



AGENDA

Wednesday, 22 April 2020

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 22 April 2020

Time: 9.00am

Location: Council Chambers

**Peter Franks
Chief Executive Officer**

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1 MEMBERS IN ATTENDANCE

2 APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS

3 BEREAVEMENTS/CONDOLENCES

4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST

5 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 18 March 2020

Special Council Meeting - 15 April 2020

6 BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING

7 DEPUTATIONS AND DELEGATIONS

8 CORPORATE AND COMMUNITY SERVICES

8.1 APPLICATION FOR EASEMENT OVER PART OF TERM LEASE 217093 DESCRIBED AS LOT 78 ON CP903629, LOCALITY OF ARRIGA

Date Prepared: 2 April 2020

Author: Planning Officer

Attachments: 1. DNRME Email Dated 10 March 2020 [↓](#)

EXECUTIVE SUMMARY

The Department of Natural Resources, Mines and Energy (DNRME) is considering an application for the establishment of an easement in gross for drainage purposes over part of Term Lease 217093, described as Lot 78 on CP903629, situated at Kimalo Road, Arriga.

Lot 78 on CP903629 has an area of 305 hectares and is used for sugar cane cropping. This section of the property subject to the proposed easement is not currently cropped, and a drain already exists within the proposed easement area. The proposed drainage easement will secure the right to use this portion of the property (approximately 1,481m²) for the carriage of stormwater and excess irrigation runoff from upstream properties.

DNRME seeks Council's views on the application for drainage easement and whether Council has knowledge of any local non-indigenous cultural heritage values associated with the land.

RECOMMENDATION

That Council advises the Department of Natural Resources, Mines and Energy that Council has no objection to the establishment of an easement in gross for drainage purposes over part of Term Lease 217093, described as Lot 78 on CP903629 as shown as Proposed Easement F on plan DP311017.

Further, Council has no knowledge of any local non-indigenous cultural heritage values associated with the land.

BACKGROUND

The Department of Natural Resources, Mines and Energy (DNRME) is considering an application for the establishment of an easement in gross for drainage purposes over part of Term Lease 217093, described as Lot 78 on CP903629, situated at Kimalo Road, Arriga. The extent of the easement is shown as Proposed Easement F on plan DP311017 in **Attachment 1**.

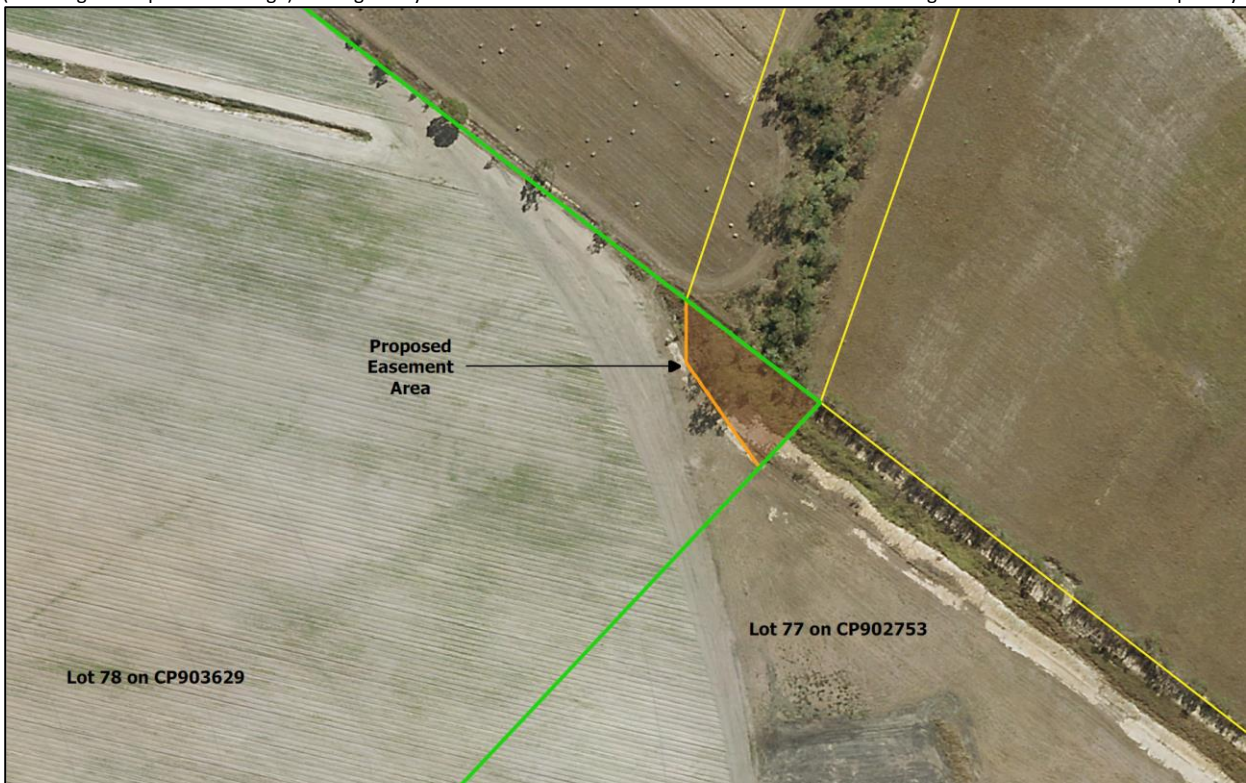
Lot 78 on CP903629 has an area of 305 hectares and is currently used for sugar cane cropping. The portion of the property that the proposed easement will be established over is not currently cropped, and a drain already exists within the proposed easement area. The proposed drainage easement will secure the right to use this portion of the property (approximately 1,481m²) for the carriage of stormwater and excess irrigation runoff from upstream properties. A similar easement for drainage purposes already exists on adjoining Lot 77 on CP902753 and this proposed easement will be a continuation of that arrangement through the subject property.

DNRME have also requested Council's views on any local non-indigenous cultural heritage values that the department should consider when assessing this application.



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RISK IMPLICATIONS**LEGAL/COMPLIANCE/POLICY IMPLICATIONS**

The subject site is zoned *Rural* under the Mareeba Shire Council Planning Scheme 2016 ("the Planning Scheme") and is currently used for sugar cane cropping. Additionally, the Planning Scheme's Extractive Resources Overlay mapping places most of the site within the Key Resource Area (land suitable for large scale extractive industry).

The proposed easement will be established over an existing drain and will not impact on the ability of the land to be cropped or for extractive industry (namely sand extraction) to occur on site in future.

The Planning Scheme's Heritage Overlay mapping does not identify any Local Heritage Areas on or adjoining the subject site.

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

The Department of Natural Resources, Mines and Energy will be informed of Council's decision by letter.

From: SHORE Janelle
Sent: Tue, 10 Mar 2020 13:42:46 +1000
To: Info (Shared)
Subject: Application for easement over part of Term Lease 217093 described as Lot 78 CP903629 and shown as proposed Easement F on DP311017
Attachments: Plan DP311017.pdf, Smartmap - L78CP903629 coloured.pdf

Good Afternoon

The department has received an application for an easement in gross for drainage purposes over part of Term Lease 217093, described as Lot 78 on CP903629, and shown as Proposed Easement F on plan DP311017. The attached Smartmap shows the subject land and the surrounding locality.

Please advise if your Council has any issues, including any local non-indigenous cultural heritage values, that the department should consider when assessing this application in terms of Section 362 of the *Land Act 1994*.

Objections to the application, and any views or requirements that may affect the future use of the land should be received **by close of business on 24 April 2020**. If you offer an objection to the application, a full explanation stating the reason for the objection should be forwarded to this Office.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

If you wish to discuss this matter please contact Janelle Shore on (07)40285624.

All future correspondence relative to this matter is to be referred to the department at the address below or by email to Townsville.SLAMS@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2020/010443 in any future correspondence.

Yours sincerely



Janelle Shore
Land Administration Officer
State Land Asset Management, Land Services
Service Delivery - North Region
Department of Natural Resources, Mines and Energy

P: 07 40285624

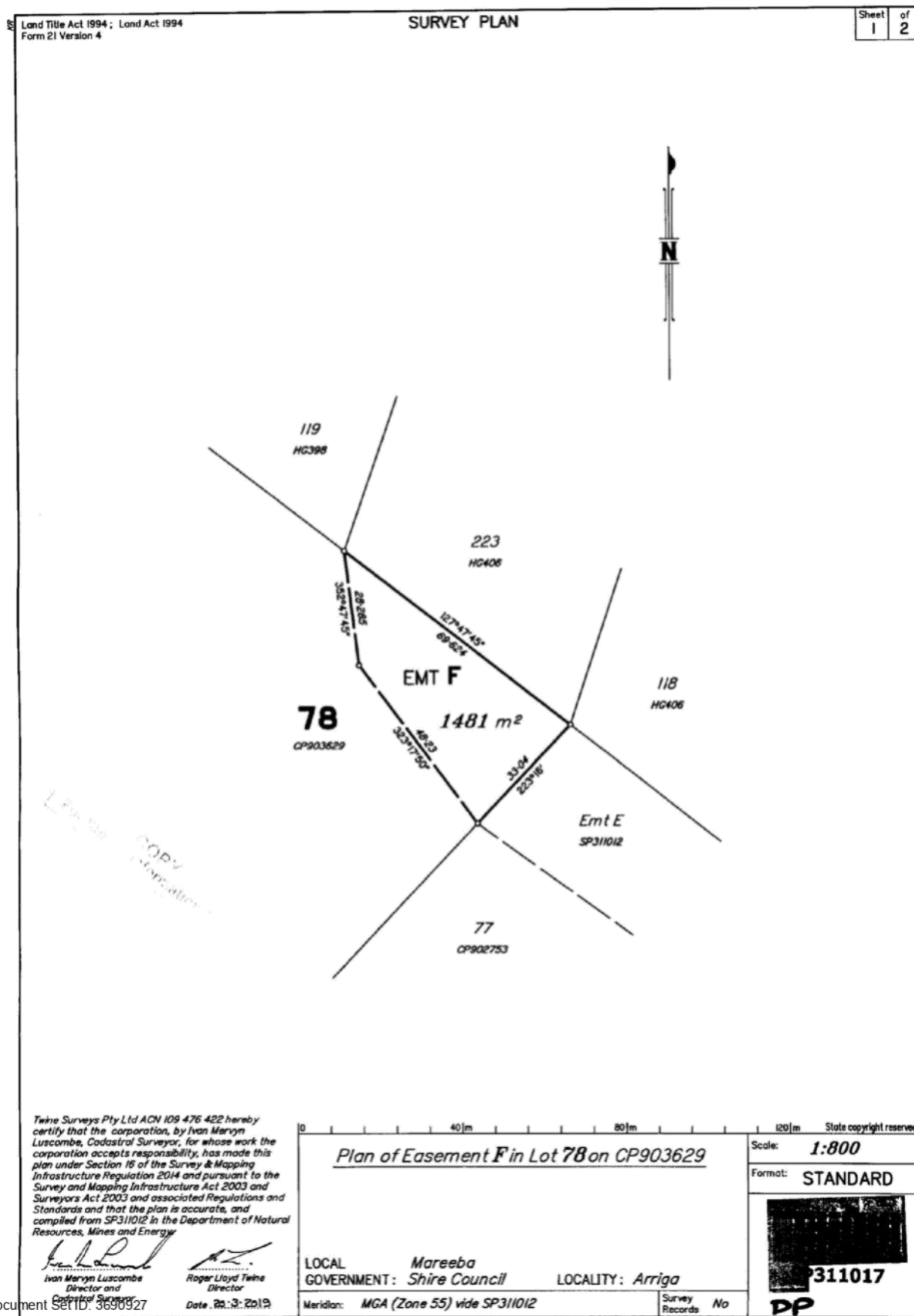
E: Townsville.SLAMS@dnrme.qld.gov.au

A: 25 Mabel Street, Atherton Qld 4883 | PO Box 5318, Townsville Qld 4810

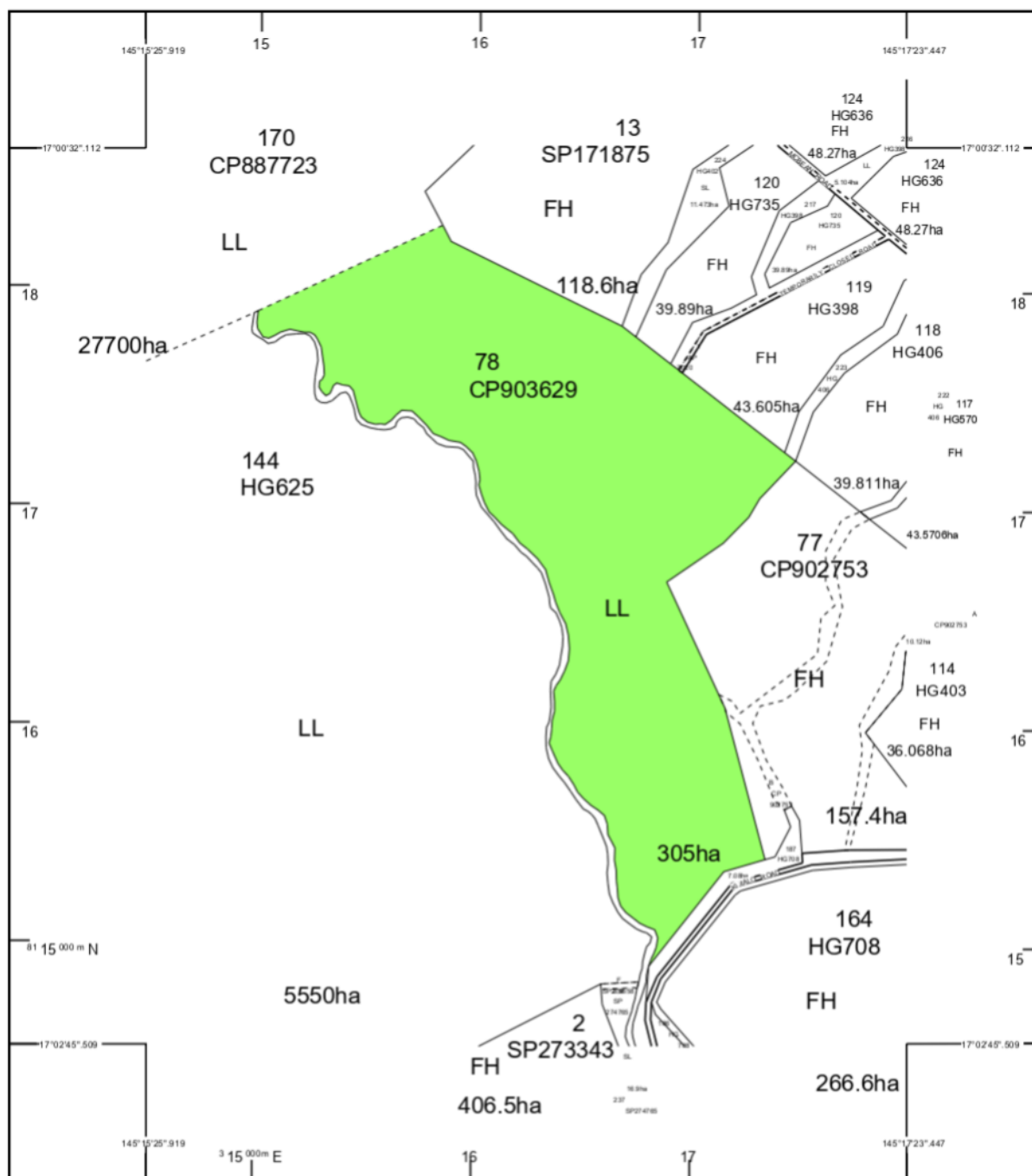
W: www.dnrme.qld.gov.au

All applications to change tenure or for use of State land administered under the Land Act are to be forwarded to the central point of lodgement. The central point of lodgement email address is SLAMlodgement@dnrme.qld.gov.au. For more information, please refer to [Application forms](#) on the department's webpage.

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Document Set ID: 3690927
Version: 1 Version Date: 10/03/2020



STANDARD MAP NUMBER
7963-14442

MAP WINDOW POSITION &
NEAREST LOCATION



SUBJECT PARCEL DESCRIPTION

DCDB
Lot/Plan 78/CP903629
Area/Volume 305ha
Tenure LANDS LEASE
Local Government MAREEBA SHIRE
Locality ARRIGA
Segment/Parcel 21389/65

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 10/03/2020
For additional information regarding this SmartMap see page 2.
Shading Rules have been applied.

DCDB 09/03/2020 (Lots with an area less than 3000m² are not shown)

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<https://www.qld.gov.au/housing/buying-owning-home/property-land-valuations/smartmaps>

SmartMap

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Based upon an extraction from the
Digital Cadastral Data Base



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Natural Resources,
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Additional Information Page

Shading Rules

 Lot Number = 78 and Plan Number = CP903629

8.2	J & M PETERS - MATERIAL CHANGE OF USE - EXTRACTIVE INDUSTRY - LOT 692 ON SP311025 - FISHER ROAD, BIBOOHRA - MCU/20/0001
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Date Prepared: 2 April 2020

Author: Senior Planner

Attachments:

1. Proposal Plans [↓](#)
2. Ergon Energy advice agency response dated 18 February 2020 [↓](#)

APPLICATION DETAILS

APPLICATION		PREMISES	
APPLICANT	J & M Peters	ADDRESS	Fisher Road & Pickford Road, Biboohra
DATE LODGED	20 January 2020	RPD	Lot 692 on SP311025
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Material Change of Use - Extractive Industry		
FILE NO	MCU/20/0001	AREA	72.86 hectares
LODGED BY	Victor G Feros Town Planning Consultants	OWNER	J & M Peters
PLANNING SCHEME	Mareeba Shire Council Planning Scheme 2016		
ZONE	Rural zone		
LEVEL OF ASSESSMENT	Impact Assessment		
SUBMISSIONS	Nil		

EXECUTIVE SUMMARY

Council is in receipt of a development application described in the above application details.

The application is impact assessable and no properly made submissions were received in response to public notification of the application.

The application and supporting material has been assessed against the Mareeba Shire Council Planning Scheme 2016 and does not conflict with any relevant planning instrument.

It is recommended that the application be approved in full with conditions.

OFFICER'S RECOMMENDATION

1. That in relation to the following development application:

APPLICATION		PREMISES	
APPLICANT	J & M Peters	ADDRESS	Fisher Road & Pickford Road, Bibbohra
DATE LODGED	20 January 2020	RPD	Lot 692 on SP311025
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Material Change of Use - Extractive Industry		

and in accordance with the Planning Act 2016, the applicant be notified that the application for a development permit for the development specified in (A) is:

Approved by Council in accordance with the approved plans/documents listed in (B), subject to assessment manager conditions in (C), assessment manager's advice in (D), relevant period in (E), further permits in (F), and further approvals from Council listed in (G);

And

The assessment manager does not consider that the assessment manager's decision conflicts with a relevant instrument.

(A) APPROVED DEVELOPMENT: Development Permit for Material Change of Use - Extractive Industry

(B) APPROVED PLANS:

Plan/Document Number	Plan/Document Title	Prepared by	Dated
Appendix E - Sheet 1	Proposed Extraction/Disturbance Area and Haul Route	-	15 January 2020
Appendix E - Sheet 2	Proposed Extraction/Disturbance Area and Haul Route	-	15 January 2020
Appendix E - Sheet 3	Proposed Extraction/Disturbance Area and Haul Route	-	15 January 2020

(C) ASSESSMENT MANAGER'S CONDITIONS (COUNCIL)

(a) Development assessable against the Planning Scheme

- Development must be carried out generally in accordance with the approved plans and the facts and circumstances of the use as submitted with the application, subject to any alterations:
 - found necessary by the Council's delegated officer at the time of examination of the engineering plans or during construction of the development because of particular engineering requirements; and

- to ensure compliance with the following conditions of approval.

2. Timing of Effect

- 2.1 The conditions of the development permit must be complied with to the satisfaction of Council's delegated officer prior to the commencement of the use except where specified otherwise in these conditions of approval.
- 2.2 Prior to the commencement of use, the applicant must notify Council that all the conditions of the development permit have been complied with, except where specified otherwise in these conditions of approval.

3. General

- 3.1 The development approval would not have been issued if not for the conditions requiring the construction of infrastructure within the conditions of approval.
- 3.2 The applicant/developer is responsible for the cost of necessary alterations to existing public utility mains, services or installations required by works in relation to the proposed development or any works required by condition(s) of this approval.
- 3.3 All payments or bonds required to be made to the Council pursuant to any condition of this approval must be made prior to commencement of the use and at the rate applicable at the time of payment.
- 3.4 All works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements (as amended) and to the satisfaction of Council's delegated officer.
- 3.5 Hours of Operation

All operations pursuant to the extractive industry, or in any way connected with the extractive industry will, for site operations and for removal of material, be limited to the hours between 7.00 am and 6.00 pm Mondays to Friday and 7:00am to 12:00 noon Saturdays (except Public Holidays), PROVIDED ALWAYS that the Council will have the right at any time, and from time to time, to fix other hours of operation, and upon the fixing of any such other hours of operation pursuant to the permit, or in any way connected therewith, the extractive industry will be limited to such other hours. The Applicant will not be allowed to conduct nor permit nor suffer to be conducted, any extractive industry operation nor run nor start any motors, machinery, or the like, nor remove any materials from the said land on any Sunday or Public Holiday, or at any time outside the hours mentioned or such other hours as will be fixed by Council.

- 3.6 The Applicant shall provide Council with records of quantities of material extracted from the site on a monthly basis.
- 3.7 All operations pursuant to the extractive industry must be carried out in accordance with an Environmental Management Plan, except where modifications are required by the conditions of this approval. A copy of the Environmental Management Plan must be provided to Council prior to the commencement of extraction.

3.8 The applicant will be required to take every precaution to avoid spillage and any spillage which occurs on any public road, shall be removed at the end of each working day or within four (4) hours of any verbal requirement by Council's delegated officer.

3.9 Scale and Intensity

The extraction volume must not exceed 5,000 tonnes per annum.

3.10 Rehabilitation

A Site Rehabilitation Management Plan is to be prepared by a suitably qualified and experienced person detailing the timing/staging of vegetation removal, method of removal and the sequence of operations and rehabilitation works.

Site rehabilitation works must be provided in a progressive manner in accordance with extraction sequences and staging. The method of rehabilitation needs to be detailed with appropriate revegetation strategies indicated including the species list to be used including plant source. The plan is to be submitted to Council and operations are not to commence prior to receipt of Council's approval of the plan.

All site rehabilitation is to occur in accordance with the approved Site Rehabilitation Management Plan.

4. Infrastructure Services and Standards

4.1 Access

A Commercial access crossover/s, for the extractive industry access, must be constructed and maintained from Fisher Road, to the property boundary in accordance with the FNQROC Development Manual, to the satisfaction of Council's delegated officer.

5. Additional Payment Condition – Note: The applicant's obligations under this condition are waived whilst Council continues to levy the special charge for extractive industries in accordance with Council's adopted annual budget.

5.1 The additional payment condition has been imposed as the development will create additional demand on trunk infrastructure which will create additional trunk infrastructure costs for council.

5.2 The developer must pay \$4,480.00 for each 167 haul truck movements from the site towards trunk transport infrastructure, with the amount of the contribution increased on 1 July each year in accordance with the increase for the PPI index for the period starting on the day the development approval takes effect, adjusted by reference to the 3-yearly PPI index average to the date of payment.

5.3 The trunk infrastructure for which the payment is required is:

- The trunk transport infrastructure servicing the land - specifically the upgrading of Fisher Road and Peters Road to rural road bitumen sealed standard.

- 5.4 The developer may elect to provide part of the trunk infrastructure instead of making the payment.
- 5.5 If the developer elects to provide part of the trunk infrastructure the developer must:
- Discuss with Council's delegated officer the part of the works to be undertaken;
 - Obtain the necessary approvals for the part of the works;
 - Indemnify the Council in relation to any actions, suits or demands relating to or arising from the works;
 - Take out joint insurance in the name of the Council and the developer in the sum of \$20,000,000 in relation to the undertaking of the works;
 - Comply with the reasonable direction of Council officers in relation to the completion of the works;
 - Complete the works to the standards required by the Council; and
 - Complete the works prior to the commencement of the use.

(D) ASSESSMENT MANAGER'S ADVICE

(a) Compliance with applicable codes/policies

The development must be carried out to ensure compliance with the provisions of Council's Local Laws, Planning Scheme Policies, Planning Scheme and Planning Scheme Codes to the extent they have not been varied by a condition of this approval.

(b) Compliance with Acts and Regulations

The erection and use of the building must comply with the Building Act and all other relevant Acts, Regulations and Laws, and these approval conditions.

(c) Environmental Protection and Biodiversity Conservation Act 1999

The applicant is advised that referral may be required under the *Environmental Protection and Biodiversity Conservation Act 1999* if the proposed activities are likely to have a significant impact on a matter of national environmental significance. Further information on these matters can be obtained from www.environment.gov.au.

(d) Cultural Heritage

In carrying out the activity the applicant must take all reasonable and practicable measures to ensure that no harm is done to Aboriginal cultural heritage (the "cultural heritage duty of care"). The applicant will comply with the cultural heritage duty of care if the applicant acts in accordance with gazetted cultural heritage duty of care guidelines. An assessment of the proposed activity against the duty of care guidelines will determine whether or to what extent Aboriginal cultural heritage may be harmed by the activity. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.

(E) RELEVANT PERIOD

When approval lapses if development not started (s.85)

- Material Change of Use – six (6) years (starting the day the approval takes effect);

(F) OTHER NECESSARY DEVELOPMENT PERMITS AND/OR COMPLIANCE PERMITS

- Nil

(G) OTHER APPROVALS REQUIRED FROM COUNCIL

- Access approval arising from condition number 4.1

THE SITE

The subject site is described as Lot 692 on SP311025, situated at Pickford Road and Fisher Road, Bibbohra, approximately 8 kilometres north-west of Mareeba.

The site has an area of 72.86 hectares with frontages of approximately 8 metres to Fisher Road and 20 metres to Pickford Road. Both roads are formed to a rural gravel standard. Access for this development will be limited to the Fisher Road frontage.

The site is irregular in shape, with access handles to both Pickford Road and Fisher Road. Four Mile Creek traverses the site in a south to north direction. Approximately 21 hectares (28.8%) of the site has been cleared as part of the previous use of the site for tobacco cropping.

The remaining vegetation on the site includes:

- a) riparian vegetation located on both sides of Four Mile Creek;
- b) vegetation located in the north western and northern sections of the site. The vegetation in the northwest of the site contains an area identified as wetland;
- c) vegetation located in the eastern section of the site in the vicinity of Fisher Road;
- d) vegetation located in the southern section of the site; and
- e) other isolated stands of trees distributed across the site.

A 72.115 metre wide easement for a high-voltage transmission line traverses the eastern extent of the subject site.

With the exception of areas immediately adjacent to Four Mile Creek, the site is generally flat and drains to the north and northeast.

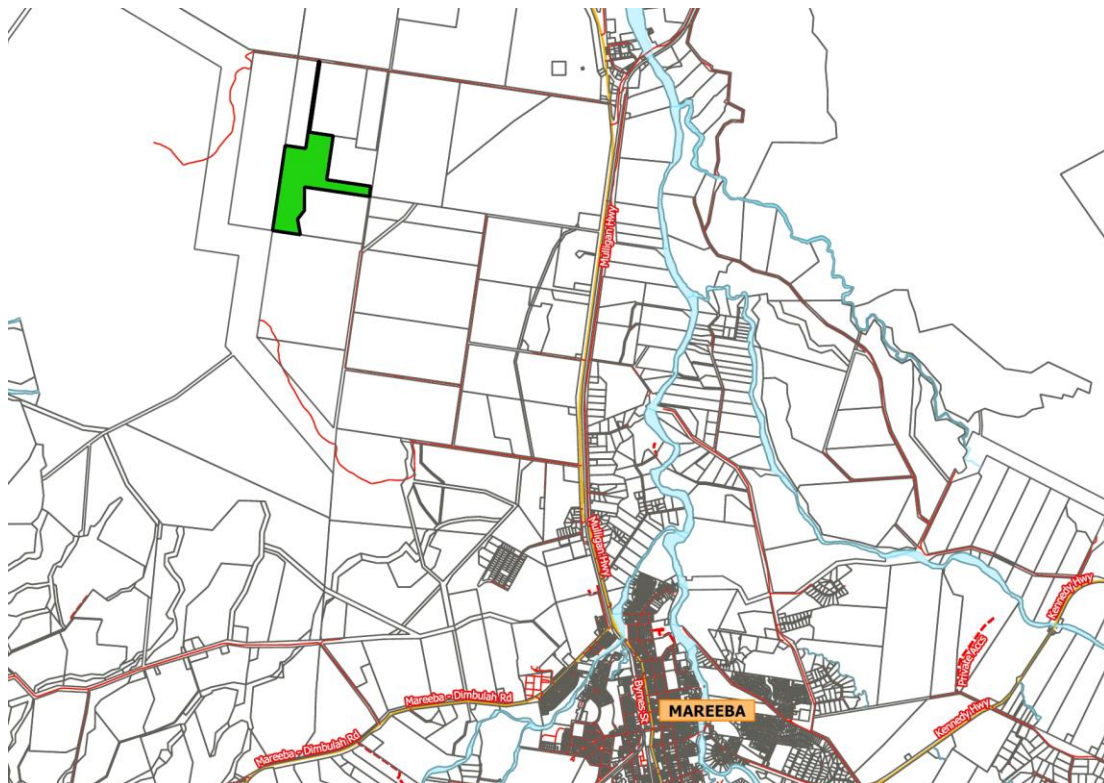
The subject site is located within an area containing large-scale rural activities, including cattle grazing and sugar cane production.

In addition to rural activities, and in response to a readily accessible sand resource, land to the northeast of the site presently includes “active” sand extraction uses. Dwellings are also located within the area surrounding the subject site.



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BACKGROUND AND CONTEXT

Nil

PREVIOUS APPLICATIONS & APPROVALS

Nil

DESCRIPTION OF PROPOSED DEVELOPMENT

The development application seeks a Development Permit for Material Change of Use - Extractive Industry in accordance with the plans shown in **Attachment 1**.

The application provides the following comprehensive description of the proposed development:

5.01 General

It is proposed to establish a “stand-alone” sand extraction and screening activity on the predominately cleared section of the subject site.

The underlying principle for the identification of the extraction/disturbance area is to minimise the requirement to clear existing vegetation.

The extraction rate will be limited to less than 5,000 tonnes per annum.

Access to the extraction area will be via the 8.3m wide frontage to Fisher Road.

5.02 Design and Siting Principles

The following design principles have been adopted for the proposal in relation to the identification of the proposed extraction / disturbance area:-

- a) on-site clearing of existing vegetation is to be minimised and the clearing of areas mapped as Category B and Category C vegetation will be avoided;*
- b) suitable setbacks will be provided to the existing watercourse, wetland and vegetation;*
- c) suitable setbacks will be provided to allow access for machinery to enable rehabilitation works to be undertaken on the extremities of the extraction / disturbance area;*
- d) the haul route and access for the proposed extraction/disturbance area will be located within the existing and cleared 10m wide vehicle access presently servicing the rural use of the land. No further clearing will be required to establish the haul route.*
- e) seek to ensure that there are no stormwater or wastewater discharges from the proposed extraction or screening activity into a waterway or wetland.*

5.03 Vegetation Considerations

In order to identify the extent of the proposed extraction / disturbance area, and to avoid the requirement to clear vegetation identified by the Regulated Vegetation Mapping, the extent of the vegetation allocations has been transposed onto an aerial photograph. A copy of the Vegetation Management Report is attached as Appendix - D.

The extent of Category B (Remnant Vegetation), Category C (High Value Regrowth Vegetation), Wetland and Essential Habitat are shown in Figure 5 – Vegetation Allocations.

These vegetation features are described as follows:-

- a) Essential Habitat located in the northeastern corner of the site;*
- b) Wetland located in the northwestern corner of the site;*
- c) the identification of Four Mile Creek as a Watercourse (Category 4) within the Coastal Bioregion of Module 8;*
- d) the identification of the “high bank” of Four Mile Creek is based on the edge of the existing canopy line; and*
- e) the extent of Category B (Remnant Vegetation) and C (High Value Regrowth Vegetation) distributed across the site*

The following features are also shown in Figure 5:-

- a) the extent of the 10m wide clearing permitted within the Category B and C Vegetation to allow for the establishment and maintenance of a property boundary fence; and*
- b) the extent of the 10m wide haul route connecting the extraction/disturbance area with Fisher Road via an existing cleared alignment extending through land identified as Category B (Remnant Vegetation).*

The cleared alignment was established as part of the routine management for the existing grazing use.

5.04 Development Details

a) Extraction/Disturbance Area

Having regard to vegetation considerations, and the design and siting principles, the proposed sand extraction and screening activity will incorporate a nominated extraction / disturbance area of 12.5ha (approx.).

The boundary of the nominated extraction / disturbance area is shown in Appendix E – Proposed Extraction / Disturbance Area and Internal Haul Route Plan and is defined as follows:

Location	Nominated Setback	Comment
<i>Western Boundary</i>	<i>25m</i>	<i>Setback measured from the nominated high bank of Four Mile Creek. It is noted that the western section of the extraction /disturbance area is also located within the wetlands and waterway buffers.</i>
<i>Southern Boundary</i>	<i>5m</i>	<i>Setback measured from the mapped Category B Vegetation to provide machinery access for rehabilitation purposes.</i>
<i>Eastern Boundary</i>	<i>5m</i>	<i>Setback measured from the mapped Category B Vegetation to provide machinery access for rehabilitation purposes.</i>

Northern and Eastern Boundaries adjacent to Lot 341 on SP287199	20m	Setback measured from boundary and will provide for an internal haul route and will also be used for machinery access for rehabilitation purposes.
North Eastern Boundary	20m	Setback measured from the Category C Vegetation.
Northern Boundary	N/A	Boundary defined by the practical extent of the extraction / disturbance area.

b) Internal Haul Route

The internal haul route connecting the extraction/disturbance area with Fisher Road will be provided via the existing 10m wide access currently provided as part of routine management for the existing grazing area.

It is noted that this existing access extends from the Fisher Road frontage in a north westerly direction to the northern fence line and extends along the northern fence line in a westerly direction to the extraction/disturbance area.

As this access presently exists and there is no requirement to undertake any clearing within the mapped Category B Vegetation to establish the internal haul route.

*The location of the proposed internal haul route is shown in **Appendix E – Proposed Extraction / Disturbance Area and Internal Haul Route Plan**.*

c) External Haul Route

*The nominated External Haul Route connecting the subject site with the Mulligan Highway includes Fisher Road, Peters Road and Adil Road and is shown by **Figure 6 –External Haul Route**.*

It is submitted that given the low vehicle generation rates and the current standard of the roads to be used for the external haul route, there would be no requirement to undertake external road works or any requirement to provide contributions towards trunk infrastructure.

5.05 Operation Arrangements

The proposed sand extraction and screening activity will be operated by Mareeba Sands. This business is experienced in the operation and management of sand extraction and screening uses.

In particular, Mareeba Sands operates an existing sand extraction activity on adjoining land described as Lot 341 on SP287199, and is familiar with the nature of the sand resource available on the site and the techniques required to extract the material from the site in an efficient and rational manner while protecting the environmental values of the surrounding area.

The following specific operational arrangements are proposed:-

- a) topsoil and other overburden will be removed from an extraction area and stockpiled for future rehabilitation works;*
- b) sand will be extracted by the use of a tracked excavator with the material loaded onto a "pit truck";*
- c) the maximum excavation depth will be 3m with a 1:3 batter to be established on the edge of all extraction areas. It is noted that the high side of such batters will be defined by the boundary of the nominated extraction / disturbance areas;*
- d) the extracted materials will be transported by the "pit truck" to a central stockpile area adjacent to the mobile screening plant. This central stockpile area will also enable the "blending" of extracted material to be undertaken if required; and*
- e) the extracted material will be loaded into the screening plant by a frontend loader to allow for the removal of unsuitable material.*

Further, the following extraction arrangements are proposed:-

- a) based on field investigations, it is known that the sand resource is not available within the entire area nominated for extraction / disturbance;*
- b) the sand deposits are dissected by other deposits containing soil;*
- c) the extraction technique will include the excavation of sand from "pockets" defined by the other soil deposits;*
- d) it is expected that the sand quality will vary across the site. Therefore it will be necessary to "blend" sand extracted from multiple extraction areas to ensure a sand supply taken from the site meet the necessary industry standards;*
- e) further to item d) above, it is proposed that a number of extraction locations within the nominated extraction/disturbance area will be operated simultaneously. In addition, not all of the area within the extraction / disturbance area will be subject to extraction.*

The mobile screening plant and associated conveyor elevator can be positioned at multiple locations within the extraction / disturbance area;

- f) water to operate the screening plant will be drawn from the extraction pits via a motorised pump;*
- g) all tailings from the screening process will be directed into the extraction pits. Significantly there will be no discharge of waste water containing tailings to areas outside the site and all discharges will be fully contained within the on-site extraction pits;*

- h) the screened material will be stockpiled on-site and as required, loaded on the haulage truck to be delivered off site;*
- i) upon depletion of sand within an extraction area, rehabilitation of each area will be undertaken including the shaping of batters surrounding the extraction pits, replacement of previously removed topsoil and revegetation as required;*

It is noted that the extraction activities and subsequent site rehabilitation will be undertaken in accordance with a Site Rehabilitation Management Plan to be approved by Council.

- j) the hours of operation for the use will be limited to the hours between 7am to 6pm Monday to Fridays and 7:00am to 12 noon Saturday and excluding Sundays and Public Holidays;*
- k) the following machinery will be used on-site:*
 - i) 21 tonne tracked excavator;*
 - ii) 10 m3 capacity "pit truck";*
 - iii) mobile screening plant with a screen area of 8 feet by 4 feet and conveyor elevator;*
 - iv) 3.5m3 capacity wheeled front end loader; and*
 - v) 27 tonne body truck and dog trailer for deliveries.*

In addition, the following on-site arrangements will be undertaken in relation to the machinery:

- i) no fuel will be stored on-site. All refuelling of machinery will be undertaken by the use of a self-bunded mobile tanker; and*
- ii) all major machinery servicing and repairs will be undertaken off-site.*
- l) given that the annual extraction rate will be limited to 5,000 tonnes per annum. Traffic generation is expected to average one (1) truck movement per day during a yearly period; and*
- m) during the use of the site for sand extraction and screening, the site will continue to be used for cattle grazing purposes. Upon completion of the sand extraction and screening activity, the site will revert to the sole use for cattle grazing purposes;*

Where required, the operational arrangements for the proposal will be undertaken in accordance with an approved Site Rehabilitation Plan and an Environmental Management Plan.

REGIONAL PLAN DESIGNATION

The subject site is included within the Regional Landscape and Rural Production Area land use category in the Far North Queensland Regional Plan 2009-2031. The Regional Plan Map 3- 'Areas of Ecological Significance' also identifies the site is:

- *Wetland Area of General Ecological Significance*

- *Terrestrial Area of High Ecological Significance*
- *Terrestrial Area of General Ecological Significance*

PLANNING SCHEME DESIGNATIONS

Strategic Framework:	Land Use Categories
	<ul style="list-style-type: none"> ▪ Rural Other ▪ Rural Agricultural Area
	Natural Environment Elements
Zone:	<ul style="list-style-type: none"> ▪ Biodiversity Areas
	Infrastructure Elements
	<ul style="list-style-type: none"> ▪ Major Electrical Infrastructure
Overlays:	Rural zone
	<ul style="list-style-type: none"> ▪ Agricultural Land Overlay ▪ Airport Environs Overlay ▪ Bushfire Hazard Overlay ▪ Environmental Significance Overlay ▪ Regional Infrastructure Corridors & Substation Overlay ▪ Transport Infrastructure Overlay

Planning Scheme Definitions

The proposed use is defined as:-

<i>Column 1 Use</i>	<i>Column 2 Definition</i>	<i>Column 3 Examples include</i>	<i>Column 4 Does not include the following examples</i>
<i>Extractive industry</i>	<i>Premises used for the extraction and/or processing of extractive resources and associated activities, including their transportation to market.</i>	<i>Quarry</i>	

RELEVANT PLANNING INSTRUMENTS

Assessment of the proposed development against the relevant planning instruments is summarised as follows:-

(A) Far North Queensland Regional Plan 2009-2031

Separate assessment against the Regional Plan is not required because the Mareeba Shire Council Planning Scheme appropriately advances the Far North Queensland Regional Plan 2009-2031, as it applies to the planning scheme area.

(B) State Planning Policy

Separate assessment against the State Planning Policy (SPP) is not required because the Mareeba Shire Council Planning Scheme appropriately integrates all relevant aspects of the SPP.

(C) Mareeba Shire Council Planning Scheme 2016**Strategic Framework****3.7 Economic development****3.7.1 Strategic outcomes**

- (7) The geological diversity and rare mineral occurrence of Mareeba Shire provide the basis for the establishment of mixed mining activities of varying scales, supporting increased employment and wealth within the shire, while ensuring ecological and amenity values are not negatively impacted. Support services and infrastructure to existing and future mineral exploration, including workers accommodation, are encouraged in appropriate locations.
- (8) *Key resource areas* (of local, regional and state significance) and associated haul routes are buffered from incompatible development. New resource operations establish in *rural areas* where impacts on surrounding land are manageable and environmental values can be protected.

3.7.11 Element - Extractive resources**3.7.11.1 Specific outcomes**

- (1) *Key resource areas* of local, regional and state significance and their associated haul routes are protected from development that might prevent or constrain current or future extraction.
- (2) Extractive industries:
 - (a) mitigate impacts relating to air, noise, water and waste on local ecological and environmental values and the amenity of residential areas, and surrounding rural dwellings;
 - (b) avoid areas of ecological significance and values;
 - (c) progressively rehabilitate disturbed land on site and ensure ecological values are rehabilitated (where relevant).
- (3) Sand extraction in watercourses maintains and restores the environmental and hydrological values of the site, and does not impede community recreational usage and public access points to waterways.

Comment

The subject site is not within a key resource area.

The proposed extractive industry is of an equivalent nature and scale to several sand extractive industry operations established on neighbouring land. A much larger (up to 100,000 tonnes/year) extractive industry is established on nearby Lot 1 on SP298319 (Pickford Road).

The proposed extractive industry will be operated in accordance with a site specific environmental management plan and rehabilitation plan. On the completion of extraction, the land will revert to rural use.

The proposed development would comply.

Relevant Developments Codes

The following Development Codes are considered to be applicable to the assessment of the application:

- 6.2.9 Rural zone code
- 8.2.4 Environmental significance overlay code
- 8.2.9 Regional infrastructure corridors and substations overlay code
- 9.3.5 Industrial activities code
- 9.4.2 Landscaping code
- 9.4.3 Parking and access code
- 9.4.5 Works, services and infrastructure code

The application included a planning report and assessment against the planning scheme. An officer assessment has found that the application satisfies the relevant acceptable outcomes (or performance outcomes where no acceptable outcome applies) of the relevant codes set out below, provided reasonable and relevant conditions are attached to any approval.

Relevant Codes	Comments
Rural zone code	The application can be conditioned to comply with the codes relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided).
Environmental significance overlay code	The application can be conditioned to comply with the codes relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided).
Regional infrastructure corridors and substations overlay code	The application can be conditioned to comply with the codes relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided).
Industrial activities code	The application can be conditioned to comply with the codes relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided).
Landscaping code	The application can be conditioned to comply with the codes relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided).

Parking and access code	The application can be conditioned to comply with the codes relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided).
Works, services and infrastructure code	The application can be conditioned to comply with the codes relevant acceptable outcomes and/or performance outcomes (where no acceptable outcome is provided).

(D) Planning Scheme Policies

The following planning scheme policies are relevant to the application:

Planning Scheme Policy 4 - FNQROC Regional Development Manual

Where relevant, conditions will be attached to any approval requiring all development works be designed and constructed in accordance with the FNQROC Development Manual.

(E) Additional Trunk Infrastructure Condition

The subject land is located outside the identified Priority Infrastructure Area (PIA).

Section 130 of the Planning Act 2016 allows Council to condition additional trunk infrastructure outside the PIA.

The applicant's roadworks contribution for each 5,000 tonnes would be as follows:

Length of road traversed by the applicant is 6.4 kilometres (haul route to State controlled road).

Truck and dog	=	30 tonnes / load = 6 ESA * / load
		(* ESA - Equivalent Standard Axles)
Truck loads	=	tonnes (5,000) ÷ load of truck (30t)
	=	5,000 ÷ 30
	=	166.67
Number of axles	=	No. of loads (167 x ESA / Load (6))
	=	166.67 x 6
	=	1,000
Present road investment	=	\$1.40 / ESA
Future road maintenance cost	=	\$2.10 / ESA
	=	Difference in maintenance and present cost
	=	\$2.10 - \$1.40
	=	\$0.70
	=	\$0.70 x ESA (1,000)
	=	\$700.00
Therefore, total contribution sought	=	cost x distance (km)
	=	\$700.00 x 6.4
	=	\$4,480.00

Based on Council's standard contribution calculation method, the applicant would be required to pay a roadworks contribution of \$4,480.00 for each 5,000 tonnes of material extracted.

Council's recent budgets have applied a special charge for extractive industries.

Council acknowledges that certain quarries already contribute towards road infrastructure through a condition of their development approval. In such cases, the applicant's obligation under the relevant road infrastructure condition would be waived whilst Council continued to levy the special charge for extractive industries.

Accordingly, it is proposed to apply a road infrastructure condition on this extractive industry, however the applicant will not have to comply with this condition whilst Council continues to levy the special charge for extractive industries.

REFERRAL AGENCY

The application triggered referral to Ergon Energy as an Advice Agency.

Ergon Energy advised in a letter dated 18 February 2020 (**Attachment 2**), that the following conditions should be included on any approval:

1. *This application is approved in accordance with the below referenced plans. Any alterations to these plans should be resubmitted to Ergon for comment:*

• <i>Approved Plans</i>			
• <i>Title</i>	• <i>Plan Number</i>	• <i>Issue</i>	• <i>Date</i>
• <i>Proposed Extraction/Disturbance Area and Internal Haul Route</i>	• <i>Sheet 1 - 3</i>	• <i>-</i>	• <i>15 January 2020</i>

2. *No mining is permitted to occur within the Ergon Easement.*
3. *No stockpiling is permitted to occur within the Ergon Easement.*

The officer's recommendation includes appropriate conditions to define the extent of the permitted extraction activities.

Internal Consultation

Technical Services

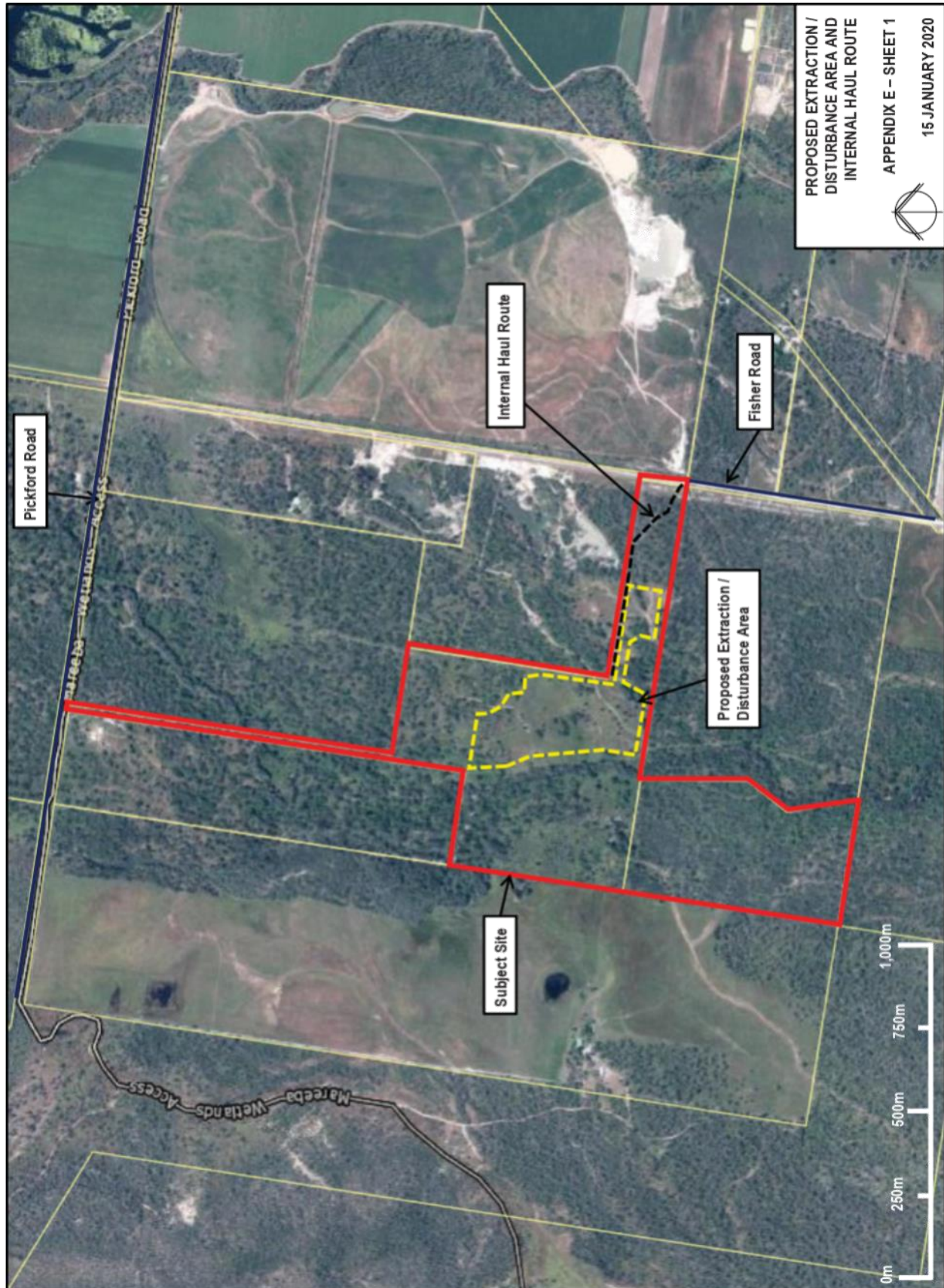
PUBLIC NOTIFICATION

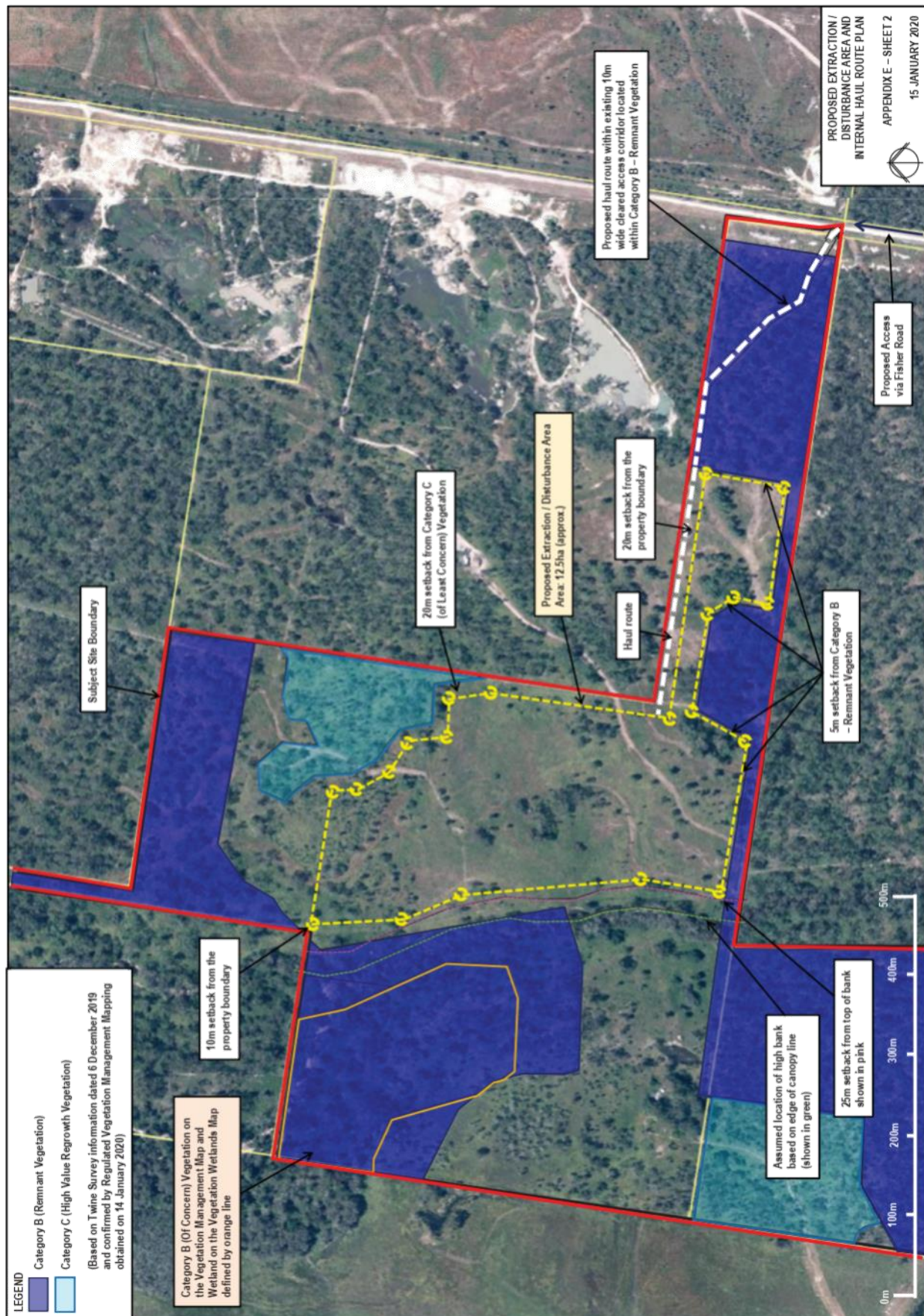
The development proposal was placed on public notification from 21 February 2020 to 16 March 2020. The applicant submitted the notice of compliance on 17 March 2020 advising that the public notification requirements were carried out in accordance with the requirements of the Act.

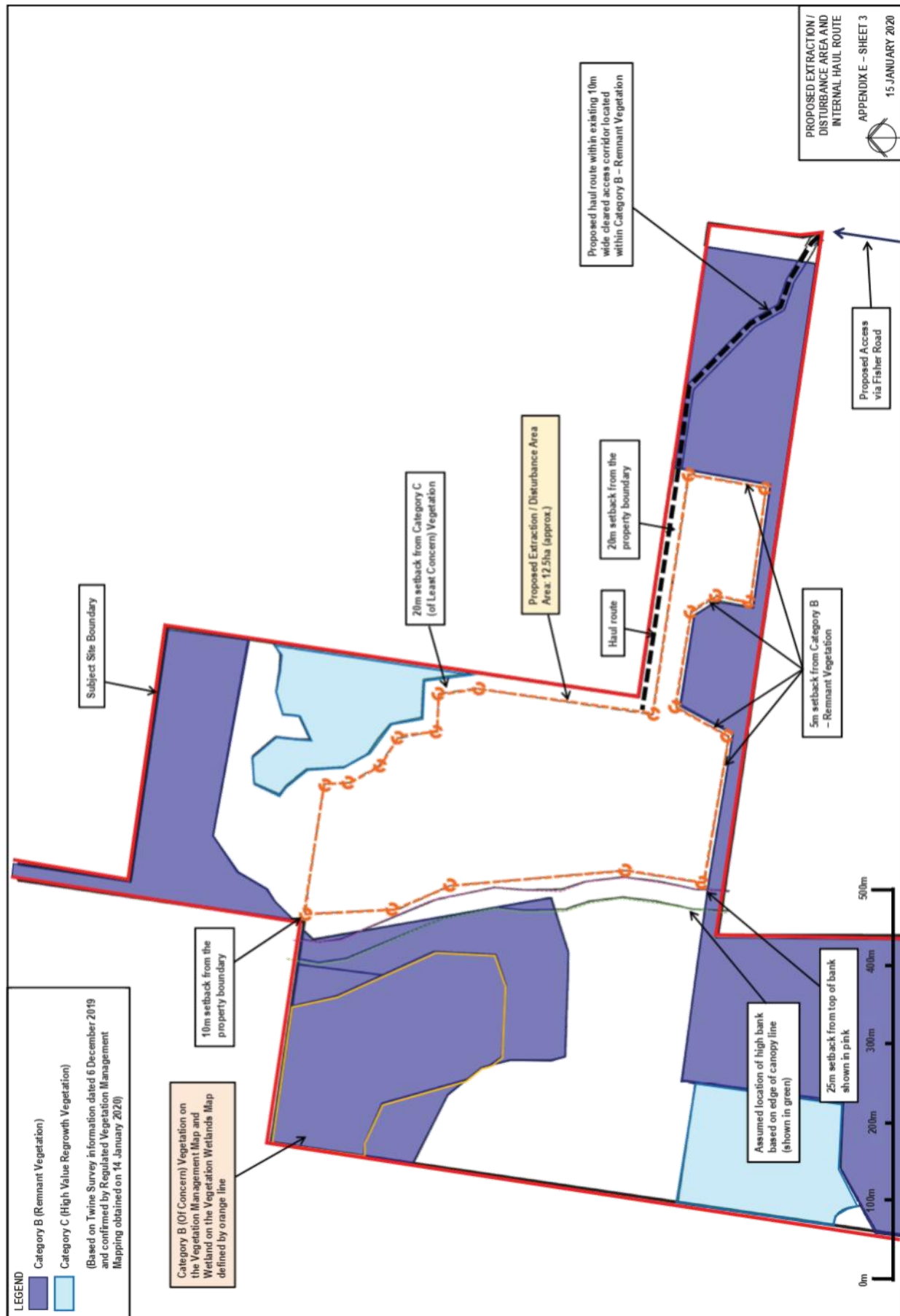
No submissions were received.

PLANNING DISCUSSION

Nil









420 Flinders Street, Townsville QLD 4810
PO Box 1090, Townsville QLD 4810
ergon.com.au

18 February 2020

Mareeba Shire Council
Attention: *Brian Millard*
Via email: info@msc.qld.gov.au

cc Jane & Mark Peters
c/- Victor G Feros Town Planning Consultants
Attention: *Nick Hardy*
Via email: nick@ferosplanning.com.au

Dear Sir/Madam,

Development Application – Material Change of Use for Extractive Industry (Sand Extraction and Screening) located at Pickford Road and Fisher Road, Bibbohra, described as Lot 692 on SP311025.

Applicant Ref: C1140

Council Ref: MCU/20/0001

Our Ref: HBD 6873587

We refer to the above reference Development Application which has been referred to Ergon Energy in accordance with the *Planning Act 2016*.

In accordance with Schedule 10, Part 9, Division 2 of the *Planning Regulation 2017*, the application has been assessed against the purposes of the *Electricity Act 1994* and *Electrical Safety Act 2002*. The below response is provided in accordance with section 56(1) of the *Planning Act 2016*.

Should the Assessment Manager decide to approve the proposed Material Change of Use for Extractive Industry (Sand Extraction and Screening), as an Advice Agency for the Application, Ergon requires that the assessment manager impose the following conditions:

1. This application is approved in accordance with the below referenced plans. Any alterations to these plans should be resubmitted to Ergon for comment:

Approved Plans			
Title	Plan Number	Issue	Date
PROPOSED EXTRACTION /	SHEET 1 - 3	-	15 January 2020

Have you seen our fact sheets?

See the 'considerations when developing around electricity infrastructure' section of our website www.ergon.com.au/referralagency

Ergon Energy Corporation Limited ABN 50 087 646 062

DISTURBANCE AREA AND INTERNAL HAUL ROUTE			
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2. No mining is permitted to occur within the Ergon Easement.

3. No stockpiling is permitted to occur within the Ergon Easement.

Should you require any further information on the above matter, please contact Angela Collins on (07) 3664 5057.

Yours faithfully,



Angela Collins
Senior Planner

Have you seen our fact sheets?

See the 'considerations when developing around electricity infrastructure' section of our website
www.ergon.com.au/referralagency

8.3 LEASE OF COUNCIL FREEHOLD LOT 309 W2631 JAMES STREET WATSONVILLE

Date Prepared: 25 February 2020

Author: Senior Compliance Officer

Attachments: 1. WRFB Letter to Council [↓](#)

EXECUTIVE SUMMARY

This report seeks Council approval for disposal of Council owned freehold interest in Lot 309 W2631 James Street Watsonville via grant of lease interest to Watsonville Rural Fire Brigade (WRFB) to facilitate amalgamation with the adjoining Lot 308 currently leased by the WRFB to enable the favourable positioning of a rural fire brigade building upon the land.

RECOMMENDATION

That Council:

1. Pursuant to section 236(1)(b)(i) of the *Local Government Regulation 2012*, approve the disposal of Council freehold interest in Lot 309 W2631 James Street Watsonville for the purpose of granting a lease interest to Watsonville Rural Fire Brigade conditional upon all costs of any lease establishment, any existing lease alteration, any surveying of land and any amalgamation of lots being borne by the Public Safety Business Agency (PSBA).

BACKGROUND

WRFB was formed in 1998 and has served the local community in major firefighting campaigns in 2006, 2018 and more recently, in 2019/20. In 2017 Council was approached by the State Public Safety Business Agency (PSBA) to formalise tenure over Lot 308 W2631 in Watsonville on behalf of the WRFB resulting in a lease tenure via use of a three (3) X ten (10) year consecutive peppercorn lease arrangement effective 1 July 2019 through 30 June 2049. The WRFB have not yet constructed a building upon the land with their firefighting appliances, equipment and vehicles currently being stored at the homes of members across the district. This arrangement impacts upon mobilisation efforts during emergencies. The WRFB seek to expedite the construction of a fire station building to afford secure storage of vehicles and equipment and centralised mobilisation of firefighting services to the community.

The First Officer of WRFB has written to Council on 11 February 2020 requesting assistance with the growth and planning efforts of the WRFB citing difficulties in positioning the intended fire brigade building structure upon Lot 308 to meet favourable vehicle road entry and exit points and in meeting the minimum boundary setback requirements.

The existing leased Lot 308 is located on the corner of James and Ethel Streets, Watsonville. Lot 308 is approximately 50 metres in length and 20 metres in width with the longest boundary facing the currently unformed Ethel Street. The WRFB advise that the long and narrow shape of Lot 308 is restrictive to the favourable positioning of a fire station which meets the Queensland Fire and Emergency Services minimum building size requirements. Where construction of the station building is confined to the existing leased Lot 308, the building will need to be positioned with the vehicle and equipment road entry and exit points facing the unformed Ethel Street. This will

necessitate new road surface formation and drainage works to the currently unformed road corridor, the subsequent future road maintenance of which would be borne by Council.

The WRFB assert that tenure of the adjoining Lot 309 and amalgamation with Lot 308 would provide the necessary additional land area to address these issues and would additionally provide sufficient land area to accommodate any future expansion of the WRFB services.

Section 236(1)(b)(i) of the *Local Government Regulation 2012*, exception for valuable non-current asset contracts, provides for the disposal of a valuable non-current asset which includes land as defined (section 224(7)(a)) other than by tender or auction if the valuable non-current asset is disposed of to a government agency. Section 224(5)-(6) relevantly provides that a valuable non-current asset contract is a contract for the disposal of a valuable non-current asset which includes the disposal of all or part of an interest in the asset, for example; the grant of a lease over land or a building.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Council to contact with WRFB to advise on Council decision beyond which all lease related administrative arrangements and costs will be handled by the PSBA.

From: rod finch
Sent: Tue, 11 Feb 2020 14:48:18 +1000
To: Info (Shared)
Cc: Allan Dwyer;RFSQ Innisfail Area Office
Subject: Watsonville Rural Fire Brigade seeks Council consent/support to construct Rural Fire Brigade Station on Lot 308 W2631 - Ethel Street Watsonville
Attachments: Annotated Smartmap Watsonville_308W2631.jpeg, Image_Watsonville 308W2631_annotated#1.jpeg, Image_Watsonville 308W2631_annotated#2.jpeg.jpeg

Dear Sir,

My name is Rod Finch, 1st Officer of the Watsonville Rural Fire Brigade and I wish to make a number of inquiries regarding the building of a Rural Fire Brigade shed/station on block 308W2631 on the corner of James and Ethel streets, Watsonville.

This block was transferred to the Rural Fire Brigade from MSC in July 2019.

Watsonville RFB was formed on 18 Mar 1998. We obtained our appliance in 2007 after a major event in Nov 06. In 2018, the largest campaign fire ever in Nth Qld was centered on Watsonville. Recently, we saw the New Year in with fires in the Irvinebank area. Watsonville RFB has no station and with the appliance and all the gear housed across the district at member's homes, it makes it exceedingly difficult at times to operate effectively to keep the community safe.

I wish to request, as per clause 11 of the lease, for consent to construct a station and are seeking in principle support from MSC to do such.

There are a number of details that I need clarified, namely:

1. Surveying: The site plan from DNRME has not changed since 1895. Is there any possibility that MSC could assist with surveying so that the boundary could be confirmed. Is there any time constraint regarding this due to resource availability? (Please note that I have also contacted DNRME to see if that agency could assist with surveying but as yet have not had a reply.) It was indicated to me in the past that MSC would be happy to help with levelling of the block provided it fitted in with the road maintenance crew who are normally in the district in May. 308W2631 is a corner block and as such (as far as I am aware) any building needs to offset 6m from each boundary. The Western Progress Assoc shed on the opposite corner is offset only 2m from its boundary with Ethel St and 3m from James St. Would the Brigade be allowed to do the same?
2. The block 308W2361 is approx. 50m x 20m with the long axis fronting Ethel St. (see attached Smart Map). Ethel St is completely unformed being nothing more than a track with many trees in its 30m corridor. The long and narrow block necessitates the need to locate the station building (the minimum size of which is defined by QFES) such that access for the appliance(s) is via Ethel St. For this to occur, Ethel St. would require major earthworks to survey, clear and construct drainage. It was suggested to me that a better solution, if possible, would be to apply for the MSC block 309W2631, next door on James St, and amalgamate both blocks, thereby allowing the long axis of the station building to be accessed via James St, negating the need to upgrade Ethel St. If this option is available, then survey of the first block could be postponed as part of this exercise. Please note that this option would/may require a new or revised lease agreement covering both blocks. The Watsonville RFB would regard this as the ideal option as it would vastly improve access and safety around the station during operations, however we are also very aware that the process could add on months or years to the construction of a station.

3. It is understood that any kitchen facility within the station needs to be of a commercial standard if we are to be able to prepare food for field crews. It is understood that a number of members will need certification in food preparation. Is this correct and if so could the Council supply the brigade with the minimum necessary requirements for both the kitchen build and certification?
4. Any new station build is defined by a number of criteria from QFES, including,
 - Minimum 2 bay with roller doors at least 3.6m x 3.6m with the provision for a training room.
 - At least 9m wide.
 - The design of the station and the orientation of the land should allow for extensions to be built in the event the brigade expands.
 - The land needs to be sufficient for parking and have an apron for the movements of appliances.
 - Must provide for disabled access and toilet amenities.
 - There is a preference for drive through bays.
 - A security system is installed.

It is envisioned that the building would have to occur over 2 phases as it appears unlikely that the brigade could secure enough grant funds together with our own funds to finance the full build. The first phase would be the construction of a 10m x 9m two bay shed to house the appliance, slip on unit and other equipment now stored at member's homes.

The completed building will be over 100m². The brigade therefore wishes to apply for an exemption from the 100m²

ruling given the nature of the development and the service it will provide to the community. Two images of the site

have been attached to more fully explain the situation on the ground. Points A,B & C relate to the Smartmap supplied. A & B represent the James St frontage of 308W2631. B & C represent the two corners of Ethel St. (accurate to ~0.5m). A toilet must be installed. Could the MSC arrange for a plumbing inspector to visit the site so that details regarding the siting of a septic tank and trench could be obtained?

Could the council please give an indication to the brigade of the potential fees and charges with respect to the build?

The Brigade is beginning the grants writing process and as such is in a fact finding mode.

I realise various steps need to be undertaken by both internal and external agencies and the brigade hopes that an efficient timely outcome is possible so that the brigade may more effectively serve the community into the future.

I thank you for your time.

Regards,

Rod Finch 1st Officer Watsonville Rural Fire Brigade. 0427 030 789



Document Set ID: 3682929
Version: 1 Version Date: 11/02/2020



Document Set ID: 3682929
Version: 1 Version Date: 11/02/2020

- Currently leased - Lot308 W2631
- Requested lot - Lot309 W2631



8.4 COUNCIL POLICY REVIEW

Date Prepared: 23 March 2020

Author: Senior Compliance Officer

Attachments: 1. Building Over or Near Sewerage Infrastructure Policy [↓](#)
2. Building Over or Near Sewerage Infrastructure Procedure [↓](#)

EXECUTIVE SUMMARY

As part of the ongoing organisation-wide compliance policy review work, amended and newly created instruments along with instruments marked for repeal are presented to Council for consideration.

RECOMMENDATION

That Council:

1. Repeals the Procedure and Delegation for Building Over Sewer adopted 3 March 2010; and
2. Adopts the Building Over or Near Sewerage Infrastructure Policy.

BACKGROUND**Building over or Near Sewerage Infrastructure**

The existing Procedure and Delegation for Building Over Sewer has been extensively reviewed and reformatted to arrive at separate policy and procedure instruments. Each new instrument now aligns with current legislation and relevant standards to clearly assign Council and property owner responsibilities. The new accompanying procedure document is additionally provided here for reference to assist in interpreting the lead policy instrument.

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

The above new policies and accompanying procedure and guideline instruments are to be published on Council's website for community reference with repealed instruments to be removed from publication.



Building Over or Near Sewerage Infrastructure Policy

Policy Type	Governance policy	Version:	2.0
Responsible Officer	Manager Water and Waste	Date Approved:	22/04/2020
Review Officer:	Manager Water and Waste	Review Due:	22/03/2024
Author:	Senior Compliance Officer	Commencement:	22/04/2020

1. PURPOSE

This policy outlines the requirements for building construction on a lot that contains, or is adjacent to a lot that contains, Council's sewerage infrastructure to ensure that:

- building work for a building or structure on a lot which contains, or is adjacent to a lot that contains, sewerage infrastructure does not adversely affect the operation of the sewerage infrastructure or place a load upon it which may result in structural damage to the sewerage infrastructure; and
- building work does not permanently prevent access to the sewerage infrastructure for the purpose of inspection, maintenance or replacement; and
- any building work allows for venting of the sewerage infrastructure which ensures persons near maintenance access covers are not harmed by gases.

2. SCOPE

This policy applies to all sewerage service areas within the Mareeba Shire Council local government jurisdiction.

3. POLICY STATEMENT

The construction of buildings over or near existing sewers will be assessed on a case by case basis and will be considered where all other alternative options for location of building structures upon the land parcel have been ruled out. Building over or near sewerage infrastructure may be approved in certain cases where a development proposal can satisfy the minimum requirements for construction and maintenance access and comprehensively demonstrate that the objectives of this policy will be met. Such cases must demonstrate that the site cannot be reasonably developed other than by building over (or near) or by relocating Council's sewerage infrastructure.

Residential dwellings are not permitted to be located over sewerage infrastructure where the proposal does not comply with the *Queensland Development Code* MP1.4 (QDC MP1.4).¹ Those parts of a residential

¹ FNQROC Development Manual Design Manual D7 Sewerage System D7.16 s 1(g).

Human Rights Compatibility Statement

The *Human Rights Act 2019* (HR Act) (Qld) came into effect on 1 January 2020 and will mean fairer laws, policies and practices by public entities when dealing with the community on a day-to-day basis. Council is committed to building a culture that respects and promotes human rights. This policy has been drafted to accord with sections 15-37 as aligned with section 8 of the HR Act.

Building Over or Near Sewerage Infrastructure Policy

dwelling that are considered ancillary to the dwelling such as decks, garages and the like will be considered subject to compliance with this policy and related procedure.

Where a Development Approval or Operational Works Approval (OWA) has been issued, any instances of building over or near sewerage infrastructure are still subject to a separate approval for building over or near sewerage infrastructure unless specifically noted otherwise in the OWA. Where a proposal does not comply with QDC MP1.4, applicants should meet with Council officers to discuss the building proposal prior to lodging an application.²

For applications referred to Council, the following table sets provides guidance on the type of sewerage infrastructure that can or cannot be built over.³

Not Permitted	Permitted - subject to the design being given Council Approval
<ul style="list-style-type: none"> Gravity reticulation mains of 225DN Gravity trunk mains of >225DN Sewerage pressure mains of any size Maintenance structures (see note) Property connection branches (see note) 	<ul style="list-style-type: none"> 150DN gravity reticulation mains
Note: may be considered in exceptional circumstances	

Building work within a sewerage easement (or combined services easement) maybe considered subject to the building work complying with the requirements of this policy and related procedure and any other relevant requirements deemed reasonable by Council at the time of approval. All building work within a sewerage easement is subject to written approval by Council. Note that in the instance of combined services easements, approvals are to be obtained from all relevant asset owners.⁴ Where an existing registered easement instrument is not in place, an easement will be required detailing responsibilities of the property owner in relation to encroachments and continued access to the sewer.

For any proposal to build over or near sewerage infrastructure, the applicant will be required to demonstrate how access to the sewer for maintenance purposes can be practically undertaken by Council.⁵

Clearances and acceptable solutions for building work located over or near sewerage infrastructure will consider the performance criteria and the acceptable solutions of the QDC MP1.4. For 225DN and trunk infrastructure Council may impose additional requirements to those set out in QDC MP1.4. Council will consider the function of the main, depth, size and access/maintenance requirements in determining the minimum clearance required.⁶

All proposals for building over sewerage infrastructure must be assessed by a Building Certifier or structural engineer prior to consideration by Council to verify compliance with the mandatory technical specifications and minimum clearances contained within QDC MP1.4.⁷

² Ibid D7.16 s 1(d).

³ Ibid D7.16 s 1(f).

⁴ Ibid D7.16 s 1(h).

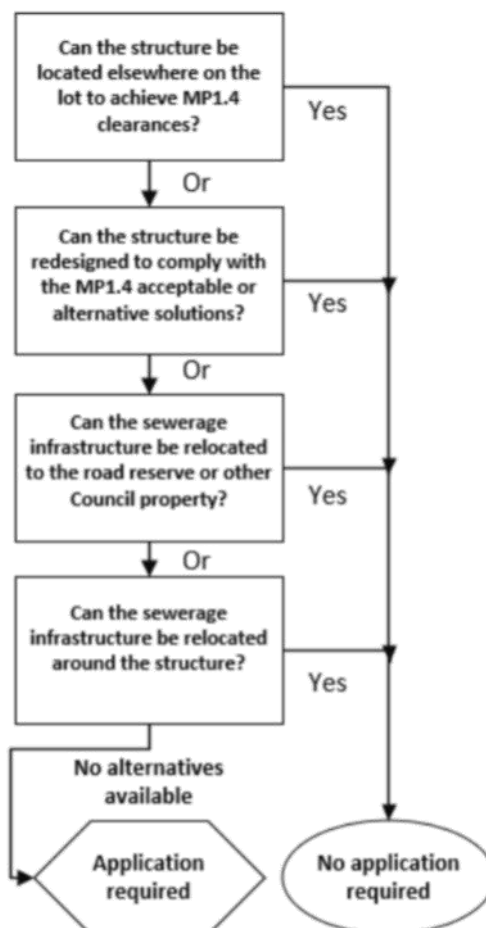
⁵ Ibid D7.16 s 1(i).

⁶ Ibid D7.16 s 1(j).

⁷ See *Queensland Development Code MP1.4 (November 2013) Building Over or Near Relevant Infrastructure* as commenced 15 December 2014.

Building Over or Near Sewerage Infrastructure Policy
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Initial proposal assessment is based upon the following flow model:



As a minimum requirement, the following options must be considered as a preferred alternative to building over Council's sewerage infrastructure:

- 1) Redesign of the building; or
- 2) Repositioning of the building on the land parcel; or
- 3) Relocating the existing sewer or site of the proposed building such that the sewer is a minimum of 1.5 meters distance from the building and clear of the zone of influence from the footings and foundations of any buildings/structure; or
- 4) Replacing the existing sewer main which is located less than or within 1.5 meters of the building and within the zone of influence of the footings and foundations with uPVC sewer pipe of class SN8.

Building Over or Near Sewerage Infrastructure Policy

Where proposed building work does not comply with an **acceptable solution** or **alternative solution** as defined⁸ to apply to class 1 buildings and class 10 buildings or structures, or where the building work is for buildings of classes 2 through 9 located less than five meters from relevant infrastructure, a Building Over or Near Sewerage Infrastructure application must be lodged and Council will exercise jurisdiction as a concurrence agency observing relevant response timeframes.⁹ The following will apply:

- All applications must be made in the approved form accompanied by the prescribed fee; and
- All applications for building over sewerage infrastructure will be assessed by Council's authorised engineer; and
- All applications will be assessed in accordance with Council's *Building Over or Near Sewerage Infrastructure Procedure*; and
- Approvals will remain current for a period of 2 years.

Requirements to refurbish or replace or refurbish sewerage infrastructure

Where it is of the Council's opinion that the existing infrastructure has degraded to a standard where replacement or refurbishment is required, Council will not provide approval to construct over or near sewerage infrastructure until the infrastructure is replaced or refurbished to the required standard.¹⁰

Where an approval is issued under this policy and where Council deems as a result of post work inspections that the sewer has been adversely impacted by such works, Council may undertake corrective works and seek to recover costs from the building owner.

4. DEFINITIONS

Acceptable Solution - means a building design solution that complies with the performance requirements for the relevant class of building outlined in Chapter 3 of MP 1.4 of the QDC.¹¹

Alternative Solution - means a building design solution that complies with the performance requirements for the relevant class of building in Chapter 3 of MP 1.4 of the QDC or is shown to be at least equivalent to the relevant acceptable solution.¹²

MP 1.4 - means **Mandatory Part 1.4** of the *Queensland Development Code* (QDC)

5. RELATED DOCUMENTS AND REFERENCES

Building Act 1975 (Qld)

Building Over or Near Sewerage Infrastructure Procedure (MSC)

FNQROC Development Manual Design Manual D7 Sewerage System

Planning Regulation 2017 (Qld)

Queensland Development Code Mandatory Part 1.4 (November 2013) Building Over or Near Relevant Infrastructure

⁸ See *Building Act 1975* s 14 and sch 2.

⁹ See *Planning Regulation 2017* sch 9 pt 3 div 3 tbl 7. Note statutory timeframe for Council response as concurrence agency - 20 business days.

¹⁰ *FNQROC Development Manual Design Manual D7 Sewerage System* D7.16 s 2(a).

¹¹ See *Building Act 1975* s 14.

¹² *Ibid* sch 2.

Building Over or Near Sewerage Infrastructure Policy
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6. REVIEW

It is the responsibility of the Manager Water and Waste to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years or as required by Council.



Building Over or Near Sewerage Infrastructure Procedure

Policy Type	Administrative procedure	Version:	1.0
Responsible Officer	Manager Water and Waste	Date Approved:	22/04/2020
Review Officer:	Manager Water and Waste	Review Due:	22/03/2024
Author:	Senior Compliance Officer	Commencement:	22/04/2020

1. PURPOSE

To provide a compliance framework for consistent assessment of applications for building over or near Council sewerage infrastructure in accordance with Council's *Building Over or Near Sewerage Infrastructure Policy*, applicable legislation and relevant current industry standards.

2. SCOPE

This procedure applies to all sewerage service areas within the Mareeba Shire Council local government jurisdiction.

3. PROCEDURE STATEMENT

Where a proposal for building over sewerage infrastructure does not comply with an **acceptable solution** or **alternative solution** as defined, an application for building over or near Council sewerage infrastructure must be lodged. Applicants should meet with Council to discuss the building proposal prior to lodging an application.

Requirements for applications¹

All applications must be made in the approved form accompanied by the prescribed fee.

Each of the following must be supplied with the application:

- A plan showing the location of the sewer in relation to the building walls and footings
- A section showing the actual levels of building elements in relation to the sewer invert level and horizontal and vertical clearances
- Certification by a structural engineer that the footing design achieves the performance criteria of *Queensland Development Code* MP1.4 (QDC MP1.4).

¹ See *FNQROC Development Manual Design Manual D7 Sewerage System* D7.16 s 3.

Human Rights Compatibility Statement

The *Human Rights Act 2019* (HR Act) (Qld) came into effect on 1 January 2020 and will mean fairer laws, policies and practices by public entities when dealing with the community on a day-to-day basis. Council is committed to building a culture that respects and promotes human rights. This policy has been drafted to accord with sections 15-37 as aligned with section 8 of the HR Act.

Building Over or Near Sewerage Infrastructure Procedure**Assessment of applications²**

Initial assessment of incoming applications will be conducted by Council's authorised engineer in accordance with the *FNQROC Development Manual Design Manual D7 Sewerage System*.³ Dependent upon the results of initial assessment, the procedure may follow two paths—initial assessment passed or not passed.

Initial assessment

1. An initial pre-work inspection and desktop assessment will be conducted and verified by Council's engineer.
2. Council's sewer reticulation team will conduct an on-site CCTV inspection of subject sewer piping to determine current condition—results returned to Council's engineer for assessment.
3. Where it is determined that the sewer infrastructure has degraded and requires replacement or refurbishment, refer to Council's *Building Over or Near Sewerage Infrastructure Policy*.

Initial assessment—passed

1. Application approved—a formal approval with conditions will be issued to the applicant. Conditions include but are not limited to a requirement for the applicant to notify Council upon completion of the building works and ongoing maintenance access to the sewerage infrastructure.
2. Post works CCTV inspection conducted within twelve (12) months of issuing of building final inspection certificate—results returned to Council's engineer for assessment.
3. Where CCTV inspection reveals that the sewer has been adversely impacted by building works, the applicant will be notified of the required corrective action.

Initial assessment—not passed

1. Application is not approved—a formal advice will be forwarded to applicant stating reasons for non-approval and any recommended actions to remedy.

Where initial assessment results in non-approval and the applicant requests a renewed assessment, a new application must be lodged accompanied by payment of the relevant fee. The new application will revert to initial assessment stage above.

Process verification—Council engineer

1. Verify that where the existing sewer is not DICL or uPVC SN8 (i.e. AC, concrete etc.) then it is to be replaced with uPVC SN8. Alternatively, if the existing sewer is found to be in a condition acceptable to Council then it can be relined by a Council approved relining contractor.⁴
2. Verify that building footings are designed to achieve the performance criteria of the QDC MP 1.4.⁵

² Ibid D7.16 s 2.

³ Ibid D7.16 ss 1-3.

⁴ Ibid D7.16 s 2(a).

⁵ Ibid D7.16 s 2(b).

Building Over or Near Sewerage Infrastructure Procedure

3. Verify that structural certificates (i.e. Form 15 and 16) have been provided for the design and construction of the footings.⁶
4. Confirm whether an easement of 3m width is to be registered over the sewer at the applicant's expense where the building is within 1.5m of the sewer. When a building encroachment occurs, the easement document is to include a special clause making the property owner responsible for the reinstatement costs of the building in the event Council must demolish any part of the building to gain access to the sewer.⁷
5. Verify that where an existing sewer is to be retained, a CCTV inspection has been undertaken prior to construction to determine the condition of the sewer.⁸ Verify that any subsequent CCTV inspections of the subject sewerage infrastructure have been carried out.
6. Verify that where sewer levels or other changes have occurred to the sewer, an as-constructed drawing has been supplied.⁹
7. Verify all assessment related documentation and all records have been entered into Council's recordkeeping system.

4. REPORTING

Nil reporting is required

5. DEFINITIONS

Acceptable Solution - means a building design solution that complies with the performance requirements for the relevant class of building outlined in Chapter 3 of MP 1.4 of the QDC.¹⁰

Alternative Solution - means a building design solution that complies with the performance requirements for the relevant class of building in Chapter 3 of MP 1.4 of the QDC or is shown to be at least equivalent to the relevant acceptable solution.¹¹

MP 1.4 - means **Mandatory Part 1.4** of the *Queensland Development Code* (QDC).

6. RELATED DOCUMENTS AND REFERENCES

Building Act 1975 (Qld)

Building Over or Near Sewerage Infrastructure Policy (MSC)

FNQROC Development Manual Design Manual D7 Sewerage System

Queensland Development Code MP1.4 (November 2013) Building Over or Near Relevant Infrastructure

7. REVIEW

It is the responsibility of the Manager Water and Waste to monitor the adequacy of this procedure and implement and approve appropriate changes. This procedure will be formally reviewed every four (4) years or as required by Council.

⁶ Ibid D7.16 s 2(c).

⁷ Ibid D7.16 s 2(d).

⁸ Ibid D7.16 s 2(e).

⁹ Ibid D7.16 s 2(f).

¹⁰ See *Building Act 1975* s 14.

¹¹ Ibid sch 2.

8.5 FOOD LICENCE RENEWALS

Date Prepared: 6 April 2020

Author: Manager Development and Governance

Attachments: Nil

EXECUTIVE SUMMARY

Due to the Coronavirus (COVID-19) outbreak, significant impact on cafes, restaurants, and fast-food outlets has been felt. It is proposed that Council defer issuing food licence renewals and extend the current licences until Council can adequately consider the impacts of COVID-19 in entirety.

RECOMMENDATION

That all food licences issued under the *Food Act 2006* are extended at no charge until 30 September 2020.

BACKGROUND

At Council's ordinary meeting 18 March 2020 Council adopted the food licence fees for the 2020/21 financial year.

Due to Coronavirus (COVID-19), Queensland Chief Health Officer public health applied a direction order "*Non-essential business, activity and undertaking Closure Direction*" which on 31 March 2020 had its 4th amendment. The direction lists cafes, restaurants, fast-food outlets, food courts (together retail food services) as non-essential business activities and are generally to cease operations except for Takeaway service. Along with the reduced tourist numbers, businesses revenue has significantly decreased that operate within this industry.

Food licences renewals would typically be sent in April to all current licence holders. Council's Food Licences expire on 30 June 2020. The *Food Act 2006* section 71 Notice of Imminent expiry of licence requires the local government that issued a licence must give the licensee notice of its imminent expiry at least 60 days before the expiry. Therefore, Council has an obligation to send out licence renewals by 1 May 2020.

Given the significant impact on the food and hospitality industry, it is proposed that Council defer issuing food licence renewals and extend the current licences until 30 September 2020. This will ensure that Council can adequately consider the impacts of COVID-19 in entirety.

All new applications for food licences will be required to pay the fees adopted Council's ordinary meeting 18 March 2020.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Ensuring Council is adhering to *Food Act 2006*.

FINANCIAL AND RESOURCE IMPLICATIONS***Operating***

The amount collected is received in advance and relates to the 2020/21 budget and will not affect the current year budget.

LINK TO CORPORATE PLAN

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Development and Governance is to issue new Food Licence certificates to all current licence holders.

8.6 OPERATIONAL PLAN 2019/20 PROGRESS REPORT JULY 2019 TO MARCH 2020

Date Prepared: 1 April 2020

Author: Manager Development and Governance

Attachments: 1. Operational Plan 2019/20 Progress Report July 2019 to March 2020 [↓](#)

EXECUTIVE SUMMARY

The attached report provides information regarding the progress of the 2019/20 Operational Plan projects.

RECOMMENDATION

That Council receives and notes the progress report on implementation of the 2019/20 Operational Plan for the period July 2019 to March 2020.

BACKGROUND

The *Local Government Regulation 2012* provides that a local government must prepare and adopt an annual operational plan for each year. The Operational Plan is a statement of specific works to be undertaken and services to be provided in order to progress the goals and objectives set out in a Council's Corporate Plan over a period of one (1) year.

Council adopted the Operational Plan for 2019/20 on 19 June 2019.

In accordance with section 174(3) of the *Local Government Regulation 2012*, the Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than three (3) months.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

It is a statutory requirement for an assessment of progress in implementing the Operational Plan to be presented to Council at least on a quarterly basis.

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

Financial Sustainability “A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Long-term Financial Plan	FIN 1 FIN 2	Long-Term Financial Plan that supports effective and sustainable financial management Effective and sustainable financial management	Finance	<ul style="list-style-type: none"> Ensure Long Term Asset Management Plan and Financial Plan aligns with revised Sub-Asset Management Plans 	<ul style="list-style-type: none"> Long Term Asset Management Plan was updated and adopted on 23 October 2019 and in turn the Long Term Financial Plan updated to align with this. As the Sub-Asset Management Plans are adopted throughout the year, both Long Term Financial Plan and Long Term Asset Management Plan will be updated. A new Long-Term Financial Plan will be adopted alongside the 2020/21 Annual Budget
Comprehensive Asset Revaluations <ul style="list-style-type: none"> Footpaths Sealed Roads Minor Culverts 	FIN 1	Long-Term Financial Plan that supports effective and sustainable financial management	Finance	<ul style="list-style-type: none"> Footpaths comprehensive revaluations Sealed Roads comprehensive revaluations Minor Culverts comprehensive revaluations 	<ul style="list-style-type: none"> Contract valuers have completed the valuation of land. The valuers report for Sealed Roads and Minor Culverts is in final draft to be finalized this month Work is progressing for footpath data.
Library Service Review	FIN 2	Effective and sustainable financial management	Community Wellbeing	<ul style="list-style-type: none"> Finalise balance of recommendations from Service Level Review Review Mareeba Library premises for efficient service delivery and to meet the most important community needs 	<ul style="list-style-type: none"> Relocation plans are in place. Final drawings delayed due to COVID 19 with tenders to be called once drawings are finalized.

Financial Sustainability “A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Grant Funding	FIN 2	Effective and sustainable financial management	Finance Community Wellbeing	<ul style="list-style-type: none"> Identify potential projects for grant applications 	<ul style="list-style-type: none"> A strategic and coordinated approach to the identification and prioritization of grant applications continues
Access to financial information	FIN 3	Effective business management	Finance	<ul style="list-style-type: none"> More users able to operate financial systems and locate relevant documentation. Provide in-house training and support 	<ul style="list-style-type: none"> Training and support from Finance is provided upon request
Full cost pricing models to ensure equitable allocation of costs across departments	FIN 3	Effective business management	Finance	<ul style="list-style-type: none"> Review model and reporting of business 	<ul style="list-style-type: none"> Corporate overhead was updated and reflected 2019/20 budget and will be reflected in 2020/21 budget A separate full cost model for waste is currently being reviewed.
Mareeba Industrial Estate Development	FIN 3	Effective business management	Technical Services Development & Governance	<ul style="list-style-type: none"> Review Master Plan and amend to cater for future demand subject to grant funding Review pricing structure for current and future land sales Promote sale of industrial land 	<ul style="list-style-type: none"> Due to COVID-19 it is currently proposed this will roll into 2020/21. Post completion of current development a tender will be produced for all available lots.
Financial viability of solar electricity	FIN 3	Effective business management	Finance Technical Services	<ul style="list-style-type: none"> Undertake a review of electricity usage per facility 	<ul style="list-style-type: none"> Feasibility study completed and submitted for consideration in 2020/21 budget.

Financial Sustainability					
“A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
			Development & Governance		
Customer Service Standards	FIN 3	Effective business management	Systems & Customer Service	<ul style="list-style-type: none"> Monitoring and reporting to be implemented 	<ul style="list-style-type: none"> No progress to date.
ICT Strategy implementation <ul style="list-style-type: none"> Internet Communications O365 implementation Technology One 'software as a service' 	FIN 3	Effective business management	Systems & Customer Service All	<ul style="list-style-type: none"> Review communications to provide redundancy for ICT 'Cloud first' strategy Mailbox migration, Messaging, Cloud Storage Implement 'software as a service' (SaaS) solution for Technology One products: <ul style="list-style-type: none"> Property and Rating (P&R) Core Enterprise Suite (CES) Enterprise Content Management (ECM) Geographical Information System (GIS) 	<ul style="list-style-type: none"> The installation of an NBN Enterprise Ethernet connection has been completed. Skype for Business has been migrated to the Microsoft O365 Cloud. ECM workflow has been migrated to the new Business Process Automation model. Technology One Enterprise Cash Receipting (ECR) has been implemented. Work is substantially complete on the implementation of Taggle MiWater Automatic Meter Read software (Cloud hosted). This project is the last major hurdle before Technology One SaaS migration can commence.

Financial Sustainability “A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Sustainable workforce	FIN 4	A skilled and sustainable workforce	Organisational Development	<ul style="list-style-type: none"> • Training of workforce where required to improve efficiencies and safety • Review of guidelines for recruitment and retention of staff 	<ul style="list-style-type: none"> • Training has been delivered to employees to improve efficiencies and safety. • Internal training and online opportunities are being considered for review, to deliver critical training requirements. • Recruitment and retention policies are under review to meet the current economic climate.

Community “An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Arts Connection to Tourism	COM 1	An engaged community	Community Wellbeing	<ul style="list-style-type: none"> Updated Arts & Culture Plan Ensure connection with the Community Wellbeing Strategy 	<ul style="list-style-type: none"> Currently on hold until resources available
Community Wellbeing Strategy	COM 1 COM 2 COM 3	An engaged community An active, safe and healthy community A community being prepared and resilient to emergencies and disasters	Community Wellbeing	<ul style="list-style-type: none"> Strategy is developed and adopted for the delivery of sustainable community wellbeing services and activities across the shire 	<ul style="list-style-type: none"> Currently on hold until resources available
Sport and Recreation Infrastructure Plan	COM2	An active, safe and healthy community	Community Wellbeing Technical Services	<ul style="list-style-type: none"> Complete audit of sport and recreational facilities Develop draft plan for consultation purposes Finalise plan based on community feedback 	<ul style="list-style-type: none"> To be reviewed in light of changing priority sport and recreational infrastructure needs in 2020/21
Accommodation and support services for Seniors	COM2	An active, safe and healthy community	Community Wellbeing	<ul style="list-style-type: none"> Investigate possible viable models that are likely deliver increase accommodation stock, Community Management of Council's Community Housing. 	<ul style="list-style-type: none"> Study completed and report being finalized for presentation to Councillors August 2020

Transport and Council Infrastructure "The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles"					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Asset Management Sub-Plans <ul style="list-style-type: none"> Bridges Sealed Roads Aerodromes Water Footpaths 	TCI 1 TCI 2 TCI 3	Sustainable Infrastructure for the future Safe and effective transport network Securing and managing water resources	Technical Services	<ul style="list-style-type: none"> Undertake data verification Undertake condition assessment and defect identification across individual asset classes. Administrative Asset Management Plan adopted by EMT 	<ul style="list-style-type: none"> Ongoing verification of existing data sets continues. Asset Inspections to verify condition and defects of Civil Infrastructure ongoing. Verification of Asset Stock underway, with Sub-Plans in progress.
Asset Management Sub-Plans <ul style="list-style-type: none"> Facilities Pools 	TCI 1 TCI 2 TCI 3	Sustainable Infrastructure for the future Safe and effective transport network Securing and managing water resources	Technical Services	<ul style="list-style-type: none"> Undertake data verification Undertake condition assessment and defect identification across individual asset classes. 	<ul style="list-style-type: none"> Data registers for Aquatic Facilities under review following delivery of major capital projects, defect backlog and future capital works program in development. Inspection of Facilities ongoing.
Asset Management Sub-Plans <ul style="list-style-type: none"> Drainage 	TCI 1 TCI 2 TCI 3	Sustainable Infrastructure for the future Safe and effective transport network Securing and managing water resources	Technical Services	<ul style="list-style-type: none"> Undertake data verification Undertake condition assessment and defect identification across individual asset classes. 	<ul style="list-style-type: none"> Inspection of underground, cross-drainage completed. Verification of Asset Stock underway, with Sub-Plan in progress.
Community Housing Asset Management Plan	TCI 1	Sustainable Infrastructure for the future	Technical Services Community Wellbeing	<ul style="list-style-type: none"> Monitor and review Asset Management Plan 	<ul style="list-style-type: none"> Condition assessments of all 108 properties completed and data will be used to update CHAMP in 2020;

Transport and Council Infrastructure “The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
			Development & Governance	<ul style="list-style-type: none"> Ensure assets are maintained in accordance with Community Housing Asset Management Plan All Housing has been 100% inspected 	<ul style="list-style-type: none"> Implementation of priority works identified in CHAMP continues.
Mareeba Pound Facility	TCI 1	Sustainable Infrastructure for the future	Technical Services Development & Governance	<ul style="list-style-type: none"> Ensure any facility meets appropriate standards 	<ul style="list-style-type: none"> Confirmation of design and pricing underway for Council consideration.
Kuranda Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> Investigate proposed site suitability and provide estimates for community consultation Prepare implementation plan for adoption by Council 	<ul style="list-style-type: none"> Investigations into suitable sites ongoing.
Mareeba Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> Identify possible sites to secure a growth strategy 	<ul style="list-style-type: none"> Progress to begin in 2020.
Kuranda Infrastructure Program	TCI 1	Sustainable Infrastructure for the future	Technical Services Works	<ul style="list-style-type: none"> Complete projects in accordance with Kuranda Township Masterplan Negotiate renewed agreement 	<ul style="list-style-type: none"> Contract Negotiations continue for Major Project, completion of works anticipated in line with Kuranda Township Masterplan. Negotiation of renewed agreement with the State Government and major stakeholders is deferred due to extension.

Transport and Council Infrastructure “The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Anzac Avenue (John Doyle) Bridge Rehabilitation	TCI 2	Safe and effective transport network	Works Technical Services	<ul style="list-style-type: none"> Complete restoration works 	<ul style="list-style-type: none"> Rehabilitation of Anzac Avenue (John Doyle) Bridge programmed for completion in 2020. Refer to Works council reports monthly.
Mareeba Water Strategy	TCI 3	Securing and managing water resources	Water & Waste	<ul style="list-style-type: none"> Prepare options assessment and business case for Mareeba Long Term Water Strategy (MIPP Report) Present Mareeba Long Term Water Strategy to Council for adoption Incorporate outcomes into Local Government Infrastructure Plan (LGIP) 	<ul style="list-style-type: none"> Final options assessment report received for review in December 2019. Strategy to be presented to Council for adoption.
Shire Beautification	TCI 4	Public spaces and facilities	Technical Services Works	<ul style="list-style-type: none"> Continue upgrade Mareeba Byrnes Street Develop Street Tree Planting Policy/Guideline for public use 	<ul style="list-style-type: none"> Designs for the refurbishment of Byrnes Street being finalized and prepared for Constructability Review. Street Tree Planting Guideline developed.

Economy and Environment “A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Waste Strategy	EAE 1	Environmentally responsible and efficient waste and wastewater management	Water & Waste Finance	<ul style="list-style-type: none"> Continue Implementation of Action Plan 	Action Plan implementation on track: <ul style="list-style-type: none"> Long term municipal solid waste and organics planning underway. Mareeba waste transfer station reconfiguration completed. FNQROC and LAWMAC participation. Illegal dumping data review, investigations and advocacy for waste reduction and circular economy opportunities to commence.
Environmental Authority Amendments	EAE 1	Environmentally responsible and efficient waste and wastewater management	Water and Waste	<ul style="list-style-type: none"> Seek amendment of the environmental authority to reflect modern of operations and provide meaningful environmental protection Continue to monitor compliance with requirements of environmental authority 	<ul style="list-style-type: none"> Prelodgement process completed for amendment request. Submission lodged in early 2020.
Mareeba Airport Upgrade	EAE 3	Support and encourage industrial and commercial growth and development.	Technical Services Development & Governance	<ul style="list-style-type: none"> Complete construction of runway, taxiway and airfield lighting works Promote the industrial lease areas 	<ul style="list-style-type: none"> Mareeba Airport Project Complete and operational Promotion of the lease areas will continue including engaging with neighboring Airports to further market opportunities of region.

Economy and Environment “A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Economic Tourism development	EAE 3	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> Advocate and support economic tourism development Seek advocacy and grant opportunities supporting economic growth Where appropriate partner with industry groups to grow opportunities 	<ul style="list-style-type: none"> Tourism Kuranda Strategic Plan 2019-25 launched August 2019 Kuranda Visitor Survey completed and launched 19 Dec 2019 Tourism Kuranda minor brand review on hold due to COVID 19 Kuranda Local Operator Survey conducted and report to be distributed post COVID-19 Strategic approach to lodging grant applications for priority projects in place Mareeba Visitor Survey report launched December 2019.
Land, Pest and Fire Management Review	EAE 4	Our region's environmental assets are best managed while promoting economic wellbeing	Works Finance Development & Governance	<ul style="list-style-type: none"> Develop and implement MSC Biosecurity Plan 	<ul style="list-style-type: none"> Fire breaks installed, fuel reduction burns completed on selected MSC land 2020 Biosecurity Plan under development & will be tabled at Council meeting later in the year.
Reef Guardian Council Program	EAE 4	Our region's environmental assets are best managed while promoting economic wellbeing	Water & Waste Works	<ul style="list-style-type: none"> Support the Reef Guardian Program through continued participation, and identify and develop communication and partnership opportunities 	<ul style="list-style-type: none"> Reef Guardian working groups attended. Steering Committee meeting in October.

Economy and Environment "A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come"					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
					<ul style="list-style-type: none"> • Action Plan implementation in progress. • New Terms of Reference and MoU with Council due in 2020. • Trash rack & fencing installed at Rankin Street bicentennial lake culvert

Governance “Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	Progress Report
Policy Review	GOV 1	Ethical, accountable and transparent decision making	Development & Governance All	<ul style="list-style-type: none"> All policies to be reviewed and updated to ensure legislative and other requirements are met 	<ul style="list-style-type: none"> In progress. Current focus is on Infrastructure Department policies.
Enterprise Risk Management	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> Monitor and Review risk registers and risk treatment plans 	<ul style="list-style-type: none"> Reviewed and Adopted Treatment plans received by Audit Committee.
Compliance Review	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> Ensure all legislative requirements are being met Implement Compliance Portal 	<ul style="list-style-type: none"> In progress

8.7 DEVELOPMENT AND GOVERNANCE QUARTERLY REPORT - JANUARY TO MARCH 2020

Date Prepared: 1 April 2020

Author: Manager Development and Governance

Attachments: Nil

EXECUTIVE SUMMARY

This report presents the key activities and achievements of the Development and Governance Group for the January to March 2020 quarter.

RECOMMENDATION

That Council receives and notes the quarterly report of the Development and Governance Group for the January to March 2020 quarter.

BACKGROUND

The development and Governance Group is comprised of the following Council service areas:

- Governance and Compliance
- Building, Plumbing, and Trade Waste
- Regional Land Use Planning
- Local Laws and Environmental Health.

In addition to routine matters of operation, the following activities have occurred during the January to March 2020 quarter and are presented below by service area:

GOVERNANCE AND COMPLIANCE**Native Title**

There are currently nine (9) Native Title claims within Mareeba Shire consisting of Djungan #5, Wakaman #3, #4, #5, Cairns Regional Claim Group, Djabugay-Bulway-Yirrgay-Nyakali-Guluy and Kurtijar, Muluridji #3 and Kunggandji Gurrabuna.

Deliberations on Native Title Determination Application QUD692/2016 Cairns Regional Claim Group continue with the parties agreeing on ancestral assertion of Native Title over the claim area. An Interlocutory Application has been filed for two additional parties—being commercial fishermen—to be added to the Kunggandji Gurrabuna People (QUD21/2019) application.

Council officers from the Development and Governance section attended Native Title and Cultural Heritage training in Cairns hosted by the Institute of Public Works Engineering Australasia and facilitated by a Senior Solicitor from Marrawah Law Pty Ltd. The material covered in the session will be incorporated into Council's Native Title and Cultural Heritage Policy and accompanying Procedure, currently in the final stages of development.

Industrial Parks**Chillagoe Industrial Estate:**

Settlement on sale of a further 10 lots occurred during the quarter, passing freehold ownership to existing leaseholders. The remaining two lease interests expired on 31 January 2020 with the land now vacated. In total, 25 leasehold lots have been sold and settled under the ministerial exemption approval.

16 lots are currently held by Council under freehold interest and these lots have been advertised in late March for sale via the public tender processes with a submission closing date of 23 April 2020.

Mareeba Industrial Park:

12 developed lots currently remain available for sale at the park, with no sales activity occurring during the quarter. A review of advertising signage fees for the park is currently underway.

Mareeba Aerodrome:

Council continues to receive steady enquiries relevant to lease site availability at Mareeba Aerodrome. One (1) lease application has been approved for Site C51 with an area of 1,505m² with lease documentation currently being finalised. Discussions on matters concerning development and hangar design continue with two other lease interest parties.

Land Matters

Council resigned as Co-Trustee of the Mareeba Wetlands via a resolution of 18 December 2019. Notice has been provided to the Department of Natural Resources, Mines and Energy (DNRME) and Co-Trustee Forever Wild Ltd. DNRME are currently reviewing and finalising the amended trusteeship arrangement.

Council is awaiting final approval from DNRME for the Land Management Plan submitted for Hunter Park on Fallon Road, Kuranda. Once approval is granted lease negotiations with Kuranda Recreation Centre Committee will resume.

Council has received a request for assistance from the Watsonville Rural Fire Brigade seeking to secure lease tenure over Council owned freehold Lot 309 W2631 James Street Watsonville. It is intended that Lot 309 be amalgamated into the currently leased Lot 308 to enable the favourable positioning of a rural fire brigade building upon the land. The proposal is anticipated to be put before Council in April 2020.

Leases Matters

Council has finalised a new ten-year (10) Community Lease for the Dimbulah Horse and Pony Club over Lot 478 HG557 Burke Street Dimbulah and Lot 479 HG565 Argyle Street Dimbulah.

Current negotiations for a new lease interest with the Mareeba Heritage and Information Centre to replace the lease which expired in June of 2019 have been impacted by a proposal by Western Yalanji Aboriginal Corporation for the use of the adjoining Lot 480 which is currently under covenant to the Heritage Centre.

Council's lease interest with the PCYC for the Walsh Street Mareeba facility formerly known as the Shire Hall expired in late January 2020. The PCYC continue to occupy the premises pending advertisement for tenancy via public tender processes.

Management Agreements and User Agreements

Council secured a new Management Agreement with Mareeba Community Housing Company Ltd for the use of part of Lot 572 NR7636 Ward Street Mareeba to facilitate construction and management of a community half-basketball court facility.

A User Agreement for the Band Hall facility at Borzi Park Mareeba has been drafted to enable shared use by Mareeba & District Cricket Club Inc, Mareeba United Football Club Inc and Team Mareeba Boxing.

Compliance

Right to Information and Information Privacy

Council received only one (1) Right to Information and Information Privacy application during the quarter with remaining general requests for provision of information furnished under Council's Administrative Access Scheme Policy.

Complaints

Details of complaints received/processed during the quarter ending 31 March 2020 are displayed in the following table:

Complaints carried over from previous period (October to December 2019)	4
Complaints carried over from previous period finalised during this reporting period	4
Complaints lodged during reporting period (January to March 2020)	22
Complaints finalised during reporting period (January to March 2020)	19
Complaints still in process (not finalised) during reporting period (January to March 2020)	3

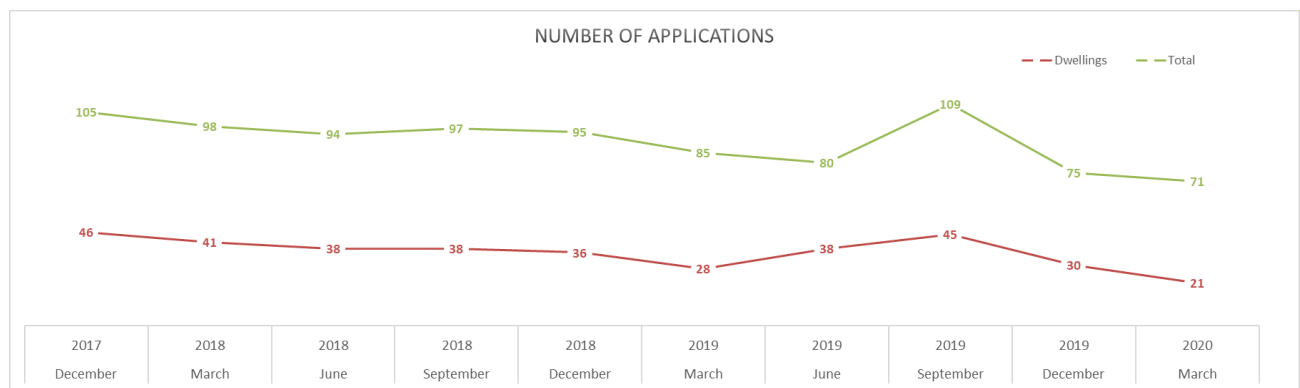
BUILDING AND PLUMBING

Building Approvals

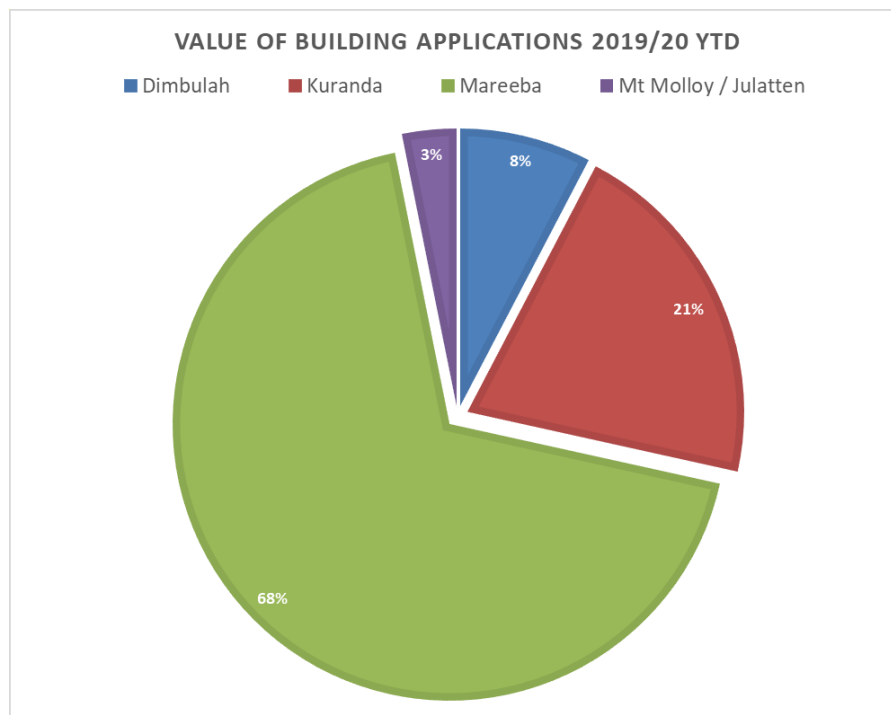
This quarter Council's building approvals has declined. Last year there were large commercial developments that increased the value of development dramatically. Overall the number of dwelling applications has dropped marginally year to date, and the value of construction has decreased significantly.

Quarter	Jan - Mar 2020 QTR		Jan - Mar 2019 QTR	
Type	\$	A	\$	A
Dwellings	3,4862,646	21	5,487,920	28
10A (Sheds, ETC)	1,686,569	37	1,813,462	48
Commercial	1,077,642	5	8,928,354	6
Others	530,996	8	53,700	3
Total	6,756,853	75	16,283,436	85

Quarter	YTD Jul 2019 - Mar 2020		YTD Jul 2018 - Mar 2019	
Type	\$	A	\$	A
Dwellings	16,340,883	96	20,475,764	102
10A (Sheds, ETC)	4,403,037	120	4,516,372	127
Commercial	4,179,687	17	21,418,917	27
Others	1,064,245	22	690,860	21
Total	25,951,851	255	47,101,913	277



The below graph summarises where construction investment is occurring by location across the Shire YTD for the 2019/20 financial year.



Regulatory Tasks

Building and Plumbing Services had 119 customer requests this quarter of which 110 were resolved.

Tradewaste

Council officers have implemented the revised Tradewaste Policy and Plan. Letters have been sent to all businesses that are generating tradewaste which has provided Council with positive feedback. An inspection program in Mareeba was conducted and finalised during the reporting period. Non-compliant tradewaste generators were able to amend their operations to ensure compliance.

REGIONAL LAND USE PLANNING

New Development Applications

Six (6) development applications were lodged in the March quarter of 2020 compared to eleven (11) lodged in the March quarter of 2019.

Development Applications received/approved during the January to March 2020 quarter as compared to the YTD (July to June) comparisons are as follows:

	Jan - Mar 2020 QTR	Jul 2019 - Mar 2020 YTD	Jul 2018 - Mar 2019 YTD
New Development Applications lodged	6	28	49
Decision Notices issued under delegated authority	3	20	30
Negotiated Decision Notices issued under delegated authority	0	3	0
Decision Notices issued (from Council Minutes)	3	13	15
Negotiated Decision Notices issued (from Council Minutes)	0	0	2
Extensions to relevant period issued	0	2	8
Extensions to relevant period issued (from Council Minutes)	0	0	1
Change to existing Development Approval issued	2	3	2
Referral Agency Response approvals issued under delegated authority	1	9	19
Survey Plans endorsed	2	13	29
Notices issued under SPA	0	1	1
Planning Appeals and other Court proceedings	1	1	0

LOCAL LAWS AND ENVIRONMENTAL HEALTH**Environmental Health**

The Environmental Health section responded to a total of 79 enquiries, complaints and service requests for the quarter relating to the following matters:

	Jan - Mar 2020 QTR	Jul 2019 - Mar 2020 YTD	Jul 2018 - Mar 2019 YTD
Food Complaints	4	5	6
Food Enquiry	31	70	126
Health Enquiry	6	20	40
Pollution	20	53	119
Flying Foxes	4	10	14
Public Health Complaint, Enquiry	4	6	27
General Service Enquiry	7	15	10
Other	5	5	7
Total	75	185	349

Notices Issued, Inspections Carried Out, Applications Processed

	Jan - Mar 2020 QTR	Jul 2019 - Mar 2020 YTD	Jul 2018 - Mar 2019 YTD
Animals Impounded	156	427	435
Regulated Parking infringements issued	106	433	594
Animal Management infringements issued	19	263	324
Local Laws Infringements issued	33	90	82
Warning letters issued	53	202	196
Compliance Notices issued	16	7	125
Food Inspections undertaken	13	31	173

Compliance Notices - Council's process post-implementation of the new local laws was altered regarding 'animals wandering at large' and 'animals not under effective control'. Council officers no longer issue compliance notices; instead, a warning letter is issued and if the person repeats the offence, then an infringement.

Food Inspections - Last year Council had a casual food inspector carrying out routine food inspections. At that time, there was a backlog of food inspections.

Local Laws

Local Laws Officers dealt with the below complaints and enquiries during the quarter relating to the following matters:

Animals

	Jan - Mar 2020 QTR	Jul 2019 - Mar 2020 YTD	Jul 2018 - Mar 2019 YTD
Dangerous Aggressive dogs	28	76	115
Missing/Lost/Found	29	78	99
Barking Complaints	28	152	118
Restrained for Collection	45	115	102
Council traps	36	121	142
Straying Animals	130	356	347
Too Many Animals	20	41	35
Enquiries, Unregistered, Hygiene, unleashed	91	403	459
Cruelty	10	2	6
Total	417	1344	1423

In the last quarter (1 January to 31 March 2020) the following impounds were recorded for dogs:

- Animal returned to owner 1st occasion for free (dog was wandering but was registered): 17 dogs.
- Animal caught wandering (not registered or registered and previously returned to owner): 140 dogs were impounded.

Other Areas

	Jan - Mar 2020 QTR	Jul 2019 - Mar 2020 YTD	Jul 2018 - Mar 2019 YTD
Abandoned Vehicles	40	98	83
Overgrown	60	77	66
Commercial Use of Roads	31	79	70
Illegal Camping	6	18	31
Illegal Signs	10	38	17
Parking, illegal parking	22	80	113
Obstruction of Footpath	9	17	13
General Enquiries	10	10	18
Other	10	10	30
Gates and Grids	0	0	1
Total	198	367	442

Dog Registration

As at the 31 March 2020, Council has a registered population of 4,271 dogs in the shire with 144 dog renewals outstanding.

	Jan - Mar 2020 QTR	Jul 2019 - Mar 2020 YTD	Jul 2018 - Mar 2019 YTD
New Registrations	138	584	414
Deceased	51	249	233
Left the area	42	71	182

*A rise in the number of deceased dogs for this reporting period has been observed due to the issuing of infringements to dog owners for failing to register dogs for the 2019/20 Financial Year. Dog owners notified Council that their dogs were deceased and that was the reason the dog registration was not paid. Council updates these records following the dog owner's advice and proof the dog was deceased.

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

8.8 MAF INTERNATIONAL INCREMENTAL LEASE RENTAL PROPOSAL

Date Prepared: 7 April 2020

Author: Manager Development and Governance

Attachments:

1. Table of Proposed Incremental Rent Increase for MAF International [↓](#)
2. Map of Mareeba Airport Aviation Industrial Park showing MAF lease sites [↓](#)

EXECUTIVE SUMMARY

Seek formal approval for an incremental increase over a 10 year period to market value for annual lease rental amounts payable by MAF International for their proposed lease site at Mareeba Airport Aviation Industrial Park.

RECOMMENDATION

That Council approve an incremental increase, over a 10 year period, to the applicable market value at that time for rental payments due and payable by MAF International for their lease area described as unimproved Sites B4, B5, B6, B7 and B8 located at Mareeba Airport Aviation Industrial Park, subject to the following conditions:

1. The first year of rental shall be waived on the basis of Council's previous resolution 2019/64 at its Ordinary Meeting held on 17 July 2019; and
2. Annual Consumer Price Index (Brisbane) increases to the rental amounts will continue during incremental increase period as well as scheduled Review to Market Value processes as defined in any lease document to be executed.

BACKGROUND

Council at its Ordinary Meeting held on 15 August 2018 resolved the following:

"That Council adopts the following annual lease rates for new leases entered into at Mareeba Airport for the 2018/19 financial year:

Leases less than 500m² in area - \$9.15 per square metre;

Leases 500m² and above in area - \$6.10 per square metre."

These lease rates remain unchanged and have not been increased since that time. Further, Council at its Ordinary Meeting held on 17 July 2019 resolved:

"That Council waives lease fees in the first year for new leases entered into prior to 30 June 2020 at Mareeba Airport Aviation Industrial Park."

The intent of the second resolution was to defray the initial lease rental so as to afford new lessees some respite, at least in the first year, given they would reasonably have significant capital outlay for construction of their hangar facility.

MAF Project

MAF International (MAF) is an organisation that provides aviation services for people living in remote areas around the world. MAF is currently engaged in a process with Council to finalise lease arrangements for previously constructed, although not yet surveyed, lease sites at the western end

of JRM Braes Road near its intersection with Ray Road. MAF has identified five (5) x 600m² sites for a total lease area of 3000m². These sites presently have no aircraft apron constructed adjacent the lots, so are of a lesser standard than the newly constructed lots in the Aviation Industrial Park.

It is proposed to offer these sites to MAF based on a transitional lease arrangement, waiving the first year's lease fees and then increasing the fees over a 10-year period to meet the market rate lease fee from year 10.

In exchange for the reduced lease fees, MAF would be required to construct their own apron and/or taxiways to provide access to the western apron and/or Taxiway B. Overall, figures provided by MAF for the estimated expenditure for the construction of the first two hangars is \$3 million with a third hangar to be constructed later for \$1 to 1.5 million. The figures (provided by MAF) are quoted in US dollars. At the date of writing this report, the conversion to Australian Dollar is \$4.9 million and \$1.6 to \$2.45 million respectively.

This proposal will result in additional income for Council over the longer term, without the expense of constructing the aircraft pavements which would be needed to service the lease sites. Recent estimates for the cost of constructing a small taxiway and apron are approximately \$400,000.

RISK IMPLICATIONS

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Savings realised by Council for not having to undertake significant expenditure in the construction of taxiway and apron.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

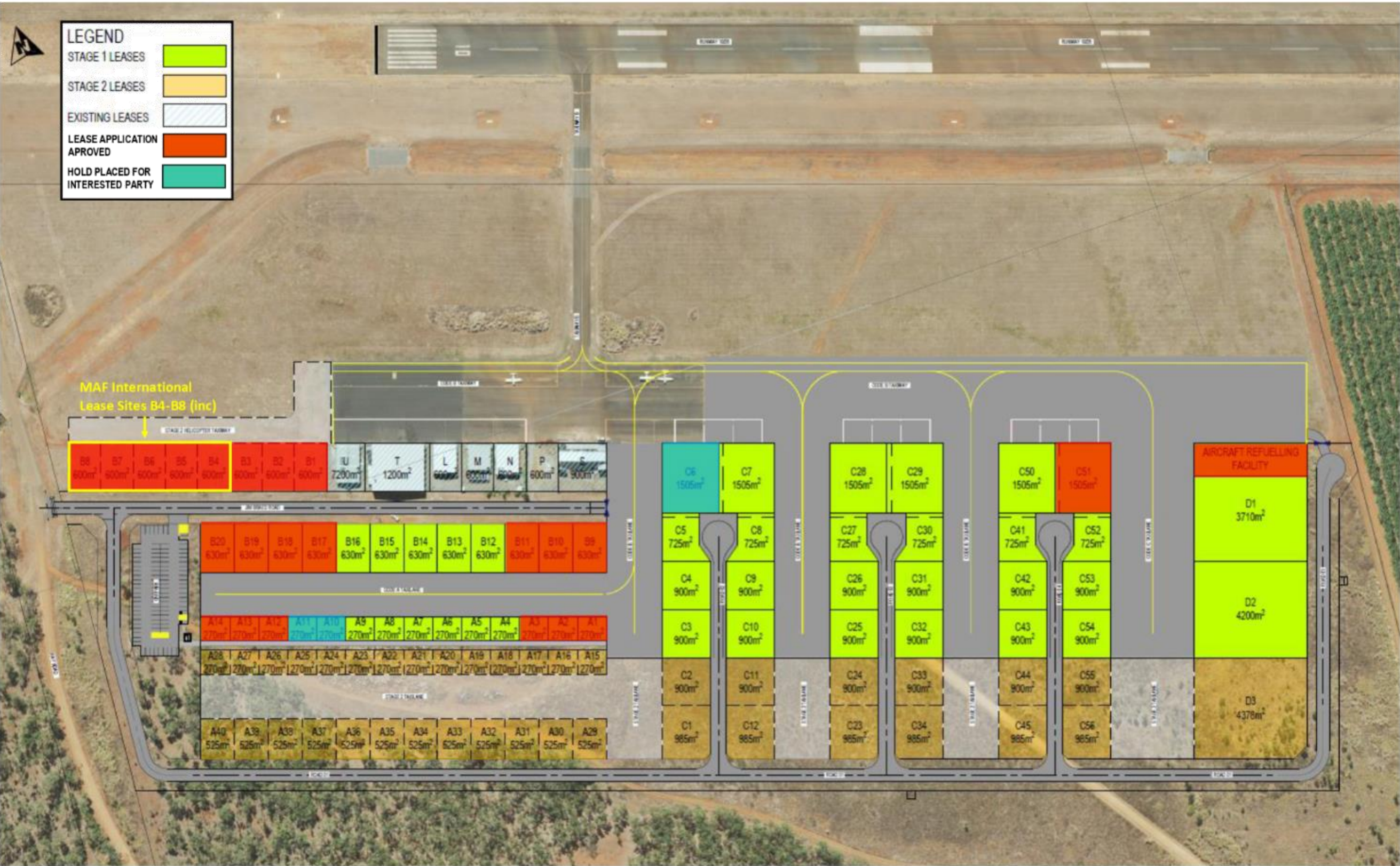
Should Council resolved to approve the rental proposal contact with MAF International to assist in progress of the lease documents.

ATTACHMENT: MAF LEASE INCREMENTAL RENTAL PROPOSAL

Year	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	10-year total
Standard Lease Rental Rate per square metre	\$6.10	\$6.22	\$6.35	\$6.47	\$6.60	\$6.73	\$6.87	\$7.01	\$7.15	\$7.29	
Total Lease Area: 3000m ²	\$18,300	\$18,666	\$19,039	\$19,420	\$19,809	\$20,205	\$20,609	\$21,021	\$21,441	\$21,870	\$200,380
Proposed MAF Rental Rate per square metre	0	0.81	1.62	2.43	3.24	4.05	4.86	5.67	6.48	7.29	
Total Lease Area: 3000m ²	0	\$2,430	\$4,860	\$7,290	\$9,720	\$12,150	\$14,580	\$17,010	\$19,440	\$21,870	\$109,350
Projected Savings to MAF	\$18,300	\$16,236	\$14,179	\$12,130	\$10,089	\$8,055	\$6,029	\$4,011	\$2,001	\$0	\$91,030

Rental increases based on assumed annual CPI of 2%

MAREEBA AIRPORT AVIATION INDUSTRIAL PARK - LEASE STAGING AND LAYOUT



8.9 FINANCIAL STATEMENTS PERIOD ENDING 31 MARCH 2020**Date Prepared:** 1 April 2020**Author:** Manager Finance**Attachments:** 1. **Budgeted Income Statement by Fund 2019/20 Budget** [↓](#)**EXECUTIVE SUMMARY**

The purpose of this report is to provide Council with an overview of financial matters for the period 1 July 2019 to 31 March 2020.

RECOMMENDATION

That Council note the financial report for the period ending 31 March 2020.

BACKGROUND

Each month, year to date financial statements are prepared in order to monitor actual performance against budgets.

For the period ending 31 March 2020, the actual results are in line with the year to date budget.

The budgeted figures reflect the 2019/20 Budget as adopted by Council at the 19 June 2019 meeting. There are no issues or concerns to discuss or highlight at this stage. The large surplus is due to the rates income for the period January to June 2020 having been levied in February.

March 2020 - Snapshot

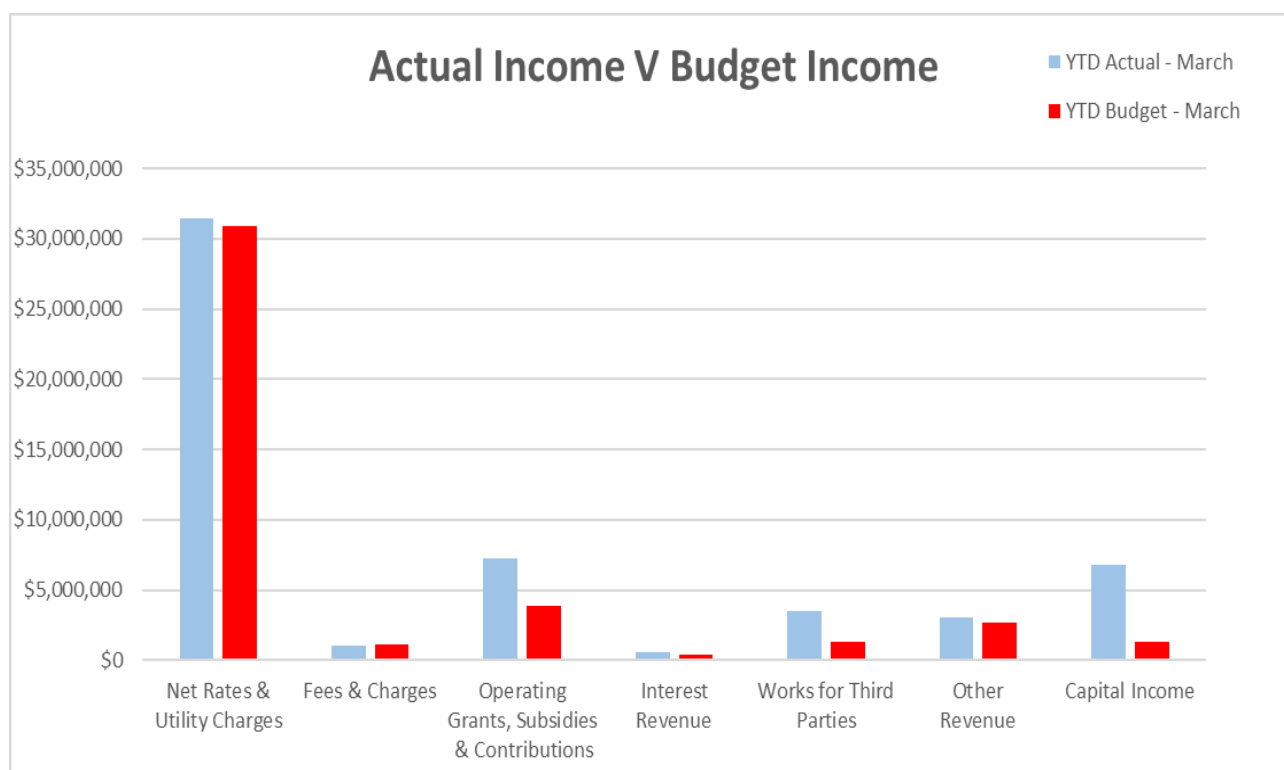
Total Operating Income	\$	46,955,874
Total Operating Expenditure	\$	37,426,896
Operating Surplus/(Deficit)	\$	9,528,978
Total Capital Income (grants, developer contributions)	\$	6,829,326
Net Result - Surplus/(Deficit)	\$	16,358,304

Council Officers have reviewed the operational budget and there are no major variances or issues to report. Any areas that may exceed the budget will be compensated with savings in other areas, and Officers will continue to monitor to find savings.

Income Analysis

Total income (including capital income of \$6,829,326) for the period ending 31 March 2020 is \$53,785,200 compared to the YTD budget of \$41,680,697.

The graph below shows actual income against budget for the period ending 31 March 2020.



	Actual YTD	Budget YTD	Note
Net Rates & Utility Charges	31,449,533	30,934,914	1
Fees & Charges	1,065,680	1,157,610	2
Operating Grants, Subsidies & Contributions	7,271,197	3,861,407	3
Interest Received	618,467	375,382	
Works for Third Parties	3,472,898	1,343,250	4
Other Revenue	3,078,099	2,710,586	5
Capital Income	6,829,326	1,297,548	6

Notes:

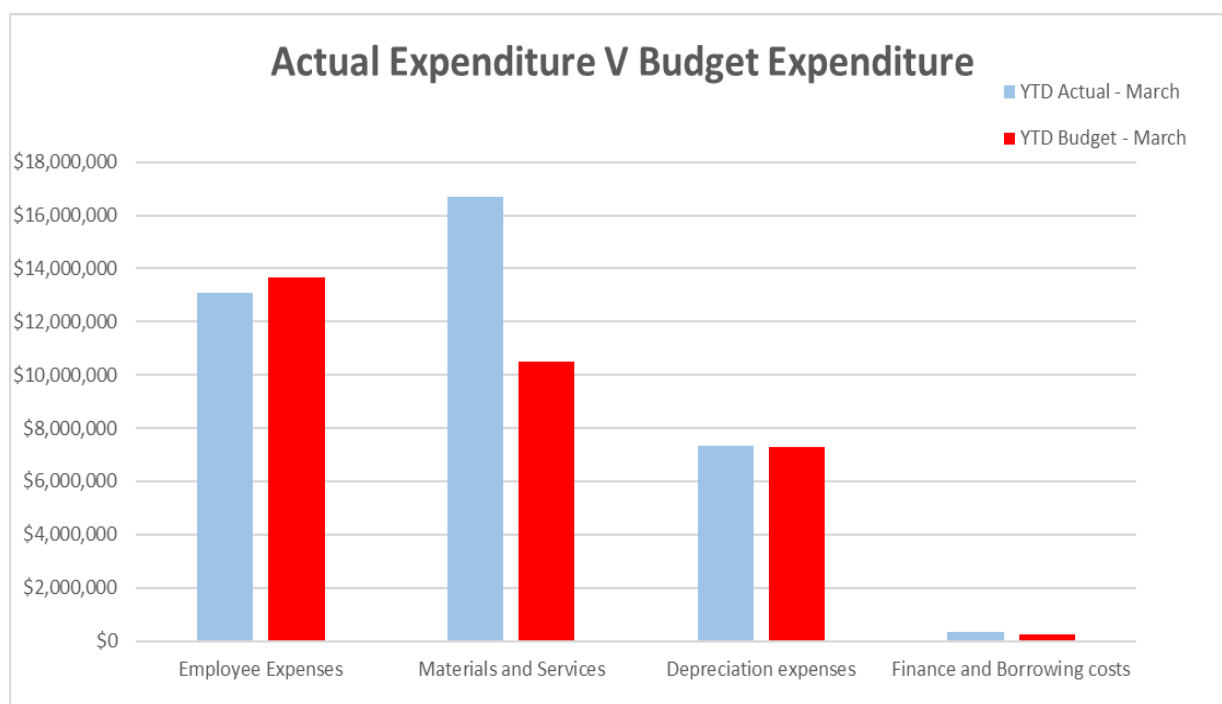
1. Rates for the half year 1 January 2020 to 30 June 2020 were issued 10 February 2020.
2. Fees and charges for building, plumbing and planning below anticipated budget by \$144k.
3. Favourable variance is in relation to NDRRA income received for the 2018 event. This is not budgeted but will be completely offset with expenditure.

4. Favourable result due to 3rd party works which were not budgeted for. The associated costs form part of the operational expenses which were also not budgeted. The net impact of these additional works is likely to result in a small surplus.
5. Favourable variance due to the balance of payments through settlement of land sales at the Mareeba Industrial and Chillagoe Industrial Estate.
6. Council has received \$5M in capital grants (Ootann Road, Barang Street pump station, Cedric Davies Community Hub, Airport upgrade, Dimbulah Pool filtration system, Road to Recovery, Rail Trail Feasibility Study grant, Works for Queensland and Stronger Communities Program), and an additional \$234k in developer contributions which are not reflected in the budget. Donated assets of \$1.5M have been recognised, of which \$1M relates to the Mareeba Community Hub.

Expenditure Analysis

Total expenses for the period ending 31 March 2020 is \$37,426,896 compared to the YTD budget of \$31,694,111.

The graph below shows actual expenditure against budget for the period ending 31 March 2020.



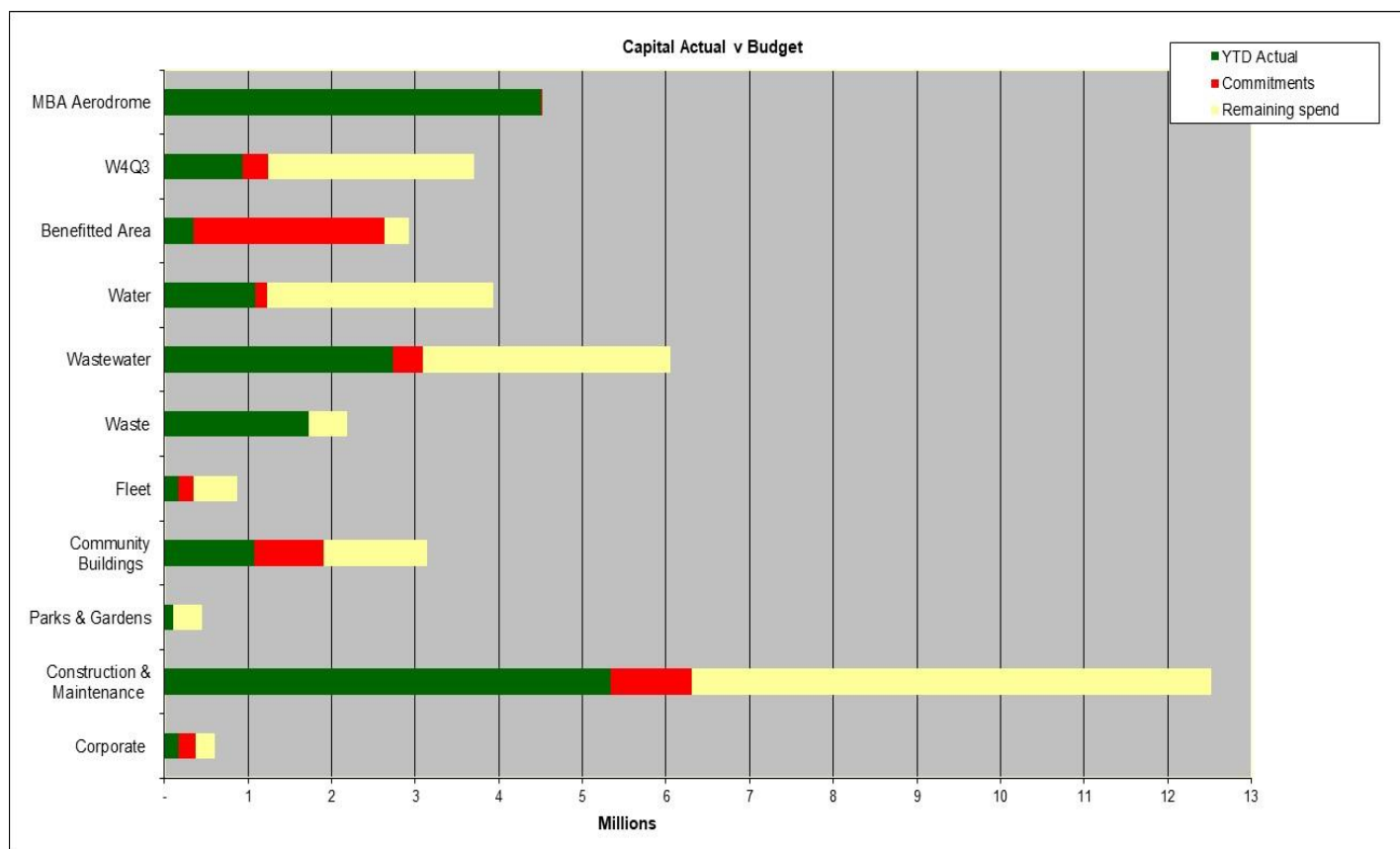
	Actual YTD	Budget YTD	Note
Employee expenses	13,063,725	13,649,002	
Materials & Services	16,697,959	10,509,829	1
Depreciation expenses	7,345,615	7,297,408	
Finance & Borrowing costs	319,597	237,872	

Notes:

1. The majority of this variance relates to NDRRA expenditure and additional 3rd party works. This will be offset by additional income.

Capital Expenditure

Total capital expenditure of \$23,467,784 (including commitments) has been spent for the period ending 31 March 2020 against the 2019/20 adjusted annual capital budget of \$40,926,186. This budget figure includes carry overs from 2018/19 of \$8,373,114 and new and additional funds required for 2019/20 capital projects of \$4,785,383. The figures have been updated as Council was successful in securing additional grants - \$40k as a 50% contribution towards the Kuranda Recreation Centre refurbishment and Chillagoe Hall external refurbishment, \$275k for Railway Avenue carpark upgrade and \$35k for Kuranda State College car park improvements.

Loan Borrowings

Council's loan balance is as follows:

QTC Loan - Mareeba Sewerage Treatment Plant	\$4,283,080
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Rates and Sundry Debtors Analysis

Rates and Charges

The total rates and charges payable as at 31 March 2020 are \$3,113,348 which is broken down as follows:

Status	31 March 2020		31 March 2019	
	No. of properties	Amount	No. of properties	Amount
Valueless land	17	689,122	17	647,203
Payment Arrangement	212	331,258	222	312,488
Collection House	186	854,946	222	864,747
Exhausted – awaiting sale of land	9	141,629	10	119,154
Sale of Land	-	-	2	29,203
Other (includes current rates) *	988	1,096,393	942	1,091,926
TOTAL	1,412	3,113,348	1,415	3,064,721

* Of this total, there are 83 properties with a rates balance of less than \$20.

The Rate Notices for the period ending 30 June 2020 were issued on 10 February 2020 with the discount due date being 13 March 2020. Total Gross Rates and Charges levied for this six (6) month period totalled \$17,998,668.35.

On 31 March 2020, 1,065 reminder notices were issued with a total value of \$2,543,317.

Collection House collected \$27,952 for the month of March 2020. While this may seem low compared to previous months, this is quite normal for this time, as during the rating period collection is low.

Sundry Debtors

The total outstanding for Sundry Debtors as at 31 March 2020 is \$529,582 which is made up of the following:

Current	30 days	60 days	90 + days
\$396,768	\$85,679	\$4,949	\$42,186
75%	16%	1%	8%

Procurement

There were no emergency orders for the month.

RISK IMPLICATIONS

Nil

Legal/Compliance/Policy Implications

Section 204 of the *Local Government Regulation 2012* requires the financial report to be presented to local government if the local government holds its ordinary meetings more frequently (than once per month) - to a meeting in each month.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

Budgeted Income Statement by Fund 2019/20 Budget

Consolidated

	Actual YTD	Budget YTD	2019/20 Budget
Revenue			
Rates and utility charges	33,367,701	32,928,414	32,928,414
Less Discounts and Pensioner Remissions	(1,918,268)	(1,993,500)	(1,993,500)
Net Rates and Utility Charges	31,449,533	30,934,914	30,934,914
Fees and Charges	1,065,680	1,157,610	1,465,547
Operating Grants and Subsidies	6,236,660	3,170,910	7,215,763
Operating Contributions	1,034,537	690,497	920,662
Interest Revenue	618,467	375,382	500,509
Works for Third Parties	3,472,898	1,343,250	1,791,000
Other Revenue	3,078,099	2,710,586	3,628,870
Total Operating Revenue	46,955,874	40,383,149	46,457,265
Expenditure			
Employee Expenses	13,063,725	13,649,002	18,329,611
Materials and Services	16,697,959	10,509,829	13,652,363
Depreciation expense	7,345,615	7,297,408	9,729,879
Finance and Borrowing costs	319,597	237,872	317,163
Total Operating Expenses	37,426,896	31,694,111	42,029,016
Operating Surplus/(Deficit)	9,528,978	8,689,038	4,428,248
Capital Income			
Capital Contributions	234,264	-	-
Capital Grants and Subsidies	5,047,456	1,297,548	10,428,798
Donated Assets	1,547,606	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	6,829,326	1,297,548	10,428,798
Net Result	16,358,304	9,986,586	14,896,578

Budgeted Income Statement by Fund 2019/20 Budget
<u>General</u>

	Actual YTD	Budget YTD	2019/20 Budget
Revenue			
Rates and utility charges	18,100,309	17,944,951	17,944,951
Less Discounts and Pensioner Remissions	(1,918,268)	(1,993,500)	(1,993,500)
Net Rates and Utility Charges	16,182,041	15,951,451	15,951,451
Fees and Charges	858,778	992,738	1,245,717
Operating Grants and Subsidies	6,231,660	3,170,910	7,215,763
Operating Contributions	3,657	-	-
Interest Revenue	323,906	217,500	290,000
Works for Third Parties	3,382,412	1,307,250	1,743,000
Other Revenue	2,037,746	1,378,636	1,860,270
Total Operating Revenue	29,020,200	23,018,485	28,306,201
Expenditure			
Employee Expenses	11,920,634	12,269,889	16,494,992
Materials and Services	9,863,782	3,526,705	4,407,198
Depreciation expense	4,939,930	4,863,765	6,485,022
Finance and Borrowing costs	219,734	138,750	185,000
Total Operating Expenses	26,944,080	20,799,109	27,572,212
Operating Surplus/(Deficit)	2,076,120	2,219,376	733,989
Capital Income			
Capital Contributions	141,617	-	-
Capital Grants and Subsidies	4,705,829	1,297,548	8,626,298
Donated Assets	1,547,606	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	6,395,052	1,297,548	8,626,298
Net Result	8,471,173	3,516,924	9,360,287

Budgeted Income Statement by Fund 2019/20 Budget			
<u>Waste</u>			

	Actual YTD	Budget YTD	2019/20 Budget
Revenue			
Rates and utility charges	3,835,403	3,806,598	3,806,598
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	3,835,403	3,806,598	3,806,598
Fees and Charges	198,868	164,873	219,830
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	63,144	37,500	50,000
Works for Third Parties	35,000	-	-
Other Revenue	924,818	1,252,200	1,669,600
Total Operating Revenue	5,057,233	5,261,171	5,526,198
Expenditure			
Employee Expenses	343,488	300,249	393,821
Materials and Services	3,241,457	3,470,261	4,624,787
Depreciation expense	257,435	153,964	205,285
Finance and Borrowing costs	-	-	-
Total Operating Expenses	3,842,380	3,924,474	4,964,532
Operating Surplus/(Deficit)	1,214,853	1,336,697	561,666
Capital Income			
Capital Contributions	19,008	-	-
Capital Grants and Subsidies	54,314	-	190,000
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	73,322	-	190,000
Net Result	1,288,175	1,336,697	751,666

Budgeted Income Statement by Fund 2019/20 Budget
<u>Wastewater</u>

	Actual YTD	Budget YTD	2019/20 Budget
Revenue			
Rates and utility charges	4,995,246	4,954,374	4,954,374
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	4,995,246	4,954,374	4,954,374
Fees and Charges	8,034	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	97,609	63,750	85,000
Works for Third Parties	681	2,250	3,000
Other Revenue	44,018	33,750	45,000
Total Operating Revenue	5,145,588	5,054,124	5,087,374
Expenditure			
Employee Expenses	312,321	401,537	536,235
Materials and Services	1,224,885	1,244,251	1,635,815
Depreciation expense	1,117,096	1,111,281	1,481,708
Finance and Borrowing costs	99,863	99,122	132,163
Total Operating Expenses	2,754,165	2,856,192	3,785,921
Operating Surplus/(Deficit)	2,391,422	2,197,932	1,301,453
Capital Income			
Capital Contributions	36,038	-	-
Capital Grants and Subsidies	235,561	-	462,500
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	271,599	-	462,500
Net Result	2,663,021	2,197,932	1,763,953

Budgeted Income Statement by Fund 2019/20 Budget

Water

	Actual YTD	Budget YTD	2019/20 Budget
Revenue			
Rates and utility charges	6,096,746	5,887,316	5,887,316
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	6,096,746	5,887,316	5,887,316
Fees and Charges	-	-	-
Operating Grants and Subsidies	5,000	-	-
Operating Contributions	-	-	-
Interest Revenue	68,334	18,750	25,000
Works for Third Parties	54,804	33,750	45,000
Other Revenue	41,011	24,000	32,000
Total Operating Revenue	6,264,895	5,963,816	5,989,316
Expenditure			
Employee Expenses	418,292	610,466	815,254
Materials and Services	2,197,087	2,053,589	2,712,759
Depreciation expense	976,228	1,103,920	1,471,893
Finance and Borrowing costs	-	-	-
Total Operating Expenses	3,591,607	3,767,975	4,999,906
Operating Surplus/(Deficit)	2,673,288	2,195,841	989,410
Capital Income			
Capital Contributions	37,600	-	-
Capital Grants and Subsidies	51,752	-	1,150,000
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	89,352	-	1,150,000
Net Result	2,762,640	2,195,841	2,139,410

Budgeted Income Statement by Fund 2019/20 Budget			
<u>Benefited Area</u>			

	Actual YTD	Budget YTD	2019/20 Budget
Revenue			
Rates and utility charges	341,097	335,175	335,175
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	341,097	335,175	335,175
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	1,030,880	690,497	920,662
Interest Revenue	65,474	37,882	50,509
Works for Third Parties	-	-	-
Other Revenue	30,506	22,000	22,000
Total Operating Revenue	1,467,957	1,085,554	1,328,346
Expenditure			
Employee Expenses	68,991	66,860	89,309
Materials and Services	170,748	215,022	271,804
Depreciation expense	54,925	64,479	85,972
Finance and Borrowing costs	-	-	-
Total Operating Expenses	294,664	346,361	447,085
Operating Surplus/(Deficit)	1,173,293	739,193	881,261
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	-	-	-
Net Result	1,173,293	739,193	881,261

8.10 REGIONAL ARTS DEVELOPMENT FUND (RADF) 2020/21 STRATEGY

Date Prepared: 19 March 2020

Author: Senior Community Wellbeing Officer

Attachments: 1. Regional Arts Development Fund (RADF) 2020/21 Strategy [↓](#)

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval of the proposed 2020/21 Regional Arts Development Fund (RADF) Strategy that will form the basis of Council's application to Arts Queensland.

RECOMMENDATION

That Council:

1. Adopts the 2020/21 Regional Arts Development Fund Strategy; and
2. Endorses the submission of the Expression of Interest to Arts Queensland for a \$35,000 Regional Arts Development Fund grant for 2020/21; and
3. Co-contributes \$13,000 to the 2020/21 Regional Arts Development Fund Strategy as outlined in this report.

BACKGROUND

The Regional Arts Development Fund (RADF) is delivered as a partnership between the Queensland Government (through Arts Queensland) and eligible local councils across the state. RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions.

Council's application for 2020/21 RADF funding was submitted to Arts Queensland before 2 April 2020. Eligible councils can apply for funding guided by set population and co-investment tiers. Councils can apply for funding above their population tier maximum where they can provide strong justification.

The 2020/21 RADF Strategy prioritises activities with outcomes in the following areas:

- Cultural tourism (initiatives that develop and promote the community's locally distinct arts, culture and heritage both for members of that community and for visitors),
- Public mural partnerships (between professional artists and private building owners), and
- Engagement of youth in arts, cultural and heritage activities.

It is proposed that the 2020/21 RADF Strategy is implemented with the following components:

A. One Community Grant Round

Grants for individual artists, arts and cultural groups and organisations for projects delivered in 2021 calendar year. The RADF Advisory Committee will assist with the implementation of the grant round. Council may approve out of round applications at any time to respond to community need.

B. Two Council-led Initiatives

- i. Kuranda ALIVE "Street Extravaganza" Event 2021 - This event will see street activation through arts and craft stalls, busking, and entertainment (music, singing, performance) by local artists to attract a wide regional audience. The "Kuranda Rocks" social media campaign will showcase the skills of local artists.
- ii. Mareeba Library Heritage Mural - A professionally produced mural that reflects social, economic and technological changes within the community and Mareeba Library over time, will create a colourful and welcoming entryway to the new Mareeba Library.

It is proposed that Council makes a cash co-contribution of \$13,000 to be funded from the 2020/21 operational budget. This will be combined with Council's likely investment of \$20,000 to the Kuranda ALIVE "Street Extravaganza" event to be funded through the Tourism Kuranda Program. This will allow Council to apply for a grant from Arts Queensland of \$35,000, which is \$5,000 more than the population tier limit.

RISK IMPLICATIONS**Financial**

A Public Art Policy for public mural partnerships will be developed to set out the respective responsibilities for the design, creation, cleaning and ongoing maintenance of murals to manage financial, reputational and other risks.

FINANCIAL AND RESOURCE IMPLICATIONS***Operating***

The draft 2020/21 RADF Budget incorporates the proposed RADF Strategy including community grant round allocation.

Is the expenditure noted above included in the current budget?

The contribution will be presented to Council as part of the 2020/21 Operational Budget.

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

IMPLEMENTATION/COMMUNICATION

Public promotion of 2020/21 RADF Community Grant Round after the Funding Agreement with Arts Queensland has been signed.

Public promotion of the community grant round and promotion of projects receiving funding and the outcomes of these projects.



Mareeba Shire Council

2020 - 2021 Regional Arts Development Fund Strategy

1. Introduction

The Regional Arts Development Fund (RADF) is delivered as a partnership between the Queensland Government through Arts Queensland (AQ) and eligible local councils across the state. RADF promotes the role and value of arts, culture and heritage as key drivers of diverse and inclusive communities and strong regions. RADF invests in local arts and cultural priorities, as determined by local communities, across Queensland.

RADF is a flexible fund enabling local councils to tailor RADF programs to suit the needs of their communities. The Queensland Government's and local councils' investment in each RADF partnership varies in ratio depending on population tiers, the contribution made by each council and the total amount of funding available. Council applies to Arts Queensland for RADF funding in April each year.

2. Key Features

The 2020 - 2021 RADF Strategy:

- aims to achieve cultural tourism and public art outcomes for the shire and social outcomes for youth,
- continues to cater for the development and participation needs of artists, arts and cultural groups and the wider community,
- is informed by and aligns with community, cultural and corporate plans and with community consultation,
- allocates funding to two council-led initiatives, a community grants, and program administration and promotion,
- supports an Advisory Committee to guide the development and implementation of the Strategy.

The guiding principle is to ensure equitable access to and value from RADF for residents across the entire shire by supporting RADF activities in multiple locations and art forms. The combination of the Council-led initiatives and community grants will allow Council to deliver on local arts and cultural priorities. The activities will build local capacity to respond to cultural tourism opportunities and have direct outcomes such as arts participation and increased economic development.

3. Community Consultation

3.1 Community Interests

Community development and engagement work by Council in the last five years shows that there continues to be a high level of interest in opportunities for community groups to deliver cultural tourism outcomes,



including the creation of public art. The RADF Strategy has been developed in consultation with the RADF Advisory Committee, Councillors and informed by recent community consultation. Each year the RADF Advisory Committee provides feedback on local priorities and program implementation. The Committee has also supported a continued focus on youth engagement and opportunities for a diverse range of artforms and target audiences. There continues to be high demand for RADF Community Grants, where projects will result in outcomes for one or more of the local priority areas.

Council conducted community consultation throughout the shire during July - November 2016. Arts, culture and heritage issues were identified as important in many areas of the shire:

- Beautify and retain character of townscapes for visitors and residents, for example maintaining public art.
- Encourage cultural tourism through interpretive signage, walking trails and brochures that highlight key heritage sites and the natural environment.
- Provision of activities and recreation areas for youth, especially during school holidays, for example, through creative arts workshops.
- Incentives and arts initiatives that encourage economic development.
- Support community arts events, initiatives and activities, including public art activities.

Community feedback in 2019/20 continues to support these priorities.

3.2 Community and Cultural Plans

The 2020 - 2021 RADF Strategy has also been informed by and aligns with MSC Corporate Plan and MSC Cultural Plan. The strategies within these plans that are relevant to the RADF Strategy, include:

- MSC Corporate Plan, Strategy Community 1: *"Continue to assist the community to build its capacity to develop the area of arts, culture and heritage to enrich lifestyles and encourage economic development."*
- MSC Corporate Plan, Strategy Transport and Council Infrastructure 4: *"Continue to enhance the visual appeal to improve liveability and amenity of the Shire."*
- MSC Cultural Plan, Strategy 2.8 *"Encourage communities to access funds for projects that identify, document and/or celebrate their unique stories, towns and lifestyles."*
- MSC Cultural Plan, Strategy 3.8 *"Support community workshops and training initiatives that introduce the broader community to new cultural experiences and offer opportunities to participate in a range of art forms."*
- MSC Cultural Plan, Strategy 7.5 *"Place a priority on supporting cultural business and community tourism initiatives that are not otherwise eligible for funding."*

As part of the MSC Cultural Plan update, Council consulted with the RADF Advisory Committee in March 2020 to identify local priorities for arts, culture and heritage in the Mareeba Shire. Their responses included: allocate resources for outreach activities; encourage music and performing arts activities; encourage preservation of Indigenous history; support arts festivals; build arts skills and self-esteem of the young and disadvantaged and encourage connection to community; art spaces designed for people with a disability and older persons; encourage improved streetscapes; provide resources for diverse projects; invest in art work and sculpture to welcome visitors and encourage tourism.



4. Local Priorities - Cultural Tourism, Public Mural Partnerships and Youth Arts Engagement

The proposed RADF Strategy 2020 - 2021 continues to build on activities conducted over the last four years by making cultural tourism a local priority. Cultural tourism refers to initiatives that develop and promote the community's locally distinct arts, culture and heritage both for members of that community and for visitors.

Facilitating the creation of public art is one way that cultural tourism outcomes can be achieved. Public art will contribute to town beautification and community pride. Investment in public murals will be directed towards partnerships between professional artists and private building owners.

The 2020-21 RADF Strategy also aims to achieve social outcomes for youth by providing opportunities for engagement in arts and cultural activities. Youth engagement in arts and cultural activities can enhance wellbeing, connection to the community and community pride.

5. Council-led Initiatives

Two council-led initiatives will be implemented through the 2020-2021 RADF Strategy, that have significant potential to deliver on local priorities.

- Kuranda ALIVE "Street Extravaganza" - Based on recent local feedback, the existing Kuranda event held over the Easter weekend will be re-envisaged and include activities spread throughout the Village, provide opportunities to showcase local culture (including the arts sector) and draw an increasingly regional audience. The new event will include street activation through arts and crafts stalls, busking and other entertainment (music, singing, performance) by local artists. The "Kuranda Rocks" social media campaign will showcase the skills of local artists who will be engaged to create 100 unique designs. Council will contribute approximately \$20,000 (from the Tourism Kuranda Program) towards the implementation of this significant cultural tourism event to be held April 2021.
- Mareeba Library History Mural - In 2020, the Mareeba Library will be relocated to new premises at the Mareeba Community Hub. To coincide with this event, a local, professional artist will be engaged to create a unique artwork inspired by historical library artefacts, images and documents and the impact of changing social, economic and technological contexts on the Mareeba Library. The artwork will be digitally printed onto high quality, vinyl wall paper and applied to an internal wall of the new library, creating a colourful and welcoming entryway. The artwork will encourage a conversation about the changing face and role of libraries over time. Original documents used to inspire the artwork will be digitalised and shared on the Digital Multi Touch Hub as a permanent record of the Mareeba Library history. Council will contribute approximately \$5,000 to this public mural project.



6. Community Grants for Individuals, Groups and Organisations

Community grants will be made available to individual artists, arts and cultural groups and organisations. Applications must meet the RADF objectives and may address one of the three local priorities.

RADF has historically been one of the few sources of financial assistance to individual artists and arts workers and this is particularly relevant to communities within the shire with a high population of artists, such as Kuranda. The RADF Strategy will continue to cater for the needs of individual artists and arts workers by maintaining a large allocation for Community Grants.

One Community Grant Round will be conducted August - September 2020 for projects that will be implemented between January and December 2021. Holding the grant round at this time will bring it into line with the RADF funding and reporting arrangements with Arts Queensland and allow Council to respond to community demand in a timely manner. Council may approve out of round community grants where a quick response is required for a priority project.

Grant applications for public murals must be made by professional artists or private building owners and murals must reflect the identity of the shire. Guidelines and application forms will be made available when the grant round opens. Council will contribute \$8,000 to the 2020-2021 RADF Community Grant Round and this will be combined with all RADF funds allocated by Arts Queensland.

7. Program Plan and Budget

The 2020 - 2021 budget presented below relies on an Arts Queensland contribution of \$35,000 and a Council contribution of \$33,000.

2020 - 2021 RADF PROGRAM BUDGET & PLAN

Activity	Budget	Timeframe
Council-led Initiative - Kuranda Easter Event (Tourism Kuranda Budget)	20,000	April 2021
Council-led Initiative - Mareeba Library Heritage Project	5,000	July - Dec 2020
Community Grant Round (incl promotion and administration)	43,000	Aug - Sept 2020
Total	68,000	

8. Further Information

For further information about the 2020 - 2021 RADF Strategy, including how to apply for a RADF Community Grant, please contact Mareeba Shire Council.

Senior Community Wellbeing Officer (RADF Officer)

T: 1300 308 461

E: info@msc.qld.gov.au

W: www.msc.qld.gov.au/grants-and-sponsorship

9 INFRASTRUCTURE SERVICES

9.1 INFRASTRUCTURE SERVICES, TECHNICAL SERVICES OPERATIONS REPORT - MARCH 2020

Date Prepared: 3 April 2020

Author: Manager Technical Services

Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Fleet, Design, Soils Lab, Survey, Quality, GIS, Project Management, Facilities and Investigation Services activities undertaken by Infrastructure Services during the month of March 2020.

RECOMMENDATION

That Council receives the Infrastructure Services, Technical Services Operations Report for March 2020.

BACKGROUND

Technical Services

Design, quality and investigations:

Investigation activities delivered in March included:

Investigation Activity	March Requests
Works on Roads	14
Road Infrastructure Review	30
National Heavy Vehicle Regulator Permit Applications	5
Property & Reserve Investigations	5
Rural Address Requests	2
Dial Before You Dig Requests	51

Survey:

Although the Survey team's primary role is in delivery of the capital program, this resource also assists in investigatory and operational activities. For March this included:

- Mareeba Landfill - Volumetric calculations and level control for landfill profile.
- Mt Mulligan Cemetery Road Opening - Boundary identification and correction;
- Mareeba Aerodrome - tree survey to maintain obstacle clearances;
- Koah and Myola - Boundary Peg reinstatements.

Soil Laboratory:

Council's Soil Laboratory provides NATA-accredited testing soil and material testing for internal and external services. The laboratory completed the following testing in the March period:

Supplier	Tests Completed
Internal	45
External	40

Asset Inspections:

Scheduled inspections of Council's transport infrastructure assets have focused primarily on sealed road assets during the month of March:

Locality	Road, Seal & Line marking Condition Audit (km)
Western Area	18.0
Mareeba Area	2.2
Dimbulah Area	125.7
Mount Molloy Area	52.7
Subtotal	198.6

In addition to field inspections, work was completed towards improving the footpath assets register. As a result of the combined effort of the GIS and Investigations team, an optimised inspection regime for footpath assets is being developed.

Inspections planned for April will include a continuation of road inspections and footpath inspections.

Operational Works and Subdivisions

To ensure ongoing compliance with development conditions, both during construction and on-maintenance, Council undertakes routine inspection and monitoring of sites. The following developments remain current:

Locality	Subdivisions Name	Status
Kuranda	3 Hilltop Close	Under Construction
Mareeba	Clean Choices Car Wash	Under Construction
Mareeba	Bundanoon Stage 2	On-Maintenance
Mareeba	Roadhouse & Accommodation Park, Williams Close	On-Maintenance
Mareeba	10 James Street Road Widening	On-Maintenance
Mareeba	Amaroo Stage 10	Off-Maintenance
Kuranda	112 Barnwell Rd widening	Monitoring

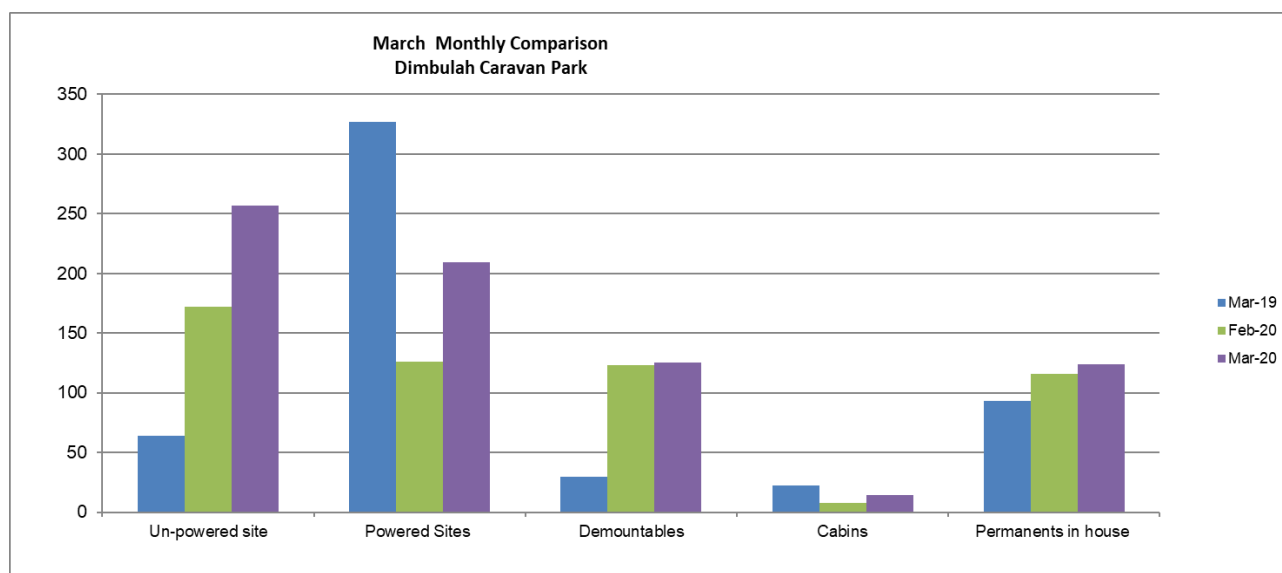
Disaster Recovery Funded Works (DRFA and NDRRA)

DRFA and NDRRA are jointly funded by the Commonwealth and Queensland governments to help alleviate the costs of relief and recovery activities undertaken in disaster-affected communities by delivering recovery activities to return affected eligible assets back to pre-event condition. The status of declared disaster events currently being managed are provided below:

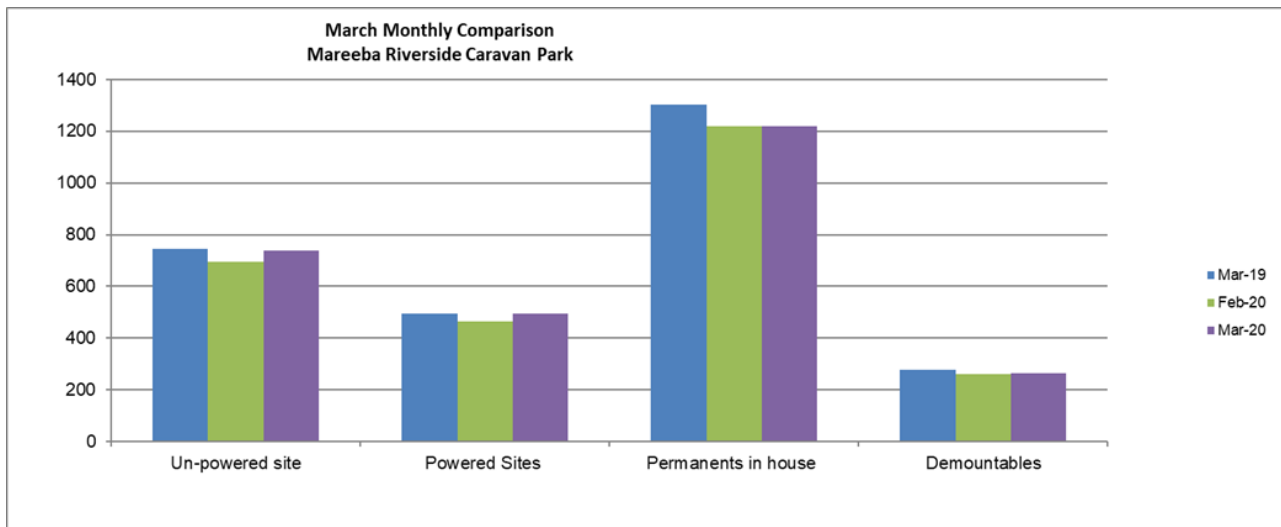
Program	Status
2018 NDRRA	All works completed. Final claim lodged with QRA
2019 DRFA	Funding applications considered by QRA, with Tenders presented for consideration of award at January Meeting of Council. Roads Contracts: Awaiting QRA final approval prior to award of contracts, anticipate receipt early April 2020. Bowers Street: reconstruction commenced and completed in March. Gamboola Crossing: submission with QRA for consideration.
2019 Betterment	Various submissions prepared and lodged in late 2019. Awaiting outcome of QRA assessments

FacilitiesCaravan Parks:

Dimbulah Caravan Park recorded an increase in bookings when compared to the February 2020 period, with significant increases to the un-powered sites providing the larger part of the increase, as shown below;



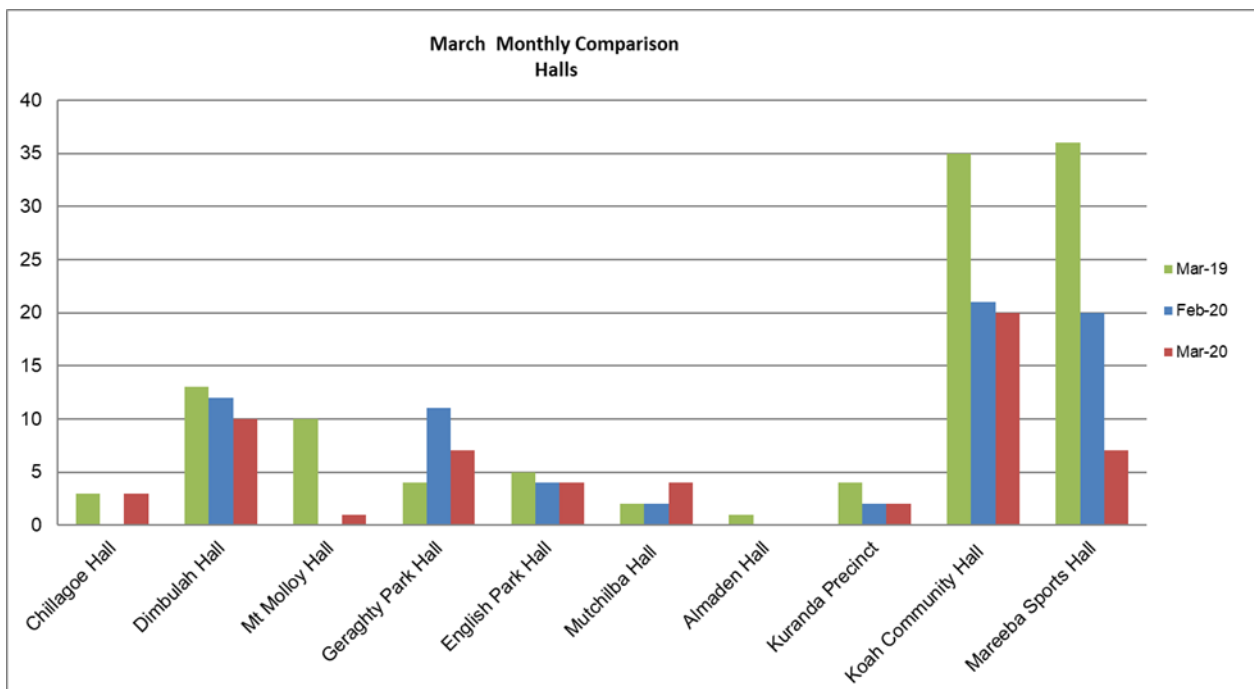
Mareeba Riverside Caravan Park remains near capacity with limited variation in overall occupancy rates recorded as shown below;



Community Halls:

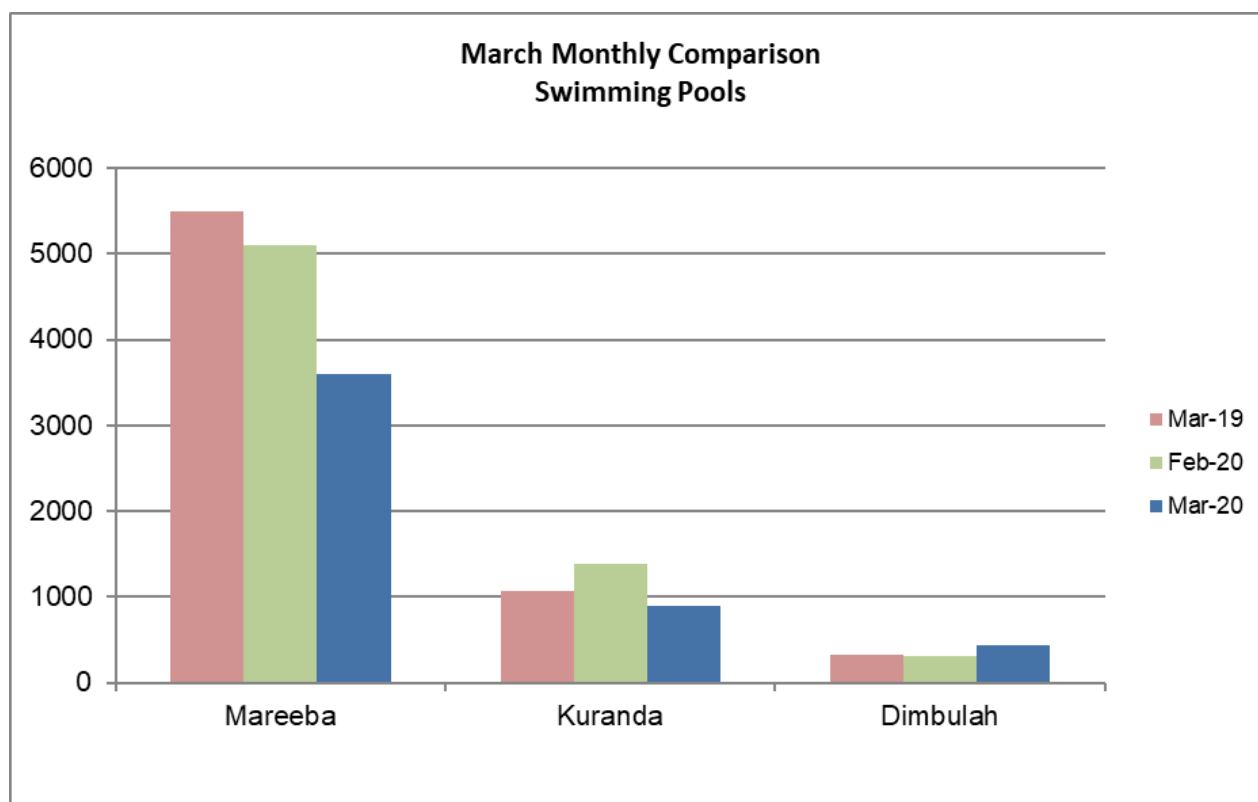
Community Halls were closed to the public, from 25 March 2020, in response to government restrictions placed on these facilities due to the COVID-19 pandemic. Attendance numbers have generally decreased in March. Council officers have contacted all impacted future bookings, for a period of three (3) months, and advised of the cancellation of their bookings.

Closures will remain in place for the foreseeable future.



Swimming Pools

Swimming pools were closed to the public from 25 March 2020 in response to government restrictions placed on these facilities due to the COVID-19 pandemic, therefore attendance numbers have generally decreased in March.



Vandalism & Graffiti:

Vandalism and Graffiti remain an operation burden on Council, with no dedicated allocation, these costs are borne by existing facilities operational budget.

During March nine (9) reports of vandalism were recorded, with annual costs provided below;

Financial Year	Actuals	March Comments
2015/16	\$ 2,134.00	<ul style="list-style-type: none"> • Kuranda Visitor Information Centre • Kuranda Historical Society building (Centenary Park) • Mareeba CWA Toilets • Mareeba Arnold Park • Mareeba Sports Hall • Mareeba Animal Pound • Mareeba Firth Park • Mareeba Swimming Pool • Mareeba Cenotaph
2016/17	\$ 16,546.00	
2017/18	\$ 23,948.00	
2018/19	\$ 14,851.00	
2019/20	\$ 18,851.00	

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

COVID-19 impacts in relation to closure of facilities will be managed in line with Queensland government restrictions.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Operating

Additional costs associated with graffiti and vandalism is expected and will be accommodated within existing budget allocations.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

- Council continues to adjust its operations to account for the Coronavirus as needed.

9.2 INFRASTRUCTURE SERVICES, WATER AND WASTE OPERATIONS REPORT - MARCH 2020

Date Prepared: 1 April 2020
Author: Manager Water and Waste
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Water and Waste activities undertaken by the Infrastructure Services Department during the month of March 2020.

RECOMMENDATION

That Council receives the Infrastructure Services, Water and Waste Operations Report for March 2020.

BACKGROUND**Water and Wastewater Treatment:**

All treatment plants performing satisfactorily and water consumption by residents remains steady, however consumption is expected to increase as the end of the wet season approaches. Routine environmental monitoring did not detect any exceedances of environmental discharge limits. No anomalies or reportable notifications were reported in relation to routine water quality testing conducted during March.

Water Treatment	Mareeba	Kuranda	Chillagoe	Dimbulah	Mt Molloy*
Water Plant average daily production (kL)	5,268	826	202	207	86
Number of Connections	3,922	1,010	123	247	123
Average daily water consumption per connection (L)	1,343	818	1,642	838	699

* Mt Molloy is an untreated, non-potable water supply

Wastewater Treatment	Mareeba	Kuranda
Wastewater Plant average daily treatment (kL)	3,435	215
Number of Connections	3,507	348
Average daily inflow per connection (L)	979	618

Water and Wastewater Reticulation:

Council's water reticulation crew attended to several water main breaks and average response times were within targets set out in Council's customer service standard for water services. Repeated main breaks were reported in sections of aged pipework on Fraser Road, Mt Molloy and Rankin St (west), Mareeba during March.

Routine quarterly servicing and maintenance of Council's sewer pumps was completed during the first quarter with no major issues reported.

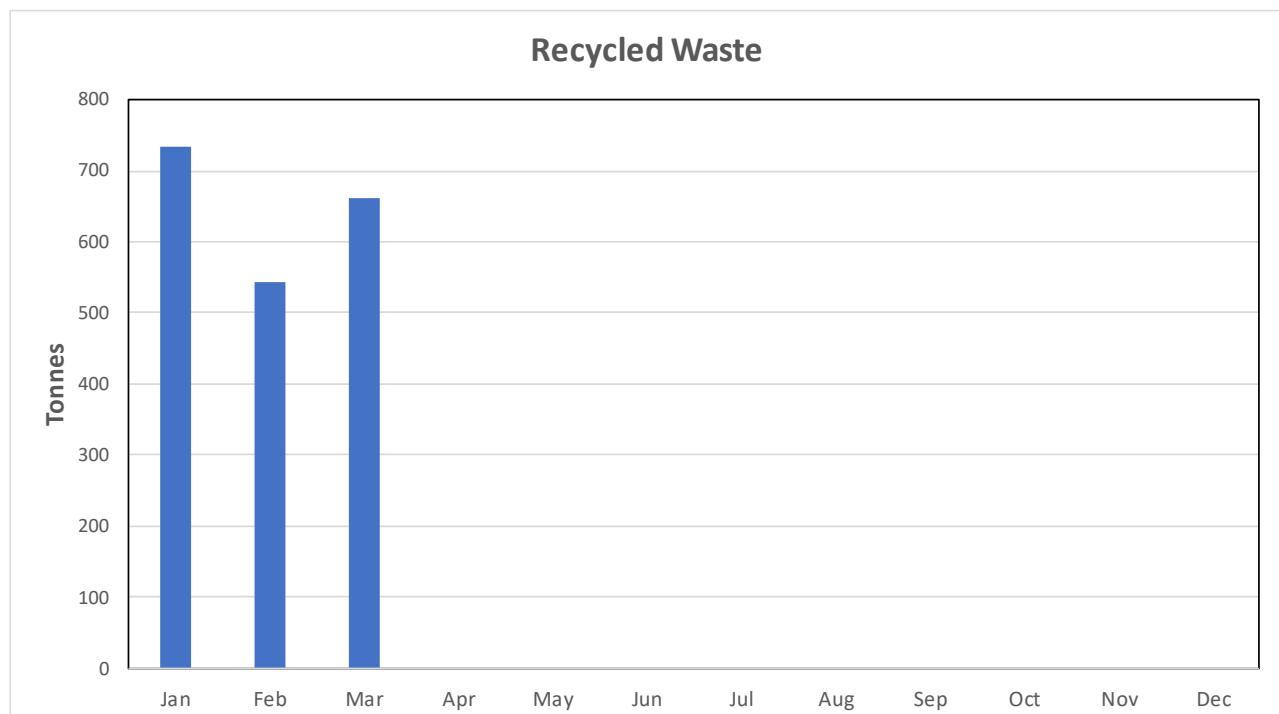
Reticulation Maintenance Statistics	Jan - Mar 2020 QTR	YTD 2020
Water main breaks	23	23
Unplanned water interruptions	23	23
Sewerage main breaks and chokes	11	11

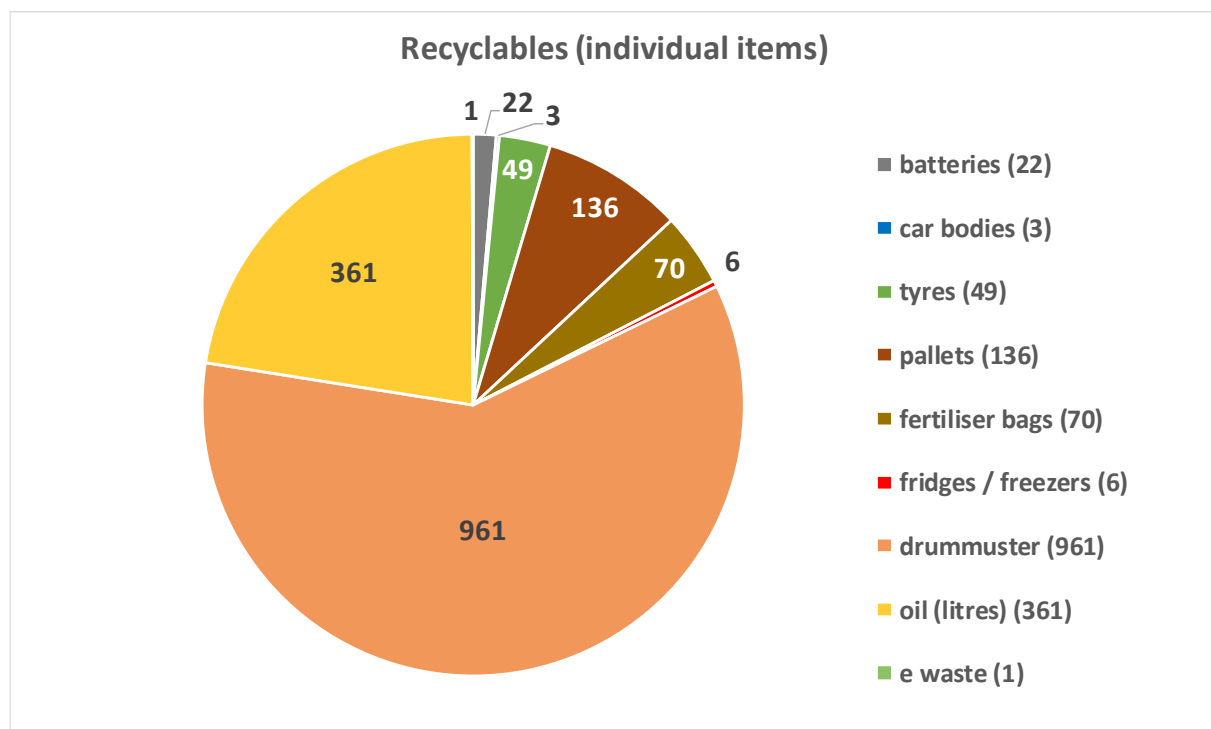
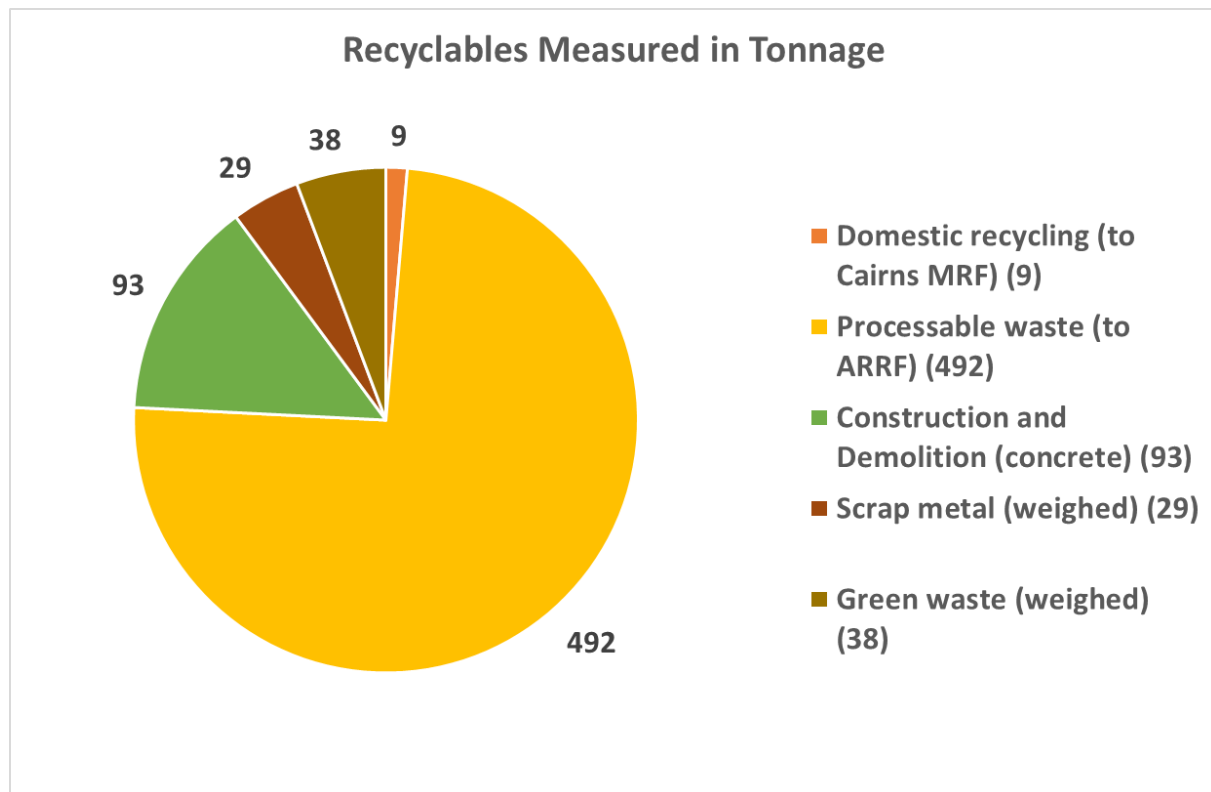
Waste Operations:

All transfer stations and Mareeba landfill are currently operational.

Recycling

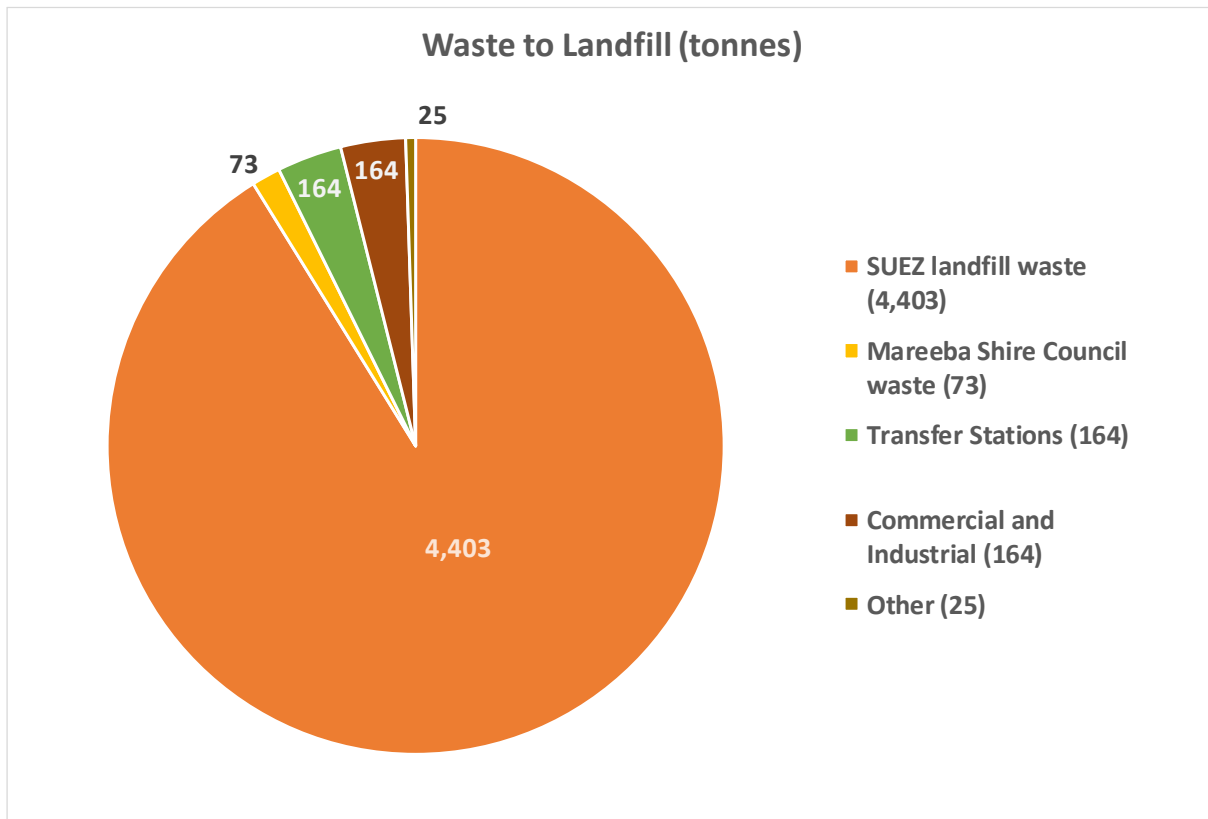
Waste material collected at each of the waste transfer stations are either deposited directly to the Mareeba landfill, recycled or transported to the SUEZ Advanced Resource Recovery Facility (ARRF) in Cairns for processing. Council has received notification of a successful application under the Regional Recycling Transport Assistance Package (RRTAP). The grant money will go towards funding the transport of tyres and comingled recyclables.





Waste to Mareeba Landfill

Waste directed to Mareeba Landfill is primarily residual waste from the SUEZ Advanced Resource Recovery Facility (ARRF) plant in Cairns, with minor quantities received from the waste transfer stations (Mareeba included), commercial and industrial waste, and waste that Mareeba Shire Council produces from its own activities.



Illegally Dumped Waste

Council received 21 illegally dumped tyres and approximately one (1) tonne of illegally dumped general waste through Mareeba Waste Transfer Station during the month of March. Council has received funding approval under the Queensland Government's Illegal Dumping Partnerships and Hotspot programs to manage illegal dumping within Mareeba Shire. This funding will be used to support compliance activities and enable signage to be installed in approved hot spots in a bid to reduce illegal dumping.



RISK IMPLICATIONS**Environmental**

- Council holds an Environmental Authority issued under the *Environmental Protection Act 1994* to operate landfill facilities.
- The Environmental Authority amendment process is underway.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

- The recently upgraded Mareeba Waste Transfer Station is operating effectively.
- Council has received the signed deed to amend the "Right of Renewal" clause in the Second Waste Disposal Agreement with SUEZ. Negotiations will commence in relation to the contract extension and discussed with the incoming elected Council.
- SUEZ have continued to send levyable waste to the Mareeba Landfill in March due to the pending end of term date of the Second Waste Disposal Agreement to fill the remaining airspace.
- Council has received notification of a successful application under the Regional Recycling Transport Assistance Package (RRTAP). The grant money will go towards funding the transport of tyres and comingled recyclables.
- Council has received notification of a successful application under the Illegal Dumping Hotspots Program.

9.3 INFRASTRUCTURE SERVICES, WORKS SECTION ACTIVITY REPORT - MARCH 2020**Date Prepared:** 2 April 2020**Author:** Manager Works**Attachments:** Nil**EXECUTIVE SUMMARY**

The purpose of this report is to summarise Council's Transport Infrastructure, Parks and Gardens, Bridge and Pest Management operational activities undertaken by Infrastructure Services during the month of March 2020.

RECOMMENDATION

That Council receives the Infrastructure Services, Works Progress Report for the month of March 2020.

BACKGROUND**Transport Infrastructure**Road Maintenance Activities

Council's Unsealed Road Maintenance Grading Program continued during March with the bulk of the work being carried out in the Mareeba area. In April, grading will continue in the Mareeba and Mutchilba area before moving to Paddy's Green and Arriga areas.

The first round of the external contractor bi-annual roadside slashing program for areas west of Koah Road and east of the Walsh River was completed late March. The next round will commence late May. Roadside slashing outside this zone will continue to be maintained by council staff and plant when required for visibility and safety purposes.

Road Activity	Roadside slashing	Unsealed Road Grading
Total road length completed (km)	625	62

Bridges and Major Culverts

Bridge inspection and maintenance activities were carried out in March as follows:

Bridge Activity	Bridges	Major Culverts	Causeways
Number of inspections	20	19	10

The number of bridges, causeways and major culverts maintained and inspected during the working month will decrease when resources move to the Bridge Section Capital Works Program, commencing in early May, weather dependent.

TMR Routine Maintenance Performance Contract (RMPC)

Routine maintenance activities were undertaken during March 2020.

During March a medium formation was completed on the Herberton - Petford Road from Watsonville to Irvinebank followed by a light formation grade and scour repair from Irvinebank to Petford.

In April, the RMPC Western crew will undertake signage and flood maintenance repairs and a medium formation grade on the Burke Developmental Road (BDR).

Parks and Gardens**Parks and Gardens Maintenance Activities**

March is generally a very busy month for mowing and slashing within the shire and these activities will continue to form the majority of workload for the Parks and Gardens Section until late June.

During the drier months, Parks and Gardens staff carry out programmed capital works projects when there is less strain on existing resources.

Land Protection

Parthenium Weed: Land Protection officers re-inspected all current known sites and report that property owners are complying with their obligations to not allow the plants to flower and set seeds.

Staff have visited neighbours and inspected roadsides and creek lines surrounding the infested properties. To date the plant has not escaped from the properties and officers will remain vigilant.

Additional property inspections have taken place in areas that are vulnerable to parthenium infestations and have shown property owners photos, live potted examples of Parthenium Weed and fact sheets. Contact phone numbers are also provided for reporting of any suspect sightings.

Vertebrate Pest Training: The Land Protection staff attended a two (2) day training program aimed at learning updated technologies of control of vertebrate with Queensland Health and Biosecurity officers. This qualification will be useful in dealing with difficult pest animal programs.

Annual Roadside Spray Programs: Rubbervine, Giant Rats Tail Grass and Gamba Grass have been treated on Council roads throughout the shire. The Department of Transport and Main Road (TMR) have allocated a budget for Council's Land Protection staff to undertake similar work on the state-controlled road network within Mareeba Shire.

Wild Dog and Feral Pig: Control activities including toxic baiting programs, promoting the use of cluster and exclusion fencing, trapping and referring the ratepayers to commercial shooters have been carried out on small holdings and fruit blocks throughout the Paddy's Green area.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

COVID-19 impacts in relation to closure of facilities will be managed in line with Queensland government restrictions.

FINANCIAL AND RESOURCE IMPLICATIONS***Operating***

All operational works are funded by the Section specific 2019/20 maintenance budgets.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

Nil

9.4 INFRASTRUCTURE SERVICES CAPITAL WORKS MONTHLY REPORT

Date Prepared: 6 April 2020

Author: Manager Works

Attachments: 1. Project Highlights - March 2020 [↓](#)
2. Project Status Summary Report - March 2020 [↓](#)

EXECUTIVE SUMMARY

The purpose of this report is to provide an update on capital works projects undertaken by the Infrastructure Services Department during the month of March 2020.

RECOMMENDATION

That That Council receives the Infrastructure Services Capital Works Monthly Report for the month of March 2020.

BACKGROUND

Council's Capital Works program is focussed on renewal and upgrade of Council infrastructure to achieve Council's corporate vision of "A growing, confident and sustainable Shire". The program is funded through a combination of Council's own funding and external grants and subsidies.

Rain delayed progress on some projects during March, however this is typical for the time of year and is not expected to impact project budgets or completion timeframes. Presently, delivery of projects has not been negatively impacted by restrictions related to COVID-19.

Council has received confirmation of successful outcomes for two (2) grants to fund capital works, which were not included in the original or amended budget:

1. Kuranda District State College car park, Kuranda: Council has secured funding from the Department of Transport and Main Roads (TMR) under the School Transport Infrastructure Program (STIP) for improvements to the Kuranda District State College car park. This project is fully funded by TMR and includes line marking, signage and footpath modifications to improve safety and operations for users. This project will be included as a new project in the 2019/20 Capital Works program.
2. Railway Avenue Car Park, Mareeba: Council has secured funding from the Department of Transport and Main Roads (TMR) under Round 2 of the Transport and Tourism Connections (TTC) Program towards upgrading the off-street car park. Council allocated some funding for this project in the 2018/19 Capital Works program and this additional grant will be used to deliver the full scope of work proposed which includes reconfiguration of the existing car parking, new works to provide additional recreational vehicle (RV) and car parking, new lighting and traffic flow improvements along Railway Avenue.

RISK IMPLICATIONS**Financial**

The capital works program is tracking within budget.

Infrastructure and Assets

Projects included in the current capital works program were identified through Council's Project Prioritisation Tool (PPT) which uses a risk-based, multi-criteria approach to rank projects in order of priority. The PPT is aligned with Council's Long Term Financial Plan and Asset Management sub-plans, which focus of renewal of existing assets.

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

All capital works are listed in and funded by the 2019/20 Capital Works Program.

Is the expenditure noted above included in the current budget?

Yes.

LINK TO CORPORATE PLAN

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

IMPLEMENTATION/COMMUNICATION

Infrastructure Services Capital Works Report Project Highlights - March 2020



Project Name: Anzac Avenue/Ceola Drive Intersection Upgrade

Program: Urban Streets

Background

The existing intersection of Anzac Avenue and Ceola Drive was approaching traffic capacity and Council identified a need to upgrade the site for improved safety and efficiency. To cater for future traffic growth associated with ongoing residential development on the eastern side of Mareeba, Council approved a project to design upgrade of the intersection in 2015/16. Funding to undertake the works was approved in the 2019/20 Capital Works program. It was determined through a detailed traffic study that a channelised intersection would be the most appropriate treatment to provide safety and traffic flow improvements at this intersection over the next 20 years.

Scope of Works

The project scope includes earthworks, drainage and road widening to accommodate turning lanes on Anzac Avenue for traffic travelling to and from Ceola Drive. The existing sewer rising main was relocated to accommodate the road widening and the aged water main under this section of Anzac Avenue was replaced prior to commencement of roadworks.

Progress Update

During March the existing pavement and shoulders was milled to a nominal depth of 250mm and filled with Type 2.2 Road Base. Sections containing soft and unsuitable subgrade material were excavated and replaced. The kerb and channel on the northern side was installed and the new pavement was primer sealed in readiness for the asphalt overlay.

The asphalt overlay, line marking and the installation of road furniture is programmed for early April weather permitting. It is anticipated that the project will be complete by Easter.



Looking west on Anzac Avenue, Dec 2019



Looking west on Anzac Avenue, late March 2020

Infrastructure Services Capital Works Report Project Highlights - March 2020



Project Name: Mareeba Industrial Park Stage 16B

Program: Urban Streets

Background

Stage 16B of the Mareeba Industrial Park Development is funded through the Queensland Government's Building our Regions program with Council funding the balance of works. The project will make heavy industrial-zoned land available for large-scale development of commercial and industrial agriculture services. The industrial park is strategically located at the centre of major freight routes and will allow the continued growth to enhance and secure Mareeba's existing position as a regional supply and service hub.

Scope of Works

The project scope includes the extension of Effley Street, the widening and extending of Keegan Street, the installation of underground stormwater systems, water and wastewater services, concrete kerbing and channelling, Ergon, Telstra and NBN conduits, street lighting

Progress Update

While wet weather has impacted on the project, activities undertaken during March included the installation of street light footings and conduit, completion of water and wastewater reticulation, construction of the Ergon pad mount, the cleaning and backfilling of NBN pits and the application of the primer seal in readiness for the asphalt overlay.

The asphalt overlay, line marking, erection of street light poles, installation of road furniture, valve and hydrants surrounds and paving the apron around the Ergon pad mount is programmed for April. It is anticipated the project will be complete by late April, weather permitting.



Looking north/east towards Effley Street, July 2019



Looking north/east towards Effley Street, March 2020

Infrastructure Services Capital Works Report Project Highlights - March 2020



Project Name: Footpath Renewal Program

Program: Footpaths

Background

An allocation in the Capital Works Program has been provided to renew hard surface footpaths to maintain safe pedestrian access on Council's footpaths throughout the shire.

Scope of Works

The program has included asphalt, paver and exposed aggregate footpath repairs in Kuranda and the renewal of aging and deteriorated footpaths on Anzac Avenue. Footpath renewal generally involves demolition and removal of the existing path and replacement to the same width, using the same standard of material, or modern equivalent.

The concrete footpath on Anzac Avenue between Elisa Avenue and Tivoli Close was replaced. Damaged sections of this footpath between Tivoli Close and Ferretti Close were replaced and the high edges and trip hazards were ground down between Ferretti Close and Margherita Close.

Progress Update

The Anzac Avenue footpath renewal portion of the Footpath Renewal Program commenced in early March and was completed in late March. Further footpaths renewal projects will be completed throughout the year.



Looking west from Elisa Ave, February 2020



Looking west from Elisa Ave, late March 2020

Infrastructure Services Capital Works Report

Project Highlights - March 2020



Project Name: Reseal and Asphalt Overlay Program

Program: Rural and Urban Roads Reseal Program (Renewal)

Background

Since 2014, an allocation has been provided each financial year for the on-going Bitumen Reseal and Asphalt Overlay Program that renews sealed road surfaces throughout the shire. Councils within the FNQROC area have, for some years now, combined their proposed bitumen reseal programs in order to gain considerable savings due to economy of scale.

Scope of Works

The table below shows the roads and the subsequent square meterage of reseals that were undertaken in the 2019/20 Reseal and Asphalt Overlay Program.

Road (Reseal)	Locality	Area (m ²)
Cater Road	Mareeba	2,587
Euluma Creek Road	Julatten	17,962
Gilmore Road	Mareeba	8,255
Grace Court	Mareeba	227
Hastie Road	Mareeba	4,585
Jacana Close	Mareeba	2,066
Kilpatrick Street	Mareeba	1,290
Koah Road	Koah	25,816
Leotta Road	Mareeba	6,800
Maria Close	Mareeba	807
Marinelli Drive	Mareeba	1,320
Mt Molloy Depot Access	Mt Molloy	1,238
Oak Forest Road	Kuranda	3,032
Rains Street	Mareeba	1,601
Rob Veivers Drive	Kuranda	1,520
Tinaroo Creek Road	Mareeba	13,767
Total		92,873
Road (Asphalt Overlay)	Locality	Area (m ²)
Abbott Street	Mareeba	3,732
O'Donnell Street	Mareeba	2,843
Total		6,575

Progress Update

All reseal and asphalt overlay works have been completed and line marking is programmed for mid-April, weather permitting.

Infrastructure Services Capital Works Report

Project Highlights - March 2020



Project Name: Mareeba Cemetery Mausoleum

Program: Cemeteries

Background:

To ensure adequate capacity for internments at Mareeba Cemetery, a new Mausoleum was required. The project was delivered by the Technical Services Section on behalf of Council's Customer Service team who are responsible for management of cemeteries. The new Mausoleum wall comprises

Scope of Works

The scope of works involved the design and construction of an additional Mausoleum wall, with sixty resting places, that mirrored the look and feel of the existing walls in place. During the pre-planning phase the Australian Standards for this type of structure were updated. This required a review and update of the standard designs for Mausoleums to include ventilation and drainage.

Progress Update

Council's Technical Services Section developed a new standard design for Mausoleum walls which incorporated the new requirements of the Australian Standards. The project was then released for tender in the open market with the successful contractor engaged. To date, construction of walls has been completed, with roof installation programmed for early April. Finishing of the structures fascia and tiling of walkways will commence on 8 April 2020. The project is expected to be completed ahead of schedule.



Floor slab construction



Masonry block wall construction

Infrastructure Services Capital Works Report Project Highlights - March 2020



Project Name: Chillagoe Hub Revitalisation

Program: Community Buildings

Background:

Chillagoe hub is a key community and tourist facility in the for the Chillagoe township housing the local post office, library, meeting rooms, QPWS offices and remote Centrelink Portal. Following a condition audit undertaken in 2018, it was identified that minor refurbishment was required to maintain the structure so it could continue to operate effectively.

Scope of Works

The scope of works to uplift the appearance of the building included a full exterior clean and repaint, repainting interior of the post office and meeting rooms, and patch and paint within the library, museum and QPWS offices.

Progress Update

The painting works have been completed, both internally and externally minor works will be undertaken in April to complete the refurbishment.



Before



After

Infrastructure Services Capital Works Report Project Highlights - March 2020



Project Name: Costin Street Water Main Upgrade Project

Program: Water

Background

An allocation in the Capital Works Program has been provided to replace the failed existing Costin Street water main to maintain ongoing water supply for properties in this part of Mareeba. This section of water main was identified for replacement following a number of main breaks in 2018 and 2019 which were caused by failure of the aging asbestos cement pipe work.

Scope of Works

The scope of works includes replacement of the existing water main with PVC Supermain pipe work, in addition to new service connections, valving and hydrants. The section of water main on Costin Street between Tilse Street and the Byrnes Street intersection is being replaced.

Progress Update

The upgrading of the Costin Street Water Main upgrade works commenced mid-March and are expected to be completed by end of April or early May. The first section of water main from Tilse Street to Beames Street has been completed and put into service, with the remainder of the project to be completed mid-April to early May.



Installation of new water main on Costin Street prior to backfilling

Infrastructure Services Capital Works Report

Project Highlights - March 2020



Project Name: Installation of Flow Meters for Bulk Water Distribution

Program: Water

Background

The installation of the bulk water meters as strategic locations on bulk water distribution lines will assist Council officers to identify water losses within its water reticulation networks. The project will enable the volume of bulk water supplied to a distribution line to be compared with the total combined water supplied to properties as recorded through automatic meter reading (AMR) data. Analysis of this information will help to identify system losses caused by unmetered connections and/or damaged sections of water main. This will assist to inform priorities for water main replacements and managing unmetered supplies, thereby improving the overall efficiency of Council's water infrastructure.

Scope of Works

The scope of works includes installation of bulk water meters and associated telemetry at the Centenary Water Booster Station (Mareeba), Wylandra Water Booster Station (Mareeba) and Mason Road Water Booster Station (Kuranda).

Progress Update

Installation of the flow meters and construction of the housing works has been completed, with the electrical and telemetry connection works to begin during the month of April. It is anticipated that data collection will commence from May.



New connection for bulk flow meter installation



Newly installed bulk water flow meter at Mason Rd

Infrastructure Services Capital Works Report Project Highlights - March 2020



Project Name: Sewer Relining Program

Program: Sewerage

Background

An allocation in the Capital Works Program has been provided to reline sections of Council's existing sewerage networks to extend the life of these assets and reduce infiltration into the sewerage network during rain events. This provides further benefits through minimising the risk of sewage overflows and improving efficiency of Council's wastewater treatment facilities during the wet season by reducing inflows.

Scope of Works

The project comprises inspection of pipes using a drain camera to identify any blockages that may need clearing, as well as any damage that is apparent and any junctions will need to be repaired. If any debris, obstructions or damage are found to the pipe, these are removed using a high-pressure water jetter or robotic cutter.

Once the pipes are cleared, they are relined by installing a one-piece liner within the existing pipe. This liner is made up of a woven sock impregnated with a 2-part resin. This is then cured inside the old pipe forming a new pipe within the old.

Progress Update

Sections to be completed under the current program includes the following areas:

Joyce Street to Keeble Street and Rankin Street, Mareeba;

Vaughan Street to Granite Creek; and

repair of house junctions in the Kenneally Road.

The current sewer relining program is substantially completed, with only minor works remaining on some smaller sewer mains and house junction repairs to be completed in April-May.

Infrastructure Services Capital Works Report Project Highlights - March 2020



Project Name: Mareeba Waste Transfer Station Upgrade Project

Program: Waste

Background

The upgrade of the Mareeba Waste Transfer Station was identified as part of Council's Waste Management Services Strategy 2018-2027. The objective of the redevelopment project is to improve the facility's capacity to deal with waste and make it more user-friendly for residents. The facility will enable more waste to be diverted from landfill following the introduction of the State Waste Levy in mid-2019. The project will provide for continuity of operations and opportunities to improve waste outcomes over the next 30 years.

Scope of Works

The project scope includes earthworks, roadworks, concrete works, signage, landscaping and reconfiguration of the layout to accommodate bulk waste collection, additional transfer bins and more space for recycling.

Progress Update

Works commenced in October 2019 and the project is now substantially complete. The only outstanding component is connection to the telemetry network for the leachate collection station located adjacent to the transfer station. This component of the works is due for completion during April.



Linemarking of new internal roads completed in early March

Infrastructure Services Capital Works Summary Report - March 2020

Project Description	Project Stage	Progress comment
Program: 01 Rural and Urban Roads Reseal Program (Renewal)		
18/19 Reseal/Asphalt Program	Completed	Completed December 2019.
19/20 Reseal/Asphalt Program	Construction	Asphalt overlays and reseals completed. Line marking to commence mid-April.
Program: 02 Gravel Resheet Program		
18/19 Gravel resheet	Completed	Completed January 2020.
19/20 Gravel resheet	Planning	Roads to be resheeted after wet season: Kay Road; Studt Road; Keal Road; Bilwon Road; Shanty Creek Road; Collins Weir Road. The estimated start date of Kay Road re-sheet is late April weather and resources permitting. All quotes have been called and finalised.
Program: 03 Urban Streets		
MIP - Extension Effley Street to Lot 223	Completed	Completed October 2019.
MIP Keegan Street extension	Construction	Currently installing streetlight footings. Project has been primed and sealed. The asphalt overlay will be completed 04/04/2020. Remaining works included the installation of the streetlight poles, paving around the Ergon pad mount and line marking. Practical completion estimated late April weather and resources dependent.
Anzac Av/Ceola Dr channelised intersection	Construction	Project expected to reach practical completion prior to Easter.
Design Program - design forward works	Planning	Design and investigation on Forward works program have commenced. Focus on 20/21 TIDS projects: Chewko Road and Euluma Creek Road.
Program: 04 Rural Roads		
Ootann Road Ch 78.2 -80.2 Package 2A	Completed	Completed September 2019.
TIDS 19/20 Chettle Road Rehabilitate Ch 5.5-7.21	Procurement	Contract awarded. Works to commence in late April / early May.
TIDS 19/20 Chettle Road Rehabilitation and Widen Ch 2.243-4.003	Procurement	Contract awarded. Works to commence in late April / early May.
NDRRA Betterment 2019/20	Not Commenced	Submissions are with QRA for consideration, expect to receive outcome advice by end April 2020.
Program: 05 Bridges		
Hales Siding Road Replace Timber Bridge	Design	Design underway. Girder fabrication will commence when John Doyle upgrade completed.
Kanervo Road (Davies Creek) Bride Replacement	Design	Design underway. Girder fabrication will commence when John Doyle upgrade completed.
John Doyle Bridge Upgrade - Other FUNDING	Not Commenced	Estimated start date 5 May 2020 weather and river height permitting.
R2R19/20 - Chapmans Road replace Timber Bridge Bushy Creek	Procurement	Contract awarded. Project will commence late May on completion of Chettle Road stabilisation projects.
Program: 06 Drainage		
Malone Road Drainage Stage 2	Completed	Completed November 2019.
Renew minor culverts - various locations	Construction	Culverts identified for renewal; Robinson Road, Tapiola Road, Barnwell Road, Kennedy Street, Fenwick Street, Langton Avenue, Jamieson Street, Black Mountain Road, Bradley Road, Piemonte; Srhoj Road, Emerald End Road. Srhoj and Emerald End Roads completed. Works will happen progressively when resources permit.
Parkland Circuit relay stormwater pipes	Completed	Completed January 2020.
Program: 08 Parking		
Railway Ave New Carpark Mareeba	Design	Transport and Tourism Connections Program received 31/01/2020 (\$275k). Detailed design underway. Construction programmed to commence in May 2020.
STIP - Kuranda State College Car Park Improvements	Design	Design completed. Construction to commence in April.

Infrastructure Services Capital Works Summary Report - March 2020

Project Description	Project Stage	Progress comment
Program: 09 Footpaths		
18/19 Footpath renewal program	Construction	Footpath works on Anzac Avenue completed. Full construction between Elisa and Tivoli, various sections between Tivoli and Ferretti, grinding of high edges between Ferretti and Margherita Remainder of budget will be used in conjunction with 19/20 Footpath Renewal Program for a footpath renewal on Byrnes St from the Golden Leaf Motel to Hansen Ford when resources come available.
Program: 10 Parks and Gardens		
Kuranda CBD renew irrigation and planting	Construction	Ongoing. This budget is used on an 'as required basis' for the continual upgrade of irrigation and plants in Coondoo Street.
Shire Beautification Program	Construction	Northern entrance irrigation and tree planting complete. Will revisit when eastern side of Byrnes St upgrade is complete (programmed for June 2020).
Sunbird Park irrigation upgrade stage 2	Completed	High priority works completed, further works to be programmed,
Bi-Centennial Lakes Mareeba - seed funding	Not Applicable	Awaiting suitable external/grant funding opportunity to commence the project.
Mareeba irrigation upgrades - Alex Lawson, Mary Andrews, Byrnes St Centre Islands	Completed	Listed projects complete. Remainder will be used for small irrigation projects as required.
Cemetery Shed extension Mareeba	Completed	Completed December 2019.
Bi-Centennial Lakes Mareeba trash rack and fencing	Completed	Completed September 2019. Performance to be monitored during wet season.
Antonio Drive replace irrigation and vegetation	Completed	Completed January 2020.
Arnold Park Power Box Works	Completed	Completed July 2019.
Program: 11 Water		
Water Main Replacement Clacherty Street, Mt Molloy	Completed	Completed December 2019.
Refurbish Centenary Park Booster Pump Station, Mareeba	Completed	Completed September 2019.
MIPP2 - Mareeba Water Strategy	Completed	Final draft of report received in December 2019. Report to be presented to Council in May 2020. Design for the initial refurbishment works required at the Mareeba WTP proposed to commence in early 2020.
Telemetry/SCADA Upgrades	Construction	SCADA Engineering routinely on site working on telemetry network, this work will progressively happen throughout this financial year. There may be a potential for this work to be disrupted due to COVID-19 however work will be done remotely where possible.
Valve replacement program (reticulation)	Construction	Work on this project will be undertaken in the last half of the financial year, preliminary work to identify the most critical replacements has been undertaken.
Investigative work on constructing water bore site/s Chillagoe	Completed	Work initial stage of the investigations for alternative water supply completed in December 2019.
Mareeba Water Treatment Plant replace filter media	Construction	Work substantially completed, minor works to be completed on replacing small operating valves.
Install bulk flow meters at Centenary Park, Wylandra and Mason Road Booster Pump Stations	Construction	Flow meters installed, concrete pit and lid under construction with electrical and telemetry connections to complete.
Replace Water Main on Leinster Drive, Mareeba	Construction	Project almost completed, just waiting on some valving to arrive and once installed project will be complete.
Replace Water Main on Vaughan Street, Mareeba	Completed	Project completed December 2019.
Costin Street Main Replacement	Construction	Project currently under construction with connections for the first half of the project to be done the week commencing 23 March.

Infrastructure Services Capital Works Summary Report - March 2020

Project Description	Project Stage	Progress comment
Dimbulah Water Treatment Plant Replace Filter Media	Construction	Major component of this project completed, some valving is in need of replacement which need to be ordered and once delivered will be fitted and project will be complete.
Kuranda Water Treatment Plant clear water pump station Renewal	Construction	The new pumps have been installed, with some other works to be undertaken, valving, sound barrier replacement and drainage and flow device upgraded.
Kuranda Water Treatment Plant filter auto valves	Construction	Work is almost done and expected to be completed this financial year.
Rankin Street West Water Main Replacement	Not Commenced	Awaiting suitable grant funding opportunity to commence the project.
Mareeba Water Treatment Plant - Replace generator	Not Commenced	Awaiting suitable external/grant funding opportunity to commence the project.
Replace Existing Reservoirs - Chillagoe	Not Commenced	Grant application has been lodged for Building Our Regions funding, assessments for this funding program expected to be announced in April.
Irvinebank (McDonald Bridge) Flood Monitoring	Construction	Equipment for this project has arrived and will be programmed for installation in April/May.
Chillagoe Water Supply Investigation	Construction	Surveyors completed to mark the 2km and 4km locations for the water drillers. Water drillers have been to site to inspect ground conditions and will return in April to drill test bores.
Program: 12 Wastewater		
Embankment Slip Kuranda Sewerage Treatment Plant	Completed	Completed September 2019.
Barang Street, Kuranda Pump Station Capacity Upgrade	Completed	Completed December 2019.
18/19 Mareeba Sewer Relining Program	Completed	Programmed relining works and house connection branches in the Kenneally Estate area from April.
Kuranda And Mareeba Sewer Treatment Plants Replace Grit Classifier	Completed	Completed December 2019.
Telemetry/SCADA Upgrades 19/20	Construction	SCADA Engineering routinely on site working on telemetry network, this work will progressively happen throughout this financial year. There may be a potential for this work to be disrupted due to COVID-19 however work will be done remotely where possible.
4 x Standby Generators Sewerage Pump Stations	Construction	Generators have been installed into place, electrical connections completed and waiting on telemetry connections to be completed.
Mareeba Sewer CCTV and Relining Program 19/20	Construction	Some residual works have yet to be completed, currently contractor is awaiting on a 300mm sleeving for a 300mm diameter pipe work.
Mareeba and Kuranda Relining Strategy 19/20	Design	Consultant engaged. Works currently underway to identify sewer capacity limitations requiring upgrade and priority sections for relining.
Manhole Rehabilitation and Replacement Program 19/20	Construction	Works have commenced and will be completed in June, weather permitting. The condition assessment for the second phase of this work has begun and be used to inform future works.
Manhole Concrete (H2S) Protection	Construction	This project is being undertaken concurrently with the manhole rehabilitation and replacement program.
Granite Creek Pump Station - Pump 3 Replacement	Construction	Order placed and awaiting on delivery of the new pump.
Minor Sewerage Station Concrete (H2S) Protection	Procurement	Tenders closed being assessed, with a report to be presented to Council in May.
Kuranda Pump Stations Wet Well Pipe Renewal, Kullaroo, Jum Rum and Palm Close	Construction	Contract awarded. Works will be undertaken in April/May once equipment has been sourced by the contractor.
Program: 13 Waste		
Design and Construction of Mareeba Transfer Station	Completed	Completed March 2020.

Infrastructure Services Capital Works Summary Report - March 2020

Project Description	Project Stage	Progress comment
Relocate Shed Railway to Mareeba Transfer Station	Construction	Works on concrete footings and slabs to commence in April, weather permitting.
Old Mareeba Landfill Leachate Extraction Well Extensions and Extraction Pumps	Not Commenced	Project on hold unless advice from DES received to deepen the existing wells for the leachate extraction. The lodgement of the licence amendment should indicate if DES will require project to be done.
Regional Waste Plan Strategy	Planning	A regular schedule of meetings will be held with other Councils in 2020 to collectively engage a consultant to prepare the strategy.
Connect Kuranda Transfer Station to Ergon	Not Commenced	Awaiting suitable external/grant funding opportunity to commence the project.
Kuranda Transfer Station - Reserve firefighting water tank/bore	Not Commenced	Awaiting suitable external/grant funding opportunity to commence the project.
Kuranda Transfer Station - Weighbridge and gatehouse	Not Commenced	Awaiting suitable external/grant funding opportunity to commence the project.
Program: 14 Aerodromes		
Mareeba Aerodrome Upgrade	Completed	Project completed and final contractor claim processed. Finalisation of grant acquittals anticipated in April 2020.
Program: 15 Fleet		
GPS Vehicle Management System	Not Commenced	On hold pending review of Fleet Program
Replace 210 Amman Multi-tyred Roller	Construction	On order, awaiting delivery.
Replace Unit 620 Mitsubishi Dual Cab Tipper	Planning	Tenders closed being assessed, with a report to be presented to Council in May.
Replace Unit 1280 Toyota Hilux S/Cab 4x2	Completed	Completed December 2019.
Replace Unit 306 Case Skid Steer loader.	Not Commenced	Project deferred.
Repairs to Asset No 5420 3000L fuel trailer	Completed	Completed March 2020.
Repairs to Asset No 5421 3000L Fuel trailer	Construction	To be completed by end April 2020.
Replace Unit 1293 Toyota Hilux.	Completed	Completed March 2020.
Repaint Unit 632 Mitsubishi Single Cab fitted with 3-way tipping body to extend useful life	Planning	Programmed April/May 2020.
Replace Unit 4052 Kubota 72 Out Front Mower Dimbulah	Completed	Completed February 2020.
Replace Unit 625 Mitsubishi Truck	Planning	Tenders closed being assessed, with a report to be presented to Council in May.
Refurbishment of Transmission Grader 7	Construction	Transmission currently in reassembly stage of works. Anticipate completion in April.
Loadrite scales for Depot tractor to meet NHVR requirements	Completed	Completed March 2020.
Program: 16 Depots and Council Offices		
Kowa St Depot - Car Park Upgrade	Completed	Linemarking completed December 2019
Replace Roof Mareeba Soil Lab	Not commenced	Project on hold.
Replace Roof Kowa St Office (Community Wellbeing section)	Completed	Completed October 2019.
Kowa St Building, Air Con Assessment	Design	Engineering air flow study due end of April.
Mount Molloy Depot Replace Ridge Capping	Completed	Completed February 2020.
Kowa St Depot Building Paint External Walls	Construction	Completed March 2020.
Replace Parks and Gardens Depot Shed, Mareeba	Design	Quotes received and being assessed. Completion by end of May.
Chillagoe Depot Roof Extension	Completed	Completed February 2020.
Program: 17 Community Buildings		

Infrastructure Services Capital Works Summary Report - March 2020

Project Description	Project Stage	Progress comment
Kuranda Recreation Centre - Refurbishments	Construction	Existing water leaks to roof and walls repaired, with no new leaks identified. No active white ant infestation located. Water supply to from meter to building to be replaced in April.
PCYC Replace Exterior Painting	Procurement	Approvals received from Dept Heritage, painting scheduled for April.
Install Roof Filter Shed Kuranda Pool	Completed	Completed February 2020.
Replace Grease Trap Mareeba Leagues Club	Completed	Completed December 2019.
Kuranda Men's Shed - Relocation	Construction	Awaiting Men's Shed to send information on final project to claim the remaining funds.
Dimbulah Swimming Pool - Replace filtration system including pumps, tanks and pipework	Completed	Completed December 2019.
Cedric Davies Community Hub	Design	Final design and technical specification expected end of April.
Mareeba Leagues Club - Grandstand dressing rooms, replace the existing rubber tiles with continuous rubber matting	Procurement	Site investigations completed, quotations invited. Works planned to commence from late April/May.
Dimbulah Caravan Park Refurbishment of the dongas and amenities facilities	Procurement	Works to commence from late April/May.
Dimbulah Memorial Park Replace Toilet Trench	Procurement	Quotes awarded and works scheduled for April.
Mareeba Swimming Pool - Pool Heater	Completed	Completed February 2020, pump serviced under operational budget.
Program: 18 Non-Infrastructure Items		
Mareeba Cemetery Lawn Beam	Completed	Completed December 2019.
Mareeba Cemetery Headstone Beam	Completed	Completed December 2019.
Kuranda New Cemetery	Planning	Investigations into multiple locations ongoing. Concept plans and cost estimates scheduled to be completed in late April/May.
Mareeba Cemetery Mausoleum Wall	Construction	Main structure complete, marble and tiling to commence April.
GIS and Survey hardware upgrade	Completed	Completed September 2019.
Asset Inspection Hardware	Procurement	DRFA camera and mounts ordered as trial of components, additional cameras and mounts to be provided if trial is successful.
World War II (WWII) Markers	Completed	Completed February 2020.
Program: 20 Kuranda Infrastructure Program		
KIAC Therwine Street Redevelopment Stage 2	Completed	Completed July 2019.
KIAC Jum Rum Creek Walk Track Rehabilitation	Procurement	Tenders invited but no responses received. Review of documentation being undertaken prior to re-tendering.
KIAC - Information Technology project	Planning	Project is on hold to enable review funding impacts of ongoing costs of potential projects.
KIAC - New Wayfinding Signage	Procurement	Colour and samples presented to KIAC for review, report to be presented to Council in May.
KIAC - Barron Falls Walk Track Phase 1 (design)	Completed	Completed February 2020.
KIAC Barron Falls Walking Track Phase 2 (construction)	Construction	Contract awarded. Works to commence on link to Weir Road in April.
Jungle Walk Track Rehabilitation	Procurement	Tender release scheduled for April in conjunction with re-tendering Jum Rum Creek Walk.
Program: 23 Works for Queensland		
W4Q3 Pedestrian Crossing Anzac Avenue	Design	Works commenced late March, anticipated completion late April weather permitting.
W4Q3 Footpath Renewal All localities	Not Applicable	Footpath works programmed to start late February on sections of Anzac Avenue under 18/19 and 19/20 footpath programs. Next site will be Byrnes Street adjacent to Mareeba Lodge.
W4Q3 Eales Park to Ward St Footpath	Completed	Completed January 2020.
W4Q3 Gregory Terrace Park Softfall and Playground Equipment Replacement	Completed	Completed January 2020.

Infrastructure Services Capital Works Summary Report - March 2020

Project Description	Project Stage	Progress comment
W4Q3 Bailey Street Widen Seal	Completed	Completed January 2020.
W4Q3 Lerra Street Kerb and Drain Improvements	Design	Works programmed to commence late April, weather and resources dependent.
W4Q3 Mt Mulligan Road Crossing Adjustments	Completed	Completed October 2019.
W4Q3 East Mareeba CBD Byrnes St Trees Project	Design	Design nearly finalised. Construction programmed for June 2020.
W4Q3/TIDS Pickford Road Bibbohra Upgrades	Design	Design nearly finalised. Construction programmed to start mid-April, weather and resources dependent.
W4Q3 John Doyle (Anzac Avenue) Bridge Upgrade	Procurement	Pedestrian footbridge expected on site late April. Quotations called for the implementation of traffic management. Start date of early May weather and river height permitting.
W4Q3 Mareeba Pound Upgrade pound/facility	Not Commenced	Investigations ongoing.
W4Q3 Rankin Street Office Replace Air-conditioner	Design	Design nearly finalised. Tenders to be invited in April, with report to be presented to Council in May.
W4Q3 Mareeba Swimming Pool Replace Filtration	Completed	Completed December 2019.
W4Q3 Chillagoe Hall External Refurbishment	Construction	Quotations received and under assessment. Construction programmed to start April/May.
W4Q3 Repaint Chillagoe Hub	Construction	Painting completed in March. Minor external works to be completed in April.

10 CONFIDENTIAL REPORTS

Nil

11 BUSINESS WITHOUT NOTICE

12 NEXT MEETING OF COUNCIL

13 FOR INFORMATION

13.1 SUMMARY OF NEW PLANNING APPLICATIONS & DELEGATED DECISIONS FOR THE MONTH OF MARCH 2020

Date Prepared: 2 April 2020

Author: Senior Planner

Attachments: Nil

Please see below information.

Summary of new Planning Development Applications and Delegated Decisions for March 2020

New Development Applications					
Application #	Lodgement Date	Applicant/ Address	Property Description	Application Type	Status
MCU/20/0005	30/03/2020	Greek Orthodox Archdiocese of Australia Consolidated Trust C/- Victor G Feros Town Planning Consultants 41-43 Byrnes Street, Mareeba	Lot 3 on RP865105	Material Change of Use - Multiple Dwelling	In confirmation stage

Decision Notices issued under Delegated Authority					
Application #	Date of Decision Notice	Applicant	Address	Property Description	Application Type
MCU/20/0002	25/03/2020	A & D Tudini C/- Emergent Building Approvals	4 McElhinney Street, Mareeba	Lot 11 on NR808322	MCU - Low Impact Industry
MCU/20/0003	2/03/2020	Reever and Ocean Pty Ltd C/- wildPLAN Pty Ltd	112 Barnwell Road, Kuranda	Lot 17 on SP296830 & Lot 22 on SP304952	MCU - Nature-based tourism (natural environment, culture and heritage appreciation)

Negotiated Decision Notices issued under Delegated Authority					
Application #	Date of Decision Notice	Applicant	Address	Property Description	Application Type
Nil					

Change to Existing Development Approval issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
Nil					

March 2020 (Regional Land Use Planning)

Referral Agency Response Decision Notices issued under Delegated Authority					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
Nil					

Extensions to Relevant Period issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
Nil					

Survey Plans endorsed					
Application #	Date	Applicant	Address	Property Description	No of Lots
RC2006/14 (RCL/06/0013)	27/03/2020	M Gallo Wylandra Estate Stage 6	Hoebet Court, Mareeba	Lots 139, 144, 145, 148 & 200 on SP318290 (cancelling Lot 200 on SP306260)	5 Lots

March 2020 (Regional Land Use Planning)