address: LOT 2 ON SP223151, MULLIGAN HWY MT MOLLOY

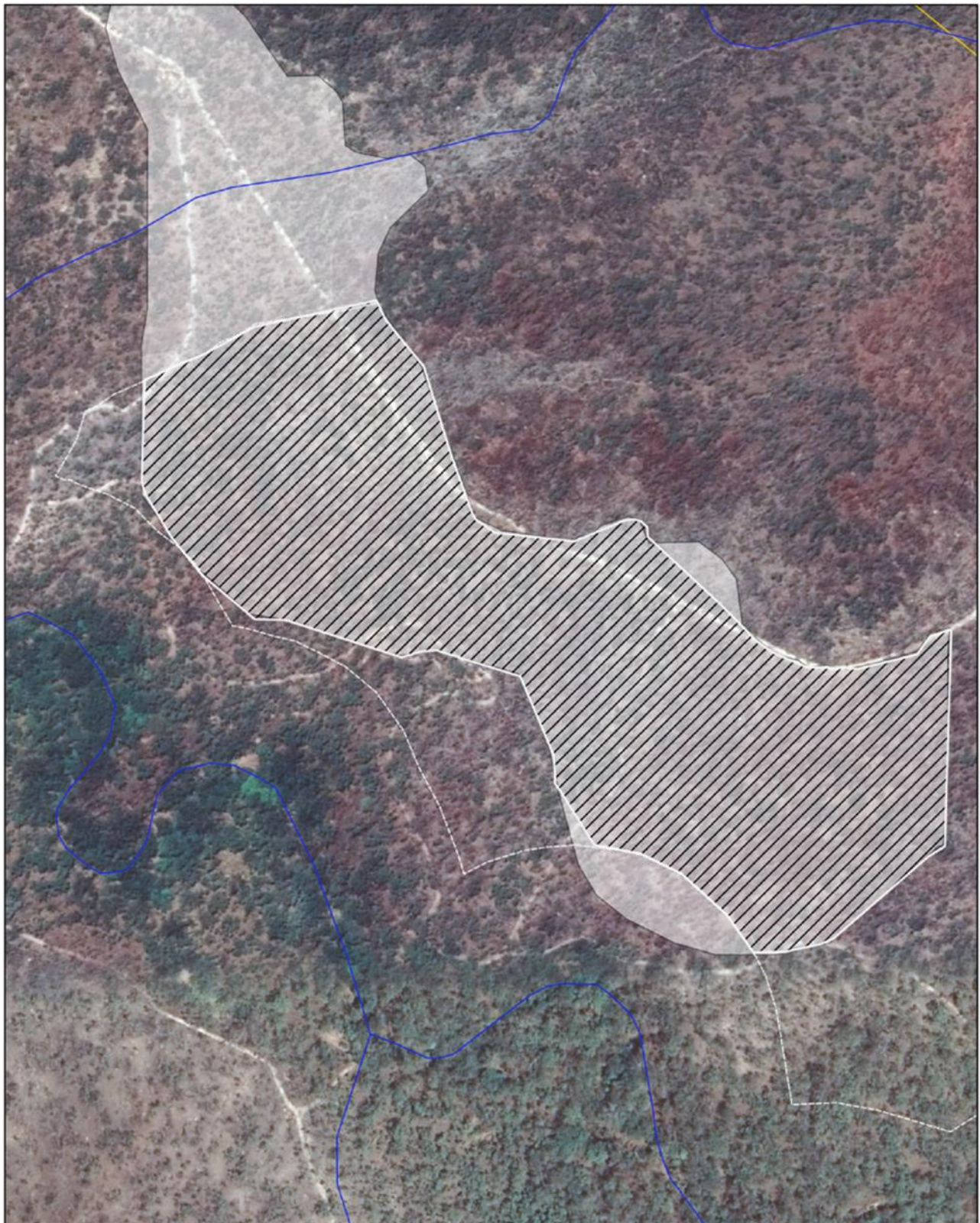
Drawing Title: SITE PLAN 2
 Date: FEB 2020 Scale: 1:2000@A3
 Job No: 20044 Sheet No: 02A

PART SITE PLAN
 SCALE 1:2000













**The Product Makers
(Australia) Pty Ltd**

Figure. Irrigation Area
Layout

Legend

-  Category X Vegetation
-  Watercourses (Water Act 2000) & MSES
-  100m Buffer Line
-  Irrigation Area

Job number: JW201299
Coordinate reference system: GDA 2020



From: No Reply
Sent: Thu, 10 Dec 2020 17:42:04 +1000
To: matt@urbansync.com.au;joanne.manson@dsmip.qld.gov.au;Planning (Shared)
Cc: justin@urbansync.com.au
Subject: 2005-16631 SRA application correspondence - MCU/20/0007
Attachments: Attachment 5 - Approved plans and specifications - 2005-16631 SRA.pdf, DTMR s62A TIA - Application decision - Approval 2005-16631 SRA.pdf, Attachment 4 - Representations about a referral agency response.pdf, 2005-16631 SRA Response with conditions.pdf
Importance: Normal

Please find attached a notice regarding application [2005-16631 SRA](#).

If you require any further information in relation to the application, please contact the State Assessment and Referral Agency on the details provided in the notice.

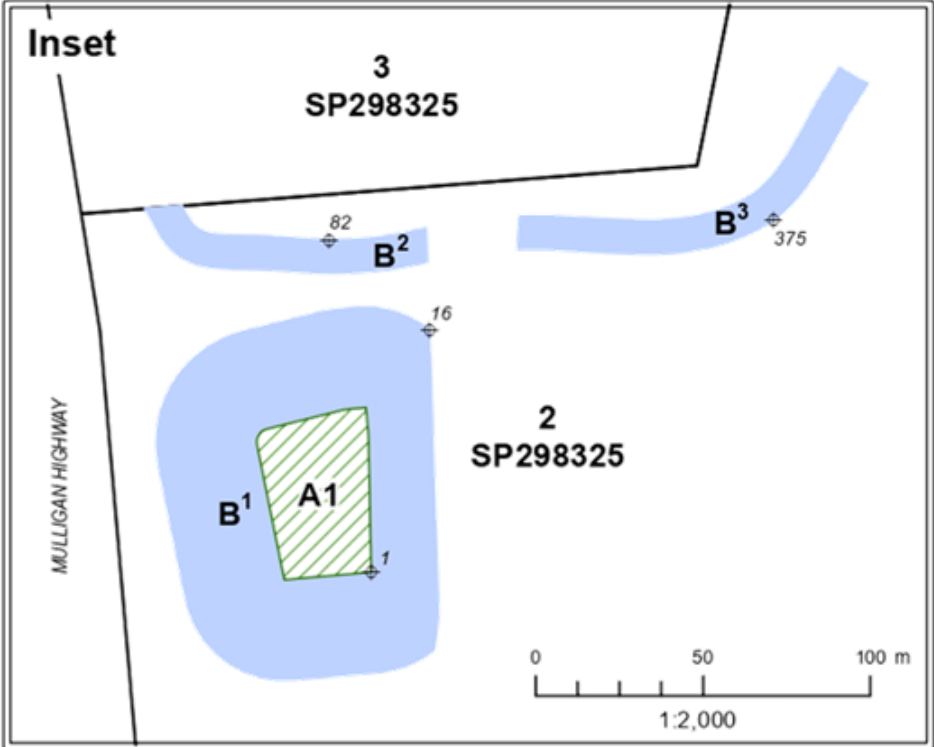
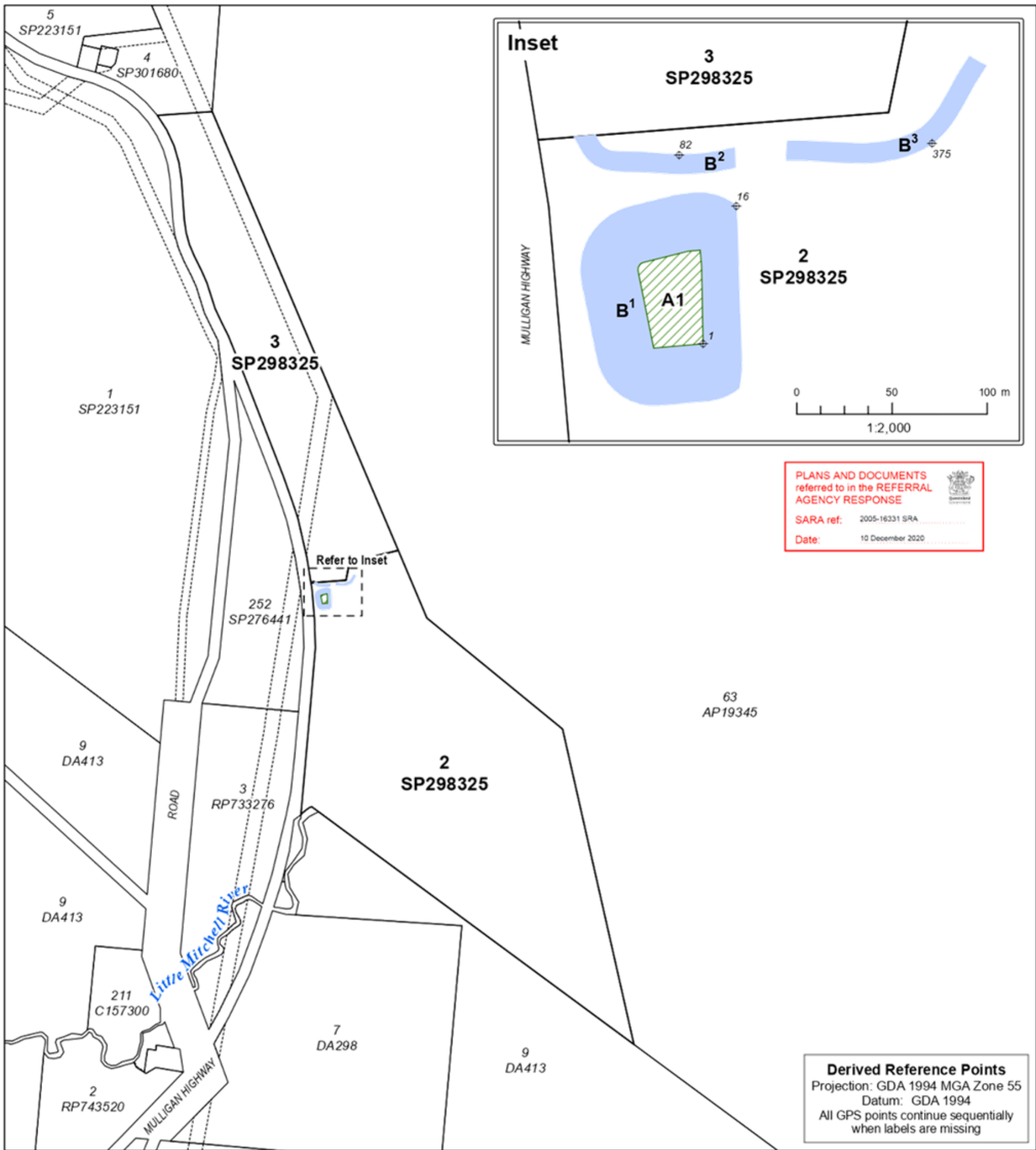
This is a system-generated message. Do not respond to this email.
RA6-N



Queensland Treasury

Email Id: RFLG-1220-0009-3684

Document Set ID: 3902075
Version: 1 Version Date: 21/12/2020

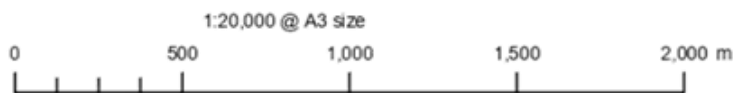


PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

SARA ref: 2005-16331 SRA

Date: 10 December 2020

Derived Reference Points
 Projection: GDA 1994 MGA Zone 55
 Datum: GDA 1994
 All GPS points continue sequentially when labels are missing



Projection: GDA 1994 MGA Zone 55 Datum: GDA 1994

Note: Derived Reference Points are provided to assist in the location of area boundaries. Responsibility for locating these boundaries lies solely with the landholder and delegated contractor(s).

The property boundaries shown on this plan are APPROXIMATE ONLY. They are NOT an accurate representation of the legal boundaries.

This plan must be read in conjunction with Decision Notice 2005-16631 SRA

<p>LEGEND</p> <ul style="list-style-type: none"> Derived Reference Points for GPS (see Attachment to plan) (Area start points shown only) Subject Lot(s) Area A (Part A¹) Area B (Parts B¹ - B³) <p>Note: This is a colour plan and should only be reproduced in colour.</p>	<p>Technical Agency Response Plan</p> <p>Plan of Area A (Part A¹) & Area B (Parts B¹ - B³) in Lot 2 on Plan SP298325 & Lot 3 on Plan SP298325</p> <p>eLVAS Case ID: 2020/011513</p>		 N	 Queensland Government
	<p>LOCAL GOVT: Mareeba Shire LOCALITY OF Mount Molloy</p> <p>Compiled from: DCDB, RVM & NRMO Notes on File</p> <p>Prepared by: SAK - j5606 Department: DNRME Region: NORTH Date: 03 June 2020</p>		<p>Version: 1</p>	<p>TARP 2005-16631 SRA Sheet 1 of 1</p>

Document Set ID: 3902075
 Version: 1 Version Date: 21/12/2020

Attachment to Plan: 2005-16631 SRA
 Derived Reference Points for GPS
 Datum: GDA 1994, Projection: MGA Zone 55

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE



SARA ref: 2005-16331 SRA

Date: 10 December 2020

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Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing
A1	1	324503	8150684	B1	61	324499	8150763	B2	121	324514	8150776
A1	2	324477	8150682	B1	62	324504	8150763	B2	122	324513	8150775
A1	3	324469	8150722	B1	63	324509	8150762	B2	123	324513	8150775
A1	4	324469	8150723	B1	64	324514	8150761	B2	124	324512	8150775
A1	5	324469	8150724	B1	65	324518	8150758	B2	125	324512	8150775
A1	6	324469	8150725	B1	66	324521	8150757	B2	126	324512	8150775
A1	7	324470	8150725	B1	67	324503	8150684	B2	127	324512	8150775
A1	8	324470	8150726	B1	68	324503	8150725	B2	128	324511	8150775
A1	9	324471	8150726	B1	69	324502	8150733	B2	129	324511	8150775
A1	10	324471	8150727	B1	70	324496	8150733	B2	130	324510	8150775
A1	11	324472	8150727	B1	71	324472	8150727	B2	131	324510	8150775
A1	12	324496	8150733	B1	72	324471	8150727	B2	132	324509	8150775
A1	13	324502	8150733	B1	73	324471	8150726	B2	133	324509	8150775
A1	14	324503	8150725	B1	74	324470	8150726	B2	134	324508	8150775
A1	15	324503	8150684	B1	75	324470	8150725	B2	135	324508	8150775
B1	16	324521	8150757	B1	76	324469	8150725	B2	136	324508	8150775
B1	17	324524	8150672	B1	77	324469	8150724	B2	137	324508	8150775
B1	18	324522	8150661	B1	78	324469	8150723	B2	138	324507	8150774
B1	19	324520	8150659	B1	79	324469	8150722	B2	139	324507	8150774
B1	20	324515	8150657	B1	80	324477	8150682	B2	140	324506	8150774
B1	21	324511	8150655	B1	81	324503	8150684	B2	141	324506	8150774
B1	22	324506	8150654	B2	82	324491	8150784	B2	142	324505	8150774
B1	23	324480	8150652	B2	83	324492	8150784	B2	143	324505	8150774
B1	24	324475	8150652	B2	84	324492	8150784	B2	144	324504	8150774
B1	25	324470	8150653	B2	85	324493	8150784	B2	145	324504	8150774
B1	26	324465	8150654	B2	86	324494	8150784	B2	146	324503	8150774
B1	27	324461	8150657	B2	87	324494	8150784	B2	147	324503	8150774
B1	28	324457	8150660	B2	88	324495	8150784	B2	148	324502	8150774
B1	29	324454	8150663	B2	89	324496	8150784	B2	149	324502	8150774
B1	30	324451	8150668	B2	90	324497	8150784	B2	150	324501	8150774
B1	31	324449	8150672	B2	91	324497	8150784	B2	151	324501	8150774
B1	32	324448	8150676	B2	92	324498	8150784	B2	152	324501	8150774
B1	33	324448	8150677	B2	93	324499	8150784	B2	153	324501	8150774
B1	34	324440	8150716	B2	94	324500	8150784	B2	154	324500	8150774
B1	35	324440	8150717	B2	95	324501	8150784	B2	155	324500	8150774
B1	36	324439	8150720	B2	96	324502	8150784	B2	156	324499	8150774
B1	37	324439	8150721	B2	97	324502	8150784	B2	157	324499	8150774
B1	38	324439	8150723	B2	98	324503	8150784	B2	158	324498	8150774
B1	39	324439	8150726	B2	99	324504	8150784	B2	159	324498	8150774
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B1	41	324440	8150729	B2	101	324506	8150784	B2	161	324497	8150774
B1	42	324440	8150732	B2	102	324506	8150784	B2	162	324496	8150774
B1	43	324441	8150733	B2	103	324507	8150785	B2	163	324496	8150774
B1	44	324441	8150734	B2	104	324508	8150785	B2	164	324496	8150774
B1	45	324443	8150738	B2	105	324509	8150785	B2	165	324496	8150774
B1	46	324443	8150738	B2	106	324509	8150785	B2	166	324495	8150774
B1	47	324443	8150739	B2	107	324510	8150785	B2	167	324495	8150774
B1	48	324446	8150743	B2	108	324511	8150785	B2	168	324494	8150774
B1	49	324446	8150743	B2	109	324511	8150785	B2	169	324494	8150774
B1	50	324447	8150744	B2	110	324512	8150785	B2	170	324493	8150774
B1	51	324449	8150747	B2	111	324513	8150786	B2	171	324493	8150774
B1	52	324450	8150748	B2	112	324516	8150786	B2	172	324493	8150774
B1	53	324450	8150748	B2	113	324516	8150786	B2	173	324492	8150774
B1	54	324454	8150751	B2	114	324520	8150787	B2	174	324492	8150774
B1	55	324455	8150752	B2	115	324520	8150777	B2	175	324492	8150774
B1	56	324459	8150754	B2	116	324518	8150776	B2	176	324492	8150774
B1	57	324460	8150754	B2	117	324518	8150776	B2	177	324491	8150774
B1	58	324465	8150756	B2	118	324515	8150776	B2	178	324491	8150774
B1	59	324488	8150762	B2	119	324515	8150776	B2	179	324490	8150774
B1	60	324493	8150763	B2	120	324514	8150776	B2	180	324490	8150774


Document Set ID: 3902075
 Version: 1 Version Date: 21/12/2020

Attachment to Plan: 2005-16631 SRA
 Derived Reference Points for GPS
 Datum: GDA 1994, Projection: MGA Zone 55

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SARA ref: 2005-16631 SRA

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Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing
B2	181	324489	8150774	B2	241	324452	8150776	B2	301	324447	8150794
B2	182	324489	8150774	B2	242	324452	8150776	B2	302	324447	8150793
B2	183	324488	8150774	B2	243	324451	8150776	B2	303	324448	8150792
B2	184	324488	8150774	B2	244	324451	8150776	B2	304	324448	8150791
B2	185	324487	8150774	B2	245	324451	8150776	B2	305	324449	8150791
B2	186	324487	8150774	B2	246	324450	8150776	B2	306	324449	8150790
B2	187	324486	8150774	B2	247	324450	8150777	B2	307	324449	8150789
B2	188	324486	8150774	B2	248	324450	8150777	B2	308	324450	8150789
B2	189	324485	8150774	B2	249	324449	8150777	B2	309	324450	8150789
B2	190	324485	8150774	B2	250	324449	8150777	B2	310	324450	8150788
B2	191	324484	8150774	B2	251	324449	8150777	B2	311	324451	8150788
B2	192	324484	8150774	B2	252	324449	8150777	B2	312	324451	8150787
B2	193	324484	8150774	B2	253	324448	8150778	B2	313	324451	8150787
B2	194	324484	8150774	B2	254	324448	8150778	B2	314	324452	8150787
B2	195	324483	8150774	B2	255	324448	8150778	B2	315	324452	8150787
B2	196	324483	8150774	B2	256	324447	8150778	B2	316	324452	8150787
B2	197	324482	8150774	B2	257	324447	8150778	B2	317	324453	8150786
B2	198	324482	8150774	B2	258	324447	8150778	B2	318	324453	8150786
B2	199	324479	8150774	B2	259	324446	8150779	B2	319	324454	8150786
B2	200	324478	8150774	B2	260	324446	8150779	B2	320	324454	8150786
B2	201	324477	8150774	B2	261	324446	8150779	B2	321	324455	8150786
B2	202	324477	8150774	B2	262	324445	8150779	B2	322	324455	8150785
B2	203	324476	8150774	B2	263	324445	8150779	B2	323	324456	8150785
B2	204	324475	8150774	B2	264	324445	8150780	B2	324	324457	8150785
B2	205	324474	8150774	B2	265	324444	8150780	B2	325	324457	8150785
B2	206	324474	8150775	B2	266	324444	8150780	B2	326	324458	8150785
B2	207	324473	8150775	B2	267	324444	8150780	B2	327	324459	8150785
B2	208	324470	8150775	B2	268	324444	8150781	B2	328	324459	8150785
B2	209	324469	8150775	B2	269	324443	8150781	B2	329	324461	8150785
B2	210	324469	8150775	B2	270	324443	8150781	B2	330	324462	8150785
B2	211	324468	8150775	B2	271	324443	8150781	B2	331	324463	8150785
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B2	217	324463	8150775	B2	277	324441	8150783	B2	337	324467	8150785
B2	218	324462	8150775	B2	278	324441	8150783	B2	338	324468	8150785
B2	219	324462	8150775	B2	279	324441	8150783	B2	339	324468	8150785
B2	220	324461	8150775	B2	280	324441	8150784	B2	340	324469	8150785
B2	221	324461	8150775	B2	281	324441	8150784	B2	341	324469	8150785
B2	222	324460	8150775	B2	282	324440	8150785	B2	342	324470	8150785
B2	223	324460	8150775	B2	283	324440	8150785	B2	343	324470	8150785
B2	224	324459	8150775	B2	284	324440	8150786	B2	344	324471	8150785
B2	225	324459	8150775	B2	285	324440	8150786	B2	345	324471	8150785
B2	226	324458	8150775	B2	286	324439	8150786	B2	346	324473	8150785
B2	227	324458	8150775	B2	287	324439	8150786	B2	347	324473	8150785
B2	228	324457	8150775	B2	288	324439	8150786	B2	348	324474	8150785
B2	229	324457	8150775	B2	289	324439	8150787	B2	349	324474	8150785
B2	230	324456	8150775	B2	290	324439	8150787	B2	350	324475	8150784
B2	231	324456	8150775	B2	291	324439	8150788	B2	351	324475	8150784
B2	232	324455	8150775	B2	292	324439	8150788	B2	352	324476	8150784
B2	233	324455	8150775	B2	293	324438	8150789	B2	353	324476	8150784
B2	234	324455	8150775	B2	294	324438	8150790	B2	354	324476	8150784
B2	235	324454	8150775	B2	295	324437	8150790	B2	355	324476	8150784
B2	236	324454	8150775	B2	296	324437	8150791	B2	356	324477	8150784
B2	237	324454	8150776	B2	297	324437	8150791	B2	357	324477	8150784
B2	238	324453	8150776	B2	298	324436	8150792	B2	358	324478	8150784
B2	239	324453	8150776	B2	299	324436	8150793	B2	359	324478	8150784
B2	240	324452	8150776	B2	300	324436	8150793	B2	360	324479	8150784

Document Set ID: 3902075
 Version: 1 Version Date: 21/12/2020

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SARA ref: 2005-16331 SRA

Date: 10 December 2020




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Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing
B2	361	324479	8150784	B3	421	324607	8150782	B3	481	324580	8150779
B2	362	324480	8150784	B3	422	324607	8150782	B3	482	324580	8150779
B2	363	324480	8150784	B3	423	324606	8150782	B3	483	324579	8150779
B2	364	324483	8150784	B3	424	324606	8150782	B3	484	324579	8150779
B2	365	324483	8150784	B3	425	324605	8150781	B3	485	324578	8150780
B2	366	324484	8150784	B3	426	324605	8150781	B3	486	324578	8150780
B2	367	324485	8150784	B3	427	324604	8150781	B3	487	324578	8150780
B2	368	324486	8150784	B3	428	324604	8150781	B3	488	324577	8150780
B2	369	324487	8150784	B3	429	324604	8150781	B3	489	324577	8150780
B2	370	324487	8150784	B3	430	324604	8150781	B3	490	324577	8150780
B2	371	324488	8150784	B3	431	324603	8150781	B3	491	324576	8150780
B2	372	324489	8150784	B3	432	324603	8150781	B3	492	324576	8150780
B2	373	324490	8150784	B3	433	324602	8150781	B3	493	324573	8150780
B2	374	324491	8150784	B3	434	324602	8150781	B3	494	324573	8150780
B3	375	324624	8150789	B3	435	324601	8150781	B3	495	324572	8150780
B3	376	324623	8150789	B3	436	324601	8150781	B3	496	324572	8150780
B3	377	324623	8150789	B3	437	324601	8150781	B3	497	324571	8150780
B3	378	324622	8150788	B3	438	324601	8150781	B3	498	324571	8150780
B3	379	324622	8150788	B3	439	324600	8150780	B3	499	324571	8150780
B3	380	324622	8150788	B3	440	324600	8150780	B3	500	324571	8150780
B3	381	324622	8150788	B3	441	324599	8150780	B3	501	324568	8150780
B3	382	324621	8150788	B3	442	324599	8150780	B3	502	324567	8150780
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B3	385	324620	8150787	B3	445	324597	8150780	B3	505	324564	8150780
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B3	387	324619	8150787	B3	447	324597	8150780	B3	507	324563	8150780
B3	388	324619	8150786	B3	448	324596	8150780	B3	508	324563	8150780
B3	389	324619	8150786	B3	449	324596	8150780	B3	509	324562	8150780
B3	390	324618	8150786	B3	450	324595	8150780	B3	510	324562	8150780
B3	391	324618	8150786	B3	451	324595	8150780	B3	511	324559	8150781
B3	392	324617	8150786	B3	452	324594	8150780	B3	512	324558	8150781
B3	393	324617	8150786	B3	453	324594	8150780	B3	513	324557	8150781
B3	394	324617	8150786	B3	454	324593	8150780	B3	514	324556	8150781
B3	395	324616	8150785	B3	455	324593	8150780	B3	515	324556	8150781
B3	396	324616	8150785	B3	456	324592	8150780	B3	516	324555	8150781
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B3	398	324616	8150785	B3	458	324592	8150779	B3	518	324551	8150781
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B3	400	324615	8150785	B3	460	324591	8150779	B3	520	324550	8150781
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B3	402	324614	8150784	B3	462	324590	8150779	B3	522	324548	8150791
B3	403	324614	8150784	B3	463	324590	8150779	B3	523	324550	8150791
B3	404	324613	8150784	B3	464	324589	8150779	B3	524	324550	8150791
B3	405	324613	8150784	B3	465	324589	8150779	B3	525	324550	8150791
B3	406	324613	8150784	B3	466	324588	8150779	B3	526	324550	8150791
B3	407	324613	8150784	B3	467	324588	8150779	B3	527	324551	8150791
B3	408	324612	8150783	B3	468	324588	8150779	B3	528	324551	8150791
B3	409	324612	8150783	B3	469	324587	8150779	B3	529	324552	8150791
B3	410	324611	8150783	B3	470	324587	8150779	B3	530	324552	8150791
B3	411	324611	8150783	B3	471	324586	8150779	B3	531	324555	8150791
B3	412	324610	8150783	B3	472	324586	8150779	B3	532	324555	8150791
B3	413	324610	8150783	B3	473	324583	8150779	B3	533	324556	8150791
B3	414	324609	8150783	B3	474	324583	8150779	B3	534	324556	8150791
B3	415	324609	8150783	B3	475	324582	8150779	B3	535	324556	8150791
B3	416	324609	8150783	B3	476	324582	8150779	B3	536	324557	8150791
B3	417	324609	8150782	B3	477	324582	8150779	B3	537	324557	8150791
B3	418	324609	8150782	B3	478	324582	8150779	B3	538	324557	8150791
B3	419	324608	8150782	B3	479	324581	8150779	B3	539	324558	8150791
B3	420	324608	8150782	B3	480	324581	8150779	B3	540	324558	8150791

Document Set ID: 3902075
 Version: 1 Version Date: 21/12/2020

Attachment to Plan: 2005-16631 SRA
 Derived Reference Points for GPS
 Datum: GDA 1994, Projection: MGA Zone 55

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE



SARA ref: 2005-16331 SRA
 Date: 10 December 2020

Notes: Derived Reference Points are provided to assist in the location of area boundaries. Responsibility for locating these boundaries lies solely with the landholder and delegated contractor(s). Coordinates start at a point indicated on the accompanying plan and proceed in a clockwise direction.

Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing
B3	541	324559	8150791	B3	601	324612	8150794	B3	661	324642	8150833
B3	542	324559	8150791	B3	602	324612	8150794	B3	662	324643	8150835
B3	543	324562	8150790	B3	603	324613	8150795	B3	663	324645	8150834
B3	544	324564	8150790	B3	604	324613	8150795	B3	664	324650	8150831
B3	545	324565	8150790	B3	605	324614	8150795	B3	665	324652	8150830
B3	546	324565	8150790	B3	606	324615	8150796	B3	666	324652	8150830
B3	547	324568	8150790	B3	607	324615	8150796	B3	667	324652	8150830
B3	548	324568	8150790	B3	608	324616	8150796	B3	668	324652	8150830
B3	549	324569	8150790	B3	609	324617	8150797	B3	669	324651	8150829
B3	550	324569	8150790	B3	610	324617	8150797	B3	670	324648	8150824
B3	551	324571	8150790	B3	611	324618	8150797	B3	671	324647	8150823
B3	552	324571	8150790	B3	612	324618	8150798	B3	672	324647	8150822
B3	553	324572	8150790	B3	613	324619	8150798	B3	673	324646	8150822
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B3	555	324574	8150790	B3	615	324619	8150799	B3	675	324646	8150820
B3	556	324576	8150790	B3	616	324620	8150799	B3	676	324645	8150820
B3	557	324577	8150790	B3	617	324621	8150801	B3	677	324645	8150819
B3	558	324578	8150790	B3	618	324622	8150801	B3	678	324644	8150818
B3	559	324579	8150790	B3	619	324622	8150802	B3	679	324643	8150815
B3	560	324580	8150789	B3	620	324623	8150802	B3	680	324643	8150815
B3	561	324580	8150789	B3	621	324623	8150803	B3	681	324642	8150814
B3	562	324581	8150789	B3	622	324624	8150803	B3	682	324642	8150814
B3	563	324582	8150789	B3	623	324624	8150804	B3	683	324642	8150813
B3	564	324583	8150789	B3	624	324624	8150804	B3	684	324642	8150813
B3	565	324583	8150789	B3	625	324625	8150805	B3	685	324641	8150812
B3	566	324587	8150789	B3	626	324625	8150805	B3	686	324641	8150812
B3	567	324587	8150789	B3	627	324626	8150806	B3	687	324641	8150811
B3	568	324588	8150789	B3	628	324626	8150807	B3	688	324641	8150811
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B3	575	324593	8150790	B3	635	324629	8150811	B3	695	324637	8150805
B3	576	324594	8150790	B3	636	324631	8150814	B3	696	324637	8150804
B3	577	324595	8150790	B3	637	324632	8150816	B3	697	324637	8150804
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B3	579	324596	8150790	B3	639	324632	8150817	B3	699	324636	8150803
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B3	583	324600	8150791	B3	643	324636	8150823	B3	703	324635	8150802
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B3	585	324601	8150791	B3	645	324636	8150824	B3	705	324635	8150801
B3	586	324602	8150791	B3	646	324636	8150824	B3	706	324635	8150801
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B3	592	324606	8150792	B3	652	324637	8150826	B3	712	324633	8150799
B3	593	324606	8150792	B3	653	324637	8150826	B3	713	324633	8150799
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B3	597	324609	8150793	B3	657	324638	8150828	B3	717	324632	8150797
B3	598	324610	8150793	B3	658	324639	8150828	B3	718	324632	8150797
B3	599	324610	8150794	B3	659	324639	8150828	B3	719	324631	8150797
B3	600	324611	8150794	B3	660	324639	8150829	B3	720	324631	8150797


Document Set ID: 3902075
 Version: 1 Version Date: 21/12/2020

Attachment to Plan: 2005-16631 SRA
 Derived Reference Points for GPS
 Datum: GDA 1994, Projection: MGA Zone 55

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

SARA ref: 2005-16631 SRA

Date: 10 December 2020



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Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing	Part ID	Unique ID	Easting	Northing
B3	721	324631	8150796								
B3	722	324631	8150796								
B3	723	324630	8150795								
B3	724	324630	8150795								
B3	725	324630	8150795								
B3	726	324629	8150795								
B3	727	324629	8150794								
B3	728	324629	8150794								
B3	729	324629	8150794								
B3	730	324628	8150793								
B3	731	324628	8150793								
B3	732	324627	8150792								
B3	733	324627	8150792								
B3	734	324626	8150791								
B3	735	324626	8150791								
B3	736	324626	8150791								
B3	737	324625	8150791								
B3	738	324625	8150791								
B3	739	324625	8150790								
B3	740	324625	8150790								
B3	741	324625	8150790								
B3	742	324624	8150790								
B3	743	324624	8150789								
B3	744	324624	8150789								

Our ref TMR20-030075 (500-1400)
 Your ref 20-526
 Enquiries Ronald Kaden



Department of
Transport and Main Roads

4 June 2020

**Decision Notice – Permitted Road Access Location
 (s62(1) Transport Infrastructure Act 1994)**

This is not an authorisation to commence work on a state-controlled road¹

Development application reference number MCU/20/0007, lodged with Mareeba Shire Council involves constructing or changing a vehicular access between Lot 2SP298325, 3SP298325, the land the subject of the application, and Mulligan Highway (a state-controlled road).

In accordance with section 62A(2) of the *Transport Infrastructure Act 1994* (TIA), this development application is also taken to be an application for a decision under section 62(1) of TIA.

Applicant Details

Name and address The Product Makers (Australia) Pty Ltd
 C/- Urban Sync Pty Ltd
 PO Box 2970
 Cairns QLD 4870

Application Details

Address of Property 3276 Mulligan Highway, Mount Molloy QLD 4871
 Real Property Description 2SP298325, 3SP298325
 Aspect/s of Development Development Permit for Material Change of Use for Special Industry & ERA

Decision (given under section 67 of TIA)

It has been decided to approve the application, subject to the following conditions:

No.	Conditions of Approval	Condition Timing
1	The permitted road access location for Lot 2 on SP298325 is near the southern boundary of Lot 3SP298325 via easement GSP298325 over Lot 3SP298325, in accordance with: 1. TMR Layout Plan (34A - 32.78km) Issue B 03/06/2020; and 2. Site Plan 2 prepared by FNQ Design & Drafting dated Feb 2020 reference 20044 sheet 2	At all times.
2	The use of the permitted road access location is to be restricted to Design vehicles up to a maximum size Six Axle (or more) articulated or rigid vehicle and trailer - Class 9 Long Heavy	At all times.

¹ Please refer to the further approvals required under the heading 'Further approvals'

Program Delivery and Operations Branch
 Far North Region, Cairns Corporate Tower, 15 Lake Street Cairns Queensland 4870
 PO Box 6185 Cairns Queensland 4870

Telephone (07) 4045 7151
 Website www.tmr.qld.gov.au
 ABN: 39 407 690 291

Document Set ID: 3902075
 Version: 1 Version Date: 21/12/2020

No.	Conditions of Approval	Condition Timing
	Vehicle** Note: ** as described in Austroads Vehicle Classification System	
3	Direct access is prohibited between Mulligan Highway and Lot 2SP298325 at any other location other than the permitted road access location described in Condition 1.	At all times.

Reasons for the decision

The reasons for this decision are as follows:

- a) Lots 2 & 3 on SP 298325 have road frontage to the Mulligan Highway, a state-controlled road.
- b) Lot 3 on SP298325 has direct access to the Mulligan Highway.
- c) Lot 2 on SP298325 has access to the Mulligan Highway via easement GSP298325 over Lot 3 on SP298325.
- d) The proposed development will require a changed access due to increased traffic generation using the existing vehicular access.
- e) Therefore, a new s62 approval will be required to be issued by TMR to ensure that the changed access is consistent with the function and design of the state-controlled road

Please refer to **Attachment A** for the findings on material questions of fact and the evidence or other material on which those findings were based.

Information about the Decision required to be given under section 67(2) of TIA

- 1. There is no guarantee of the continuation of road access arrangements, as this depends on future traffic safety and efficiency circumstances.
- 2. In accordance with section 70 of the TIA, the applicant for the planning application is bound by this decision. A copy of section 70 is attached as **Attachment B**, as required, for information.

Further information about the decision

- 1. In accordance with section 67(7) of TIA, this decision notice:
 - a) starts to have effect when the development approval has effect; and
 - b) stops having effect if the development approval lapses or is cancelled; and
 - c) replaces any earlier decision made under section 62(1) in relation to the land.
- 2. In accordance with section 485 of the TIA and section 31 of the *Transport Planning and Coordination Act 1994* (TPCA), a person whose interests are affected by this decision may apply for a review of this decision only within 28 days after notice of the decision was given under the TIA. A copy of the review provisions under TIA and TPCA are attached in **Attachment C** for information.
- 3. In accordance with section 485B of the TIA and section 35 of TPCA a person may appeal against a reviewed decision. The person must have applied to have the decision reviewed

before an appeal about the decision can be lodged in the Planning and Environment Court. A copy of the Appeal Provisions under TIA and TPCA is attached in **Attachment C** for information.

Further approvals

The Department of Transport and Main Roads also provides the following information in relation to this approval:

1. Road Access Works Approval Required – Written approval is required from the department to carry out road works that are road access works (including driveways) on a state-controlled road in accordance with section 33 of the TIA. This approval must be obtained prior to commencing any works on the state-controlled road. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ). Please contact the department to make an application.

If further information about this approval or any other related query is required, Mr Ronald Kaden, Development Control Officer, Corridor Management should be contacted by email at ron.p.kaden@tmr.qld.gov.au or on (07) 4045 7151.

Yours sincerely



Peter McNamara
Principal Engineer (Civil)

Attachments: Attachment A – Decision evidence and findings
Attachment B - Section 70 of TIA
Attachment C - Appeal Provisions
Attachment D - Permitted Road Access Location Plan

Attachment A
Decision Evidence and Findings

Evidence or other material on which findings were based:

Title of Evidence / Material	Prepared by	Date	Reference no.	Version / Issue
TMR Layout Plan (34A - 32.78km)	Queensland Government Transport and Main Roads	03 June 2020	TMR20-30075 (500-1400)	B
Site Plan 2	FNQ Design & Drafting	Feb 2020	20044 Sheet 2	-

Attachment B
Section 70 of TIA

Transport Infrastructure Act 1994
Chapter 6 Road transport infrastructure
Part 5 Management of State-controlled roads

70 Offences about road access locations and road access works, relating to decisions under s 62(1)

- (1) This section applies to a person who has been given notice under section 67 or 68 of a decision under section 62(1) about access between a State-controlled road and adjacent land.
- (2) A person to whom this section applies must not—
- (a) obtain access between the land and the State-controlled road other than at a location at which access is permitted under the decision; or
 - (b) obtain access using road access works to which the decision applies, if the works do not comply with the decision and the noncompliance was within the person's control; or
 - (c) obtain any other access between the land and the road contrary to the decision; or
 - (d) use a road access location or road access works contrary to the decision; or
 - (e) contravene a condition stated in the decision; or
 - (f) permit another person to do a thing mentioned in paragraphs (a) to (e); or
 - (g) fail to remove road access works in accordance with the decision.

Maximum penalty—200 penalty units.

- (3) However, subsection (2)(g) does not apply to a person who is bound by the decision because of section 68.

Attachment C
Appeal Provisions

Transport Infrastructure Act 1994
Chapter 16 General provisions

485 Internal review of decisions

- (1) A person whose interests are affected by a decision described in schedule 3 (the original decision) may ask the chief executive to review the decision.
- (2) The person is entitled to receive a statement of reasons for the original decision whether or not the provision under which the decision is made requires that the person be given a statement of reasons for the decision.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 2—
 - (a) applies to the review; and
 - (b) provides—
 - (i) for the procedure for applying for the review and the way it is to be carried out; and
 - (ii) that the person may apply to QCAT to have the original decision stayed.

485B Appeals against decisions

- (1) This section applies in relation to an original decision if a court (the appeal court) is stated in schedule 3 for the decision.
- (2) If the reviewed decision is not the decision sought by the applicant for the review, the applicant may appeal against the reviewed decision to the appeal court.
- (3) The *Transport Planning and Coordination Act 1994*, part 5, division 3—
 - (a) applies to the appeal; and
 - (b) provides—
 - (i) for the procedure for the appeal and the way it is to be disposed of; and
 - (ii) that the person may apply to the appeal court to have the original decision stayed.
- (4) Subsection (5) applies if—
 - (a) a person appeals to the Planning and Environment Court against a decision under section 62(1) on a planning application that is taken, under section 62A(2), to also be an application for a decision under section 62(1); and

(b) a person appeals to the Planning and Environment Court against a decision under the Planning Act on the planning application.

(5) The court may order—

(a) the appeals to be heard together or 1 immediately after the other; or

(b) 1 appeal to be stayed until the other is decided.

(6) Subsection (5) applies even if all or any of the parties to the appeals are not the same.

(7) In this section—

original decision means a decision described in schedule 3.

reviewed decision means the chief executive's decision on a review under section 485.

31 Applying for review

- (1) A person may apply for a review of an original decision only within 28 days after notice of the original decision was given to the person under the transport Act.
- (2) However, if—
 - (a) the notice did not state the reasons for the original decision; and
 - (b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)the person may apply within 28 days after the person is given the statement of the reasons.
- (3) In addition, the chief executive may extend the period for applying.
- (4) An application must be written and state in detail the grounds on which the person wants the original decision to be reviewed.

32 Stay of operation of original decision

- (1) If a person applies for review of an original decision, the person may immediately apply for a stay of the decision to the relevant entity.
- (2) The relevant entity may stay the original decision to secure the effectiveness of the review and any later appeal to or review by the relevant entity.
- (3) In setting the time for hearing the application, the relevant entity must allow at least 3 business days between the day the application is filed with it and the hearing day.
- (4) The chief executive is a party to the application.
- (5) The person must serve a copy of the application showing the time and place of the hearing and any document filed in the relevant entity with it on the chief executive at least 2 business days before the hearing.
- (6) The stay—
 - (a) may be given on conditions the relevant entity considers appropriate; and
 - (b) operates for the period specified by the relevant entity; and
 - (c) may be revoked or amended by the relevant entity.
- (7) The period of a stay under this section must not extend past the time when the chief executive reviews the original decision and any later period the relevant entity allows the applicant to enable the applicant to appeal against the decision or apply for a review of the decision as provided under the QCAT Act.

(8) The making of an application does not affect the original decision, or the carrying out of the original decision, unless it is stayed.

(9) In this section—

relevant entity means—

(a) if the reviewed decision may be reviewed by QCAT—QCAT; or

(b) if the reviewed decision may be appealed to the appeal court—the appeal court.

35 Time for making appeals

(1) A person may appeal against a reviewed decision only within—

(a) if a decision notice is given to the person—28 days after the notice was given to the person; or

(b) if the chief executive is taken to have confirmed the decision under section 34(5)—56 days after the application was made.

(2) However, if—

(a) the decision notice did not state the reasons for the decision; and

(b) the person asked for a statement of the reasons within the 28 days mentioned in subsection (1)(a);

the person may apply within 28 days after the person is given a statement of the reasons.

(3) Also, the appeal court may extend the period for appealing.



Road Access Location - Lot 2SP298325
 Near the southern boundary of Lot 3SP298325 via easement GSP298325 over Lot 3SP298325
 GPS location E 145.353062, N -16.719026

Access Restrictions
 Design vehicles up to a maximum size Six Axle (or more) articulated or rigid vehicle and trailer
 - Class 9 Long Heavy Vehicle**

Note: ** as described in Austroads Vehicle Classification System

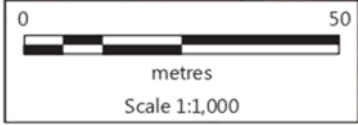
Road Access Junction
 Approx 1.3km south of Yakula Road
 (32.78km RHS)

3SP298325

GSP298325

2SP298325

Mulligan Highway (34A)



Branch/Unit: Corridor Management / Far North Region	
Projection/Datum: Geocentric Datum of Australia (GDA) 1994	
Land Parcels	Subject Land
Easement	

**TMR Layout Plan
 (34A - 32.78km)**

Queensland Government Transport and Main Roads		
Plan: 1 / 1	Issue: B	Date: 03/06/2020
Drawn by: RPK		File ref: TMR20-30075 (500-1400)

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LOT NUMBER: 2
 SP NUMBER: SP298325
 LOCAL GOVERNMENT: MAREEBA SHIRE COUNCIL
 LOCALITY: MOUNT MOLLOY
 AREA: 2185.8ha

C. THE DRAWING IS AND WILL REMAIN THE COPYRIGHT AND PROPERTY OF FNO DESIGN & DRAFTING AND MUST NOT BE REPRODUCED WITHOUT WRITTEN PERMISSION. THIS PLAN IS TO BE USED ONLY FOR LOT NO. SPECIFIED.

LEGEND

--- DENOTE CROSSING UPVC CENTER DRIVE

--- DENOTE BOUNDARY LINE WITH LOCATED PEG



PART SITE PLAN
 SCALE 1:2000

AMENDMENTS:

DATE	REV	DESCRIPTION

NOTE:

1. Sitec Plans to comply with BS708 & BCA Requirements
2. Verify all dimensions & levels prior to construction commencing
3. Figure dimensions being provided are based on aerial photography & all work to comply with BCA, Relevant Australian Standards & Local Authority Requirements.

10 Midworth Street
 Ringwood QLD 4113
 PH: 0427 793 242
 Email: fno@fno.com.au

FNO DESIGN & DRAFTING
 QBCC Licence No. 1117748

Client Name: THE PRODUCT MAKERS PTY LTD
 Description: PROPOSED STORAGE SHED & IRRIGATION
 Address: LOT 2 ON SP 22191, MULLIGAN HWY
 MT MOLLOY

Drawing Title: SITE PLAN 2
 Date: FEB 2020 Scale: 1:2000@A3
 Job No: 20044 Sheet No: 02

Document Set ID: 3902075
 Version: 1 Version Date: 21/12/2020

Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

¹ Pursuant to Section 68 of the *Planning Act 2016*

² In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

30 Representations about a referral agency response

30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

³ An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.

RA6-N



Queensland Treasury

SARA reference: 2005-16631 SRA
Assessment manager reference: MCU/20/0007
Applicant reference: 20-526

10 December 2020

The Product Makers (Australia) Pty Ltd
C/- Urban Sync Pty Ltd
PO Box 2970
CAIRNS QLD 4870
justin@urbansync.com.au

Attention: Matt Ingram

Dear Sir / Madam

SARA response — 3276 to 3278 Mulligan Highway, Mount Molloy

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency on 20 May 2020.

Response

Outcome:	Referral agency response – with conditions.
Date of response:	10 December 2020
Conditions:	The conditions in Attachment 1 must be attached to any development approval.
Advice:	Advice to the applicant is in Attachment 2 .
Reasons:	The reasons for the referral agency response are in Attachment 3 .

Development details

Description:	Development permit	Material change of use (Special industry)
SARA role:	Referral Agency	

Page 1 of 8

Far North Queensland regional office
Ground Floor, Cnr Grafton and Hartley
Street, Cairns
PO Box 2358, Cairns QLD 4870

Document Set ID: 3902075
Version: 1 Version Date: 21/12/2020

SARA trigger: Schedule 10, Part 3, Division 4, Subdivision 3, Table 1 – Clearing native vegetation
Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 – State transport corridors and future State transport corridors
(Planning Regulation 2017)

SARA reference: 2005-16631 SRA

Assessment Manager: Mareeba Shire Council

Street address: 3276 Mulligan Highway, Mount Molloy and 3278 Mulligan Highway, Mount Molloy

Real property description: Lot 2 on SP298325 and Lot 3 on SP298325

Applicant name: The Product Makers
c/- Urban Sync

Applicant contact details: PO Box 2970
Cairns QLD 4870
justin@urbansync.com.au

Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules) Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Joanne Manson, Principal Planning Officer, SARA Far North QLD on 40373228 or via email CairnsSARA@dsmip.qld.gov.au who will be pleased to assist.

Yours sincerely



Brett Nancarrow
Manager (Planning)

cc Mareeba Shire Council, planning@msc.qld.gov.au

enc Attachment 1 - Referral agency conditions
Attachment 2 - Advice to the applicant
Attachment 3 - Reasons for referral agency response
Attachment 4 - Representations provisions
Attachment 5 - Approved plans and specifications

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the plans and specifications referenced below are found at **Attachment 5**)

No.	Conditions	Condition timing
Material change of use		
Schedule 10, Part 3, Division 4, Subdivision 3, Table 1 – Clearing native vegetation - —The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Resources to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following conditions:		
1.	The clearing of vegetation under this development approval is limited to the areas identified as Area A (A ¹) and Area B (B ¹ – B ³) as shown on attached Technical Agency Response Plan (TARP) 2005-16631 SRA dated 3 June 2020.	At all times
2.	No built structure, other than for fences, tracks/roads and underground services, is to be established, constructed or located within area identified as Area B (B ¹ – B ³) as shown on attached Technical Agency Response Plan (TARP) 2005-16631 SRA dated 3 June 2020.	At all times
3.	Any person(s) engaged or employed to carry out the clearing of vegetation under this development approval must be provided with a full copy of this development approval and must be made aware of the full extent of clearing authorised by this development approval.	Prior to clearing
Schedule 10, Part 9, Division 4, Subdivision 2, Table 4, Item 1 – State transport corridors and future State transport corridors - — The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following conditions:		
4.	<p>(a) The road access location is to be located generally in accordance with TMR Layout Plan (34A – 32.78km), prepared by Queensland Government Transport and Main Roads, dated 03/06/2020, Reference TMR20-30075 (500-1400), Issue B.</p> <p>(b) Road access works comprising of treatment and sealing works for a rural property access and a basic right-turn (BAR) must be provided at the road access location.</p> <p>(c) The road access works must be designed and constructed in accordance with Austroads Guide to Road Design, Part 4: Intersections and Crossing – General, specifically:</p> <ul style="list-style-type: none"> • Figure 7.4 (rural property access specifically designed for articulated vehicles); and • Figure A 28 Basic right (BAR) turn treatment on a two-lane rural road. 	<p>(a) At all times</p> <p>(b) and (c) Prior to the commencement of use</p>
5.	<p>(a) Stormwater management of the development must ensure no worsening or actionable nuisance to the state-controlled road.</p> <p>(b) Any works on the land must not:</p> <ol style="list-style-type: none"> (i) create any new discharge points for stormwater runoff onto the state-controlled road; (ii) interfere with and/or cause damage to the existing 	(a) & (b) At all times

	stormwater drainage on the state-controlled road; (iii) surcharge any existing culvert or drain on the state-controlled road; (iv) reduce the quality of stormwater discharge onto the state-controlled road.	
6.	Signage, indicating 'trucks turning' is to be installed either side of the road access in accordance with section 1.12.2 Longitudinal Placement of the Department of Transport and Main Roads' <i>Manual of Uniform Traffic Control Devices, Part 1: General introduction and sign illustrations, July 2019.</i>	Prior to the commencement of use

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> its regulation or the State Development Assessment Provisions (SDAP) v2.6. If a word remains undefined it has its ordinary meaning.
2.	To request an electronic file of the Derived Points (Attached to Plan: 2005-16631 SRA) as contained in this technical agency response, email a request to the Department of Resources at northvegetation@dnrme.qld.gov.au and include application reference (2005-16631 SRA).
3.	<p>A person must meet their obligations under the <i>Environmental Protection Act 1994</i> (the Act), and the regulations made under the Act. For example, the holder must comply with the following provisions of the Act:</p> <ul style="list-style-type: none"> - general environmental duty (section 319) - duty to notify environmental harm (section 320-320G) - offence of causing serious or material environmental harm (sections 437-439) - offence of causing environmental nuisance (section 440) - offence of depositing prescribed water contaminants in waters and related matters (section 440ZG) - offence to place contaminant where environmental harm or nuisance may be caused (section 443) <p>NOTE: In accordance with Section 39 of the Act, a "person" includes a body of persons, whether incorporated or unincorporated.</p>
4.	<p>In accordance with section 33 of the <i>Transport Infrastructure Act 1994</i> (TIA), an applicant must obtain written approval from Department of Transport and Main Roads (DTMR) to carry out road works, including road access works on a state-controlled road. Please contact DTMR on 4045 7144 to make an application under section 33 of the <i>Transport Infrastructure Act 1994</i> to carry out road works.</p> <p>This approval must be obtained prior to commencing any works on the state-controlled road reserve. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ).</p> <p>The road works approval process takes time – please contact Transport and Main Roads as soon as possible to ensure that gaining approval does not delay construction.</p>

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for the department's decision are:

- The proposed development involves clearing approximately 1.01ha of Category B regulated vegetation.
- The proposed development is located approximately 48m east of the Mulligan Highway, a state-controlled road and is setback a sufficient distance from the state-controlled road.
- Filling and excavation works will be limited and undertaken wholly within the premises.
- The proposed development will be increasing stormwater and drainage flows from the premises.
- The proposed development will be increasing the number of vehicle movements from the premises.
- The department carried out an assessment against the State Development Assessment Provisions, State code 1 and State code 16 and found the proposed development, with conditions, complies with the relevant provisions of the state codes.
- The proposed development:
 - avoids clearing, or where avoidance is not reasonably possible, minimises clearing to conserve vegetation, avoids land degradation, avoids the loss of biodiversity and maintains ecological processes
 - avoids impacts on the vegetation that is a matter of State environmental significance
 - does not create a safety hazard for users of the state-controlled road
 - does not result in a worsening of the physical condition or operating performance of state-controlled roads and the surrounding network
 - does not compromise the state's ability to maintain and operate state-controlled roads.

Material used in the assessment of the application:

- The development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- The *State Development Assessment Provisions* (version [2.6]), as published by the department
- The Development Assessment Rules
- SARA DA Mapping system
- State Planning Policy mapping system

Attachment 4—Change representation provisions

(page left intentionally blank – attached separately)

Attachment 5—Approved plans and specifications

(page left intentionally blank – attached separately)

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- Appetite improvement
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- Exercise recovery
- Oxidative and general stress reduction
- Returns a clean race swab (100% natural raw material)
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THE PRODUCT MAKER
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ANIMAL FEEDSTOCK



APPLICATIONS

ANIMAL FEEDSTOCK

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Polygain™ has anti-inflammatory and anti-bacterial properties beneficial for the animal feed industry.

BENEFITS


Many countries are legislating to remove antibiotics and hormones from animal feed. Natural bioactive additives from plants such as Polygain™ have the potential to replace some of the functions of these additives.

Polygain™ provides benefits such as anti-inflammatory, anti-oxidant, anti-bacterial as well as improving natural probiotic levels in the gut.

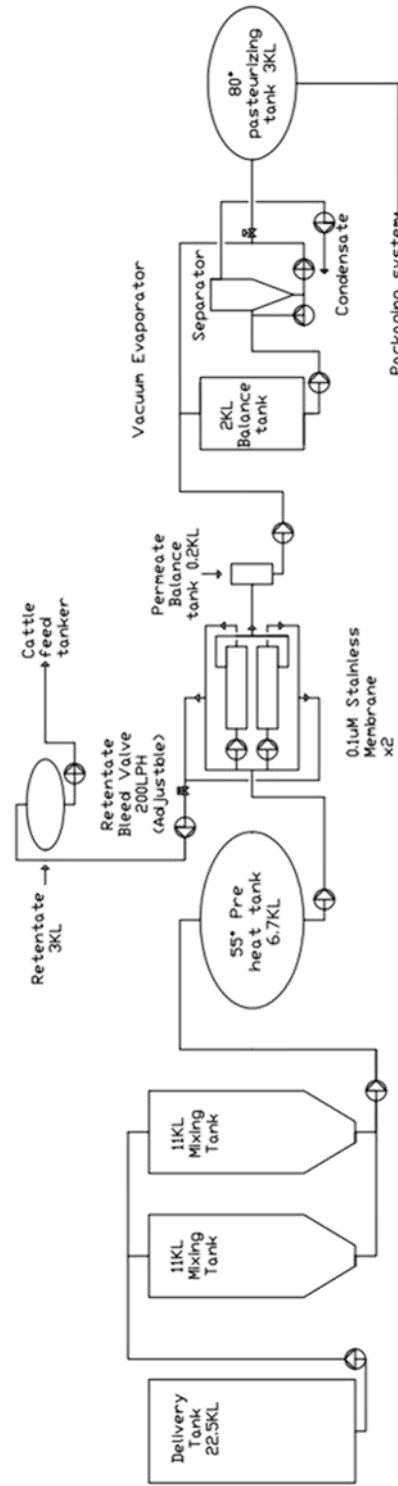
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- Improve feed conversion ratio
- Gut health improvement
- Mortality rate reduction
- Oxidative and general stress reduction
- Improvement of meat quality
- Anti-oxidant and anti-inflammatory effects on the general health and welfare of the birds



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1. Product Arrives from Sorina in truck and quad dog and is pumped into delivery tank.
2. Product is kept from sedimenting by circulation in 2x 11KL mixing tanks
3. Feed stock is then heated to 55°C while being agitated by stirrer
4. Feed stock is then pumped from heating tank to membrane filtration plant.
5. Feed stock (now called product) is then processed through 0.1µm membranes with permeate being pumped to evaporation skid while particles above 0.1µm (retentate) are bled off at a variable rate depending on solids load (usually 200LPH)
6. retentate is then pumped to holding tank for use as a cattle feed supplement
7. Product that has permeated the membrane and continued to evaporator balance tank is then reduced until reaching a set density
8. once density has been reached product is then sent to a pasteurisation tank and held at 80°C before being sent to packing in drums or IBC's

8.3 DEVELOPMENT AND GOVERNANCE QUARTERLY REPORT - OCTOBER TO DECEMBER 2020

Date Prepared: 20 January 2021
Author: Manager Development and Governance
Attachments: Nil

EXECUTIVE SUMMARY

This report presents the key activities and achievements of the Development and Governance Group for the October to December 2020 quarter.

RECOMMENDATION

That Council receives the quarterly report of the Development and Governance Group for the October to December 2020 quarter.

BACKGROUND

The development and Governance Group is comprised of the following Council service areas:

- Governance and Compliance
- Building, Plumbing, and Trade Waste
- Regional Land Use Planning
- Local Laws and Environmental Health.

In addition to routine matters of operation, the following activities have occurred during the October to December 2020 quarter and are presented below by service area:

GOVERNANCE AND COMPLIANCE**Native Title**

There are currently nine (9) Native Title claims within Mareeba Shire consisting of Djungan #5, Wakaman #3, #4, #5, Cairns Regional Claim Group, Djabugay-Bulway-Yirrgay-Nyakali-Guluy and Kurtijar, Muluridji #3 and Kunggandji Gurrabuna.

Council recorded nil transactions during the period impacting upon Native Title claims to which Council is a party.

Council has five (5) Indigenous Land Use Agreements (ILUAs) that establish the context in which we operate with specific groups on matters of Native Title, Cultural Heritage.

Pursuant to the conditions of the ILUAs, Council held annual consultative meetings with the Muluridji, Mabbaram and Western Yalanji people to discuss upcoming capital works projects, outline any proposed community programs and initiatives to provide opportunity for Indigenous representatives to raise any concerns or queries about these works and programs. Although invitations were extended to Ngaddaboolgan/Djungan and Bar-Barrum people, no representatives attended.

Industrial Parks

Mareeba Industrial Park

Council recorded nil land sales activity for the Mareeba Industrial Park during the Quarter with few enquiries received during the period. 30 lots remain available for sale to include the additional 19 lots brought online as a result of the recent constructed extension of Keegan and Effley Streets.

Mareeba Aviation Industrial Park

Council has continued to field a steady stream of lease tenure enquiries during the period. Dealings occurring during the period for available lease tenure and aircraft parking at the AIP as at 31 December 2020 is as follows:

- During the period new leases were finalised for western precinct leases 'AB' (Lot 11) and 'AV' (Lot 31) J Close.
- Approvals were issued for construction of new hangar structures on western precinct lease 'AX' (Lot 33) for FNQ Aviation Museum Ltd and lease 'AV' (Lot 31) J Close.
- Western precinct Lease AW (site A11) was transferred by assignment from Taikaka Pty Ltd to Bram Pollock Investments Pty Ltd. This site holds an existing newly constructed hangar facility.
- Lease applications were approved for western precinct recreational sites A8 (Taikaka Pty Ltd) and A9 (JCB Earthmoving) with preparation of lease documentation currently underway.
- A further application has been received from (NQ Balus Pty Ltd) for large 1505m² western precinct site for lease 'CR' (Lot 79) and is currently under assessment.
- Council secured an Aircraft Parking Agreement with Avation PLC (Tantini Pty Ltd) for paid parking of 6 medium sized Virgin passenger aircraft at the western precinct.

Land matters

Council has finalised lease negotiations with Bartter Enterprises for use of Lot 888 NR7943 Adil Road Mareeba with all land tenure instruments now executed by the parties.

Council has completed public quotation processes relevant to offer of Lot 539 SP146295, Reserve for Pasturage, immediately north of the Mareeba Industrial Estate for agistment of cattle to assist with fire mitigation of the land. Only one quotation was received relevant only to stage 1 of 3 of the intended land opening sequence.

Council lodged an application with DNRME for road openings necessary to correct formal alignment of roads at Mount Mulligan for lawful public access to the area for the impending 100-year anniversary of the Mount Mulligan mine disaster in mid-September of 2021. A revised Survey Plan has been prepared and will be submitted to the Department for finalisation and land subsequent land title registration.

Community Leasing

Council finalised nil new community lease arrangements with community groups during the period.

Management Agreements, User Agreements, Tenancy Agreements

Council secured new agreements with the following entities:

- Licence Agreement between Mareeba and District Pony Club Incorporated and North Queensland Working Horse Association Incorporated over Lease area J on Lot 421 on SP254843.

Compliance

Enforcement actions - external

Council has undertaken enforcement actions relevant to the following matters during the quarter:

- Lease N, JRM Braes Road, Mareeba Aviation Industrial Park western precinct. A series of notices to remedy breach of covenant were served upon the Lessee under the terms of the current Lease with a series of inspections undertaken to determine compliance with the notices. A final inspection to determine full compliance was scheduled for 12 January 2021.

Notifiable Breaches - internal

Council recorded one notifiable policy related breach during the quarter. An email communication intended for an internal recipient was inadvertently dispatched to a State government employee as result of email user predictive text recipient selection error. The State government department was immediately alerted to the erroneous sending and the email was removed from the State government employee's email inbox. The above represented a breach of section 3.1 of Council's *Confidentiality Policy* with the breach accordingly reported to the CEO.

Right to information and Information Privacy

Council recorded nil applications for access or amendment during the quarter.

Unreasonable Complainant Conduct

Council recorded nil actions undertaken during the period relevant to Council's *Unreasonable Complainant Conduct Policy* during the quarter.

Administrative Action Complaints

Details of complaints received/processed during the quarter ending 31 December 2020 are displayed in the following table:

	Oct - Dec 2020	Oct - Dec 2019
Complaints carried over from previous period	8	11
Complaints carried over from previous period finalised during this reporting period	7	11
Complaints lodged during reporting period	7	21
Complaints finalised during reporting period	6	17
Complaints still in process (not finalised) during reporting period	2	4

BUILDING, PLUMBING, AND TRADEWASTE

Building Applications

In 2018, Council resolved to no longer provide building certification in the major population areas of Mareeba Shire. Council in 2020 has now resolved not to provide building certification across the entire area of Mareeba Shire. However, Council is still responsible for the applications it had received up until this point. Generally, approved building applications are granted two (2) years to complete the approved building works.

The below table provides information on approved building approvals that are the responsibility of the Council:

Current application as at 1 Oct 2020	55
Completed	7
Cancelled	23
Current application as at 31 Dec 2020	25

Council's Policy is to provide one (1) extension for all applications upon valid request where works have begun. Therefore, in some cases some applications may continue for a maximum of two (2) more years.

Plumbing Applications

The below table provides information on approved plumbing approvals that are the responsibility of the Council:

Current applications as at 1 Oct 2020	247
New Applications	80
Completed	38
Cancelled	0
Current applications as at 31 Dec 2020	289

Trade Waste

Kuranda inspection program was completed in December, minor issues were resolved. Mareeba Trade Waste re-inspection program will start in March. Letters have been issued to businesses in Mareeba without Trade Waste approval. Most businesses have applied for approval and the rest are working with Council to achieve compliance and obtain approval.

Regulatory

Building, Plumbing, and Trade Waste Services had 124 customer requests this quarter of which 116 were resolved. In comparison to the same quarter in 2019, where Council received 104 customer requests.

Building

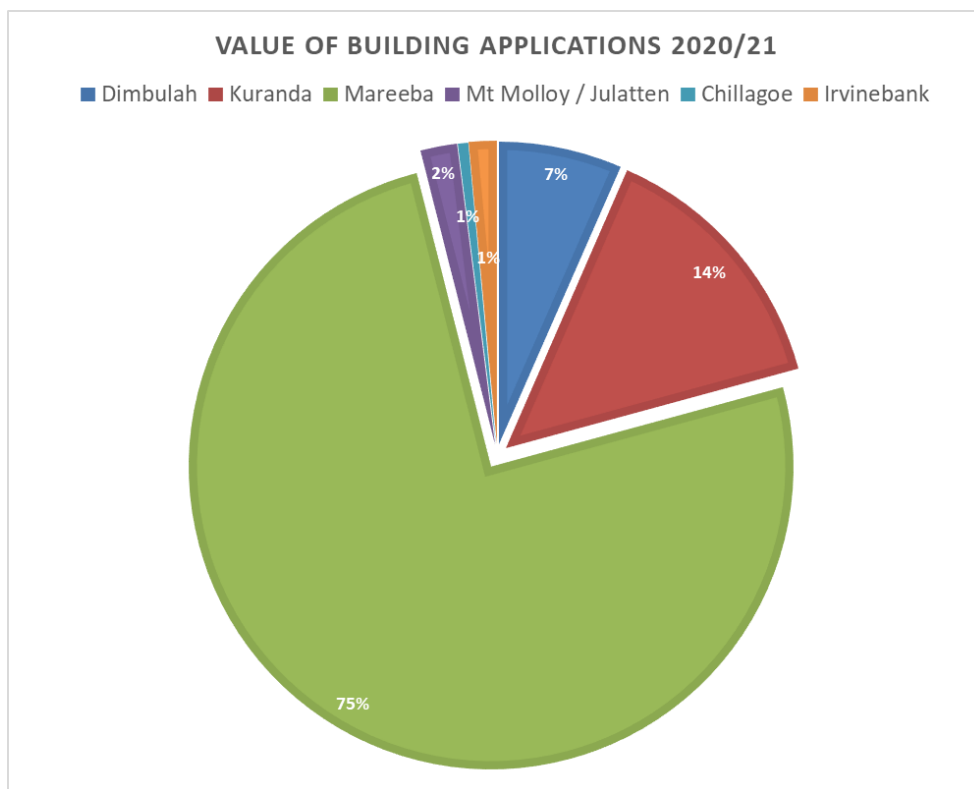
Council's dwelling approvals are the highest they have been since the newly formed Mareeba Shire Council in 2014 for both financial value and number of dwellings, for both the quarter and year to date.

Quarter	Oct - Dec 2020		Oct - Dec 2019	
	\$	A	\$	A
Dwellings	13,022,953	70	5,469,406	30

10A (Sheds, ETC)	1,673,328	47	1,309,715	34
Commercial	758,476	3	317,401	4
Others	657,882	5	257,490	7
Total	16,112,640	125	7,365,012	75

Quarter	Jul - Dec 2020		Jul - Dec 2019	
Type	\$	A	\$	A
Dwellings	25,490,349	118	12,842,237	75
10A (Sheds, ETC)	3,278,214	87	2,717,467	83
Commercial	1,023,476	6	3,102,045	12
Others	772,226	8	533,249	14
Total	30,564,306	219	19,194,998	184

The below graph summarises where construction investment is occurring by location across the Shire for the 2020/21 financial year.



REGIONAL LAND USE PLANNING

New Development Applications

9 development applications were lodged in the December quarter 2020 compared to 9 lodged in the December quarter 2019.

Development applications received/approved during the December quarter 2020 as compared to the YTD (July to June) are as follows:

	Oct - Dec 2020	2020 - 2021 YTD	2019 - 2020 YTD
New Development Applications lodged	9	26	22
Decision Notices issued under delegated authority	11	20	17
Negotiated Decision Notices issued under delegated authority	0	0	3
Decision Notices issued (from Council Minutes)	3	6	10
Negotiated Decision Notices issued (from Council Minutes)	0	1	0
Extensions to relevant period issued	0	0	3
Extensions to relevant period issued (from Council Minutes)	0	0	0
Change to existing Development Approval issued	2	3	1
Referral Agency Response approvals issued under delegated authority	4	8	8
Survey Plans endorsed	14	27	11
Notices issued under SPA	3	4	1
Planning Appeals and other Court proceedings	0	1	1

LOCAL LAWS AND ENVIRONMENTAL HEALTH

Environmental Health

The Environmental Health section responded to a total of 161 enquiries, complaints and service requests for the quarter relating to the following matters:

	Oct - Dec 2020	2020 - 2021 YTD	2019 - 2020 YTD
Food Complaints	0	3	1
Food Enquiry	37	81	12
Health Enquiry	18	37	4
Pollution	32	58	29
Illegal Dumping	13	30	0
Flying Foxes*	32	34	9
Public Health Complaint, Enquiry	1	2	0

General Service Enquiry	25	41	17
Other	3	9	7
Total	161	295	79

Due to the recent Dispersal of flying foxes in October/November 2020, the number of flying fox complaints is significantly higher than previous year to date.

Food enquiries are also higher than in previous years due to a higher than normal enquires on the purchasing, selling and setting up of food premises in the area. This may be due to the COVID19 pandemic.

Notices Issued, Inspections Carried Out, Applications Processed

	Oct - Dec 2020	2020 - 2021 YTD	2019 - 2020 YTD
Animals Impounded	121	263	293
Regulated Parking infringements issued	78	200	425
Animal Management infringements issued	85	102	289
Local Laws Infringements issued	23	46	56
Warning letters issued	41	87	126
Compliance Notices issued	24	38	89
Food Inspections undertaken	46	117	102

Due to the COVID 19 pandemic, the number of regulated parking infringements are lower than the previous year comparison. This is due to reduced amount of hours Council has conducted regulated parking in Kuranda.

Regulated parking patrols in Kuranda will commence in February and March 2021 back to normal.

Local Laws

Local Laws Officers dealt with the below complaints and enquiries during the quarter relating to the following matters:

Animals

	Oct - Dec 2020	2020 - 2021 YTD	2019 - 2020 YTD
Dangerous Aggressive dogs	24	53	86
Missing/Lost/Found	17	34	64
Barking Complaints	34	91	112
Restrained for Collection	20	54	66
Council traps	31	78	93
Straying Animals	96	186	224
Too Many Animals	6	14	21
Enquiries, Unregistered, Hygiene, unleashed	87	239	281
Cruelty	2	7	6
Total	317	756	953

In the last quarter (01 October to 31 December 2020) the following impounds were recorded for dogs:

- Animal returned to owner 1st occasion for free (dog was wandering but was registered): 10 dogs.
- Animal caught wandering (not registered or registered and previously returned to owner): 46 dogs were impounded.

Other Areas

	Oct - Dec 2020	2020 - 2021 YTD	2019 - 2020 YTD
Abandoned Vehicles	29	50	40
Overgrown	14	29	20
Commercial Use of Roads	20	36	51
Illegal Camping	6	14	21
Illegal Signs	4	8	14
Parking, illegal parking	20	45	71
Obstruction of Footpath	2	6	7
General Enquiries	0	15	14
Other	0	0	14
Gates and Grids	0	0	18
Total	95	203	270

Dog Registration

As at the 31 December 2020 Council has a registered population of 4,191 dogs in the shire with 48 dog renewals outstanding.

Of the 48 outstanding renewals, the owners have been issued with \$266 penalty infringement for failing to register their animal by the due date.

	Oct - Dec 2020	2020 - 2021 YTD	2019 - 2020 YTD
New Registrations	132	320	338
Deceased	44	309	93
Left the area	41	218	87

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

8.4 EMERGENCY DECLARATION OF LOCAL PEST (AMAZON FROGBIT)

Date Prepared: 4 February 2021
Author: Manager Development and Governance
Attachments: Nil

EXECUTIVE SUMMARY

In accordance with *Mareeba Shire Council Local Law No.3 (Community and Environmental Management) 2018* Division 2 Council has the ability to declare *Limnobium laevigatum* (Amazon Frogbit) as a declared local pest via an emergency declaration.

RECOMMENDATION

That Council makes an emergency declaration that *Limnobium laevigatum* (Amazon Frogbit) is a local pest per the *Mareeba Shire Council Local Law No.3 (Community and Environmental Management) 2018* Division 2 Section 7 and amend the Subordinate Local accordingly.

BACKGROUND

In accordance with *Mareeba Shire Council Local Law No.3 (Community and Environmental Management) 2018* Division 2 Council has the ability to make an emergency declaration, and amend *Subordinate Local Law No.3 (Community and Environmental Management) 2018* Schedule 2 to include Amazon Frogbit as a declared local pest for **three (3) months**.

Council will then begin the process to have Amazon Frogbit declared as a local pest **permanently** in Council's local law. Council is required to contact the Department of Agriculture and Fisheries as the Administrators of the Biosecurity Act 2014 and inform them Council are proposing a declaration of a weed pursuant to s 48(3) of the *Biosecurity Act 2014* and section 6 of the *Local Law No.3* and ask them for any comments.

Amazon Frogbit is a floating freshwater plant from Central and South America, which have a similar climate to Far North Queensland. It has been kept and traded for use in fish ponds, aquariums and water features. It can rapidly invade and smother waterways and is a serious biosecurity threat. Plants can form into large mats of runners and adult plants can develop very quickly. Juvenile plants have a great capacity for distribution in that they are small and can be easily and quickly carried along by water currents. The plant is an environmental impact to the waterways by:

- forms large dense mats across the water's surface;
- preventing native water plants from growing;
- reducing light, food and shelter for fish and other aquatic animals;
- blocking waterways and irrigation channels;
- creating dangerous conditions by hiding the water surface and making it appear like firm ground; and
- can limit recreational activities such as fishing, swimming or boating.

The state of New South Wales and Brisbane City Council have already declared Amazon Frogbit a pest.

Declaring Amazon Frogbit as a local pest will allow Council to:

- Enter properties to search for the declared pest;
- Issue Compliance Notices and if required issue fines up to \$6,672.50;
- Prohibit the sale; and
- Prohibit the propagating or harbouring.

RISK IMPLICATIONS

Environmental

Not declaring Amazon Frogbit a local pest will increase the risk Amazon Frogbit will have an immediate impact on the environment and local waterways.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Subordinate Local Law No.3 (Community and Environmental Management) 2018 Schedule 2 will need to be amended to include Amazon Frogbit. Furthermore, a compliance framework will be developed to inform the public as per the Mareeba Shire Council Biosecurity Plan and define enforcement parameters and thresholds.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

An emergency declaration made under Mareeba Shire Council Local Law No.3 (Community and Environmental Management) 2018 Division 2 Section 7:

- a) must be published in a newspaper circulating generally in the local government's area; and
- b) comes into force on the date of publication; and
- c) comes to an end three months after the date of publication.

Appropriate communication to the community to inform them how to identify Amazon Frogbit and the appropriate removal measures.

8.5 COUNCIL POLICY REVIEW

Date Prepared: 8 February 2021

Author: Manager Development and Governance

Attachments:

1. **Guidelines for Provision of Administrative Support to Councillors** [↓](#)
2. **Handbook for Advisory Committees** [↓](#)
3. **Gifts and Benefits Policy** [↓](#)

EXECUTIVE SUMMARY

As part of the ongoing organisation-wide compliance policy review work, amended and newly created instruments along with instruments marked for repeal are presented to Council for consideration.

RECOMMENDATION

That Council:

1. Repeals the following policy:
 - a. Handbook for Advisory Committees - adopted 15 November 2017;
 - b. Gifts and Benefits Policy - adopted 15 February 2018; and
 - c. Meeting Agenda (Availability to Public and Press) - adopted 1 January 2017.
2. Adopts the following policies:
 - a. Guidelines for Provision of Administrative Support to Councillors;
 - b. Handbook for Advisory Committees; and
 - c. Gifts and Benefits Policy.

BACKGROUND**Guidelines for Provision of Administrative Support to Councillors**

Section 170AA of the *Local Government Act 2009* (Qld) provides for circumstances under which a direction may be given by a Councillor to a Council employee to assist Councillors in the discharge of their duties as elected members. This Guideline seeks to establish a framework for provision of administrative support by Council employees to Councillors by declaring primary Council employee support positions and the types of tasks falling within the ambit of that administrative support.

Handbook for Advisory Committees

Section 3.4.7 of the Handbook has been updated to reflect the requirements for handling of conflicts of interest imposed by section 150EE of the *Local Government Act 2009* (Qld). The revised Handbook now achieves this by referencing and establishing consistency with Council's *Standing Orders (Meeting Procedures) for Council Meetings* relevant to handling of conflicts of interest.

Gifts and Benefits Policy

The policy has been amended to remove reference to Councillors who are now dealt with under Chapter 5B of the *Local Government Act 2009* (Qld).

Council Meeting Agendas (Availability to Public and Press)

This policy has been repealed because the requirements within the policy are now detailed within Council's *Standing Orders (Meeting Procedures) for Council Meetings*.

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

The above new policy and any accompanying procedure and guideline instruments are to be published on Council's website for community reference.



Guidelines for Provision of Administrative Support to Councillors

Policy Type	Administrative Guideline	Version:	1.0
Responsible Officer	Manager Development and Governance	Date Approved:	17/02/2021
Review Officer:	Manager Development and Governance	Review Due:	16/01/2024
Author:	Senior Compliance officer	Commencement:	17/02/2021

1. PURPOSE

To provide a framework for provision of administrative support by Council employees to Councillors in accordance with requirements under section 170AA of the *Local Government Act 2009* (LGA) to assist Councillors in carrying out their duties as elected representatives.

2. SCOPE

This guideline applies across Council.

3. POLICY STATEMENT

The LGA provides for the giving of directions by Councillors to Council employees and the circumstances under which a direction may be given.¹

The following Council employee positions hold as a component of their duties, either entirely or partially, provision of administrative support to Councillors:

- Personal Assistant to the Mayor – assigned by the Office of the CEO for provision of full-time administrative support to the Mayor and for provision of administrative support services to Councillors, when necessary; and
- Executive Support Officer – assigned by the Office of the CEO for provision of part-time administrative support services to Councillors, when necessary

Administrative support may additionally be provided to Councillors to assist with:

- Functions of committees or groups that Councillors Chair or hold membership of as part of their Council appointed roles;
- The co-ordination of community consultation sessions or community meeting sessions attended by Councillors; and
- Other Council appointed or directed tasks allocated to Councillors and for which ad-hoc administrative support is required.

A Councillor may request a Council employee assigned to provide administrative support to undertake the following tasks:

¹ See *Local Government Act 2009* (Qld) s 170.

Human Rights Compatibility Statement
 The *Human Rights Act 2019* (HR Act) (Qld) came into effect on 1 January 2020 and will mean fairer laws, policies and practices by public entities when dealing with the community on a day-to-day basis. This policy has been drafted in alignment with obligations under s 58 of the HR Act.

Guidelines for Provision of Administrative Support to Councillors

- Making calendar appointments;
- Photocopying and printing;
- Make room or travel bookings, for example, booking Council vehicles or meeting rooms;
- Logging customer requests received by members of the community;
- Locating information for Councillors such as legislation, information from Council’s website or other sources: and
- Except in exceptional circumstances, and if approved by advance arrangement, any administrative support employee services should be provided within standard working hours.

Requests received from a Councillor for advice or information must be escalated to the CEO or relevant Director in accordance with Council's *Councillors Acceptable Request Policy (Guidelines)* if the request is assessed to:

- Fall outside the scope of a Councillor’s official duties;
- Require significant resources to satisfy; or
- Cause an unreasonable impact on the ordinary duties of the administrative support employee.

Council administrative support employees cannot assist with a Councillor’s re-election or other ‘campaigning’ related tasks.

Where a Councillor holds contentions or is dissatisfied with provision of administrative support services, such concerns must be directed to the CEO or relevant Director.

4. REPORTING

No additional reporting is required

5. DEFINITIONS

Council – means the Mareeba Shire Council including all elected representatives, employees, contractors, volunteers, a Standing or Joint Standing Committee, committee members and any entity under direct Council ownership, management, sponsorship or financial control.

6. RELATED DOCUMENTS AND REFERENCES

Councillors Acceptable Request Policy (Guidelines) (MSC)
Local Government Act 2009 (Qld)

7. REVIEW

It is the responsibility of the Manager Development and Governance to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years or as required by Council.



Handbook for Advisory Committees

Version 2
Date Adopted: 17/2/2021

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1. INTRODUCTION

The appointment of Council committees is a mechanism by which the substantive work involved in investigating, reporting on and formulating decisions with respect to particular issues or areas of Council's jurisdiction can be delegated to a select group of people.

A committee can be constituted to deal with a particular matter or area of jurisdiction on an on-going basis or can be constituted for a defined period only to examine and deal with a specific subject or issue, on completion of which, the committee will then normally be disbanded.

The *Local Government Regulation 2012* provides that a local government may:

- (a) appoint, from its councillors, standing committees or special committees; and
- (b) appoint advisory committees

While membership of standing committees or special committees can only include councillors, an advisory committee may include in its members, persons who are not councillors.¹

Although advisory committees are generally appointed to investigate and report on specific issues or areas of operation, they can also have an on-going operation depending on the particular matters referred to them.

The appointment of persons who are not councillors to an advisory committee enables Council to:

- Access knowledge, experience, information and expertise that exists within the wider community and that may not otherwise be available to Council;
- Secure community input to projects and activities to ensure that community needs and wishes are recognised and considered by Council

2. SCOPE

An advisory committee, as its name implies, can only provide advice and recommendations to Council - it does not have any delegated decision making authority itself. The committee must act in accordance with any legislative requirements of the Local Government Act and Regulation and also abide by any Code of Conduct, terms of reference, meeting rules (Standing Orders) or guidelines established by Council. It must also keep Council advised of what it is doing. Many of the guidelines in this handbook are to ensure that Council is kept aware of a committee's activities.

From a legal perspective, it is important to be aware, as noted above, that the committee cannot make decisions on Council's behalf and can only provide advice or recommendations to Council. The committee must, at all times, act within the bounds of its terms of reference and relevant legislation. If it does not then its members may be liable for their actions and they may not be covered by Council's insurance.

Council values the contribution of external appointees as members of its advisory committees. If any committee member has any questions, either about matters covered in this handbook or the

¹ See *Local Government Regulation 2012* (Qld) ss 264-265.

way in which the committee is operating, or should operate, they are requested to contact Council's Chief Executive Officer.

3. PROCEDURE FOR THE INITIAL APPOINTMENT OF AN ADVISORY COMMITTEE

Mareeba Shire Council must resolve at a Council meeting that an advisory committee will be appointed.

Council will either:

- (a) call for expressions of interest from people who are interested in being members of that committee and then select people for the committee from those expressions of interest, or
- (b) hold a public meeting, which is advertised via local media, a minimum of fourteen days prior to the chosen meeting date, and at that meeting call for nominations for the committee.

At a subsequent Council meeting, Council formally appoints the members who were nominated or selected for the committee.

Council may appoint a Councillor delegate to the committee and/or a Council staff member as an ex-officio member.

3.1 COMMITTEE MEMBERSHIP

Membership is either:

- (a) open to all interested citizens from the local community, or
- (b) in the case of some specialist committees, by invitation.

Reduced insurance benefits apply where persons are aged over 75 years in accordance with Council's personal accident insurance policy and this should be borne in mind when nominating people for membership of an advisory committee.

Members are selected/appointed either until the next Council election or for the lifespan of the committee, whichever is the earlier event, or unless they:

- (a) fail to attend three consecutive meetings without leave of absence;
- (b) advise, in writing addressed to the Secretariat of the committee, of their resignation; or
- (c) receive written notification from Council that their membership of the committee has been terminated.

3.2 THE RESPONSIBILITIES OF THE CHAIRPERSON

3.2.1 Before a meeting

- Prepare the agenda (in consultation with the Secretariat or other members), setting out the items of business to be considered.
- Ensure the meeting is properly convened in accordance with these guidelines – e.g. a quorum is present.

3.2.2 During the meeting

- Chair the meeting, open the meeting, welcome and introduce members and guests.
- Keep individuals at the meeting focused on the topics being discussed and encourage all members to participate. Give all members an opportunity to speak on each topic.
- Ensure correct meeting procedures are followed and that control of the meeting is maintained, keeping track of time.
- Ensure the meeting content is in accordance with the purpose of the advisory committee.
- Make sure that recommendations are relevant and understood by members. Ensure that the minute taker has recorded all recommendations that the committee wishes to forward on to Council.
- Close the meeting.

3.3 THE RESPONSIBILITIES OF THE SECRETARIAT

3.3.1 Before a meeting

- Prepare the agenda (in consultation with the Chairperson).
- Make copies of the agenda if required and distribute via email or post to all members.

3.3.2 During the meeting

- Take the minutes.
- Record all recommendations that are to be forwarded on to Council.

3.3.3 After the meeting

- Draw up the minutes and distribute them to Committee members and Council.
- Ensure that accurate minutes are kept.
- Complete any actions as decided at the meeting (this role can be shared with other Committee members).

3.3.4 Outside the meeting

- Forward all correspondence to Council once it has been tabled at a meeting.
- Inform members of any urgent correspondence that is received.
- Maintain a contact list for members of the committee including but not limited to name, representative group, phone/mobile contact, postal and email address.

3.4 COMMITTEE MEETINGS

3.4.1 Meeting Procedures

Each committee may adopt its own meeting procedures. Meeting procedures can be very complex, technical and legalistic. Council considers that its advisory committees should not be burdened with a complex meeting procedure but that meetings should proceed on the basis of some fundamental rules and the use of common sense. These rules relate to the keeping of minutes, the tabling of correspondence, the consideration of recommendations to Council and the recording of those recommendations. Responsibilities of the Chairperson and Secretariat can be found at 3.2 and 3.3 of this handbook.

Meetings should follow the agenda. Matters not listed on the agenda can be raised in general business (which should be included as an agenda item), however, as a general rule, only minor, non-substantive issues should be considered in general business with all other items of significance or importance listed on the formal agenda. The Chair should ensure that the meeting is conducted in an orderly manner. In general business, discussion should be limited to matters relevant to the committee.

Should any committee member be in any doubt over the correct procedure on any point, they can discuss the issue with Chief Executive Officer.

All proposed recommendations to Council that have been agreed by the committee should be referred on to Council.

3.4.2 Frequency of meetings

Generally, the purpose for which the committee has been appointed will dictate the frequency of meetings but, as a minimum, committees should hold at least two meetings per year.

3.4.3 Quorum

No meeting can be held unless a quorum of members is present. A quorum is defined as being 50% of the total number of members on the committee, unless specified otherwise by Council.

If there is no quorum present at the start time of a scheduled meeting, those present should wait for 10 to 15 minutes. If a quorum is still not present 15 minutes after the scheduled start time for the meeting, then the meeting will have to be abandoned. The meeting can then be either rescheduled to another date, or cancelled and the committee not meet again until the date for the next meeting. In any event, minutes should be kept of the cancelled meeting and these should be forwarded to Council, as with any other minutes. These minutes would only list those present and the fact that no quorum was present at the time it was decided to abandon the meeting.

Version 2

Date Adopted: 17/2/2021

3.4.4 Office bearers

At the first meeting following the appointment of members, if Council has not already nominated the Chairperson of the committee, the committee shall appoint a Chairperson (and, if required, a Secretariat).

Once elected, the Chairperson presides at all meetings of the committee. However, if he/she is not in attendance at any particular meeting, the members present at that meeting shall elect a Chair for that meeting. Responsibilities of the Chairperson and Secretariat can be found at 3.2 and 3.3 of this handbook.

3.4.5 Meeting agenda

An agenda shall be prepared for each meeting and circulated to all members one (1) week prior to the meeting. This is generally done by the Secretariat of the committee. Example of agenda can be found in Attachment 1 to this handbook.

3.4.6 Meeting minutes

Unless the minutes are taken by a Council officer, the Secretariat shall take the minutes of each meeting. Example of minutes can be found in Attachment 2 to this handbook.

A copy of the minutes shall be forwarded to Council within 14 days after each meeting. The Secretariat should also circulate a copy of the minutes to all members. Committee members should be aware that the minutes are public documents and are available to all members of the public. The Secretariat shall therefore ensure that no scandalous or defamatory comments are recorded in the minutes.

The minutes of each meeting must include the following:

- (a) the date, time and place of meeting;
- (b) the names of councillors or committee members present at the meeting;
- (c) a list of apologies received from members unable to attend;
- (d) the adoption of the minutes of the previous meeting;
- (e) any business arising from those minutes;
- (f) a list of correspondence tabled at the meeting;
- (g) a record of all recommendations of the Committee to be forwarded to Council;
- (h) the date, time and place of the next meeting.

Any conflict of interest that is declared by a member during the course of the meeting shall be recorded in the minutes against the item of business to which it relates.

Once the minutes of a meeting have been adopted at the next meeting of the committee, they shall be signed by the Chairperson and kept by the Secretariat.

3.4.7 Conflicts of Interest

A conflict of interest can arise when a member has other involvements or interests that make it difficult for them to always remain impartial when involved in committee discussions and decision-making.

These can include:

- business or professional activities
- employment or accountability to other people or organisations
- membership of other community organisations or clubs
- ownership of property or other assets

The conflict may lead to:

- Financial benefit – eg sale of goods or privileged information
- Political benefit – eg gaining or losing political support
- Personal benefit – eg career advancement or increased standing in the community

Committee members are responsible for immediately declaring any conflict of interest on matters to be discussed at an advisory committee meeting.

The *Local Government Act 2009* (Qld) provides that any person considering, discussing or voting on a decision in a local government meeting is subject to the provisions under the Act for the handling of conflicts of interest.²

Handling of conflicts of interest in the context of Advisory Committee Meetings will be undertaken in accordance with the relevant provisions of Council's Standing Orders for Council Meetings.³

3.4.8 Attendance by members of the public

Every advisory committee meeting is a public meeting and members of the public may attend. As such, it should be held in a public place. Members of the public who attend a meeting cannot participate unless invited to do so by the Chairperson.

3.4.9 Correspondence

All correspondence either received by or sent by the committee (generally this will be sent or received by the Secretariat on behalf of the committee) shall be tabled at the next meeting of the committee and recorded in the minutes. Members should have the opportunity at each committee meeting to discuss the correspondence and, if appropriate, determine how the committee is going to respond to correspondence.

Following the meeting, any correspondence tabled shall be forwarded to Council for retention.

² See *Local Government Act 2009* (Qld) s 150EE(aa)(a). See also sch 4 for definition of 'local government meeting'.

³ See *Standing Orders (Meeting Procedures) for Council Meetings* ss 3.9-3.13.

3.4.10 Recommendations made by the Committee to Council

The role of the committee is to make recommendations to Council on those issues that the committee is tasked to consider.

These recommendations shall, in the first instance, be forwarded to the relevant Director/Manager. If they are included in the minutes of a committee meeting, the Secretariat will need to ensure that a copy of the minutes is forwarded to Council. If there are no Council officers in attendance at the meeting, the committee should ensure that any recommendations are highlighted and brought to the relevant Director/Manager's attention.

The Director/Manager will report any recommendations to a meeting of Council. This may take the form of a written report nominating items for determination and attaching (or tabling) any report received from the committee supporting its recommendations. The report will include a detailed assessment of the committee's recommendation(s) using the appropriate assessment tools and, based on that assessment, will contain the Director/Manager's recommendation to the Council. While the committee's recommendations will generally be submitted to Council "as is", the Director/Manager may hold a different view based on his/her knowledge, technical expertise and experience and the recommendation made by him/her to Council may not necessarily reflect the position of the committee.

Alternatively, it may be more appropriate for the Director/Manager to include the Committee's report and recommendations in the "For Information" section of the Council meeting agenda. The receipt and notation of a Committee report by Council does not mean that the position, views, assertions and opinions expressed by the Committee or any of its members, is supported, reinforced or adopted by the Council. A recommendation from the Committee is not adopted by the Council unless it is articulated in a resolution adopted by the Council.

In both instances, the Council will consider the report and may formulate and adopt a resolution/s on the matter/s in question.

3.4.11 Insurance

As an appointee to one of Council's committees, members are covered by:

- (a) Council's Public Liability insurance, and
- (b) Council's Personal Accident insurance

while acting in their capacity as a member of that committee and their actions are within the scope of the committee as an Advisory Committee of Council.

Council's Public Liability insurance covers committee members for any claim that may be made against them (as a member acting within the scope of the committee as an Advisory Committee of Council) by a third party, where it is claimed that their negligence has caused injury to someone or damaged property.

Council's personal accident insurance provides members with certain benefits should they be accidentally injured while on Committee business. The policy provides certain capped benefits in the case of such injury occurring.

Reduced insurance benefits apply where persons are aged over 75 years in accordance with Council's personal accident insurance policy.

4. REVIEW

It is the responsibility of the Director Corporate and Community Services to monitor the adequacy of this handbook and recommend appropriate changes. This handbook will be formally reviewed every four years or as required by Council.

5. ATTACHMENTS

5.1 EXAMPLE OF AGENDA

5.2 EXAMPLE OF MINUTES

ATTACHMENT 1

****NAME** ADVISORY COMMITTEE**
Insert date, time and place of meeting

AGENDA

1. Apologies
2. Minutes of the previous meeting
3. Business arising from those minutes
4. Correspondence
5. Here list specific items of business that it is intended to discuss at the meeting
6. General business
7. Date of next meeting

ATTACHMENT 2

Minutes of the ** Advisory Committee

Day/date

Commenced at (time)

Present:

Visitors:

1. WELCOME

2. APOLOGIES

3. CONFIRMATION OF PREVIOUS MINUTES - (date)

Moved:

Seconded:

That the minutes of the previous meeting be confirmed.

Carried

4. BUSINESS ARISING FROM THE PREVIOUS MINUTES

5. ITEMS

5.1 Chairman's Report

Moved:

Seconded:

That the report presented by the Chairman be received and noted.

Carried

8. GENERAL BUSINESS

8.1

9. NEXT MEETING

The next meeting will be held on (date).

10. CLOSURE

There being no further business the meeting closed at (time).

Version 2

Date Adopted: 17/2/2021



Gifts and Benefits Policy

Policy Type	Governance Policy	Version:	3.0
Responsible Officer	Director Corporate and Community Services	Date Approved:	17/02/2021
Review Officer:	Director Corporate and Community Services	Review Due:	16/01/2025
Author:	Director Corporate and Community Services	Commencement:	17/02/2021

1. PURPOSE

This policy provides guidance to Council employees who are offered gifts, rewards and sponsored hospitality benefits in connection with their duties while representing Council, by setting out:

- the principles to consider in determining the appropriateness of accepting a gift or benefit; and
- the process to be followed where acceptance is appropriate.

The policy:

- supports Council's commitment to open and transparent governance; and
- will minimise the risk of employees being involved in a conflict of interest situation.

2. SCOPE

This policy applies to all employees of Mareeba Shire Council when being offered or receiving gifts, rewards and sponsored hospitality benefits in connection with their duties and/or while representing Council. This policy does not apply to Councillors.¹

3. POLICY STATEMENT

There are risks associated with employees being offered and accepting gifts in the course of their work, particularly as gifts may be given with the intention of influencing or may be perceived by others as being intended to influence decision-making.

Employees must be mindful at all times of their obligation to maintain public confidence in the integrity of Council administration and must be aware that acceptance of any gifts or benefits from an external party may, or may be seen to affect the performance of their official duties, or influence, or be seen to influence their decision-making or behaviour.

This policy sets out the principles that apply to the offer and acceptance of gifts and benefits.

4.1 Soliciting Gifts and/or Benefits

Soliciting personal gifts or benefits is strictly prohibited under all circumstances.

¹ See ch 5B of the *Local Government Act 2009* (Qld) for matters concerning gifts and benefits as applies to Councillors.

Human Rights Compatibility Statement

The *Human Rights Act 2019* (HR Act) (Qld) came into effect on 1 January 2020 and will mean fairer laws, policies and practices by public entities when dealing with the community on a day-to-day basis. This policy has been drafted in alignment with obligations under s 58 of the HR Act.

Gifts and Benefits Policy

If an employee becomes aware of a situation of soliciting gifts or benefits, he/she should report it to the CEO or appropriate manager immediately.

The CEO is required to notify the Crime and Corruption Commission of any soliciting of gifts and/or benefits by employees.

4.2 Bribery

Acceptance of money or any other gifts perceived as bribery is strictly prohibited in all cases and the offer must be reported by the employee to the CEO or appropriate manager immediately.

The CEO is required to notify the Crime and Corruption Commission of any offer of money or attempted bribery.

4.3 Principles for acceptance of gifts/benefits

Each type of gift carries a level of risk that should be considered when deciding whether it should be accepted or declined.

In determining whether acceptance of a gift is appropriate, the two major considerations are:

- the intent in which the gift is given; and
- the public perception of acceptance of the gift.

As gifts and benefits can create obligations and expectations, if it can be considered in any way that the gift is given with the intention of influencing a decision or action of the recipient, it must be declined.

Acceptance of a gift or benefit may be considered only if it complies with the following principles:

- it does not influence, or have the potential or perceived potential to influence, in any way so as to compromise, or appear to compromise, the integrity and impartiality, or to create a conflict of interest, or perception of conflict of interest; and
- it is not related to advice or decisions about (but not limited to):
 - granting licences;
 - inspecting and regulating businesses;
 - giving approvals;
 - letting of contracts; and
- it does not incur any cost to Council.

4.4 Principles for non-acceptance of gifts/benefits

A gift or benefit must not be accepted if any of the following principles apply:

- it is considered as a gift of influence - that is, it is seen, or may be seen to affect the performance of the recipient's official duties, or influence, or be seen to influence the decision-making or behaviour of the recipient;
- the gift giver or any reasonable observer would apprehend that the recipient may be under obligation to the gift giver;
- it is not offered openly; or

Gifts and Benefits Policy

- it is an offer of money or anything readily convertible to money - for example, shares.

4.5 Gifts Register

When gifts are offered and/or received, it is important that they are dealt with in a consistent and appropriate manner. For transparency, the offer and receipt of gifts and benefits must be recorded in Council's Gifts Register, subject to monetary limits established in Council's Accepting Gifts and Benefits Guideline.

The Gifts Register will be maintained by the Office of the Chief Executive Officer and will include the following information:

- date of the offer
- details of the person and/or organisation offering the gift
- the name of the recipient
- description of the gift
- estimated value of the gift
- decision regarding whether the gift should be retained by the recipient or otherwise
- name of the person who made the decision.

To be able to adequately discharge responsibilities as a Mareeba Shire Council employee, trust from the public is required. This means that duties must be carried out impartially and with integrity. Consequently, it is not appropriate for employees to accept gifts and/or benefits that affect or may be seen to affect the performance of their official duties, or influence, or be seen to influence their decision-making.

In a public-sector organisation such as local government, a gift or benefit is seen as anything of value offered to a Councillor or employee - any item or service - that is over and above normal salary or employment entitlements. Gifts and benefits may be tangible or intangible.

Tangible gifts include consumer goods, entertainment, hospitality (wining, dining and accommodation), travel, promotional materials (such as a free diary), samples, vouchers, personal items, scholarships or discounts on goods or services and money.

Intangible gifts and benefits are those that have no lasting value for accounting purposes, such as a personal service, preferential treatment, privileged access or the promise of a special favour or advantage. Although they cannot be seen or held, intangible gifts and benefits can have the same impact as tangible ones.

RELATED DOCUMENTS AND REFERENCES

This policy has been developed with reference to:

- *Accepting Gifts and Benefits Guideline* (MSC).
- *Employee Code of Conduct* (MSC)
- *Local Government Act 2009* (Qld)
- *Local Government Regulation 2012* (Qld)
- *Public Sector Ethics Act 1994* (Qld)

Gifts and Benefits Policy

4. REVIEW

It is the responsibility of the Director Corporate and Community Services to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years or as required by Council.

8.6 OPERATIONAL PLAN 2020/21 PROGRESS REPORT OCTOBER 2020 TO DECEMBER 2020

Date Prepared: 2 February 2021

Author: Manager Development and Governance

Attachments: 1. **Operational Plan 2020/21 Progress Report October 2020 to December 2020** [↓](#)

EXECUTIVE SUMMARY

The attached report provides information regarding the progress of the 2020/21 Operational Plan projects.

RECOMMENDATION

That Council receives and notes the progress report on implementation of the 2020/21 Operational Plan for the period October 2020 to December 2020.

BACKGROUND

The *Local Government Regulation 2012* provides that a local government must prepare and adopt an annual operational plan for each year. The Operational Plan is a statement of specific works to be undertaken and services to be provided in order to progress the goals and objectives set out in a Council's Corporate Plan over a period of one (1) year.

Council adopted the Operational Plan for 2020/21 on 17 June 2020.

In accordance with section 174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than three (3) months.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

It is a statutory requirement for an assessment of progress in implementing the Operational Plan to be presented to Council at least on a quarterly basis.

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

Financial Sustainability					
"A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner."					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
Long-term Financial Plan	FIN 1 FIN 2	Long-Term Financial Plan that supports effective and sustainable financial management Effective and sustainable financial management	Finance Development & Governance	<ul style="list-style-type: none"> Ensure Long Term Asset Management Plan and Financial Plan aligns with revised Sub-Asset Management Plans and Local Government Infrastructure Plan 	<ul style="list-style-type: none"> All plans were aligned, and Long-term financial plan was adopted with the 2020/21 Budget.
Maintain the financial sustainability	FIN 1 FIN 2	Long-Term Financial Plan that supports effective and sustainable financial management Effective and sustainable financial management	Finance	<ul style="list-style-type: none"> Develop and implement revised progress reports for capital works Develop and implement revised project finalisation reports for capital works 	<ul style="list-style-type: none"> Capital works progress report presented to Council each month

Financial Sustainability "A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner."					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
Comprehensive Asset Revaluations <ul style="list-style-type: none"> • Footpaths • Storm water 	FIN 1	Long-Term Financial Plan that supports effective and sustainable financial management	Finance	<ul style="list-style-type: none"> • Footpaths comprehensive revaluation • Storm water drainage comprehensive valuation 	<ul style="list-style-type: none"> • In progress, however storm water has been swapped with gravel roads this year. • Valuers currently onsite inspecting gravel roads and footpaths.
Technology One enhancements	FIN 3	Effective and sustainable financial management	Systems & Customer Service Organisational Development	<ul style="list-style-type: none"> • Human Resources & Payroll • Mobility & Companion App 	<ul style="list-style-type: none"> • The Technology One Organisational Management module has been implemented. • HR and Payroll are quality checking data in the organisational structure of Ci to have data uploaded to Ci Anywhere. • Work on Companion App awaiting software update in progress. • Works commenced on implementation of property leasing module.
Mareeba Industrial Estate Development	FIN 3	Effective business management	Technical Services Development & Governance	<ul style="list-style-type: none"> • Promote sale of industrial land 	<ul style="list-style-type: none"> • To commence in 2021

Financial Sustainability "A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner."					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
Customer Service Standards	FIN 3	Effective business management	Systems & Customer Service	<ul style="list-style-type: none"> Monitoring and reporting to be implemented Review Customer Request categories to determine appropriate resolution timeframes and apply these to Council's Customer Request Management System to allow effective reporting. 	<ul style="list-style-type: none"> No progress to date
ICT Strategy implementation <ul style="list-style-type: none"> Technology One 'Software as a Service' PABX replacement Cloud Data Protection SharePoint Online 	FIN 3	Effective business management	Systems & Customer Service	<ul style="list-style-type: none"> Implement 'software as a service' (SaaS) solution for Technology One products: Determine appropriate solution for replacement of on-premises PABX with Cloud hosted system. Review options for Cloud hosting Council's Data Protection system. 	<ul style="list-style-type: none"> Awaiting commencement of Microsoft Teams telephony trial.
Sustainable Workforce	FIN 4	A skilled and sustainable workforce	Organisational Development	<ul style="list-style-type: none"> Training of workforce where required to improve efficiencies and safety 	<ul style="list-style-type: none"> Workforce training conducted organisation wide

Community					
“An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
Arts Connection to Tourism	COM 1	An engaged community	Community Wellbeing	<ul style="list-style-type: none"> Updated Arts & Culture Plan 	<ul style="list-style-type: none"> Draft plan in progress 2020/21 Regional Arts Development Community Grants Round is being conducted in February/March 2021 with priority given to cultural tourism projects.
Open Space, Parks, Footpaths and Trails Strategy	COM 2 TCI4	An active, safe and healthy community Public spaces and facilities	Community Wellbeing Technical Services Maintenance Services Finance Development & Governance	<ul style="list-style-type: none"> Review of open spaces, parks, footpaths and trails 	<ul style="list-style-type: none"> Draft strategy in progress. Survey conducted December 2020 to Feb 1st 2021. Survey results available by mid-March to inform strategy.
Accommodation and support services for Seniors	COM 2	An active, safe and healthy community	Community Wellbeing	<ul style="list-style-type: none"> Investigate possible viable models that are likely to deliver increased accommodation stock, including the community management of Council's Community Housing. 	<ul style="list-style-type: none"> Study findings are under consideration

<p style="text-align: center;">Transport and Council Infrastructure</p> <p style="text-align: center;">“The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.”</p>					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
Asset Management Sub-Plans <ul style="list-style-type: none"> • Aerodromes • Footpaths • Waste • Wastewater 	TCI 1	Sustainable Infrastructure for the future	Technical Services Finance	<ul style="list-style-type: none"> • Undertake data verification. • Undertake condition assessment and defect identification. • Prepare and implement 	<ul style="list-style-type: none"> • Condition and defect assessments at Aerodromes continue. • Asset Condition Inspections for Footpath Asset Class with verification against FAR completed. • Wastewater sub plan done • Water sub plan done • Currently working on Waste
Asset Management Sub-Plans <ul style="list-style-type: none"> • Facilities • Swimming Pools • Drainage • Parks & Open Spaces 	TCI 1 TCI 4 COM2	Sustainable Infrastructure for the future. Public spaces and facilities An active, safe and healthy community	Technical Services Finance	<ul style="list-style-type: none"> • Undertake data verification • Undertake condition assessment and defect identification across individual asset classes. 	<ul style="list-style-type: none"> • Annual defect inspection completed for Aquatic Facilities backlog of works rectified prior to re-opening. • Ongoing Facility inspections to verify condition, defect backlog and Asset veracity continues.
Kuranda Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service	<ul style="list-style-type: none"> • Investigate proposed site suitability and provide estimates for community consultation 	<ul style="list-style-type: none"> • Land acquired. • Development of implementation plan commenced.

Transport and Council Infrastructure “The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
			Technical Services Development & Governance	<ul style="list-style-type: none"> Prepare implementation plan for adoption by Council 	
Mareeba Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> Identify possible sites to secure a growth strategy 	<ul style="list-style-type: none"> Investigations ongoing
Kuranda Infrastructure Program	TCI 1	Sustainable Infrastructure for the future	Technical Services Works	<ul style="list-style-type: none"> Complete projects in accordance with Kuranda Township Masterplan 	<ul style="list-style-type: none"> Construction of Barron Falls Walk Trail continues nearing completion. Jum Rum & Jungle Walk refurbishment projects commenced. Kuranda Wayfinding Signage Project commenced fabrication.
Developer Built assets review	TCI 1	Sustainable Infrastructure for the future	Technical Services Works Development & Governance	<ul style="list-style-type: none"> Review of inspection process and evidence gathering by Council. Develop a process of detecting and reporting recent developer asset failures 	<ul style="list-style-type: none"> Work to commence in 2021

Economy and Environment "A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come"					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
Waste Management Services Strategy	EAE 1 TCI 1	Environmentally responsible and efficient waste and wastewater management Sustainable Infrastructure for the future	Water & Waste Finance	<ul style="list-style-type: none"> Implement actions identified in Waste Strategy Operational planning for landfill closure 2020/21 	<ul style="list-style-type: none"> Works progressing as per Waste Strategy Actions including review of waste fees Reviewed and updated the full cost pricing model for the whole of the waste business which is inclusive of a long-term operational review
Economic Tourism development	EAE 3	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> Advocate and support economic tourism development Seek advocacy and grant opportunities supporting economic growth Where appropriate partner with industry groups to grow opportunities Review Visitor Information Centre Model 	<ul style="list-style-type: none"> New 12-month digital destination marketing plan for Kuranda is progressing well. New digital destination marketing plan for Mareeba Shire is due to be awarded in February 2021 with further industry engagement to commence May 2021. Kuranda Visitor Information Centre continues to pivot operations to maintain services amid COVID restrictions and changes to visitor demand.

Economy and Environment "A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come"					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
Land, Pest and Fire Management Review	EAE 4	Our region's environmental assets are best managed while promoting economic wellbeing	Works Finance	<ul style="list-style-type: none"> Develop and implement MSC Biosecurity Plan 	<ul style="list-style-type: none"> Biosecurity Plan adopted in October
Illegal Dumping Management	EAE 1	Promote the minimisation of waste the community creates	Development & Governance	<ul style="list-style-type: none"> Complete Illegal Dumping investigation across the entire shire as required and provide statistical reports. 	<ul style="list-style-type: none"> Local Laws staff have been trained and signs have been commissioned ready for installation across the shire.
Temporary Local Planning Instrument (TLPI)	EAE 2	Maintain a scheme that sustains good agricultural land as well as encouraging industry and population growth while protecting the natural environment	Development & Governance	<ul style="list-style-type: none"> Review the Planning Scheme and negotiate with State to meet condition of TLPI 	<ul style="list-style-type: none"> Consultation with the State is in progress.

Governance “Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Comment
Compliance Review	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> • Ensure all legislative requirements are being met • Implement Compliance Portal 	<ul style="list-style-type: none"> • Four of eleven QLD Local Government sections compliance review complete using the new compliance portal.
Advocacy Policy	GOV 3	Effective advocacy and strategic partnerships	Development & Governance	<ul style="list-style-type: none"> • Prepare an advocacy policy and document to ensure a whole of council approach • Prepare briefs for Councillors and State Departments which address key issues of MSC 	<ul style="list-style-type: none"> • Draft in-progress with plan completion of February.

8.7 FINANCIAL STATEMENTS PERIOD ENDING 31 JANUARY 2021**Date Prepared:** 21 January 2021**Author:** Manager Finance**Attachments:** 1. [Budgeted Income Statement by Fund 2020/21 Budget](#) [↓](#)**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with an overview of financial matters for the period 1 July 2020 to 31 January 2021.

RECOMMENDATION

That Council:

1. receives the Financial Report for the period ending 31 January 2021;
2. empanels the new contractor listed below to add to the Sole Supplier Register;
3. retains Type B community groups as Type A until 30 June 2021.

BACKGROUND

Each month, year to date financial statements are prepared in order to monitor actual performance against budgets.

For the period ending 31 January 2021, the actual results are in line with the year to date budget.

The budgeted figures reflect the 2020/21 Budget as adopted by Council at the 17 June 2020 meeting. There are no issues or concerns to discuss or highlight at this stage.

January 2021 - Snapshot

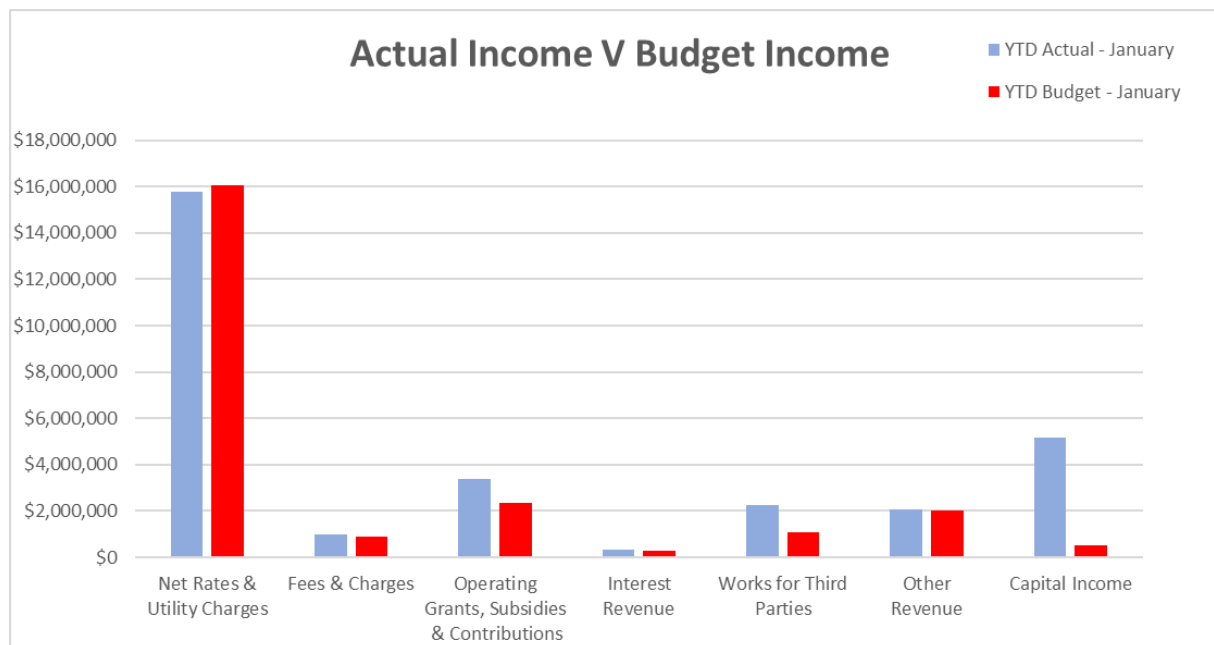
Total Operating Income	\$	24,835,711
Total Operating Expenditure	\$	27,518,305
Operating Surplus/(Deficit)	\$	(2,682,594)
Total Capital Income (grants, developer contributions)	\$	5,169,517
Net Result - Surplus/(Deficit)	\$	2,486,923

The operating deficit is due to the Rates levy for the six-month period January to June not being raised and issued until February.

Income Analysis

Total income (including capital income of \$5,169,517) for the period ending 31 January 2021 is \$30,005,228 compared to the YTD budget of \$23,147,861.

The graph below shows actual income against budget for the period ending 31 January 2021.



	Actual YTD	Budget YTD	Note
Net Rates & Utility Charges	15,800,849	16,040,708	1
Fees & Charges	981,682	876,321	2
Operating Grants, Subsidies & Contributions	3,391,920	2,331,730	
Interest Received	319,031	291,958	
Works for Third Parties	2,261,229	1,069,542	3
Other Revenue	2,081,000	2,040,602	
Capital Income	5,169,517	497,000	4

Notes:

1. Rates for the half year ending 31 December 2020 were levied in August. The variance relates to the COVID19 rate rebate remission.
2. Revenue from building and plumbing domestic applications, town planning applications and cemeteries are tracking higher than YTD budget.
3. A portion of the favourable variance relates to how the budget has been allocated for RMPC works, which is equally apportioned over 12 periods however actual works does not reflect this same trend. This will also be the same for expenditure. The rest of the favourable variance is due to the additional 3rd party works which was not originally budgeted for.

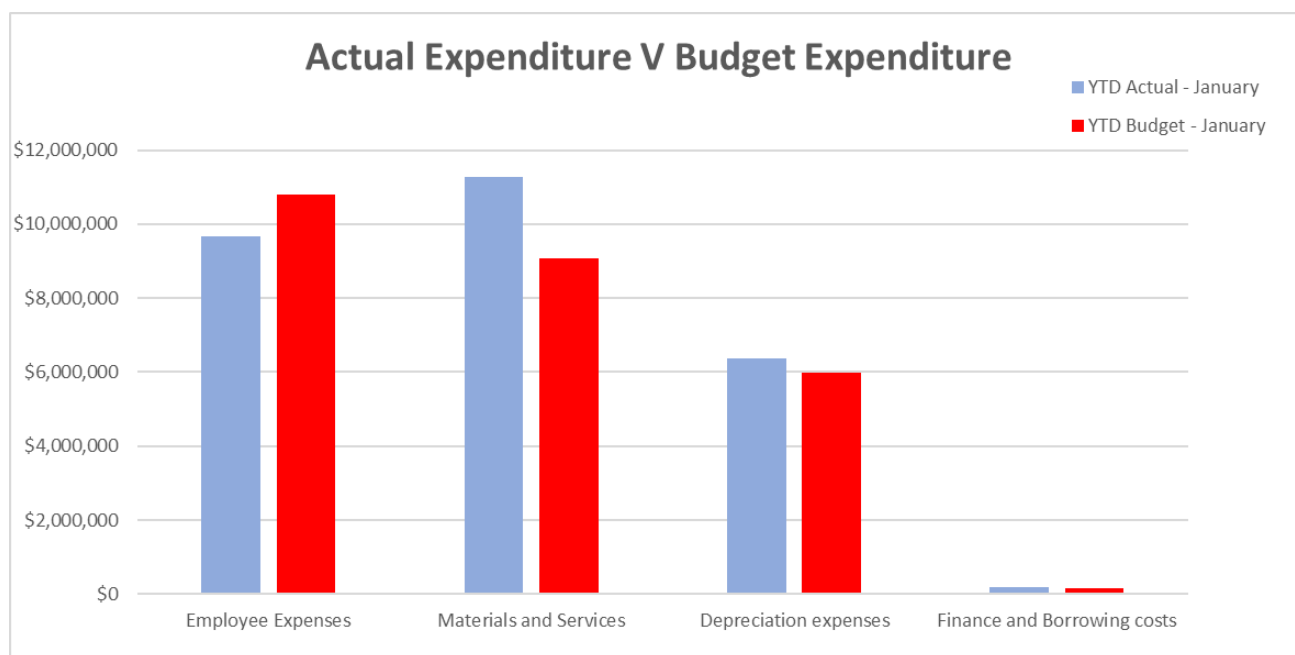
The associated costs form part of the operational expenses which were also not budgeted. The net impact of these additional works is likely to be small surplus and will be reported on at the completion of works.

- Council has received \$4.2M in capital grants towards W4Q4, TIDS, R2R, Chillagoe water project and NDRRA betterment and \$1M in developer contributions.

Expenditure Analysis

Total expenses for the period ending 31 January 2021 is \$27,518,305 compared to the YTD budget of \$26,017,096.

The graph below shows actual expenditure against budget for the period ending 31 January 2021.



	Actual YTD	Budget YTD	Note
Employee expenses	9,654,115	10,795,275	1
Materials & Services	11,283,951	9,064,601	2
Depreciation expenses	6,378,463	5,995,253	
Finance & Borrowing costs	201,776	161,956	3

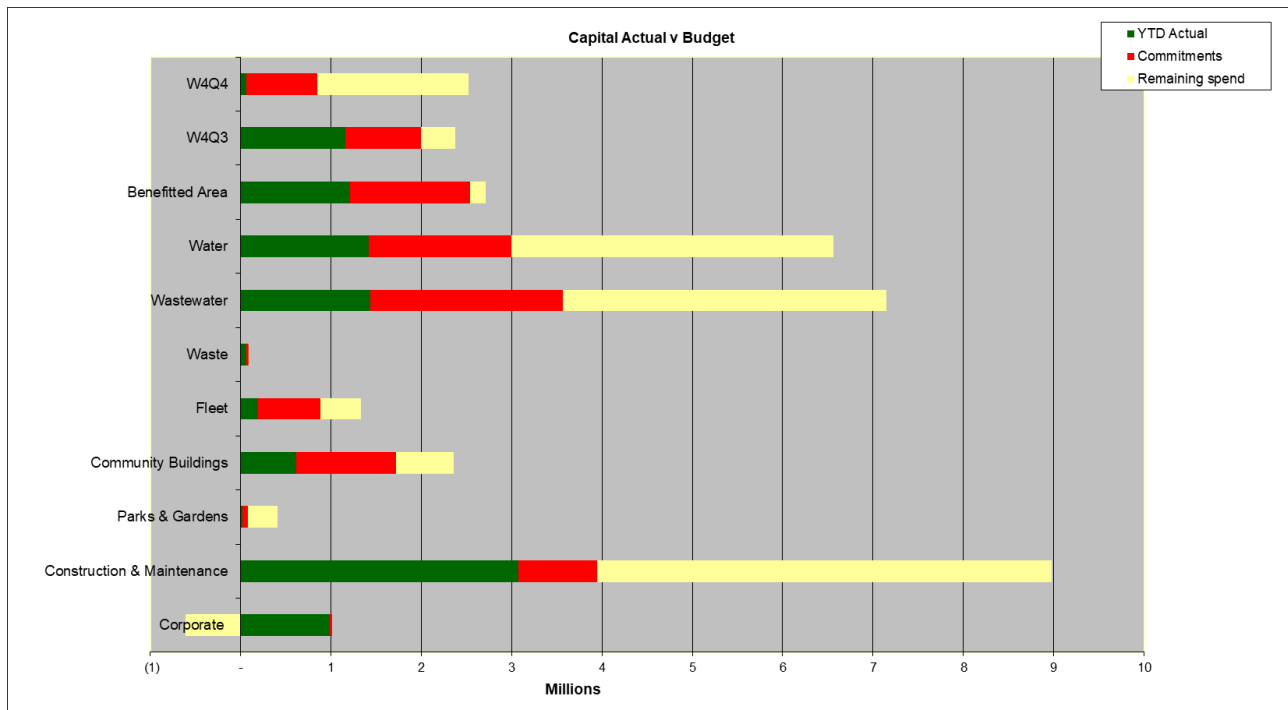
Notes:

- There are no significant issues to report. The reason for the variance is a timing issue for the annual increment, staff absences, vacancies and staff working on capital.
- The vast majority of this variance relates to NDRRA expenditure. This will be offset once claims are submitted and Council is reimbursed.

- 3. Stores write-off of old or obsolete stock is contributing to the overspend. Stores write offs are an annual audit process which is not budgeted for and are offset by savings and sale of surplus stock (auction proceeds). Also contributing to the variance is a mining lease write-off that was deemed irrecoverable and approved by Council in the January council meeting.

Capital Expenditure

Total capital expenditure of \$18,437,393 (including commitments) has been spent for the period ending 31 January 2021 against the 2020/21 adjusted annual capital budget of \$34,897,566. This budget figure includes carry overs from 2019/20 of \$14,928,673 and new and additional funds required for 2020/21 capital projects of \$4,248,894. The figures have been updated to include the two (2) grants for Mason Street sewer main upgrade (\$2.2M) and Chillagoe Bore and water main construction (\$1.7) that Council was successful in securing.



Loan Borrowings

Council's loan balance is as follows:

QTC Loans \$7,820,873

Rates and Sundry Debtors Analysis

Rates and Charges

The total rates and charges payable as at 31 January 2021 are \$1,957,669 which is broken down as follows:

Status	31 January 2021		31 January 2020	
	No. of properties	Amount	No. of properties	Amount
Valueless land	18	759,964	18	889,608
Payment Arrangement	9	44,293	2	27,367
Collection House	269	810,234	274	738,696
Exhausted – awaiting sale of land	8	144,681	10	115,706
Sale of Land	7	109,644	5	67,109
Other (includes supplementary rates)	259*	88,853	337	69,485
TOTAL	570	1,957,669	646	1,907,971

* Of this total, there are 174 properties with a rates balance of less than \$10.

The Rate Notices for the period ending 30 June 2021 are due to be issued on 22 February 2021 with the discount due date being 26 March 2021.

Collection House collected \$95,717 for the month of January 2021.

Council Officers have commenced the process in acquiring the identified valueless land properties. As per the Local Government Act 2009, section 239(2) and (3), the publication of the Notice of Intention to Acquire Land advertisement was issued in the state-wide newspaper, the Courier Mail, on 25 January 2021. Council must now wait the required 6 months to commence procedures in acquiring the parcels of land if the overdue rates and charges have not been paid.

Sundry Debtors

The total outstanding for Sundry Debtors as at 31 January 2021 is \$1,115,966 which is made up of the following:

Current	30 days	60 days	90 + days
\$1,073,468	\$8,902	\$505	\$33,091
96.18%	0.80%	0.05%	2.97%

Procurement

There were no emergency orders for the month.

Council's Procurement Policy prescribes the methods for purchasing goods and services.

In accordance with Section 235 of the *Local Government Regulation 2012* titled "Other exceptions", Council is able to empanel the contractors that Council deems to be a Sole Supplier if:

- a) Council resolves that, it is satisfied that there is only one (1) supplier who is reasonably available; or,
- b) Council resolves that, because of the specialised or confidential nature of the services that are sought, it would impractical or disadvantageous to invite quotes or tender.

There are currently 43 suppliers considered sole suppliers which have been endorsed by Council. Roger Henshaw Consultancy Services is recommended to be endorsed by Council and added to the approved sole supplier register. Roger Henshaw Consultancy Services was originally awarded a contract in 2017 after quotes were called nationally via Tenderlink. It is recommended that Council appoint Roger Henshaw to complete further specialised work with the library service as it is a continuation of his earlier work. This is required to ensure a smooth transition to the new Mareeba Library premises.

Rating Relief

As the Type B community groups have not been able to trade normally it is recommended that they be rated as Type A for the balance of this financial year.

RISK IMPLICATIONS

Nil

Legal/Compliance/Policy Implications

Section 204 of the *Local Government Regulation 2012* requires the financial report to be presented to local government if the local government holds its ordinary meetings more frequently (than once per month) - to a meeting in each month.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

Budgeted Income Statement by Fund 2020/21 Budget			
Consolidated			
	Actual YTD	Budget YTD	2020/21
Revenue			
Rates and utility charges	17,091,501	17,061,526	34,123,050
Less Discounts and Pensioner Remissions	(1,290,652)	(1,020,817)	(2,041,634)
Net Rates and Utility Charges	15,800,849	16,040,709	32,081,416
Fees and Charges	981,682	876,321	1,367,076
Operating Grants and Subsidies	3,019,020	2,267,397	7,500,988
Operating Contributions	372,900	64,333	196,000
Interest Revenue	319,031	291,958	500,500
Works for Third Parties	2,261,229	1,069,542	1,833,500
Other Revenue	2,081,000	2,040,602	3,464,797
Total Operating Revenue	24,835,711	22,650,862	46,944,277
Expenditure			
Employee Expenses	9,654,115	10,795,275	18,272,559
Materials and Services	11,283,951	9,064,601	14,348,805
Depreciation expense	6,378,463	5,995,263	10,277,597
Finance and Borrowing costs	201,776	161,956	306,139
Total Operating Expenses	27,518,305	26,017,096	43,205,100
Operating Surplus/(Deficit)	(2,682,594)	(3,366,234)	3,739,177
Capital Income			
Capital Contributions	1,052,393	-	-
Capital Grants and Subsidies	4,192,103	497,000	3,163,665
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	(74,979)	-	(263,100)
Total Capital Income	5,169,517	497,000	2,900,565
Net Result	2,486,923	(2,869,234)	6,639,742

Budgeted Income Statement by Fund 2020/21 Budget			
General			
	Actual YTD	Budget YTD	2020/21
Revenue			
Rates and utility charges	9,333,111	9,250,041	18,500,081
Less Discounts and Pensioner Remissions	(1,290,652)	(1,020,817)	(2,041,634)
Net Rates and Utility Charges	8,042,459	8,229,224	16,458,447
Fees and Charges	861,701	698,404	1,062,076
Operating Grants and Subsidies	3,005,323	2,267,397	7,500,988
Operating Contributions	3,852	26,833	46,000
Interest Revenue	180,612	169,167	290,000
Works for Third Parties	2,214,901	1,069,542	1,833,500
Other Revenue	1,203,964	1,067,060	1,867,297
Total Operating Revenue	15,512,812	13,527,627	29,058,308
Expenditure			
Employee Expenses	8,914,372	9,877,557	16,701,034
Materials and Services	6,356,467	3,666,219	5,140,769
Depreciation expense	4,448,449	4,071,542	6,979,788
Finance and Borrowing costs	137,679	98,193	180,188
Total Operating Expenses	19,856,967	17,713,511	29,001,779
Operating Surplus/(Deficit)	(4,344,156)	(4,185,883)	56,529
Capital Income			
Capital Contributions	610,826	-	-
Capital Grants and Subsidies	3,458,597	497,000	3,163,665
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	(51,700)	-	(229,000)
Total Capital Income	4,017,723	497,000	2,934,665
Net Result	(326,433)	(3,688,883)	2,991,194

Budgeted Income Statement by Fund 2020/21 Budget			
Waste			
	Actual YTD	Budget YTD	2020/21
Revenue			
Rates and utility charges	1,989,712	1,972,711	3,945,422
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	1,989,712	1,972,711	3,945,422
Fees and Charges	109,939	140,000	240,000
Operating Grants and Subsidies	13,697	-	-
Operating Contributions	-	-	-
Interest Revenue	19,396	29,167	50,000
Works for Third Parties	-	-	-
Other Revenue	812,897	949,042	1,555,500
Total Operating Revenue	2,945,641	3,090,920	5,790,922
Expenditure			
Employee Expenses	208,826	216,904	366,637
Materials and Services	2,422,720	2,701,291	4,626,185
Depreciation expense	207,002	216,775	371,614
Finance and Borrowing costs	-	-	-
Total Operating Expenses	2,838,548	3,134,970	5,364,436
Operating Surplus/(Deficit)	107,093	(44,050)	426,486
Capital Income			
Capital Contributions	14,578	-	-
Capital Grants and Subsidies	-	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	14,578	-	-
Net Result	121,670	(44,050)	426,486

Budgeted Income Statement by Fund 2020/21 Budget			
Wastewater			
	Actual YTD	Budget YTD	2020/21
Revenue			
Rates and utility charges	2,622,187	2,565,528	5,131,057
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	2,622,187	2,565,528	5,131,057
Fees and Charges	10,041	37,917	65,000
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	56,404	49,583	85,000
Works for Third Parties	1,108	-	-
Other Revenue	28,040	-	-
Total Operating Revenue	2,717,781	2,653,028	5,281,057
Expenditure			
Employee Expenses	191,326	295,455	508,172
Materials and Services	817,277	983,674	1,638,130
Depreciation expense	882,354	903,520	1,548,892
Finance and Borrowing costs	64,097	63,763	125,951
Total Operating Expenses	1,955,053	2,246,412	3,821,145
Operating Surplus/(Deficit)	762,728	406,616	1,459,912
Capital Income			
Capital Contributions	190,166	-	-
Capital Grants and Subsidies	-	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	(1,609)	-	(9,100)
Total Capital Income	188,557	-	(9,100)
Net Result	951,285	406,616	1,450,812

Budgeted Income Statement by Fund 2020/21 Budget			
<u>Water</u>			
	Actual YTD	Budget YTD	2020/21
Revenue			
Rates and utility charges	3,090,687	3,215,008	6,430,015
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	3,090,687	3,215,008	6,430,015
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	37,507	14,583	25,000
Works for Third Parties	45,220	-	-
Other Revenue	36,098	24,500	42,000
Total Operating Revenue	3,209,513	3,254,091	6,497,015
Expenditure			
Employee Expenses	336,052	405,360	696,716
Materials and Services	1,569,181	1,611,260	2,797,223
Depreciation expense	800,429	759,198	1,301,483
Finance and Borrowing costs	-	-	-
Total Operating Expenses	2,705,662	2,775,818	4,795,422
Operating Surplus/(Deficit)	503,850	478,273	1,701,593
Capital Income			
Capital Contributions	236,824	-	-
Capital Grants and Subsidies	733,506	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	(21,671)	-	(25,000)
Total Capital Income	948,659	-	(25,000)
Net Result	1,452,510	478,273	1,676,593

Budgeted Income Statement by Fund 2020/21 Budget			
<u>Benefited Area</u>			
	Actual YTD	Budget YTD	2020/21
Revenue			
Rates and utility charges	55,804	58,238	116,475
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	55,804	58,238	116,475
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	369,049	37,500	150,000
Interest Revenue	25,111	29,458	50,500
Works for Third Parties	-	-	-
Other Revenue	-	-	-
Total Operating Revenue	449,964	125,196	316,975
Expenditure			
Employee Expenses	3,539	-	-
Materials and Services	118,307	102,157	146,498
Depreciation expense	40,229	44,228	75,820
Finance and Borrowing costs	-	-	-
Total Operating Expenses	162,075	146,385	222,318
Operating Surplus/(Deficit)	287,889	(21,189)	94,657
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	-	-	-
Net Result	287,889	(21,189)	94,657

8.8 DIGITAL MARKETING OF KEY DESTINATIONS IN THE MAREEBA SHIRE

Date Prepared: 25 January 2021
Author: Senior Engagement Officer
Attachments: Nil

EXECUTIVE SUMMARY

This report presents the outcome of the call for quotes for a digital marketing campaign for destinations in the Mareeba Shire for Council's consideration and approval.

RECOMMENDATION

That Council engages Bang Media to conduct a digital marketing campaign for key destinations in the Mareeba Shire from March 2021 for three (3) years as per the applicant's proposal and quotation of \$25,000 (excl GST) per annum.

BACKGROUND

Council called for quotes for a three (3) year digital destination marketing proposal at \$25,000 per annum to market key destinations in the Mareeba Shire. Three (3) quotes were received:

- Tourism Atherton Tablelands (TAT)
- Southern Cross Austereo (SCA)
- Bang Media Pty Ltd.

The quotes were assessed against the following criteria:

- Marketing plan and budget
- Leverage
- Destination understanding particularly in the COVID-19 context
- Value for money.

Each of the proposals included digital marketing, however of the three (3) quotes, Bang Media's proposal demonstrated greater visitor reach and targeting of potential visitors, and the best value for money. SCA and TAT proposed additional supporting marketing strategies including social media campaigns and development of a website which would require additional Council funds. Whereas the Bang Media proposal demonstrated the strongest digital advertising capacity within the prescribed budget of \$25,000/annum. All quotes demonstrated adequate leverage and understanding of the destination however, Bang Media demonstrated a stronger understanding of the differentiation of key destinations.

The proposal and quote from Bang Media were assessed as presenting sound value for money, achieving good market reach with suitable marketing tactics and are within budget.

RISK IMPLICATIONS**Legal and Compliance****FINANCIAL AND RESOURCE IMPLICATIONS**

Is the expenditure noted above included in the current budget?

Yes

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Advice successful and unsuccessful candidates of the results of the call for quotes.

9 INFRASTRUCTURE SERVICES

9.1 INFRASTRUCTURE SERVICES, CAPITAL WORKS MONTHLY REPORT - JANUARY 2021

Date Prepared:	18 January 2021
Author:	Director Infrastructure Services
Attachments:	1. Capital Works Highlights - January 2021 ↓
	2. Capital Works Summary - January 2021 ↓

EXECUTIVE SUMMARY

The purpose of this report is to provide an update on capital works projects undertaken by the Infrastructure Services Department during the month of January 2021.

RECOMMENDATION

That Council receives the Infrastructure Services Capital Works Monthly Report for the month of January 2021.

BACKGROUND

Council's Capital Works program is focussed on renewal and upgrade of Council infrastructure to achieve Council's corporate vision of "A growing, confident and sustainable Shire". The program is funded through a combination of Council's own funding and external grants and subsidies.

Partial funding has been secured for the upgrade of Mason Street Sewer Main through the Local Economic Recovery (LER) program for Queensland, which is jointly funded by the Commonwealth and Queensland Governments under the Disaster Recovery Funding Arrangements, with Council to co-contribute remaining costs toward the project. Allocation and timing of Council's financial contribution will be considered in a future report to Council.

RISK IMPLICATIONS

Financial

The capital works program is tracking within budget.

Infrastructure and Assets

Projects included in the current capital works program were identified through Council's Project Prioritisation Tool (PPT) which uses a risk-based, multi-criteria approach to rank projects in order of priority. The PPT is aligned with Council's Long-Term Financial Plan and Asset Management sub-plans, which focus of renewal of existing assets.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

All capital works are listed in and funded by the 2020/21 Capital Works Program.

LINK TO CORPORATE PLAN

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

IMPLEMENTATION/COMMUNICATION

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: Mareeba Pound Upgrade

Program: Community Buildings

Background

The existing Mareeba Pound has serviced the community as both Council's animal impoundment facility and animal refuge. A condition inspection identified that the structure has reached the end of its functional use and a new facility is needed. Funded through the Queensland Government's Works for Queensland Program, the project will provide for a modern facility that meets current standards for health and safety and animal welfare.

Scope of Works

The project provides for the construction of a dual-purpose facility capable of supporting both impoundment requirements of Council and an animal refuge/kennel. The scope of works for the project includes construction of a new building to the north of the current pound, including fencing and roadworks. The existing facilities will be demolished at the completion of the new works.

Progress Update

Council engaged the services of Coburn Architecture to assist with the development of designs and tender evaluation process. Council completed the Tender process in late 2020 and the contract was awarded to a local builder, Mindil Pty Ltd. Contract documentation has been finalised and the contractor was granted possession of site on 27 January 2021 to commence works.

Site clearing has commenced, and the project is scheduled for completion ahead of the 30 June 2021 funding deadline.



Existing Pound facility



Cleared site for new pound facility

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: Cedric Davies Community Hub - Library and Mareeba Bowls Club

Program: Community Buildings

Background

Council is redeveloping the former Mareeba Bowls Club site to provide a new library, community hall, bowls clubhouse and covered bowling green in a combined facility to be named Cedric Davies Community Hub.

Funding has been received under the Queensland Government's Local Government Grants and Subsidies Program and Works for Queensland Program, in addition to the Australian Government's Local Roads and Community Infrastructure Program.

Scope of Works

The scope of works includes modifications to the main building and construction of a new clubhouse and synthetic covered bowling green and project is being delivered in a three-stage approach.

The first and second stages of the project involved the design and construction of an improved Bowls Clubhouse Facility and the replacement of one (1) existing lawn green with an undercover synthetic equivalent. This work was completed in late 2020

The third stage of the project is the refurbishment of the existing main building to cater for community services and training activities, a space for community events and recreational activities and provide space for a modern multi-faceted library service.

Progress Update

Stage 1 and 2 of the Project reached practical completion on 20 October 2020, with the facility currently being utilised by its members.

Stage 3 of the project commenced in January 2021 following relocation of the Bowls Club into their new facility in late 2020. The demolition stage of the works is almost complete. The works program is currently on schedule with refurbishment works due to be complete by May 2021.



Current view of the old Mareeba Bowls club Building



View of demolished area to be purposed for the new Library

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: Solar Power Projects

Program: Works for Queensland 4

Background

Council is installing solar panels and associated infrastructure to nine (9) Council-controlled locations across Mareeba Shire through funding under Works for Queensland:

- Dimbulah Swimming Pool
- Mareeba Swimming Pool
- Cedric Davies Community Hub
- Mareeba Sewage Treatment Plant
- Mareeba Water Treatment Plant
- Centenary Park Booster Pump
- Kuranda Water Treatment Plant
- Kuranda Aquatic Centre
- Granite Creek Pump Station

By installing solar power at these sites, Council will save significant electricity costs by transitioning around 31% of the sites' energy usage to renewable energy, thereby substantially reducing Council's carbon emissions.

Scope of Works

The scope of works includes design, supply, installation and commissioning of solar panels at the selected sites.

Progress Update

The tender was awarded to local contractor, FNQ Solar Solutions (Brad Owens Electrical) in December 2020. While wet weather presents some construction difficulties, works are progressing well.

Completed Works

Solar installations at Dimbulah Swimming Pool, Kuranda Aquatic Centre and Granite Creek Pump Station were completed in January 2020.

In Progress

The design for the new shed in Centenary Park, Mareeba to house the solar panels for the Centenary Park Booster Pump is expected to be finalised in early February. Council's Parks & Gardens staff are coordinating removal of the necessary playground equipment (slide and swings) in preparation for construction of the shed in February-March. Replacement play equipment will be installed under the shed as a separate project following completion of the solar installation.

Groundworks have commenced at Mareeba Sewage Treatment Plant. The concrete slabs are due to be poured in late February followed by installation of the solar panels in early March.

Works will commence in mid-March at Mareeba Water Treatment Plant. Brackets and the new walkways have been ordered for the water reservoir roof and installation will commence in March.

**Infrastructure Services Capital Works Report
Project Highlights - January 2021**



Works at the Cedric Davies Community Hub will commence in late February with installation of edge protection to the roof. The contractor completing the refurbishment works for the new Community Hub will arrange installation of the new switchboard. Solar installation is planned for completion by end of March 2021.

Kuranda Water Treatment Plant will commence following the installation of the new structure over the clarifier tank in late March.

The works at the Mareeba Swimming Pool are under design following further investigation of the power supply onsite. Installation works are anticipated to commence from March-April.



Kuranda Swimming Pool



Dimbulah Swimming Pool



Granite Creek Pump Station

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: Barron Falls Walking Trail

Program: Kuranda Infrastructure Fund

Background

The establishment of an environmental walk connecting the Kuranda township with the Barron Falls lookout will offer visitors to Kuranda a linking trail between Jum Rum Creek Conservation Park and the Barron Gorge National Park; alleviating foot traffic on Barron Falls Road.

The project was identified as part of the Kuranda Township Infrastructure Master Plan 2010-2020 (KTIMP10-20) and is funded through levies paid by Skyrail and Kuranda Scenic Rail to the Queensland Government under the Kuranda Infrastructure Program (KIP). This program has afforded Council the opportunity to undertake numerous improvements and enhancements that maintain the character of Kuranda and conserve the natural environment while providing the necessary infrastructure to cater for the needs of increased visitor numbers.

Scope of Works

The Barron Falls Walking Trail comprises two parts, being;

- Stage 1: The link trail from the existing Kuranda Jungle Walk to the end of Weir Road, and
- Stage 2: A continuation of the trail through the Barron Gorge National Park from the end of Weir Road to the Barron Falls car park area.

Progress Update

Stage 1 - Practical completion was achieved for this section of the path on 18 December 2020 and opened for use over the Christmas - New Year period. It was subsequently closed in early January due to damage to Bridge 11 caused by a large falling tree.

Assessment of the damage has confirmed that replacement of some of the fibre-reinforced plastic (FRP) components is required. While the Council had a small quantity of surplus FRP items left over from the original installation, the majority of the replacement materials have been ordered through the manufacturer.

World Trails are also undertaking some minor defects liability works due to scouring caused by recent rain.

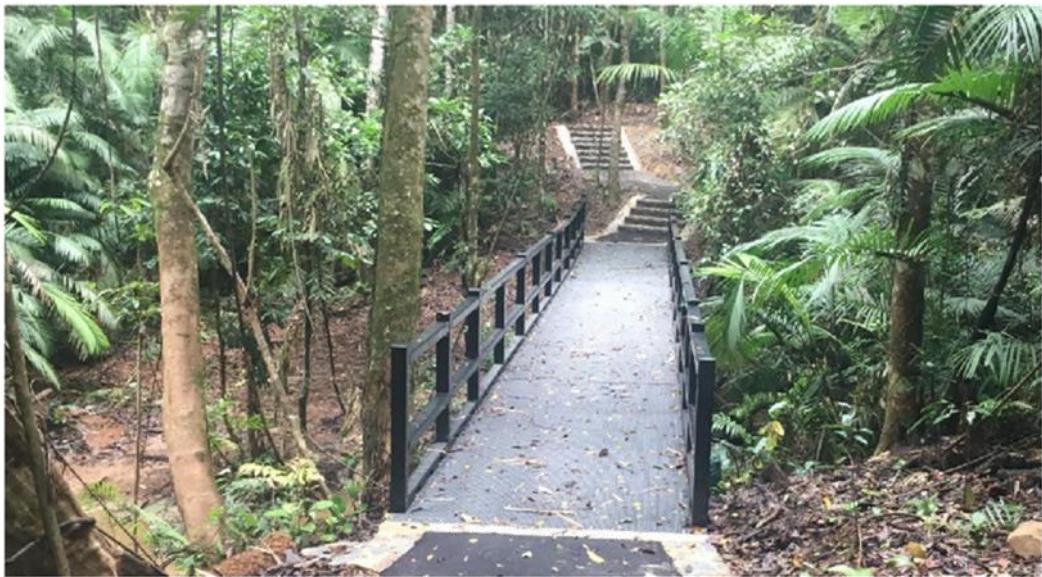
Stage 2 - Construction of the National Park section of the trail was completed in late December, prior to Christmas shutdown. Close-out works are being completed to comply with the conditions of the Queensland Parks and Wildlife Service (QPWS) Works Deed, but have been delayed by the inclement weather.

Officers have conducted walkthrough inspections with both Wet Tropics Management Authority (WTMA) and QPWS to facilitate acceptance and hand-over of the completed works. The contractor's surveyors will complete as-constructed survey works and it is anticipated that the walking trail will be open to the public in March.

**Infrastructure Services Capital Works Report
Project Highlights - January 2021**



Bridge 11 Damage



Bridge 7 Platypus Creek National Park Section

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: Chillagoe Critical Water Infrastructure Project (Reservoir Replacement)

Program: Water

Background

The purpose of the project is to replace the two (2) existing steel Chillagoe Town Drinking Water Reservoirs with a larger concrete reservoir and significantly increase the usable holding capacity from 190KL to 500KL. The higher capacity reservoir will be cyclone rated to current standards, provide adequate fire-fighting capacity and significantly increase the potential drinking water storage capacity, strengthening this remote and vulnerable community's resilience in a disaster situation.

This project is co-funded through the Queensland Government's Building our Regions (BOR) Program and the Australian Government's Building Better Regions Funding Program (BBRF).

Scope of Works

The works include demolition of the two (2) steel existing reservoirs and construction of a new concrete reinforced reservoir and all associated pipe work, electrical, SCADA and telemetry connections. Works also include clearing, site earth works, construction and testing and commissioning of the new reservoir, reinstatement, clean up and restoration of the site.

Progress Update

Civform completed the final pour of the reservoir walls on 22 January and construction of the retaining walls is due to commence mid-February. Delays resulting from wet weather have impacted the program, however works are continuing ahead of the programmed dates set out in the funding agreements.



Second reservoir wall concrete pour

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: Rankin Street West - Water Main Upgrade

Program: Water

Background

An allocation in the 2020/21 Capital Works Program was provided to replace failed existing asbestos cement (AC) water mains throughout the Shire. Replacement of the failed existing asbestos cement (AC), cast iron and PVC water main on Rankin Street West is being undertaken as part of this program to maintain ongoing water supply for properties on Rankin Street between Frew Street and the Chewko Road roundabout. This section of water main was identified for replacement following numerous main breaks occurring in the past few years.

Scope of Works

The scope of works includes replacement of the existing water main with Ductile Iron (DICI) pipe work, in addition to new service connections, valving and hydrants.

Due to the construction and new alignment of the water main, 280 metres of the sewer main, which is part of the Mason Road Sewer Main Upgrade Project will need to be completed simultaneously as this section of the sewer main will need to run under the water main in sections.

Progress Update

Materials and equipment have been sourced and a site yard established, with on-site works commencing from Monday, 8 February. The project will take approximately four (4) months to complete, weather permitting. Council day labour are carrying out the works with assistance from a civil contractor on the sewer main section of the works.

As most of the water main is to be installed under the road verge, traffic disruption will be minimal, and works will be staged to minimise disruption to parking and property access.

During construction of the sewer main, a manhole will be constructed in the intersection of Strattmann Street and Rankin Street requiring the southern section of Strattmann Street to be closed for a period of up to five (5) days to allow for the concrete works of the manhole construction to occur. Timing of this work is yet to be finalised and residents will be notified prior to the road closure.



Extract of construction plans for the project

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: Fraser Road, Mt Molloy - Water Main Upgrade Project

Program: Water

Background

An allocation in the 2020/21 Capital Works Program was provided to replace failed existing asbestos cement (AC) water mains throughout the Shire. Replacement of the Fraser Road water main is being undertaken as part of this program to maintain ongoing water supply for properties in Mount Molloy. This section of water main was identified for replacement following numerous main breaks occurring in the past few years.

Scope of Works

The scope of works included replacement of the existing water main with PVC Supermain pipe work, in addition to new service connections, valving and hydrants. The section of water main on Fraser Road between the highway and Arnold Street was replaced.

Progress Update

The upgrading of the water main upgrade works commenced early January with completion in early February. The project ran well with little or no interruptions to residents.



Installation of new water main on Fraser Rd Mt Molloy

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: Railway Avenue

Program: Parking

Background

Council is transforming the southern section of Railway Avenue, Mareeba and Queensland Rail land within the former freight depot to accommodate additional parking spaces, including designated parking for RV travellers.

Located in the heart of the CBD, the new parking precinct will have a free 8-hour limit, giving those who work in the CBD a choice for parking in town.

The project is jointly funded by Council and the Queensland Government's Transport and Tourism Connections Program.

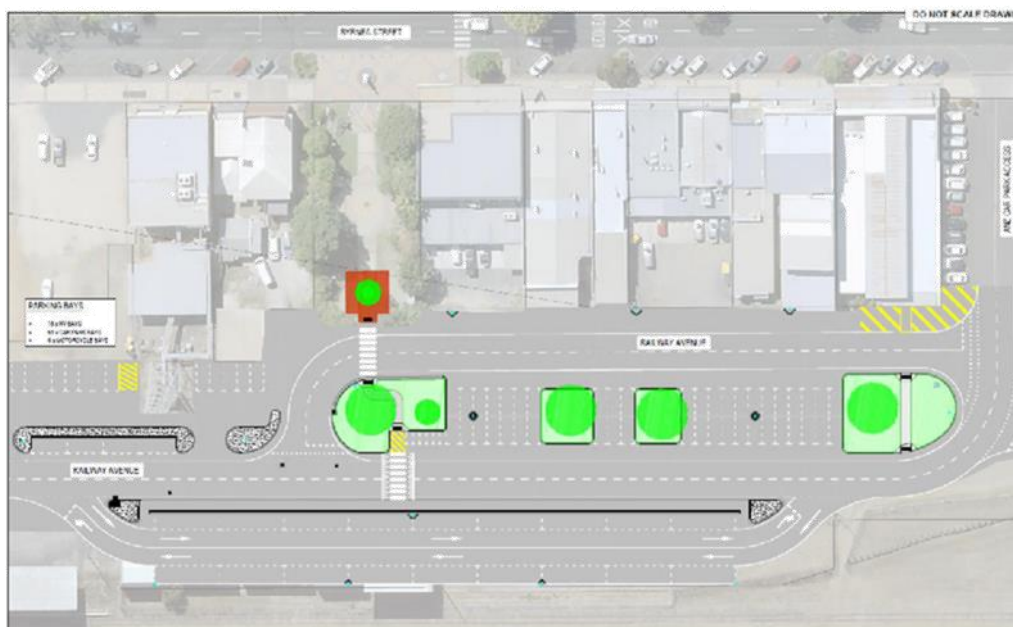
Scope of Works

The scope of works includes demolition of concrete slabs and kerbing, pavement construction, road resurfacing, kerbing and linemarking. The project will also include installing solar lights in the area to improve community safety.

Progress Update

Demolition works commenced in December 2020 with construction works to commence from mid-February. The project will take approximately three (3) months to complete.

Council will keep local businesses and the community informed throughout the project and ensure disruptions are kept to a minimum as much as possible during construction.



Concept plan for the project

Infrastructure Services Capital Works Report Project Highlights - January 2021



Project Name: 2020/21 Reseal and Asphalt Program

Program: Rural and Urban Roads

Background

Council undertakes an annual bitumen reseal and asphalt program in order to maintain its road network to a suitable standard. Bitumen resealing and asphalt resurfacing prevents moisture from penetrating through deteriorated bitumen and asphalt seals into the underlying pavement, protecting Council's roads from damage such as rutting and potholes.

Scope of Works

The following road sections and Council-controlled car parks have been programmed for bitumen resealing during the 2020/21 financial year:

Locality	Road Name	Start Chainage (m)	End Chainage (m)	Length (m)	Width (m)	Area (m ²)
Kuranda	Arara Street	20	90	70	12.6	882
Kuranda	Arara Street	90	111	21	13.6	286
Kuranda	Arara Street	111	126	15	11.2	168
Kuranda	Arara Street	126	227	101	8.5	859
Kuranda	Arara Street	227	252	25	9.5	238
Kuranda	Arara Street	252	306	54	5.2	281
Kuranda	Arara Street	306	327	21	7.3	153
Kuranda	Arara Street	327	540	213	10	2130
Kuranda	Arara Street	540	551	11	7.5	83
Kuranda	Arara Street	551	578	27	14	378
Kuranda	Arara Street	578	605	27	10.5	284
Kuranda	Barnwell Road	0	40	40	7.88	315
Kuranda	Barnwell Road	40	565	525	5	2625
Kuranda	Barnwell Road	565	660	95	5	475
Kuranda	Barron Falls Road	0	54	54	8	432
Kuranda	Barron Falls Road	375	420	45	6.2	279
Kuranda	Barron Falls Road	420	470	50	6.2	310
Kuranda	Barron Falls Road	470	720	250	5.8	1450
Kuranda	Barron Falls Road	720	760	40	14.2	568
Kuranda	Barron Falls Road	760	910	150	6.2	930
Kuranda	Barron Falls Road	910	943	33	7.7	254
Kuranda	Barron Falls Road	943	965	22	7.4	163
Kuranda	Barron Falls Road	965	1120	155	5.6	868
Bibohra	Bilwon Road	1700	2160	460	5.8	2668
Bibohra	Bilwon Road	2160	2275	115	8.4	966
Dimbulah	Caravan Park Access Road	N/A	N/A	N/A	Varies	2312
Mareeba	Cardwell Close	0	15	15	8.2	123
Mareeba	Cardwell Close	15	65	50	5.3	265
Mareeba	Cardwell Close	65	90	25	19.2	480
Julatten	Carr Road	35	186	151	3	453
Julatten	Carr Road	201	257	56	4.2	235

Infrastructure Services Capital Works Report Project Highlights - January 2021



Locality	Road Name	Start Chainage (m)	End Chainage (m)	Length (m)	Width (m)	Area (m ²)
Julatten	Carr Road	257	331	74	3.8	281
Julatten	Carr Road	331	403	72	3	216
Julatten	Carr Road	423	830	407	3	1221
Mareeba	Cedric Davies Community Hub Car Park				Varies	4600
Julatten	Clacherty Road	30	784	754	6	4524
Julatten	Clacherty Road	784	1080	296	5.6	1658
Julatten	Clacherty Road	1080	1170	90	6	540
Julatten	Clacherty Road	1170	1295	125	5.6	700
Kuranda	Kuranda Rec Centre Car Park				Varies	2176
Mareeba	La Spina Road	26	696	670	7	4690
Mareeba	Leagues Club Car Park				Varies	3300
Mareeba	Leonardi Road	0	15	15	6	90
Mareeba	Leonardi Road	15	240	225	4.9	1103
Mareeba	Leonardi Road	240	300	60	6	360
Mareeba	Leonardi Road	300	390	90	4.5	405
Mareeba	Malone Road	50	640	590	7.2	4248
Mareeba	Malone Road	5546	5742	196	3	588
Mareeba	Malone Road	6067	6390	323	3	969
Mareeba	Mareeba Cemetery Access	0	268	268	7.1	1903
Mareeba	Mareeba Cemetery Access	0	214	214	5.1	1091
Mareeba	Martin Av	1037	1084	47	9.1	428
Mareeba	Martin Av	1084	1136	52	9.17	477
Mareeba	McGrath Road	0	14	14	13.6	190
Mareeba	McGrath Road	14	38	24	8.5	204
Mareeba	McGrath Road	52	115	63	7.5	473
Mareeba	McGrath Road	115	472	357	6.5	2321
Mareeba	McGrath Road	472	835	363	6.2	2251
Kuranda	Oak Forest Road	966.4	1100	133.6	6.6	882
Kuranda	Oak Forest Road	1100	1180	80	7.2	576
Kuranda	Oak Forest Road	1180	1302	122	6.6	805
Kuranda	Oak Forest Road	1302	1477	175	7	1225
Kuranda	Oak Forest Road	1477	1508	31	6	186
Kuranda	Oak Forest Road	1508	1554	46	8.5	391
Kuranda	Oak Forest Road	1554	1615	61	7.2	439
Kuranda	Oak Forest Road	2420	2630	210	7.2	1512
Kuranda	Oak Forest Road	2630	2740	110	11.3	1243
Mareeba	Searry Road	52	114	62	4.6	285
Mareeba	Searry Road	114	145	31	11.5	357
Mareeba	Searry Road	145	444	299	9	2691
Mareeba	Searry Road	444	676	232	8.7	2018
Mareeba	Searry Road	676	706	30	7.5	225
Mareeba	Soccer Club Access				Varies	1154
Mareeba	Studt Road	140	390	250	3	750
Dimbulah	Swimming Pool Access				Varies	1335
Mareeba	Tennis Court Car Park				Varies	1505

Infrastructure Services Capital Works Report Project Highlights - January 2021



Progress Update

At the time of reporting sections on the following roads have been resealed;

- McGrath Road, Mareeba
- Studt Road, Mareeba
- Bilwon Road, Bibohra
- Leonardi Road, Mareeba
- Malone Road, Mareeba
- Cardwell Close, Mareeba
- Seary Road, Mareeba
- Martin Avenue, Mareeba

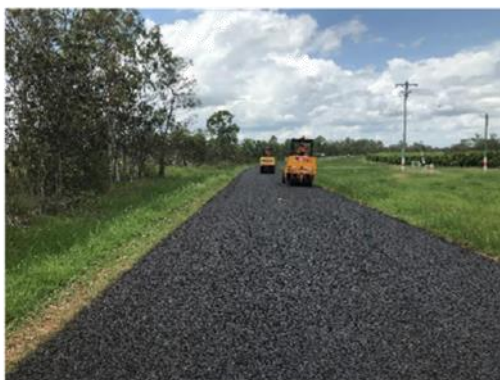
The above represents approximately 30% of the bitumen reseal program. It is estimated that there is thirty (30) days of resealing remaining. Given the current weather Mareeba Shire is experiencing, the reseals are being programmed to suit the times and in the locations where weather permits.



Studt Road, Mareeba



McGrath Road, Mareeba



Bilwon Road, Bibohra



Leonardi Road, Mareeba

Infrastructure Services Capital Works Summary Report - January 2021

Project Description	Project Stage	Progress comment
Program: 01 Rural and Urban Roads Reseal Program (Renewal)		
2020/21 Reseal & Asphalt Program	Construction	Reseal prep work has commenced in the Kuranda and Julatten areas. Reseals programmed to start mid-January, weather permitting. McGrath Road programmed to be re-sealed third week of January 2021 weather permitting. Other roads will be re-sealed in ad-hoc manner depending on weather.
Program: 02 Gravel Resheet		
2019/20 Gravel Resheet	Construction	Further resheeting works will be done after 2020/21 wet season.
2020/21 Gravel Resheet	Not Commenced	To be programmed after 2020/21 wet season.
Program: 03 Urban Streets		
LRCIP Lerra Street (West) - Widen and Seal	Completed	Practical completion reached 26 November 2020. Line marking will be carried out in conjunction with other projects in the new year.
Design Program - design forward works	Planning	Planning, investigation and design of future projects.
Program: 04 Rural Roads		
TIDS Euluma Creek Road, Julatten - Rehabilitate and widen Ch. 5.565 - 6.343	Construction	Drainage and culvert widening works complete. Remainder of the project will be constructed after the 2020/21 wet season. Currently programmed to commence after Railway Avenue Project is complete.
R2R Wolfram Road, Dimbulah - Priority Sections Safety Widening - Stage 1	Design	Design underway. Construction programmed to commence after the 2020/21 wet season.
DRFA Betterment Co-contribution	Procurement	Shanty and Clacherty Road Tender Reports to be considered by Council at its February meeting. Fossilbrook awarded.
Fallon Road, Kuranda - Rehabilitate Pavement, Ch 0.874 - 0.948	Planning	Design and geotechnical certification underway. Construction to commence after the 2020/21 wet season.
LRCIP - Speewah Road, Speewah - Rehabilitate pavement Ch. 0.345 to 0.5 and refurbish bus shelter	Design	Design underway, construction to commence after 2020/21 wet season.
Program: 05 Bridges		
LRCIP Hodzic Road, Oakey Creek, Biboohra - Replace girders	Planning	Programmed for April 2021.
LRCIP Renew Major Culvert, Pin Road Mutchilba	Planning	Programmed for May 2021.
Hales Siding Road - Replace Timber Bridge	Procurement	Tender report to be considered by Council at its February meeting.
Kanervo Road - Replace Timber Bridge over Davies Creek	Procurement	Tender report to be considered by Council at its February meeting.
Program: 06 Drainage		
Renew Minor Culverts - various locations	Construction	Pickford Road and Fenwick Street culverts completed. Other works to be programmed after 2021/21 wet season.
2020/21 Minor Culvert Renewal Program	Not Commenced	To be programmed.
LRCIP Amaroo Drainage Improvement - Stage 1 of 3	Design	Construction programmed to commence in first half of 2021.
Program: 08 Parking		
TTC - Railway Avenue, Mareeba - New Carpark	Construction	Concrete slab and plinths demolished and backfilled mid-December 2020. Construction to commence from mid-February, weather permitting.
Program: 09 Footpaths		
2018/19 Footpath renewal program	Construction	Quotes to be sought for replacement of sections of footpath on Anzac Avenue.
Footpath Renewal (All localities)	Construction	Works have started removing pavers and replacing them with blade mix at Centenary Park Kuranda. This will be an ongoing project to gradually reduce trip hazards when resources are available.
Program: 10 Parks and Gardens		
Shire Beautification Program	Construction	The thinning of vegetation at the lower Bi Lakes commenced in December and requires approximately 5 more days to complete. The works will be finalised when ground conditions dry to avoid unnecessary damage the park surrounds.
Kuranda CBD Renew Irrigation & Planting	Construction	Ongoing. This budget is used on an 'as required basis' for the continual upgrade of irrigation and plants in Coondoo Street.
Bi-Centennial Lakes - seed funding	Not Applicable	No grants identified as yet.
Mt Molloy Centre Islands, Replace irrigation and kerbing	Planning	Planning commenced to identify options for plantings & possible plinth relocation or decoration.

Infrastructure Services Capital Works Summary Report - January 2021

Project Description	Project Stage	Progress comment
Program: 11 Water		
Mareeba Water Treatment Plant - Replace generator	Completed	New generator installed and commissioned in January 2021.
Chillagoe - Replace existing water reservoirs	Construction	Project construction progressing well despite minor impacts of inclement weather.
Chillagoe Water Supply Investigation	Completed	This project for initial investigations is completed. Partial funding secured under 2019 Queensland Bushfires Local Economic Recovery Program for construction project.
Warril Drive, Kuranda - new water main and booster	Construction	Project pre-start meeting held Wednesday 27 January. Contractor advised there is a long lead time on the booster pump set (as expected) and anticipated arrival time is late February early March.
Kuranda Water Treatment Plant - Replace backwash blowers	Construction	Equipment has arrived, inclement weather causing minor delays on installation.
Kuranda Water Treatment Plant - Replace clarifier bridge scraper	Construction	Works progressing well and anticipated completion time is end of March, weather dependent.
SCADA Cybersecurity Upgrade	Construction	Major equipment parts have arrived with contractor on-site early February to begin the installation program which will take until end of June.
Mareeba and Kuranda Water Treatment Plans - raw water pumps upgrade	Design	City Water technology working on this project, there are some delays with this due to COVID travel restrictions though it will be completed prior to the end of the financial year.
Mareeba Water Treatment Plant - Based on a successful trial of new turbidity meters, implement automated backwash on high turbidity	Design	City Water technology working on this project, there are some delays with this due to COVID travel restrictions though it will be completed prior to the end of the financial year.
Mareeba, Kuranda and Dimbulah Water Treatment Plants - Replace chlorine analysers	Procurement	Quotes currently being sourced.
Mareeba Water Treatment Plant - filter 3 Install dedicated backwash pumps and reconfigure wash water feed pipes	Design	City Water technology working on this project, there are some delays with this due to COVID travel restrictions though it will be completed prior to the end of the financial year.
Chillagoe Water Treatment Plant - Install conductivity meter on raw water transfer line, trend conductivity on SCADA	Planning	Work on this project to be in conjunction with the water reservoir upgrade project.
Install a static mixer and injection quill for ACH dosing - Kuranda	Construction	Equipment has arrived and will be installed as soon possible, currently there has been wet weather delays.
Rankin Street West - Water main replacement and upgrade	Construction	Project construction to commence 3 February and expected to take 3 to 4 months weather dependent.
Mason Road, Kuranda Booster Pump Station Generator 30KVA	Construction	Generator installed and awaiting electrical connection.
Kuranda Water Treatment Plant - Overhaul Sedimentation Tank	Construction	Works well underway and expected to be completed by end of April or early May.
Telemetry/SCADA Upgrades	Procurement	Equipment on order with some arriving. Equipment to be installed and commissioned by Council's contractor prior to end of June.
Valve Replacement Program (Reticulation)	Construction	Works underway and will be progressively done over the coming months.
Mareeba Water Treatment Plant - Coagulation mixing renewal	Design	Working with City Water Technology for the implementation of this project, in conjunction with the new backwash system they are designing.
Mareeba Water Treatment Plant - Clarifier condition assessment	Design	Working with City Water Technology however COVID-19 has delayed this project. Quotes have been sourced from appropriately qualified companies to work with City Water to undertake the assessment.
Mareeba Water Treatment Plant - Optimise clarifier performance upgrade	Design	Working with City Water Technology for the implementation of this project, in conjunction with the new backwash system they are designing.
Mareeba Water Treatment Plant - Backwash operation renewal	Design	Working with City Water Technology for the implementation of this project, in conjunction with the new backwash system they are designing.
Racecourse Irrigation Booster Pump Station and Centrifugal Pump	Completed	Project completed December 2020.

Infrastructure Services Capital Works Summary Report - January 2021

Project Description	Project Stage	Progress comment
Hydrants Renewal Program	Construction	Work is underway in conjunction with the hydrant maintenance program and it is anticipated the work will be completed this financial year.
Fraser Rd Mt Molloy Water Main Upgrade	Construction	Project commenced early January and for completion in early February.
LER - Chillagoe Bore & Water Main Construction	Design	Project design underway, as soon as the design is completed project will go to tender.
Program: 12 Wastewater		
2019/20 Mareeba Sewer CCTV & Relining Program	Construction	House connection branches in the Kenneally Estate area substantially complete. Remaining works to be delivered as part of 2020/21 relining program.
2019/20 Manhole Rehabilitation and Replacement Program	Construction	Works have will progressively be done until the project is completed.
Minor Sewerage Station H2S Protection	Completed	Work completed early December 2020.
Telemetry/SCADA Upgrades	Procurement	Orders issued to SCADA engineering so works can begin working in conjunction with other telemetry projects for this financial year.
2 x New standby generators for 2 priority pump stations	Construction	Generators installed and waiting on electrical contractor to do undertake connection.
2020/21 Mareeba Sewer CCTV & Relining Program	Construction	Contractors commenced works on Monday 18 January with expected three (3) month schedule of work to be done.
2020/21 Manhole Rehabilitation and Replacement Program	Construction	Works that were underway with program have temporarily halted due to the contractor having other commitments. Works are scheduled to recommence early 2021.
Kuranda Wastewater Treatment Plant - Replace Clarifier Bridge Drive	Construction	Works schedule to commence late February with an eight week works program.
Kuranda Wastewater Treatment Plant - Replace SMB5 Dosing Pumps	Procurement	Quotes sourced and new pumps are now on order.
Mareeba Wastewater Treatment Plant - Aeration diffusers every 5 years	Procurement	Supplier contacted procurement to occur in early 2021.
Mareeba Wastewater Treatment Plant - Inline instruments component replacements	Construction	Works almost completed with contractor bringing equipment online.
Renew Mareeba and Kuranda Wastewater Reticulation Pumps	Procurement	Replacement Pumps are on order.
SCADA Cybersecurity Upgrade	Procurement	Purchase orders issued for the necessary equipment and most goods and materials arrived with physical works commencing on 1 February.
LER - Mason Street Sewer Main Upgrade	Procurement	Grant funding approval approved under Local Economic Recovery (LER) program. Tenders invited from 30 January.
Program: 13 Waste		
Connect Kuranda Waste Transfer Station to Ergon	Construction	Ergon have completed their electrical connection, Council's electrical contractor to complete site works by end of February.
Kuranda Waste Transfer Station - Reserve firefighting water tank/bore	Construction	As soon as the electrical works are completed, the bore and bore equipment contractor can commission and run new equipment.
Program: 15 Fleet		
GPS Vehicle Management System	Planning	Alternative scope of works to be presented for consideration.
Replace Unit 625 Mitsubishi Truck	Procurement	Contractor working on fabrication plans, anticipate at least 8 weeks until delivery (April).
Replace Unit 620 Mitsubishi Dual Cab Tipper	Procurement	Contractor on track for delivery mid-February 2021.
Replace Isuzu Prime Mover Unit 681	Procurement	Prime Mover delivery is scheduled for March 2021.
Replace Unit 6 Komatsu Grader	Procurement	Grader anticipated arrival delayed due to COVID - Potential February/March 2021 delivery.
Replace Unit 5432 Sewerage Jet Rodder trailer with a hydro vac truck	Procurement	Suitable unit being sought, timeline dependant on auction availability.
Program: 16 Depots and Council Offices		
Rankin Street Office - Upgrade lighting	Construction	Initial install completed, some minor changes to address dark spots and repairs to ceiling panels yet to be completed.
Kuranda Depot - Install hardstand and improve drainage	Planning	Procurement scope under consideration.
Rankin Street Office - Minor refurbishments	Procurement	Quotations received and assessments underway.
Program: 17 Community Buildings		

Infrastructure Services Capital Works Summary Report - January 2021

Project Description	Project Stage	Progress comment
Kuranda Rec Centre - Refurbishment	Construction	Building certifier to review building to ascertain final elements for completion.
Cedric Davies Community Hub	Construction	Library & Community Function Centre works underway. Demolition significantly progressed.
Mareeba Swimming Pool Heater	Construction	Quotations received, works to be completed in line with Solar Project.
Koah Tennis Court - Remove/replace the unstable timber light poles	Not Commenced	Application by Koah Community Group to build a large undercover facility has been received. Lighting project on hold awaiting outcome of this proposal.
Toilet Facility Refurbishments	Construction	<u>Mt Molloy</u> : Painting quote received and approved. Works to commence start of February, flooring installation mid-February to finish works. All maintenance items completed next week e.g. replacement toilet roll holders, new mirrors etc. <u>Mary Andrews Garden</u> : Painting quote received and approved. Works to be completed by mid-Feb. <u>Centenary Park</u> : All maintenance works completed. Deep clean to be carried out on 29 January to complete works.
Mareeba, Dimbulah and Kuranda Aquatic Facilities - Remote monitoring upgrade for all swimming pools	Construction	Kuranda Pool monitoring installed, with initial training of staff completed. Minor delay to Mareeba and Dimbulah due to COVID travel restrictions.
Mareeba Leagues Club roof repairs	Planning	Tender Report to be submitted for consideration by Council at 17 February 2021 meeting.
Kuranda Community Precinct replace old iron louvres & replace gutters and roofing	Construction	Louvre replacement complete. Main roof complete. Stairway awnings to be complete end February 2021, delays due to wet weather.
Remove Mareeba Swimming Pool Heating and repair damage to gymnasium hall roof	Planning	Quotations received, works to be completed in line with Solar Project.
LRCIP Irvinebank Public Amenities Refurbishment	Construction	Painting quotation received. Works to commence at the start of February. Following completion of painting, flooring to be installed mid-February to complete works.
LRCIP Cedric Davies Community Hub - air conditioner	Construction	Library & Community Function Centre works underway. Demolition significantly progressed.
Program: 18 Non-Infrastructure Items		
Mareeba Cemetery Beam	Completed	Project scope increased to include two new "half beams" at western end of lawn beam area. Beams were completed late November. Re-numbering of existing beams yet to be done.
Kuranda new Cemetery	Planning	Consultant quotations being sought.
Mareeba Cemetery Mausoleum Wall	Completed	Practical completion reached June 2020. Rectification of minor defects underway anticipated completion end February 2021.
DRFA Flood Warning Infrastructure Network MbaSC.0016.1819E.FWI - River Gauge (Biboohra)	Planning	Scoping meeting with QRA and BOM complete. This will be a joint procurement through FNQROC.
DRFA Flood Warning Infrastructure Network MbaSC.0018.1819E.FWI - Rain Gauge (7 locations)	Planning	Scoping meeting with QRA and BOM complete. This will be a joint procurement through FNQROC.
Program: 20 KIAC		
KIAC - Therwine Street Redevelopment Stage 2	Construction	Remediation of minor timber elements to be completed by Council Staff.
KIAC - Barron Falls Walking Track Phase 2	Construction	Practical completion being sought from Wet Tropics and Qld Parks & Wildlife.
KIAC - New Wayfinding Signage	Construction	Fabrication ongoing, installation to occur following the wet season 2021.
KIAC - Jum Rum Creek Walking Track Rehabilitation	Construction	Project significantly progressed, anticipate completion February 2021, weather dependant.
KIAC - Jungle Walking Track Rehabilitation	Construction	Project significantly progressed, anticipate completion February 2021, weather dependant.
Program: 23 W4Q3 - Works for Queensland 3		
W4Q3 Lerra Street Kerb & Drain Improvements	Procurement	Project postponed until after the wet season. Works could not reach sealing stage before Christmas close down.
W4Q3 Footpath Renewal All localities	Procurement	Plans received for Anzac Avenue footpath replacement. Quotations being prepared for work to be delivered by contractor.
W4Q3 Mareeba Pound Upgrade Pound/Facility	Construction	Contractor established at site, works commencing February.
W4Q3 Repaint Chillagoe Hub	Completed	Completed December 2020.

Infrastructure Services Capital Works Summary Report - January 2021

Project Description	Project Stage	Progress comment
W4Q3 Rankin Street Office Replace Air-conditioner	Construction	First stage works complete, quotations for second stage under review.
Program: 24 W4Q4 - Works for Queensland 4		
W4Q4 Bicentennial Lakes Solar Lighting	Design	Additional solar lighting to be installed after 2020/21 wet season.
W4Q4 Dimbulah Hall replace linoleum flooring	Procurement	Quotations received, budget and delivery timeline being confirmed. Works to commence March 2021.
W4Q4 Riverside Caravan Park refurbish shower amenity block	Planning	Delivery options to be presented for further consideration by Council. Further deterioration of substructure has resulted in the need to vary the scope of works initially approved.
W4Q4 Dimbulah Caravan Park refurbish dongas and front office facilities	Design	Works to be completed after 2020/21 wet season.
W4Q4 Mareeba Heritage Centre sand and paint timber floors of main centre building including café	Completed	Works completed during Christmas closedown.
W4Q4 Dimbulah Swimming Pool refurbish kiosk	Procurement	Cabinetry designed and flooring quotes received. Works scheduled for April 2021 when pool closes.
W4Q4 Refurbish Kuranda Recreation Centre Hunter Park	Planning	Building Certifier has identified some issues that require rectification, works to commence on engagement of contractors.
W4Q4 Dimbulah Hall and Shire Hall Park electrical capacity upgrade	Procurement	Load assessment complete, electrical improvement works to be undertaken. Works to be completed March 2021.
W4Q4 Dimbulah Swimming Pool Solar	Construction	Solar panels and inverter installed. Connection via Ergon to be carried out by 22 February.
W4Q4 Mareeba WWTP Solar	Construction	Earthworks have commenced. Awaiting concrete pour before installation of the solar panels.
W4Q4 Mareeba Swimming Pool Solar	Construction	Upon further investigation of the site, the contractor identified potential performance improvements through the merger of multiple points of supply. Works to commence following approval of variation by Council.
W4Q4 Mareeba WTP Booster Pump Solar	Completed	Solar panels installed and connected. Project completed January 2021.
W4Q4 Mareeba Water Treatment Plant Solar	Construction	System downsized due to space restrictions. Contractor is providing future provisions for installation to the system following upgrades to the water treatment plant. Contractor awaiting delivery of brackets for solar panels. Expected installation in 3 weeks.
W4Q4 Kuranda Aquatic Centre Solar	Completed	Solar panels installed and connected. Project completed January 2021.
W4Q4 Kuranda Water Treatment Plant Solar	Construction	The design of the structure amended to include works carried out as part of a water project. Extension to main office building to commence in late February and new structure over the clarifier tank to be completed in 8 weeks.
W4Q4 Community Hub Solar	Construction	Contractor is due on-site on 26 February to install edge protection and start installation. Connection to the switchboard cannot take place until the new switchboard is installed as part of another project. Project due for completion at the start of April.
W4Q4 Centenary Booster Pump Solar	Construction	Design and purchase of the new shed has been completed. Installation to be carried out following construction of the shed. Works to be completed by end of March.
W4Q4 Mt Molloy Community Hall Refurbishments	Procurement	Quotations called for electrical works, handyman provided scope for building modifications. Works to be completed during wet season.
W4Q4 Arnold Park Toilet Upgrade	Planning	Preparing options for consideration prior to inviting quotes.
W4Q4 Cedric Davies Community Hub - Library project	Construction	Library & Community Function Centre works underway. Demolition significantly progressed.
W4Q4 Rankin Street Public Disability Toilet	Construction	Quotation received and assessment underway. Works to commence from February, subject to contractor availability.

9.2 TRAFFIC ADVISORY COMMITTEE - MINUTES OF MEETING HELD 1 DECEMBER 2020

Date Prepared: 4 February 2021

Author: Director Infrastructure Services

Attachments: 1. **Minutes of the Traffic Advisory Committee Meeting held 1 December 2020** [↓](#)

EXECUTIVE SUMMARY

The purpose of this report is to present the Minutes of the Mareeba Shire Council Traffic Advisory Committee Meeting held on Tuesday 1 December 2020.

RECOMMENDATION

That Council receives the minutes of the Traffic Advisory Committee Meeting held Tuesday, 1 December 2020.

BACKGROUND

The Traffic Advisory Committee (TAC) is an advisory committee to Council under Section 265 of the *Local Government Regulation 2012*. The TAC provides information and advice to Council regarding traffic, road and transport matters.

RISK IMPLICATIONS**Financial**

There are ongoing costs associated with investigation of traffic matters to ensure a safe road environment for our community. In most cases, any safety improvements on Council roads determined from these investigations will be funded from operational budgets or referred for consideration in future capital budget deliberations.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS**Capital**

Nil

Operating

Internal resources for investigation and follow up actions.

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil



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**MINUTES
 TRAFFIC ADVISORY COMMITTEE**

Tuesday 01 December 2020
 Commenced at 09:34am

Members Present:

John Ridgway	Queensland Police (QPS) - Sergeant	
Richard Sheedy	Transport & Main Roads (Project Director)	Conference call
David Hamilton	Transport & Main Roads (Operations)	Conference call
Philip Donnelly	Transport & Main Roads (Translink)	Conference call
Joe Moro	Mareeba Chamber of Commerce	
Don Fowler	Far Northern Milling	
Kevin Davies (Chairperson)	Mareeba Shire Council (MSC) - Councillor	
Lenore Wyatt	Mareeba Shire Council (MSC) - Councillor	
Mario Mlikota	Mareeba Shire Council (MSC) - Councillor	
Angela Toppin	Mareeba Shire Council (MSC) - Mayor	
Sam Wakeford	Mareeba Shire Council (MSC) - Manager Technical Services	
Glenda Kirk	Mareeba Shire Council (MSC) - Director Infrastructure Services	
Marjorie Anthony	Mareeba Shire Council (MSC) - Secretariat	

1. WELCOME

The Chairperson opened the meeting at 9:34am welcoming all and thanking everyone for their participation.

APOLOGIES

Marita Stecko	Transport & Main Roads (Safety Division)
Sam Musumeci	Mareeba Chamber of Commerce
Derek Garner	Queensland Police (QPS)

The Chairperson acknowledged receipt of a letter from the Mareeba Chamber of Commerce regarding the Chamber's role on the Traffic Advisory Committee. Under the Terms of Reference, voting membership is appointed to agencies by council, however it is considered that community and industry representation provide beneficial advice to council in relation to strategic matters. The Mareeba Chamber and other stakeholders will continue to be invited to participate.

Mareeba Shire Council has accepted the following membership nominations received from the Department of Transport and Main Roads.

- David Hamilton Traffic & Road Safety Technical
- Graeme Nielsen Grants and LGG

2. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held 15 September 2020 received as true and correct.

3. BUSINESS ARISING FROM PREVIOUS MINUTES

- a) Refer to attached

- b) Barron River Bridge, Kuranda - Weight Restrictions
 - Concerns raised by emergency services relating to the load limit restrictions at recent LDMG and LDMG sub-group meetings
 - Letter forwarded to the Minister of Transport & Main Roads by MSC seeking advice on timeframes for the current restrictions; awaiting response from the Minister
 - MSC requests to be kept informed on the matter and that updates are communicated to the heavy vehicle industry

ACTION REQUIRED: TMR provide updates to both MSC and the heavy vehicle industry

- c) Mulligan Highway Truck Stop - Complaints
Heavy Vehicle Management Strategy: Seed funding has become available; TMR looking to have project shovel-ready with some design having commenced; area north of Biboohra identified as a suitable location.
- d) Byrnes Street Mareeba CBD - Speed of Traffic
Monitoring of the 40 km/hr zone will continue by QPS .

TMR to investigate options including the installation of count down timers at Byrnes / Rankin Street;
TMR to look at cycle times during peak hours / standard times.

4. NEW REQUESTS / CORRESPONDENCE

- a) Barron River Bridge, Kuranda - Letter to Mark Bailey MP, Minister for Transport & Main Roads regarding recent weight restrictions imposed on the Barron River Bridge at Kuranda; seeking an update on the condition of the bridge and outlining its vital connectivity between Cairns and the Tablelands.
- b) STOP signs at Railway Crossings - Joint inspection undertaken by MSC / TMR; TMR to contact QR seeking review of signage

5. ROAD, TRAFFIC & TRANSPORT MATTERS BY AGENCY

a) TMR Update

Kennedy Highway Mareeba / Atherton (32B)	Safety improvements works identified for 32B (Mareeba to Atherton) to commence in the new year; TMR to provide further detail. TMR outlined the purpose of guardrail along the highway is to form a safety barrier to help protect motorists.
Bilwon Rd, Biboohra	Item 18.12-05 from previous minutes, request for reduction of speed limit at Biboohra to 80 km/hr; TMR to keep MSC informed on speed limit review

b) MSC Update

Traffic Changes

Bowers Street, Mareeba	Speed limit signage installed on Bowers Street - 60 km/hr inbound and 50 km/hr outbound both signs located near Marano's Fuel Depot.
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Minor temporary traffic changes

Nil

c) QPS Update

Nil

6. GENERAL BUSINESS

MSC provides comment on the agricultural growth in Lakeland area over the next 2 years identifying an increase in HV movements. TMR aware of the areas of growth. Chamber commented on the increased growth from Dimbulah with trucks coming into Mareeba / MIP. Review of the MSC planning scheme to take place in 2 years; freight strategic planning with regard to future expansion for cape and Mareeba and cairns area.

ACTION REQUIRED: TMR to provide a connection between the Department's Planning Manager (Jenny Damon) and MSC to provide input into the planning around northern and western areas of growth expected to drive heavy vehicle increase.

Mayor Angela Toppin advise of visibility issues for drivers turning onto Byrnes Street from Herberton Street due to signage at the new Mobil Service Station.

ACTION REQUIRED: MSC to provide TMR with further information.

Mayor left the meeting at 10:10am

Cr Mario Mlikota - Through traffic keep right lane - requests received for bigger signage on Byrnes Street advising through traffic to keep right. Similar comments received by the Mareeba Chamber.

ACTION REQUIRED: TMR to review traffic movements considering options.

Cr Wyatt advised of a bright light dazzling drivers at the Speewah Road intersection with a similar issue experienced at the Emerald Creek Service Station. Advice has been received from drivers advising vehicle headlights are being reflected in the newly installed guardrail at Red Hill causing concern.

ACTION REQUIRED: TMR to review locations when undertaking the next night audit of the road network.

7. NEXT MEETING

Tuesday, 16 March 2021

8. CLOSURE

The Chair thanked all for their attendance and input.

There being no further business, the meeting was closed at 10:23am.

9.3 INFRASTRUCTURE SERVICES, TECHNICAL SERVICES OPERATIONS REPORT - JANUARY 2021

Date Prepared: 18 January 2021
Author: Manager Technical Services
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Fleet, Design, Soils Lab, Survey, Quality, GIS, Project Management, Facilities and Investigation Services activities undertaken by Infrastructure Services during the month of January 2021.

RECOMMENDATION

That Council receives the Infrastructure Services, Technical Services Operations Report for January 2021.

BACKGROUND**Technical Services**Design, quality and investigations:

Investigation activities undertaken in January included:

Activity	Current Requests	Closed Requests
Road Infrastructure Review	67	32
Drainage Investigations	5	8
NHVR Permit Applications	0	16
Aerodrome Investigations	1	0
Traffic Count Surveys	0	0
Parks Investigations	6	0
Rural Address Requests	0	2
Dial Before You Dig Requests	0	36

Soil Laboratory:

Council's Soil Laboratory provides NATA-accredited soil and material testing for internal and external services. The laboratory personnel took leave during the January period due to minimal works being programmed, and as such, no testing was undertaken during the month of January.

Asset Inspections:

Scheduled inspections of Council's transport infrastructure assets focussed primarily on the road network during the month of January:

Inspection Type	No. of roads inspections
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Roads	118
Subtotal	118

In addition to field inspections, work was completed towards improving data collected for the footpath, water, sewerage, roads, kerbs and stormwater network.

Inspections planned for February will continue to focus on the annual inspection of Council roads.

Operational Works and Subdivisions

To ensure ongoing compliance with development conditions, both during construction and on-maintenance, Council undertakes routine inspection and monitoring of sites. The following developments remain current:

Locality	Subdivisions Name	Status
Mareeba	Kenneally Estate Stage 4	Under construction
Mareeba	The Edge Stage 3A	Under construction
Mareeba	Amaroo Stage 11	Under construction
Mareeba	The Edge Stage 2B	On-maintenance
Kuranda	3 Hilltop Close	On-maintenance
Mareeba	Mareeba Roadhouse & Accommodation Park, Williams Close	On-maintenance
Mareeba	Clean Choices Car Wash	On-maintenance
Kuranda	72 - 76 Mason Road Stage 1	On-maintenance
Kuranda	112 Barnwell Road widening	Monitoring

Disaster Recovery Funding Arrangements (DRFA - previously NDRRA)

The DRFA is jointly funded by the Commonwealth and Queensland governments to help alleviate the costs of relief and recovery activities undertaken in disaster-affected communities by delivering recovery activities to return affected eligible assets back to pre-event condition. The status of declared disaster events currently being managed are provided below:

Program	Status
2021 DRFA	Mareeba Shire activated DRFA assistance measures associated with Tropical Cyclone Imogen and Associated Low Pressure System, 2 - 12 January 2021. DRFA has been approved for Counter Disaster Operations (CDO) and Reconstruction of Essential Public Assets (REPA).
2019 DRFA	Works at all locations completed, with the exception of a small creek crossing repair in the Mareeba area, which will be completed after the wet season and prior to end of financial year; and Gamboola Crossing which will commence after the wet season.
2019 Betterment	Preparation for delivery of the 2019 Betterment works is underway; <ul style="list-style-type: none"> Fossilbrook Road, Lynd Crossing - Tender Award approved, works to commence after wet season.

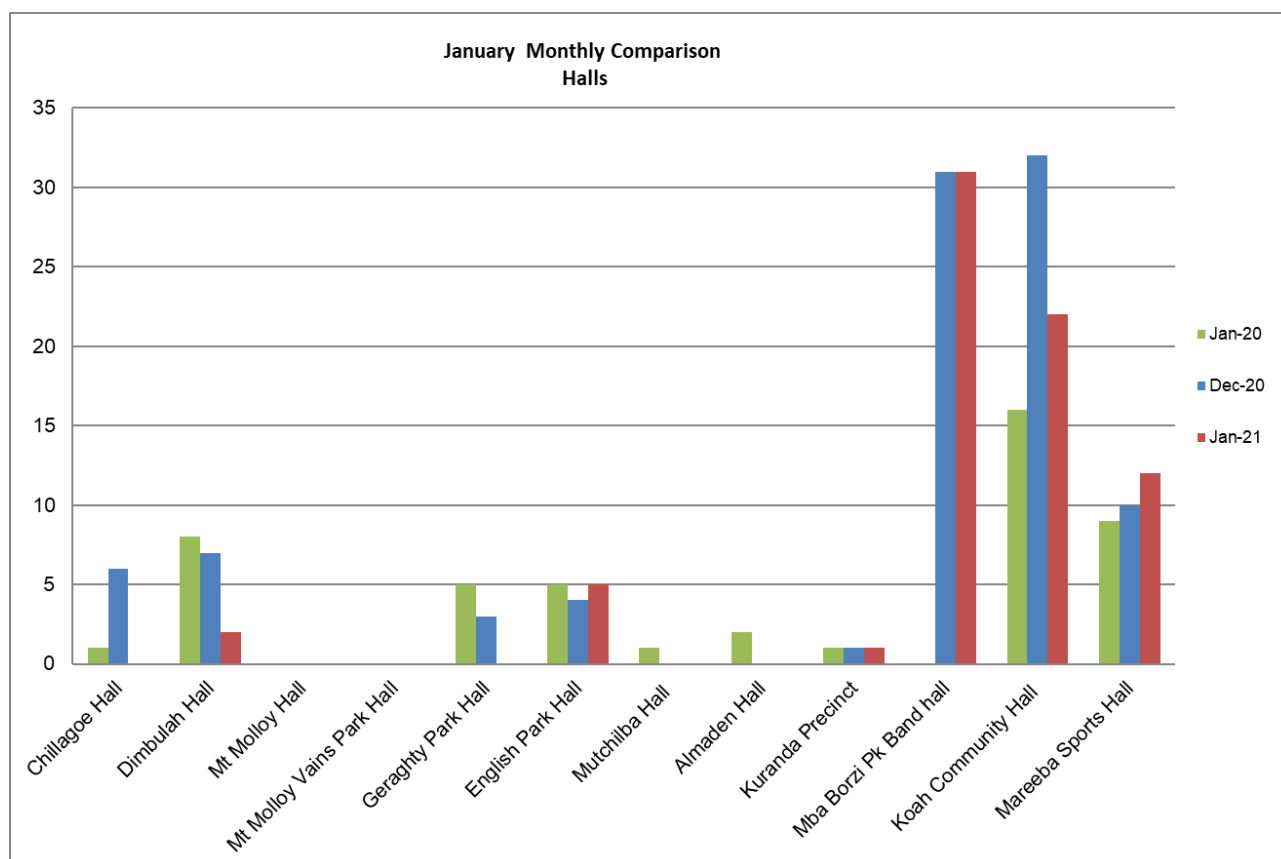
Program	Status
	<ul style="list-style-type: none"> Shanty Creek Road, Creek Crossing - Council consideration at February Council Meeting. Clacherty Road, Creek Crossing - Council consideration at February Council Meeting. <p>QRA provided preliminary approval of these projects in early September 2020. Other betterment projects to be identified and submitted in future funding rounds.</p>

Facilities

Community Halls:

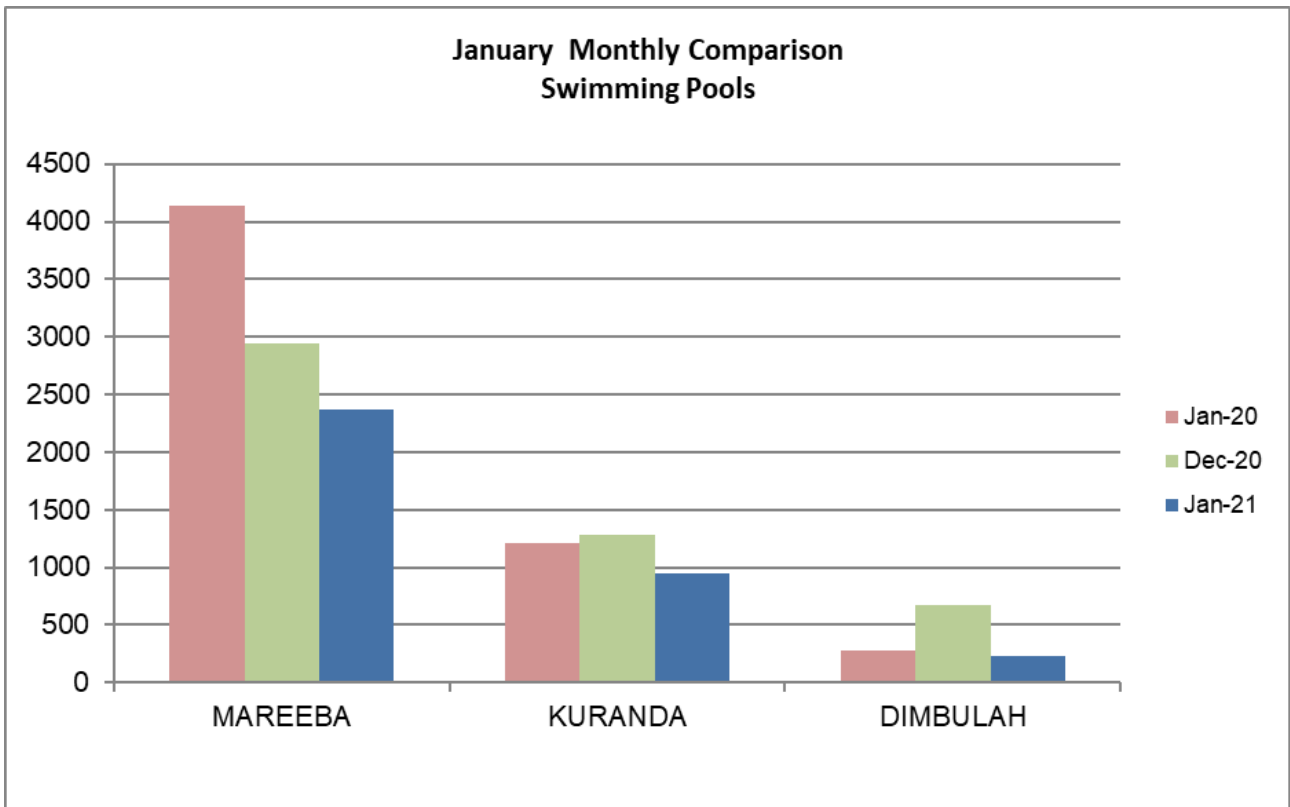
Maintaining safe and efficient access to Council Community Halls is recognised as an important aspect for the community's ongoing wellbeing. All facility users are required to comply with the conditions set out by the State Government's COVID-19 Restrictions Roadmap.

January utilisation indicates a decline compared with previous months, however the contraction in utilisation aligns with historical data from previous years. It is noted that some clubs are yet to recommence following the emergence of COVID-19.



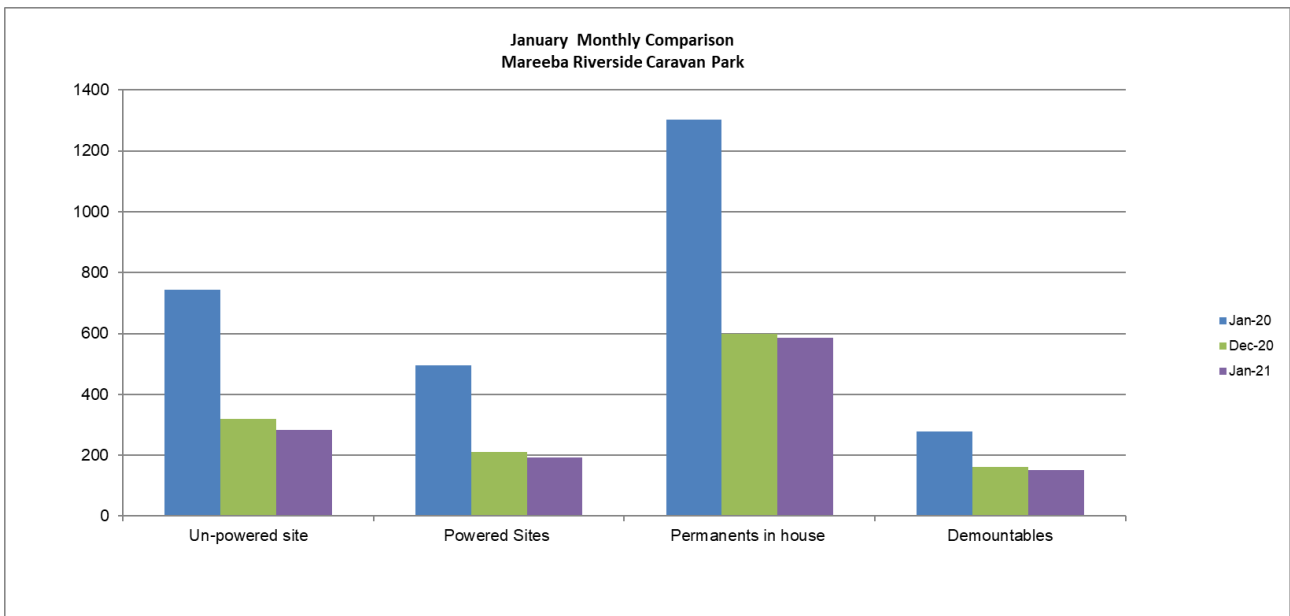
Swimming Pools:

All three (3) pools are now operational, with public safety restrictions remaining in force in line with the State Government's COVID-19 Requirements. Reduced attendance numbers reflect the storms and the reduced pool hours at the beginning of the year. Schools are to return in February.

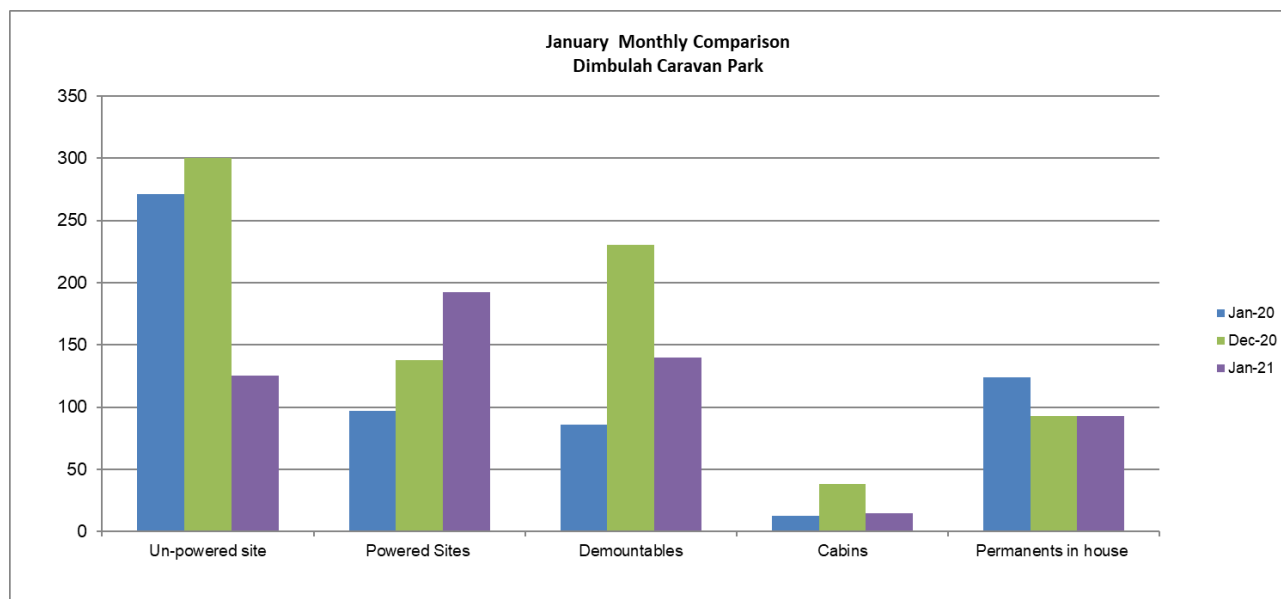


Caravan Parks:

Mareeba Riverside Caravan Park utilisation has reduced when compared to both last month and the similar period for previous year, which at this time is contributed to the COVID-19 restrictions to travellers and the borders closure.



Dimbulah Caravan Park utilisation has also reduced slightly compared to last month and the similar period for the previous year. Figures compared to last year in some areas are still down which is still contributed to the COVID-19 restrictions for travellers.



Vandalism & Graffiti:

During January, twelve (12) reports of vandalism/graffiti were recorded, with annual costs provided below;

Financial Year	Actuals	Comments
2015/16	\$ 2,134.00	• Mareeba Arnold Park ladies' toilets - graffiti
2016/17	\$ 16,546.00	• Mareeba CWA Toilets - cistern ripped off the wall
2017/18	\$ 23,948.00	• Mareeba Theatre Hall x2 - holes in walls
2018/19	\$ 14,851.00	• Mareeba Sports Hall x2 - exterior graffiti and damage to building internal and external
2019/20	\$ 14,211.18	• Mareeba Rankin Street Office x5 - over a period of 10 days. Carport damaged, graffitied, vehicles vandalised and infrastructure damaged.
2020/21	\$ 14 724.56	• Mareeba Davies Park - vehicle damaged fence Jasper Street

Note - actuals for vandalism/graffiti do not reflect costs to repairs during that period. Incoming expenses for repairs carry over until works is completed.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

COVID-19 impacts in relation to closure and re-opening of facilities will be managed in line with Queensland Government requirements.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Operating

Additional costs associated with graffiti and vandalism is expected and will be accommodated within existing budget allocations.

LINK TO CORPORATE PLAN

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Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

9.4 APPLICATION FOR PROPOSED ROAD OPENING IN LOT 26 ON SP276723 TO ACCOMMODATE THE INSTALLATION OF A SEWER GRAVITY MAIN

Date Prepared: 3 February 2021

Author: Manager Technical Services

Attachments: 1. Submitted Drawing - Survey Plan SP276723 [↓](#)

EXECUTIVE SUMMARY

Council has applied to the Department of Natural Resources, Mines and Energy (DNRME) for a Road Opening within Lot 26 SP276723 to accommodate the installation of a new sewer gravity main.

RECOMMENDATION

That Council:

1. accepts the Department of Natural Resources, Mines and Energy 's Offer and proceed with the road opening proposal; and
2. complies with the conditions outlined in the Offer.

BACKGROUND

As part of the DNRME road opening process, a submission is required from the Road Manager (Council) prior to an Offer being made.

Lot 26 is reserve land set aside for Strategic Land Management with Council as the trustee. The proposed Road Opening is approximately 6070m² in area and is needed to accommodate the installation of a new sewer gravity main as part Council's future Mason Street Sewer Main project. Construction is expected to start at the end of the first quarter of 2021 and cannot begin until the proposed area is dedicated as 'Road'.

Road Opening is the preferred option as this will ensure that Council's asset remains accessible and protected. To expedite the Road Opening process, in December 2020 Council officers undertook a pre-lodgement meeting with DNRME and soon after, lodged the relevant documentation.

In January 2021, DNRME provided Council officers its Draft Agreement for Road Opening and Offer Cover Letter where it is advised that Road Opening has been approved. To proceed with and finalise the Opening, Council are required to comply with the conditions of the Offer which include payment of a fee (\$419.00) and submission of survey plans. Payment is yet to be made and survey has been undertaken and will be submitted when approved.

The proposed area (Attachment 1) would link the existing Road Parcel that bisects the Pioneer Cemetery on Costin Street with Lot 28 on SP276723.

Lot 28 forms part of a gazetted Future State Controlled Road corridor and has been marked for the future development of the Mareeba Bypass route. It is therefore under the jurisdiction of the Queensland Department of Transport and Main Roads (TMR). Contained within Lot 28 is a small Road Parcel Stub; Council officers are not seeking to open a new Road within Lot 28 to connect with the Stub.

TMR is required to approve any works within Lot 28 and have provided initial approval for the works by way of a Road Corridor Permit (RCP).

From its connection point within the Stub, the new main will proceed in a northerly direction towards Costin Street and will cross Lots 28 and 26 before being duplicated alongside the Mason Street main.

RISK IMPLICATIONS

Infrastructure and Assets

Ensuring Council assets remain accessible and protected.

Legal and Compliance

Council is delegated with the authority of Road Manager for local (Council) roads; therefore, the needs of the future transport and Council infrastructure network are considered prior to DNRME providing a final position to road openings.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Council is delegated with authority as Road Manager and is therefore required to consider the needs of the future transport and Council infrastructure network.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Adequate funding is available to complete the Road Opening process detailed above.

Is the expenditure noted above included in the current budget?

Yes

Operating

Nil

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

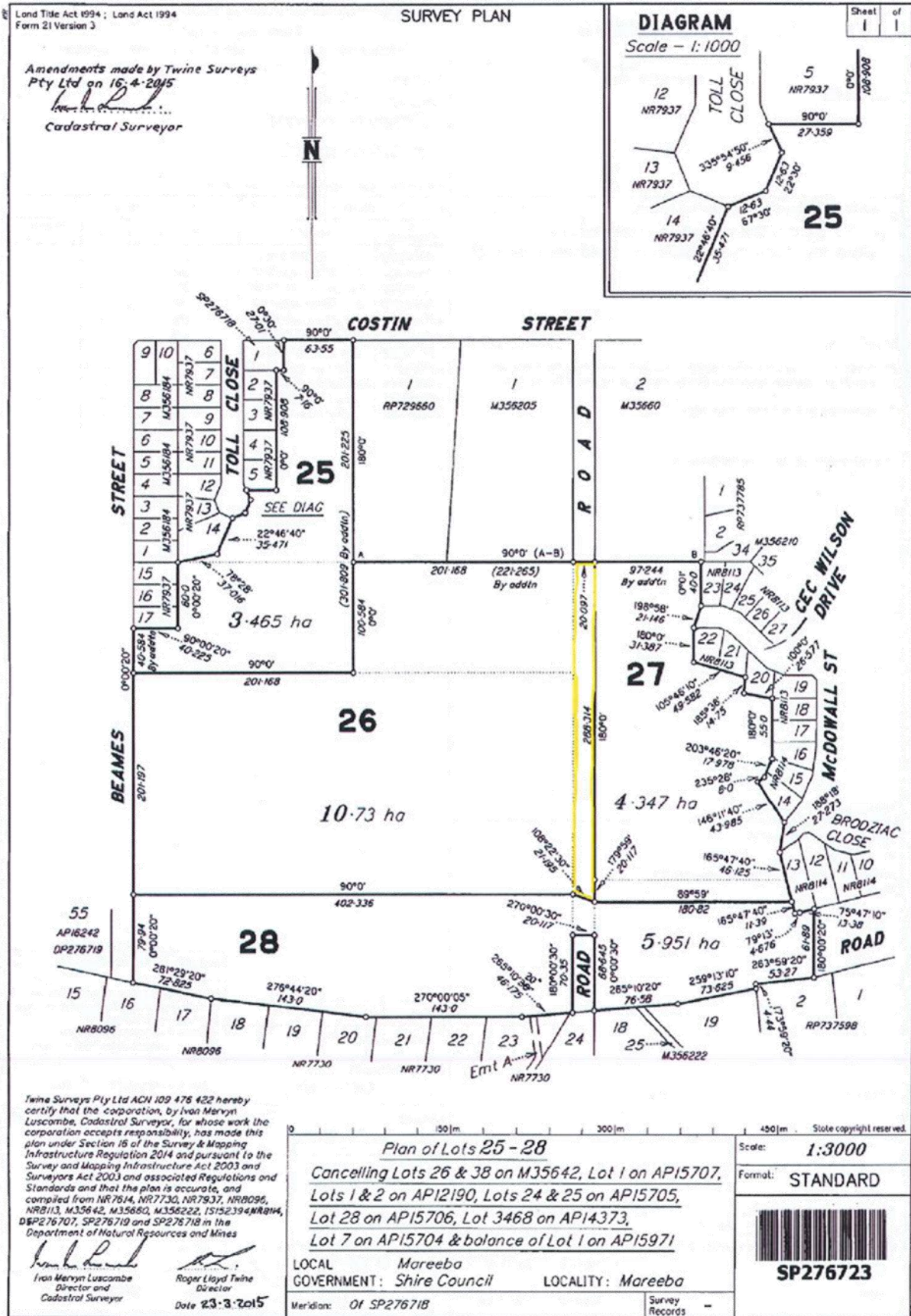
Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Following resolution, DNRME will be advised that Council wish to proceed with the road opening process.



9.5 T-MSC2020-24 KANERVO ROAD, DAIVES CREEK BRIDGE REPLACEMENT - TENDER AWARD

Date Prepared: 4 February 2021
Author: Manager Technical Services
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an assessment of Tenders received for T-MSC2020-24 Kanervo Road, Davies Creek Bridge Replacement Project at Koah.

RECOMMENDATION

That Council:

1. does not award Tender T-MSC2020-24 Kanervo Road Davies Creek Bridge Replacement Project due to budget shortfall; and
2. seeks an extension of time under the Australian Government's Bridges Renewal Program funding.

BACKGROUND

The Kanervo Road bridge is a three-span hardwood timber structure 27.8 metres in length with four (4) girders per span supported by cast in-situ concrete piers and abutments. The bridge has an overall transverse timber deck width of 4.43 metres and a trafficable deck width of 3.99 metres between kerbs.

A Level 3 Bridge Condition and Load Assessment was conducted in 2017. The bridge assessment identified defects affecting the performance and structural integrity of elements within the structure and recommended renewal be considered in the near term. The bridge condition is indicative of components or elements exhibiting advanced deterioration, loss of section from the parent material and showing signs of overstressing or evidence of acting differently to the intended design function.

The Level 3 bridge assessment provided a recommendation to impose a 20T load restriction over the short-term and programme the bridge for replacement. The project is partially funded through the Australian Government's Bridges Renewal Program with Council responsible for the balance of funding.

The Tender was advertised through Tenderlink on Saturday, 14 November 2020 and closed at 11.00am, Monday 7 December 2020.

Scope of Work

The project located at the Davies Creek crossing on Kanervo Road calls for the demolition of the existing timber bridge and its replacement with a new concrete structure. The scope of works requires that the abutments and pier head stocks are reconfigured to accommodate the new bridge arrangement.

The scope of works required under the contract generally includes but are not limited to:

- Establishment of Contractors Site Facilities;

- Provision for Traffic;
- Environmental Management;
- Erosion and Sediment Control;
- Demolition Works;
- Earth Works;
- Bridge Works;
- Road Approach Reinstatement Works;

Tender Evaluation

Tender submissions were reviewed in accordance with the evaluation criteria stated in the tender documentation:

- 40% - Value for Money
- 15% - Relevant Skills and Experience
- 10% - Key Personnel
- 25% - Demonstrated Understanding
- 10% - Local Content

All Tender submissions were assessed for conformance, price and non-priced based criteria.

Tenders Received

Four (4) submissions were received by close of tender with one (1) tenderer NQ Civil Contractors submitting a late Tender by email, with notification that issues arose during uploading to Tenderlink.

Submitted Pricing by Tenderers – Full Scope of Works

Tenderer	Tendered Price (excl GST)
Durack Civil Pty Ltd	\$1,135,402.35
King Concreting Qld Pty Ltd - Trading as Civform	\$1,088,500.00
Lift Tek Pty Ltd - Trading as Chris Dempsey Cranes	\$1,086,949.19
RMS Engineering & Construction Pty Ltd	\$1,650,394.54
NQ Civil Contractors Pty Ltd (late Tender)	\$ 966,641.00

Tender Assessment Summary

A summary of the combined Tender assessments, incorporating the evaluation of conformance, price and non-priced based criteria, resulted in the ranking of submissions displayed in Table 2 below.

Submission Evaluation Summary

Tenderer	Weighted Score	Rank
Durack Civil Pty Ltd	90.67	4
King Concreting Qld Pty Ltd - Trading as Civform	95.97	1
Lift Tek Pty Ltd - Chris Dempsey Cranes	94.56	2
RMS Engineering & Construction Pty Ltd	77.40	5
NQ Civil Contractors Pty Ltd (late Tender)	93.41	3*

The Tender submissions provided were competitive, however due to the submission values being in excess of available budgets, recommendation to not award at this time is considered prudent. Further cost savings through design review will be undertaken with a view to either re-tendering the works or delivering the project using Council day labour.

RISK IMPLICATIONS**Financial**

All tendered prices were substantially higher than the allocated budget. Officers will undertake a review of the project design and scope to find cost savings with a view to either re-tendering the works or delivering the project using Council day labour.

Cultural and Native Title

To ensure any works undertaken minimise potential impact to the Cultural and/or Native Title rights of the Traditional Owners, the footprint of the existing infrastructure will be maintained. Realignment of the structure is not planned as part of the renewal project. Officers will remain in contact with Traditional Landowners and provide updates at critical milestones.

Environmental

Bridge demolition and reconstruction work by nature creates a degree of environmental risk when working in the watercourse. In order to manage the risk, work will be carried out in the dry season with the implementation of stream containment and diversion measures designed to minimise the risk. Contractors are required to submit an integrated Construction Safety Management Plan which includes an Environmental Management Plan.

FINANCIAL AND RESOURCE IMPLICATIONS**Capital**

All tendered prices were substantially higher than the allocated budget. Officers will undertake a review of the project design and scope to find cost savings with a view to either re-tendering the works or delivering the project using Council day labour.

As the project is partially funded through the Australian Government's Bridge Renewal Program, an application to extend the funding period to be sought to allow time for potential cost savings to be investigated.

Is the expenditure noted above included in the current budget?

Yes, however all tendered prices were substantially higher than the allocated budget.

If not you must recommend how the budget can be amended to accommodate the expenditure

Officers will undertake a review of the project design and scope to find cost savings with a view to either re-tendering the works or delivering the project using Council day labour.

LINK TO CORPORATE PLAN

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IMPLEMENTATION/COMMUNICATION

Officers to seek an extension of time for the Australian Governments, Bridges Renewal Program funds.

9.6 T-MSC2020-20 HALES SIDING ROAD, CHINAMAN CREEK BRIDGE REPLACEMENT - TENDER AWARD

Date Prepared: 5 February 2021
Author: Manager Technical Services
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an assessment of tenders received for T-MSC2020-20 Hales Siding Road, Chinaman Creek Bridge Replacement at Irvinebank.

RECOMMENDATION

That Council:

1. does not award Tender T-MSC2020-20 Hales Siding Road Chinaman Creek Bridge Replacement due to budget shortfall; and
2. seeks an extension of time under the Australian Government's Bridges Renewal funding.

BACKGROUND

Chinaman Creek Bridge on Hales Siding Road, Irvinebank is a two-span hardwood timber structure approximately 15 metres in length supported by cast in-situ concrete piers and abutments. The bridge has an overall transverse timber deck width of approx. 3.95 metres and a trafficable deck width of 3.42 metres between kerbs.

A Level 3 Bridge Condition and Load Assessment was conducted in 2017. The bridge assessment identified defects affecting the performance and structural integrity of elements within the structure and recommended renewal be considered in the near term. The bridge condition is indicative of components or elements exhibiting advanced deterioration, loss of section from the parent material and showing signs of overstressing or evidence of acting differently to the intended design function.

The outcome of the Level 3 Bridge Condition and Load Assessment provided a recommendation to impose load restrictions over the short-term and programme the bridge for replacement. The project is partially funded through the Australian Government's Bridges Renewal Program with Council responsible for the balance of funding.

The Tender was advertised through Tenderlink on Saturday, 24 October 2020 and closed at 11.00am, Monday 16 November 2020.

Scope of Work

The project located at the Chinaman Creek crossing on Hales Siding Road calls for the demolition of the existing timber bridge and its replacement with a new concrete structure.

The scope of works required under the contract generally includes but are not limited to:

- Establishment of Contractors Site Facilities;
- Provision for Traffic;

- Environmental Management;
- Erosion and Sediment Control;
- Demolition Works;
- Bridge Works;
- Earth Works and Road Works.

Tender Evaluation

Trinity Engineering and Consulting (TEC) was engaged to undertake evaluation of the tenders, post-tender negotiations and contract management on Council's behalf. Tenders were reviewed in accordance with the evaluation criteria stated in the tender documentation:

- 40% - Value for Money
- 15% - Relevant Skills and Experience
- 10% - Key Personnel
- 25% - Demonstrated Understanding
- 10% - Local Content

All Tender submissions were assessed for conformance, price and non-priced based criteria.

Tenders Received

Four (4) submissions were received from the following three (3) organisations, with one (1) tenderer providing an alternative offer, by close of tender:

Submitted Pricing by Tenderers – Scope of Works (inclusive of if ordered items)

Tenderer	Tendered Price (excl GST)
King Concreting Qld Pty Ltd - Trading as Civform	\$ 867,090.50
King Concreting Qld Pty Ltd - Trading as Civform - Alternative Tender*	\$ 821,174.50
Lift Tek Pty Ltd - Trading as Chris Dempsey Cranes	\$ 748,561.02
NQ Civil Contractors Pty Ltd	\$1,148,851.23

King Concreting Pty Ltd - Trading as CIVFORM - Alternative Tender*

CIVFORM provided an alternative tender for a single span bridge in leu of the nominated two-span bridge. The alternative tender offered a construction cost saving of \$45,916.00 and included associated re-design and engineering costs.

Tender Assessment Summary

A summary of the combined Tender assessment, incorporating the evaluation against conformance, price and non-priced based criteria, resulted in the ranking of submissions displayed in Table 2 below.

Submission Evaluation Summary

Tenderer	Weighted Score	Rank
King Concreting Qld Pty Ltd - Trading as Civform	87.17	2
King Concreting Qld Pty Ltd - Trading as Civform - Alternative Tender*	89.62	N/A
Lift Tek Pty Ltd - Trading as Chris Dempsey Cranes	87.75	1
NQ Civil Contractors Pty Ltd	66.86	3

The Tender submissions provided were competitive, however due to the submission values being in excess of available budgets, recommendation to not award at this time is considered prudent.

RISK IMPLICATIONS**Financial**

All tendered prices were substantially higher than the allocated budget. Officers will undertake a review of the project design and scope to find cost savings with a view to either re-tendering the works or delivering the project using Council day labour.

FINANCIAL AND RESOURCE IMPLICATIONS**Capital**

All tendered prices were substantially higher than the allocated budget. Officers will undertake a review of the project design and scope to find cost savings with a view to either re-tendering the works or delivering the project using Council day labour.

As the project is partially funded through the Australian Government's Bridge Renewal Program, an application to extend the funding period to be sought to allow time for potential cost savings to be investigated.

Is the expenditure noted above included in the current budget?

Yes, however all tendered prices were substantially higher than the allocated budget.

If not you must recommend how the budget can be amended to accommodate the expenditure

Officers will undertake a review of the project design and scope to find cost savings with a view to either re-tendering the works or delivering the project using Council day labour.

LINK TO CORPORATE PLAN

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IMPLEMENTATION/COMMUNICATION

Officers to seek an extension of time for the Australian Governments, Bridges Renewal Program funds.

9.7 T-MSC-2020-22 SHANTY CREEK ROAD AND CLACHERTY ROAD CAUSEWAY CONSTRUCTION - TENDER AWARD

Date Prepared: 5 February 2021
Author: Manager Technical Services
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an assessment of Tenders received for T-MSC2020-22 Shanty Creek Road and Clacherty Road Causeway Construction.

The Shanty Creek and Clacherty Road Causeway projects have both received funding through the Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 administered by Queensland Reconstruction Authority (QRA).

RECOMMENDATION

That Council delegates authority to the Chief Executive Officer to enter into, negotiate, and finalise the contract for T-MSC2020-22 Shanty Creek Road and Clacherty Road Causeway Constructions, after consultation with Councillors.

BACKGROUND

The Shanty Creek crossing currently has a loosely formed rock base that requires restoration work following each wet season. There have been incidences of vehicles becoming stuck while attempting to cross Shanty Creek when it has increased stormwater flow.

The scope of the upgrade is to provide a new, low-level causeway at the same level to provide a solid and consistent road base that will allow the installation of flood height markers for improved safety.

The Clacherty Road causeway project will span a gully crossing at chainage 1,650m that flash floods during rainfall events. This section of Clacherty Road is consistently damaged by stormwater flows as the rock scour protection only acts as a remedial measure. The new causeway is designed to improve trafficability and decrease the ongoing maintenance requirement, particularly following heavy rainfall.

The Tender was advertised through Tenderlink on Saturday, 7 November 2020 and closed at 11.00am, Tuesday 30 November 2020.

Scope of Works

The scope of works required under the contract generally includes but are not limited to:

- Establishment of Contractors Site Facilities;
- Provision for Traffic;
- Environmental Management;
- Stream Diversion Measures;

- Erosion and Sediment Control;
- Base Establishment;
- Concrete Works;

Both concrete causeway projects are straight-forward constructions. The Shanty Creek causeway will require additional work to divert the stream during construction as it is a Sunwater-fed water course that flows all year round.

Tender Evaluation

Tender submissions were to be reviewed in accordance with the evaluation criteria stated in the tender documentation:

- 40% - Value for Money
- 15% - Relevant Skills and Experience
- 10% - Key Personnel
- 25% - Demonstrated Understanding
- 10% - Local Content

Tenders Received

Only the one (1) tender was received by close of tender and is provisional on the award of both projects as a single contract. The contractor has been assessed as capable of delivering the works.

Durack Prices Submitted – Full Scope of Works

Tender	Tendered Price (ex GST)
Durack Civil Pty Ltd - Shanty Creek Road Crossing	\$150,966.72
Durack Civil Pty Ltd - Clacherty Road Crossing	\$ 72,284.45
Total	\$223,251.17

Financial:

Both projects have been funded through the Disaster Recovery Funding Arrangements (DRFA), Reconstruction of Essential Public Assets (REPA) and Category D, Betterment Program 2019 administered by Queensland Reconstruction Authority (QRA). Approved funding is fixed at time of agreement, with variations typically not supported once the agreements are certified.

The tendered price exceeds available funds and negotiations with the Contractor are being undertaken in attempt to meet the available budget.

RISK IMPLICATIONS

Financial

The Betterment Program is one component of a jointly funded, exceptional circumstances Category C & D funding package, approved under the Disaster Recovery Funding Arrangements (DRFA) 2019. As the project currently exceeds available funds, further negotiations with the Contractor is required prior to consideration of award, or otherwise.

Infrastructure and Assets

The reinstated civil infrastructure will exceed pre-existing condition and meet current engineering standards, therefore an improvement to the infrastructures resilience to future events is expected.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Tenders were sought in-line with Council's Procurement Policy.

FINANCIAL AND RESOURCE IMPLICATIONS**Capital**

Council have allocated funding for the delivery of works; further negotiation with the Contractor is required prior to consideration of award.

Is the expenditure noted above included in the current budget?

Yes, Council commits funds to a 'Betterment' fund to assist in sourcing joint funding under this program.

If not you must recommend how the budget can be amended to accommodate the expenditure
Nil.

Operating

The replacement civil infrastructure will not increase the operational costs associated with maintaining the network.

Is the expenditure noted above included in the current budget?

N/A.

If not you must recommend how the budget can be amended to accommodate the expenditure
N/A.

LINK TO CORPORATE PLAN

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IMPLEMENTATION/COMMUNICATION

Nil

9.8 INFRASTRUCTURE SERVICES, WATER AND WASTE OPERATIONS REPORT - JANUARY 2021

Date Prepared: 18 January 2021
Author: Manager Water and Waste
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council’s Water and Waste activities undertaken by the Infrastructure Services Department during the month of January 2021.

RECOMMENDATION

That Council receives the Infrastructure Services, Water and Waste Operations Report for January 2021.

BACKGROUND

Water and Wastewater Treatment:

All treatment plants performing satisfactorily. Water demand for December was similar to the previous month's consumption.

Inflows through the wastewater treatment plants have remained steady with a slight decrease in inflows at the Mareeba WWTP and Kuranda WWTP towards the end of December.

Routine environmental monitoring did not detect any exceedances of environmental discharge limits. No anomalies or reportable notifications were reported in relation to routine water quality testing conducted during November.

Water Treatment	Mareeba	Kuranda	Chillagoe	Dimbulah	Mt Molloy*
Water Plant average daily production (kL)	5,082	763	211	190	53
Number of Connections	3,922	1,010	123	247	123
Average daily water consumption per connection (L)	1,296	755	1,715	769	423

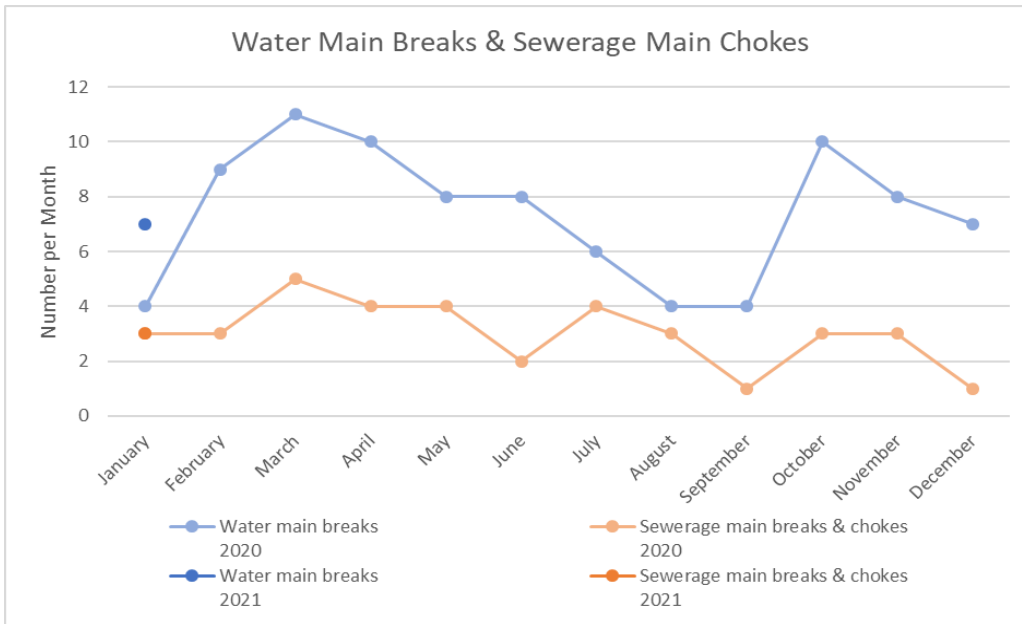
* Mt Molloy is an untreated, non-potable water supply

Wastewater Treatment	Mareeba	Kuranda
Wastewater Plant average daily treatment (kL)	7,474	230
Number of Connections	3,507	348
Average daily inflow per connection (L)	2131	661

Water and Wastewater Reticulation:

Council's water reticulation crew attended to seven (7) water main breaks and small water leaks and three (3) sewer main breaks, and average response times were within targets set out in Council's customer service standard for water services.

Monthly statistics are shown on the water reticulation main breaks and sewerage main breaks and chokes:



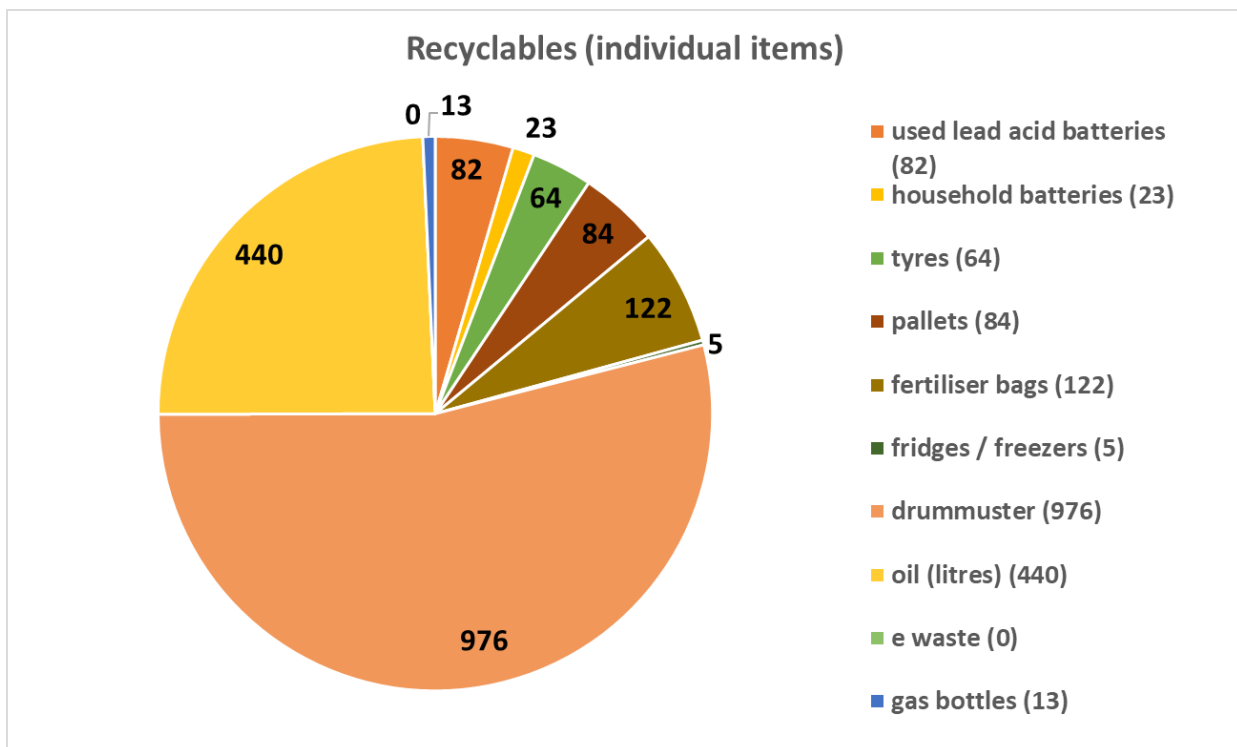
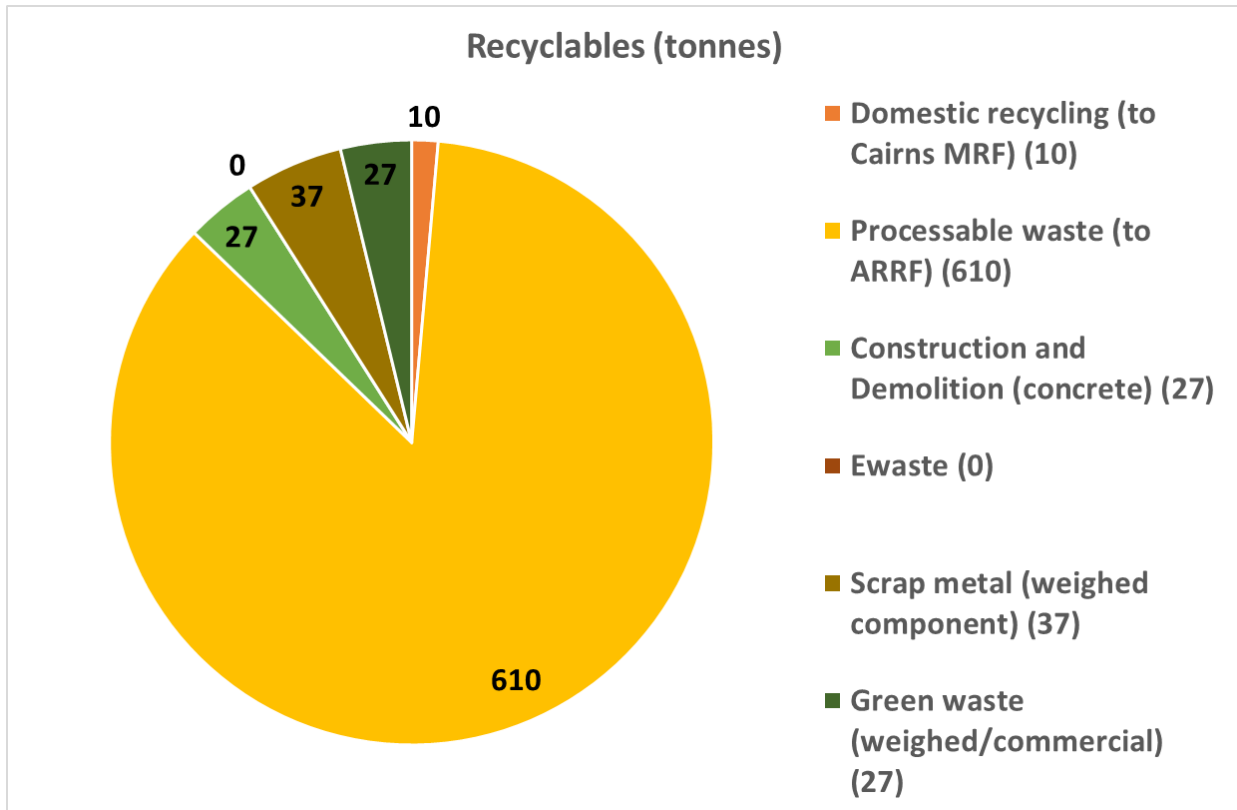
Waste Operations:

All transfer stations and Mareeba landfill are currently operational.

Recycling

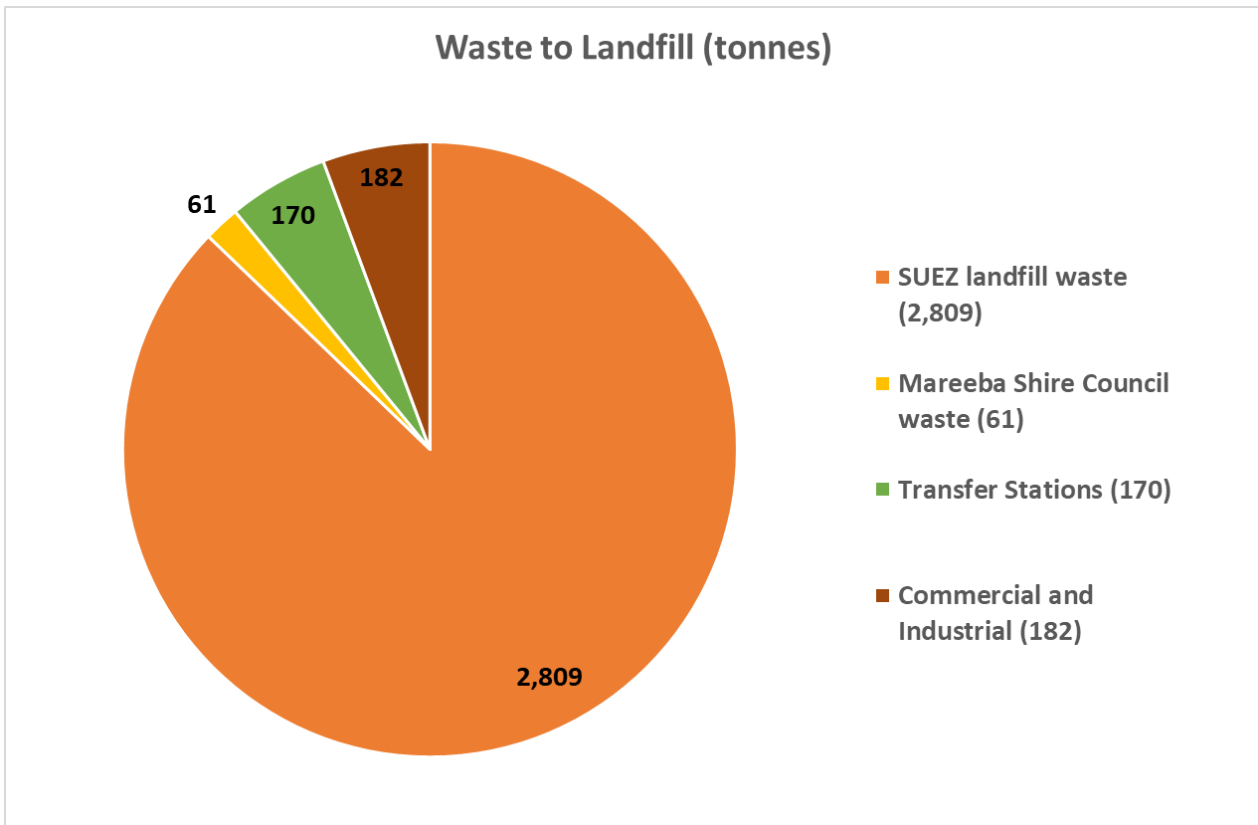
Waste material collected at each of the waste transfer stations are either deposited directly to the Mareeba landfill, recycled or transported to the SUEZ Advanced Resource Recovery Facility (ARRF) in Cairns for processing.





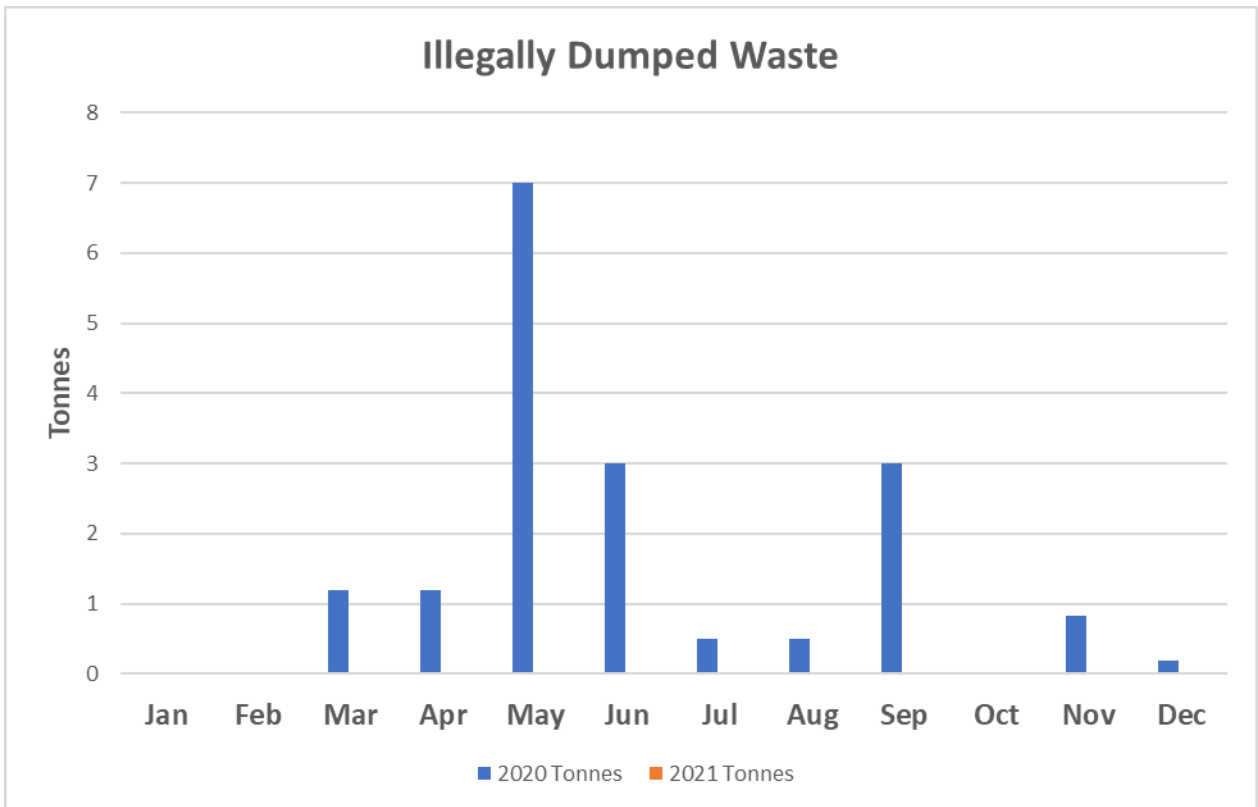
Waste to Mareeba Landfill

Waste directed to Mareeba Landfill is primarily residual waste from the SUEZ Advanced Resource Recovery Facility (ARRF) plant in Cairns, with minor quantities received from the waste transfer stations (Mareeba included), commercial and industrial waste, and waste that Mareeba Shire Council produces from its own activities.



Illegally Dumped Waste

Council received no illegally dumped waste through Mareeba Waste Transfer Station during the month of January.



Queensland State Waste Levy

Earlier last year, the Queensland Government deferred the increase of levy rates from 1 July 2020 to 1 January 2021 as part of a suite of measures to support Queensland businesses during COVID-19.

In line with the original decision and as scheduled in *the Waste Reduction and Recycling Regulation 2011*, levy rates have increased by \$5 per tonne on 1 January 2021.

RISK IMPLICATIONS

Environmental

Council holds an Environmental Authority issued under the *Environmental Protection Act 1994* to operate landfill facilities.

The Environmental Authority amendment process is underway.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Operating

Nil

LINK TO CORPORATE PLAN

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9.9 INFRASTRUCTURE SERVICES, WORKS SECTION ACTIVITY REPORT - JANUARY 2021

Date Prepared: 7 February 2021

Author: Manager Works

Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Transport Infrastructure, Parks and Gardens, Bridge and Pest Management operational activities undertaken by Infrastructure Services during the month of January 2021.

RECOMMENDATION

That Council receives the Infrastructure Services, Works Progress Report for the month of January 2021.

BACKGROUND**Transport Infrastructure**Road Maintenance Activities

Mareeba Shire was activated by the Queensland Government for Disaster Recovery Funding Arrangements (DRFA) assistance measures associated with Tropical Cyclone Imogen and Associated Low Pressure System, 2 - 12 January 2021. DRFA has been approved to enable Council to access funding assistance for undertaking Counter Disaster Operations (CDO) for approved activities that were undertaken immediately prior to, during or immediately after an eligible disaster and Reconstruction of Essential Public Assets (REPA) for temporary emergency repair works and permanent reconstruction of eligible infrastructure.

Council's Construction and Maintenance staff have been carrying out emergency repairs of road and drainage assets for much of January. As well as Council staff, two (2) contractors have been engaged to assist in the repair activities.

At the time of reporting, staff were still unable to travel past Wrotham Park, north west of Chillagoe, so there are still parts of Council's local road network that are yet to be inspected for damage. Currently, all accessible local roads to this point are in an open and safe condition, however motorists need to drive to the prevailing conditions.



Fossilbrook Road



Wolfram Camp Road



Bolwarra Road



Morrish Road

Bridges and Major Culverts

Rain over the month of January has seen the Bridge and Concrete crews concentrate their efforts on the cleaning and clearing of debris from major culverts inlets and outlets and emergency repairing. These activities will continue in the coming weeks along with scheduled bridge and major culvert inspections and maintenance.



Inlet/Outlet Clearing Ada Creek



Leadingham Creek Road Causeway

TMR Routine Maintenance Performance Contract (RMPC)

RMPC crews ceased work for 2020 on 18 December and have been returning from leave during January. Operational works on state-controlled roads under Council's stewardship during the month of January have been restricted to emergent works and as resources become available the normal maintenance programs will resume.

Parks and Open Spaces

Regular rainfall during January has ensured that mowing will be the primary task for Parks and Open Spaces in all areas of the shire for the coming months. Contractors have been engaged to attempt to keep pace with the rapidly growing vegetation.

In late 2020, it was identified that a fig tree in the heritage-listed Kuranda Fig Tree Avenue on Coondoo Street is dying. The tree is located adjacent to 21 Coondoo Street.

An arborist was engaged to inspect the tree and has reported that a combination of age and other factors such as restricted growing space have caused the demise of the tree and that it will not recover. The arborist has recommended that the tree be removed before it becomes a safety hazard to pedestrians and vehicles.

Council officers have lodged an application for an Exemption Certificate with the Department of Environment and Science (DES) in accordance with the heritage listing requirements to have the tree removed. Council is waiting on further advice from the Queensland Government in relation to the application.



Fig Tree at 21 Coondoo Street, Kuranda

Land Protection

Prickle Trees (Prickly acacia, Mimosa, Parkinsonia): Ootann, Fossilbrook and Springfield Roads have been surveyed and all prickly trees have been removed and their locations mapped.

Frogbit: Land Protection officers have established four (4) sentinel sites on Two Mile Creek, Four Mile Creek and Lake Mitchell. Staff visit these sites four (4) times per year and spray all the invasive weedy grasses to maintain a clear water space so that any Frogbit that washes down will be highly visible. The first treatment has been undertaken and officers report that no new incursions of this aggressive water weed were located.

Gamba Grass: Land Protection field staff have commenced Mareeba Shire Council's annual roadside spray treatment of Gamba Grass.

Town Weeds: Goats head burr, Bindii, Rats Tail Grass and other pests have been treated on town street verges, parks and gardens and Council reserves.

Siam Weed Infestation on Sandy Creek at Mount Molloy

In July 2019 Council was contacted by a resident from this area reporting a new weed that was invading their pastures, creek bed and banks and climbing into trees on Sandy Creek.

Council's Land Protection staff attended the site to assess and identified Siam weed to be present. Plant samples were collected and sent off to the Queensland Government Herbarium for confirmation.

Together with the affected landowners and some of the downstream neighbours, officers initiated an extended survey in order to gauge the extent of the weed. It was found to be infesting 238 hectares of the river riparian, extending to forested lagoons and anabranches as well as invading grazing land. It posed a serious threat to the entire Mitchell River Catchment due to flowing water carrying seeds downstream.

The initial infestation was proven to be from a stone pitched causeway on one (1) of the property fire trails. It is highly probable that the stone sourced for the causeway was from a Siam infested rockpile. Officers were unable to determine the source of the material or who had installed the causeway.

The initial control/removal program was paid for by Council and affected property owners. As it was a large site and potentially expensive removal program, \$20,000 funding was applied for and approved in August 2019 through the Australian Governments Communities Environment Program. Land Protection staff have completed a further three (3) full control programs during this time.

Although the four (4) treatments have dramatically reduced the area and density of the weed, the area will need to be monitored and treated as necessary all seedling plants that emerge. With the property owners' continued assistance, officers are confident that they will be able to manage the area until it has been completely removed from the site. Continued extended surveys looking for seedlings and out breaks will continue, as will public awareness and education further down the catchment.

The grant has been acquitted and Council has reported back to the funding body showing before and after photos, maps, financial costings, the benefits to the community and the health of the river system.

Through the public awareness program that was an integral part of the project, is expected that local residents and landowners will be able to recognise Siam weed and know who to notify should further suspected Siam outbreaks occur.



Treating Siam Weed-Sweet William Pocket, Mt Molloy



Treated Site (pink)

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

COVID-19 impacts in relation to closure and re-opening of facilities will be managed in line with Queensland Government restrictions.

FINANCIAL AND RESOURCE IMPLICATIONS

Operating

All operational works are funded by the section specific 2020/21 maintenance budgets.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

Nil

10 CONFIDENTIAL REPORTS

Nil

11 BUSINESS WITHOUT NOTICE

12 NEXT MEETING OF COUNCIL

13 FOR INFORMATION

13.1 SUMMARY OF NEW PLANNING APPLICATIONS & DELEGATED DECISIONS FOR THE MONTH OF JANUARY 2021

Date Prepared: 1 February 2021

Author: Senior Planner

Attachments: Nil

Please see below information.

Summary of new Planning Development Applications and Delegated Decisions for January 2021

New Development Applications					
Application #	Lodgement Date	Applicant/ Address	Property Description	Application Type	Status
MCU/21/0001	04/01/2021	Cougar Homes Pty Ltd C/- The Building Approval Company 99 Pin Road, Mutchilba	Lot 86 on HG754	MCU - Rural Workers' Accommodation and Secondary Dwelling	In Decision Stage
RAL/21/0001	07/01/2021	A Leighton & M Crisp C/- Urban Sync Pty Ltd 46 Tyrconnell Road, Paddy's Green	Lot 147 on SP227506	ROL Subdivision (1 into 2 Lots)	In referral stage
RAL/21/0002	05/01/2021	Settimio Spena C/- U&i Town Plan 98 Spena Road and Spena Road, Mareeba	Lot 10 & 145 on SP163445	ROL Boundary Realignment	In Public notification stage

Decision Notices issued under Delegated Authority					
Application #	Date of Decision Notice	Applicant	Address	Property Description	Application Type
OPW/20/0004 (Stage 12)	13/01/2021	BTM & S Stankovich Pty Ltd C/- Freshwater Planning Pty Ltd	Emerald End Road, Mareeba	Lot 114 on SP265014	Operational Works (Roadworks, Stormwater, Water Infrastructure, Drainage, Earthworks, & Sewerage Infrastructure) for Development Permit RAL/20/0006 (Amaroo Stages 12)

January 2021 (Regional Land Use Planning)

Negotiated Decision Notices issued under Delegated Authority					
Application #	Date of Decision Notice	Applicant	Address	Property Description	Application Type
Nil					

Change to Existing Development Approval issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
Nil					

Referral Agency Response Decision Notices issued under Delegated Authority					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
CAR/21/0001	18/01/2021	J Gardiner	Myola Road, Kuranda	Lot 13 on SP103852	Development Permit for Operational Works (Vegetation Clearing) assessable against the Mareeba Shire Council Planning Scheme 2016 - Environmental Significance Overlay
CAR/21/0002	20/01/2021	B Ciranni & T Newton	15 Parklands Circuit, Mareeba	Lot 16 on SP204554	Referral agency response (response before application) for building work assessable against the Mareeba Shire Council Planning Scheme 2016 (Class 10a GFA Dispensation)

Extensions to Relevant Period issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
Nil					

January 2021 (Regional Land Use Planning)

Survey Plans endorsed					
Application #	Date	Applicant	Address	Property Description	No of Lots
DA/15/0045	4/01/2021	P Gibbs	Kanervo Road, Koah	LOTS 1 & 2 ON SP311493 (CANCELLING LOT 17 ON SP219912)	1 New Lot
REC/07/0052	20/01/2021	Hockey Machinery Sales Pty Ltd	Elliott Close, Mareeba	LOT 48 & 99 ON SP320950 (CANCELLING LOT 99 ON SP320945)	1 New Lot

January 2021 (Regional Land Use Planning)