Mareeba
SHIRE COUNCIL

AGENDA

Wednesday, 23 January 2019

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: **Wednesday, 23 January 2019**

Time: **9:00am**

Location: **Council Chambers**

Peter Franks

Chief Executive Officer

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1 MEMBERS IN ATTENDANCE

2 APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS

3 BEREAVEMENTS/CONDOLENCES

4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST

5 CONFIRMATION OF MINUTES

Ordinary Council Meeting - 19 December 2018

6 BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING

7 DEPUTATIONS AND DELEGATIONS

8 CORPORATE AND COMMUNITY SERVICES

8.1 APPLICATION FOR CONVERSION OF TERM LEASE TO FREEHOLD - LOT 152 ON HG140, LOCALITY OF DIMBULAH

Date Prepared: **20 December 2018**

Author: **Senior Planner**

Attachments: **1. DNRME letter of 12 December 2018** ⇩

EXECUTIVE SUMMARY

The Department of Natural Resources, Mines and Energy (DNRME) is dealing with the renewal of Term Lease 0/23724 over land described as Lot 152 on HG140, situated at Boonmoo Road, Dimbulah.

As part of this process, DNRME is also considering the conversion of Lot 152 to freehold. As Lot 152 has no frontage to a gazetted road reserve, the conversion to freehold would be conditional upon the amalgamation of Lot 152 with adjoining Lot 14 on CP895435.

It is anticipated that Lot 152 will continue to be used for grazing purposes.

DNRME seeks Council's views on the conversion to freehold.

RECOMMENDATION

That Council advise the Department of Natural Resources, Mines and Energy that Council has no objection to the conversion to freehold of land described as Lot 152 on HG140, situated at Boonmoo Road, Dimbulah, subject to the amalgamation of Lot 152 on HG140 with Lot 14 on CP895435.

BACKGROUND

DNRME is currently dealing with the renewal of Term Lease 0/23724 over land described as Lot 152 on HG140, situated at Boonmoo Road, Dimbulah.

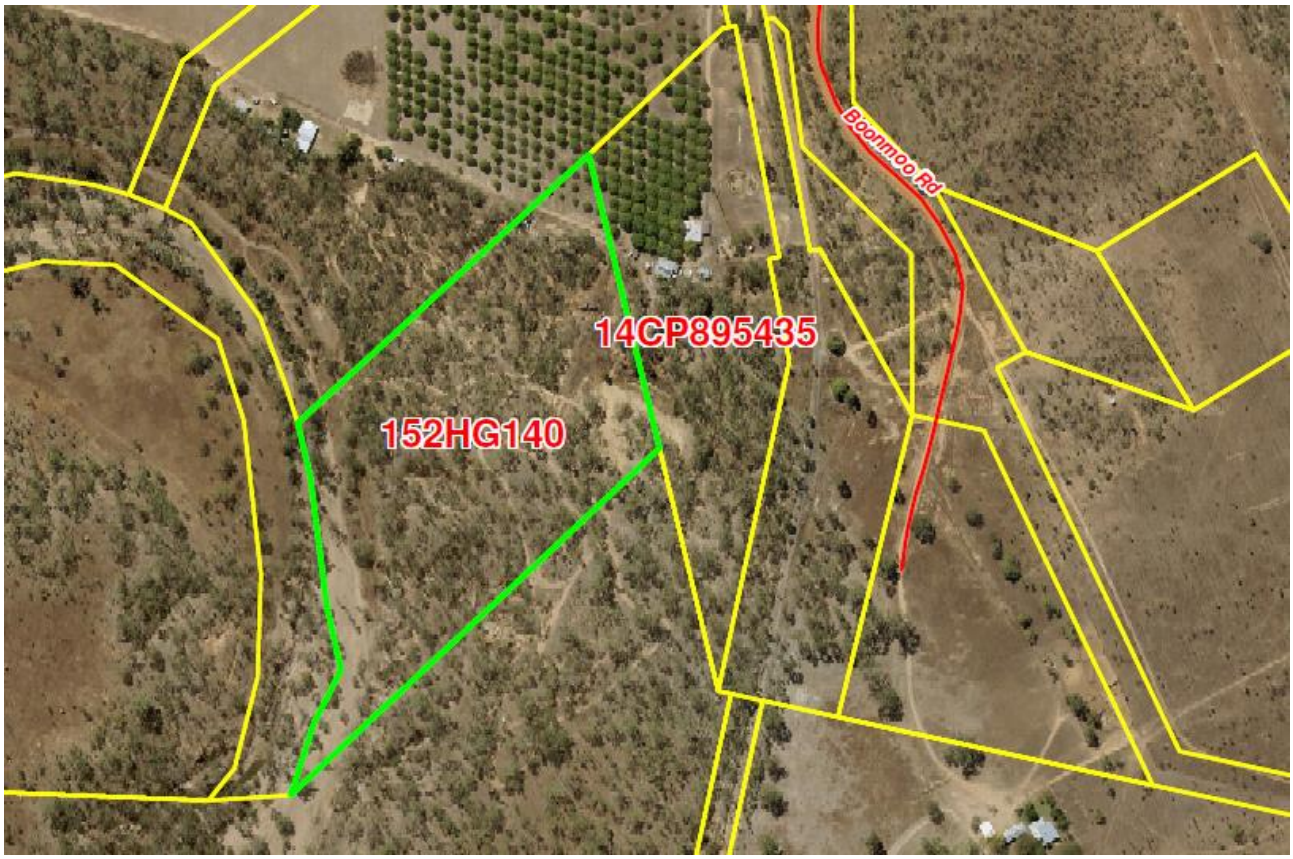
As part of this process, DNRME is also considering the conversion of Lot 152 to freehold.

Lot 152 on HG140 has an area of 6.677 hectares and is situated off Boonmoo Road approximately 7.3 kilometres south of the intersection of Boonmoo Road and the Burke Developmental Road.

Lot 152 has no frontage to a gazetted road reserve and is held as a term lease by the owners of adjoining freehold lot being Lot 14 on CP895435. To resolve the lack frontage, DNRME propose that the conversion to freehold would be conditional upon the amalgamation of Lot 152 with Lot 14 on CP895435.

The term lease is issued for grazing purposes and it is anticipated that the grazing use would continue should the conversion to freehold be approved.

DNRME seeks Council's views on the conversion to freehold.



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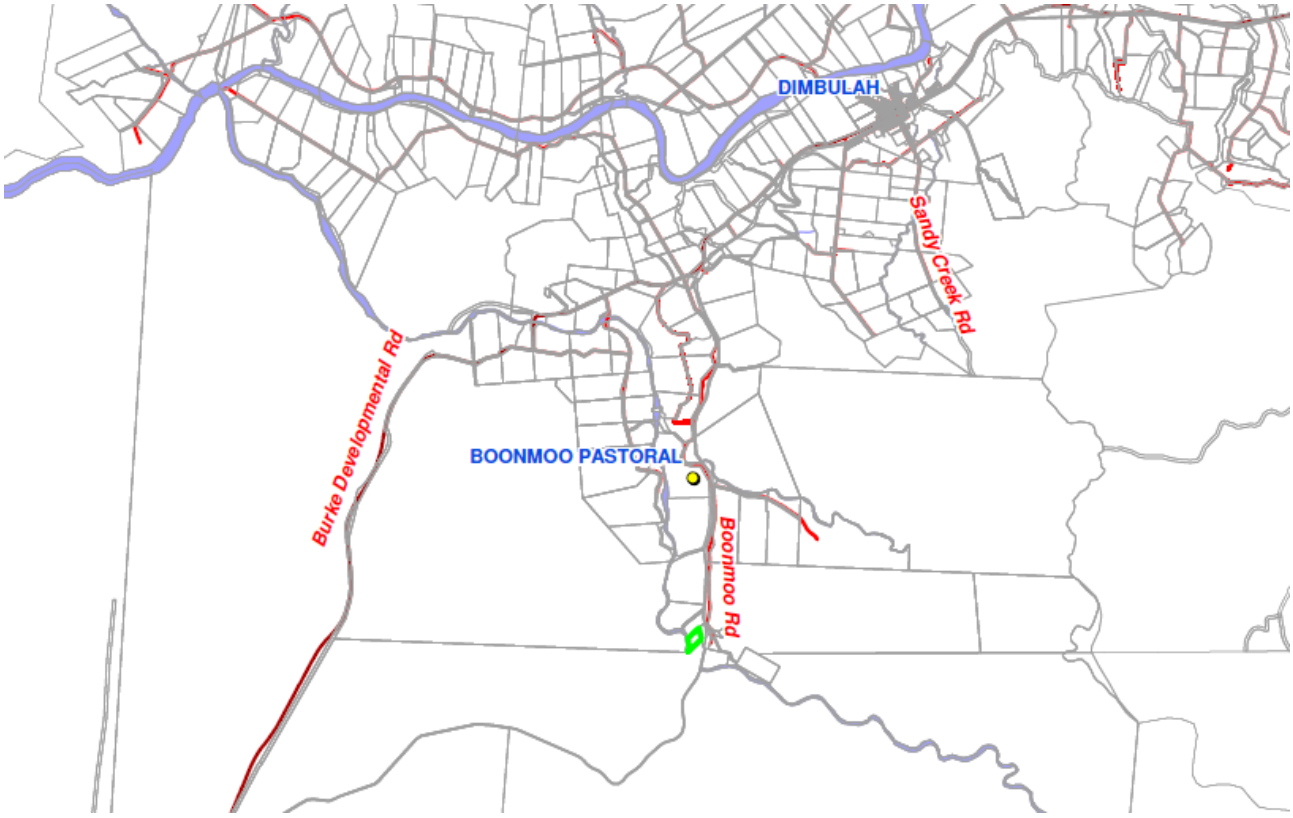

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RISK IMPLICATIONS

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

The subject land is zoned Rural under the Mareeba Shire Council Planning Scheme 2016.

The continued use of the subject land for grazing purposes is consistent with the subject land's rural zoning.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
Nil

Operating
Nil

LINK TO CORPORATE PLAN

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

The Department of Natural Resources, Mines and Energy will be informed of Council's decision by letter.

Author: Narmin Hanna
File / Reference number: 2017/006152
Directorate / Unit: State Land Asset Management
Phone: (07) 4222 5487

Queensland Government

Department of **Natural Resources, Mines and Energy**

12 December 2018

Chief Executive Officer
Mareeba Shire Council
PO Box 154
MAREEBA QLD 4880

Via email: info@msc.qld.gov.au

Dear Sir/Madam

Renewal of Term Lease 0/23724 (Title reference: 4005932 described as Lot 152 on HG140, locality Dimbulah) and offer to convert to freehold

This department is investigating the renewal of Term Lease 0/23724. The purpose for which the lease was granted was for Grazing. The future use is not expected to change.

The department's investigations may also determine that another form of tenure is a more appropriate tenure than a new lease, so a different tenure may be offered over the land, i.e. convert to freehold.

The enclosed SmartMap and QGlobe imagery showing the subject land and the surrounding locality.

It is noted that Lot 152 on HG140 does not have dedicated access. Should it be determined that the most appropriate form of tenure is freehold, the applicant will be required to amalgamate the subject land with the adjoining freehold Lot 14 on CP895435.

Review of the enclosed SmartMap and QGlobe imagery shows Lot 401 on SP129920 intersects the applicant's freehold Lot 14 on CP895435. This Lot is a Lease in Perpetuity registered to the State of Queensland (represented by Department of Transport and Main Roads), with a sub-lease to Queensland Rail Ltd.

These images also show that the smaller portion of Lot 14 on CP895435 is accessed via Boomoo Road, while the larger portion is accessed via a track that crosses the rail line before running parallel to the tracks.

To ensure full consideration is given to this matter, with particular should the department determine the most appropriate use of land is to convert this parcel to freehold, please submit any views and/or requirements, in writing to this office by **28 January 2019.** In offering an objection to the application, please provide a detailed explanation stating the reason for the objection.

Postal :
DNRME Cairns
PO Box 5318
Townsville QLD 4810

Telephone : (07) 4222 5427

Should Council wish to provide any further views, comments of requirements that may affect the future use of the land that the department should consider when assessing this application, Council's response should be received by the Department by close of business **28 January 2019**. If no reply is received by that date it will be considered Council has no objections or further comments to the application.

Any objections received may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

If Council wish to provide further advice, comments or recommendations, but are unable to do so before the due date, please contact the author to arrange a more suitable timeframe. If a response is not received by the due date and no alternative arrangements have been made, it will be considered Council has no objections or requirements in relation to this matter.

This information has been provided to Council in confidence for the purpose of seeking its views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to Townsville.SLAMS@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

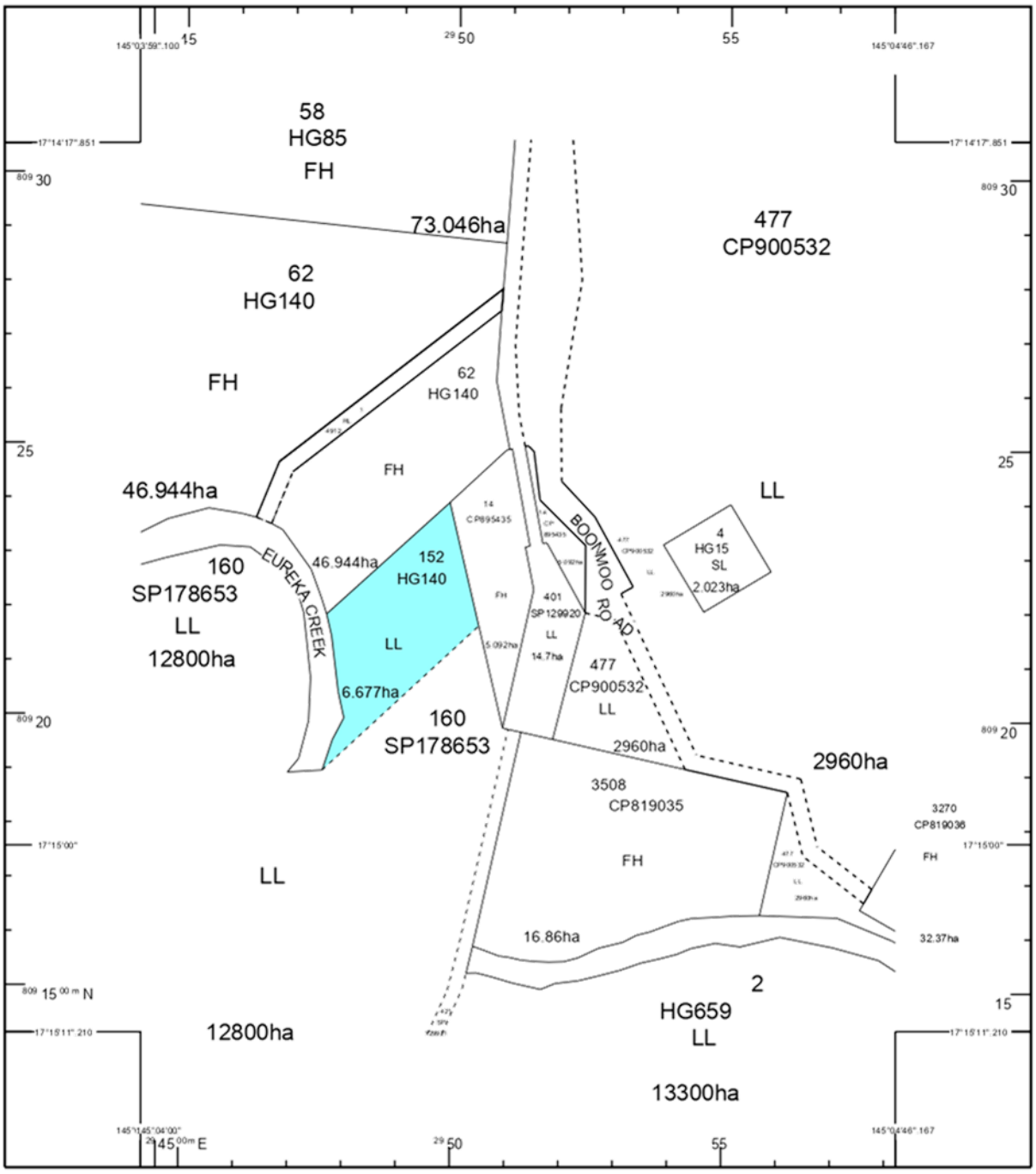
To discuss this matter please contact Narmin Hanna (07) 4222 5427. Please quote reference number 2017/006152 in any future correspondence.

Yours sincerely

Narmin Hanna

Narmin Hanna
Land Administration officer

Enc SmartMap
QGlobe Aerial Imagery



STANDARD MAP NUMBER
7963-43233

0 200 400 600 800 1000 m

HORIZONTAL DATUM:GDA94 ZONE:55 SCALE 1 : 10000

MAP WINDOW POSITION & NEAREST LOCATION

145°04'22".633
17°14'44".531
DIMBULAH
11.43 KM

GDA

SUBJECT PARCEL DESCRIPTION

DCDB

Lot/Plan	14/CP895435
Area/Volume	5.092ha
Tenure	FREEHOLD
Local Government	MAREEBA SHIRE
Locality	DIMBULAH
Segment/Parcel	21498/46

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 11/12/2018
For additional information regarding this SmartMap see page 2.
Shading Rules have been applied.

DCDB 10/12/2018

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For further information on SmartMap products visit http://www.qld.gov.au/property/mapping/blinmap

SmartMap
An External Product of SmartMap Information Services
Based upon an extraction from the Digital Cadastral Data Base

Queensland Government

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Additional Information Page

Shading Rules

Lot Number = 152 and Plan Number = HG140

17°14'22"S 145°4'1"E
17°14'22"S 145°4'35"E
58
HG85
62
HG140
Tablelands System
477
CP900532
62
HG140
14
CP895435
14
CP895435
477
CP900532
4
HG15
152
HG140
401
SP129920
160
SP178653
477
CP900532
160
SP178653
477
CP900532
3508
CP819035
17°14'56"S 145°4'1"E
17°14'56"S 145°4'35"E
A product of
Queensland Globe
AUSTRALIA
N
100 metres
Print Date: 11/12/2018
Paper Size: A3
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Legend

Railway

Railway [detail]

- Government, electrified
- Government, non electrified
- Private, electrified
- Private, non electrified

Railway [under construction]

Railway [proposed]

Railway tunnel

Land parcel

- Parcel

Land parcel label

Attribution

DigitalGlobe

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8.2 M & N BAKSAJ - MATERIAL CHANGE OF USE - TRANSPORT DEPOT - LOT 9 ON SP210185 - SHABAN CLOSE, MAREEBA - MCU/18/0025

Date Prepared: **2 January 2019**

Author: **Senior Planner**

Attachments: **1. Proposal Plans ⇩**

APPLICATION DETAILS

APPLICATION		PREMISES	
APPLICANT	M & N Baksaj	**ADDRESS**	Shaban Close, Mareeba
DATE LODGED	13 August 2018	**RPD**	Lot 9 on SP210185
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Material Change of Use - Transport Depot		
FILE NO	MCU/18/0025	**AREA**	2.492 hectares
LODGED BY	Freshwater Planning Pty Ltd	**OWNER**	M & N Baksaj
PLANNING SCHEME	Mareeba Shire Council Planning Scheme 2016		
ZONE	Rural Residential zone - Precinct C		
LEVEL OF ASSESSMENT	Code Assessment		
SUBMISSIONS	n/a		

EXECUTIVE SUMMARY

Council is in receipt of a development application described in the above application details.

The application is code assessable and was not required to undergo public notification.

It has been assessed against the relevant statutory planning instruments, including the Regional Plan and the Planning Scheme and does not conflict with any relevant planning instrument.

The key issue of the proposed development is ensuring that it does not detrimentally affect the amenity of the immediate area. This has been achieved through the imposition of reasonable conditions to require the establishment of a landscape buffer and through the limiting hours of operation.

It is recommended that the application be approved in full with conditions.

OFFICER'S RECOMMENDATION

1. That in relation to the following development application:

APPLICATION		PREMISES	
APPLICANT	M & N Baksaj	**ADDRESS**	Shaban Close, Mareeba
DATE LODGED	13 August 2018	**RPD**	Lot 9 on SP210185
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Material Change of Use - Transport Depot		

and in accordance with the Planning Act 2016, the applicant be notified that the application for a development permit for the development specified in (A) is:

Approved by Council in accordance with the approved plans/documents listed in (B), subject to assessment manager conditions in (C), assessment manager's advice in (D), relevant period in (E), further permits in (F), and further approvals from Council listed in (G);

And

The assessment manager does not consider that the assessment manager's decision conflicts with a relevant instrument.

APPROVED DEVELOPMENT: Development permit for Material Change of Use - Transport Depot(B)

APPROVED PLANS:

Plan/Document Number	Plan/Document Title	Prepared by	Dated
n/a	Site Plan	M & N Baksaj	n/a
n/a	Shed Elevations - 1	M & N Baksaj	n/a
n/a	Shed Elevations - 2	M & N Baksaj	n/a
n/a	Proposed Fencing Plan	M & N Baksaj	10 October 2018
n/a	Garden Design for Michael Baksaj	Rosemary Williams	2 October 2018
n/a	Landscape Design for Michael Baksaj	Rosemary Williams	1 October 2018

(C) ASSESSMENT MANAGER'S CONDITIONS (COUNCIL)

(a) Development assessable against the Planning Scheme

1. Development must be carried out generally in accordance with the approved plans and the facts and circumstances of the use as submitted with the application, including but not necessarily limited to the subject of any alterations:

- found necessary by Council's delegated officer at the time of examination of the engineering plans or during construction of the development because of particular engineering requirements; and
- to ensure compliance with the following conditions of approval.

2. Timing of Effect

2.1 The conditions of the development permit must be complied with to the satisfaction of Council's delegated officer prior to the commencement of the use except where specified otherwise in these conditions of approval.

2.2 Prior to the commencement of use, the applicant must notify Council that all the conditions of the development permit have been complied with, except where specified otherwise in these conditions of approval.

3. General

3.1 The applicant/developer is responsible for the cost of necessary alterations to existing public utility mains, services or installations required by works in relation to the proposed development or any works required by condition(s) of this approval.

3.2 All external works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements (as amended) and to the satisfaction of Council's delegated officer.

3.3 Waste Management

On site refuge storage area must be provided and be screened from view from adjoining properties and road reserve by 1 metre wide landscaped screening buffer or 1.8m high solid fence or building.

3.4 Limitations on ancillary maintenance

On site maintenance of vehicles associated with the transport depot use is to be limited to changing of flat tyres and greasing of vehicles.

3.5 Hours of Operation

The hours of operation for the approved use shall be limited to the hours between 6:00am to 5:30pm Monday to Friday. No activities associated with the approved use are permitted on Saturdays, Sundays or Public Holidays.

3.6 Any fuel stored on site associated with the approved use (other than in the buses) must be kept in a sealed, bunded area with a storage capacity of at least 150% of the storage capacity of any fuel storage tanks/containers.

3.7 Building Materials and Finishes

All building materials and finishes, including roofing iron/tiles, guttering, external blockwork/render and window screening structures must be made from non-reflective, modern building materials and must be of a neutral colour, to the satisfaction of Council's delegated officer.

4. Infrastructure Services and Standards

4.1 Access

An asphalt heavy duty access crossover with dimensions suitable for the proposed school buses, must be constructed (from the edge of Shaban Close to the property boundary of the subject land) in accordance with the FNQROC Development Manual, to the satisfaction of Council's delegated officer.

4.2 Stormwater Drainage/Water Quality

4.2.1 The applicant/developer must take all necessary steps to ensure a non-worsening effect on surrounding land as a consequence of the development.

4.2.2 All stormwater drainage concentrated by the development must be collected from site and discharged to an approved legal point of discharge.

4.3 Carparking/Internal Driveways

All car parking and trafficable areas associated with the approved use, must be asphalt or concrete surface treated and maintained for the life of the development, to the satisfaction of Council's delegated officer.

4.4 Environmental Management

4.4.1 Any material likely to degrade the water (e.g. oils, lubricants, solvents, coolants, degreasing agents etc) must be stored within a bunded area, or an appropriately designed chemical storage container, suitable for preventing the escape of material into surface or underground water resources.

4.4.2 All waste products associated with the approved use including tyres, wheels, fluids (lubricants, fuels, solvents, coolants, degreasing agents etc.) must be disposed of off-site and must not be stored on site for more than two (2) weeks, to the satisfaction of Council's delegated officer.

4.5 Landscaping/Visual Screening

Within three (3) months of this approval taking effect, the applicant/developer must establish the landscape buffer generally in accordance with the Landscape Designs for Michael Baksaj dated 1 & 2 October 2018 by Rosemary Williams Landscape Consultant.

The landscaping of the site must be carried out in accordance with the endorsed landscape plan and mulched, irrigated and maintained to the satisfaction of Council's delegated officer.

All landscaping must be maintained for the life of the development.

4.6 Lighting

4.6.1 Where outdoor lighting is required the developer shall locate, design and install lighting which prevents the potential for light spillage to cause nuisance to neighbours and must be provided in accordance with Australian Standard 1158.1 – Lighting for Roads and Public Spaces.

4.6.2 Illumination resulting from direct, reflected or other incidental light emanating from the subject land does not exceed 8 lux when measured at any point 1.5m outside the property boundary of the subject site. The lighting fixtures installed on site must meet appropriate lux levels as documented within Australian Standard 4282 – Control of the Obtrusive Effects of Outdoor Lighting.

5. Additional Payment Condition/s (section 130 of the Planning Act 2016)

5.1 The additional payment condition has been imposed as the development will create additional demand on trunk infrastructure which will create additional trunk infrastructure costs for council.

5.2 The developer must pay $4,545.00 as a contribution toward trunk infrastructure with the amount of the contribution increased on 1 July each year in accordance with the increase for the PPI index for the period starting on the day the development approval takes effect, adjusted by reference to the 3-yearly PPI index average to the date of payment.

5.3 The trunk infrastructure for which the payment is required is:

- The trunk transport infrastructure servicing the land

5.4 The developer may elect to provide part of the trunk infrastructure instead of making the payment.

5.5 If the developer elects to provide part of the trunk infrastructure the developer must:

- Discuss with Council's delegated officer the part of the works to be undertaken;
- Obtain the necessary approvals for the part of the works;
- Indemnify the Council in relation to any actions, suits or demands relating to or arising from the works;
- Take out joint insurance in the name of the Council and the developer in the sum of $20,000,000 in relation to the undertaking of the works;
- Comply with the reasonable direction of Council officers in relation to the completion of the works;
- Complete the works to the standards required by the Council.

(D) ASSESSMENT MANAGER'S ADVICE

(a) A number of other charges or payments may be payable as conditions of approval. The applicable fee is set out in Council's Fees & Charges Schedule for each respective financial year.

(b) The change in the use of the building may also require a change in the classification of the building under the Building Act. You are advised to contact a Building Certifier to establish if a change in the classification of the building is required.

(c) Compliance with applicable codes/policies

The development must be carried out to ensure compliance with the provisions of Council's Local Laws, Planning Scheme Policies, Planning Scheme and Planning Scheme Codes to the extent they have not been varied by a condition of this approval.

(d) Compliance with Acts and Regulations

The erection and use of the building must comply with the Building Act and all other relevant Acts, Regulations and Laws, and these approval conditions.

(e) Environmental Protection and Biodiversity Conservation Act 1999

The applicant is advised that referral may be required under the *Environmental Protection and Biodiversity Conservation Act 1999* if the proposed activities are likely to have a significant impact on a matter of national environmental significance. Further information on these matters can be obtained from www.environment.gov.au.

(f) Cultural Heritage

In carrying out the activity the applicant must take all reasonable and practicable measures to ensure that no harm is done to Aboriginal cultural heritage (the "cultural heritage duty of care"). The applicant will comply with the cultural heritage duty of care if the applicant acts in accordance with gazetted cultural heritage duty of care guidelines. An assessment of the proposed activity against the duty of care guidelines will determine whether or to what extent Aboriginal cultural heritage may be harmed by the activity. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.datsip.qld.gov.au.

(E) RELEVANT PERIOD

When approval lapses if development not started (s.85)

- Material Change of Use – six (6) years (starting the day the approval takes effect);

(F) OTHER NECESSARY DEVELOPMENT PERMITS AND/OR COMPLIANCE PERMITS

- Development Permit for Building Work

(G) OTHER APPROVALS REQUIRED FROM COUNCIL

- Access approval arising from condition number 4.1 (Please contact Planning Section to obtain application form and applicable fee)

THE SITE

The subject site is situated on Shaban Close, Mareeba and is described as Lot 9 on SP210182. The site is generally rectangular in shape with an area of 2.492 hectares and is zoned Rural Residential under the Mareeba Shire Council Planning Scheme 2016.

The site has frontage of approximately 94 metres to Shaban Close which is constructed to 5.5 to 6 metre wide bitumen sealed standard. Earth table drains are constructed along both sides of Shaban Close. Access to and from Shaban Close is gained via a pipe culvert situated generally in the centre of the site's frontage.

The site is improved by a 120m2 dwelling house located in the north-eastern corner. The remainder of the site is flat retaining a scattering of trees over its southern half.

Surrounding properties are zoned rural residential and have been developed for rural residential living purposes.

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BACKGROUND AND CONTEXT

Nil

PREVIOUS APPLICATIONS & APPROVALS

Nil

DESCRIPTION OF PROPOSED DEVELOPMENT

The development application seeks a Development Permit for Material Change of Use - Transport Depot in accordance with the plans shown in **Attachment 1**.

The application includes the following outline of the proposed development:

> *"A Development Permit for a Material Change of Use is sought to facilitate the construction of Transport Depot over the site. The proposed development will provide parking for a total of four (4) school buses over the property. The construction of a Transport Depot approximately 21 metres x 20 metres as per provided on the Proposal Plans is required to house the buses. The location of the proposed Depot is to be erected in front of the existing structure.*
>
> *The proponents have provided Freshwater Planning Pty Ltd with the following outline of the general day to day running of the Transport Depot.*
>
> *The proposal is to house a total of four (4) buses over the property with one (1) bus provided as a spare vehicle and would not be used unless it had to; Two (2) buses would leave the property at approx. 6.40am and 7.15am returning at 9.00am. The same two buses would again leave at 2.40pm returning at 4.30pm and 4.50pm to end the school day; The last (4th) bus leaves from Dimbulah, picking up school kids along the way taking them to school in Mareeba. This bus departs from Mareeba in the afternoon returning to Dimbulah. This bus stays in Dimbulah overnight so only needs to be kept at the proposed Transport Depot between the hours of 9.00pm and 3.00pm on school days.*
>
> *A total of two staff need to attend the site to access the buses. No customers or other members of the public need to access the block for any reason what so ever for the day to day running of the business.*
>
> *The proponents have also informed Freshwater Planning Pty Ltd that they have undertaken discussions with the adjoining and adjacent neighbours noting that 'the owners on the eastern boundary are fine with having the buses next door; The owner of the property on the western boundary lives in Melbourne of which I have informed him about the buses and he said he doesn't have an issue; The neighbour directly across the road also does not have an issue with the buses. I have had discussions with many other people living on Shaban Close and they have all said the buses are not an issue. The proposal is definitely only going to be used as a storage facility and not a workshop for the buses'. In relation to the possible noise of the proposed Use the proponents note that 'Audibly, the only noise is buses leaving and entering the property. Surrounding and other properties house are generally not too close to the road. Also, I believe most people are either at work or school etc... at most occasions when the buses are leaving or returning, except for the two morning starts which leave at 6.40am and 7.15 am.'*
>
> *The site contains frontage to the existing Road Network, being Shaban Close with no change to the existing crossover required. The site is connected to all available services and provided with the necessary services with the proposed development connecting to these provided services. The site is large enough to ensure the appropriate disposal of stormwater occurs.*

The proposed development is for the construction of a Transport Depot within Mareeba ensuring that the day to day needs and services of Mareeba and surrounding Townships are met by providing a transport service so that residents can access appropriate education services. This helps to cement Mareeba as a Major Urban Area and Regional Centre of the Tablelands while providing a much needed and relied upon service within the Township."

REGIONAL PLAN DESIGNATION

The subject site is included within the Rural Living Area land use category in the Far North Queensland Regional Plan 2009-2031. Mareeba is identified as a Major Regional Activity Centre in the Regional Plan. The Regional Plan Map 3- 'Areas of Ecological Significance' also identifies the site is:

- *Terrestrial Area of General Ecological Significance*

PLANNING SCHEME DESIGNATIONS

Strategic Framework:	• **Land Use Categories** • Rural Residential Area
Zone:	Rural Residential zone - Precinct C
Overlays:	Airport environs overlay Bushfire hazard overlay Environmental significance overlay Flood hazard overlay Hill and slope overlay Transport infrastructure overlay

Planning Scheme Definitions

The proposed use is defined as:-

Column 1 ***Use***	***Column 2*** ***Definition***	***Column 3*** ***Examples include***	***Column 4*** ***Does not include the following examples***
Transport depot	*Premises used for the storage, for commercial or public purposes, of more than one motor vehicle. The use includes premises for the storage of taxis, buses, trucks, heavy machinery and uses of a like nature. The term may include the ancillary servicing, repair and cleaning of vehicles stored on the premises.*	*Contractor's depot, bus depot, truck yard, heavy machinery yard*	*Home based business, warehouse, low impact industry, service industry*

RELEVANT PLANNING INSTRUMENTS

Assessment of the proposed development against the relevant planning instruments is summarised as follows:-

(A) Far North Queensland Regional Plan 2009-2031

Separate assessment against the Regional Plan is not required because the Mareeba Shire Council Planning Scheme appropriately advances the Far North Queensland Regional Plan 2009-2031, as it applies to the planning scheme area.

(B) State Planning Policy

Separate assessment against the State Planning Policy (SPP) is not required because the Mareeba Shire Council Planning Scheme appropriately integrates all relevant aspects of the SPP.

(C) Mareeba Shire Council Planning Scheme 2016

Relevant Developments Codes

The following Development Codes are considered to be applicable to the assessment of the application:

6.2.10 Rural residential zone code
8.2.2 Airport environs overlay code
8.2.3 Bushfire hazard overlay code
8.2.12 Transport infrastructure overlay code
9.3.5 Industrial activities code
9.4.2 Landscaping code
9.4.3 Parking and access code
9.4.5 Works, services and infrastructure code

The application included a planning report and assessment against the planning scheme. An officer assessment has found that the application satisfies the relevant acceptable outcomes (or performance outcomes where no acceptable outcome applies) of the relevant codes set out below, provided reasonable and relevant conditions are attached to any approval.

Relevant Codes	Comments
Rural residential zone code	The application can be conditioned to comply with the relevant acceptable outcomes contained within the code apart from the following: ▪ Performance Outcome PO8, Acceptable Outcome AO8 ▪ Performance Outcome PO9, Acceptable Outcome AO9 The applicant has demonstrated compliance with the higher order Performance Outcomes PO8 and PO9 of the Rural Residential Zone Code. Further details are provided as the end of this report.

Airport environs overlay code	The application can be conditioned to comply with the relevant acceptable outcomes contained within the code.
Bushfire hazard overlay code	The application can be conditioned to comply with the relevant acceptable outcomes contained within the code.
Transport infrastructure overlay code	The application can be conditioned to comply with the relevant acceptable outcomes contained within the code.
Industrial activities code	The application can be conditioned to comply with the relevant acceptable outcomes contained within the code.
Landscaping code	The application can be conditioned to comply with the relevant acceptable outcomes contained within the code.
Parking and access code	The application can be conditioned to comply with the relevant acceptable outcomes contained within the code.
Works, services and infrastructure code	The application can be conditioned to comply with the relevant acceptable outcomes contained within the code.

(D) Planning Scheme Policies/Infrastructure Charges Plan

The following planning scheme policies are relevant to the application:

- Planning Scheme Policy 4 - FNQROC Regional Development Manual

A condition will be attached to any approval requiring all development works be designed and constructed in accordance with FNQROC Development Manual standards.

(E) Additional Trunk Infrastructure Condition

The subject land is located outside the identified Priority Infrastructure Area (PIA).

Section 130 of the Planning Act 2016 allows Council to condition additional trunk infrastructure outside the PIA.

The development will place additional demand on Council's trunk transport infrastructure. Based on the applicant's outline of daily operations, the development is assumed to generate an additional 18 daily vehicle movements.

Daily vehicle movements:

- 2 buses x 4vpd 8vpd
- 1 bus (Dimbulah bus) x 2vpd 2vpd
- 1 spare bus -x 0vpd 0vpd
- 2 staff cars x 4vpd 8vpd

Total 18vpd

As the use involves school buses, it will only operate 5 days per week and will not operate for the 12 weeks of school holidays each year. This equates to 201 operational days per year and total annual vehicle movements of 3,618 (18vpd x 201 days).

The standard transport infrastructure contribution of $4,585.00 equates to a total annual vehicle movements of 3,650 (10vpd x 365 days).

The additional traffic generated by this development represents 0.9912 x $4,585.00 or $4,545.00.

The developer must pay a one off payment of **$4,545.00** as a contribution toward trunk infrastructure with the amount of the contribution increased on 1 July each year in accordance with the increase for the PPI index for the period starting on the day the development approval takes effect, adjusted by reference to the 3-yearly PPI index average to the date of payment.

The trunk infrastructure for which the payment is required is:

- The trunk transport infrastructure servicing the land

REFERRAL AGENCY

This application did not trigger a referral under Schedule 10 of the *Planning Regulation 2017*.

Internal Consultation

Technical Services

PLANNING DISCUSSION

Compliance with the Performance Outcomes of the Rural Residential Zone Code is summarised as follows:

Rural Residential Zone Code

PO8

Non-residential development:

(a) is consistent with the scale of existing development;

(b) does not detract from the amenity of nearby residential uses;

(c) does not impact on the orderly provision of non-residential development in other locations in the shire; and

(d) directly supports the day to day needs of the immediate residential community; or

(e) has a direct relationship to the land on which the use is proposed.

AO8

No acceptable outcome is provided.

Comment

The proposed transport depot is non-residential development.

The proposed bus shelter shed measures 20m by 21m (420m2), varying in height from 4.2m on the western side to 6m on the eastern side. The scale is governed by the need to house 4 school buses and is sufficient to do this without being unnecessarily larger. The proposed bus shelter shed will be less than half the area of an established shed at 63 Shaban Close.

There are multiple transport depot uses established within 1 kilometre of the subject land. These include:

- 297 Ray Road - buses
- 284 Ray Road - prime movers & trailers
- 24 Shaban Close - prime movers & trailers

The amenity of the locality will be maintained through appropriate landscaping, building colours and the typical hours of operation.

The proposed development will not impact on the orderly provision of other non-residential development.

The proposed use supports the day to day needs of the Mareeba township through the provision of essential public transport, namely the transportation of school children.

The applicants, and owners of the school buses will reside on the subject land.

The development complies with PO8

PO9

Development must not detract from the amenity of the local area, having regard to:

(a) noise;

(b) hours of operation;

(c) traffic;

(d) advertising devices;

(e) visual amenity;

(f) privacy;

(g) lighting;

(h) odour; and

(i) emissions.

AO9

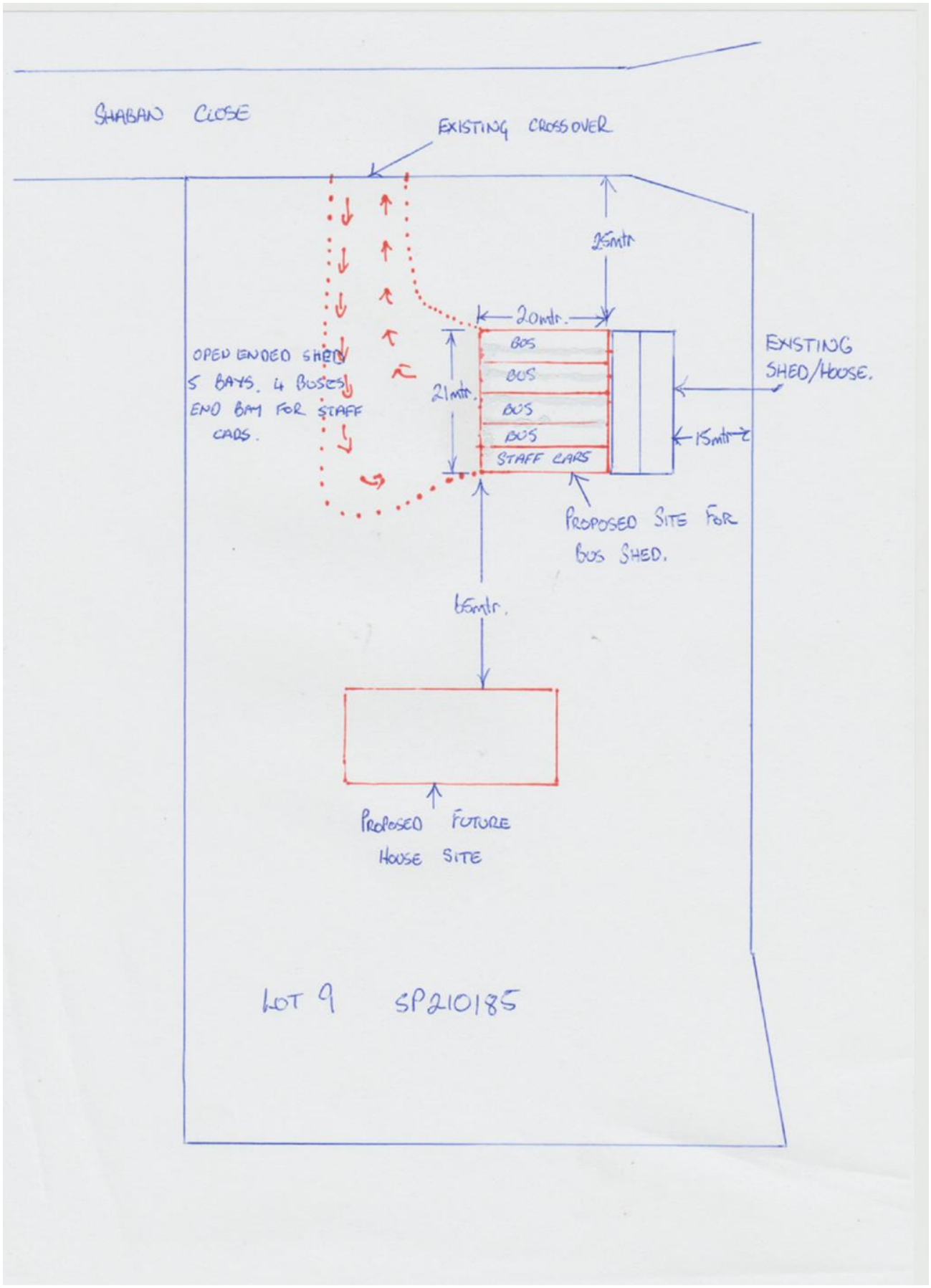
No acceptable outcome is provided

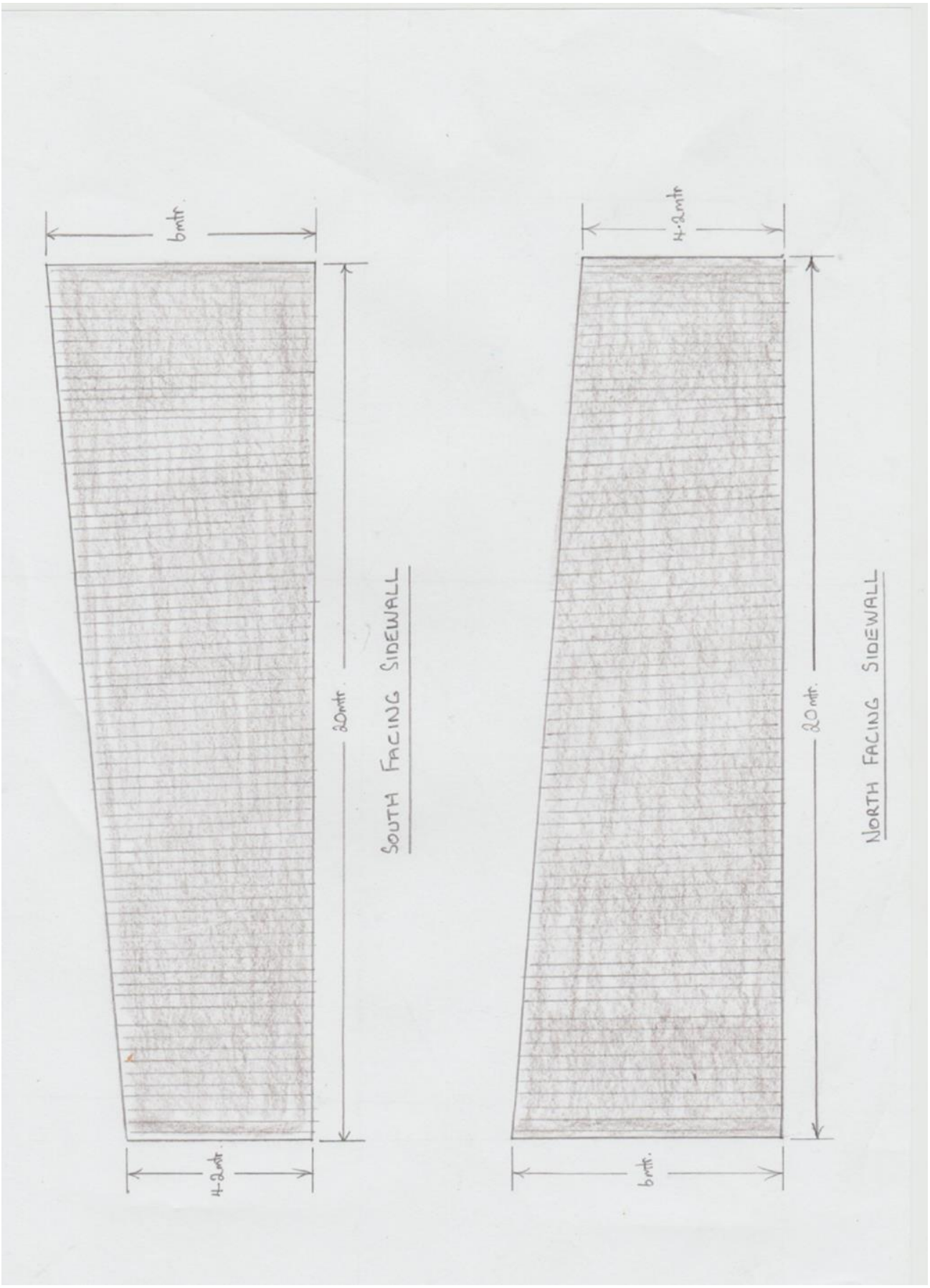
Comment

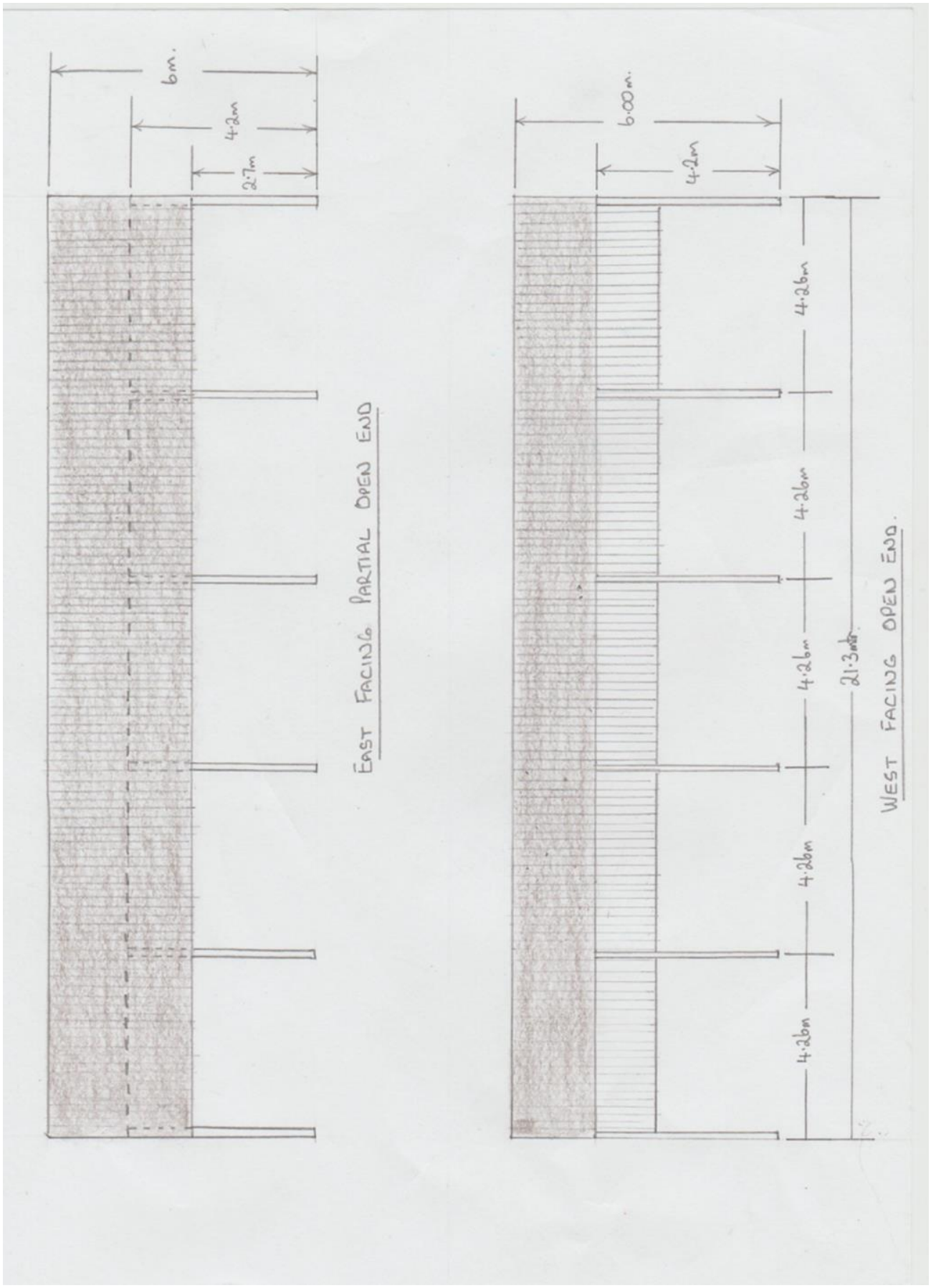
The proposal will provide a limited use over the site with bus operations restricted to school days and generally between the hours of 6.40am/7.15am to 9.00am in the mornings and 2.40pm to 4.30pm/4.50pm in the afternoons. It is not considered that the proposed use will have significant impact on the adjoining properties or those within Shaban Close.

The dwelling houses on adjoining properties are setback at least 25 metres from the boundary of the subject land and are further setback from the actual transport depot shed. The western adjoining property retains natural vegetation buffering and a new vegetation buffer will be established by the developer to provide visual screening in all directions.

It is considered that the proposed development will not have a significant effect on the amenity of the immediate area.


SHABAN CLOSE
EXISTING CROSSOVER
25mtr
20mtr.
OPEN ENDED SHED
5 BAYS. 4 BUSES
END BAY FOR STAFF
CARS.
21mtr.
BUS
BUS
BUS
BUS
STAFF CARS
EXISTING
SHED/HOUSE.
15mtr
PROPOSED SITE FOR
BUS SHED.
45mtr.
PROPOSED FUTURE
HOUSE SITE
LOT 9 SP210185


6mtr.
4·2mtr.
80mtr.
SOUTH FACING SIDEWALL
4·2mtr.
6mtr.
80 mtr.
NORTH FACING SIDEWALL


6m.
4.2m
2.7m
EAST FACING PARTIAL OPEN END
6.00m.
4.2m
4.26m
4.26m
4.26m
4.26m
4.26m
21.3m
WEST FACING OPEN END.

10 October 2018

MICHAEL & NARELLE BAKSAJ
PO BOX 1863
MAREEBA QLD 4880
MOB: 0447 737 554
HOME: 4092 4390

PROPOSED FENCING PLAN

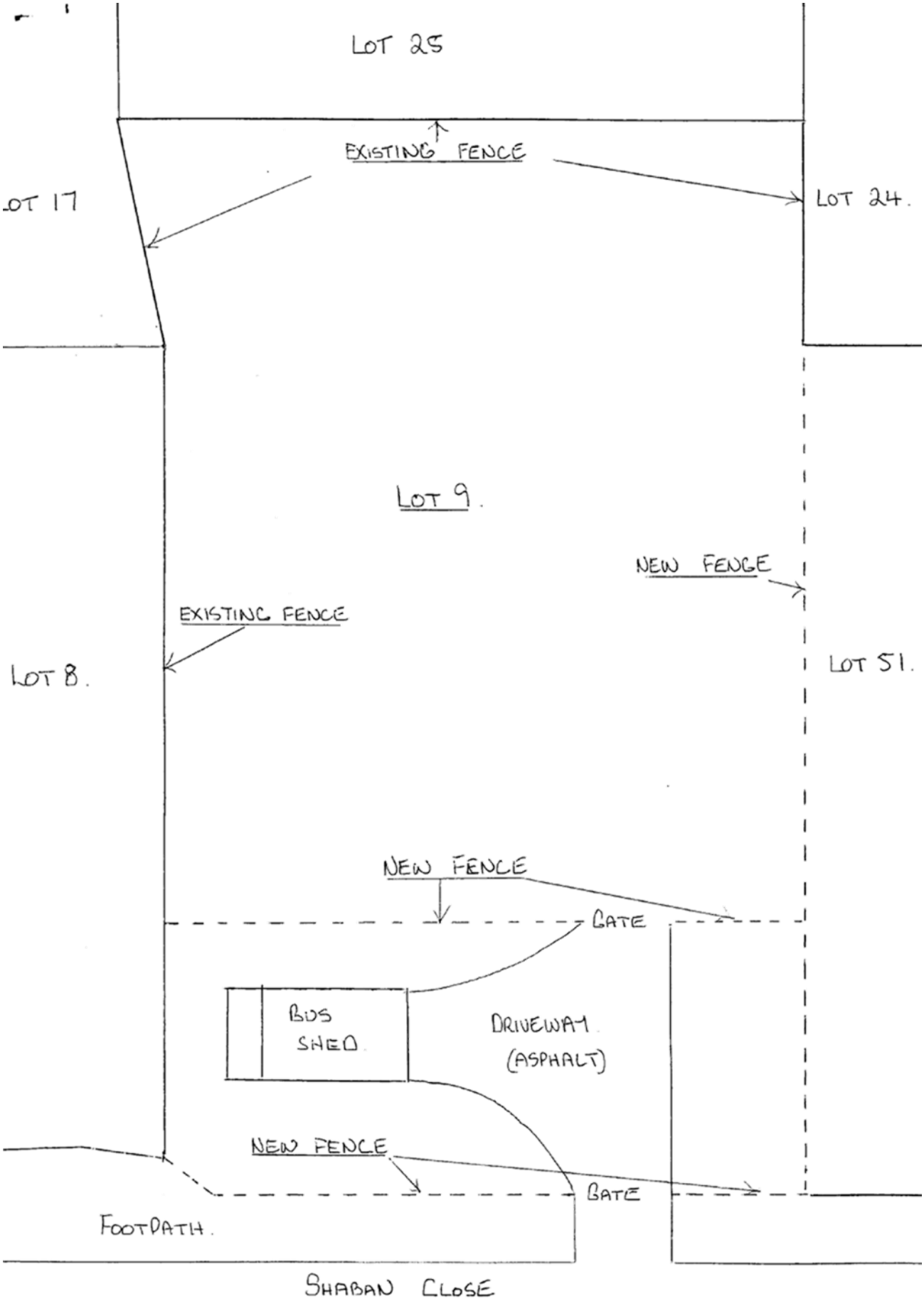
LOT 9 SHABAN CLOSE MAREEBA

Along the Eastern and Southern boundaries existing fencing is already in place. The existing fences are a combination of chain mesh and hinge mesh fencing at 1200mm high.

Proposed new fencing on the Western boundary will be hinged mesh fencing with galvanised star pickets at 1200mm high.

Proposed fencing for the Northern boundary which is also the front boundary will be a feature fence of a rural/rustic appearance. Square timber posts and timber rails with rustic corrugated iron to make the fence solid in appearance, at a height of 1200mm.

Approximately 60 metres back from the front boundary will be a hinged mesh fence with gates, this will separate the proposed bus storage area from the proposed residential area to the rear of the block.


LOT 25
EXISTING FENCE
LOT 17
LOT 24.
LOT 9.
NEW FENCE
EXISTING FENCE
LOT 8.
LOT 51.
NEW FENCE
GATE
BDS SHED
DRIVEWAY (ASPHALT)
NEW FENCE
GATE
FOOTPATH.
SHABAN CLOSE

Mareeba Garden Centre
Anzac Avenue, Mareeba 4880
PH:0740922857 FAX 0740925148
Email: mareebagardencentre@bigpond.com

GARDEN DESIGN FOR MICHAEL BAKSAJ 2/10/18

SYZYGIUM AUSSIE SOUTHERN (Syzygium australe)

This is the tree of my choice for this property that will fill all requirements. It has a good rounded shape, glossy leaves and foliage that commences at the base of the tree.
A three dimensional planting is not needed if all trees used are the same variety.

In my experience working with hundreds of these trees, they always keep their shape.
They need plenty of water and a Native, preferable slow release fertiliser.

I would advocate planting without using any fertiliser at all. A light amount of fertiliser around mulch area a couple of weeks later is best.

When planting in the Tropics the roots will be looking for moisture so filling the holes with water before planting is the best bonus possible.

Syzygium Aussie Southern will provide a lovely healthy green buffer for both neighbours and the property owner which is very easy to maintain if the proper steps are taken before and after planting.

Rosemary Williams
Landscape Consultant
Mareeba Garden Centre

2 October 2018

Page 2 Design for Michael Baksaj

For full future blockout this design will require approx 200 plants of Syzygium Aussie Southern in 140mm pots.

Trees should be planted at intervals of 1.5m a distance of 1m from the fence.

Soil to be mounded above broken or hoed soil (existing).

Good watering on hoed soil will give roots of plants a better chance of moving around and growing into the under soil as well.

2-3m of additional soil brought in should be sufficient but allowing for the whole fence line will amount to a considerable amount of soil to be added.

Soil should be tested before planting as natives need a fairly acidic soil PH and definitely an acidic fertiliser. A basic soil test can be carried out at Mareeba Garden Centre.

MULCH

Tea tree mulch is very good as it has an acidic PH.

Some MSC tip mulch is okay but the PH needs to be checked.

ALTERNATIVE TREE

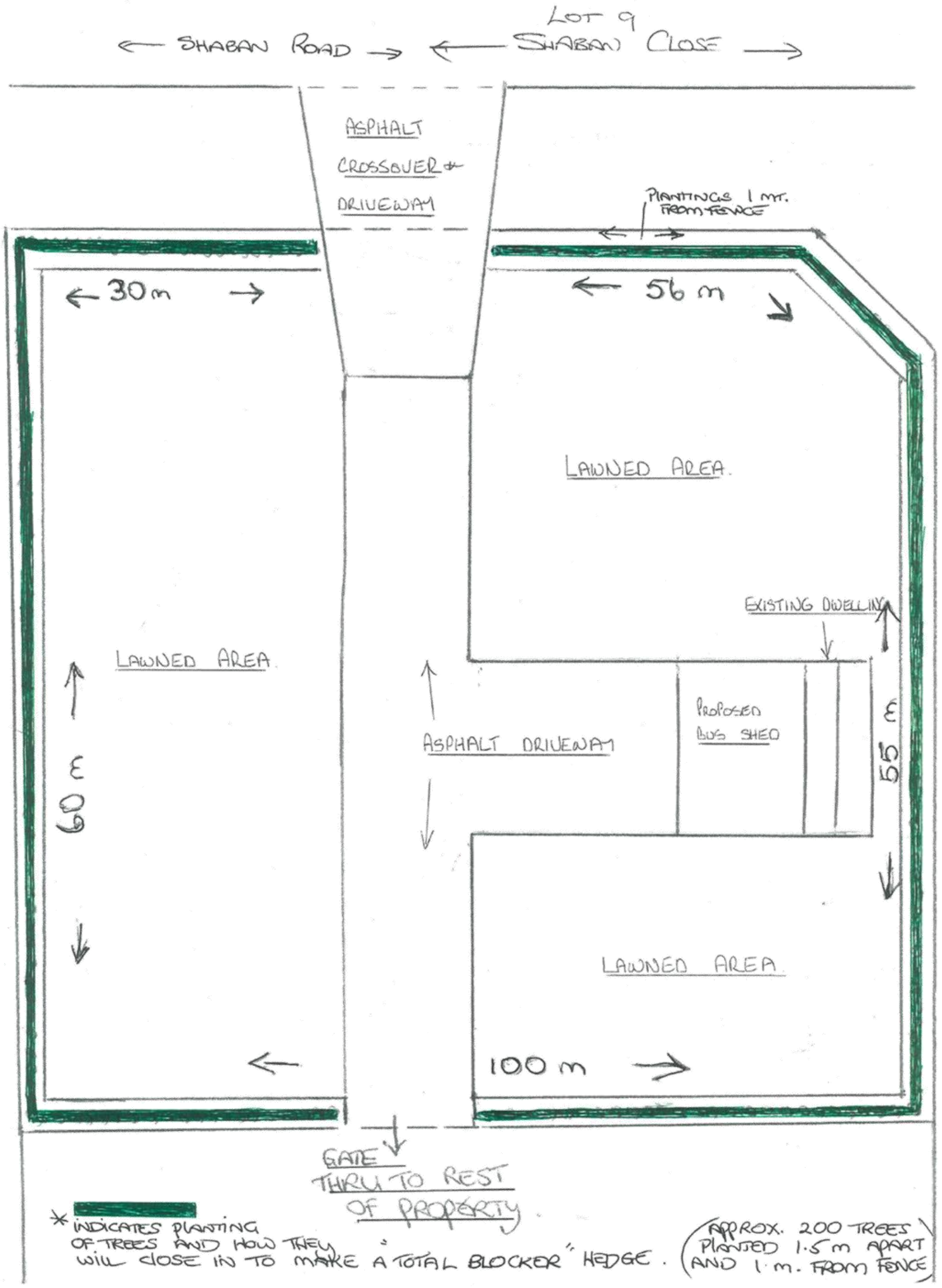
As there is a huge demand for hedging at present and should the recommended syzygium be low in supply a suitable substitute for Aussie Southern would be Syzygium australe Resilience.

Should you have any questions at all regarding this project please ring me "Rosie" on 0458 510529.

"

LANDSCAPE DESIGN FOR
(3) MICHEAL BAKSAJ

BY ROSEMARY WILLIAMS
LANDSCAPE CONSULTANT
1/10/18.



DESIGN FOR MICHEAL BAKSAJ.

BY ROSEMARY WILLIAMS 1/10/18.

STEP (1)

Top

"RIPPED" OR BROKEN SOIL

HARD SOIL IN HOT DRY CLIMATE REQUIRES THE SOIL TO BE RIPPED OR ROTARY HOED (IT WILL NEVER ACHIEVE THE BEST RESULTS OTHERWISE)

STEP (2)

WATER BROKEN SOIL BEFORE APPLYING MOUNDED FRESH SOIL.

STEP (3)

MOUNDED SOIL WITH PH ACIDIC SUITED TO AUSSIE NATIVES

NO FERTILIZER UNDER ROOTS IN TROPICS!!
FILL HOLES WITH WATER BEFORE PLANTING AND ALLOW TO DRAIN! (BOTTOM ROOTS WILL BENEFIT WITH LOTS OF WATER)

(4)

LOW SPRINKLERS ARE BEST USED, AS DRIPPERS CONSTANTLY BLOCK IN LGE AREAS, WHERE MAINTENANCE IS DIFFICULT.

8.3 DEVELOPMENT AND GOVERNANCE QUARTERLY REPORT - OCTOBER TO DECEMBER 2018

Date Prepared: **9 January 2019**

Author: **Manager Development and Governance**

Attachments: **Nil**

EXECUTIVE SUMMARY

This report presents the key activities and achievements of the Development and Governance Group for the October to December 2018 quarter.

RECOMMENDATION

That Council receive and note the quarterly report of the Development and Governance Group for the October to December 2018 quarter.

BACKGROUND

The development and Governance Group is comprised of the following Council service areas:

- Governance and Compliance
- Building and Plumbing
- Regional Land Use Planning
- Local Laws and Environmental Health.

GOVERNANCE AND COMPLIANCE

Native Title

In accordance with Indigenous Land Use Agreements (ILUA) requirements, Council has held its annual meetings and discussed the upcoming capital works, land management issues including pest and fire management, Council website review, community programs, funding initiatives and land tenure and leasing matters.

Industrial Parks

Chillagoe Industrial Estate - Council has received confirmation from all lessees regarding their intentions, or otherwise. Processing of contracts continues with settlement finalised on ten lots this quarter with eleven yet to be finalised. Two (2) lots are affected by current lessees who have declined the offer of purchase.

Mareeba Industrial Park - Council have settled two (2) lots at the corner of Gowan and Keegan Streets during the quarter with one further lot on Martin Tenni Drive due for settlement on 25 January 2019. Council continues to receive a steady number of land sales enquiries.

Compliance

Adoption and implementation of key fraud and corruption and investigation policy documents preceeded the final stage of Council actions to accommodate amendments to the *Local Government*

Act 2009 s 150 falling due on 3 December 2018. This was followed by amendments to Council's website to accommodate mandatory publication of a Councillor Conduct Register.

Complaints

Work on Council's new electronic Complaints Management System was finalised on target with fully operational system go-live occurring on 3 October 2018. The increased volume is due to the new complaints system accurately capturing all complaints. Previously most level 1 complaints were being captured as customer requests.

Details of complaints received/processed during the quarter ending 31 December 2018 are displayed in the table below:

Complaints carried over from previous period (July to September 2018)	8
Complaints lodged during reporting period (October to December 2018)	42
Complaints finalised during reporting period (October to December 2018)	31
Complaints still in process (not finalised) during reporting period (October to December 2018)	19

BUILDING AND PLUMBING

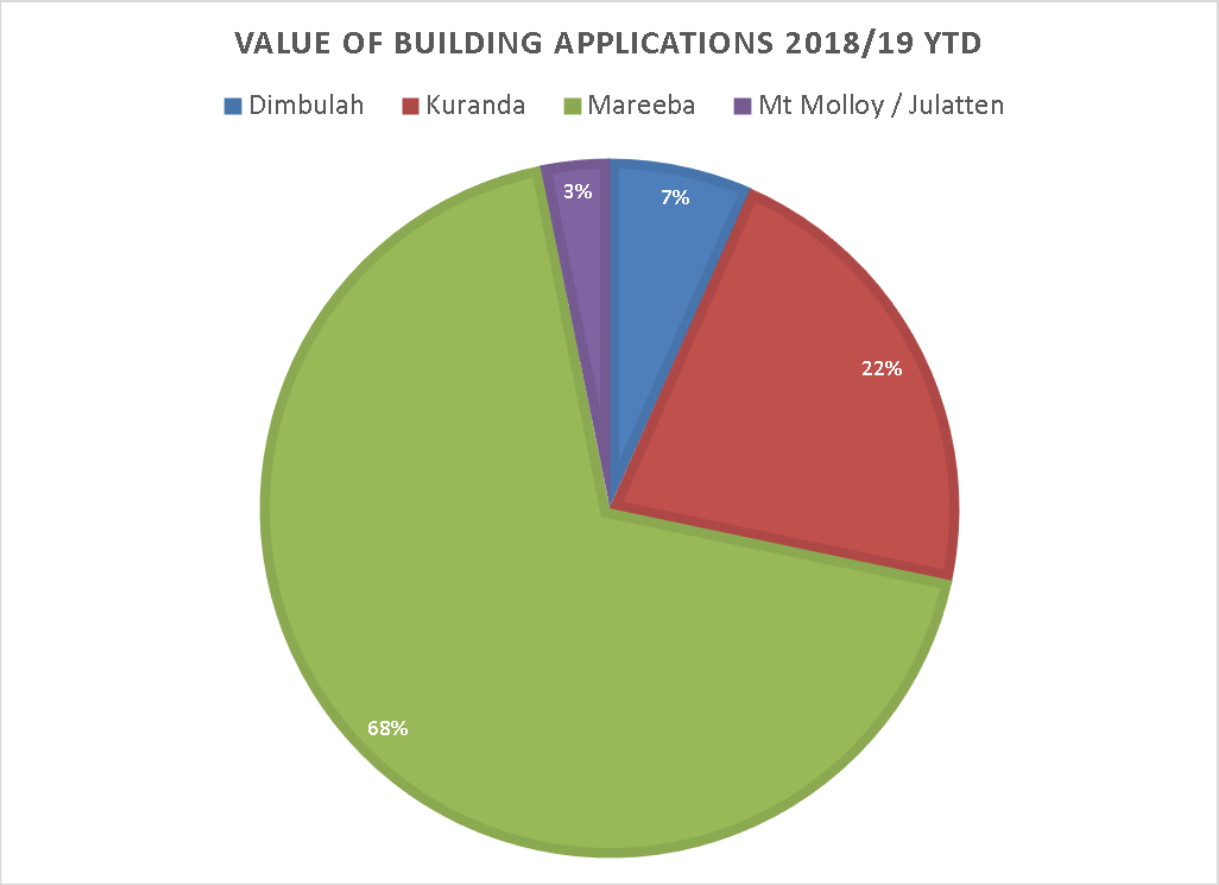
Building Approvals

During this quarter, construction investment has not reduced and has remained steady. The tables below do not include the Wind Farm Construction, it has been removed for better analysis.

Quarter	**Oct - Dec 2018**		**Oct - Dec 2017**	
Type	$	A	$	A
Dwellings	7,495,664	36	10,325,597	46
10A (Sheds, ETC)	1,582,704	42	1,425,454	43
Commercial	8,590,000	6	3,216,464	10
Others	2,408,010	11	574,570	6
Total	**20,076,378**	**95**	**15,542,086**	**105**

Year to Date	**Jul - Dec 2018**		**Jul - Dec 2017**	
Type	$	A	$	A
Dwellings	14,987,844	74	20,475,073	93
10A (Sheds, ETC)	2,702,910	79	2,681,331	77
Commercial	10,376,523	20	5,562,266	28
Others	2,751,200	19	737,226	12
Total	**30,818,477**	**192**	**29,455,895**	**210**

The below graph summarises where construction investment is occurring across the shire for 2018/19 financial year thus far.



Regulatory Tasks

Building and Plumbing Services had 155 customer requests this quarter of which 138 were resolved.

REGIONAL LAND USE PLANNING

New Development Applications

18 development applications were lodged in the December quarter 2018 compared to 17 lodged in the December quarter 2017. Total applications lodged in 2018 to the end of the December 2018 quarter was 83 compared to a total of 73 applications for the same period in 2017.

Development Applications received/approved during October to December 2018 quarter as compared to the YTD (July to December) comparisons are as follows:

	Oct - Dec 2018	**2018 - 2019 YTD**	**2017 - 2018 YTD**
New Development Applications lodged	18	38	35
Decision Notices issued under delegated authority	8	19	21
Negotiated Decision Notices issued under delegated authority	0	0	0
Decision Notices issued (from Council Minutes)	7	10	15

Negotiated Decision Notices issued (from Council Minutes)	0	2	0
Extensions to relevant period issued	2	7	6
Extensions to relevant period issued (from Council Minutes)	0	0	0
Change to existing Development Approval issued	0	0	1
Referral Agency Response approvals issued under delegated authority	7	12	10
Survey Plans endorsed	9	18	15
Notices issued under SPA	0	1	0
Planning Appeals and other Court proceedings	18	0	0

LOCAL LAWS AND ENVIRONMENTAL HEALTH

Environmental Health

The Environmental Health section responded to a total of 81 enquiries, complaints and service requests for the quarter relating to the following matters:

	Oct - Dec 2018	**2018 - 2019 YTD**	**2017 - 2018 YTD**
Food Complaints	1	6	2
Food Enquiry	34	86	66
Health Enquiry	13	25	15
Pollution	23	68	52
Flying Foxes	11	11	16
Public Health Complaint, Enquiry	8	15	10
General Service Enquiry	5	8	11
Other	1	5	4
Total	**81**	**182**	**142**

Notices Issued, Inspections Carried Out, Applications Processed

	Oct - Dec 2018	**2018 - 2019 YTD**	**2017 - 2018 YTD**
Animals Impounded	138	293	299
Regulated Parking infringements issued	165	424	327
Animal Management infringements issued	73	286	428

Local Laws Infringements issued	37	49	26
Warning letters issued	68	130	292
Compliance Notices issued	82	122	45
Food Inspections undertaken	82	100	109

Local Laws

Local Laws Officers dealt with the below complaints and enquiries during the quarter relating to the following matters:

Animals

	Oct - Dec 2018	**2018 - 2019 YTD**	**2017 - 2018 YTD**
Dangerous Aggressive dogs	48	82	76
Missing/Lost/Found	35	64	66
Barking Complaints	35	82	123
Restrained for Collection	30	61	60
Council traps	38	93	69
Straying Animals	98	216	192
Too Many Animals	11	21	16
Enquiries, Unregistered, Hygiene, unleashed	53	97	168
Cruelty	4	4	3
Total	**352**	**720**	**773**

Other Areas

	Oct - Dec 2018	**2018 - 2019 YTD**	**2017 - 2018 YTD**
Pollution	2	12	17
Abandoned Vehicles	17	40	60
Overgrown	8	20	50
Commercial Use of Roads	22	51	8
Illegal Camping	5	21	21
Illegal Signs	12	14	8
Parking, illegal parking	33	71	21
Obstruction of Footpath	4	7	6
General Enquiries	19	28	88

Dog Registration

As at the 30 September 2018 Council has a registered population of 4,157 dogs in the shire.

	Oct - Dec 2018	2018 - 2019 YTD	2017 - 2018 YTD
New Registrations	185	414	601
Deceased	43	175	182
Left the area	38	140	145

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
Nil

Operating
Nil

LINK TO CORPORATE PLAN

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

8.4 AMENDMENT TO SUBORDINATE LOCAL LAW NO. 1 (ANIMAL MANAGEMENT) 2018

Date Prepared: **11 January 2019**

Author: **Manager Development and Governance**

Attachments: **1. Amending Subordinate Local Law No. 1 (Animal Management) 2018** ⇩

EXECUTIVE SUMMARY

On 19 December 2018, Council proposed to adopt Amending Subordinate Local Law No. 1 (Animal Management) 2018 ("the Amending Local Law").

The purpose of this report is to recommend the adoption of the proposed Amending Local Law.

RECOMMENDATION

That Council:

1. adopts the Amending Subordinate Local Law No. 1 (Animal Management) 2018 ("Amending SLL"), pursuant to section 29(2) of the Local Government Act 2009;

2. delegates to the Chief Executive Officer the power to take all steps necessary to publish the Amending SLL, including a consolidated version of Subordinate Local Law No. 2 (Animal Management), in accordance with section 29B of the Local Government Act 2009.

BACKGROUND

The Council report on 19 December, 2018 documented the typographical error that was identified in Subordinate Local Law No. 2 (Animal Management) 2018 that will affect Council's ability to enforce certain provisions of the Local Law, please refer to that for further details of the amendment.

The purpose of the amendment was to purely correct typographical errors and not a review of the local law and the underlying principles.

Public Consultation

Per the Council report on 19 December, 2018, the CEO has completed the proposed public consultation comprising of:

(a) advertising on Council's noticeboard and website;

This was duly completed after the ordinary meeting on 19 December, 2018.

(b) notifying any persons who Council's Local Law Department considers may need to be specifically notified;

All persons that were identified by the Local Laws Department were notified.

(c) allowing interested parties approximately three weeks, ending 11 January 2018, to make submissions.

The proposed amendment was placed on public notification from 20 December 2018 to 11 January 2019. During the public notification period, 1 properly made submission was received.

Two suggestions were made:

1. that Council consider Schedule 1, Section 5 item 8 - Stock (excluding horses) be amended to also include goat (singular); also
2. suggest that a goat should be registered animal and that all applications for a goat be viewed on a case by case basis.

Council officers comment:

1. While Council has the provision for temporary approvals to keep horses on smaller urban lots this would only be recommended where exceptional circumstances exist such as vet treatment. Given the size of range of greater than 450 m2 to 10,000 m2 it is unlikely that any other approvals regarding horses would be recommended.

   Council records indicate a small number of complaints have been received in regard to goats. Complaints range from noise complaints, goats wandering at large, and aggressive behaviour, which have resulted in impoundment. In comparison to complaints regarding horses, which Council records only show welfare complaints in urban areas.

   There is no justification for singling out goats from other kinds of stock. A similar argument by owners of other type of stock including alpacas, sheep, and cattle could be raised.

2. Council does not have a legislative right to enforce the registration of stock including horses or goats. Additionally, Council generally defines specific criteria that an individual can adhere to in our local laws. This creates clarity for individuals and transparent decision by Council. Therefore, the suggestion that Council decided based on 'case by case basis' is not good governance.

The purpose of the amendment was to purely correct typographical errors and not a review of the local law and the underlying principles. This submission is calling for an amendment to the principles of the local law as opposed to addressing the typographical errors.

In view of the above, it is recommended that Council adopts the Amending SLL without further amendment.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

All relevant legislative requirements have been met.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
Nil

Operating
Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Mareeba Shire Council
Amending Subordinate Local Law No. 1 (Animal Management) 2018

Contents

Part 1 Preliminary 2

1 Short title 2
2 Object 2
3 Commencement 2

Part 2 Amendment of Subordinate Local Law No. 2 (Animal Management) 20182

4 Local law amended 2
5 Amendment of Schedule 1 (Prohibition on keeping animals) 2

mare0004_181852_005.doc

Part 1 Preliminary

1 Short title

This local law may be cited as *Amending Subordinate Local Law No. 1 (Animal Management) 2018*.

2 Object

The object of this local law is to amend *Subordinate Local Law No. 2 (Animal Management) 2018* to correct typographical errors and achieve consistency.

3 Commencement

This local law commences upon publication of the notice of *Amending Subordinate Local Law No. 1 (Animal Management) 2018* in the Gazette.

Part 2 Amendment of Subordinate Local Law No. 2 (Animal Management) 2018

4 Local law amended

This part amends *Subordinate Local Law No. 2 (Animal Management) 2018*

5 Amendment of Schedule 1 (Prohibition on keeping animals)

(1) Schedule 1, Item 1 (Dog), Column 2 —
After 'complex'—
insert—
,

(2) Schedule 1, Item 2 (Cat), Column 2 —
After 'complex'—
insert—
,

(3) Schedule 1, Item 3 (Poultry), Column 2, paragraph (a) —
After 'complex'—
insert—
,

(4) Schedule 1, Item 4 (Rooster), Column 2, paragraph (a) —

After 'complex'—

insert—

,

(5) Schedule 1, Item 5 (Noisy bird), Column 2, paragraph (a) —

After 'complex'—

insert—

,

(6) Schedule 1, Item 6 (Caged bird), Column 2, paragraph (b) —

'in an urban area'—

omit.

(7) Schedule 1, Item 8 (Stock (excluding horses)), Column 2 —

omit, insert —

(a) Keeping stock (excluding horses) is prohibited on a property that is less than 10,000m^2 or within a residential complex, in an urban area.

(8) Schedule 1, Item 10 (Horses), Column 2 —

After 'complex'—

insert—

,

8.5 FINANCIAL STATEMENTS PERIOD ENDING 31 DECEMBER 2018

Date Prepared: **3 January 2019**

Author: **Manager Finance**

Attachments: **1. Budgeted Income Statement by Fund ⇩**

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an overview of financial matters for the period 1 July 2018 to 31 December 2018.

RECOMMENDATION

That Council note the financial report for the period ending 31 December 2018.

BACKGROUND

Each month, year to date financial statements are prepared in order to monitor actual performance against budgets.

For the period ending 31 December 2018, the actual results are in line with the year to date budget.

The budgeted figures reflect the 2018/19 Budget as adopted by Council at the 20 June 2018 meeting. There are no issues or concerns to discuss or highlight at this stage.

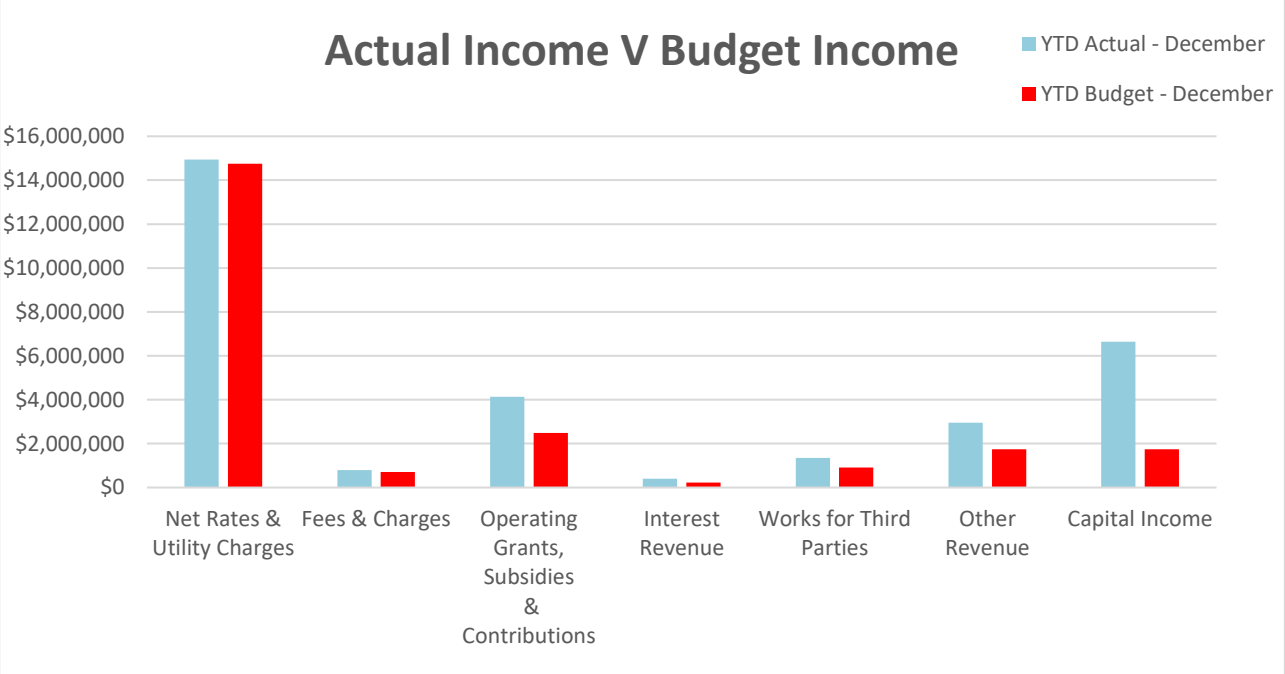
Snapshot

Total Operating Income	$	24,589,271
Total Operating Expenditure	$	20,518,057
Operating Surplus/(Deficit)	$	4,071,214
Total Capital Income (grants, developer contributions)	$	6,644,744
Net Result - Surplus/(Deficit)	**$**	**10,715,958**

Income Analysis

Total income (including capital income of $6,644,744) for the period ending 31 December 2018 is $31,234,015 compared to the YTD budget of $22,576,270.

The graph below shows actual income against budget for the period ending 31 December 2018.



	Actual YTD	Budget YTD	Note
Net Rates & Utility Charges	14,946,361	14,756,777	
Fees & Charges	797,531	701,130	**1**
Operating Grants, Subsidies & Contributions	4,136,818	2,493,404	**2**
Interest Received	403,260	232,750	
Works for Third Parties	1,350,348	906,500	**3**
Other Revenue	2,954,953	1,739,209	**4**
Capital Income	6,644,744	1,746,500	**5**

Notes:

1. Higher than anticipated revenue from the following areas, cemetery services trending higher than anticipated by $66.7k and in Local Laws, registrations for animals and food licenses above budget by $25.3k. The additional revenue is offset by associated expenses.

2. The variance relates to the 2018 NDRRA restoration works of which $1.3M has been received as a prepayment. Over the coming months there will be expenditure to offset this. There is no budget allocated to revenue and expenditure apart from the trigger amount

($115k) as we were not aware of the details when the budget was prepared. The trigger amount is the amount Council must contribute to be eligible for funding. Additional revenue yielding from Kuranda Skyrail Levy $209k above budget.

3. A portion of the favourable variance relates to how the budget has been allocated for RMPC works, which is equally apportioned over 12 periods however actual works does not reflect this same trend. This will also be the same for expenditure. The rest of the favourable variance is due to the additional 3rd party works which was not originally budgeted for. The associated costs form part of the operational expenses which were also not budgeted. The net impact of these additional works is likely to be small surplus and will be reported on at the completion of works.

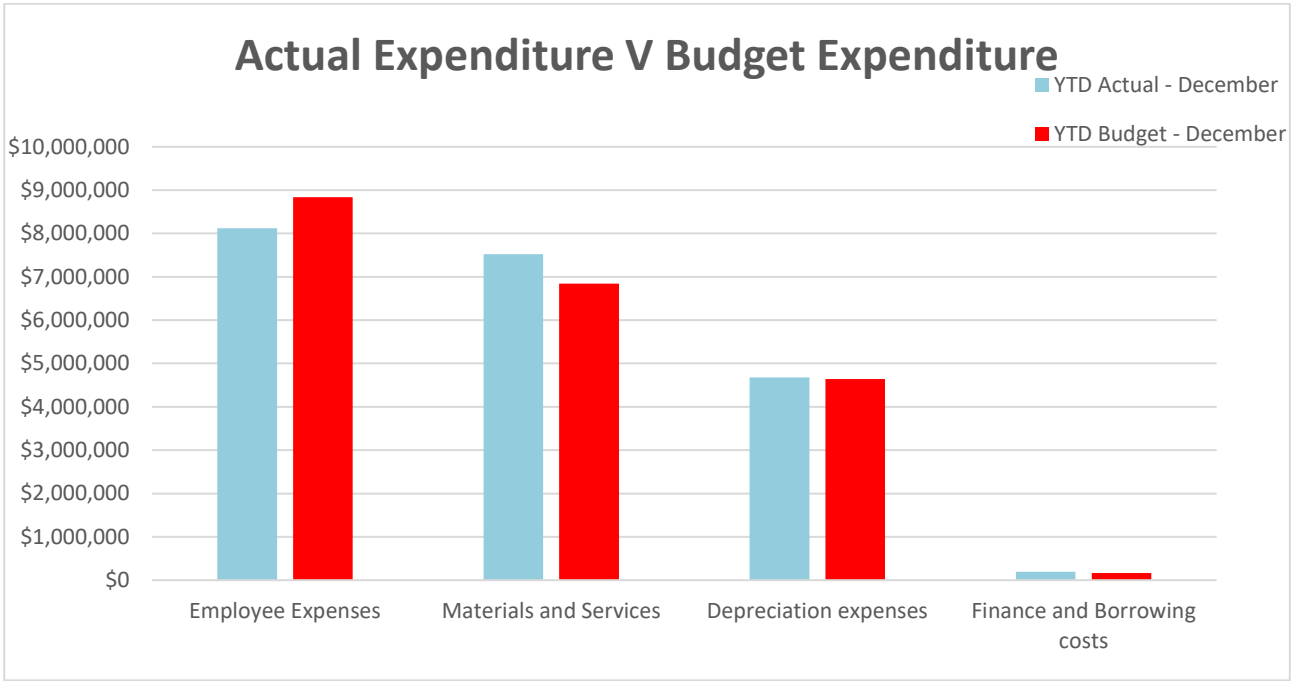
4. Favourable result due to the balance of payments for sale of land at the Mareeba and Chillagoe Industrial Estates ($908k) and sale of scrap metal ($88k). Lease and rental income ($146k) currently above budget due to annual invoices raised however budget has been apportioned equally over 12 periods.

5. Council has received $6.28M in capital grants (W4Q2, R2R, TIDS, Mareeba Airport) and $364k in developer contributions which are not reflected in budget.

Expenditure Analysis

Total expenses for the period ending 31 December 2018 is $20,518,057 compared to the YTD budget of $20,488,645.

The graph below shows actual expenditure against budget for the period ending 31 December 2018.



	Actual YTD	Budget YTD	Note
Employee expenses	8,119,184	8,838,739	**1**
Materials & Services	7,525,009	6,845,645	**2**
Depreciation expenses	4,679,190	4,639,166	
Finance & Borrowing costs	194,674	165,095	

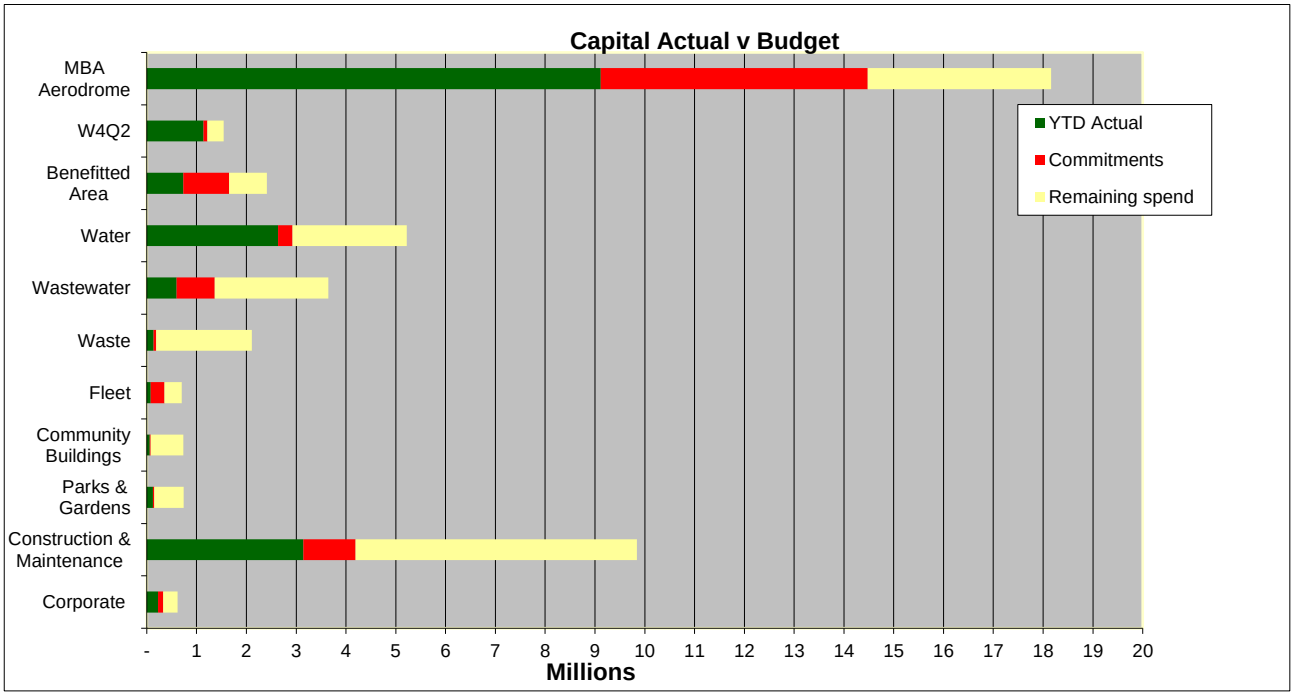
Notes:

1. There are no significant issues to report. The reason for the variance is a timing issue for the annual increment and staff absences, vacancies and staff working on capital.

2. The expenditure for RMPC is allocated equally over 12 periods, however, actual works do not follow the same trend. Further there has been additional 3rd party works, however this expense is offset by the additional income.

Capital Expenditure

Total capital expenditure of $26,919,308 (including commitments) has been spent for the period ending 31 December 2018 against the 2018/19 adjusted annual capital budget of $45,026,446. This budget figure now includes carry overs from 2017/18.



Loan Borrowings

Council's loan balance is as follows:

QTC Loans	$5,990,031

Rates and Sundry Debtors Analysis

Rates and Charges

The total rates and charges payable as at 31 December 2018 is $1,604,265 which is broken down as follows:

	31 December 2018		31 December 2017	
Status	**No. of properties**	**Amount**	**No. of properties**	**Amount**
Valueless land	16	467,132	72	2,008,795
Payment Arrangement	146	65,033	156	88,499
Collection House	332	763,224	334	669,845
Exhausted – awaiting sale of land	9	93,169	8	78,541
Sale of Land	6	78,007	8	94,718
Other (includes current rates)	217	137,700	560	51,363
TOTAL	**726**	**1,604,265**	**1,138**	**2,991,761**

The Rates Notices for the period ending 31 December 2018 were issued on 10 August 2018 with the discount due date being 14 September 2018. Total Gross Rates and Charges levied for this six (6) month period totalled $16,645,878.

Collection House collected $62,221 for the month of December 2018.

Sundry Debtors

The total outstanding for Sundry Debtors as at 31 December 2018 is $874,478 which is made up of the following:

Current	30 days	60 days	90 + days
$829,923	$25,495	$4,803	$14,257
95%	3%	0.5%	1.5%

Procurement

There were no emergency orders for the month.

RISK IMPLICATIONS

Nil

Legal/Compliance/Policy Implications

Section 204 of the Local Government Regulation 2012 requires the financial report to be presented to local government if the local government holds its ordinary meetings more frequently (than once per month) - to a meeting in each month.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

Budgeted Income Statement by Fund 2018/19 Budget

Consolidated

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	15,881,136	15,705,965	**31,411,930**
Less Discounts and Pensioner Remissions	(934,775)	(949,188)	**(1,898,375)**
Net Rates and Utility Charges	14,946,361	14,756,777	**29,513,555**
Fees and Charges	797,531	701,130	**1,144,760**
Operating Grants and Subsidies	3,476,395	2,042,099	**7,000,458**
Operating Contributions	660,423	451,305	**902,610**
Interest Revenue	403,260	232,750	**465,500**
Works for Third Parties	1,350,348	906,500	**1,813,000**
Other Revenue	2,954,953	1,739,209	**3,428,100**
Total Operating Revenue	24,589,271	20,829,770	**44,267,983**
Expenditure			
Employee Expenses	8,119,184	8,838,739	**17,726,398**
Materials and Services	7,525,009	6,845,645	**12,919,811**
Depreciation expense	4,679,190	4,639,166	**9,451,936**
Finance and Borrowing costs	194,674	165,095	**330,190**
Total Operating Expenses	20,518,057	20,488,645	**40,228,335**
Operating Surplus/(Deficit)	4,071,214	341,125	**3,839,649**
Capital Income			
Capital Contributions	363,624	-	**-**
Capital Grants and Subsidies	6,281,120	1,746,500	**4,843,000**
Profit/(Loss) on Sale of Asset	-	-	**-**
Total Capital Income	6,644,744	1,746,500	**4,843,000**
Net Result	**10,715,958**	**2,087,625**	**8,682,649**

Budgeted Income Statement by Fund 2018/19 Budget

General

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	8,732,433	8,609,609	17,219,218
Less Discounts and Pensioner Remissions	(934,775)	(949,188)	(1,898,375)
Net Rates and Utility Charges	7,797,658	7,660,422	15,320,843
Fees and Charges	783,649	691,130	1,124,760
Operating Grants and Subsidies	3,476,395	2,042,099	7,000,458
Operating Contributions	-	-	-
Interest Revenue	249,190	145,000	290,000
Works for Third Parties	1,287,285	884,000	1,768,000
Other Revenue	2,141,396	888,959	1,727,600
Total Operating Revenue	15,735,573	12,311,609	27,231,661
Expenditure			
Employee Expenses	7,400,707	7,952,498	15,939,758
Materials and Services	3,384,165	2,446,392	4,259,217
Depreciation expense	3,164,497	3,145,723	6,291,449
Finance and Borrowing costs	124,452	96,000	192,000
Total Operating Expenses	14,073,821	13,640,613	26,682,423
Operating Surplus/(Deficit)	1,661,752	(1,329,004)	549,237
Capital Income			
Capital Contributions	245,359	-	-
Capital Grants and Subsidies	6,124,956	1,746,500	3,493,000
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	6,370,315	1,746,500	3,493,000
Net Result	**8,032,067**	**417,496**	**4,042,237**

Budgeted Income Statement by Fund 2018/19 Budget

Waste

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	1,852,330	1,833,003	3,666,006
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	1,852,330	1,833,003	3,666,006
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	21,119	25,000	50,000
Works for Third Parties	-	-	-
Other Revenue	742,374	809,500	1,619,000
Total Operating Revenue	2,615,823	2,667,503	5,335,006
Expenditure			
Employee Expenses	185,140	180,579	362,994
Materials and Services	1,863,589	1,996,862	3,982,893
Depreciation expense	84,285	71,880	143,760
Finance and Borrowing costs	-	-	-
Total Operating Expenses	2,133,014	2,249,321	4,489,647
Operating Surplus/(Deficit)	482,809	418,182	845,359
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	-	-	-
Net Result	**482,809**	**418,182**	**845,359**

Budgeted Income Statement by Fund 2018/19 Budget

Wastewater

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	2,394,267	2,388,762	4,777,524
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	2,394,267	2,388,762	4,777,524
Fees and Charges	13,881	10,000	20,000
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	51,667	42,500	85,000
Works for Third Parties	14,338	-	-
Other Revenue	35,156	5,000	10,000
Total Operating Revenue	2,509,309	2,446,262	4,892,524
Expenditure			
Employee Expenses	215,004	296,956	597,079
Materials and Services	741,507	917,215	1,724,062
Depreciation expense	729,446	721,512	1,443,024
Finance and Borrowing costs	70,223	69,095	138,190
Total Operating Expenses	1,756,180	2,004,778	3,902,355
Operating Surplus/(Deficit)	753,129	441,484	990,169
Capital Income			
Capital Contributions	52,985	-	-
Capital Grants and Subsidies	156,164		450,000
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	209,149	-	450,000
Net Result	**962,278**	**441,484**	**1,440,169**

Budgeted Income Statement by Fund 2018/19 Budget

Water

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	2,739,987	2,713,049	5,426,097
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	2,739,987	2,713,049	5,426,097
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	40,785	12,500	25,000
Works for Third Parties	48,725	22,500	45,000
Other Revenue	29,322	17,500	35,000
Total Operating Revenue	2,858,819	2,765,549	5,531,097
Expenditure			
Employee Expenses	272,147	365,361	739,190
Materials and Services	1,412,489	1,356,752	2,683,432
Depreciation expense	649,938	649,027	1,471,655
Finance and Borrowing costs	-	-	-
Total Operating Expenses	2,334,574	2,371,140	4,894,277
Operating Surplus/(Deficit)	524,245	394,409	636,820
Capital Income			
Capital Contributions	65,280	-	-
Capital Grants and Subsidies	-	-	900,000
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	65,280	-	900,000
Net Result	**589,525**	**394,409**	**1,536,820**

Budgeted Income Statement by Fund 2018/19 Budget

Benefited Area

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	162,119	161,543	323,085
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	162,119	161,543	323,085
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	660,423	451,305	902,610
Interest Revenue	40,499	7,750	15,500
Works for Third Parties	-	-	-
Other Revenue	6,705	18,250	36,500
Total Operating Revenue	869,746	638,848	1,277,695
Expenditure			
Employee Expenses	46,186	43,345	87,377
Materials and Services	123,259	128,424	270,206
Depreciation expense	51,024	51,024	102,048
Finance and Borrowing costs	-	-	-
Total Operating Expenses	220,469	222,793	459,630
Operating Surplus/(Deficit)	649,277	416,055	818,065
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	-	-	-
Net Result	**649,276**	**416,055**	**818,065**

9 INFRASTRUCTURE SERVICES

9.1 MAREEBA AIRPORT UPGRADING - DECEMBER 2018 PROGRESS REPORT

Date Prepared: **8 January 2019**

Author: **Manager Technical Services**

Attachments: **1. Progress Photographs - December 2018** ⇩

EXECUTIVE SUMMARY

Council has received grant funding from the Australian and Queensland governments towards the upgrading of the Mareeba Airport.

At its Ordinary Meeting of 21 March 2018, Council resolved to award Contract TMSC2017-27 Mareeba Airport Upgrade to FGF Developments Pty Ltd, with works commencing onsite mid-April 2018.

The purpose of this report is to provide an update on progress of the Mareeba Airport Upgrade project.

RECOMMENDATION

That Council receives the December 2018 progress report on the Mareeba Airport Upgrade Project.

BACKGROUND

Funding

Council has received $13 million from the Queensland State Government's Royalties for Regions program and $5 million from the Australian Government's National Stronger Regions Fund towards the upgrading of the Mareeba Airport.

Additional funding of $5 million has been secured under the Australian Government's Building Better Regions Fund (BBRF) to undertake lengthening and strengthening of the runway, taxiways and airfield ground lighting, bringing the total project budget to $23 million.

Following confirmation of additional funding through BBRF, Council resolved at its Special Meeting on 5 September 2018, to award a variation to Contract TMSC2017-27 up to a value of $4 million (excluding GST) for amendments to the runway, taxiways and airfield lighting. The remainder of this additional funding has been allocated to design, project management, CASA approvals and contingency.

Programme and Progress

A programme of works has been prepared which reflects the works and commitment made by Council in the funding agreements. This programme will be updated at fortnightly meetings of the Project Team, which includes Council, FGF and Council's Consultant Contract Management representatives (Trinity Engineering Consultants).

The aviation commercial precinct was substantially completed in December 2018, with FGF finalising the sealing of pavements to the roads and taxiways. Installation of security fencing continued and is scheduled to be completed in early 2019.

The works to upgrade the airfield lighting, runway and taxiway upgrades has commenced and is scheduled for completion by September 2019, weather permitting.

Stakeholder Engagement

A Communication and Stakeholder Engagement Plan has been developed, which sets out the engagement strategy for delivery phase of the project. Ongoing engagement will be undertaken for the duration of the project. Project newsletters are planned for release as necessary.

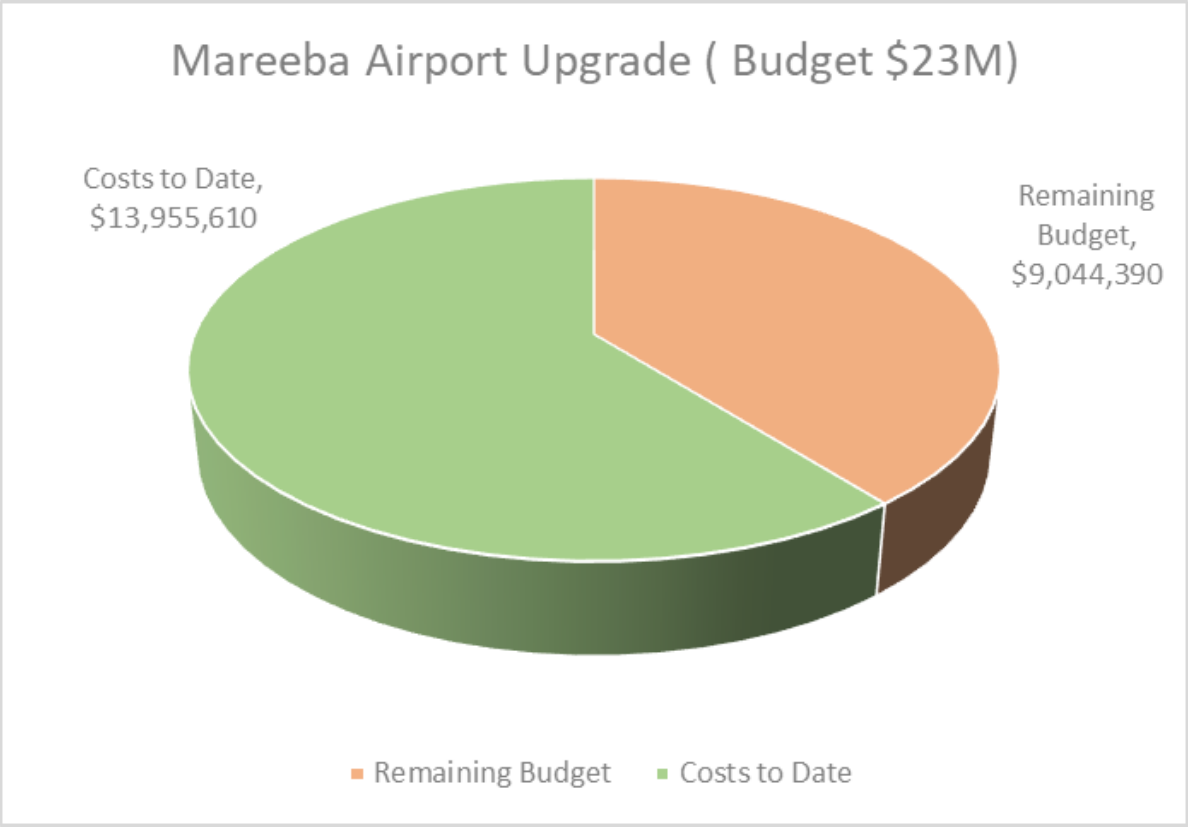
The Method of Working Plan (MOWP) for the runway works was distributed to aerodrome users in December 2018 as per CASA requirements. A MOWP is required for runway and runway strip works that have direct impact on aircraft operations to advise users of the timing and staging of works. The runway work has been staged to minimise impact on users by maintaining operations under reduced runway operating lengths during construction.

Aviation Commercial Precinct Leasing Opportunities

To date, applications have been received for leasing of two (2) sites within the new aviation commercial precinct. Council has received many enquiries regarding leasing of land, with further lease applications expected to be received once construction is complete.

Expenditure

Council expect to receive regular monthly claims which will be reflected within the chart below.



RISK IMPLICATIONS

Financial

Latent conditions and potential project variations represent normal risks with complex projects, nominal allowances within the budget have been made.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

The contract is being managed under Australian Standard AS4000-1997 Conditions of Contract. Tender and procurement activities have been completed in accordance with Council's procurement policy.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
Funding for this project has been made available from the Australian and State Governments.

Is the expenditure noted above included in the current budget?
Yes

Operating
Nil

LINK TO CORPORATE PLAN

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

This purpose of this report is to provide Council with an update as to progress of the Project. No additional actions required at this time.

All communication in relation to the project shall be in accordance with the protocols outlined in the deeds of agreement with the Australian and Queensland governments.

PROGRESS PHOTOS MAREEBA AIRPORT- December 2018

4 December 2018 - aerial imagery showing progress on aviation industrial park.

4 December 2018 - aerial imagery showing progress on aviation industrial park.

New Aerial imagery to be flown Mid/Late January 2019.

9.2 INFRASTRUCTURE SERVICES, TECHNICAL SERVICES MONTHLY ACTIVITIES REPORT - DECEMBER 2018

Date Prepared: **8 January 2019**

Author: **Manager Technical Services**

Attachments: **Nil**

EXECUTIVE SUMMARY

This purpose of this report is to summarise Council's Fleet, Design, Soils Lab, Survey, Quality, GIS, Project Management, Facilities and Investigation Services activities undertaken by Infrastructure Services during the month of December 2018.

RECOMMENDATION

That Council:

1. receives the Infrastructure Services, Technical Services Monthly Report for the month of December 2018; and
2. endorses the awarding of Contract TMSC2018-25 Chillagoe Maintenance to JF & DA Burton Pty Ltd.

BACKGROUND

Below is a summary of the activities undertaken by the Technical Services section for the month of December 2018:

DESIGN	
2017/18 Capital Works	• Malone Road Drainage, Mareeba - Design being reviewed • KIAC - Therwine Street, Kuranda, Redevelopment - Provide technical advice
Works for Queensland Rd 2	• Anzac Avenue, Barron River Bridge, Mareeba - Preliminary plans received from GHD for review and final comments
2018/19 Capital Works	• Mareeba Industrial Estate, Stage 16A - Awaiting approval for Civil drawings • Railway Avenue, Mareeba, Car Park Area Design - Concept plan for overall layout being undertaken • Mary Andrews Park, Mareeba, Car Park - Design plans revised to accommodate entry to park • Fumar Road, Mutchilba, Drainage - Detailed design revised • Springmount Road, Arriga, Causeway Widening - Detailed design undertaken and being reviewed • Ootann Road CH 78.2-80.2 (Package 2), Almaden - Preliminary design plans undertaken. Options being reviewed
Miscellaneous	• General investigations related to customer requests • Traffic counter installation • Installation of rural addresses • DBYD plans

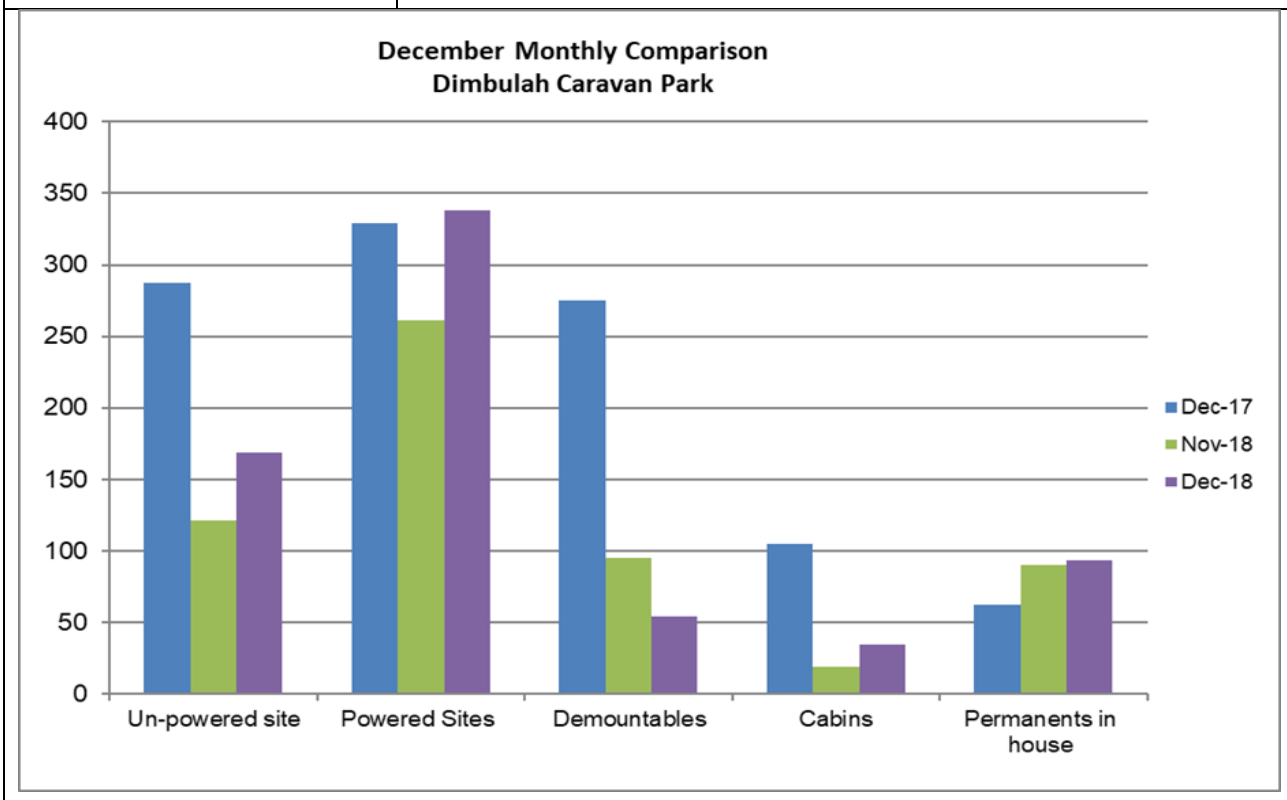
	• As-Constructed plans for external customers • Byrnes Street Master Landscape Plan • Chettle Road, Arriga - Safety improvement investigations
SURVEY	
Miscellaneous	• Mareeba Landfill - Survey volume pick-up • Wetherby Road Opening - Cadastral Survey Plan for Lot 37 SP166323 • Borzi Park, Mareeba - Lease area identification and plan • McIver Road Drainage - Detailed Survey undertaken • Mt Mulligan Cemetery Road Opening - Cadastral Survey
2018/19 Capital Works	• Ootann Road CH 78.2-80.2 (Package 2), Almaden - Detailed Survey prepared for Design • Mareeba Industrial Estate, Stage 16A - Construction setout • Mareeba Transfer Station, Design - Detailed Survey

SUBDIVISIONS AND INVESTIGATIONS	
Subdivisions *(Under Construction)*	• Amaroo Stage 10 o Ergon and Telstra being installed o Top soil on lots being spread • Bundanoon Stage 2 o Bulk earthworks on hold pending weather conditions
On-Maintenance *(Monitoring for 12 months as the Defects Liability Period prior to becoming a Council Asset)*	• The Edge Stage 2A (Antonio Drive, Mareeba) • Hilltop Close, Kuranda (Vegetation clearing) • Amaroo Stage 9 • 8-10 Forest Close, Kuranda • Rodeo Acres Pty Ltd (Mareeba - Dimbulah Road) • Kanjini Co-Op Ltd Stage 2 (Emerald Falls Road, Mareeba) • Develop North (Barnwell Road Upgrade)
Off-Maintenance	Nil
Operational Works	112 Barnwell property, on-going monitoring of; • Dam construction completed and being monitored • Access completed and monitoring underway • Nature Base Tourism Works (MCU/17/0012) completed and being monitored

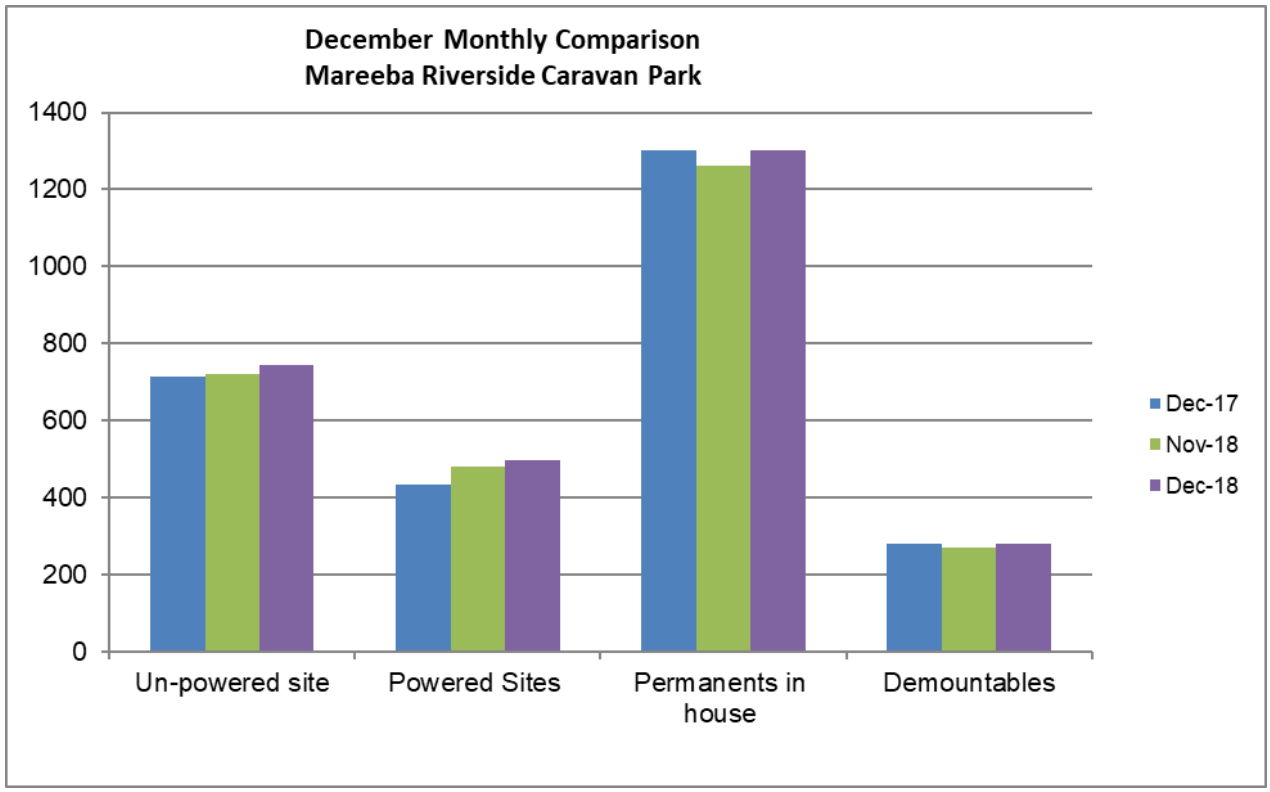
PROJECT MANAGEMENT	
Building	<u>Kuranda Centenary Park Toilets Upgrade:</u> • Work commenced on 19 November 2018 with the female amenities 80% complete. Project completion is scheduled for early February 2019.
Civil	<u>2017-18 Reseals Bitumen and Asphalt Programmes:</u> • Line marking to be delivered by external contractor

	<u>2018-19 Reseals Bitumen Program:</u> • MSC programme scheduled for January 2019, weather permitting <u>KIAC Therwine Street Redevelopment:</u> • JMAC hardscape works construction 85% complete • Wall Finishes, Landscaping and Irrigation underway • Completion early February weather permitting <u>KIAC Kuranda Wayfinding Signage:</u> • Concept Design Phase 2 Report, 85% complete • Aspect Design to present January KIAC Meeting <u>KIAC Kuranda Barron Falls Walking Trail</u> • Draft Audit Report and preliminary cost estimates received • Follow-up consultation required with National Parks
NDRRA	<u>6-10 March 2018 Event:</u> • Emergent Works completed, claim submitted to QRA, finalising further queries from QRA. • Restoration submissions approved by QRA and tenders awarded; o James Creek Crossing o Flaggy Creek Bridge • Tenders on hold awaiting QRA funding approval; o Western Roads (Chillagoe West) - Watto's Earthmoving o Mid-Western Area - Watto's Earthmoving o Dimbulah Area - Gregg Constructions o Mareeba-East Area - Gregg Constructions (Grove Creek Bridge and Cane Road side-track completed prior to approval to maintain access during wet season) • Restoration submissions awaiting QRA approval prior to tendering; o Airport Submissions (Mareeba and Chillagoe) o Geotech (landslips) • Construction progress: o James Creek Crossing - Side track and 75% of Base slab completed. Remaining Base slabs for culverts and culvert installation to commence in January 2019. o Flaggy Creek Bridge - temporary bridge removed prior to Christmas break, preliminary onsite works underway. o Mareeba-East Area - Cane Road side-track and Grove Creek bridge repairs completed. Awaiting QRA approval prior to commencing remaining sites.

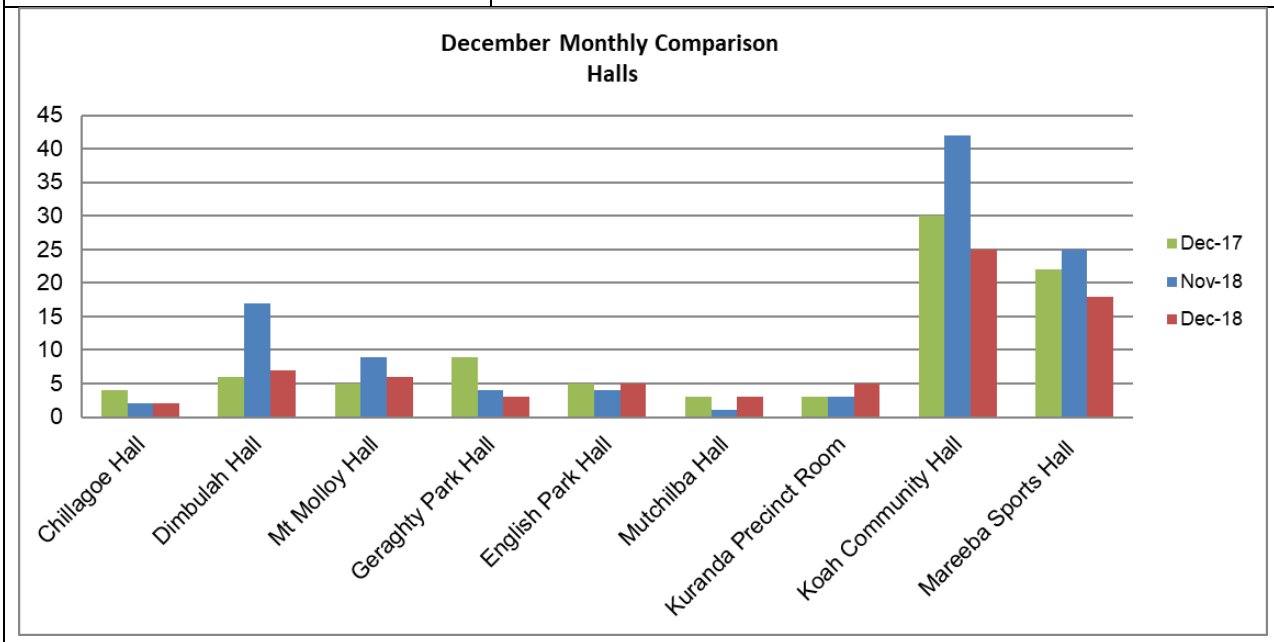
FACILITIES	
Dimbulah Caravan Park	Total of bookings for December 2018 – 688.



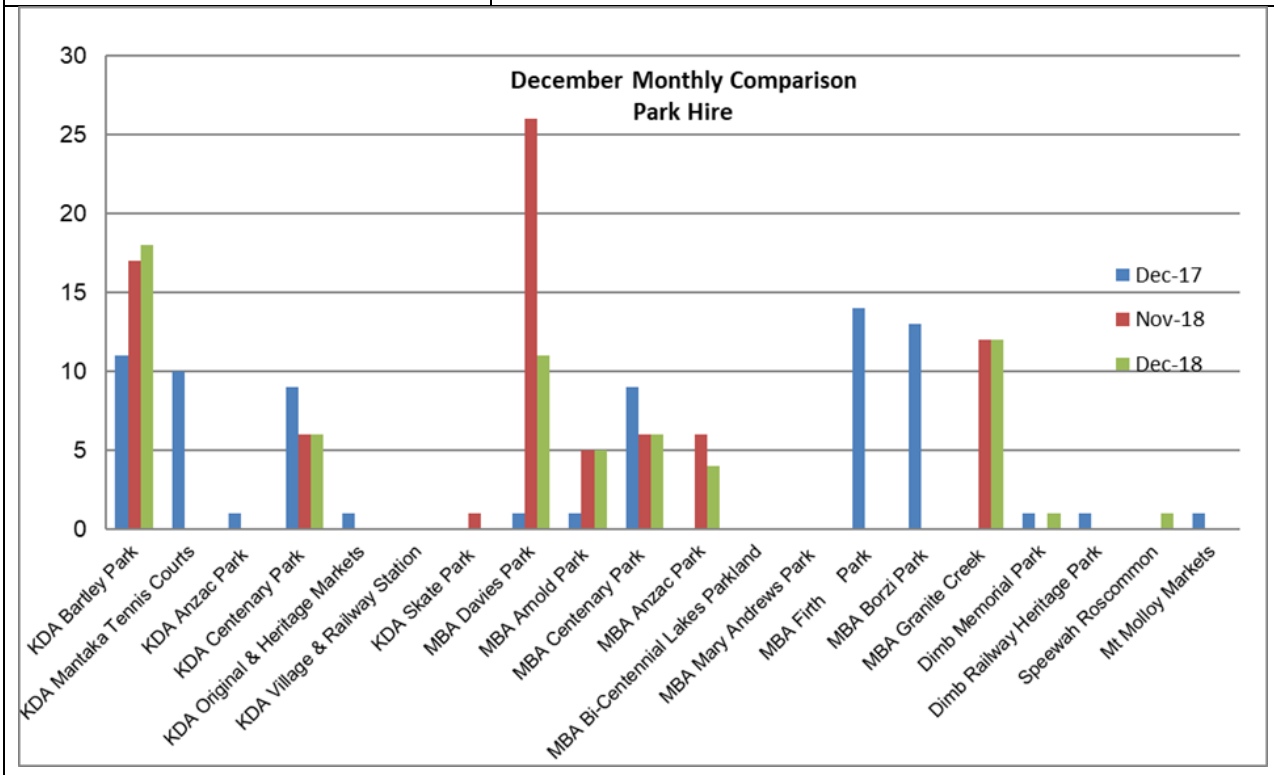
Mareeba Riverside Caravan Park	Total of bookings for December 2018 - 2,821.



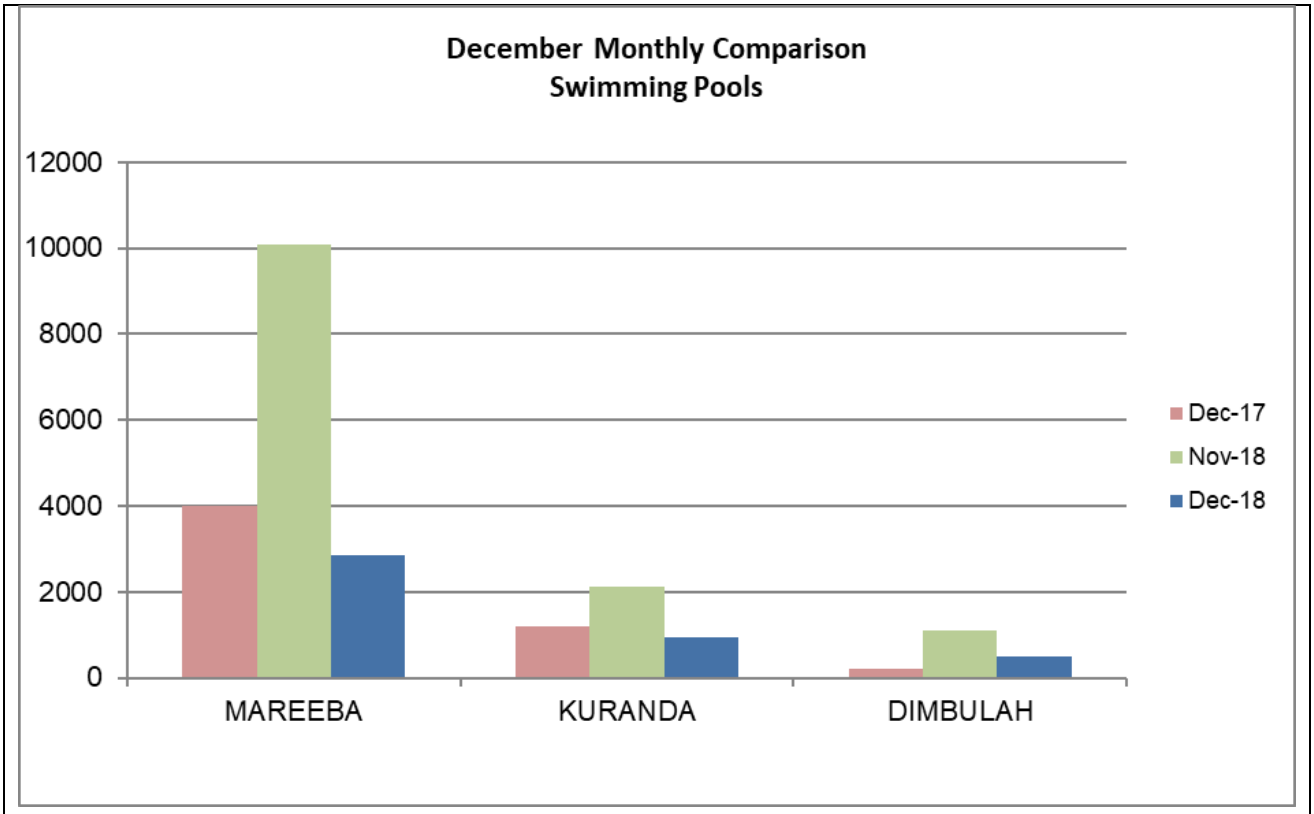
Public Halls	Total of hall bookings for December - 74.



Park Hire	A total of park bookings for December - 64.



Swimming Pools	Total of patron entries for December 2018 • Mareeba - 2,842 • Kuranda - 1,116 • Dimbulah - 485 Note - During Christmas 2018 / New Year 2019, normal operations hours where altered. These times were made available on Council's website, Pool website and on social media.



Contracts Released	**TMSC2018-25 Chillagoe Maintenance** - Tenders closed on 4 December 2018 for suitably qualified persons to undertake maintenance in the Chillagoe Township. One (1) submission was received - from the incumbent contractor, JF & DA Burton Pty Ltd. The contract includes the general maintenance and reporting duties of identified Council facilities. Tenders were called for a fixed price per year for the term of the contract being two (2) years with the option for a one (1) year extension.

VANDALISM & GRAFFITI

Financial Year	Actuals	Comments
2015-16	$ 2,134	During December 2018, 2 reports of graffiti and vandalism were recorded on Councils Facilities. • Kuranda Centenary Park • Mareeba Arnold Park
2016-17	$ 16,546	
2017-18	$ 23,948	
2018-19	$ 6,136	

Currently there is no allocated budget for graffiti and vandalism; these costs are being booked to operational.

RISK IMPLICATIONS

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
Projects funded through the Capital Works Program, with savings being found to address unexpected costs.

Is the expenditure noted above included in the current budget?
Yes

Operating
Additional costs associated with graffiti and vandalism.

Is the expenditure noted above included in the current budget?
No.

If not you must recommend how the budget can be amended to accommodate the expenditure
Savings will be sought within the budget, where possible.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

This report provides Council with an update as to the month's deliverables by the Technical Services group.

9.3 EXPRESSION OF INTEREST FOR CLEAN UP AUSTRALIA DAY 2019

Date Prepared: **11 January 2019**

Author: **Senior Environmental Officer**

Attachments: **Nil**

EXECUTIVE SUMMARY

Council has received an invitation from the organisers of Clean Up Australia Day 2019 to become a Council Ally during the Clean Up events.

Previously, Council has provided free disposal of Clean Up Australia Day rubbish at Council waste facilities.

This report recommends that Council offers this support again for Clean Up Australia Day 2019.

RECOMMENDATION

That Council lodges an expression of interest in becoming a Council Ally to the Clean Up Australia Day 2019 events by offering free rubbish disposal at Council waste facilities.

BACKGROUND

Council has received an invitation from the organisers of Clean Up Australia Day 2019 to become a Council Ally during the Clean Up events. An alliance with Clean Up Australia is aimed at creating a non-financial partnership focusing on joint initiatives and mutual promotion to help ensure the success of Clean Up Australia Day events.

The key dates for 2019 are:

Business Clean Up Day - Tuesday 26 February
Schools Clean Up Day - Friday 1 March
Clean Up Australia Day - Sunday 3 March

Participating Councils will be listed by the organisers as Council Allies to let the community know how Council is supporting Clean Up events. Council will also receive access to the organiser's database of Clean Up sites that are registered in Council area.

Previously Council has provided free disposal of collected rubbish delivered to Council waste facilities (landfills and transfer stations). The amount of rubbish has varied year-to-year, from a couple of bags up to several ute loads.

It is proposed that Council offers this support again for Clean Up Australia Day 2019 by offering free rubbish disposal at Council waste facilities. Residents and community groups will be responsible for nominating their own Clean Up locations, managing their own Clean Up activities and delivering rubbish collected to Council waste facilities.

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Council Environmental Management Policy and Reef Guardian Action Plan.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
Nil

Operating
Negligible

Is the expenditure noted above included in the current budget?
Yes

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

Council will be listed as an Ally on the Clean Up Australia Day website promoting Council's participation. No further communication is required at this stage.

9.4 INFRASTRUCTURE SERVICES, WASTE OPERATIONS REPORT - DECMBER 2018

Date Prepared: **3 January 2019**

Author: **Manager Water and Waste**

Attachments: **Nil**

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Waste activities undertaken by the Infrastructure Services Department during the month of December 2018.

RECOMMENDATION

That Council receives the Infrastructure Services, Waste Operations Progress Report, December 2018 and notes that a free mulch giveaway weekend will occur on 9 and 10 February 2019 or until supplies are exhausted.

BACKGROUND

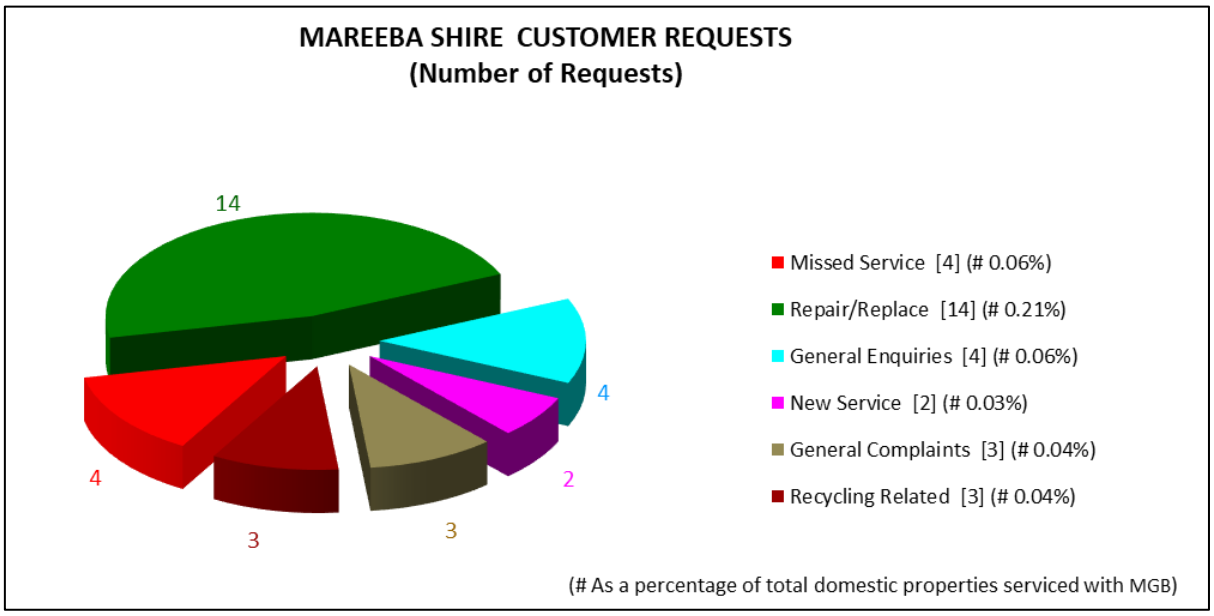
The following is a 'snapshot' of the waste activities undertaken during the month of December 2018.

1. Waste Operations

- 6,606 vehicles entered Mareeba waste facility (to drop off or pick up waste)
- 413 vehicles deposited waste to Mareeba Landfill (total)
- 106 Suez vehicles deposited waste to Mareeba Landfill
- 33 Suez vehicles removed waste from Mareeba Waste Transfer Station (WTS) to recycling facility in Cairns
- 33 m^3 of mulch (purchased) removed from Mareeba WTS (1 m^3 in bulk sales and 32 m^3 in small lots)
- 3.1 Tonnes of recyclable material transferred to Cairns MRF from Mareeba WTS
- All transfer stations and Mareeba landfill are currently operational

2. Customer Service Waste Statistics

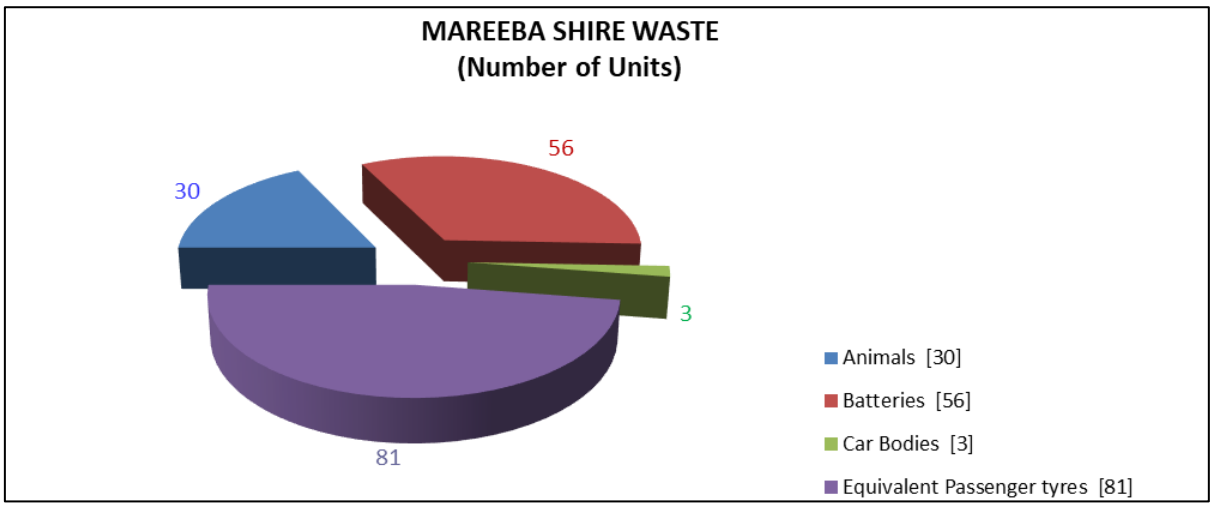
The following graph displays customer requests logged in the Customer Request Management (CRM) system during the month of December 2018. The number of requests in relation to missed services decreased compared with the previous month, following a successful media campaign which notified of changes to collection days and reminded residents that bins must be placed out the night before collection day.

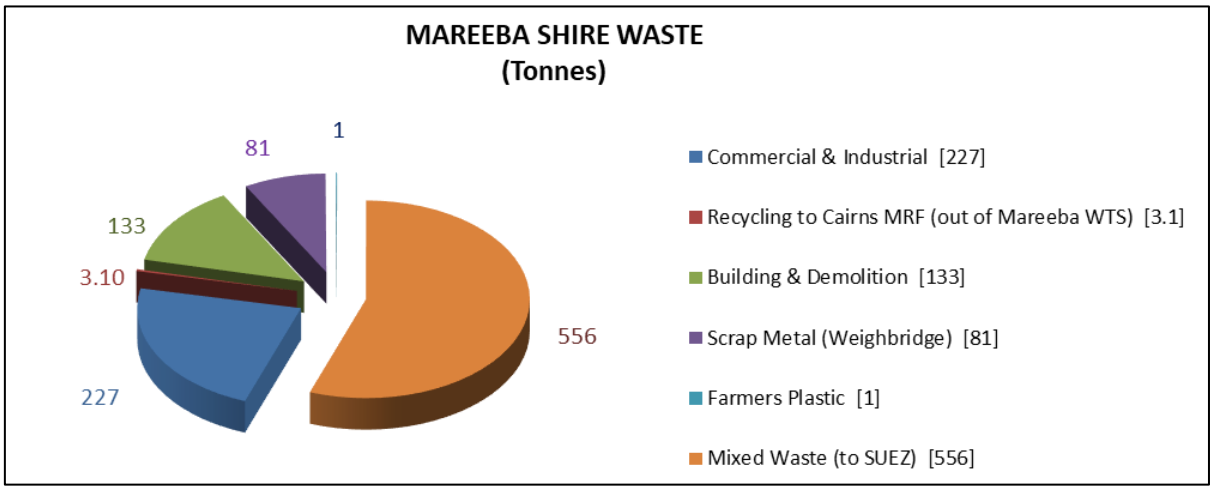


3. Waste Collected at Each of the Transfer Stations

Waste material collected at each of the waste transfer stations is either deposited directly to the Mareeba landfill, recycled or transported to the Suez facility in Cairns for processing.

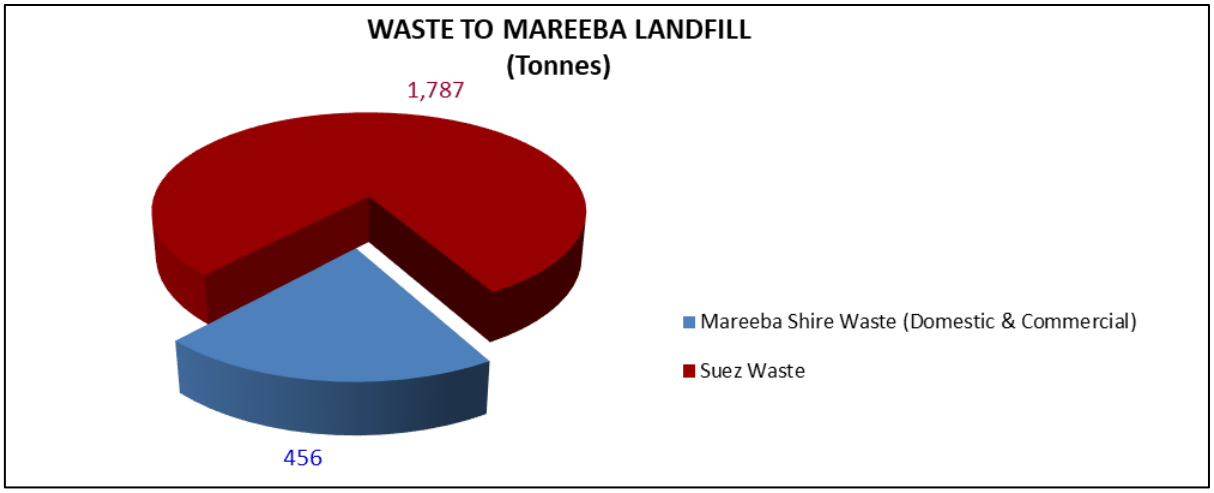
The following pie charts are separated into waste received as whole units and waste received as accrued tonnage.





4. Waste to Mareeba Landfill

The Mareeba Shire waste shown in the pie chart below is the waste collected at each of the waste transfer stations (Mareeba included) and deposited directly to the Mareeba landfill. The commercial waste shown below is derived from the Suez recycling plant in Cairns and deposited into the Mareeba landfill.



5. Budget - Waste

Revenue

	Annual Budget ($)	YTD Budget ($)	YTD Actual ($)
MGB Service	2,160,544.00	1,080,272.02	1,086,885.17
Unserviced Levy	1,525,462.00	762,731.00	765,704.95
Commercial Disposal	1,223,500.00	611,750.04	456,639.72
Waste Interest	50,000.00	25,000.02	19,653.58
Recycling - Metal	110,000.00	55,000.02	141,335.42
Total	**5,069,506.00**	**2,534,753.10**	**2,470,218.84**

Expenditure

	Annual Budget	YTD Budget	YTD Actual
Landfills	1,468,914.46	739,204.45	705,625.13
WTS	1,249,214.49	624,357.50	647,247.69
Collection & Transport Costs	800,000.00	400,000.02	339,124.12
Recycling	40,000.00	19,999.98	20,374.61
NCP Admin Charges	201,804.00	100,902.00	100,902.00
Total	**3,759,932.95**	**1,884,463.95**	**1,813,273.55**

6. Green Waste

There is an excess stockpile of mulch at both the Mareeba and Kuranda Waste Transfer Stations that needs to be reduced. It is proposed to conduct a free mulch giveaway weekend on 9 and 10 February 2019.

RISK IMPLICATIONS

Environmental

Council holds an environmental authority issued under the Environmental Protection Act 1994 to operate landfill facilities.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
Nil

Is the expenditure noted above included in the current budget?
Yes

Operating
Nil

LINK TO CORPORATE PLAN

Community: an engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

Nil

9.5 INFRASTRUCTURE SERVICES, WATER AND WASTEWATER GROUP MONTHLY OPERATIONS REPORT - DECEMBER 2018

Date Prepared: **8 January 2019**

Author: **Manager Water and Waste**

Attachments: **Nil**

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Water and Wastewater activities undertaken by the Infrastructure Services Department during the month of December 2018.

RECOMMENDATION

That Council receives the Infrastructure Services, Water and Wastewater Progress Report for the month of December 2018.

BACKGROUND

1. Capital Projects and Maintenance Works

Mareeba CBD Water Main Project is progressing well with the last section of works on Rankin St to be completed in January. Council has generally received positive feedback on the project.

2. Budget - Water

MSC Water Income to Month of December

		Annual Budget	*YTD Budget*	*YTD Actual*
Water Rates		3,326,023.00	1,663,011.50	1,674,544.65
Water Interest Earned Const Wks		25,000.00	12,499.98	36,155.81
Water NCP Internal Revenue		300,400.00	150,200.04	150,200.04
Water 3rd Party Works		45,000.00	22,500.00	43,481.35
Water Sundry Income		35,000.00	17,500.02	25,728.04
	Total	3,731,423.00	1,865,711.54	1,930,109.89

MSC Water Expense to Month of December

		Annual Budget	*YTD Budget*	*YTD Actual*
Water Treatment Plant Op/Mtce		3,192,059.50	1,620,854.04	1,515,888.37
Water Reticulation Op/Mtce		1,692,403.82	832,232.11	737,536.46
Water NCP Admin Charges		272,300.00	136,150.02	136,149.90
	Total	5,156,763.32	2,589,236.17	2,389,574.73

3. Budget - Wastewater

MSC Wastewater Income to Month of December

	Annual Budget	*YTD Budget*	*YTD Actual*
Wastewater Rates	4,777,524.00	2,388,762.00	2,394,267.20
Wastewater Interest Earned Const Wks	85,000.00	42,499.98	854.67
Wastewater NCP Internal Revenue	38,000.00	19,000.02	18,999.96
Wastewater NCP Community Service Obligation	119,400.00	59,700.00	59,700.00
Total	5,019,924.00	2,509,962.00	2,477,495.29

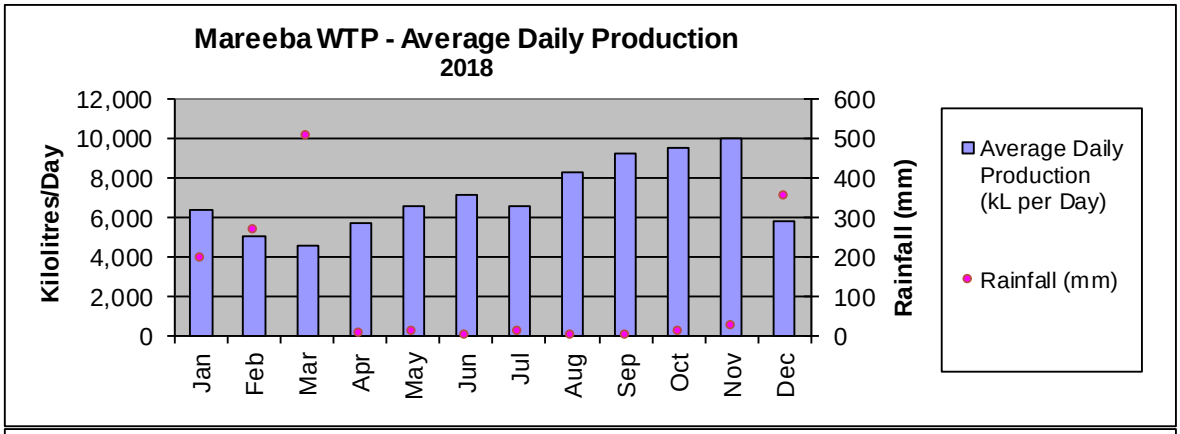
MSC Wastewater Expense to Month of December

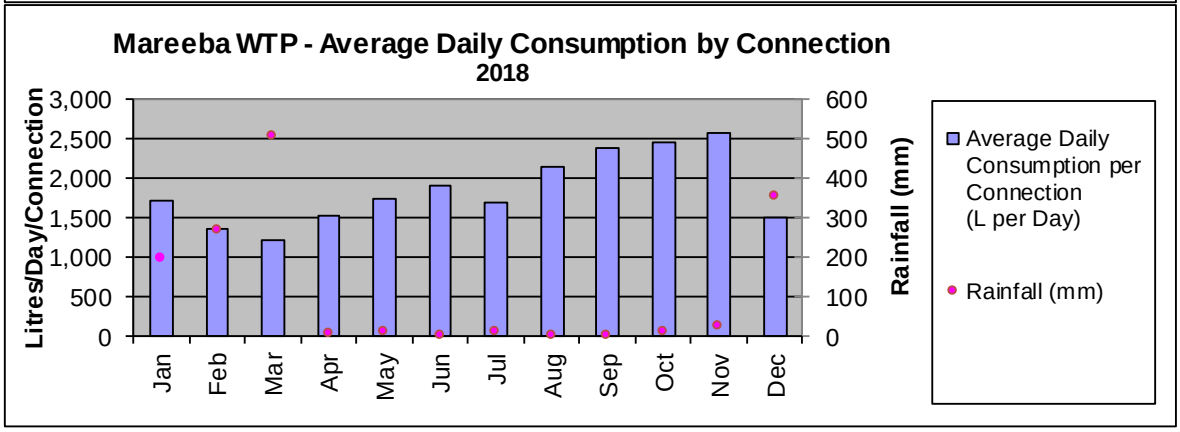
	Annual Budget	*YTD Budget*	*YTD Actual*
Wastewater Treatment Plant Op/Mtce	2,156,801.10	1,131,875.65	911,756.61
Wastewater Reticulation Op/Mtce	1,622,563.88	811,701.47	806,385.23
Wastewater NCP Admin Charges	163,300.00	81,649.98	81,649.98
Total	3,942,664.98	2,025,227.10	1,799,791.82

4. Chlorine Residual Readings

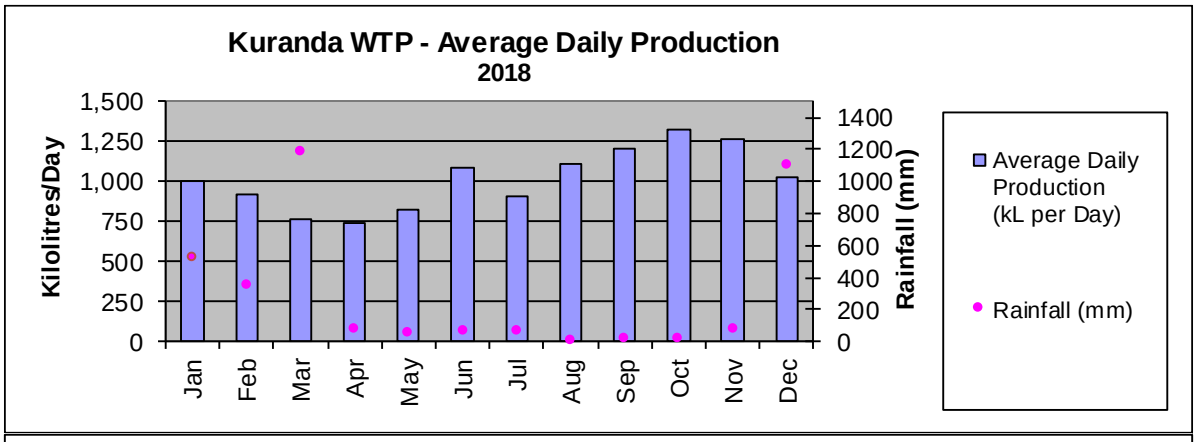
December 2018	Chlorine Residual Readings 2018 Australian Drinking Water Guidelines Maximum 5mg/L												
	Mon 3rd	Wed 5th	Fri 7th	Mon 10th	Wed 12th	Fri 14th	Mon 17th	Wed 19th	Fri 21st	Mon 24th	Wed 26th	Thu 25	Mon 31st
	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)	Free Cl (mg/L)
Mary Andrews Park Mareeba	1.09	1.14	1.10	1.15	1.11	0.81	1.01	1.07	1.10	1.03	1.56	1.43	1.47
Wylandra Drive Mareeba	0.56	0.78	0.57	0.55	0.63	0.42	0.33	0.34	0.34	0.30	0.32	0.69	0.71
Gregory Terrace Kuranda	1.10	1.00	0.91	1.02	0.60	1.02	0.96	0.84	0.77	0.82	1.08	0.91	0.99
Mason Rd PS Kuranda	1.20	1.21	1.18	1.14	0.74	1.18	1.05	0.67	1.43	1.36	1.24	1.21	1.22
Chillagoe	1.20	1.20	1.22	1.02	1.11	1.15	1.22	1.12	1.17	1.22	1.09	1.21	1.24
Dimbulah	1.22	1.31	1.09	1.04	0.72	1.08	1.32	1.09	1.10	1.31	1.39	1.45	1.65

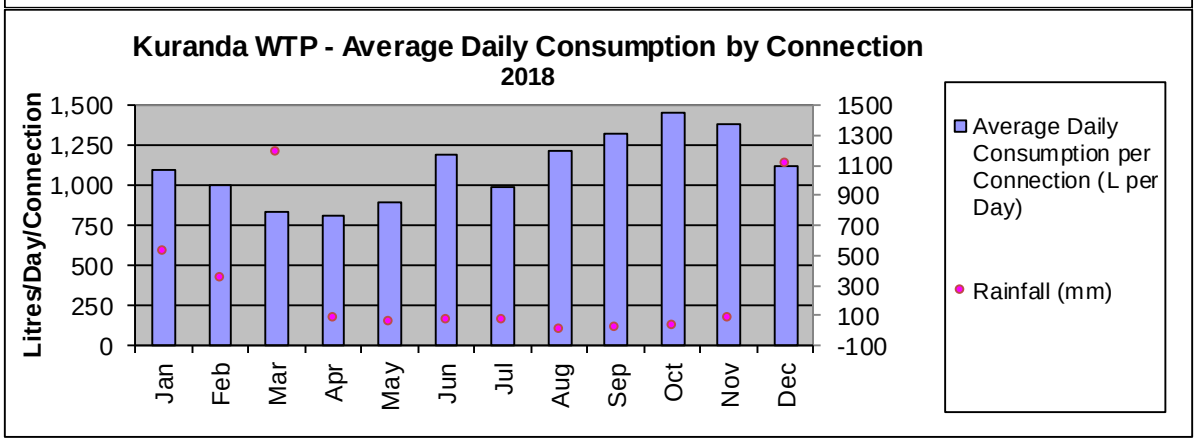
5. Mareeba Water Supply Scheme – Operations Data



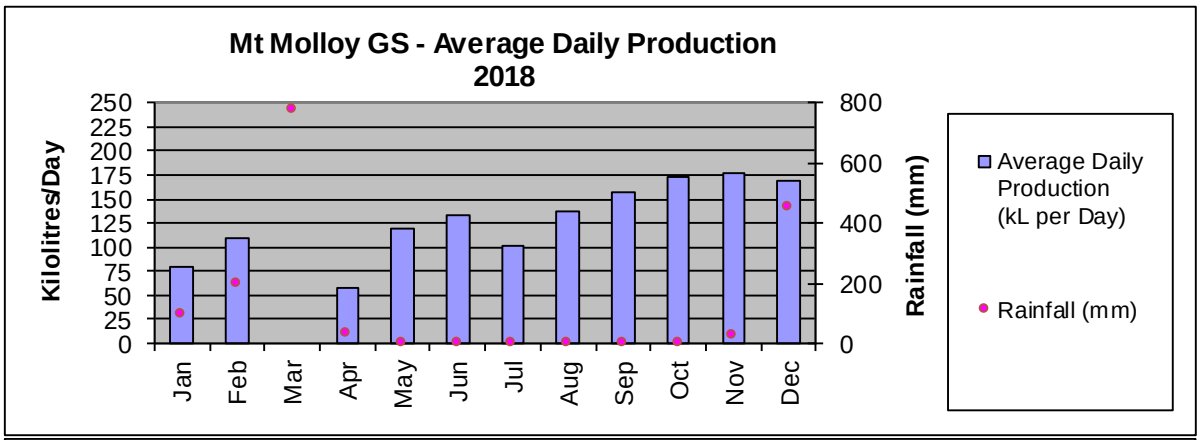


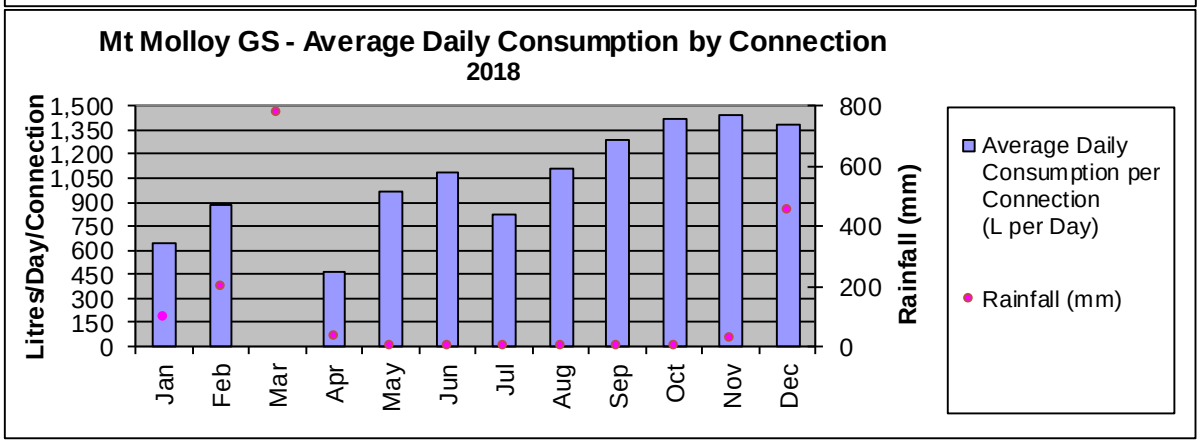
6. Kuranda Water Supply Scheme - Operations Data



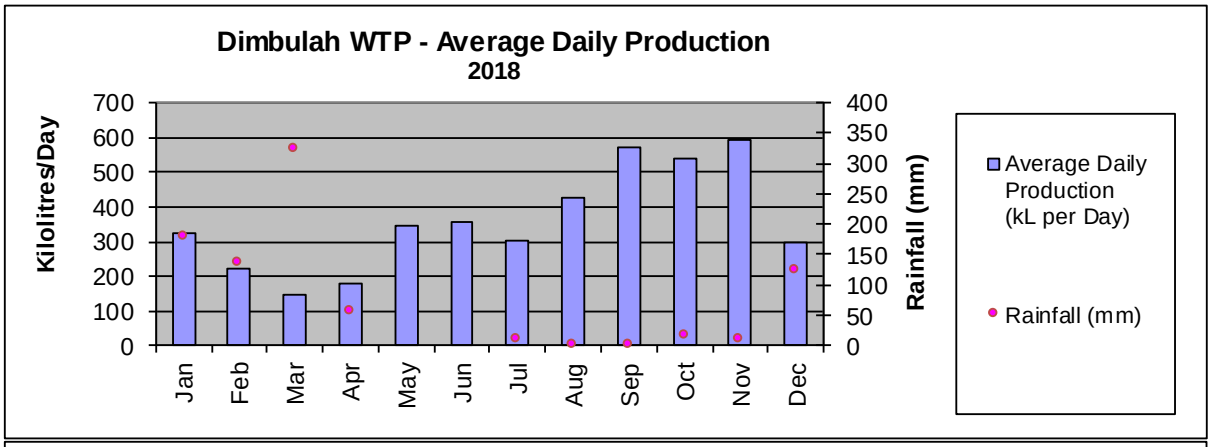


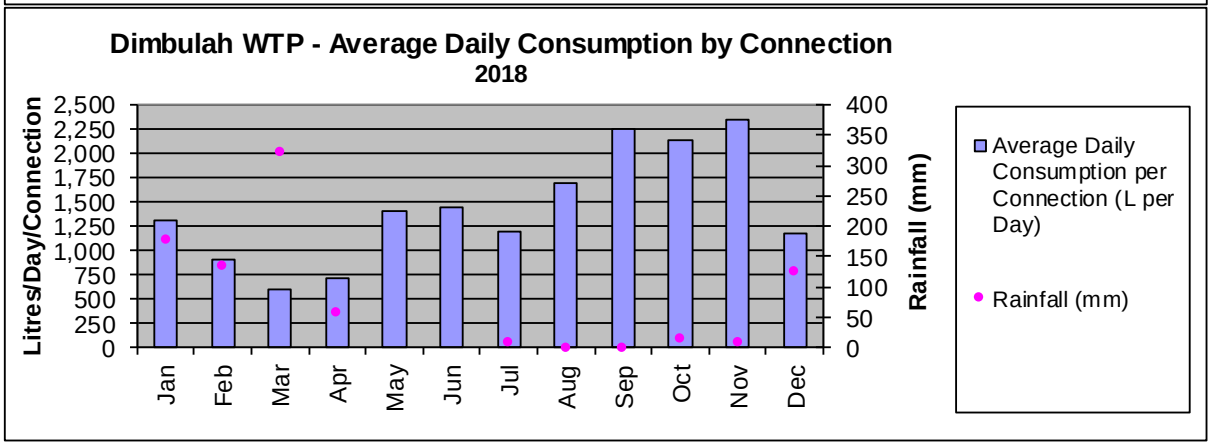
7. Mount Molloy Water Supply Scheme - Operations Data



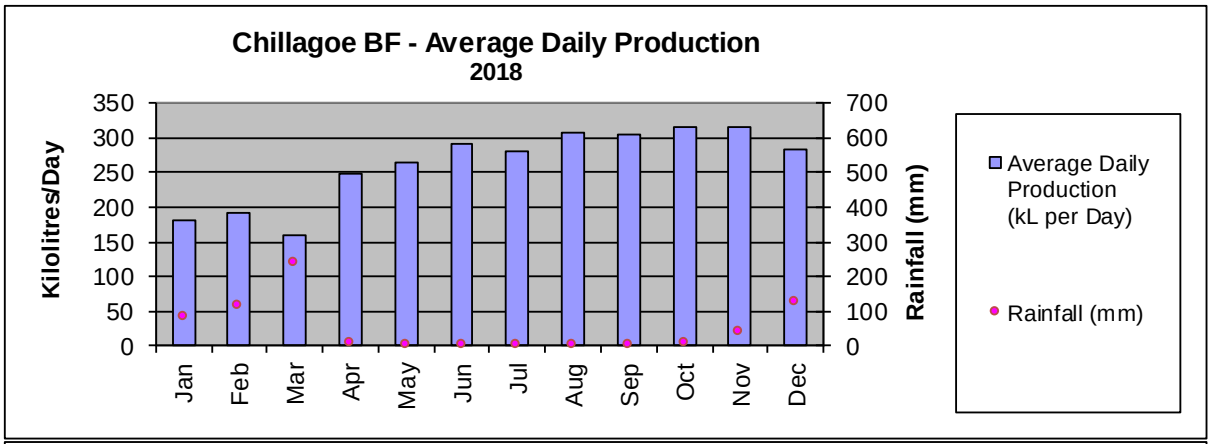


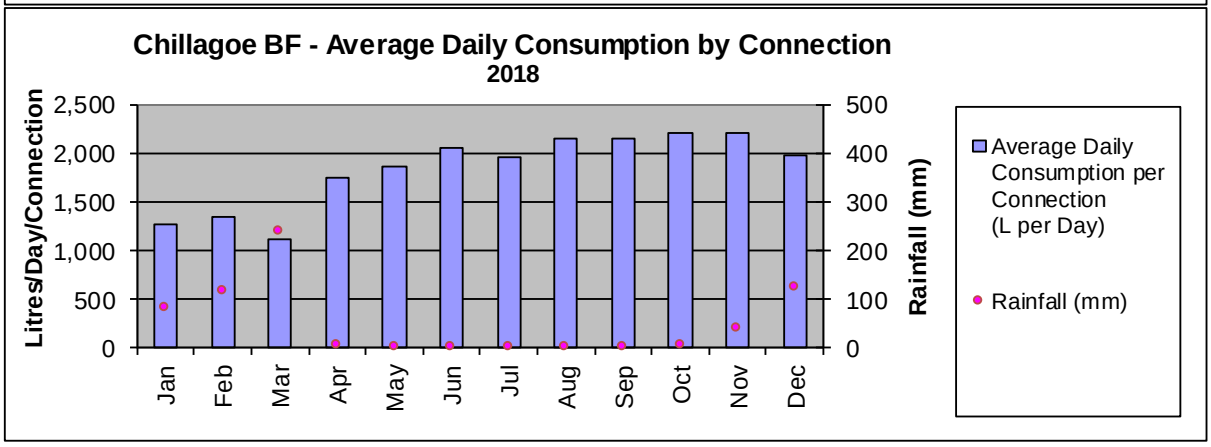
8. Dimbulah Water Supply Scheme - Operations Data



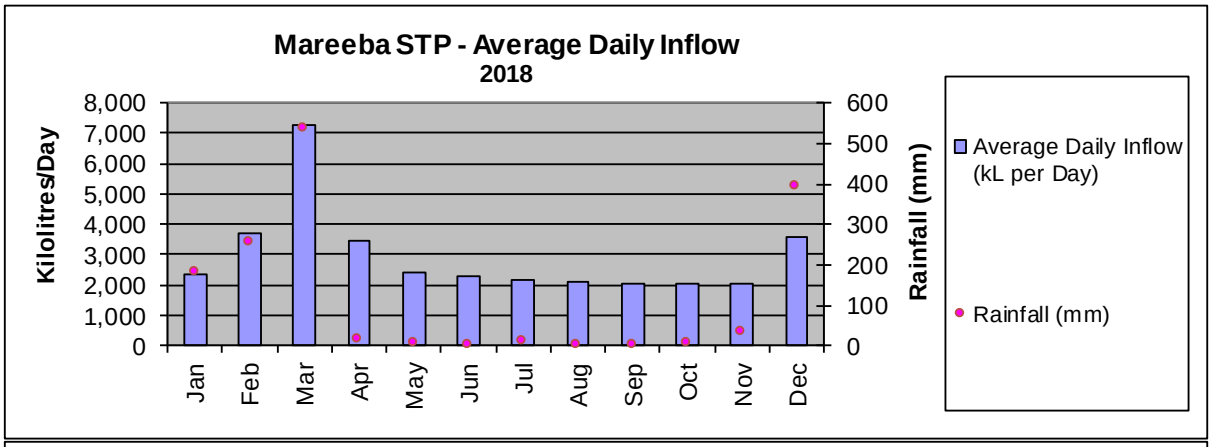


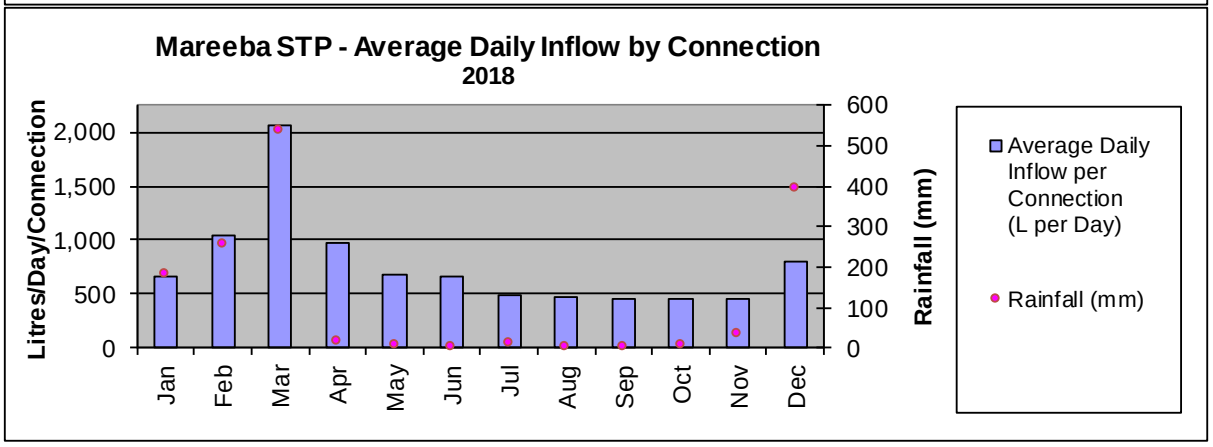
9. Chillagoe Water Supply Scheme - Operations Data



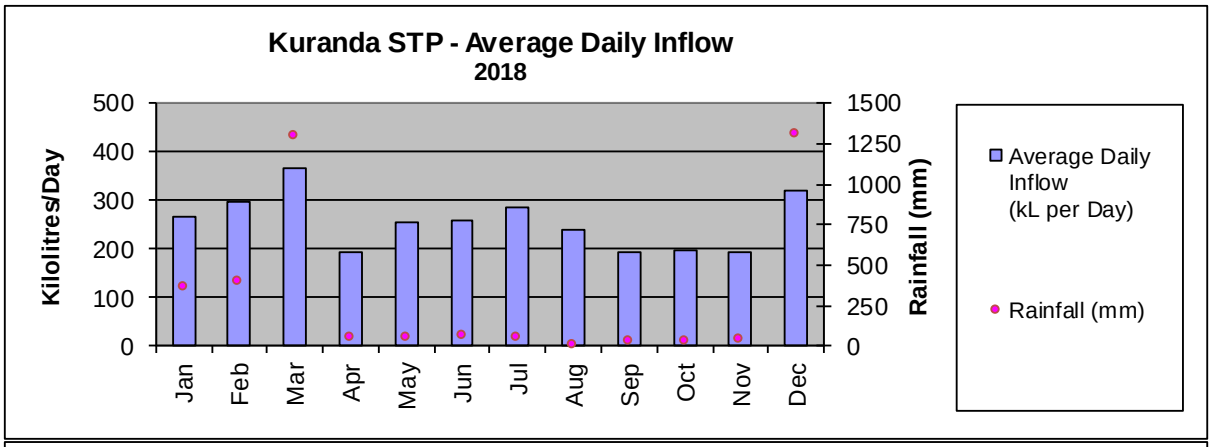


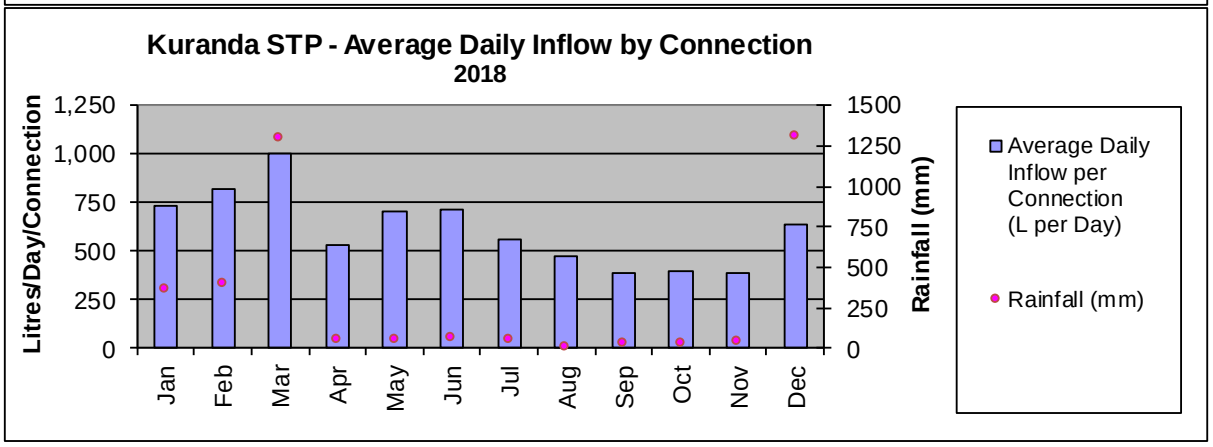
10. Mareeba Wastewater Treatment Plant - Operations Data





11. Kuranda Wastewater Treatment Plant - Operations Data





RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

As a drinking water service provider, Mareeba Shire Council is required under the Water Supply (Safety and Reliability) Act 2008 to comply with various legislative and statutory requirements. Council holds an environmental authority issued under the Environmental Protection Act 1994 to operate water and wastewater treatment facilities.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
All capital works are listed in and funded by the 2018/19 Capital Works Program.

Operating
All operational works are funded by the Section specific 2018/19 maintenance budgets.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

KEY COMMUNICATION MESSAGES – <u>INTERNAL USE ONLY</u>

9.6 INFRASTRUCTURE SERVICES, WORKS SECTION ACTIVITY REPORT - DECEMBER 2018

Date Prepared: **8 January 2019**

Author: **Manager Works**

Attachments: **Nil**

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Transport Infrastructure, Parks and Gardens, Bridge and Pest Management activities undertaken by Infrastructure Services during the month of December 2018.

RECOMMENDATION

That Council receives the Infrastructure Services, Works Progress Report for the month of December 2018.

BACKGROUND

Maintenance Activities

Maintenance activities accruing more than $1,000 in expenditure were carried out in December at the following locations:

Description	Activity
Genocchio Road, Arriga	Bitumen patching, general repairs and maintenance
Bilwon Road, Biboohra	Bitumen patching, clean inlet/outlets culverts, culvert repairs
Coyle Road, Biboohra	Clean inlet/outlets culverts, grading unsealed roads
Pine Close, Biboohra	Clean inlet/outlets culverts
River Road, Biboohra	Clean inlet/outlets culverts
Leafgold Weir Road, Dimbulah	Bitumen patching, grading unsealed roads
Raleigh Street, Dimbulah	Bitumen patching, grading unsealed roads
Wolfram Road, Dimbulah	Bitumen patching, road furniture, slashing
McLeans Bridge Road, Julatten	Grading unsealed roads, slashing
Morrish Road, Julatten	Culvert repairs, grading unsealed roads, road furniture, road inspections, slashing
Mount Lewis Road, Julatten	Clean inlet/outlets culverts, road inspections, slashing, tree clearing / vegetation management
Nine Mile Road, Julatten	Grading unsealed roads, road inspections, tree clearing / vegetation management
Pinnacle Road, Julatten	Grading unsealed roads, road inspections, slashing
Rasmussen Road, Julatten	Grading unsealed roads
Black Mountain Road, Julatten	Grading unsealed roads, road furniture, slashing, tree clearing / vegetation management
Boggy Creek Road, Julatten	Grading unsealed roads
Bump Track, Julatten	Grading unsealed roads
Riley Road, Julatten	Grading unsealed roads

Description	Activity
Palm Valley Road, Koah	Grading unsealed roads
Tapiola Road, Koah	Grading unsealed roads, road inspections
Black Mountain Road, Kuranda	Culvert repairs, grading unsealed roads, road furniture, slashing
Hickory Road, Kuranda	Slashing
McKenzie Street, Kuranda	Slashing
Myola Road, Kuranda	Clean inlet/outlets culverts, grading unsealed roads, road inspections, slashing
Oak Forest Road, Kuranda	Bitumen patching, clean inlet/outlets culverts, grading unsealed roads, slashing
Anzac Avenue, Mareeba	Culvert repairs, grading unsealed roads
Henry Hannam Drive, Mareeba	Clean inlet/outlets culverts, grading unsealed roads
James Street, Mareeba	Bitumen patching, grading unsealed roads
Jennings Road, Mareeba	Grading unsealed roads
McElhinney Street, Mareeba	Grading unsealed roads
McGrath Road, Mareeba	Bitumen patching, clean inlet/outlets culverts, slashing
Wetherby Road, Mt Molloy	Grading unsealed roads, road inspections, slashing, tree clearing / vegetation management
Borzi Road, Mutchilba	Grading unsealed roads
Piemonte Road, Mutchilba	Bitumen patching, grading unsealed roads
Speewah Road, Speewah	Clean inlet/outlets culverts, grading unsealed roads, road inspections, slashing

The table below shows the current budget position of Transport Infrastructure operations for Mareeba Shire Council at the end of December.

Annual Budget	Year to Date Budget	Year to Date Actual
$3,527,238	$1,760,477	$1,546,528

Works for Queensland Package 2

Flin Creek Bridge, Pinnacle Road

A Level III Condition and Load Assessment Report was carried out at Flin Creek Bridge on Pinnacle Road in May 2017. The report noted that the three-span timber structure was in very poor condition with an Overall Condition State Rating of 4 (very poor). The report recommended that the existing load limit of 44T be reduced to 7T due to the poor to very poor condition of multiple girders in all three spans.

Mareeba Shire Council engaged GHD Pty Ltd to provide design for minor rehabilitation of the bridge substructure and a replacement super structure.

The fabrication of pre-cast concrete deck and kerb units was completed mid-November and the on-site installation of the new components and rehabilitation works on the substructure was carried out mid-December after the commencement of the 2018 Christmas school holidays.

The works are now complete and the bridge has been restored to T44 capacity.

The table below shows the current status of projects under the Works for Queensland 2 program.

Description	Status
Toilet Facility Dimbulah Cemetery	Complete
Anzac Avenue Barron River Bridge Mareeba (funded under W4Q and Bridges Renewal Programme)	Design underway
Upgrade Bi-Centennial Lakes	Complete
Royes Street Mareeba Upgrade	Complete
Tinaroo Creek Road Upgrades	Complete
Western Roads Causeway Construction	Complete
Mareeba Swimming Pool Refurbishment	Complete (minor defects to be repaired under maintenance period)
Flin Creek Bridge, Pinnacle Road	Complete
Boggy Creek Bridge Julatten, Hillview Road	Girders on order, ETA March 2019
Petersen Street Biboohra Carpark	Complete
Clacherty Road Crossing Improvement	Complete
Black Mountain Road Bridge 7 Mona Mona	Complete
Almaden Transfer Station Upgrade	Complete

Capital Works

Fumar Road, Mutchilba - Drainage Upgrade

Works commenced early December on drainage upgrades at Fumar Road Mutchilba. The scope of the project included the reforming of the existing drains, rock protection of the reformed drain at the southern end of Fumar Road and the installation of two driveway crossings.

The works were completed prior to the Christmas Closedown.

TMR Routine Maintenance Performance Contract (RMPC)

Routine maintenance activities were undertaken during December 2018 at the following locations:

Primary Location	Activity Name
Kennedy Highway	Rest Area Servicing
	Repair or Replace Guide Markers
Mulligan Highway - (Mareeba - Mt Molloy)	Other Roadside Work
	Other Sign Work
	Repair or Replace Guide Markers
Mulligan Highway - (Mt Molloy- Boundary)	Roadside Litter Collection
	Rest Area Servicing
	Emergency Call Out / Traffic Accident
	Other Sign Work
Mareeba - Dimbulah Road	Repair or Replace Guide Markers
	Repair Signs (excluding Guide Signs)
Herberton - Petford Road	Emergency Call Out / Traffic Accident
	Other Roadside Work
Burke Dev Road	Medium Formation Grading (Western) with Extras and 2 WaterCarts - Excludes Traffic Control
	Other Roadside Work
	Other Sign Work
	Pothole Patching - Includes Traffic Control
	Resheeting loose under 200m3
Mossman - Mt Molloy Road	Culvert, Pipe and Pit Work
	Edge Repair (Manual) min 1 tonne. Includes Traffic Control
	Emergency Call Out / Traffic Accident
	Herbicide Spraying- Includes Traffic Control
	Other Roadside Work
	Other Sign Work
	Repair or Replace Guide Markers
	Repair Signs (excluding Guide Signs)
	Roadside Litter Collection

The total claim to TMR for the works listed above for the month of December 2018 was $104,000

Parks and Gardens Section

Maintenance Activities

Parks and Gardens maintenance activities accruing more than $1,000 in expenditure were carried out in December at the following locations:

1. Location
2. Street Mowing, Mareeba
3. Parks, Library, CBD and Streets, Kuranda
4. Furniture and Playground Equipment, Mareeba
5. Sunset/Sunbird Park, Mareeba
6. Davies Park, Mareeba
7. Borzi Park, Mareeba
8. Basalt Gully and Bi-Centennial Lakes, Mareeba
9. Arnold Park, Mareeba
10. Nursery, Mareeba
11. Firth Park, Mareeba
12. Esplanade, Kuranda
13. Rec Reserves including Tennis Court, Chillagoe
14. Centenary Park, Mareeba

The table below shows the current budget position of Parks and Gardens operations for Mareeba Shire Council.

Annual Budget	Year to Date Budget	Year to Date Actual
$1,849,034	$922,095	$820,179

Bridge Section

Maintenance Activities

Bridge inspection and maintenance activities were carried out in December at the following locations;

Structure	Road	Chainage	Area
Bridge	Hodzic Road	8040	Biboohra
Bridge	Chewko Road	3035	Mareeba
Bridge	Oak Forest Road	593	Kuranda
Bridge	Kanervo Road	3656	Koah
Major Culvert	Windsor View Road	284	Julatten
Bridge	Springmount Road	10530	Mutchilba
Major Culvert	Leadingham Creek Road	8316	Dimbulah
Bridge	Black Mountain Road	17831	Kuranda
Major Culvert	Springmount Road	17176	Arriga
Major Culvert	Fumar Road	2033	Mutchilba
Causeway	Ganyan Drive	2370	Speewah
Bridge	Fallon Road	805	Kuranda
Bridge	Hickory Road	420	Kuranda
Major Culvert	Pin Road	1515	Mutchilba
Major Culvert	Price Creek Road	457	Mutchilba
Major Culvert	McDougal Road	990	Julatten

The table below shows the current budget position of Bridge operations for Mareeba Shire Council.

Annual Budget	Year to Date Budget	Year to Date Actual
$565,468	$281,441	$186,921

Land Protection Section

The table below shows the current budget position for Land Protection operations for Mareeba Shire Council.

Annual Budget	Year to Date Budget	Year to Date Actual
$461,679	$214,737	$218,870

Parthenium Weed: Council officers carried out property inspections on at-risk farms on Koah Road.

No new incursions were found. If other nuisance plants or other Biosecurity risks are seen, staff notify the land owner and describe the best way for them to remove the pest.

While visiting a farm a new incursion of Belly Ache Bush was found. This was the Green Phenotype, a plant that has not been found in our Council area previously.

The plant infestation was removed, the landowner educated in how to treat any new seedlings and the site mapped on to Council's GIS. The site will be monitored until it is totally removed.

This find demonstrates the worth of property inspections with trained staff who can recognise these pest plants and are able to talk to land owners and tell and instruct on the best control options for their removal.

4 Tropical Weeds: Council's search and removal program continues on the two species of Miconia that are present as aggressive weeds in the rainforests surrounding Kuranda and Julatten. These plants are not only a threat to the health of the forests but can impact on primary production lands by outcompeting crops and pastures.

Multi Species Weeds Clean-up on the Upper Walsh River: this work that is supported by affected landowners, Northern Gulf Group, Biosecurity Qld and the Mitchell River Catchment Management Group continued with the removal of infestations of Bellyache Bush, Jatropha, Siam weed and Rats Tail Grass from the bed and banks of Emu Creek and its tributaries and the Upper Walsh River.

Rabbits: further introductions of Callisivirus (K5 Strain) have occurred around Mareeba town, Bilwon and Hodzic Road.

RISK IMPLICATIONS

Financial

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
All capital works are listed in and funded by the 2018/19 Capital Works Program.

Operating
All operational works are funded by the Section specific 2018/19 maintenance budgets.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

Nil

10 OFFICE OF THE CEO

10.1 EXTERNAL COUNCILLOR REPRESENTATION

Date Prepared: **8 January 2019**

Author: **Chief Executive Officer**

Attachments: **1. Councillor Representation ⇩**

EXECUTIVE SUMMARY

Councillors have recently reviewed their representation on a number of Boards, Associations, Committees and Community Organisations across the Shire. This Report provides an update to this and recommends that the changes be adopted (as outlined in attachment 1).

RECOMMENDATION

That Council approves the representation of Councillors on the to various Boards, Associations, Committees and Community Organisations as outlined in Attachment 1.

BACKGROUND

Councillors represent Council on a number of Boards, Associations, Committees and Community Organisations across the Shire. Councillors have recently reviewed this list and have suggested several changes.

These appointments may change from time to time as a result of changed circumstances. When this occurs the respective organisations will be informed.

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Capital
Nil

Operating
Nil

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Organisations will be advised of any changes made in their Councillor representation.

Appointed Representative	Name of Committee/Organisation
Cr Gilmore	Cairns District Disaster Management Group
	Local Disaster Management Group
	FNQ Regional Organisation of Councils
	Western Progress Association Watsonville
Cr Brown	Mareeba Sporting Precinct C'tee
	Kuranda Community Precinct Advisory C'tee
	Barron Catchment Care
	Great Wheelbarrow Race Organising C'tee
	JAMARR
	Mareeba Liquor Industry Action Group
	Chillagoe Alliance (proxy)
	LAWMAC
	Mareeba Fire Committee
	Tropical Tablelands Tourism
Cr Davies	Great Wheelbarrow Race Organising C'tee (Proxy)
	Mareeba Heritage Centre Management C'tee (Proxy)
	Audit Committee
	Irvinebank Progress Association
	Chillagoe Alliance
	Speewah Residents Group (SRG) (Proxy)
	FNQ Regional Roads Group (Proxy)
	Local Traffic Advisory Committee (Proxy)
	LAWMAC
	FNQROC (proxy)
Cr Graham	Flexichoice
	Tablelands Futures Corporation
	Audit Committee
	Mareeba Heritage Centre Management C'tee
	Mareeba Multicultural Festival Committee
	Relay For Life C'tee
	Homelessness Community Advisory Group
Cr Pedersen	Northern Region Pest Advisory Committee
	Local Disaster Management Group
	FNQ Regional Roads Group
	Northern Gulf Resource Management Group
	Gulf Savannah Development
	Local Traffic Advisory Committee
	FNQ Pest Advisory Forum
Cr Toppin	Kuranda Infrastructure Advisory Committee
	Kuranda Community Precinct Advisory C'tee (Proxy)
	JAMARR (Proxy)
	Regional Arts Development Fund (RADF)
	Mareeba Heritage Centre Management C'tee (Proxy)
	Mareeba PCYC Advisory Committee
	Speewah Residents Group (SRG) (Proxy)
	Wet Tropics Consultative Committee
	Mareeba Multicultural Festival Committee (Proxy)
	Flexichoice
	Kuranda Interagency Networks (KIN)
Cr Wyatt	Barron Catchment Care (Proxy)
	Speewah Residents Group (SRG)
	Northern Region Pest Advisory Committee (Proxy)
	BRICMA Lower Zone
	BRICMA Central Zone Forum
	Reef Gaurdian
	Tourism Kuranda

11 CONFIDENTIAL REPORTS

RECOMMENDATION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 275 of the Local Government Act 2012:

11.1 Mareeba Community Hub

This matter is considered to be confidential under Section 275 - h of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

12 BUSINESS WITHOUT NOTICE

13 NEXT MEETING OF COUNCIL

14 FOR INFORMATION

14.1 SUMMARY OF NEW PLANNING APPLICATIONS & DELEGATED DECISIONS FOR THE MONTH OF DECEMBER 2018

Date Prepared: **11 January 2019**

Author: **Senior Planner**

Attachments: **Nil**

Please see below information.

Summary of new Planning Development Applications and Delegated Decisions for December 2018

New Development Applications					
Application #	Lodgement Date	Applicant/ Address	Property Description	Application Type	Status
RAL/18/0036	07/12/2018	Tallon Falvo C/- Planz Town Planning 1 Ardmore Park Road, Kuranda	Lot 1 on RP733629	ROL (1 into 2 Lots)	In Confirmation stage
RAL/18/0037	18/12/2018	Albert & Sharon Donnelly C/- Brazier Motti Pty Ltd 2573 Kennedy Highway, Koah	Lot 1 on SP282712	ROL Access Easement	In Confirmation stage
RAL/18/0038	19/12/2018	Charles Nastasi, Jason & Melissa Nastasi 2 Blacks Road, Mareeba	Lot 1 & 2 on RP733280	ROL (Boundary Realignment)	In Confirmation stage
RAL/18/0039	20/12/2018	Andrea Smith & Zane Cowe Pinnacle Road, Julatten	Lot 105 on SP273693	ROL (1 into 2 Lots)	In Confirmation stage
MCU/18/0029	12/12/2018	Salvatore Torrisi C/- Emergent Building Approvals 34B James Street and 135 Mason Street, Mareeba	Lot 19 on M356128 & Lot 23 on CP903074	MCU Warehouse (Storage Sheds)	In Confirmation stage
OPW/18/0015	04/12/2018	G & C Williams C/- Jim papas 1, 3-5 & 7 Williams Close, Mareeba	Lot 10, 11 & 12 on SP168631	Operational Works for Development Permit MCU/17/0017	In Decision stage

December 2018 (Regional Land Use Planning)

Decision Notices issued under Delegated Authority					
Application #	Date of Decision Notice	Applicant	Address	Property Description	Application Type
RAL/18/0027	13/12/2018	Facas Pty Ltd C/- RPS Australia East Pty Ltd	3225 Mareeba - Dimbulah Road, Mutchilba	Lot 466 on HG547 Lot 291 on SP129914 (for access purposes only)	Reconfiguring a Lot - Subdivision (1 into 2 Lots)
OPW/18/0011	12/12/2018	BTM & S Stankovich Pty Ltd C/- Freshwater Planning Pty Ltd	267 Hastie Road, Mareeba	Lot 1 on RP735200	Operational Works (Roadworks, Stormwater, Water Infrastructure, Drainage, Earthworks & Sewerage Infrastructure) for Development Permit RAL/18/0012
OPW/18/0014	05/12/2018	Colin J Emery C/- Cardno (QLD) Pty Ltd	3 Hilltop Close, Kuranda	Lot 84 on SP237138	Operational Works (Roadworks, Stormwater, Water Infrastructure, Drainage and Earthworks) for Development Permit REC/06/0108

Change to Existing Development Approval issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
N/A					

Referral Agency Response Decision Notices issued under Delegated Authority					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
CAR/18/0028	19/12/2018	V Edwards C/- GMA Certification Group	7 McKenzie Street, Kuranda	Lot 2 on SP262355	Referral agency response for material change of use - dwelling house (secondary dwelling)

December 2018 (Regional Land Use Planning)

CAR/18/0027	20/12/2018	Ian Arthy C/- Emergent Building Approvals	Blacks Road, Mareeba	Lot 1 on SP296975	Referral agency response - Flood Hazard Overlay Code.
CAR/18/0026	18/12/2018	D & MJ Gilles C/- Emergent Building Approvals	1-3 Robins Street, Mareeba	Lot 2 on SP263923	Referral agency response - Flood Hazard Overlay Code.

Extensions to Relevant Period issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
N/A					

Survey Plans endorsed					
Application #	Date	Applicant	Address	Property Description	No of Lots
DA/16/0009	10/12/2018	S Rizvi & P Freeman	Koah Road, Koah	LOTS 1 - 4 AND EASEMENTS A & B IN LOTS 2 & 3 RESPECTIVELY (CANCELLING LOT 1 ON NR7238)	ROL (1 into 4 Lots)
DA/17/0006	07/12/2018	Zane Cowe & Andrea Smith	Euluma Creek & Pinnacle Road, Julatten	LOTS 104 & 105 ON SP 273693 (CANCELLING LOT 105 ON SP292125)	ROL (1 into 2 Lots)
RAL/17/0012	11/12/2018	Lakeland Windfarm Pty Ltd	Mulligan Highway, Mount Molloy	LOTS 4 & 9 AND EASEMENT B IN LOT 4 ON SP301680 (CANCELLING LOT 4 ON SP223151	ROL (1 into 2 Lots)
REC/07/0092	12/12/2018	Silvernip Pty Ltd	Kevin Court, Mareeba	LOTS 54-63 & 69 ON SP310132 (CANCELLING LOT 69 ON SP310132)	10 Lots

December 2018 (Regional Land Use Planning)