



AGENDA

Wednesday, 19 June 2019

Special Council Meeting

I hereby give notice that a Special Meeting of Council will be held on:

Date: Wednesday, 19 June 2019

Time: 9:00am

Location: Council Chambers

**Peter Franks
Chief Executive Officer**

Order Of Business

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2	Apologies/Leave of Absence/Absence on Council Business	5
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1 MEMBERS IN ATTENDANCE

2 APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS

3 OFFICE OF THE MAYOR

3.1 OPERATIONAL PLAN 2019/2020

Date Prepared: 10 June 2019

Author: Manager Development and Governance

Attachments: 1. Operational Plan 2019/2020 [↓](#)

EXECUTIVE SUMMARY

The *Local Government Regulation 2012* requires that each local government must prepare an annual Operational Plan that is to be adopted prior to, or at the same time as, the adoption of the annual budget.

This report presents the proposed Operational Plan for the 2019/20 financial year.

RECOMMENDATION

That the Operational Plan for the 2019/20 financial year, as attached, be adopted.

BACKGROUND

Council is required by legislation to adopt an annual Operational Plan. The Operational Plan must be consistent with the annual budget and show how the local government will progress the implementation of the five (5) year Corporate Plan during the period of the annual operational plan and manage operational risks.

The operational plan attached hereto shows those projects and activities that are intended to be progressed during the next 12 months (2019/20).

RISK IMPLICATIONS

Political and Reputational

The operational plan will ensure that Council will achieve the strategic outcomes desired in the adopted 2018-2022 Corporate Plan.

Legal and Compliance

The adoption of the Operational Plan is a requirement of the Local Government Regulations 2012.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Preparation of an annual Operational Plan is a requirement of the *Local Government Regulation 2012*. The plan includes a section showing how identified operational risks will be managed during the period of the operational plan.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

The Operational Plan is to be consistent with the Council's budget and refers to capital projects that will be carried out during the 2019/20 financial year.

Operating

A number of the projects/activities listed in the Operational Plan will be undertaken via the Council's operational budget.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Once adopted, the projects/activities listed in the operational plan will be progressed during the 2019 - 2020 financial year and reports on progress submitted to Council on a quarterly basis.



OPERATIONAL PLAN

2019/2020



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Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

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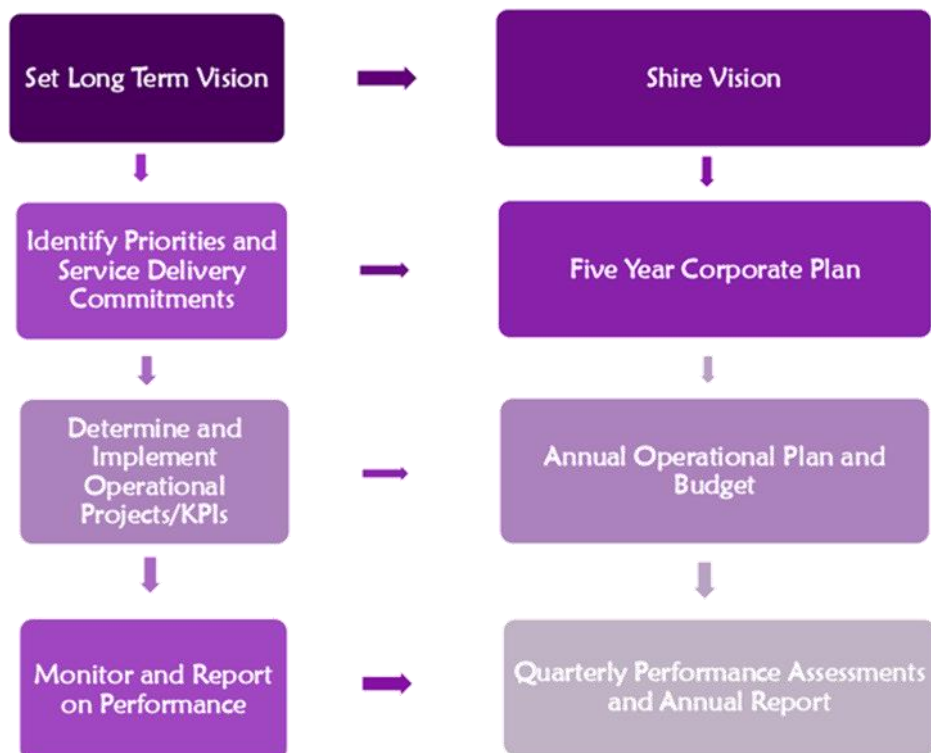


Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

SECTION 1: ABOUT THE OPERATIONAL PLAN

The Mareeba Shire Council Operational Plan 2019/20 is a key plan for the shire, as it translates our priorities and services, set out in our five-year Corporate Plan, into measurable actions for the financial year. Progress is regularly reported during the year to Council. A performance report is presented to Council and the community every three months as well as an Annual Report. These reports include information on the delivery of key projects and achievement of performance targets as per the relevant financial year's Operational Plan.

The diagram below represents the strategic planning framework used by Council and illustrates where the Operational Plan fits within that framework:



Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

SECTION 2: MANAGING OPERATIONAL RISK

Identified operational risks will be managed in accordance with the Council's adopted Risk Management Policy and Strategic Risk Management Framework, having regard to the nature of the risks and the likelihood and consequence ratings applied to them as determined by the risk analysis process.

RISK MANAGEMENT POLICY OBJECTIVES

- Align Council's risk management activities with Council's objectives as identified in, Council's corporate and operational plans;
- Promote risk management principles as a strategic tool to ensure better informed decision making throughout Council; and
- Embed a culture of risk management across the Council.
- Minimise or eliminate adverse impacts from Council's services or infrastructure on the community, visitors and the environment;
- Capitalise on opportunities identified for Mareeba Shire Council;
- Safeguard Council's employees, contractors, committees, volunteers, assets, financial sustainability, property, reputation and information;
- Maintain and improve the safety, reliability and quality of service provided by Mareeba Shire Council, within Council's controls and capabilities.

Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

RISK MANAGEMENT PRINCIPLES

Management and employees must assume responsibility for ERM facilitated by the following guiding principles:

- Adoption of a governance framework - The Enterprise Risk Management Framework and Enterprise Risk Management Process outlines accountabilities and obligations and guides the implementation and ongoing monitoring of ERM throughout Council.
- Adds value - Alignment and integration with Council's Corporate and Operational Planning, and budget deliberation processes.
- ERM is an integral part of organisational processes - Management endorsed integration in all business processes.
- ERM informs all decision making - Decision makers are making informed decisions cognisant of relative risks.
- ERM promotes a safer work environment - Risk management integrated with Council's Workplace Health and Safety, promoting safe work practices and a safer work environment.
- Explicitly addresses uncertainty - Taking account of uncertainty, the nature of uncertainty and how it can be addressed.
- Systematic, structured, timely and tailored - Tailored to meet Councils corporate objectives and providing a systematic, structured and timely approach to risk assessment.
- Based on best available information and experience - Utilisation of generally accepted risk mitigation techniques for managing risks.
- Transparent, inclusive and responsive to change - Timely involvement of stakeholders at all levels, ensuring ERM remains relevant and up to date.

Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

SECTION 3: 2019/2020 OPERATIONAL PLAN PROJECTS

Financial Sustainability “A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Long-term Financial Plan	FIN 1 FIN 2	Long-Term Financial Plan that supports effective and sustainable financial management Effective and sustainable financial management	Finance	<ul style="list-style-type: none"> Ensure Long Term Asset Management Plan aligns with revised Asset Management Plans
Comprehensive Asset Revaluations <ul style="list-style-type: none"> Footpaths Sealed Roads Minor Culverts 	FIN 1	Long-Term Financial Plan that supports effective and sustainable financial management	Finance	<ul style="list-style-type: none"> Footpaths comprehensive revaluations Sealed Roads comprehensive revaluations Minor Culverts comprehensive revaluations
Library Service Review	FIN 2	Effective and sustainable financial management	Community Wellbeing	<ul style="list-style-type: none"> Finalise balance of recommendations from Service Level Review Review Mareeba Library premises for efficient service delivery and to meet the most important community needs
Grant Funding	FIN 2	Effective and sustainable financial management	Finance Community Wellbeing	<ul style="list-style-type: none"> Identify potential projects for grant applications

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OPERATIONAL PLAN 2019/2020

Financial Sustainability “A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Access to financial information	FIN 3	Effective business management	Finance	<ul style="list-style-type: none"> • More users able to operate financial systems and locate relevant documentation. • Provide in-house training and support
Full cost pricing models to ensure equitable allocation of costs across departments	FIN 3	Effective business management	Finance	<ul style="list-style-type: none"> • Review model and reporting of business
Mareeba Industrial Estate Development	FIN 3	Effective business management	Technical Services Development & Governance	<ul style="list-style-type: none"> • Review Master Plan and amend to cater for future demand subject to grant funding • Review pricing structure for current and future land sales • Promote sale of industrial land
Financial viability of solar electricity	FIN 3	Effective business management	Finance Technical Services Development & Governance	<ul style="list-style-type: none"> • Undertake review of electricity usage by facility
Customer Service Standards	FIN 3	Effective business management	Systems & Customer Service	<ul style="list-style-type: none"> • Monitoring and reporting to be implemented

Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

Financial Sustainability “A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
ICT Strategy implementation <ul style="list-style-type: none"> • Internet Communications • O365 implementation • Technology One 'software as a service' 	FIN 3	Effective business management	Systems & Customer Service All	<ul style="list-style-type: none"> • Review communications to provide redundancy for ICT 'Cloud first' strategy • Mailbox migration, Messaging, Cloud Storage • Implement 'software as a service' (SaaS) solution for Technology One products: <ul style="list-style-type: none"> ○ Property and Rating (P&R) ○ Core Enterprise Suite (CES) ○ Enterprise Content Management (ECM) ○ Geographical Information System (GIS)
Sustainable workforce	FIN 4	A skilled and sustainable workforce	Organisational Development	<ul style="list-style-type: none"> • Training of workforce where required to improve efficiencies and safety • Review of guidelines for recruitment and retention of staff

Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

Community “An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Arts Connection to Tourism	COM 1	An engaged community	Community Wellbeing	<ul style="list-style-type: none"> Updated Arts & Culture Plan Ensure connection with the Community Wellbeing Strategy
Community Wellbeing Strategy	COM 1 COM 2 COM 3	An engaged community An active, safe and healthy community A community being prepared and resilient to emergencies and disasters	Community Wellbeing	<ul style="list-style-type: none"> Strategy is developed and adopted for the delivery of sustainable community wellbeing services and activities across the shire
Sport and Recreation Infrastructure Plan	COM2	An active, safe and healthy community	Community Wellbeing Technical Services	<ul style="list-style-type: none"> Complete audit of sport and recreational facilities Develop draft plan for consultation purposes Finalise plan based on community feedback
Accommodation and support services for Seniors	COM2	An active, safe and healthy community	Community Wellbeing	<ul style="list-style-type: none"> Investigate possible viable models that are likely deliver increase accommodation stock, Community Management of Council's Community Housing.

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OPERATIONAL PLAN 2019/2020

Transport and Council Infrastructure “The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Asset Management Sub-Plans <ul style="list-style-type: none"> Bridges Sealed Roads Aerodromes Water Footpaths 	TCI 1 TCI 2 TCI 3	Sustainable Infrastructure for the future Safe and effective transport network Securing and managing water resources	Technical Services	<ul style="list-style-type: none"> Undertake data verification Undertake condition assessment and defect identification across individual asset classes. Administrative Asset Management Plan adopted by EMT
Asset Management Sub-Plans <ul style="list-style-type: none"> Facilities Pools 	TCI 1 TCI 2 TCI 3	Sustainable Infrastructure for the future Safe and effective transport network Securing and managing water resources	Technical Services	<ul style="list-style-type: none"> Undertake data verification Undertake condition assessment and defect identification across individual asset classes.
Asset Management Sub-Plans <ul style="list-style-type: none"> Drainage 	TCI 1 TCI 2 TCI 3	Sustainable Infrastructure for the future Safe and effective transport network Securing and managing water resources	Technical Services	<ul style="list-style-type: none"> Undertake data verification Undertake condition assessment and defect identification across individual asset classes.

Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

Transport and Council Infrastructure “The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Community Housing Asset Management Plan	TCI 1	Sustainable Infrastructure for the future	Technical Services Community Wellbeing Development & Governance	<ul style="list-style-type: none"> • Monitor and review Asset Management Plan • Ensure assets are maintained in accordance with Community Housing Asset Management Plan • All Housing has been 100% inspected
Mareeba Pound Facility	TCI 1	Sustainable Infrastructure for the future	Technical Services Development & Governance	<ul style="list-style-type: none"> • Ensure any facility meets appropriate standards
Kuranda Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> • Investigate proposed site suitability and provide estimates for community consultation • Prepare implementation plan for adoption by Council
Mareeba Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> • Identify possible sites to secure a growth strategy
Kuranda Infrastructure Program	TCI 1	Sustainable Infrastructure for the future	Technical Services Works	<ul style="list-style-type: none"> • Complete projects in accordance with Kuranda Township Masterplan • Negotiate renewed agreement

Mareeba Shire Council
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Transport and Council Infrastructure “The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Anzac Avenue Bridge Rehabilitation	TCI 2	Safe and effective transport network	Works Technical Services	<ul style="list-style-type: none"> Complete restoration works
Mareeba Water Strategy	TCI 3	Securing and managing water resources	Water & Waste	<ul style="list-style-type: none"> Prepare options assessment and business case for Mareeba Long Term Water Strategy (MIPP Report) Present Mareeba Long Term Water Strategy to Council for adoption Incorporate outcomes into Local Government Infrastructure Plan (LGIP)
Shire Beautification	TCI 4	Public spaces and facilities	Technical Services Works	<ul style="list-style-type: none"> Continue upgrade Mareeba Byrnes Street Develop Street Tree Planting Policy/Guideline for public use

Mareeba Shire Council
OPERATIONAL PLAN 2019/2020

Economy and Environment “A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Waste Strategy	EAE 1	Environmentally responsible and efficient waste and wastewater management	Water & Waste Finance	<ul style="list-style-type: none"> Continue Implementation of Action Plan
Environmental Authority Amendments	EAE 1	Environmentally responsible and efficient waste and wastewater management	Water and Waste	<ul style="list-style-type: none"> Seek amendment of the environmental authority to reflect modern of operations and provide meaningful environmental protection Continue to monitor compliance with requirements of environmental authority
Mareeba Airport Upgrade	EAE 3	Support and encourage industrial and commercial growth and development.	Technical Services Development & Governance	<ul style="list-style-type: none"> Complete construction of runway, taxiway and airfield lighting works Promote the industrial lease areas
Economic Tourism development	EAE 3	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> Advocate and support economic tourism development Seek advocacy and grant opportunities supporting economic growth Where appropriate partner with industry groups to grow opportunities

Mareeba Shire Council
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Economy and Environment “A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Land, Pest and Fire Management Review	EAE 4	Our region's environmental assets are best managed while promoting economic wellbeing	Works Finance Development & Governance	<ul style="list-style-type: none"> Develop and implement MSC Biosecurity Plan
Reef Guardian Council Program	EAE 4	Our region's environmental assets are best managed while promoting economic wellbeing	Water & Waste Works	<ul style="list-style-type: none"> Support the Reef Guardian Program through continued participation, and identify and develop communication and partnership opportunities

Mareeba Shire Council
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Governance “Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Policy Review	GOV 1	Ethical, accountable and transparent decision making	Development & Governance All	<ul style="list-style-type: none"> All policies to be reviewed and updated to ensure legislative and other requirements are met
Enterprise Risk Management	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> Monitor and Review risk registers and risk treatment plans
Compliance Review	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> Ensure all legislative requirements are being met Implement Compliance Portal

3.2 ADOPTION OF THE 2019/2020 BUDGET

Date Prepared: 10 June 2019

Author: Mayor

Attachments: 1. Budget 2019/2020 Volume 1 and 2 (under separate cover)
2. Budget 2019/2020 Volume 3 (under separate cover)

EXECUTIVE SUMMARY

The 2019/20 budget has been prepared following careful consideration by myself, Councillors and Council's management team. In this report I present the budget for consideration by Council.

RECOMMENDATION

That Council determine the Budget and Rating Resolutions set out hereunder:

2019/20 Budgeted Financial Statements

Council resolves to adopt the Council Budget as set out in the Budgeted Financial Statements: Income Statement, Balance Sheet, Statement of Cash Flows, Statement of Changes in Equity for the period 1 July 2019 to 30 June 2020 on pages 5 to 8 of Volume 1 of Council's 2019/20 Budget be adopted (including notes to Financial Statements on pages 9 to 20 and Long Term Financial Forecast and Financial Sustainability Ratios on pages 21 to 22).

2019/20 The Differential General Rate

Council resolves for the period 1 July 2019 to 30 June 2020:

- (a) pursuant to section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised and the description of those categories, is as per Columns 1 and 2 of the table set out on pages 7 to 14 of Volume 2 of Council's 2019/20 Budget; and
- (b) pursuant to section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category is as per Column 3 of the table set out on pages 7 to 14 of Volume 2 of Council's 2019/20 Budget; and
- (c) pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category is as per Column 4 of the table set out on pages 7 to 14 of Volume 2 of Council's 2019/20 Budget; and
- (d) pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to delegate to the Chief Executive Officer the power to identify the rating category to which each parcel of rateable land belongs.

2019/20 Sewerage Utility Charges

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, to make and levy utility charges for supply of sewerage services to premises within the listed areas for the period 1 July 2019 to 30 June 2020 as set out on page 15 of Volume 2 of Council's 2019/20 Budget.

2019/20 Waste Management Utility Charges

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, to make and levy utility charges for:

- (a) supplying waste collections services to premises within the waste area and
- (b) operating and managing refuse transfer stations and landfill within the Shire,

for the period 1 July 2019 to 30 June 2020 as set out on page 16 of Volume 2 of Council's 2019/20 Budget.

2019/20 Water Utility Charges

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, to make and levy utility charges for supplying water to premises within the listed areas for the period 1 July 2019 to 30 June 2020 as set out on pages 17 to 18 of Volume 2 of Council's 2019/20 Budget.

The Two Tier Tariff Water Charges as shown on the Schedule 1 of Volume 2 of Council's 2019/20 Budget (page 61) titled "Water Charges - Two Tier Water Areas" be levied during the period 1 July 2019 to 30 June 2020 on properties located in the Water Areas within the Shire.

2019/20 Trade Waste Utility Charges

Council resolves pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012* that the following trade waste charges are made and levied on all commercial and industrial properties discharging trade waste into Council's wastewater system as shown on Maps 23-25 - Volume 3 of the Council's 2019/20 Budget and in accordance with the *Water Supply (Safety and Reliability) Act 2008*.

In accordance with Council's Trade Waste Policy and Trade Waste Plan and as set out on page 19 of Volume 2 of Council's 2019/20 Budget, Council will classify trade waste customers into one of the categories set out in the table below. An annual fixed charge will be applied to each property in each category as set out in the table below:

Trade Waste Category	Description	Annual Fixed Charge
Category 1	Low Risk	\$0.00
Category 2	Low - Medium Risk	\$200.00
Category 3	Medium Risk	\$400.00
Category 4	High Risk	\$600.00
Industry	Significant Risk	\$10,000.00

2019/20 Special Charge - Irvinebank Reservoir Water Supply Benefited Area

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (c) adopt the overall plan for the Irvinebank Reservoir Water Supply Benefited Area Special Charge set out on page 20 of Volume 2 of Council's 2019/20 Budget; and

- (d) make and levy an annual special charge at the rate of \$400.00 per property to which the overall plan applies for the period 1 July 2019 to 30 June 2020 for the purpose of covering the costs of operation, maintenance and capital expenditure associated with the delivering water from the Ibis Dam to the town reservoirs for the Irvinebank Water Benefited Area according to the overall plan.

2019/20 Special Charge - Irvinebank Township Water Supply Benefited Area

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012* to:

- (a) adopt the overall plan for the Irvinebank Township Water Supply Benefited Area Special Charge set out on page 21 of Volume 2 of Council's 2019/20 Budget; and
- (b) make and levy an annual special charge at the rate of \$50.00 per property to which the overall plan applies for the purpose of funding the maintenance and operation of water supply equipment/infrastructure that delivers water from the Irvinebank town reservoirs to the properties connected to Irvinebank reticulated water supply system according to the overall plan.

2019/20 Special Rate - Kuranda Benefited Area (Tourism Kuranda) - Commercial Properties

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (c) adopt the overall plan for the Kuranda Benefited Area (Tourism Kuranda) - Commercial Properties Special Rate as set out on page 22 of Volume 2 of Council's 2019/20 Budget; and
- (d) make and levy an annual special rate on commercial properties marked on the maps titled "Kuranda Benefited Area 1" and "Kuranda Benefited Area 3" according to the overall plan to fund carrying out tourism industry strategies and promotion strategies and programmes as follows:

Category	\$ Rate in dollar
Kuranda Benefited Area 1	0.013190
Kuranda Benefited Area 3 - Limited Tourism operations	0.001097

2019/20 Special Rate - Kuranda Benefited Area (Tourism Kuranda) - Small Accommodation Operators

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (a) adopt the overall plan for the Kuranda Benefited Area (Tourism Kuranda) - Small Accommodation Operators Special Charge as set out on pages 23 to 24 of Volume 2 of Council's 2019/20 Budget; and
- (b) make and levy an annual special charge on properties marked on the map titled "Kuranda Benefited Area 2" and listed according to the overall plan to fund carrying out tourism industry strategies and promotion strategies and programmes as follows:

Category	\$ Charge
Kuranda Benefited Area 2 - Small accommodation operators	
One (1) self-contained unit/independent bedroom	196.00
Two (2) self-contained units/independent bedrooms	392.00
Three (3) self-contained units/independent bedrooms	588.00
Four (4) or more self-contained units/independent bedrooms	784.00

2019/20 Special Rate - Mareeba Benefited Area

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (a) adopt the overall plan for the Mareeba Benefited Area Special Rate as set out on page 25 of Volume 2 of Council's 2019/20 Budget; and
- (b) make and levy an annual special rate on all commercial land within the Mareeba locality that is categorised (pursuant to Council's differential general rating categories) as categories C, D or H, excluding vacant land, defined on Map 7 "Mareeba Benefited Area 1 & 2" and Map 8 "Mareeba Benefited Area 3" for the period 1 July 2019 to 30 June 2020 according to the overall plan to fund projects including but not limited to road, drainage, footpath construction and repair, beautification economic and tourism promotional projects in the Mareeba Benefited Area as follows:

Category	Description	\$ Rate
Mareeba Benefited Area 1	Areas coloured purple on the Benefited Area Map 7 - Volume 3.	\$0.00223 per dollar of valuation
Mareeba Benefited Area 2	Areas coloured blue on the Benefited Area Map 7 - Volume 3.	\$0.00154 per dollar of valuation
Mareeba Benefited Area 3	Areas coloured orange on the Benefited Area Map 8 - Volume 3.	\$0.00062 per dollar of valuation

2019/20 Special Charge - Extractive Industry Road Contribution

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (a) adopt the overall plan for the Extractive Industry Road Contribution Special Charge as set out on page 26 of Volume 2 of Council's 2019/20 Budget; and

- (b) make and levy an annual special charge on all rateable land to which are categorised (pursuant to Council's differential general rating categories) in categories I1, I2 or I3 according to the overall plan to fund the undertaking of road construction and repair, and drainage construction and repair to roads impacted by extractive industry operations within the Shire as follows:

Category	Description	\$ Charge
ERC1	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is up to a maximum of 5,000 tonnes per annum.	\$1,340.00
ERC2	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 5,001 tonnes and 20,000 tonnes per annum.	\$4,018.00
ERC3	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 20,001 tonnes and 40,000 tonnes per annum.	\$8,034.00
ERC4	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 40,001 tonnes and 60,000 tonnes per annum.	\$13,390.00
ERC5	All land used for extractive industry purposes, where the quantity of material extracted &/or screened is between 60,001 tonnes and 100,000 tonnes per annum.	\$21,424.00
ERC6	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is greater than 100,000 tonnes per annum.	\$26,780.00

2019/20 Special Charge - Hickory Road and Rosewood Drive

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (a) adopt the annual implementation plan for the Hickory Road and Rosewood Drive Special Charge as set out on page 27 of Volume 2 of Council's 2019/20 Budget; and
- (b) make and levy an annual special charge of \$240.00 per annum per property on all rateable properties fronting Hickory Road and Rosewood Drive defined on the map titled "Hickory Road and Rosewood Drive Special Charge" in Map 10 - Volume 3 of Council's 2019/20 Budget for the purpose of funding the project to bitumen seal this section of road according to the annual implementation plan.

2019/20 Special Charge - Kuranda and District Aquatic Centre

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (a) adopt the annual implementation plan for the Kuranda and District Aquatic Centre Special Charge as set out on page 28 of Volume 2 of Council's 2019/20 Budget; and
- (b) make and levy an annual special charge of \$36.00 for the period 1 July 2019 to 30 June 2020 on all properties in the area defined on the map titled "Kuranda and District Aquatic Centre Benefited Area" in Volume 3 of Council's 2019/20 Budget to fund construction of the Kuranda Aquatic Centre in the Kuranda District according to the annual implementation plan.

2019/20 Special Charge - Volunteer Brigade Equipment and Maintenance

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (a) adopt the overall plan for the Volunteer Brigade Equipment and Maintenance Special Charge as set out on page 29 of Volume 2 of Council's 2019/20 Budget; and
- (b) make and levy an annual special charge on all properties within the Volunteer Brigade Equipment and Maintenance Levy Area identified on the maps for the relevant Volunteer Brigade Services Special Charge Area in Map 43 in Volume 3 of Council's 2019/20 Budget to fund the purchase and maintenance of equipment by the respective volunteer brigades according to the overall plan in the amounts set out on page 29 of Volume 2 of Council's 2019/20 Budget.

2019/20 Special Rate - Russett Park Bridge Access Area

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 94 of the *Local Government Regulation 2012*, to:

- (a) adopt the annual implementation plan for the Russett Park Bridge Access Area Special Rate as set out on page 30 of Volume 2 of Council's 2019/20 Budget; and
- (b) make and levy an annual special rate of 0.0016 per dollar for the period 1 July 2019 to 30 June 2020 for the properties in the area defined on Map 9 in Volume 3 of Council's 2019/20 Budget titled "Russett Park Bridge Access Area" to fund a high-level bridge for better accessibility to the Russett Park area according to the annual implementation plan.

2019/20 Separate Charge - Local State Emergency Services Levy (Local SES Levy)

Council resolves, pursuant to section 94 of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, to make and levy an annual separate charge of \$3.30 per property on all rateable properties within the Mareeba Shire to fund the general operations and maintenance of Local SES as set out on page 31 of Volume 2 of Council's 2019/20 Budget.

2019/20 Levy - State Government Emergency Management Levy

Council resolves to charge the State Government Emergency Management Levy on behalf of the Queensland State Government, in accordance with the provisions of the *Fire and Emergency Services Act 1990* and *Fire and Emergency Services Regulation 2011*.

2019/20 Time and Manner of Payment of Rates and/or Charges

Council resolves that:

- (a) In accordance with section 94 of the *Local Government Act 2009*, section 118 of the *Local Government Regulation 2012* and section 115 of the *Fire and Emergency Services Act 1990*, all rates, charges and fire levy shall be payable at the office of Council or at such other place or agency as may from time to time be appointed for that purpose by Council, and shall be levied by two half yearly instalments for the period ending 31 December 2019 and 30 June 2020; said rates, charges and levies being payable on the date shown on the rate notice as the Rate and Discount Due Date being at least 30 days after the issue date also shown on each rate notice; and
- (b) In accordance with section 130 of the *Local Government Regulation 2012* for the year ending 30 June 2020, every person liable to pay any differential general rate, utility charge, special rate and charge, separate charge, emergency management levy and legal costs who pays the whole of any such differential general rate, utility charge, special rate and charge,

separate charge, emergency management levy and legal costs together with any arrears of any such differential general rate, utility charge, special rate and charge, separate charge, levies and legal costs (excluding any outstanding adopted infrastructure charges) on or before the Rate and Discount Due Date shown on the Rate Notice, shall be entitled to receive a discount of 10% of the amount of such differential general rate, provided that discount shall not apply to utility charges, special rates and charges, separate charges, levies, legal costs or arrears of any differential general rate utility charge, special rate and charge, separate charge, emergency management levy and legal costs.

2019/20 Interest on Charges

Council resolves that, in accordance with Section 133 of the *Local Government Regulation 2012* -

- (a) For the 12 months ending 30 June 2020, Council will charge interest on overdue rates from the day on which they became overdue and at the rate of 9.83% (or such other rate as may be determined pursuant to Section 133 of the *Local Government Regulation 2012*) compounded on daily rests. Notwithstanding the foregoing, if overdue rates are paid within 21 days from their due date, no interest shall be charged; and
- (b) For the 12 months ending 30 June 2020, Council charge interest in accordance with (a) above, in respect of overdue rates which are subject to an agreement with the property owner to pay regular instalments to avoid rate recovery action.

2019/20 Remission of Rates to Not-For-Profit Organisations

Council resolves pursuant to section 120(1)(b)(i), 121(a) and 122(1)(b) of the *Local Government Regulation 2012* to:

- (a) Grant a rate remission of 100% on all general rates and a charge remission of 100% on Utility Charges (sewerage, waste collection, waste management and water access charges), Volunteer Brigade Equipment and Maintenance Special Charge and local SES Levy only, to Council approved Type A Community Groups who own or lease a property within the Mareeba Shire excluding vacant land, provided that they satisfy the conditions as set out on the Rate Rebates and Remission Policy in Appendix C (Page 76) of Volume 2 of Council's 2019/20 Budget; and
- (b) Grant a rate remission of 50% up to a maximum of \$1,000.00 on all general rates and a charge remission of 20% up to a maximum of \$200.00 on Utility Charges (sewerage, waste collection, waste management and water access charges), Volunteer Brigade Equipment and Maintenance Special Charge and local SES Levy only to Council approved Type B Community Groups who own or lease a property within the Mareeba Shire excluding vacant land, provided that they satisfy the conditions as set out on the Rate Rebates and Remission Policy in Appendix C (Page 76) of Volume 2 of Council's 2019/20 Budget; and
- (c) Grant a water consumption charge remission of 35% up to a maximum of \$2,000.00 for Group 1 Category, \$1,000.00 for Group 2 Category and \$500.00 for Group 3 Category if water consumption exceeds \$100.00 per annum provided that they satisfy the conditions as set out on the Rate Rebates and Remission Policy in Appendix C (Page 76) of Volume 2 of Council's 2019/20 Budget.

2019/20 Remission of Rates to Pensioners

Council resolves, pursuant to section 120(1)(a), 121(a) and 122(1)(b) of the *Local Government Regulation 2012*, to grant a remission of 30% of all differential general rates excluding interest and other charges to pensioners who own and reside on their property within the Mareeba Shire,

provided that they satisfy the conditions as set out on the Rate Rebates and Remission Policy in Appendix C (Page 76) of Volume 2 of Council's 2019/20 Budget and the Pensioner Rates Remission Application Form, Form B (Page 109) of Volume 2 of Council's 2019/20 Budget. The maximum Council Remission allowable is \$240.00 per property.

2019/20 Revenue Statement

Council resolves to adopt the Revenue Statement as set out on pages 36 to 58 of Volume 2 of Council's 2019/20 Budget.

2019/20 Debt Recovery Policy

Council resolves to adopt the Debt Recovery Policy as set out on pages 66 to 70 of Volume 2 of Council's 2019/20 Budget.

2019/20 Water Leak Management Policy

Council resolves to adopt the Water Leak Management Policy as set out on pages 71 to 75 of Volume 2 of Council's 2019/20 Budget.

2019/20 Rate Rebate and Remission Policy

Council resolves to adopt the Rate Rebate and Remission Policy as set out on pages 76 to 81 of Volume 2 of Council's 2019/20 Budget.

2019/20 Water and Waste Concession for Home Renal Dialysis Policy

Council resolves to adopt the Water and Waste Concession for Home Renal Dialysis Policy as set out on pages 82 to 85 of Volume 2 of Council's 2019/20 Budget.

2019/20 Revenue Policy

Council resolves to adopt the Revenue Policy as set out on pages 86 to 88 of Volume 2 of Council's 2019/20 Budget.

2019/20 Investment Policy

Council resolves to adopt the Investment Policy as set out on pages 89 to 91 of Volume 2 of Council's 2019/20 Budget.

2019/20 Debt Policy

Council resolves to adopt the Debt Policy as set out on pages 92 to 94 of Volume 2 of Council's 2019/20 Budget.

2019/20 Procurement Policy

Council resolves to adopt the Procurement Policy as set out on pages 94 to 107 of Volume 2 of Council's 2019/20 Budget.

BACKGROUND

I present the budget for the Mareeba Shire Council for the 2019/20 fiscal year.

Consistent with previous budgets of this council, I present a balanced budget with fully funded depreciation and sound reserves.

This council has for the past five budgets followed a plan for the long-term stability of Council finances, planned and scheduled maintenance of roads, sewerage, water and built assets. Attention

has been paid to the continued development of parks and public spaces across the Shire, whilst always retaining a strong emphasis on fiscal rectitude.

This budget follows that tradition, with an unwavering view to ensuring the financial future of the Shire is assured.

Council has determined to raise the general rate by 3%; 2.5% to accommodate the increasing cost of the provision of sustained services, and an additional 0.5% to rebuild council's reserves. A 2.5% increase has been applied to utilities and services to ensure that Council is able to continue to provide these services at a high level of efficiency to our communities.

Council has determined to reduce the cost of registration of neutered animals to just \$20 as an incentive for animal owners to neuter their pets for better animal management in the Shire.

Of particular focus this year is the final move to equalise the charges for potable domestic water across the Shire, meaning everyone on a potable supply now pays the same cost for access and usage.

Once again capital expenditure resides at record levels totalling \$27.7 million, across the whole spectrum of Shire services, including gravel road re-sheets, replacement of filtration systems at swimming pools, bitumen road reseals, waste facilities and relining of underground sewer pipes. This year a walking track from Kuranda to the Barron Falls, funded through the Kuranda Infrastructure Levy, will vastly improve the visitor experience in this tourism mecca. Further, council will reconstruct the waste transfer station at the Mareeba landfill at a cost of \$1.1 million as a result of the introduction of the Queensland Government's waste levy to be introduced from the 1st July.

Council is again indebted to both the Queensland Government and the Federal Government for their continued contributions to the budget through annual financial assistance grants and project specific grants which allow for the continuing developing the Shire infrastructure.

I again thank both Councillors and staff for their acceptance of the need for tight budgets and for their fortitude in bringing it to fruition.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

The budget documentation establishes Council policy for the period 1 July 2019 to 30 June 2020.

Local Government Act 2009

Section 12 Responsibilities of Councillors

(4) The Mayor has the following extra responsibilities-

(b) preparing a budget to present to the local government. Section 107A Approval of budget

(1) A local government must consider the budget presented by the Mayor and, by resolution, adopt the budget with or without amendment.

(2) The mayor must give a copy of the budget, as proposed to be presented to the local government, to each councillor at least 2 weeks before the local government is to consider adopting the budget.

(3) The local government must adopt a budget before 1 August in the financial year to which the budget relates.

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

As proposed in the attached documentation.

Operating

As proposed in the attached documentation.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Mareeba Shire Council's adopted budget papers will be made available on Council's website.

Management will distribute budget information to the relevant staff and make suitable arrangements to implement Council's adopted budget.