



AGENDA

Wednesday, 19 September 2018

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 19 September 2018

Time: 9:00am

Location: Council Chambers

Peter Franks
Chief Executive Officer

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- 1 MEMBERS IN ATTENDANCE**
- 2 APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS**
- 3 BEREAVEMENTS/CONDOLENCES**
- 4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST**
- 5 CONFIRMATION OF MINUTES**
- 6 BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING**
- 7 DEPUTATIONS AND DELEGATIONS**

8 CORPORATE AND COMMUNITY SERVICES

8.1 APPLICATION FOR LONG TERM LEASE OF FREEHOLD OVER LOT A ON CNS18/025 BEING PART OF LOT 567 ON OL57, LOCALITY OF WATSONVILLE

Date Prepared: 5 September 2018

Author: Senior Planner

Attachments: 1. Department of Natural Resources, Mines and Energy email of 23 July 2018 [↓](#)

EXECUTIVE SUMMARY

An application has been made to the Department of Natural Resources, Mines and Energy (DNRME) for the issue of a long-term lease or freehold over part of Occupational Licence 567 described as Lot 567 on OL57, Locality of Watsonville.

The application seeks to address the long-term unauthorised use of approximately 2.13 hectares of State land for rural residential living purposes.

DNRME seeks Council's views on the issue of a long-term lease or freehold.

RECOMMENDATION

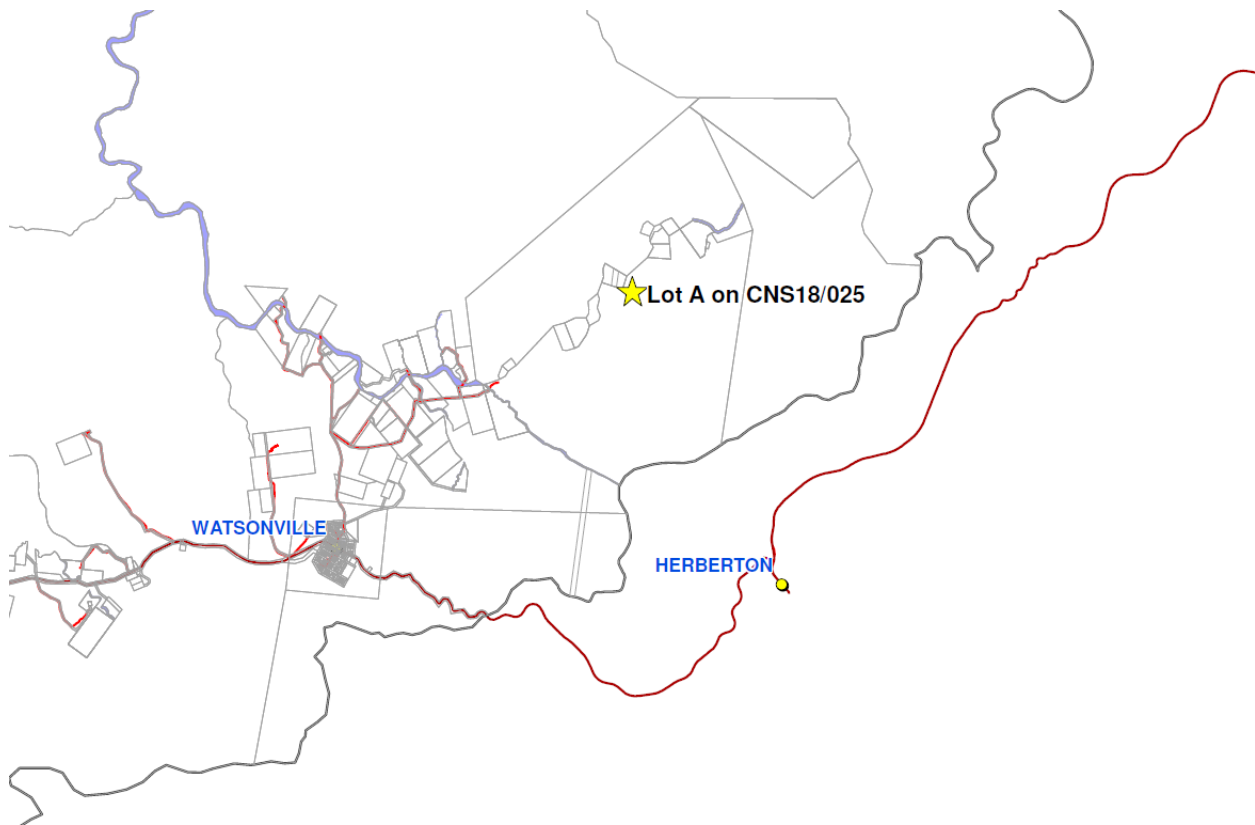
That Council offer no objection to the issue of a long-term lease or freehold over part of Lot 567 on OL57, Locality of Watsonville, shown as shown as Lot A on Drawing CNS18/025 subject to the land being provided with legal access via frontage to a gazetted road reserve or via an access easement.

BACKGROUND

DNRME is currently considering an application for the issue of a long-term lease or freehold over approximately 2.13 hectares of Occupational Licence 567 described as part of Lot 567 on OL57, Locality of Watsonville. The subject area is shown as Lot A on Drawing CNS18/025 (**Attachment 1**).

Proposed Lot A is situated approximately 6.7 kilometres north-east of Watsonville. The land contains at least one (1) existing building and is presently used for rural residential living purposes.

The land does not have frontage to a gazetted road reserve. Instead, it is accessed via a gravel track which traverses unallocated State land (Lot 567 on OL57) before connecting to Walsh River Road. The absence of frontage to a gazetted road is common to all allotments within Lot 567 on OL57 and to the east of Surveyors Creek.



Map Disclaimer:

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Council has previously raised the absence of a gazetted road access for these allotments during past State tenure considerations. DNRME advises that the current applicant is negotiating secure access to proposed Lot A.

DNRME seeks Council's views on the issue of a long-term lease or freehold.

RISK IMPLICATIONS

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

The subject land is zoned Rural under the Mareeba Shire Council Planning Scheme 2016.

Typically, the subdivision of Lot 567 on OL57 to create a new 2.13 hectare allotment for rural residential living purposes would not be supported by the planning scheme. However, in this instance, the creation of proposed Lot A would formalise the long-term rural residential living use of the land and is part of the State Government's wider effort to resolve tenure issues in the Walsh River locality.

On this basis, there is no objection to the continued use of the land for rural residential living purposes.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Operating

Nil

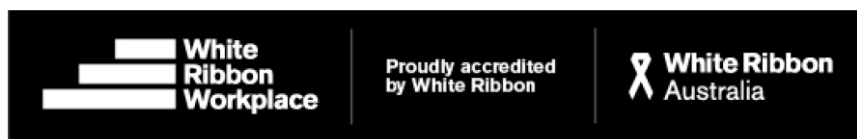
LINK TO CORPORATE PLAN

Governance:

Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

The Department of Natural Resources, Mines and Energy will be informed of Council's decision by letter.



From: [REDACTED]
Sent: Monday, 23 July 2018 2:27 PM
To: info@msc.qld.gov.au
Subject: Application to lease over part of Occupational Licence 567, described as Lot 567 on OL57, locality of Watsonville and shown as Lot A on Drawing CNS18/025

Good Afternoon

The department has received the abovementioned application. The current and proposed use of the land is rural residential. The long term resident is seeking tenure to address the unauthorised use of State land and currently has consent of the Occupational Licensee for access and tenure application and native title party agreement to negotiate an Indigenous Land Use Agreement for access and tenure. The enclosed Drawing and Smartmap show the subject land and the surrounding locality.

The department is considering the issue of either a long term lease or freehold over the subject area, shown as Lot A on Drawing CNS18/025.

Please advise the department of any comments that the department should consider when assessing this application **by close of business 20 August 2018**.

If you wish to provide a response but are unable to do so before the due date, please contact the author before the due date to arrange a more suitable timeframe. An extension to this due date will only be granted in exceptional circumstances.

If a response is not received by the due date and no alternative arrangements have been made, it will be assumed you have no objections or requirements in relation to this matter.

This information has been provided to you in confidence for the purpose of seeking your views on this matter. It is not to be used for any other purpose, or distributed further to any person, company, or organisation, without the express written permission of the department unless required.

If you wish to discuss this matter please contact [REDACTED].

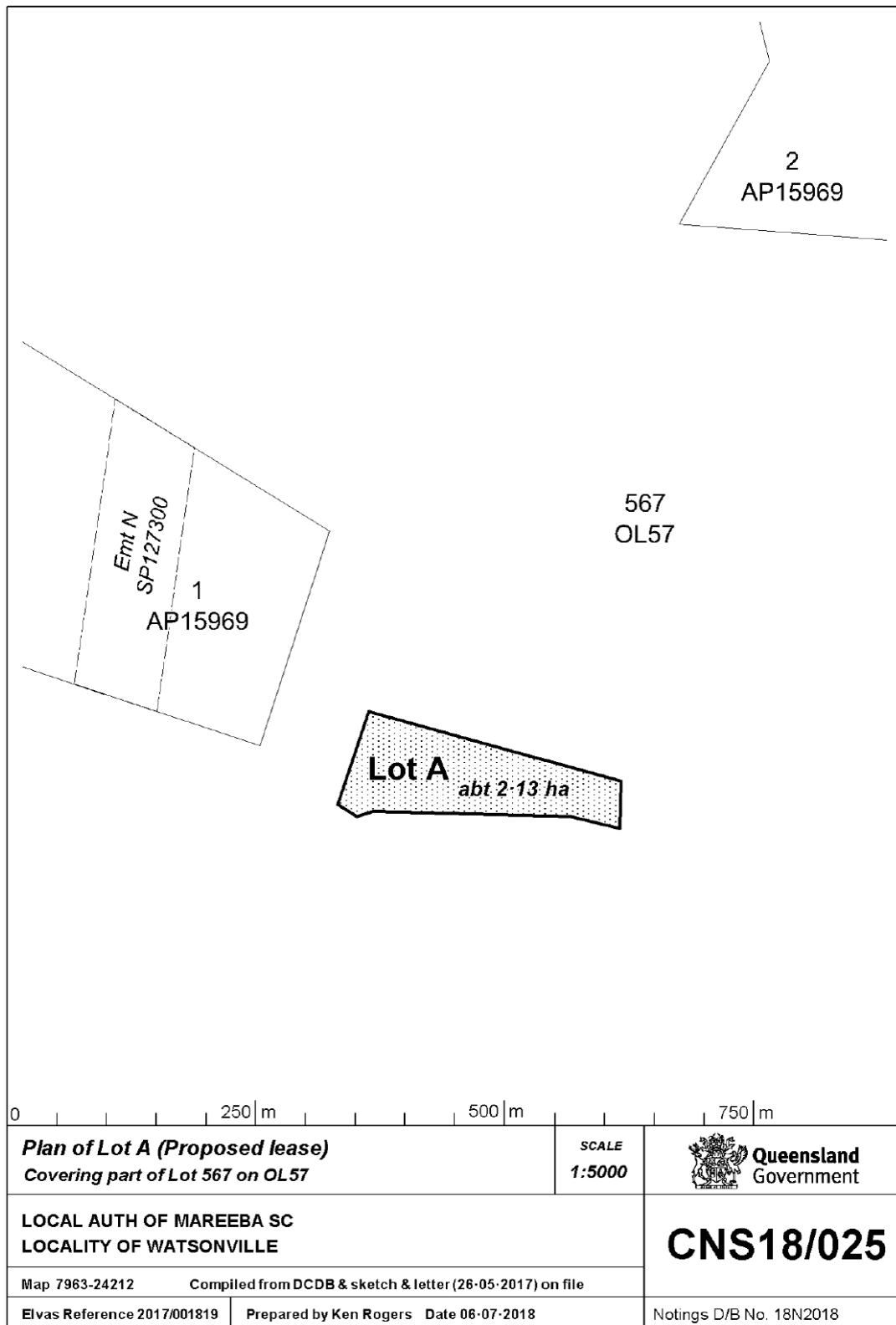
All future correspondence relative to this matter is to be referred to the department at the address below or by email to Townsville.SLAMS@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2017/001819 in any future correspondence.

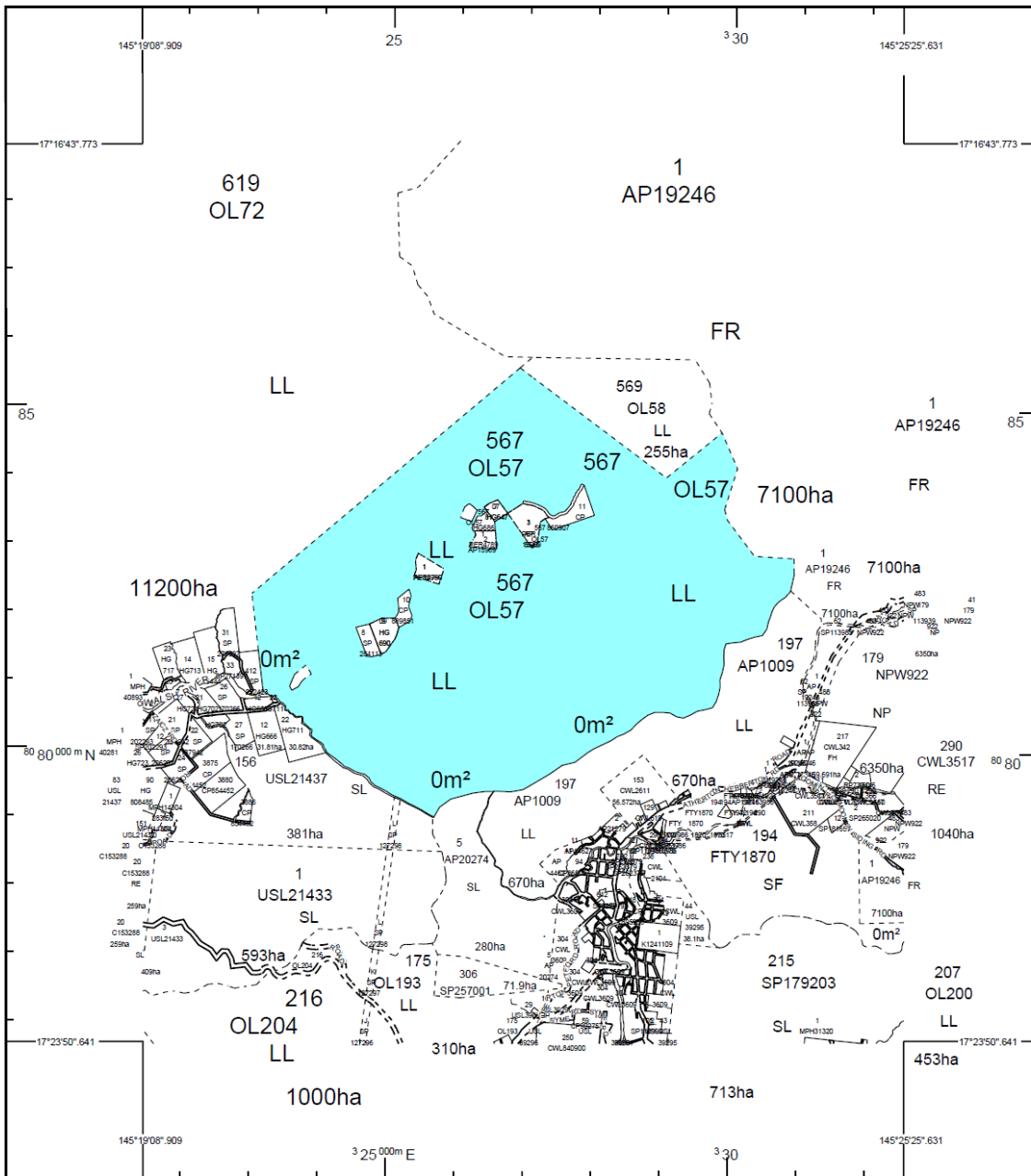
Regards



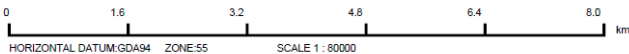
[REDACTED]
A/Land Officer
State Land Asset Management, Land Services
Service Delivery - North Region
Department of Natural Resources, Mines and Energy







STANDARD MAP NUMBER
7963-24212



MAP WINDOW POSITION & NEAREST LOCATION
145°22'17".207
17°22'17".207
MOODMIN
4.74 KM

SUBJECT PARCEL DESCRIPTION

DCDB	567/OL57
Lot/Plan	0m ²
Area/Volume	0m ²
Tenure	LANDS LEASE
Local Government	MAREEBA SHIRE
Locality	WATSONVILLE
Segment/Parcel	21414/1

CLIENT SERVICE STANDARDS

PRINTED (dd/mm/yyyy) 26/06/2018
For additional information regarding this SmartMap see page 2. Shading Rules have been applied.

DCDB 25/06/2018 (Lots with an area less than 4.000ha are not shown)

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For further information on SmartMap products visit <http://nrw.qld.gov.au/property/mapping/blinmap>

SmartMap

An External Product of SmartMap Information Services
Based upon an extraction from the Digital Cadastral Data Base



Queensland Government
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8.2 FINANCIAL STATEMENTS PERIOD ENDING 31 AUGUST 2018

Date Prepared: 27 August 2018
Author: Manager Finance
Attachments: 1. Budgeted Income Statements By Fund [↓](#)

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an overview of financial matters for the period 1 July 2018 to 31 August 2018.

RECOMMENDATION

That Council note the financial report for the period ending 31 August 2018.

BACKGROUND

Each month, year to date financial statements are prepared in order to monitor actual performance against budgets.

For the period ending 31 August 2018, the actual results are in line with the year to date budget.

The budgeted figures reflect the 2018/19 Budget as adopted by Council at the 20 June 2018 meeting. There are no issues or concerns to discuss or highlight at this stage.

Snapshot

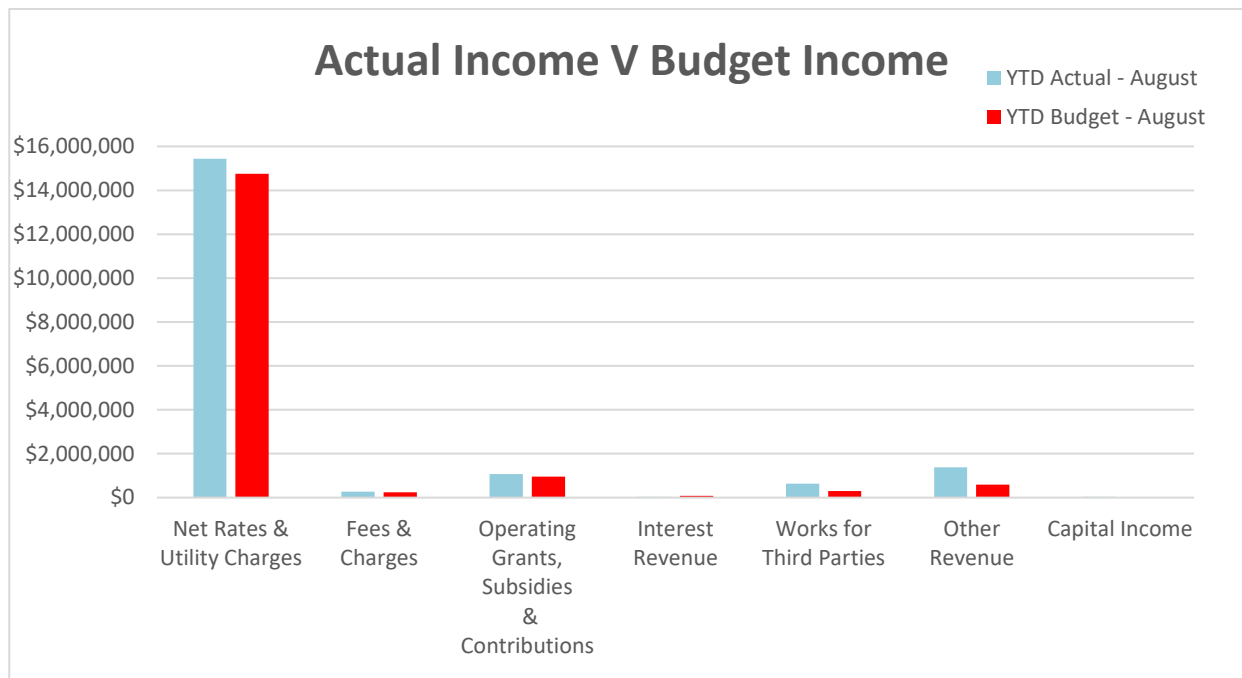
Total Operating Income	\$	18,847,741
Total Operating Expenditure	\$	6,939,968
Operating Surplus/(Deficit)	\$	11,907,773
Total Capital Income (grants, developer contributions)	\$	35,998
Net Result - Surplus/(Deficit)	\$	11,943,771

The surplus shown above is a result of the total rate income for the period July to December 2018 having been levied in August.

Income Analysis

Total income (including capital income of \$35,998) for the period ending 31 August 2018 is \$18,883,739 compared to the YTD budget of \$16,931,037.

The graph below shows actual income against budget for the period ending 31 August 2018.



	Actual YTD	Budget YTD	Note
Net Rates & Utility Charges	15,443,006	14,756,777	1
Fees & Charges	272,314	249,127	
Operating Grants, Subsidies & Contributions	1,074,205	957,530	
Interest Received	44,194	77,583	
Works for Third Parties	631,713	302,167	2
Other Revenue	1,382,309	587,853	3
Capital Income	35,998	0	

Notes:

1. Rates for the half year 1 July to 31 December 2018 were issued on 10 August. The favourable variance relates to rates discount, which is only recorded when rate payments are made. As more rate payments are received before discount date, this variance will reduce.

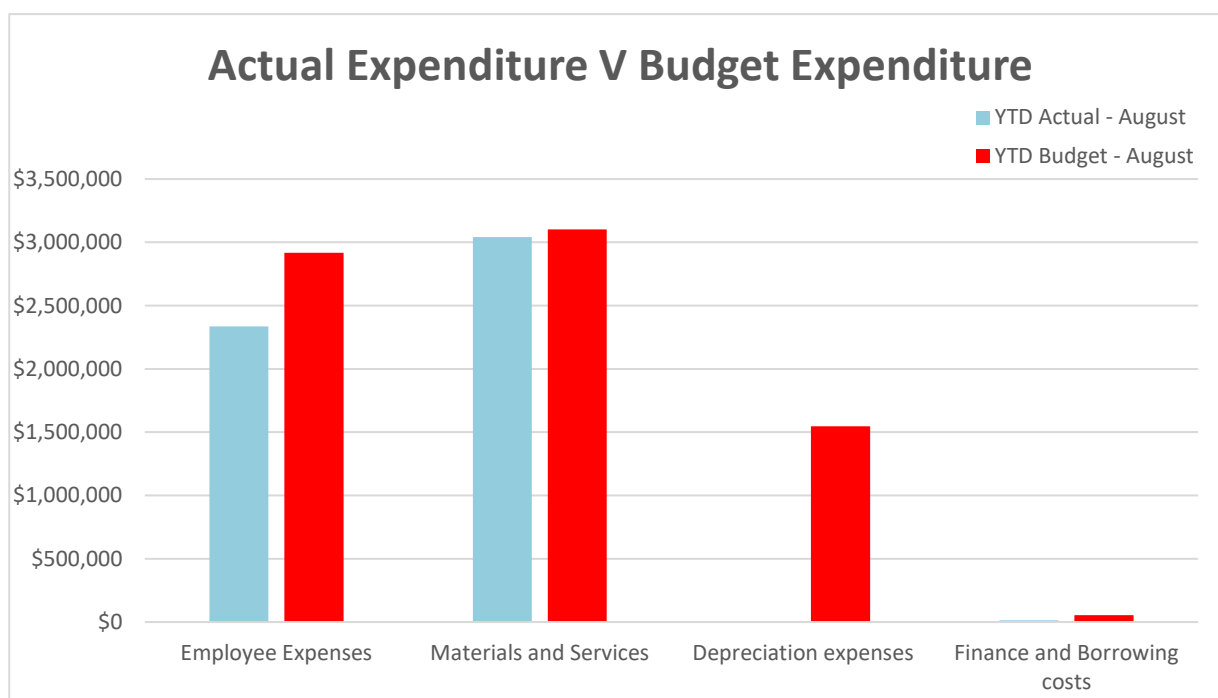
2. The favourable variance relates to how the budget has been allocated for RMPC works which is equally apportioned over 12 periods however actual works does not reflect this same trend. This will also be the same for expenditure.

3. Favourable result due to sale of land at the Mareeba Industrial Estate (\$740k).

Expenditure Analysis

Total expenses for the period ending 31 August 2018 is \$6,939,968 compared to the YTD budget of \$7,623,159

The graph below shows actual expenditure against budget for the period ending 31 August 2018.



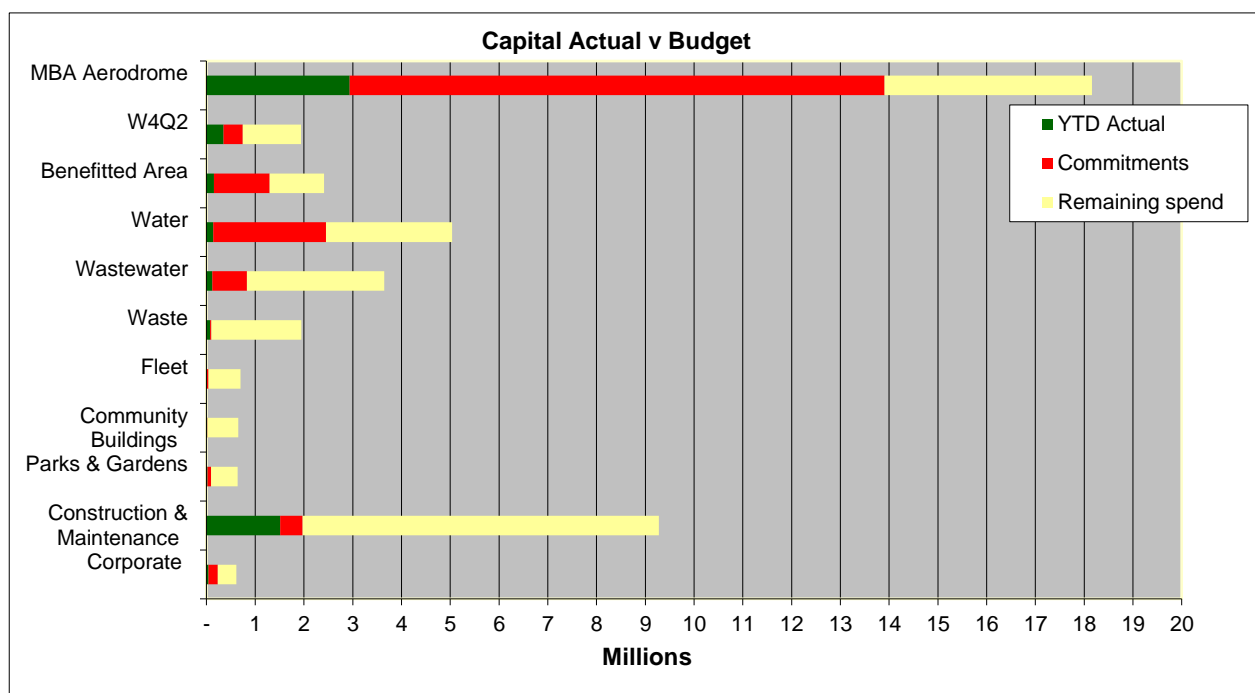
	Actual YTD	Budget YTD	Note
Employee expenses	2,336,935	2,918,618	1
Materials & Services	3,041,506	3,103,121	
Depreciation expenses	1,546,389	1,546,389	
Finance & Borrowing costs	15,138	55,032	

Notes:

1. The reason for the variance at this point in time is a result of the budget apportionment - with employee expenses (including the EBA increase and level increments) allocated equally over 12 periods however the increase only occurs in October. Staff absences and staff working on capital also contributes to this variance.

Capital Expenditure

Total capital expenditure of \$21,700,579 (including commitments) has been spent for the period ending 31 July 2018 against the 2018/19 adjusted annual capital budget of \$45,026,446. This budget figure now includes carry overs from 2017/18.



Loan Borrowings

Council's loan balance is as follows:

QTC Loans \$6,215,174

Rates and Sundry Debtors Analysis

Rates and Charges

The total rates and charges payable as at 31 August 2018 is \$3,097,608 which is broken down as follows;

Status	31 August 2018		31 August 2017	
	No. of properties	Amount	No. of properties	Amount
Valueless land	77	2,572,050	72	1,945,771
Payment Arrangement	73	92,480	46	65,465
Collection House	207	825,964	202	796,344
Exhausted – awaiting sale of land	10	102,815	12	131,855
Sale of Land	-	-	-	-
Other (includes current rates)	7260	11,187,358	7809	11,596,929
TOTAL	7627	14,780,667	8019	14,536,364

The Rates Notices for the period ending 31 December 2018 were issued on 10 August 2018 with the discount due date being 14 September 2018. Total Gross Rates and Charges levied for this six (6) month period totalled \$16,645,878.

Collection House collected \$71,413 for the month of August 2018.

Sundry Debtors

The total outstanding for Sundry Debtors as at 31 August 2018 is \$1,099,338 which is made up of the following:

Current	30 days	60 days	90 + days
\$1,075,333	\$9,721	\$3,952	\$10,332
97.82%	0.88%	0.36%	0.94%

Procurement

There were no emergency orders for the month.

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Section 204 of the Local Government Regulation 2012 requires the financial report to be presented to local government if the local government holds its ordinary meetings more frequently (than once per month) - to a meeting in each month.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

Budgeted Income Statement by Fund 2018/19 Budget
<u>Consolidated</u>

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	15,865,892	15,705,965	31,411,930
Less Discounts and Pensioner Remissions	(422,886)	(949,188)	(1,898,375)
Net Rates and Utility Charges	15,443,006	14,756,777	29,513,555
Fees and Charges	272,314	249,127	1,144,760
Operating Grants and Subsidies	1,074,205	957,530	7,000,458
Operating Contributions	-	-	902,610
Interest Revenue	44,194	77,583	465,500
Works for Third Parties	631,713	302,167	1,813,000
Other Revenue	1,382,309	587,853	3,428,100
Total Operating Revenue	18,847,741	16,931,037	44,267,983
Expenditure			
Employee Expenses	2,336,935	2,918,618	17,726,398
Materials and Services	3,041,506	3,103,121	12,919,811
Depreciation expense	1,546,389	1,546,389	9,451,936
Finance and Borrowing costs	15,138	55,032	330,190
Total Operating Expenses	6,939,968	7,623,159	40,428,335
Operating Surplus/(Deficit)	11,907,773	9,307,879	3,839,648
Capital Income			
Capital Contributions	35,998	-	-
Capital Grants and Subsidies	-	-	4,843,000
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	35,998	-	4,843,000
Net Result	11,943,771	9,307,879	8,682,648

Budgeted Income Statement by Fund 2018/19 Budget
<u>General</u>

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	8,711,351	8,609,609	17,219,218
Less Discounts and Pensioner Remissions	(422,886)	(949,188)	(1,898,375)
Net Rates and Utility Charges	8,288,465	7,660,422	15,320,843
Fees and Charges	262,654	245,793	1,124,760
Operating Grants and Subsidies	1,074,205	957,530	7,000,458
Operating Contributions	-	-	-
Interest Revenue	44,194	48,333	290,000
Works for Third Parties	597,613	294,667	1,768,000
Other Revenue	1,135,285	304,436	1,727,600
Total Operating Revenue	11,402,416	9,511,181	27,231,661
Expenditure			
Employee Expenses	2,110,757	2,626,449	15,939,758
Materials and Services	1,760,497	1,456,798	4,259,218
Depreciation expense	1,048,574	1,048,587	6,291,449
Finance and Borrowing costs	15,138	32,000	192,000
Total Operating Expenses	4,415,468	5,163,821	26,682,425
Operating Surplus/(Deficit)	6,467,451	4,347,360	549,236
Capital Income			
Capital Contributions	35,269	-	-
Capital Grants and Subsidies	-	-	3,493,000
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	35,269	-	3,493,000
Net Result	6,502,720	4,347,360	4,042,236

Budgeted Income Statement by Fund 2018/19 Budget
<u>Waste</u>

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	1,847,791	1,833,003	3,666,006
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	1,847,791	1,833,003	3,666,006
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	-	8,333	50,000
Works for Third Parties	9,435	-	-
Other Revenue	199,668	269,833	1,619,000
Total Operating Revenue	2,056,893	2,111,170	5,335,006
Expenditure			
Employee Expenses	54,024	59,581	362,994
Materials and Services	463,378	666,655	3,982,893
Depreciation expense	23,960	23,960	143,760
Finance and Borrowing costs	-	-	-
Total Operating Expenses	541,362	750,196	4,489,647
Operating Surplus/(Deficit)	1,515,532	1,360,974	845,359
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	-	-	-
Net Result	1,515,532	1,360,974	845,359

Budgeted Income Statement by Fund 2018/19 Budget
<u>Wastewater</u>

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	2,386,989	2,388,762	4,777,524
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	2,386,989	2,388,762	4,777,524
Fees and Charges	9,660	3,333	20,000
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	-	14,167	85,000
Works for Third Parties	432	-	-
Other Revenue	14,685	1,667	10,000
Total Operating Revenue	2,411,766	2,407,929	4,892,524
Expenditure			
Employee Expenses	73,239	97,930	597,079
Materials and Services	256,545	367,250	1,724,062
Depreciation expense	240,504	240,504	1,443,024
Finance and Borrowing costs	-	23,032	138,190
Total Operating Expenses	570,289	728,716	3,902,355
Operating Surplus/(Deficit)	1,841,478	1,679,213	990,169
Capital Income			
Capital Contributions	729	-	-
Capital Grants and Subsidies	-	-	450,000
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	729	-	450,000
Net Result	1,842,206	1,679,213	1,440,169

Budgeted Income Statement by Fund 2018/19 Budget
<u>Water</u>

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	2,757,121	2,713,049	5,426,097
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	2,757,121	2,713,049	5,426,097
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	-	4,167	25,000
Works for Third Parties	24,233	7,500	45,000
Other Revenue	26,339	5,833	35,000
Total Operating Revenue	2,807,693	2,730,549	5,531,097
Expenditure			
Employee Expenses	87,214	120,491	739,190
Materials and Services	493,234	544,516	2,683,432
Depreciation expense	216,342	216,342	1,471,655
Finance and Borrowing costs	-	-	-
Total Operating Expenses	793,790	881,349	4,894,277
Operating Surplus/(Deficit)	2,010,903	1,849,200	636,820
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	900,000
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	-	-	900,000
Net Result	2,010,903	1,849,200	1,536,820

Budgeted Income Statement by Fund 2018/19 Budget
<u>Benefited Area</u>

	Actual YTD	Budget YTD	2018/19 Budget
Revenue			
Rates and utility charges	162,640	161,543	323,085
Less Discounts and Pensioner Remissions			
Net Rates and Utility Charges	162,640	161,543	323,085
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	902,610
Interest Revenue	-	2,583	15,500
Works for Third Parties	-	-	-
Other Revenue	6,332	6,083	36,500
Total Operating Revenue	168,972	170,209	1,277,695
Expenditure			
Employee Expenses	11,701	14,167	87,377
Materials and Services	67,852	67,903	270,206
Depreciation expense	17,008	17,008	102,048
Finance and Borrowing costs	-	-	-
Total Operating Expenses	96,561	99,078	459,631
Operating Surplus/(Deficit)	72,411	71,131	818,064
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	-	-	-
Net Result	72,411	71,131	818,064

8.3 MAREEBA GYMNASTICS CLUB COMMUNITY LOAN

Date Prepared: 28 August 2018
Author: Senior Community Wellbeing Officer
Attachments: Nil

EXECUTIVE SUMMARY

This report details a request for Councillor consideration to support the Mareeba Gymnastics Club through the Community Partnerships Program 2018/19 by way of an interest-free loan for \$20,000.

RECOMMENDATION

That Council approve the request from the Mareeba Gymnastics Club for a \$20,000 interest-free loan and in-kind support for foregone interest of approximately \$270 per annum under the Community Partnerships Program.

BACKGROUND

Council received a request from the Mareeba Gymnastics Club (MGC) on 17 August 2018 for an interest-free loan of \$20,000 to be used as seed funding which the Club intends to use to leverage grants to construct a shade awning at the clubhouse located in Abbott Street, Mareeba.

The Club has advised Council of their intention to apply for approximately \$75,000 in state government funds under the Get Playing - Places and Spaces program. The funding body requires applicants to make a minimum co-contribution of 20%.

Mareeba Gymnastics Club

The MGC is a community lessee receiving rate rebates and remissions in line with Council's Community Leasing Policy and Rate Rebates and Remissions Policy. This Type A Group has exclusive use of the clubhouse and has built a strong membership base with approximately 265 gymnasts in the Club and a view to expand further.

The Club is very proactive in becoming more self-sufficient by expanding programs to meet community needs and fundraising. The Club has trialled an outreach program by taking gymnastics classes to Dimbulah and Julatten. The objective is to increase participation in rural and regional areas, and the trial has proven successful. As a result, the Club is applying for funding, under another programme, to purchase a minivan and equipment to make this service available on an ongoing basis and in other locations in the shire.

With a focus on practical skill development, there are 14 coaches including 3 full-time staff, 3 teenage volunteer coaches and 8 casual coaches. The Club also employs a part-time Administration Officer, a Cleaner and Payroll Officer. The volunteer Committee comprises of approximately 10 community members.

The volunteer efforts extend beyond the Committee, with the Club successfully engaging with families of gymnasts to raise funds through raffles, car washes, at regional events and the canteen. At a recent competition, there were approximately 250 jobs that were taken on by volunteers.

Community Partnerships Program 2018/19 - New Request

The application to Council is for an interest-free loan, detailed below.

Loan Purpose:	Seed-funding to leverage infrastructure grants
Loan Amount:	\$20,000
Loan Term:	5 Years
Repayment Frequency:	Quarterly
Interest Rate:	2.5% interest
Foregone Interest:	\$1,338.39 for the loan term [approx. \$270 per annum]
Special Conditions:	The payment of the \$20,000 seed funding is conditional upon MGC securing infrastructure grant funds.

This loan offer is valid for 12 months from date of approval (Offer expiry date: 19 September 2019)

The Committee requests quarterly repayments to align with the income cycle which is based on school terms with enrolment fees payable at the start of the term.

Community Partnerships Program Previous Council Assistance

Council has provided assistance to the Mareeba Gymnastics Club through the Community Partnerships Program, by way of:

- Annual: Rate Rebates & Remissions estimated \$2,530 p.a. 2018/19 financial year
- 2017/18: In-kind assistance \$700 for the use of equipment at four events
- 2016/17: In-kind assistance \$350 for the use of equipment at four events
- 2003/04: \$24,000 interest-free loan which was paid out in December 2009

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS***Operating***

Foregone interest will be recorded as an in-kind contribution in the Community Partnerships Program budget.

The drawdown of the community loan is conditional upon MGC securing grant funds or fundraising to complete works

Is the expenditure noted above included in the current budget?

Yes. This foregone interest value will be covered in the funds allocated for new requests under Council's CPP budget.

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

IMPLEMENTATION/COMMUNICATION

1. Community Wellbeing Group to advise Mareeba Gymnastics Club of the outcome of the request;
2. Finance Department to formalise offer documentation with MGC, noting Special Conditions:
 - Drawdown is conditional upon MGC securing grant funds or fundraising to complete works
 - Loan offer expires 19 September 2019.

8.4 KURANDA COMMUNITY PRECINCT

Date Prepared: 29 August 2018

Author: Senior Community Wellbeing Officer

Attachments:

1. KCPAC Flying Minute - July 2018 [↓](#)
2. KCP Place-Making Plan Images [↓](#)
3. KCP Place-Making Plan - Implementation Plan [↓](#)

EXECUTIVE SUMMARY

This report is to seek councillor endorsement of recommendations from the Kuranda Community Precinct Advisory Committee (KCPAC).

These recommendations relate to:

1. Councillor representation on the Kuranda Community Precinct Advisory Committee.
2. The implementation of the Kuranda Community Precinct Place-Making Plan.
3. The reimbursement of expenditure of RADF grant funds to the auspicing body.

RECOMMENDATION

That Council:

1. Appoints Cr Brown as the replacement Chair whenever the appointed independent Chair is not available.
2. Appoints Cr Angela Toppin as an additional councillor representative to the Kuranda Community Precinct Advisory Committee.
3. Adopts the Kuranda Community Precinct Place-Making Plan (Master Plan) and endorse the Implementation Plan recommended by the Committee, while noting that this Plan is unfunded.
4. Allocates the \$5,000 operational funds already budgeted for to commence priority partner projects.
5. Approves the payment of \$112 to the Kuranda Media Association from the KCPAC operational budget for the overspend in the RADF grant for the development of the KCP Place Making Plan.

BACKGROUND

The Kuranda Community Precinct (KCP) is a council owned facility in the heart of Kuranda which has been established for community use and benefit. The Precinct refers to the area and facilities contained within the former Kuranda Primary School grounds which are to the north of the new Kuranda library. These premises were acquired in 2007 to be developed for community use, with ongoing input by the community. To this aim, Council appointed the Kuranda Community Precinct Advisory Committee to act as a conduit between Council and community, and to ensure that the development of the Precinct is undertaken in partnership with community input and ownership. In 2016, the Committee and Council developed a strategic plan to guide the future development of

the precinct. The strategic vision is that the Precinct is developed as a well-used and flexible community space which is available for the long-term enjoyment of all Kuranda residents for recreational, sporting, cultural and educational experiences and activities. The Precinct is integrated and connected with surrounding facilities and promotes the history of the site.

1.0 Councillor Representation

The Kuranda Community Precinct Advisory Committee Terms of Reference (2016) establishes the Committee as an expert advisory committee appointed by Mareeba Shire Council pursuant to Section 61 of the Local Government (Operations) Regulation 2010.

Councillors are represented by Councillor Nipper Brown and Mayor Tom Gilmore, who is a member of all Advisory Committees. Historically, in the absence of the Independent Chair, another Committee member has chaired the meeting, however, this member is now not always available.

The Advisory Committee recommends:

- Councillor Brown acts as chair if the independent chairperson is not available.
- Councillor Toppin be appointed as the proxy for Councillor Brown.

Mayor Tom Gilmore is a member of all Advisory Committees and attends meetings on an as-needs basis.

2.0 Kuranda Community Precinct Master Plan Implementation

In 2017, the Kuranda Community Precinct Advisory Committee successfully applied to the Regional Arts Development Fund (RADF) for funding to design a 'place-making plan' for the future development of the Precinct. This was under auspice of the Kuranda Media Association.

The long-term Plan is unfunded and priority projects will be implemented by the Committee in partnership with community groups and individuals as grants or other external sources of funds are secured by the Committee.

The RADF grant funded the engagement of a consultant to develop and document this plan, following an engagement process conducted by the Advisory Committee. The Committee engaged the community to ensure that the plan was reflective of the aspirations of Kuranda residents and develop the list of priority projects.

In October 2017, the Committee hosted a community consultation workshop with 10 Kuranda community groups, on site at the Precinct. These community groups were identified because of their close ties with the broader Kuranda community in the aim of taking an inclusive approach to developing the plan, and to facilitating community ownership of the projects and activities at the Precinct. The Committee has subsequently worked with partner organisations to develop an Implementation Plan, which includes short-term priority partner projects, medium and long-term projects.

The resultant Plan is aspirational and explores a long-term vision for the Precinct. A snapshot of the priority partner projects follows.

PHASE 1	
Partner Projects	<p>Project 1: Precinct Planting Partner: Envirocare Actions: Plant audit, tree identification, trees and planting day, including investigation of watering system to assist with plant establishment.</p>
	<p>Project 2: Precinct Interpretive Walk Partners: Djabugay & RISE Ventures Actions: Plan and develop interpretive walk around Precinct. Incorporate cultural concepts, history, material use and food identification of gardens.</p>
	<p>Project 3: Entrance landscaping and plantings Partner: Garden Club Actions: to be confirmed - consultation with Garden Club in progress.</p>
Phase 1 Costs	Costings for each project are being gathered.
Funding Source	Kuranda Community Precinct reserve allocation \$5,000.
Community Contributions	Non-cash contributions; Labour; Skills; In-kind assistance cultural/community knowledge.

The KCPAC has engaged with Kuranda Envirocare, Djabugay Tribal Aboriginal Corporation, RISE Ventures to commence the development of the stages for Project 1 and Project 2 above.

PHASE 2 - Under Development	
Partner Projects	Potential partner projects with other groups engaged during community consultation phase, including Kuranda Conservation, FlexiChoice, Kuranda Historical Society, Kuranda arts community, Kuranda young people/families.
Phase 2 Costs	To be determined, pending project development. Anticipate \$10,000 for incidentals/items over the longer term. Council contribution from Kuranda Community Precinct Reserve to be formally considered pending project development.
Funding Source	Kuranda Community Precinct reserve and grant funds.
Community Contributions	Non-cash contributions; Labour; Skills; In-kind assistance cultural/community knowledge.

The cost to implement the Plan, as provided by the consultant, was estimated at \$540,000 without including the future potential projects. The funding source, community contributions and timelines for each project have been considered.

Funding sources may include reserves, which may also be utilised to secure grants. Community contributions may include non-cash contributions, labour, skills and in-kind assistance with cultural and community knowledge. The timelines for priority partner projects will be determined in partnership with community groups and subject to funding availability, while the timelines for longer-term projects will be dependent on the availability of grant funding.

3.0 Expenditure Reimbursement - RADF Grant

The Kuranda Media Association (KMA) acted as an auspicing body for the RADF grant for the KCPAC because the Advisory Committee is not incorporated. At acquittal, a \$112 overspend was identified. The Committee recommends that this amount be returned to the KMA, funded through the KCP Reserve.

RISK IMPLICATIONS

Financial

The Plan is unfunded and the cost of the implementation of the KCP Master Plan has significant financial impacts on Mareeba Shire Council. This includes the cost of the works and the whole of life costs for improvements. The availability of grant funding will determine whether projects can be completed, and ongoing costs will be considered in deciding whether to apply for funding.

Political and Reputational

The KCP is a priority community facility and Council and community have invested significant efforts to develop the Plan.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Projects may incur a capital cost, however, grant funding is required to complete projects. If a co-contribution is required the reserve will be used, however this will be formally considered by Council. If additional funding is required this will be prioritised against other capital projects during budget considerations.

Is the expenditure noted above included in the current budget?

No

If not you must recommend how the budget can be amended to accommodate the expenditure

The potential capital cost will be assessed and prioritised on a case-by-case basis, but the Implementation Plan notes that projects will be funded through reserves and grants.

Operating

The financial allowance that the Committee recommends for the priority partner projects is \$5,000 which is to be funded from the KCP reserve.

Is the expenditure noted above included in the current budget?

Yes

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

IMPLEMENTATION/COMMUNICATION

Council officers will inform KCPAC.

KCPAC will, in partnership with Council officers, develop a Media Release to include the Master Plan images, implementation plan and progress with priority partner projects.

KURANDA COMMUNITY PRECINCT ADVISORY COMMITTEE

Flying Minute - 6 July 2018

Responses Received:

1. Kuranda Community Precinct Place-Making Plan

The Kuranda Community Precinct Advisory Committee recommends that Council:

- i. Adopt the "Place-Making Plan" and the implementation plan subject to the availability of funding.
Refer: Attachment 1
- ii. Approve, in principle, the "Implementation Plan", as recommended, to be funded through the Kuranda Community Precinct reserve, grant funds and volunteer efforts. *Refer: Attachment 2*
- iii. Carry forward the \$5,000 already budgeted for to commence priority partner projects.

All in Favour

Implementation Plan

The "Implementation Plan" addresses the prioritisation of projects, potential funding sources and contributions to be made by community groups. The short-term priorities are all 'partner projects' and are summarised in the below excerpt from the Implementation Plan.

PHASE 1	
Partner Projects	Project 1: Precinct Planting Partner: Envirocare Actions: Plant audit, tree identification, trees and planting day, including investigation of watering system to assist with plant establishment.
	Project 2: Precinct Interpretive Walk Partners: Djabugay & Rise Actions: Plan and develop interpretive walk around Precinct. Incorporate cultural concepts, history, material use and food identification of gardens.
	Project 3: Entrance landscaping and plantings Partner: Garden Club Actions: to be confirmed - consultation with Garden Club in progress.
Phase 1 Budget	Costings for each project are being gathered.
Funding Source	Kuranda Community Precinct reserve.
Community Contributions	Non-cash contributions; Labour; Skills; In-kind assistance cultural/community knowledge.

PHASE 2 - Under Development	
Partner Projects	Potential partner projects with other groups engaged during community consultation phase, including Kuranda Conservation, FlexiChoice, Kuranda Historical Society, Kuranda arts community, Kuranda young people/families.
Phase 2 Budget	To be determined, pending project development. Anticipate \$10,000 for incidentals/items over the longer term. Council contribution from Kuranda Community Precinct Reserve to be formally considered pending project development.
Funding Source	Kuranda Community Precinct reserve and grant funds.
Community Contributions	Non-cash contributions; Labour; Skills; In-kind assistance cultural/community knowledge.



Kuranda Community Precinct

Landscape Concept Plan





Kuranda Community Precinct

View of Entry





Kuranda Community Precinct

View of Information Forecourt





Kuranda Community Precinct

View of Playground





Kuranda Community Precinct

View of Fitness Node





Kuranda Community Precinct

View of Interpretive Walk



KURANDA COMMUNITY PRECINCT IMPLEMENTATION PLAN

	Project Overview	Project Elements	Total Estimated Cost	Funding Source	Community Contributions	Timeline
MEDIUM PRIORITY PROJECTS Medium Term: 2 - 5 Years	Potential structural and interpretive elements, including: - Interpretive Signage - Playground - Small Shelter - Fitness Node - Musical Walk	Small Interpretive Signs	To be determined, pending project development.	Grants; Council seed-funding utilised to secure funding.	Non-cash contributions; Labour; Skills; In-kind assistance with cultural and community knowledge.	Dependant on the availability of grant funding.
		Park Bench/ Seating				
		Picnic Setting				
		Rubbish Bins				
		Soft Landscape				
		Fitness Equipment (Stationary)				
		Nature Play & sand pit (approx. 250sqm)				
		Drinking Fountain				
		Demolition Works				
		Concrete footpath				
		Shelter with interpretive signs				
		Musical Playground				
		Ongoing Planting				
LONG TERM POTENTIAL PROJECTS Long Term: 3 - 10 Years	Interpretive Walk and Seating Nodes <i>Note: This project will enhance the interpretive walk which will be commenced in Priority 1: Partner Projects</i>	Gravel Footpath and nodes	To be determined, pending project development.	Grants; Council seed-funding utilised to secure funding.	Non-cash expertise and labour skills.	Dependant on the availability of grant funding.
		Small Interpretive Signs				
		Picnic Settings				
		Park Bench / Seating				
		Rubbish Bins				
		Drinking Fountain				
		Soft Landscape				
		Demolition works				
		Additional Asphalt Carpark				
		Axis footpath (concrete or other material)				
		Rubbish Bins				
		Potential access and structural improvements, including:				
		- Central Spine				
	- Axis path - connecting Arara & Carroona Streets					
	- Increased off-road carpark					
	Sculptures					
	Soft landscape					
	Demolition Works / Earthworks					
	Central spine - footpath (concrete or other material)					
	Concrete Retaining wall on ramps					
Entry Signs						
Soft Landscape						
Central Interpretive Shelter	Shelter with interpretive signs					
	Concrete footpath around shelter					
Community Garden and Shed - Sensory garden - Herb garden	Demolition Works					
	Community garden beds					
	Garden Shed					
	Soft Landscape					
FUTURE POTENTIAL PROJECTS Very Long Term: 10 Years +	Precinct Forecourt - gathering place	Information forecourt concrete paving	For future consideration - pending Mareeba Shire Council priorities.	Grants; Council seed-funding utilised to secure funding.	To be determined.	Dependant on the availability of grant funding.
		Information Signs				
	Future Development Buildings	Scope & Use TBC				
		Water tanks				
	Arara Street Widening and On-street Carpark	Demolition Works				
		Additional Asphalt road and carpark				
		Concrete Footpath (200 lin m.)				
		Trees (15x 25L or 300mm)				
		Grass				

8.5 TOURISM KURANDA

Date Prepared: 7 September 2018

Author: Manager Community Wellbeing

Attachments: 1. Tourism Kuranda Advisory Committee Minutes 24 July 2018 [↓](#)

EXECUTIVE SUMMARY

This report presents a recommendation by the Tourism Kuranda Advisory Committee for Council's consideration and endorsement.

RECOMMENDATION

That Council endorses the recommendation by the Tourism Kuranda Advisory Committee to commission a Tourism Sentiment Index report on visitor feedback for Kuranda.

BACKGROUND

At the Tourism Kuranda Advisory Committee (TKAC) meeting held 24 July 2018, Advisory Committee members discussed the opportunity to commission a Tourism Sentiment Index (TSI) report on visitor feedback on multiple variables for a specific destination. The customized report prepared by *Destination Think!* collates and measures public visitor feedback posted digitally. The report is a one-off snapshot of visitor sentiment that covers the last 12 months and includes cross checking with sentiment across the previous 3 years at a cost of \$5,000.

The Committee recommends the visitor data for Kuranda would be valuable for the review of the Tourism Kuranda strategic direction and to share with local business operators. Tropical Tourism North Queensland (TTNQ) recommended the product and has commissioned similar reports from the company. The Advisory Committee unanimously passed the following motion:

Tourism Kuranda Advisory Committee recommends that a Tourism Sentiment Index report is commissioned to collate and measure visitor feedback on Kuranda which will provide valuable data for the review of the Tourism Kuranda strategic direction with the \$5,000 fee to be charged to the Tourism Kuranda surplus.

Moved: Peter Danford, Seconded: Trish Green - Carried.

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Tourism Kuranda Budget

Is the expenditure noted above included in the current budget?

Yes

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

The Tourism Kuranda Advisory Committee will be advised of the outcome of this report.

The Tourism Sentiment Index will be commissioned, and the report's data will be used to inform the review of the Tourism Kuranda strategic direction, including sharing the data with local businesses.



Tourism Kuranda Advisory Committee Meeting Minutes		
24 July 2018	Meeting 4:30pm	Tourism Kuranda Office Kuranda Community Precinct, Arara Street
Chairperson	Cr. Lenore Wyatt, Mareeba Shire Council (MSC)	
Attendees	<ul style="list-style-type: none"> • Peter Danford, Cedar Park Rainforest Resort • Chris Grantham, Rainforestation • Angela Freeman, Koala Gardens/Birdworld • Adrian Pancirov, Heritage Markets • Cathie Flambo, The Australian Bush Store • Trish Green, Honey House • Kahlia Pepper, Executive Officer Tourism Kuranda MSC • Glenys Pilat, Manager Community Wellbeing MSC 	
Visitors	Nil	
Apologies	<ul style="list-style-type: none"> • Cr. Tom Gilmore, Mayor Mareeba Shire Council • Terry Pates, Frogs Restaurant • Adam Letson, Skyrail Rainforest Cableway • Susan Parson, Senior Engagement Officer MSC • Adrian Pancirov, Heritage Markets 	
Introductions and confirmation of Previous Minutes - Tuesday 26nd June 2018		
<ul style="list-style-type: none"> • Confirmation of the previous minutes in June 2018; Moved: Cathie Flambo, Seconded: Trish Green Carried. 		
Business Arising from the Previous Minutes		
<ul style="list-style-type: none"> • Nil 		
Confirmation of Executive Report and Budget Report		
<ul style="list-style-type: none"> • Confirmation of the Executive Report; Moved: Kahlia Pepper, Seconded: Adrian Pancirov. Carried. • Confirmation of the Budget Report; Moved: Angela Freeman, Seconded: Peter Danford. Carried. 		
General Business		
<ul style="list-style-type: none"> • <u>Extension of TK Advisory Committee</u>- The Committee agreed to stay on as members of the TK Advisory Committee until the end of the year to enable the continuation of business as usual and to work with Council on the strategic direction review. • <u>Tourism Sentiment Index Report</u>- Kahlia explained the opportunity to commission a Tourism Sentiment Index (TSI) report which measures visitor feedback for a specific destination on multiple variables and this data would be valuable for the review of the TK strategic direction. TTNQ recommends the product. The Advisory Committee readily agreed to commission the 12 		

month TSI report with the \$5,000 fee to be charged to the TK carry over surplus.

Motion: TKAC recommends that a Tourism Sentiment Index report is commissioned to collate and measure visitor feedback on Kuranda which will provide valuable data for the review of the TK strategic direction with the \$5,000 fee to be charged to the TK surplus.

**Moved: Peter Danford, Seconded: Trish Green.
Carried.**

- Totem Poles- TKAC had previously recommended that the replacement or refreshing of the totem poles at the entrance to Kuranda (near the traffic lights on the highway) be referred to KIAC for inclusion in the Wayfinding signage project. Glenys reported that KIAC had agreed and this signage will be considered in the Wayfinding project.
- Review of the TK Strategic Direction - The Committee advised that the views of the wider stakeholders, especially operators, should be considered during the Council's review. Cr Wyatt explained Council's intentions and the Committee was satisfied with the proposed operator/levy payer survey and stakeholder meeting later in the year. It was agreed that Kahlia and Glenys would present a draft survey at the next meeting for Committee feedback.
- China Now workshop - As per the 2018/19 Strategic Marketing Plan, Kahlia sourced the opportunity to have a China Now Workshop in Kuranda for Kuranda business operators to attend and gain Chinese visitor knowledge. Total cost is \$1,800 and Committee agreed this workshop would be beneficial. Kahlia to book workshop.
- Kuranda Fashion Advertising Opportunities - Cathy suggested the possibility of having a Kuranda fashion article in a local magazine, paper etc. It was agreed Kahlia would investigate and discuss at the next meeting.
- Kuranda Wayfinding APP - Peter provided an overview of the Kuranda App design proposal that is currently being prepared by Peter and Kahlia. Proposal should be finalized shortly and passed onto Cath/Anne from KIAC for feedback.

Items		
Action Item 1	Person Responsible	Deadline
TSI report	Kahlia Pepper	Sept
Action Item 2		
Review of TK Strategic Direction - Presentation of draft Levy Payer/Operator Survey for feedback	Kahlia Pepper/Glenys Pilat	August
Action Item 3		
Sign Pole across road from BP service station- Angela to present 3 ideas.	Angela Freeman	Next meeting
Action Item 4		
China Now Workshop	Kahlia Pepper	ongoing
Action Item 5		
Kuranda Fashion advert opportunities.	Kahlia Pepper	Aug meeting

Next meeting
The next meeting will be held on Tuesday 21st August 2018 at 4.30pm.
Date brought forward due to Kahlia being away for Asia Corroboree.

Closure

There being no further business the meeting closed at 5:45pm

**TOURISM KURANDA INCOME AND EXPENDITURE STATEMENT
to Closing Balances**

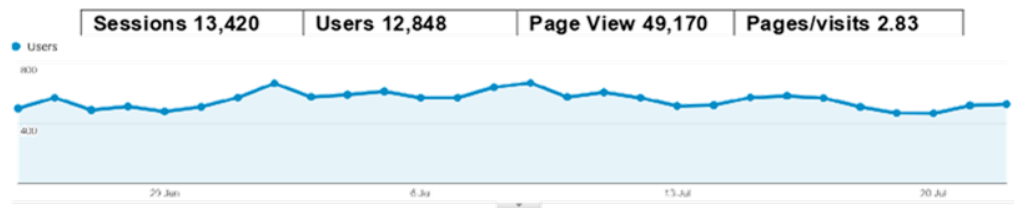
	BUDGET 2017/18 \$	ACTUALS	YTD Variance
INCOME			
Tourism Kuranda Advertising Contributions	36,500.00	23,240.82	13,259
Benefited Rate Contribution	210,566.18	202,817.63	7,749
Sundry Revenue	-	-	0
Surplus Carry Over 2016/17	4,934.25	4,934.25	0
	252,000.43	230,992.70	21,008
ADMINISTRATION COSTS			
Total Administration Costs	98,800.00	102,562.89	3,762.89
PROMOTIONAL COSTS			
A4 Brochure	8,300.00	3,134.45	5,166
Map & Visitors Guide	29,500.00	15,452.83	14,047
Brochure Distribution	16,828.00	14,688.74	2,139
Kuranda Festival Event	20,000.00	-	20,000
Kuranda Easter Event	19,638.00	20,356.13	(718)
Social Media Management	13,000.00	14,696.80	(1,697)
Industry Famils & Presentations	4,000.00	2,625.43	1,375
Tourism Kuranda Memberships	1,000.00	1,860.00	(860)
Adv Pre & Post Tourism Publications	7,500.00	12,236.67	(4,737)
Tradeshows & Sales Missions	19,000.00	15,566.57	3,433
Public Relations Management	5,800.00	5,859.95	(60)
General Advertising	4,000.00	6,448.22	(2,448)
Total Promotion costs	148,566.00	112,925.79	35,640.21
TOTAL ADMIN AND PROMOTION COSTS	247,366.00	215,488.68	31,877.32
SURPLUS/(DEFICIT)	\$ 4,634.43	\$ 15,504.02	-\$ 10,869.59

PLEASE NOTE: these figures are draft, as year end processes have not finalised.



EO REPORT JULY 2018

WEBSITE: Google Analytics for www.kuranda.org – 25th June 2018 to 22nd July 2018

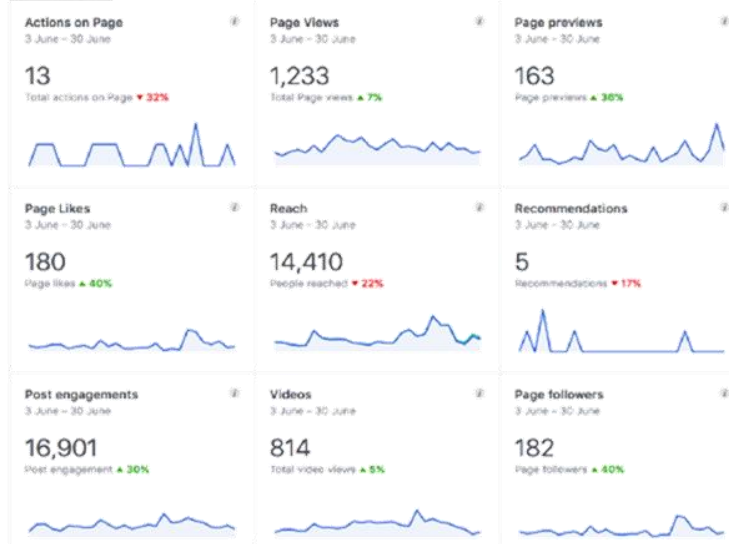


Country	Sessions	Page Views	contribution to total: Page Views
	17,367 % of total: 100.00% (17,367)	49,170 % of total: 100.00% (49,170)	
1. Australia	13,632	77.35%	
2. United States	1,021	6.40%	
3. United Kingdom	464	2.74%	
4. New Zealand	313	2.15%	
5. India	194	0.91%	
6. Japan	187	0.97%	
7. Germany	148	1.11%	
8. Hong Kong	148	1.19%	
9. Canada	143	0.95%	
10. France	141	0.75%	

SOCIAL CHANNELS

June social media statistics (3 – 30th June 2018). Both social platforms are continuing grow in followers, likes and interaction. Reach was a little down in June, however advertising in July should help improve this. We kicked off the #KurandaSelfie competition campaign leading into June/July school holidays and will monitor and report in Julys report.

Facebook




Insights based on reporting period:

- Actions on page: 13 (last month 22)
- Page Likes: +180 (last month 146)
- Engagement rate: +1.7% (last month 1.4%)

Achievements: Best posts based on Engagements:

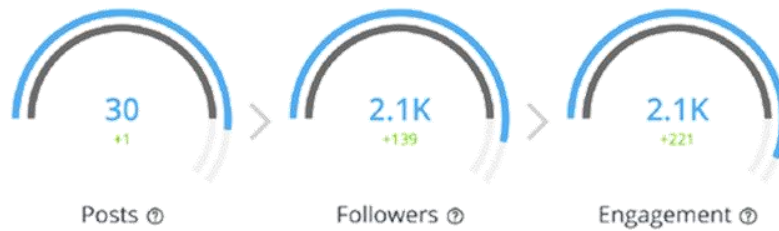
Date	Engagement	Reactions, comments & shares	Reach	Clicks
25 th June 	5.15%	161	4.7K	347
22 nd June 	4.86%	253	5.1K	226

21 st June		4.09%	162	2.5K	241
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Instagram

Insights based on reporting period:

- Overall engagement rate: +1% increase on last month
- 1,998K post likes (last month 1,800K)
- 52 comments (last month 36)
- Follower growth: 139 (last month 31)



Achievements: Best posts based on Engagement:

Date		Engagement	Likes	Comments
22 nd June		5.86%	119	6
2 nd June		5.07%	103	5
9 th June		4.78%	102	0

E-NEWSLETTER

News from the Village in the Rainforest. Baby native animals prove an additional Village attraction these school holidays!

Open rate 26%	[industry average is 21%]	Click rate 2%	[industry average is 6%]
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June newsletter featured the following articles:

- Welcome – adorable animals have arrived in Kuranda in time for the school holidays, Kuranda is a great kid friendly school holiday destination, Kuranda Riverboat is a great cruise along the Barron, Kuranda Visitor Information Centre received the same award after consistent great reviews on the world's largest travel site. \$1.3 million redevelopment of Therwine Street which will commence this year.
- Bilby beaus – Love is blossoming in the Nocturnal Wonders exhibit at Kuranda Koala Gardens.
- Sweet newcomers – Sugar gliders have been introduced to a new exhibit at Rainforestation in the Koala and Wildlife park.
- Colourful addition – Gouldian finches are now on display at Birdworld Kuranda providing a kaleidoscope of colour in the finch aviary.
- Nature Diary – Wander around the gardens at Skyrail's Smithfield and Kuranda terminals to catch a glimpse of the Cairns Birdwing Butterfly.
- At a glance - Speewah Tavern, Michele and Laurie Woods who used to operate the Kuranda Village Cafe Bar & Grill have bought the Speewah Tavern and will increase breakfast, lunch and dinners to seven days a week. The Chamber Philharmonia Cologne will perform on Sunday July 8 at 2.30 pm in St. Saviour's Church.

SUMMARY OF ACTIVITY

TEQ & TTNQ MEDIA & TRADE FAMILIARISATIONS – During the month I hosted 1 media famil in Kuranda village which was **Escape from the City ABC TV series media 23rd July** - I met with FremantleMedia Australia who are producing ABC TV series "Escape from the City". The Kuranda township will be featured. Filming took place of the village which included, Coondoo St, Therwine St, Heritage Markets and Kuranda Original Rainforest Markets. This will create great exposure for Kuranda and producers will advise once this series comes to air in possibly 2019.

CORROBOREE ASIA 2018 REGISTRATION – As per our 2018/2019 Strategic Plan, I submitted a detailed application to attend Corroboree Asia 2018 which will be held from 26th to 31st August on the Gold Coast. Tourism Kuranda has been accepted and will be attending this trade show. We have secured a sole booth and flights and accommodation in Gold Coast have been booked. Panel artwork and preparation is underway.

LOCAL SALES CALLS – I spent 2 days during the month completing local sales calls prior to school holidays by delivering brochures to our major distribution points like Freshwater Station & KSR Cairns Central, Kuranda Station, caravan parks and the main outlets in Cairns CBD.

TABLELANDS DESTINATION STRATEGY MEETING 28th June - TK committee member Angela Freeman and I attended this destination strategy meeting in Atherton. Klick Communications, a Tourism Marketing agency lead this strategic workshop for Tablelands Regional Council in partnership with TTT and TTNQ. The workshop discussions highlighted key consumer experiences in the region which included Kuranda, helped build core story elements for target markets and helped unlock potential marketing success in our region. The outcomes of this meeting will be a top-line strategy to further support TTT's & TTNQ's marketing efforts over the coming 12 months.

LOCAL GOVERNMENT TOURISM FORUM 5th July- My attendance for this programme was endorsed by MSC and consisted of a variety of inspirational case studies, panel sessions and was a networking opportunity. This forum provided attendees and I with the opportunity to engage and connect with local government officers within Queensland who know and share the experiences within the Tourism field. Department of Innovation and Tourism Industry Development spoke, discussing the legacy of the Commonwealth Games in Queensland and Airbnbs as well as an Indigenous Tourism Panel which spoke about how to stimulate Indigenous tourism for our Council relating to both domestic and international tourists.

REEF TO REEF MOUNTAIN BIKE EVENT

After contacting event organisers I was able to include Kuranda Village as a "must do" option for their competition competitors' itineraries when visiting our region and information was provided to them about the Kuranda accommodation options available during the event. This event is the first time being held here and is located between Smithfield (stage 1) and Davies Creek (stage 2) on the 9th to 12th August.

PRO-ACTIVE MARKETING - Brisbane Caravan & Camping Show 6-11 June 2018 report

Visitor numbers were approximately 43,000, this being up on last year. Very similar to last year, some visitors came from Regional Queensland, Victoria, New South Wales, Western Australia, Northern Territory and even New Zealand. Some from Regional Queensland including Cairns had flown down for the show. Most coming North were going to travel via the Matilda Highway, visit Winton, then after a visit to Lawn Hill turn east for Cairns either along the Queensland section of the Savannah Way or Overlanders Way through Charters Towers on to Townsville then North to Cairns. Although most were self-drive, a number of these requested information on tag-a-long tours, Cairns information and areas they did not want to drive their vehicles. Road conditions and fuel availability were questions asked, specifically in relation to Cooktown, the Western Gulf, Savannah Way and Cape York Peninsula.

Several self drive visitors were considering a stay in Cairns as they wanted to visit the Reef, Skyrail, Kuranda, Tablelands and Daintree. Some requested specific information on Hartley's Creek Crocodile Adventures along with other Tourist attractions as they had been told by friends but had little information. These requests included Herberton Historic Village. Most visitors claimed they were travelling this year, with others planning for next year and beyond. Most travelling this year said they were leaving by the end of the month with the others in July with some in August and September. Several people requiring information on the north indicated planning to fly to Cairns instead of driving then use day tours to see the area. Even some with vehicles indicated taking tours as they felt they missed too much and had little information when driving. Overall this Show was very positive with the volume of Caravan and Camper sales along with accessories indicating a strong year for travel and all products presented should benefit from the exposure.

JAPANESE ONLINE MEDIA EXPOSURE

Travel Watch Impress is a popular Japanese online media travel platform which I hosted in December 2017. In July they released their "Kuranda Day Out" media blog which was shared to millions of online customers. Kuranda received fantastic exposure and included Rainforestation, KSR, Kuranda Home Made Icecream, Kuranda Original Rainforest Markets, Stillwater Sweets, Honey House, Heritage Markets, KVIC and Barron Falls.



- Local sales calls 27th & 29th June
- Attended TTNQ Industry & Digital update 27th June
- Attended Tablelands Destination Strategy meeting 28th June
- Meeting with Glenys MSC & Cathy KVIC re: discuss issues regarding operator perceptions and issues with TK, strategies to build bridges and increase communication with operators 3rd July
- Meeting with Jen Tourism Palm Cove re: clash of Easter events for 2019 4th July
- Meeting with Kane Datatrx re: Opportunity for Tour Touchscreens for KVIC 4th July
- Attended Local Government Tourism Forum 5th July
- Annual Leave 9th & 10th July, Public Holiday 20th July
- Attended YATEC networking breakfast 11th July
- Attended Windmill body corporate businesses afternoon tea with EO & KVIC volunteers 11th July
- Meeting with MSC re: to discuss the TK strategic direction 17th July
- Meeting with Darren, Bolton Pint re: A4 brochure sign off for printing 17th July
- Meeting with Pip TTNQ & MSC Councilors re: TTNQ strategic direction and industry overview 18th July
- Meeting with Gwyneth TRC re: Future destination MKT directions for TRC 19th July
- Met with James FremantleMedia Aust re: filming of Kuranda for Escape from the City ABC TV series
- Attended TTNQ conversations at Skybury Café Mareeba 24th July

FUTURE ACTIVITY

- Ongoing meetings and introductions with Tourism industry and Kuranda strategic partners
- Kuranda DL Map & Visitor Guide printing. English and Japanese done, awaiting Chinese – end July
- Kuranda Wayfinding App brief & meetings July/August
- Strategic Direction review project plan - internal research – July/August
- TTNQ networking function in Kuranda - August
- TTNQ cruise ship Forum – August
- Chinese payment business platforms forum - August
- Corroboree Asia 2018 preparation - August
- China Digital Set up for Weibo & Wechat – July/August
- New website development quotes – August

Correspondence In/Out:

23/6 email from Itourism re: change of ownership for Tourdex and Morgan Freeman Promotion
26/6 email to Kuranda businesses re: invite to attend Destination Strategy workshop in Atherton
28/6 email to/from Alana, Epic Times Social media campaign re: Characters of Kuranda filming
28/6 email from Mike, Monsson Leather re: invitation for afternoon tea to meet businesses
29/6 email from Sam, TTNQ re: Japanese media
5/7 email from/to Barb, TTNQ re: having TTNQ networking function in Kuranda @ Kuranda hotel
6/7 email from Gina, KORM re: New botanical gardens opening soon at KORM
10/7 email from Pip, TTNQ re: Destination Think! Tourism Sentiment Index report enquiry for Kuranda
10/7 email to Cath, KVIC re: list of new Kuranda accommodation operators
13/7 email from/to Jessica, Railways Secrets Documentary UK re: filming in August
16/7 email to/from Breanna, Reef to Reef/Ironman re: Kuranda village and Accommodation Information
13/7 email to/from Ben, Destination Think! Re: quote and information about Tourism Sentiment Index
17/7 email from Cathy, KIAC re: Kuranda APP prospects draft
17/7 email to Kuranda Businesses re: invite to attend Chinese Business Payment Solution workshop
19/7 email from Pip, CEO TTNQ re: Including Tourism Kuranda in LTO marketing meetings for future
20/7 email from Kate, Epic Times re: social media content for August
20/7 email from/to Liz Inglis re: Kuranda E-newsletter content for July
*Ongoing emails to/from Kuranda businesses, artwork, translation for Kuranda DL Map & Visitor guide
*Ongoing EOFY tax invoices and Debtors invoices

8.6 GRANT APPLICATIONS

Date Prepared: 7 September 2018
Author: Manager Community Wellbeing
Attachments: Nil

EXECUTIVE SUMMARY

Seven (7) State and Federal government grant programs have been announced for which eligible priority Council projects have been identified. These are presented for Council approval, with four (4) applications requiring a co-contribution by Council.

RECOMMENDATION

That Council approve the following grant applications and respective co-contributions for priority projects:

1. \$1 million application for the Kuranda Trails Project to the Growing Tourism Infrastructure Fund;
2. \$1.49 million application for the Keegan Street extension to connect Effley Street at the Mareeba Industrial Park to the Building Our Regions Program Round 4;
3. \$450,000 application for the replacement and upgrade of the Barang Street Pump Station Kuranda to the Building Our Regions Program Round 4;
4. \$150,000 application for the replacement and upgrade of the Dimbulah Pool Filtration System to the Get Playing Places and Spaces Program Round 7;
5. \$250,000 application for the replacement and upgrade of the Mareeba Pool Filtration System to the Community Sport Infrastructure Program;
6. \$80,000 application for the installation of solar lighting at Mareeba Bicentennial Lakes to the Safer Communities Fund Round 3;
7. \$60,000 application for event funds for the Mareeba Multicultural Festival to the 2018/19 Celebrating Multicultural Queensland Program; and
8. \$14,500 Activities Plan to the RACQ Get Ready Queensland Program for emergency management digital dashboard enhancements and activities to increase community resilience.

BACKGROUND**Development of Kuranda Rainforest Walking Trails**

The development of connected walking trails through the Kuranda Village and to the Barron Falls is an agreed project of the Kuranda Infrastructure Program, funded from the Kuranda Infrastructure Levy which is used to deliver infrastructure and improvements to improve safety, accessibility, connection with the environment and integration between the activities of residents and tourists. It is a strategic priority of the Kuranda Infrastructure Program and will improve the visitor experience to Kuranda and increase their length of stay. This project is eligible for \$1million, 50% funding, from

the Growing Tourism Infrastructure Fund and a co-contribution from the Kuranda Infrastructure Levy, which has been adopted in 2018/19 Budget.

Keegan Street and Effley Street Extension and Connection

The extension of the road network to connect Keegan Street and Effley Street is required to enable the development of Stage 3 of the Mareeba Industrial Park. Currently terminating in cul de sacs, use of these roads is increasing as the Park expands. This project is eligible for funding from the Building Our Regions Program Round 4 requiring a co-contribution from the 2018/19 Budget.

Upgrade of the Barang St Pump Station

The upgrade of the Barang St Pump Station is required to mitigate serious environmental harm and public health risks caused by sewage overflows into Jumrum Creek and onto the Jumrum Creek tourist walking track. This will require a co-contribution from the 2018/19 Budget.

Mareeba Multicultural Festival 2019

The Mareeba Multicultural Festival is eligible for funding from the 2018/19 Celebrating Multicultural Queensland Program for festivals from 2019 to 2021. This will require an application for \$20,000 per annum for three (3) years on behalf of the Mareeba Multicultural Festival Committee.

Dimbulah Pool Filtration System Replacement and Upgrade

The Dimbulah Pool filtration system requires a replacement and upgrade. It is eligible for up to \$150,000 from the Get Playing Places & Spaces Program round 7. This requires a co-contribution from the 2018/19 Budget.

Mareeba Pool Filtration System Replacement and Upgrade

The Mareeba Pool filtration system requires a replacement and upgrade. It is eligible for up to 100% funding, with co-contributions highly recommended, from the Community Sport Infrastructure Program. It is recommended that a co-contribution is proposed and this is included in the 2018/19 Budget.

Mareeba Bicentennial Lakes solar lighting installation

The installation of solar lighting at Mareeba Bicentennial Lakes is required to improve public safety and increase use of the Park. This need is identified in the Bicentennial Lakes Master Plan. It is eligible for 100% funding from the Safer Communities Fund round 3. This supports the Works for Queensland Project currently planned for the Precinct.

Disaster Management Initiatives

The Queensland Government provides small annual grants to councils for community-based disaster management initiatives to assist communities to be better prepared for events and to increase community resilience. Under the RACQ Get Ready Qld Program, Mareeba Shire Council has been allocated \$14,500 for approved activities. Council has submitted the Activities Plan which includes projects identified by the Local Disaster Management Group.

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Co-contributions for grant applications can be catered for in the 2018/19 capital budget.

The co-contribution for the Kuranda Walking Trails application will be funded by the Kuranda Infrastructure Levy.

Is the expenditure noted above included in the current budget?

Yes

Operating

Nil

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

The outcomes of successful grant applications will be promoted in the media.

9 INFRASTRUCTURE SERVICES

9.1 APPLICATION FOR ROAD CLOSURE, ABUTTING LOT 10 ON SP269749, 5-7 ROB VEIVERS DRIVE - BP SERVICE STATION KURANDA

Date Prepared: 3 September 2018

Author: Technical Officer (Investigations)

Attachments:

1. DNRME Advise Council of Road Closure Application [↓](#)
2. Drawing Number CNS18/002AP [↓](#)
3. Current Permit to Occupy. [↓](#)
4. Proponents Correspondence from November 2017 [↓](#)
5. Sketch Supplied by Proponent [↓](#)
6. Concept Design Sketch [↓](#)
7. Officers Reply to Concept Design sketch [↓](#)
8. Proponents Correspondence from August 2018 [↓](#)

EXECUTIVE SUMMARY

Correspondence (Attachment 1) has been received from the Department of Natural Resources, Mines and Energy (DNRME) seeking Council's position as Road Manager regarding the following options:

1. To permanently close an area of approximately 215m² being part of Rob Veivers Drive Kuranda and shown as Lot A on Drawing CNS 18/002AP (Attachment 2) with the area to be incorporated into the applicants adjoining freehold property, namely Lot 10 on SP269749, BP Service Station, Kuranda;
2. An area of approximately 260m² (Attachment 2) and shown as Lot B on drawing CNS 18/002AP to remain as Permit to Occupy for commercial/business purposes or for the Permit to Occupy (Attachment 3) to be surrendered and the Lot B area to remain as road.

RECOMMENDATION

That Council advise the Department of Natural Resources, Mines and Energy (DNRME) that in relation to:

1. Lot A as shown on drawing CNS18/002AP supplied by DNRME, Council has no objection to the permanent closure of this section of road reserve subject to the following conditions;
 - The proponent is wholly responsible for all costs associated with finalising the process.
 - Prior to the permanent closure of road, a Concrete footpath is to be provided for the extent of the property frontage and which achieves the requirements of AS1428 and Council's FNQROC development manual.
2. Lot B as shown on drawing CNS18/002AP, Council request that upon closure of road reserve (Item 1) DNRME to cancel the current Permit to Occupy shown as Lot B on Plan AP19654.

BACKGROUND

As part of the road closure application process, DNRME requires a submission from the Road Manager (Council) prior to any decision being finalised.

Accordingly, correspondence was received 16 March 2018 from DNRM requesting Council's views as the Road Manager on the following;

1. To permanently close an area of approximately 215m² of Rob Veivers Drive Kuranda and shown as Lot A on Drawing CNS 18/002AP and as advised by DNRME if closure is approved the area is to be incorporated into the applicants adjoining freehold property, namely Lot 10 on SP269749, BP Service Station, Kuranda.
2. The area shown as Lot B on Drawing CNS18/002AP to remain as a Permit to Occupy for commercial/business purposes (service station) OR for the Permit to Occupy to be surrendered and the area to remain as road.

A review of the current building and property configurations has confirmed that two encroachments exist, however a previous 'Permit to Occupy', granted October 2013 (attachment 3) addresses the concerns, albeit temporarily. Constraints to the site are predominantly associated with the arrangement of Public footpath and its integration with the Northern Driveway. Provision of a compliant pedestrian pathway would be contingent on modifications being undertaken to the existing concrete driveway and parking areas within the area currently covered by the 'Permit to Occupy'.

It is recommended that any approval to grant support to a Permanent Road Closure be conditioned to incorporate the provision of a compliant public footpath for the extent of the property frontage.

History:

Although formal application was made 16 March 2018, discussions regarding potential closure date back to October 2017. Council Officers have maintained regular contact with the proponent's authorised representative since the initial query was raised, with numerous site visits, phone and 'face to face' meetings being undertaken, leading the proponent to provide correspondence (including Sketches) confirming their intentions (Attachment 4 & 5 accordingly), 10 November 2017 and the engagement of an RPEQ to prepare plans for Council's consideration, 28 June 2018, discussions between the Proponent, Proponents Engineer and Council Officers continue.

Recent correspondence from the Proponents Engineer (15 August 2018) contained a sketch and a concept design (Attachment 6). Council Officer responded with concerns regarding the apparent removal of footpath access from the frontage of the property and advising public access would need to be maintained (Attachment 7). Further correspondence (Attachment 8) was received on 20 August 2018, querying Council's position and identifying the costs associated with addressing the site constraints were prohibitive. Ongoing advice to the Proponent continues to be; Any application for driveway re-configuration would trigger a need for safe and compliant access with consideration to providing for pedestrian requirements meeting current standards.

Due to the complexity of the application, Council Officers have sought three (3) extensions of time from DNRME, so as to provide the proponent with sufficient time to consider and address the various issues. At its latest application, DNRME advised that no further Extensions would be supported and resolution of Council's position would be required by 31 October 2018.

Officer Recommendation:

Therefore, with consideration to the constraint of time and lack of detailed plans, it is the Officers opinion that the above stated conditions be applied so as to achieve a suitable outcome for all involved.

RISK IMPLICATIONS**Financial**

A compliant pathway for the extent of the property will be required at some point in the future. Closure of the road without remedying the situation will result in additional constraints and costs for the future project.

Infrastructure and Assets

If a fully compliant pathway is constructed, improved accessibility within the area is achieved.

Legal and Compliance

Council is delegated with the Authority of Road Manager, therefore the needs of the transport network are considered prior to DNRM&E providing a final position to Road closures.

FINANCIAL AND RESOURCE IMPLICATIONS**Capital**

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Following resolution, Council Officers will notify DNRM&E and the proponent of outcome.

Author Stephen Lavery
File / Ref number 2017/006877
Directorate / Unit State Land Asset Management
Phone (07) 4222 5428



16th March 2018

Mareeba Shire Council – Property Services
Via Email: info@msc.qld.gov.au

Dear Sir / Madam

Application for permanent road closure

The Department has received an application for permanent road closure over an area of about 215m² being part of Rob Veivers Drive shown as Lot A on Drawing CNS18/002AP. The road closure area is currently held under Permit to Occupy 0/237205 by the applicant.

Please find enclosed a copy of the Notice published in the Government Gazette of 16th March 2018 relative to the above application.

You are requested to display the notice of Application for Closure of Road at your office for the purpose of being viewed by the public in terms of Section 100 of the *Land Act 1994*.

The applicant advises that the proposed use of the subject area, if the road closure is approved, will be for inclusion into their adjoining freehold property, namely Lot 10 on SP269749.

The area shown as Lot B on Drawing CNS18/002AP is the balance area of Permit to Occupy 0/237205.

To enable full consideration to be given to this matter please submit your agency's views and/or requirements, in writing, to the Townsville DNRME office by **26th April 2018** on the following:

1. permanent closure of Rob Veivers Drive shown as Lot A on Drawing CNS18/002AP; and
2. the area shown as Lot B on Drawing CNS18/002AP to remain as a Permit to Occupy for commercial/business purposes (service station) OR for the Permit to Occupy to be surrendered and the area to remain as road.

If no reply is received by that date it will be considered that your agency has no objection to the application.

Postal :
DNRME
PO Box 5318
Townsville Qld 4810

Telephone : (07) 4222 5427

Any objections received may be viewed by other parties interested in the proposed road closure in accordance with the provisions of the *Right to Information Act 2009*.

If you wish to discuss this matter please contact Stephen Lavery on (07) 4222 5428.

All future correspondence relative to this matter is to be referred to the contact Officer at the address below or by email to Townsville.SLAMS@dnrme.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2017/006877 in any future correspondence.

Yours sincerely



Stephen Lavery
Land Officer
State Land Asset Management
Service Delivery-North Region

Enc Government Gazette dated 16th March 2018
Drawing CNS18/002AP
Notice of Application for Closure of Road

[263]



Queensland Government Gazette

NATURAL RESOURCES, MINES AND ENERGY

PUBLISHED BY AUTHORITY

ISSN 0155-9370

VOL. 377]

FRIDAY 16 MARCH 2018

[No. 51

Land Act 1994
**OBJECTIONS TO PROPOSED ROAD CLOSURE
 NOTICE (No 11) 2018**

Short title

1. This notice may be cited as the *Objections to Proposed Road Closure Notice (No 11) 2018*.

Application for road closure [s.100 of the Act]

2. Applications have been made for the permanent closure of the roads mentioned in the Schedule.

Objections

3.(1) An objection (in writing) to a proposed road closure mentioned in the Schedule may be lodged with the Regional Service Director, Department of Natural Resources, Mines and Energy, at the regional office for the region in which the road is situated.

(2) Latest day for lodgement of objections is **26 April 2018**.

(3) Any objections received may be viewed by other parties interested in the proposed road closure under the provisions of the *Right to Information Act 2009*. If you lodge an objection, please include in your objection letter whether you would like to be consulted if this issue becomes the subject of an access request under the *Right to Information Act 2009*.

Plans

4. Inspection of the plans of the proposed road closures may be made at-

- (a) the Department of Natural Resources, Mines and Energy Offices at Cairns, Brisbane and Toowoomba; and
- (b) the Local Government Offices of Mareeba Shire, Brisbane City and Toowoomba Regional;

for a particular plan in that district or that local government area.

SCHEDULE

**PERMANENT CLOSURE
 North Region, Cairns Office**

1 An area of about 215 m² being part of Rob Veivers Drive abutting the western boundary of Lot 10 on SP269749 (locality of Kuranda) and shown as plan of Lot A, proposed permanent road closure on Drawing CNS18/002AP. (2017/006877)

South Region, Brisbane Office

2 Areas totalling about 800 m² being part of Albion Road abutting Lot 2 on RP19039, Lot 3 on RP80687 and Lot 55 on SP299430 (locality of Albion) and shown as Parts A and B, road proposed to be permanently closed on Drawing 18/055. (2018/001220)

South Region, Toowoomba Office

3 An area of about 8740 m² being the road separating Lot 1 on RP15279 from Lot 2 on RP867714 and part of Margaret Street adjoining the northern boundary of Lot 1 on RP15279 and Lot 2 on

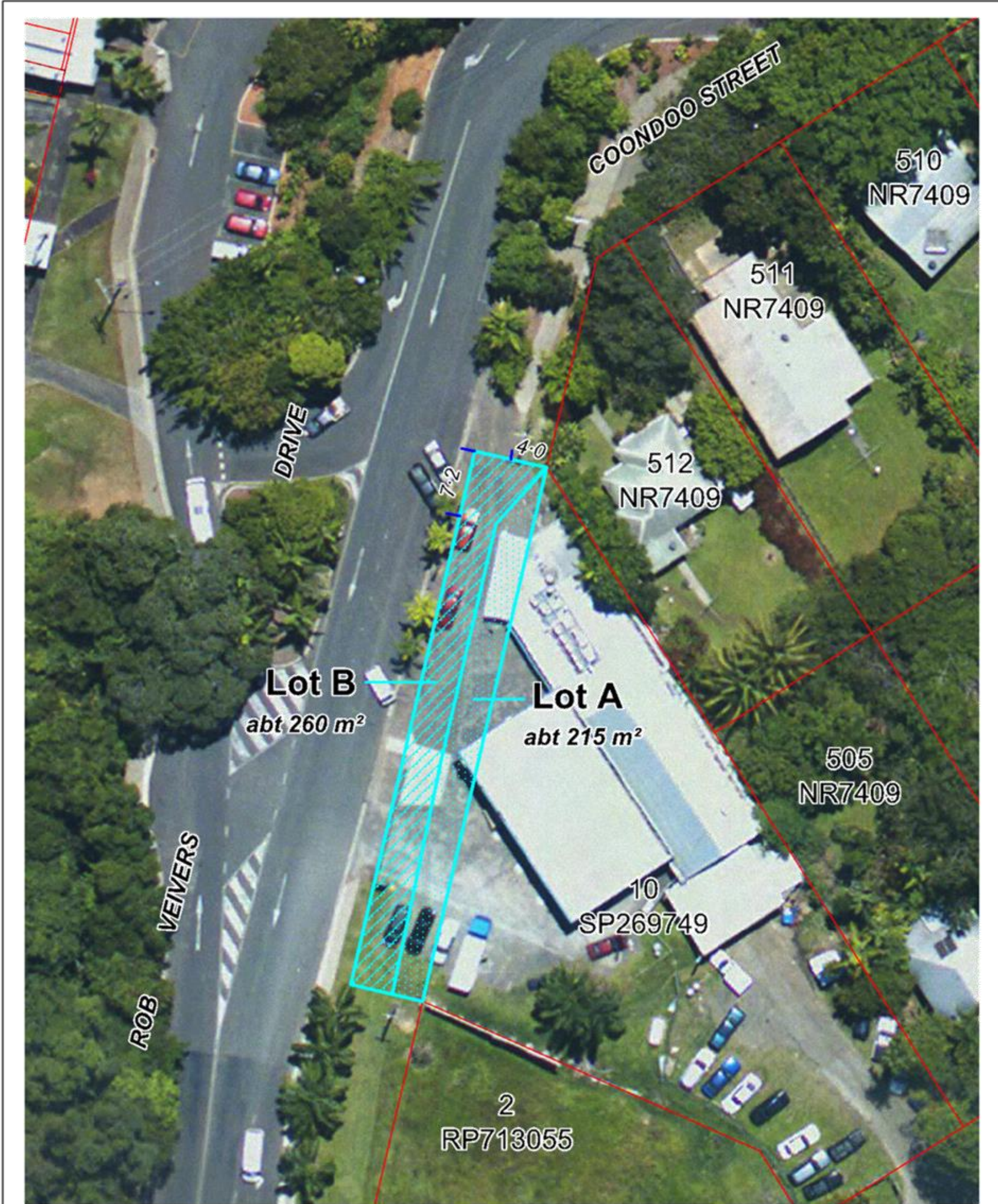
RP867714 (locality of Yarraman) and shown as Lot 1 on AP7101, road to be closed permanently on Drawing 18/014. (2017/005897)

ENDNOTES

1. Published in the Gazette on 16 March 2018.
2. Not required to be laid before the Legislative Assembly.
3. The administering agency is the Department of Natural Resources, Mines and Energy.

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BRISBANE
 16 March 2018



0 30 m 60 m 90 m	
Plan of Lot A (Proposed permanent road closure) & Lot B (Balance of PTO) Cancelling Lot B on AP19654	
SCALE 1:600	Queensland Government
LOCAL AUTH OF MAREEBA SC LOCALITY OF KURANDA	
CNS18/002AP	
Map 8064-31344 Compiled from DCDB, Kuranda 2015 imagery & PR137194_01 on file	
Elvas Reference 2017/006877	Prepared by K Rogers Date 21-02-2018
Notings D/B No. 18N203	

Application for Closure of Road

16th March 2018

File / Ref number 2017/006877

Notice is given of an application made under section 100 of the *Land Act 1994* for the permanent closure of the road described as:



DESCRIPTION OF ROAD
Description of proposed road closure:
Permanently close an area of about 215m2 being part of Rob Veivers Drive, abutting the western boundary of Lot 10 on SP269749 and shown as Lot A on drawing CNS18/002AP.
Locality: Kuranda
Local Government: Mareeba Shire Council

Any person who may consider their interest affected by the application is required to submit their objections and/or enquires in writing by close of business on 26th April 2018 to the Department:

Postal Address –
 DNRME
 PO Box 5318
 Townsville Qld 4810

Delivery Address -
 DNRME Cairns
 4th Floor, 2nd Building
 William McCormack Place
 5B Sheridan Street
 Cairns Qld 4870

Telephone: (07) 4222 5428

Email: Townsville.SLAMS@dnrme.qld.gov.au

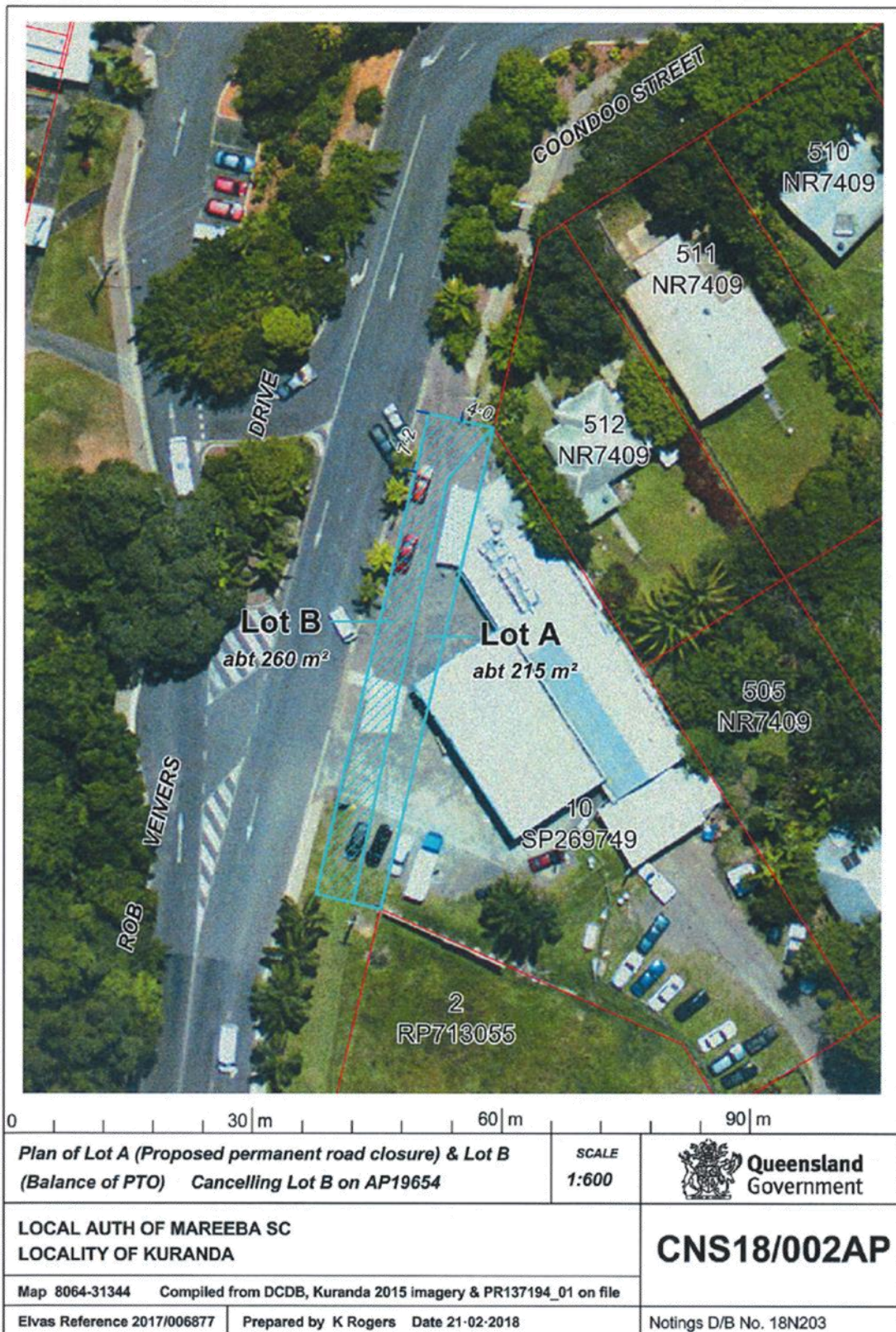
Any objections received may be viewed by other parties interested in the proposed road closure under the provisions of the *Right to Information Act 2009* (the RTI Act).

If you lodge an objection, please include in your objection letter whether you would like to be consulted if this issue becomes the subject of an access request under the RTI Act.

0 30 m 60 m 90 m		
Plan of Lot A (Proposed permanent road closure) & Lot B (Balance of PTO) Cancelling Lot B on AP19654		SCALE 1:600
LOCAL AUTH OF MAREEBA SC LOCALITY OF KURANDA		Queensland Government
Map 8954-31344 Compiled from DCDB, Kuranda 2015 Imagery & PR137194. 01 on file		CNS18/002AP
Elvaz Reference: 2017/006877	Prepared by: K Rogers Date: 21-02-2018	Notings D/B No. 18N203

LATEST DATE FOR OBJECTIONS – 26th April 2018







Author: Natasha Bauld
 File/Ref number: 2010/003855
 Your Ref: ROA-CLO-PER DW #2328773
 L1/RP716776 & L1/RP713055 SV-AJR
 Directorate/Unit: State Land Asset Management
 Telephone: 07 4222 5420

31 October 2013

Chief Executive Officer
 Tablelands Regional Council
 PO Box 154
 MAREEBA Qld 4880

Dear Sir/Madam

Application for Permit to Occupy over part of Rob Veivers Drive and described as Lot B on plan AP19654

I refer to previous correspondence and wish to advise that the action has been finalised and the attached Recording Advice and Administrative Plan copy provides the details for your information.

It is noted that the applicants have been advised of Council's requirements in respect of the authorisation of the improvements (driveway) on the subject area being subject to the applicant maintaining the improvements and of the authorisation of the canopy overhang and shop awning being subject to any public liability claims being the responsibility of the applicant.

If you wish to discuss this matter please contact the department on telephone 4222 5420.

All future correspondence relative to this matter is to be referred to the department at the address below or by email to Townsville.SLAMS@dnrm.qld.gov.au. Any hard copy correspondence received will be electronically scanned and filed. For this reason, it is recommended that any attached plans, sketches or maps be no larger than A3-sized.

Please quote reference number 2010/003855 in any future correspondence.

Yours sincerely



Natasha Bauld
 Land Officer
 State Land Asset Management
 Land Services
 North Region

Encl. Recording Advice
 AP19654



Office :
 Natural Resources and Mines
 5th Floor Government Offices
 5b Sheridan Street
 Building 2
 CAIRNS 4870 Qld

Postal:
 Natural Resources and Mines
 PO Box 5318
 TOWNSVILLE Qld 4810

Telephone : (07) 4222 5420
 Fax: (07) 4799 7533

Email Townsville.SLAMS@dnrm.qld.gov.au
 Website www.dnrm.qld.gov.au



Department of Natural Resources and Mines

30 October 2013

Enquiries to: Bauld, Natasha
Telephone: (07) 4222 5427

RECORDING ADVICE - NEW DOCUMENT

Case: 2010/003855 Action: 1 NT - Permit to Occupy

Service Centre: Cairns

Permit to Occupy No.237205 commenced on 28 October 2013.

Other details relating to the new tenure are as follows:

Title Reference: 40067356

Lot	Plan	Parish
B	AP19654	Cairns

Area (ha): 0.0474 (ha) About

Tenancy: PERMITTEES

Permittee

SANDY CREEK PASTORAL COMPANY PTY. LIMITED ACN 010275920

Tenant Correspondent:	Qld Law Group - Gold Coast / Brisbane
Correspondence Address:	GPO Box 1405 Brisbane QLD 4001

Conditions:

A92

- (1) The permittee must use the permit area for Business (Service Station) purposes and no other purpose whatsoever.
- (2) This permit may be cancelled if not used for the purpose stated above.
- (3) The permit may be cancelled after giving the permittee reasonable notice in writing, in accordance with the Land Act 1994 .
- (4) The annual rent must be paid in accordance with the Land Act 1994.
- (5) The Parties acknowledge that GST may be payable in respect of a supply made under this permit. Where GST becomes payable in respect of a supply made under this permit, the State (lessor) may recover the GST from the permittee by increasing the consideration payable by the permittee to the State by an amount equal to that which the State is obliged to remit to the Commonwealth as GST on the supply and that amount may be recovered from the permittee as part of the money payable to the State under this permit. The State will upon request by the permittee, issue to the permittee a valid GST tax invoice in respect of any taxable supply made under this permit. (NOTE: For the purposes of this condition "GST" means the goods and services tax which results from the enactment of A New Tax System (Goods and Services Tax) Act 1999 and the related Acts which constitute the Commonwealth taxation reform (as amended from time to time)).
- (6) The permittee must not under any circumstances enter into any arrangements to

- sublet, dispose of or transfer the permit.
- (7) The permittee must pay the cost of any required survey or re-survey of the permit area.
 - (8) The permittee must control pest plants and animals, on the permit area, in accordance with the Land Protection (Pest and Stock Route Management) Act 2002 and the Local Laws and requirements of the Tablelands Regional Council.
 - (9) The permittee has the responsibility for a duty of care, to take all reasonable and practicable measures to sustainably manage the permit area by conserving the physical, biological, productive and cultural values, either on the permit area or in areas affected by the management of the permit area.
 - (10) The permittee must ensure that the use and development of the permit area conforms to the Planning Scheme, Local Laws and requirements of the Tablelands Regional Council, binding on the permittee.
 - (11) The permittee must give the Minister administering the Land Act 1994, information about the permit, when requested.
 - (12) The permittee must not clear any vegetation on the permit area, unless in accordance with the Sustainable Planning Act 2009.
 - (13) No compensation for improvements or developmental work is payable by the State at the cancellation or surrender of the permit, but the permittee has the right to remove any moveable improvements within a period of three (3) months from the cancellation or surrender of the permit, provided all money due by the permittee to the State on any account whatsoever has been paid, or be required to remove those improvements as specified in any further condition of permit.
 - (14) This permit is subject to the Land Act 1994 and all other relevant State and Commonwealth Acts.
- A99 Further to Condition A92(13), the permittee must remove the improvements and rehabilitate the area to the satisfaction of the Chief Executive from the date of cancellation or surrender of the permit.
- A100 If the permittee fails to remove the improvements and rehabilitate the area as detailed in Condition A99 above, the Chief Executive can remove the improvements and rehabilitate the area and is hereby authorised to do whatever is necessary to effect the said removal and rehabilitation. The Chief Executive may recover from the permittee the total cost incurred in the said removal and rehabilitation.
- E23 The permittee must ensure that each and every activity undertaken on the permit area which has the potential to pollute and/or contaminate is carried out in such a manner as to prevent this from occurring.
- H126 The permittee must, at all times during the currency of the permit, allow employees of Telstra and Ergon Energy free and unrestricted access to, from and across the land for the purpose of constructing, maintaining and/or repairing their installations/infrastructure on the land.
- H126 The permittee must, at all times during the currency of the permit, allow free and unrestricted access to the public in the use of the land for the purpose for which it is reserved or dedicated to public use (being road).
- I66 The permittee indemnifies and agrees to keep indemnified the Minister administering the Land Act 1994, and the State of Queensland, (the "Indemnified parties") against all actions, suits, proceedings, claims, demands, costs, losses, damages and expenses ("Claim") arising out of or in any way connected to or resulting from the granting of this permit to the permittee or which is connected to or resulting from the permittees' use and occupation of the permit area (all of which are referred to as "the indemnified acts or omissions") save to the extent that the Claim arises as a result of any negligent act or omission of the Indemnified parties, however, any negligent act or omission of one of the Indemnified parties does not negate the indemnity to any of the other Indemnified

party/ies.

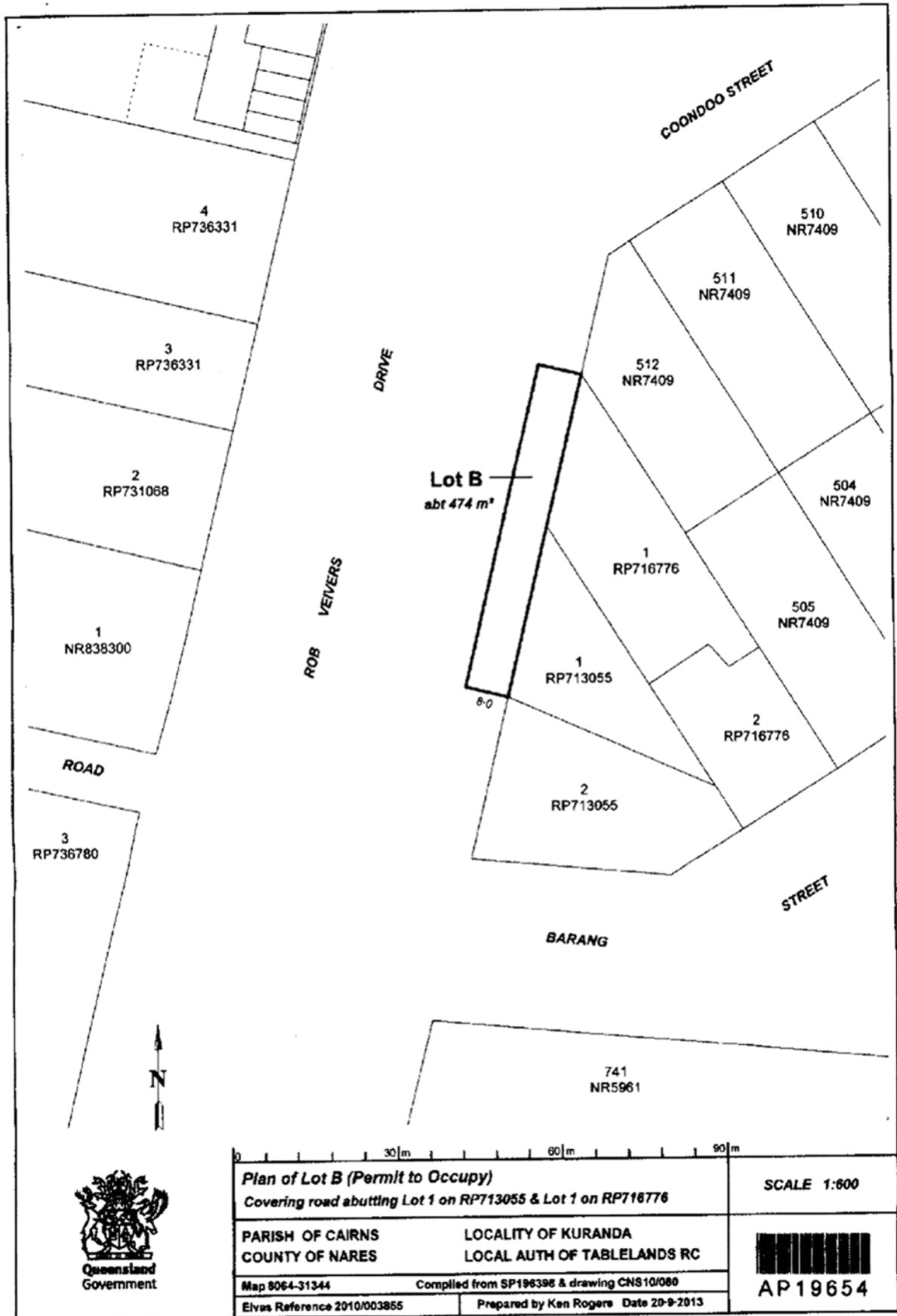
The permittee hereby releases and discharges the Indemnified parties from any Claim relating to the indemnified acts or omissions which may be made against the Indemnified parties.

169

- (1) The permittee must effect a public liability insurance policy with an insurer authorised under the Insurance Act 1973 (Commonwealth) or, in any other case, to the satisfaction of the Minister administering the Land Act 1994, naming the permittee as the insured covering legal liability for any loss of, or damage to any property and for the injury (including death) to any person arising out of anything done or omitted on or about the permit area or any improvements thereon and against all claims, demands, proceedings, costs, charges and expenses whatsoever in respect thereof subject to the terms and conditions of the insurance policy. Such policy must:
 - (a) be for an amount of not less than twenty million (\$20,000,000.00) dollars in respect of all claims arising out of a single event or such higher amounts as the Minister may reasonably require;
 - (b) be effected on a "claims occurring" basis so that any claim made by the permittee under the policy after expiration of the period of policy cover but relating to an event occurring during the currency of the policy will be covered by the policy subject to the claim meeting the policy's other terms and conditions;
 - (c) be effected on such other reasonable terms and conditions as may be required by the Minister; and
 - (d) be maintained at all times during the currency of the permit.
- (2) The permittee must, as soon as practicable, inform the Minister, in writing, of the occurrence of any event that the permittee considers is likely to give rise to a claim under the policy of insurance effected and must ensure that the Minister kept fully informed of subsequent actions and developments concerning the claim.
- (3) The permittee must renew such policy, at the permittees' expense, each year during the currency of this permit and forward a certificate of currency to the Minister within 14 days of the commencement of each respective renewal period.
- (4) Upon receipt of a Notice of Cancellation, the permittee must immediately effect another public liability policy in accordance with the provisions of this condition.
- (5) Clause (1) of this condition will be satisfied if the permittee is the State of Queensland or a statutory authority eligible for cover under the Queensland Government Insurance Fund and is insured and continues to be insured by the Queensland Government Insurance Fund.
- (6) Clause (1) of this condition will be satisfied if the permittee is the Commonwealth of Australia or a statutory authority eligible for cover under the Comcover Insurance Fund and is insured and continues to be insured by Comcover.

L116 The permittee must not effect any further structural improvements on the permit area, without the approval of the Minister administering the Land Act and any other relevant authority, having been first obtained.

U44 The permit area must only be used in conjunction with adjoining freehold Lot 1 on plan RP713055 and Lot 1 on plan RP716776 and must be cancelled upon the transfer or disposal of all the adjoining land held by the permittee.



Michael V Baker
Sandy Creek Pastoral Co Pty Ltd
P O Box 16
Esk 4312
Ph.41651835, Fax 41650818, Mob.0419723398

10 November 2017

The Town Planning Manager
Mareeba Shire Council
Mareeba

Dear Sir

RE: BP Kuranda , Rob Veivers Dr Kuranda

We would like to thank your two council officers Italo and Mark for their attendance at the site yesterday , their assistance and input was professional and constructive to allow us to continue to improve the Service Station and Shops .

We have been progressively upgrading and refurbishing the facility over the last 12 months and over the forth coming year we would seek to upgrade the ingress and egress aspects of the complex and in so doing upgrade take to a higher level the customer and pedestrian safety .

Council's records have revealed we have already rebuilt the northern driveway access and now we need to address the southern access Ingress/egress as the evidence indicates that vehicles into the turn around are bottoming out .

In rebuilding this southern cross over driveway access which will be to no lesser standard than the one to the north . We would seek to remove by way of lowering the ½ metre high protrusion hump which as it exists obscures to an extent vision of the vehicular traffic exiting Kuranda past the service station to the main road .

It would be our proposal to fall or batter the driveway down to a level of about 300 mm above the Kerb and as such it would totally open up the corner and make crystal clear to the road users both pedestrian and vehicle traffic along the entire front frontage of the service station and as far as the junction of Coondoo St .

As this will mean a possible interference with the water main which runs under the existing driveways of the complex we are led to understand we will need planning development approval and to that end we ill engage a Planning consultant and Designers to prepare formal paperwork and applications .

Any adjustment to infrastructure will be at our cost and to councils standards .

We would expect to lodge the formal application and plans before the end of December 17 .

We would now at this time ask council to indicate to us as to whether council formally support or object to our Formally Application to close a portion of the road reserve and apply to have it amalgamated onto the title of the service station .

Presently a part of the canopy encroaches onto the road reserve as does the whole of the outdoor area of the food take away shop .

2

We would like to fix this existing long term encroachment by , with the consent and support of the council . Acquiring a 4 metre strip at its widest to be amalgamated onto the title of the BP site on the eastern boundary . we realise that we will need surveyors and others and of course we will meet the costs.

Also we will need to negotiate with Energex and provide the necessary easements to gain their support , to enable the partial road to be closed .

The Qld State Govt has the final say as to whether they agree with the partial closure thus our question of the council at this time is will you support our formal application ? as when we lodge it formally without your councils support we are wasting our time .

We are enclosing a plan to assist in explaining our above proposals fully understanding that the final details are to be resolved within the Council planning dept and our planners .

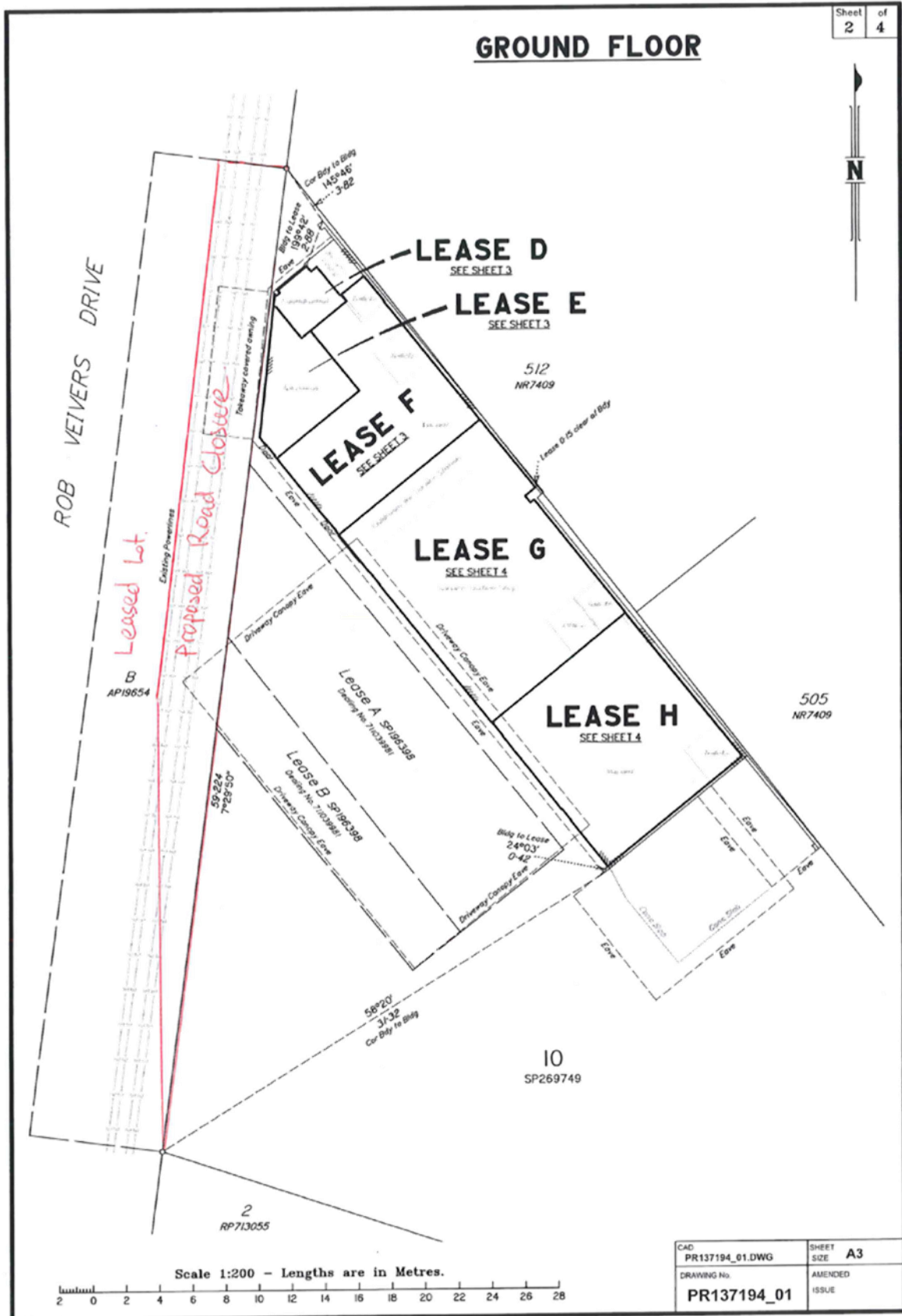
We look forward to hearing from you soon

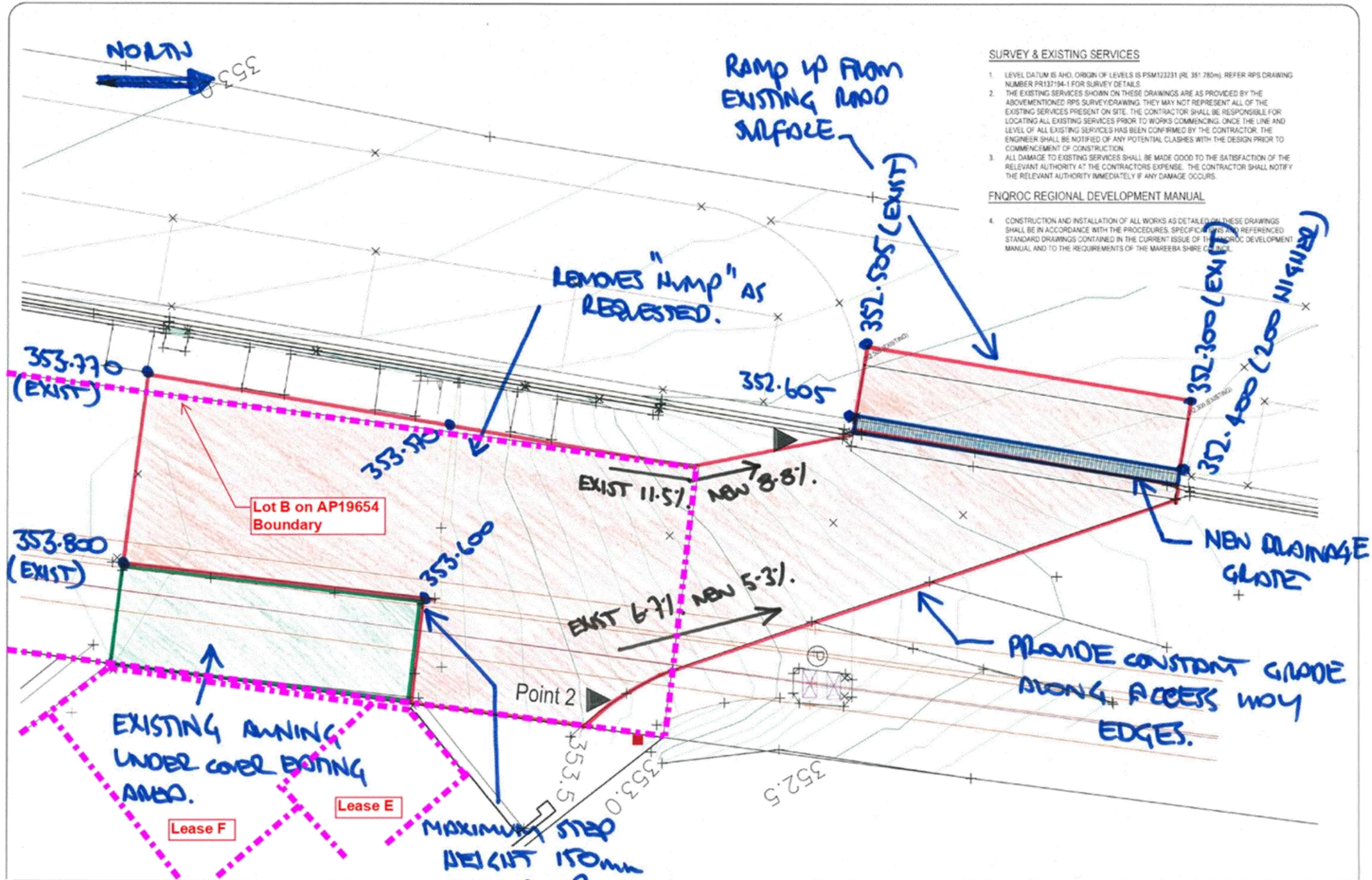
Thank you

Yours faithfully

M.V. Baker

Michael V Baker





SURVEY & EXISTING SERVICES

1. LEVEL DATUM IS AHD. ORIGIN OF LEVELS IS PSM123231 (RL 351.780m). REFER RPS DRAWING NUMBER PR137194-1 FOR SURVEY DETAILS.
2. THE EXISTING SERVICES SHOWN ON THESE DRAWINGS ARE AS PROVIDED BY THE ABOVEMENTIONED RPS SURVEY/DRAWING. THEY MAY NOT REPRESENT ALL OF THE EXISTING SERVICES PRESENT ON SITE. THE CONTRACTOR SHALL BE RESPONSIBLE FOR LOCATING ALL EXISTING SERVICES PRIOR TO WORKS COMMENCING. ONCE THE LINE AND LEVEL OF ALL EXISTING SERVICES HAS BEEN CONFIRMED BY THE CONTRACTOR, THE ENGINEER SHALL BE NOTIFIED OF ANY POTENTIAL CLASHES WITH THE DESIGN PRIOR TO COMMENCEMENT OF CONSTRUCTION.
3. ALL DAMAGE TO EXISTING SERVICES SHALL BE MADE GOOD TO THE SATISFACTION OF THE RELEVANT AUTHORITY AT THE CONTRACTORS EXPENSE. THE CONTRACTOR SHALL NOTIFY THE RELEVANT AUTHORITY IMMEDIATELY IF ANY DAMAGE OCCURS.

FNQROC REGIONAL DEVELOPMENT MANUAL

4. CONSTRUCTION AND INSTALLATION OF ALL WORKS AS DETAILED ON THESE DRAWINGS SHALL BE IN ACCORDANCE WITH THE PROCEDURES, SPECIFICATIONS AND REFERENCED STANDARD DRAWINGS CONTAINED IN THE CURRENT ISSUE OF THE FNQROC DEVELOPMENT MANUAL AND TO THE REQUIREMENTS OF THE MAREEBA SHIRE COUNCIL.

NO.	DATE	DESCRIPTION	DESIGN	APPROVED
A	30.07.18	INITIAL ISSUE		

SANDY CREEK PASTORAL CO PTY LTD



CivilWalker
Engineering and Project Management

DRAWN	CW	CHECKED	D/JW
DESIGNED	CW	CHECKED	D/JW
APPROVED			

BP KURANDA
NORTHERN ACCESS MODIFICATION WORKS
DRAWING NO. 165-001-SK02
REVISION B

CONCEPT 2

From: [Sam Wakeford](#)
To: "Daryl Walker"
Cc: [John Campbell](#); [Mark Campman](#)
Subject: RE: BP Kuranda road closure
Date: Wednesday, 15 August 2018 2:10:59 PM
Attachments: [image003.jpg](#)
[image001.png](#)

Afternoon Daryl,

I have had a quick look at the mark-up, primarily my concerns will be around the removal of Footpath Access (on Public Road) from the frontage of the property.

I appreciate that the current pathway is not fully compliant with AS1428, however there is public access, this will need to be maintained.

I will give you a call to discuss further.

Sam Wakeford
Manager Technical Services

Phone: 1300 308 461 | **Direct:** 07 4086 4707 | **Mobile:** 0439 067 450 | **Fax:** 07 4092 5138
Email: samw@msc.qld.gov.au | **Website:** www.msc.qld.gov.au
Kowa Street, Mareeba | PO Box 154, Mareeba, Queensland, Australia, 4880

From: Daryl Walker <daryl@civilwalker.com.au>
Sent: Wednesday, 15 August 2018 11:26 AM
To: Mark Campman <MarkC@msc.qld.gov.au>; Sam Wakeford <SamW@msc.qld.gov.au>
Cc: John Campbell <cambojkc@yahoo.com.au>
Subject: RE: BP Kuranda road closure

Hi Mark / Sam,

Please find attached a hand-marked up sketch that provides a concept design for treatment of the northern access at the Kuranda BP for your comment / approval in principle prior to us launching into design proper.

The treatment at the kerb and channel interface is very similar to the treatment previously constructed at the southern access point as follows:

- apron rising up from the road pavement to the line of kerb and channel;
- replacement of the kerb and channel locally to allow installation of a grated drain; and
- new pavement beyond the kerb line (across the verge and internally within the site) to provide a gentler longitudinal gradient.

Note that there is no footpath within this area and the new proposal does not meet the requirements of AS1428 (Design for Access and Mobility) for pedestrians, however it represents an improvement on the existing situation. All pavement will be concrete.

At John Campbell's request, I have included the approximate boundaries of Lease Areas and Lot B on AP19654 (magenta line with notations). Note that Lease A and Lease B on SP196398 do not

extend into the viewport.

Happy to discuss as required.

Regards,

Daryl Walker
 Director / Principal Engineer
 BE(Hons) ME DipPM MIEAust RPEQ

CivilWalker
 Engineering | Project Management

PO Box 509, Palm Cove Qld 4879
 M: 0427 515 177
 E: daryl@civilwalker.com.au

From: John Campbell <cambojkc@yahoo.com.au>
Sent: Wednesday, 15 August 2018 9:54 AM
To: Daryl Walker <daryl@civilwalker.com.au>; Mark Campman <markc@msc.qld.gov.au>; Sam Wakeford <samw@msc.qld.gov.au>
Subject: BP Kuranda road closure

Hi All
 Daryl will be sending you sketches to discuss so we can finalise the plans

Regards

John Campbell

Project Manager

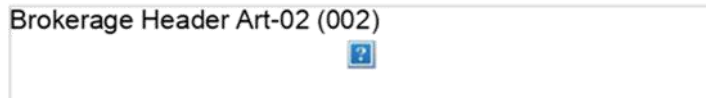
M 0421 634 712

E cambojkc@yahoo.com.au

T 07 55045 011 F 07 55316 355

Brokerage Realty Pty Ltd

Brokerage Header Art-02 (002)



Commercial Property Consultants

P O Box 5985 GCMC 9706

47 Ashmore Road

BUNDALL QLD 4217

Michael V Baker
 Sandy Creek Pastoral Co Pty Ltd
 P O Box 16
 Esk 4312
 Ph.41651835, Fax 41650818, Mob.0419723398

20 August 2018

The Manage Technical Services
 Mareeba Shire Council
 Mareeba
 Att Sam Wakefield

Dear Sam

RE: BP Kuranda , Rob Veivers Dr Kuranda Road Closure

As you are aware we have made application for a partial road closure

The prime purpose was to formalise the overhang/encroachment ; so as , to incorporate it onto the new title and at the same time fix up the cross over to a standard equal to the northern crossover .

However on closer inspection of the area – outside of that we wish to close we noted that :

- A) That there was not and never has been a footpath adjacent to the kerb . There is a protrusion rock / outcrop retaining wall of about one metre high .
- B) That the 3 car parks created on the carriageway create problems for the passing side occupants when exiting .
- C) That rock protrusions are an obstruction and places pedestrian and vehicular traffic at risk .

As matters stand the modern vehicle low profile tyres are being damaged bottoming out . Some two years back we fixed the northern Exit and we would rebuild the southern cross over to no lessor standard than that which we did the northern crossover.

As part of the southern crossing upgrade we explained and discussed with your two officers Mark and Italo the need to improve the vertical grades and that our works would make it a lot safer for all concerned pedestrians as well as vehicles

Our whole purpose of the pre application meeting was to get a general idea whether MSC could see a benefit to it and thus support us or not .

When MSC is now seen to be proposing ie we move the retaining wall 1.500 metres and rebuild the wall and footpath at the road kerb level .The cost would be prohibitive unless council is itself prepared to do that which it seeks of us

It would in our view be impractical for the site in that it would make the driveway too narrow and defeat our purpose of overall improving of the site by upgrading access and visibility .

2

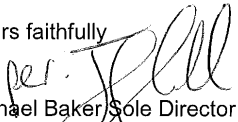
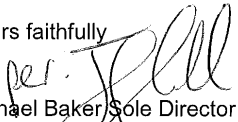
The on street parking was to always remain and the only parking to disappear is the one created by Main Roads on the actual driveway itself , which constitutes an obstruction in itself .

We are intending to create in the order of 6 or more carpark inside the complex , and ask you to negotiate with Daryl Walke RPEQ on all technical matters discussed .

If MSC has changed it's mind on the discussed works then please be so good as to say so and I will direct my attention and resources elsewhere .

Our preference is to continue with the Road Closure with MSC support and with agreement to further the design and works as discussed

Yours faithfully


per. 
Michael Baker Sole Director
Signed by John Campbell as Authorised

9.2 INFRASTRUCTURE SERVICES, TECHNICAL SERVICES MONTHLY ACTIVITIES REPORT - AUGUST 2018

Date Prepared: 5 September 2018
Author: Manager Technical Services
Attachments: Nil

EXECUTIVE SUMMARY

This purpose of this report is to summarise Council's Fleet, Design, Soils Lab, Survey, Quality, GIS, Project Management and Investigation Services activities undertaken by Infrastructure Services during the month of August 2018.

RECOMMENDATION

That Council receives the Infrastructure Services, Technical Services Monthly Report for the month of August 2018.

BACKGROUND

DESIGN	
2017/18/19 Capital Works	<ul style="list-style-type: none"> • Malone Road Drainage, Mareeba - Waiting final checks • Byrnes Street, Water Main Replacement, Mareeba - Drawings issued for Construction • Atherton Creek Bridge, Ray Road - Structure Review being undertaken • Barron Street Bridge, Koah - Structure Review being undertaken.
Works for Queensland Rd 2	<ul style="list-style-type: none"> • Flin Creek Bridge, Pinnacle Creek Road - Detailed design being undertaken by GHD. • Boggy Creek Bridge, Hillview Road - Detailed design being undertaken by GHD.
2018/19 Capital Works	<ul style="list-style-type: none"> • Mt Mulligan Road, Dimbulah - Construction phase design input • Springmount Road, Arriga - Detailed Design completed. • Mareeba Industrial Estate, Stage 16A - Civil drawings received for comment. Awaiting design plans from Electrical and Communications • Mary Andrews, Mareeba, Car Park - Detailed design being undertaken. Liaising with TMR for intersection requirements • Fumar Road, Mutchilba, Drainage - Detailed design being undertaken.
Miscellaneous	<ul style="list-style-type: none"> • Rural addresses installation for GIS • Traffic counter installation • MSC Road Hierarchy update • As constructed information provided • DBYD information provided • Byrnes Street Master Landscape Plan

SURVEY	
Works for Queensland Rd 2	<ul style="list-style-type: none"> • Biboohra State School, Car Park - Construction Set out • Royes Street, Mareeba - Construction Set out
Miscellaneous	<ul style="list-style-type: none"> • Mareeba Landfill - Survey volume pickup • Kuranda Recreation Centre, Fallon Road - Cadastral Survey Plan for Lot 14 and 28 NR808477 • Weatherby Road Opening - Cadastral Survey Plan for Lot 37 SP166323. • Chillagoe Landfill - Detailed Survey • Mareeba Aerodrome - Obstacle Limitations Surface Survey • Borzi Park, Mareeba - Lease area identification • Chillagoe Water Reservoir - Survey
2017/18 Capital Works	<ul style="list-style-type: none"> • Kenneally Road, Mareeba - Construction Setout
2018/19 Capitals Works	<ul style="list-style-type: none"> • Railway Avenue, Mareeba - Car Park Stage 1. • Mt Mulligan Road, Dimbulah - Road Reconstruction
NDRRA	<ul style="list-style-type: none"> • James Creek Crossing, Wolfram Creek, Dimbulah • Flaggy Creek Crossing, Mona Mona

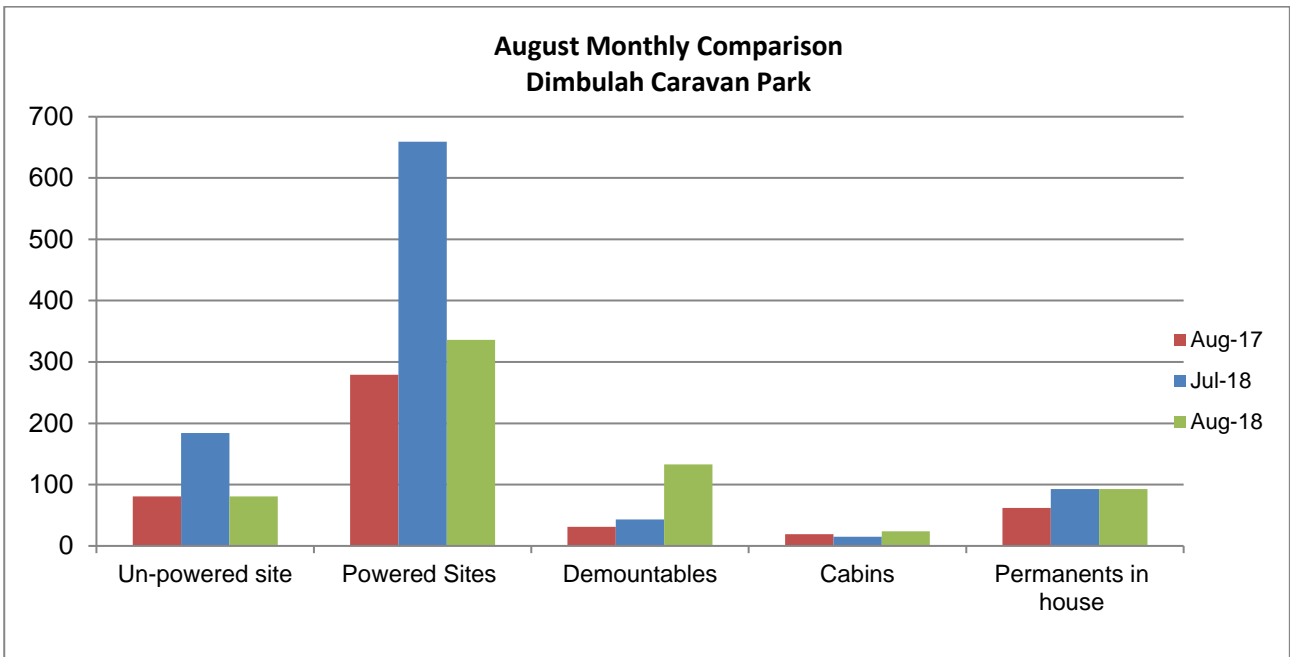
SUBDIVISIONS AND INVESTIGATIONS	
Subdivisions <i>(Under Construction)</i>	<ul style="list-style-type: none"> • Amaroo Stage 10 <ul style="list-style-type: none"> ○ Clear and grub ○ Earthworks for roadways • The Edge Stage 2A (Antonio Drive, Mareeba) <ul style="list-style-type: none"> ○ Roads excavated ○ Stormwater, Water, Telstra, Ergon and Sewer being constructed
On-Maintenance <i>(Monitoring for 12 months as the Defects Liability Period prior to becoming a Council Asset)</i>	<ul style="list-style-type: none"> • Springmount Road and Kippin Drive Intersection Upgrade • G & A Trevisin – Wolfram Road • Hilltop Close, Kuranda (Vegetation clearing) • Amaroo Stage 9 • 8-10 Forest Close, Kuranda • Rodeo Acres Pty Ltd (Mareeba - Dimbulah Road) • Kanjini Co - Op Ltd Stage 2 (Emerald Falls Road, Mareeba) • Develop North (Barnwell Road Upgrade)
Operational Works	<p>112 Barnwell property, ongoing monitoring of;</p> <ul style="list-style-type: none"> • Dam Construction completed and being monitored • Access approved and monitoring underway • Nature Base Tourism Works (MCU/17/0012) completed and monitoring

PROJECT MANAGEMENT	
Building	<ul style="list-style-type: none"> • Dimbulah Cemetery Toilet - Completion date expected at the end of September 2018

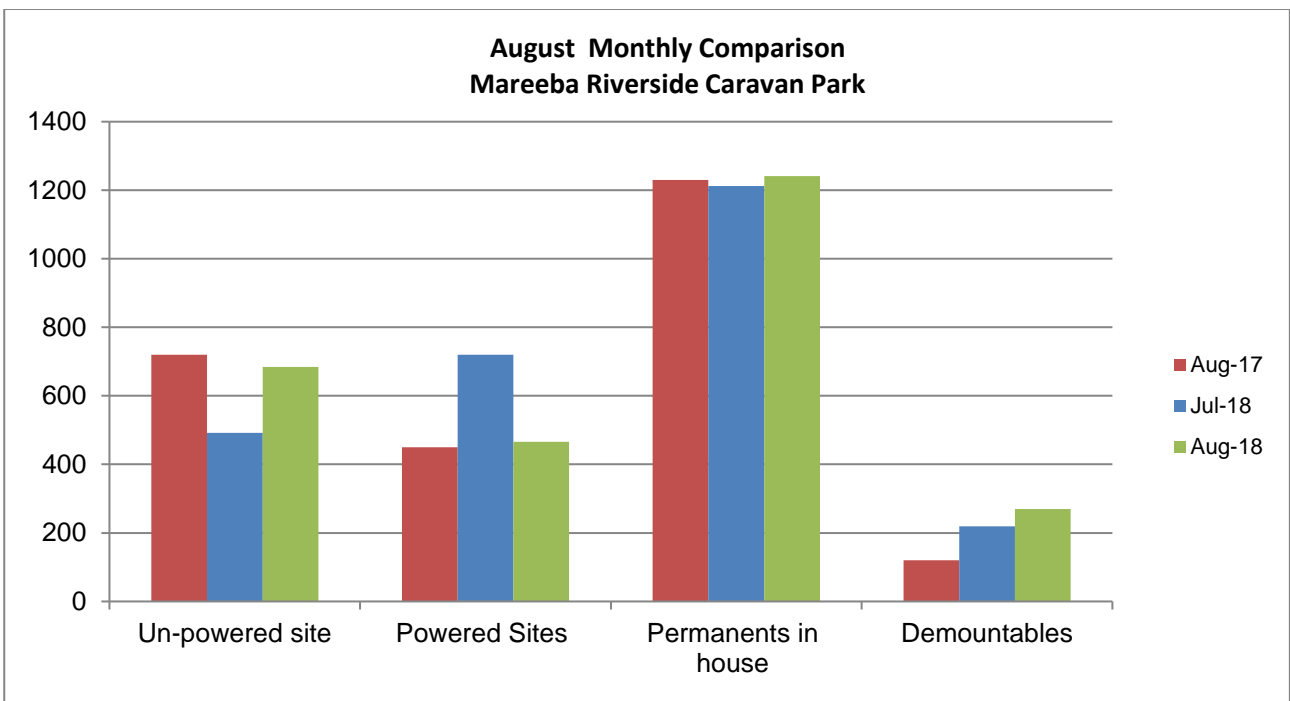
	<ul style="list-style-type: none"> • Kuranda Centenary Park toilets upgrade - Three submissions received, reviewing tenders • Mareeba Pool Kiosk Upgrade - Completed
Civil	<p>2017-18 Reseals Bitumen and Asphalt Programmes:</p> <ul style="list-style-type: none"> • Line marking scope of works needs to be compiled for a quotation to be sought from outside contractors
	<p>2018-19 Reseals Bitumen Programme:</p> <ul style="list-style-type: none"> • FGF has commenced reseals work at CRC and CCRC • MSC programme is scheduled for December 2018 • The MSC program is being ground proofed and marked • IMS to undertake prep works
	<p>Therwine Street Redevelopment:</p> <ul style="list-style-type: none"> • FGF has commenced reseals work at CRC and CCRC • MSC programme is scheduled for December 2018 • The MSC program is being ground proofed and marked • IMS to undertake prep works
NDRRA	<p>6-10 March 2018 Event:</p> <ul style="list-style-type: none"> • Emergent Works completed and quantum of claim to be finalised 10 August 2018. • Network Inspection to ascertain extent of damage complete, preparation of submissions for QRA assessment underway, anticipate completion of submissions early September 2018. • 3 x QRA restoration submissions lodged and approved by QRA; <ul style="list-style-type: none"> ○ James Creek Crossing, ○ Flaggy Creek Bridge, ○ Geotechnical Restorations (landslips). • 3 x restoration submissions lodged and under consideration by QRA; <ul style="list-style-type: none"> ○ Airport Submissions (Mareeba & Chillagoe). ○ Western Roads (Chillagoe West) ○ Dimbulah Area • Tender for Reconstruction Works; <ul style="list-style-type: none"> ○ Early September 2018 - James Creek Crossing ○ Mid-September 2018 - Flaggy Creek Bridge

FACILITIES

Dimbulah Caravan Park Total of bookings for August 2018 – 667

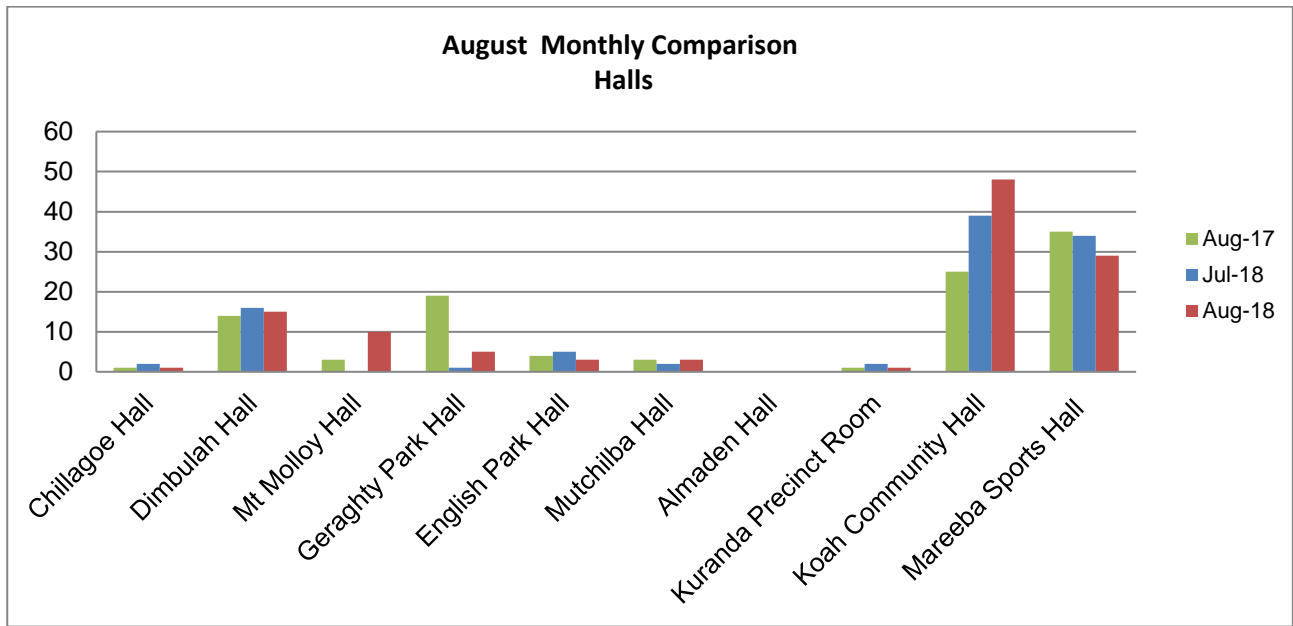


Mareeba Riverside Caravan Park Total of bookings for August 2018 – 2661.



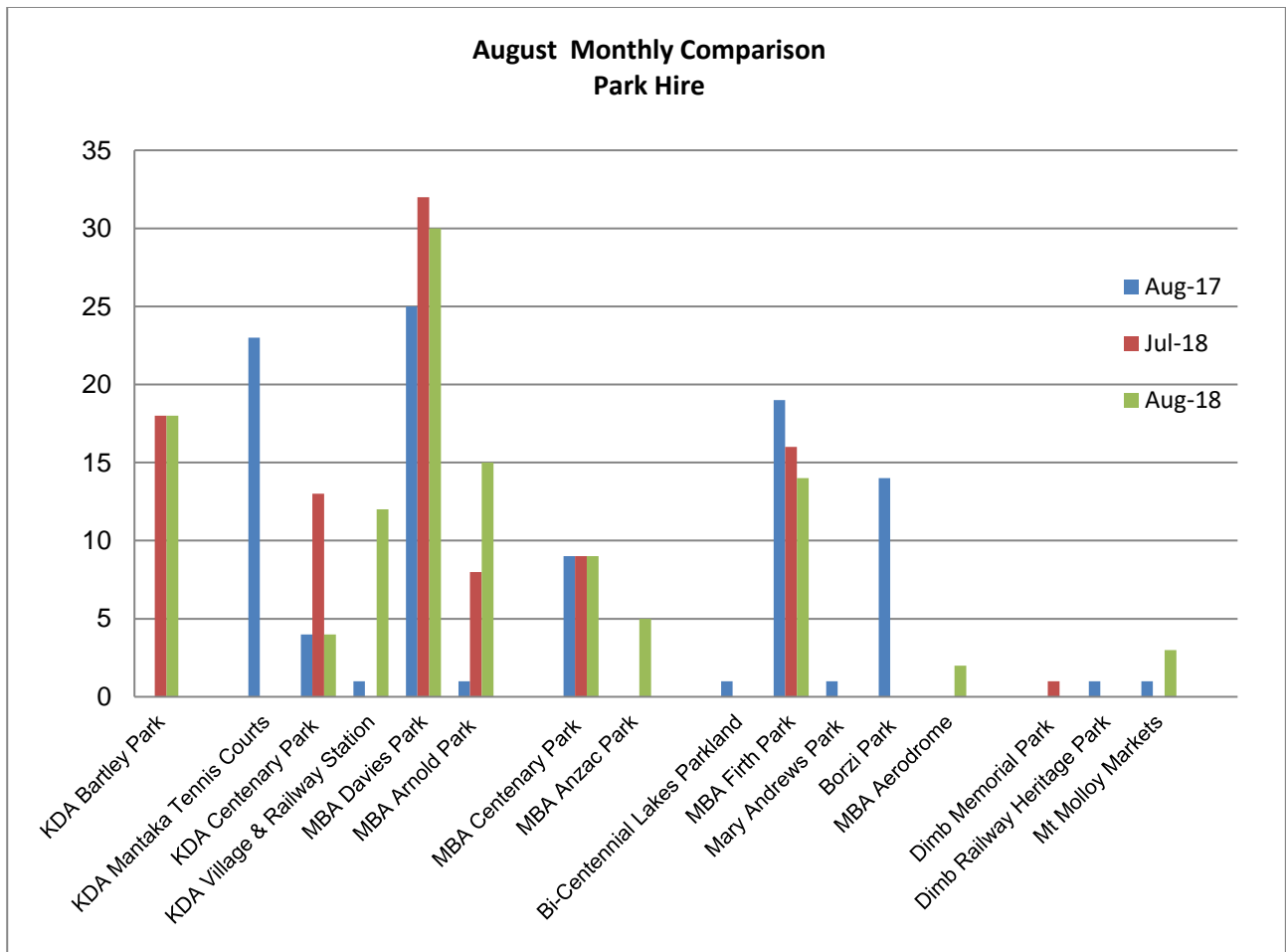
Public Halls

Total of bookings for August 2018 – 112



Park Hire

Total of bookings for August 2018 – 117

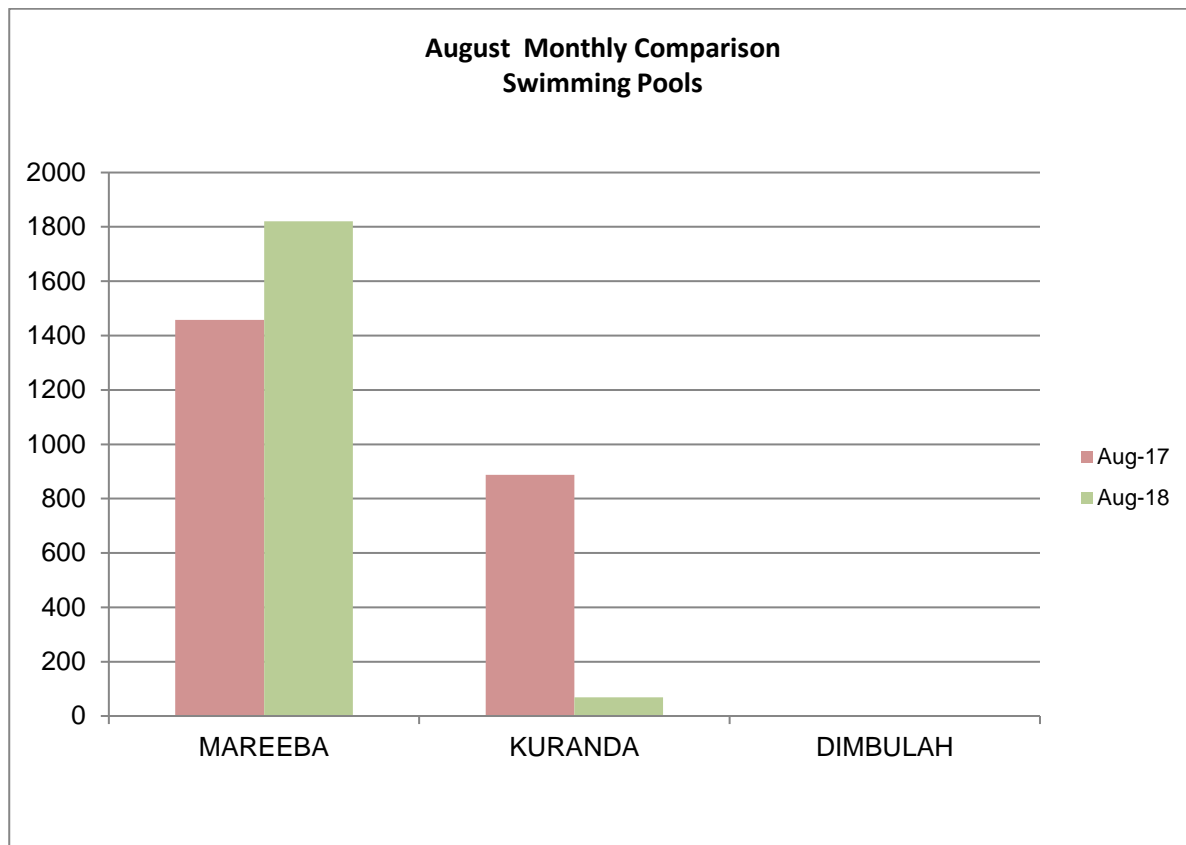


Swimming Pools

Total of patron entries for August 2018

- Mareeba - 1821
- Kuranda - 69 (opened 15 August)
- Dimbulah - closed

Kuranda Aquatic Centre's attendance was down compared to the same time last year due to the opening date being deferred and the heating system not operating.



Vandalism and Graffiti

During August 2018, 2 reports of graffiti and vandalism were recorded on Councils Facilities.

- Mareeba Mooroorigi Toilets
- Mareeba Cemetery

Graffiti and Vandalism	Year to date actuals
2015-16	\$2,134
2016-17	\$16,546
2017-18	\$23,948
2018-19	\$3,091

Currently there is no allocated budget for graffiti and vandalism; these costs are being booked to operational.

RISK IMPLICATIONS**FINANCIAL AND RESOURCE IMPLICATIONS*****Capital***

Projects funded through the Capital Works Program

Is the expenditure noted above included in the current budget?

Yes

Operating

Additional costs associated with graffiti and vandalism..

Is the expenditure noted above included in the current budget?

No.

If not you must recommend how the budget can be amended to accommodate the expenditure

Savings will be sought within the budget.

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

This report provides Council with an update as to the Months deliverables by the Technical Services Branch.

9.3 WORKS GROUP REPORT**Date Prepared:** 30 August 2018**Author:** Manager Works**Attachments:** Nil**EXECUTIVE SUMMARY**

The purpose of this report is to summarise Council's Transport Infrastructure, Parks and Gardens, Bridge and Pest Management activities undertaken by Infrastructure Services during the month of August 2018.

RECOMMENDATION

That Council receives the Infrastructure Services, Works Progress Report for the month of August 2018.

BACKGROUND**Maintenance Activities**

Maintenance activities accruing more than \$1,000 in expenditure were carried out in August at the following locations:

Description	Activity
Blackdown Road - Arbouin	Grading Unsealed Roads
Smelter Road - Chillagoe	Clean Inlet/Outlets culverts
Maniopota Road - Chillagoe	Grading Unsealed Roads
Boonmoo Road - Dimbulah	Grading Unsealed Roads
Ericson Road - Dimbulah	Grading Unsealed Roads
Gamboola Road - Gamboola	Grading Unsealed Roads
Highbury Road - Highbury	Grading Unsealed Roads
Clacherty Road - Julatten	Bitumen Patching - Clean Inlet/Outlets culverts - Grading Unsealed Roads - Road Furniture - Slashing
Euluma Creek Road - Julatten	Bitumen Patching - Culvert Repairs - Grading Unsealed Roads - Slashing
McDougall Road - Julatten	Bitumen Patching - Clean Inlet/Outlets culverts - Grading Unsealed Roads - Road Inspections - Slashing
Morrish Road - Julatten	Clean Inlet/Outlets culverts - Culvert Repairs - Grading Unsealed Roads - Slashing
Mount Lewis Road - Julatten	Clean Inlet/Outlets culverts - Road Furniture - Slashing
Sides Road - Julatten	Bitumen Patching - Grading Unsealed Roads - Road Furniture - Road Inspections

Description	Activity
Black Mountain Road - Julatten	Bitumen Patching - Clean Inlet/Outlets culverts - Grading Unsealed Roads - Road Furniture - Slashing
Black Mountain Road - Kuranda	Road Furniture - Slashing
Boyles Road - Kuranda	Grading Unsealed Roads
Crothers Road - Kuranda	Grading Unsealed Roads
Greenhills Road - Kuranda	Grading Unsealed Roads
Jeffrey Road - Kuranda	Clean Inlet/Outlets culverts - Grading Unsealed Roads
Kuranda Crescent - Kuranda	Slashing
Little Road - Kuranda	Grading Unsealed Roads
McCorry Road - Kuranda	Grading Unsealed Roads
McKenzie Street - Kuranda	Grading Unsealed Roads - Road Inspections
Myola Road - Kuranda	Bitumen Patching - Clean Inlet/Outlets culverts - Culvert Repairs - Road Furniture - Road Inspections - Slashing
Oak Forest Road - Kuranda	Bitumen Patching - Clean Inlet/Outlets culverts - Grading Unsealed Roads - Road Furniture - Slashing
Rob Veivers Drive - Kuranda	General Repairs & Maintenance - Mowing - Road Furniture - Slashing
Warril Drive - Kuranda	Grading Unsealed Roads - Road Furniture - Road Inspections
Weir Road - Kuranda	Culvert Repairs - Grading Unsealed Roads - Road Furniture - Road Inspections - Slashing
Bulimba Road - Lynside	Grading Unsealed Roads
Byrnes Street - Mareeba	Concrete Footpath Maintenance - Road Furniture
Finn Street - Mareeba	Culvert Repairs
Wetherby Road - Mt Molloy	Clean Inlet/Outlets culverts - Culvert Repairs - Grading Unsealed Roads - Road Inspections - Slashing
Armstrong Road - Mona Mona	Clean Inlet/Outlets culverts - Grading Unsealed Roads - Slashing
Austin Road - Mona Mona	Clean Inlet/Outlets culverts - Grading Unsealed Roads - Slashing
Mona Mona Road - Mona Mona	Grading Unsealed Roads - Slashing
Mutchilba Road - Mutchilba	Bitumen Patching
Springmount Road - Mutchilba	Road Furniture
Nychum Road - Nychum	Grading Unsealed Roads
Douglas Track - Speewah	Grading Unsealed Roads - Slashing
Douglas Track East - Speewah	Grading Unsealed Roads - Slashing
Ganyan Drive - Speewah	Bitumen Patching - Slashing
Harper Road - Speewah	Grading Unsealed Roads
Speewah Road - Speewah	Clean Inlet/Outlets culverts - Grading Unsealed Roads - Road Inspections - Slashing
Stoney Creek Road - Speewah	Grading Unsealed Roads
Veivers Drive - Speewah	Grading Unsealed Road
Bischoff Mill Road - Watsonville	Grading Unsealed Roads - Road Furniture

The table below shows the current budget position of road maintenance for Mareeba Shire Council at the end of August.

Annual Budget	Year to Date Budget	Year to Date Actual
\$3,527,238	\$584,520	\$632,698

Work for Queensland Package 2

Springfield Road - Chinaman Creek

Works commenced early mid-August on the construction of a new concrete causeway at CH 15.87, Springfield Road. The causeway is 30m long and 4.5m wide. The final pour at this location was completed in the third week in August and the causeway was opened to traffic late August.



The above causeway was the last of the of the Western Road Causeways project undertaken as part of the Work for Queensland 2 program. Five causeways were installed across the western and northern areas of the Shire. Locations were at Bellevue Road, Hodzic Road, Hurricane Road and Springfield Road. The project was delivered on time and within budget.

Royes Street, Mareeba - Widen, Seal and Kerb and Driveway Reconstruction

Works recommenced at the Royes Street Widen and Seal project mid-August. The project was suspended in March due to monsoonal rainfall and groundwater impacts.

Works are programmed to be complete mid-October.



Beef Road Funding

Ootann Road - Almaden to Kennedy Highway - Sealing Works Package 1

Works were completed at Ootann Road mid-August with the application of line marking to the first of the Beef Road Upgrade Packages. The project is from Ch 16.9 to 18.3 and the scope of work included the extension and widening of the existing causeway at the Sandy Tate River by 37m followed by 1.36km of 9m wide two coat bitumen sealed road.

Works were estimated at \$830,000 and were completed for \$839,541 including the cost of haul road maintenance.



Capital Works

Kenneally Road, Mareeba - Widen, Seal and Kerb and Driveway Reconstruction

Works commenced late July on the widening, sealing, kerb and driveway reconstruction between the Kennedy Highway and the overflow channel at Kenneally Road. Practical completion was reached in mid-August with the installation of the asphalt overlay.

The project is currently \$40,000 over the original budget due to insufficient funding being allocated at the budget stage and additional works required to repair road cross-fall issues following installation of the sewer rising main. A report will be submitted to Council at a later date requesting the reallocation of funds from 18/19 R2R projects that are completed under budget.

The works will be line marked in conjunction with the Leedingham Creek Road/Mt Mulligan Road/Inveradi Road intersection upgrade.



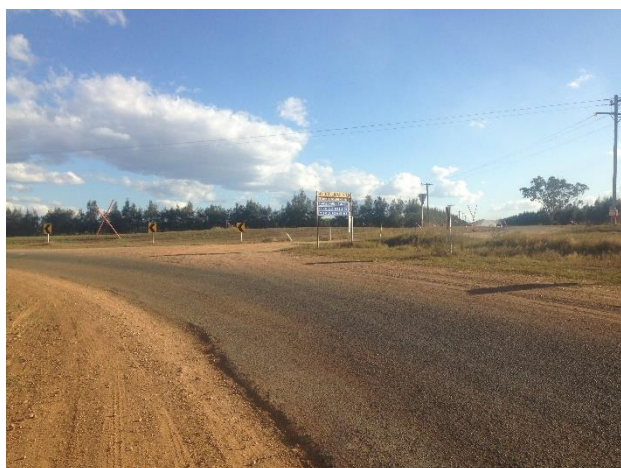
Mt Mulligan Road Intersection Upgrade

Construction works commenced late July on the upgrade of the Mt Mulligan Road Intersection Upgrade. The intersection is the meeting of Inveradi Road, Mt Mulligan Road and Leadingham Creek Road to the north of Dimbulah.

The scope of works included the widening and sealing of Leadingham Creek, installing a new culvert, formalising drainage channels and an asphalt overlay at the intersection.

Practical completion was reached late August with the installation of rock protection.

The works will be line marked in conjunction with the Kenneally Road Widen and Seal project.



Springmount Road - Widening, Upgrade and Seal

Construction work commenced late August on the widening, upgrade and sealing of Springmount Road between Middle Creek Road and Oaky Valley Avenue.

The project scope includes the widening of the existing pavement and seal to 8m between CH 9000 - CH 10430 including full width reconstruction between CH 9170 - CH 9230 and filling and raising the pavement level between CH 9980 - CH 10330.

Drainage works include extending existing culverts and headwalls and the removal and replacing of existing redundant culverts with new box culverts.

The project is programmed for completion in early November and is 50% funded by TIDS.

TMR Routine Maintenance Performance Contract (RMPC)

Routine maintenance activities were undertaken during August 2018 at the following locations:

Primary Location	Activity Name
Kennedy Highway	Rest Area Servicing
Mulligan Highway - Mareeba Molloy	Culvert, Pipe and Pit Work
	Other Sign Work
	Repair or Replace Guide Markers
	Roadside Litter Collection - Rural
Mulligan Highway - Mt Molloy - Lakeland	Culvert, Pipe and Pit Work
	Emergency Call Out / Traffic Accident

	Repair Signs (excluding Guide Signs)
	Rest Area Servicing
	Roadside Litter Collection - Rural
Mossman - Mt Molloy Road	Clean Earth and Concrete Surface Drains - Includes Traffic Control
	Repair or Replace Guide Markers
	Repair Signs (excluding Guide Signs)
	Roadside Litter Collection - Rural
Herberton - Petford Road	Clean Earth and Concrete Surface Drains - Includes Traffic Control
	Culvert, Pipe and Pit Work
	Repair or Replace Guide Markers
Burke Developmental Road	Culvert, Pipe and Pit Work
	Medium Formation Grading (Western) with Extras and 2 Water Carts - Excludes Traffic Control
	Other Sign Work
	Other Vegetation Control Works
	Pothole Patching - Includes Traffic Control
	Repair Signs (excluding Guide Signs)
	Surface Correction, Premix / A/C (Manual <150 lin.m per 1km) Includes Traffic Control

The total claim to DTMR for the works listed above for the month of August 2018 was \$353,000

Parks and Gardens Section

Maintenance Activities

Parks and Gardens maintenance activities accruing more than \$1,000 in expenditure were carried out in August at the following locations:

1.	Location
2.	Parks, Library, CBD and Streets - Kuranda
3.	Street Mowing - Mareeba
4.	Basalt Gully and Bi-Centennial Lakes - Mareeba
5.	Davies Park - Mareeba
6.	Library Garden Beds - Kuranda
7.	Town Hall Park - Dimbulah
8.	Esplanade - Kuranda
9.	Anzac Avenue - Mareeba
10.	Centenary Park - Mareeba
11.	Furniture and Playground Equipment - Mareeba
12.	Firth Park - Mareeba

13.	Council Office & Library - Mareeba
14.	Mary Andrews Gardens - Mareeba
15.	Arnold Park - Mareeba
16.	Borzi Park - Mareeba
17.	Swimming Pool Park - Dimbulah

The table below shows the current budget position of Parks and Gardens maintenance for Mareeba Shire Council.

Annual Budget	Year to Date Budget	Year to Date Actual
\$1,849,034	\$325,845	\$264,534

Bridge Section

Maintenance Activities

Bridge inspection and maintenance activities were carried out in August at the following locations;

Structure	Road	Chainage	Area
Bridge	Koah Road	6345	Koah
Bridge	Ray Road	6408	Mareeba
Bridge	Springs Road	6870	Paddys Green
Bridge	Fichera Road	330	Mareeba
Causeway	Cascade Close	217	Mutchilba
Bridge	Roiko Road	894	Mareeba
Bridge	Bilwon Road	1415	Biboohra
Causeway	Lemontree Drive	75	Mutchilba
Bridge	Randazzo Road	1915	Paddys Green
Causeway	Fossilbrook Road	17555	Barwidgi
Major Culvert	LA Road	520	Kuranda
Bridge	Mt Kooyong Road	614	Julatten
Bridge	McLeod Road	568	Mutchilba
Bridge	Mt Perserverance Road	155	Julatten
Bridge	McLeans Bridge Road	2440	Julatten
Causeway	Fossilbrook Road	10960	Barwidgi
Bridge	Euluma Creek Road	6485	Julatten
Causeway	Fossilbrook Road	35440	Fossilbrook
Bridge	Chettle Road	3346	Arriga
Bridge	Narcotic Creek Road	585	Chewko
Bridge	Mutchilba Road	3347	Mutchilba
Bridge	No Name Road 136	34	Arriga
Bridge	Catherine Road	325	Mutchilba
Bridge	North Walsh Road	725	Arriga
Bridge	Minisini Road	111	Dimbulah
Causeway	Black Mountain Road	21434	Kuranda
Bridge	Hodzic Road	13523	Biboohra
Major Culvert	Black Mountain Road	8890	Kuranda
Bridge	Cardinia Boulevard	217	Speewah
Bridge	Black Mountain Road	12908	Kuranda
Bridge	Black Mountain Road	5363	Kuranda

Bridge	Hodzic Road	6400	Biboohra
Causeway	Middle Creek Road	405	Mutchilba
Bridge	Barron Falls Road	76	Kuranda
Bridge	Black Mountain Road	1130	Kuranda
Bridge	Jennings Road	1698	Mareeba
Bridge	Hodzic Road	12990	Biboohra
Bridge	Little Road	307	Kuranda
Bridge	Black Mountain Road	2526	Kuranda
Bridge	Mona Mona Road	7395	Mona Mona
Bridge	Barron Street	273	Koah

The table below shows the current budget position of Bridge maintenance for Mareeba Shire Council.

Annual Budget	Year to Date Budget	Year to Date Actual
\$565,468	\$93,060	\$56,091

Land Protection Section

The table below shows the current budget position for Land Protection operations for Mareeba Shire Council.

Annual Budget	Year to Date Budget	Year to Date Actual
\$461,679	\$71,137	\$60,032

Nil

RISK IMPLICATIONS

Financial

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

All capital works are listed in and funded by the 2018/19 Capital Works Program.

Is the expenditure noted above included in the current budget?

Yes

Operating

All operational works are funded by the Section specific 2018/19 maintenance budgets.

Is the expenditure noted above included in the current budget?

Yes

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

Nil

9.4 GREEN WASTE EXPRESSION OF INTEREST EOI-MSC2018-02

Date Prepared: 31 August 2018
Author: Manager Water and Waste
Attachments: Nil

EXECUTIVE SUMMARY

Council invited Expressions of Interest (EOI) under EOI-MSC2018-02 on 25 May 2018 for the management of Green Waste recognising that mulch has a commodity value and that there is value in diverting this waste stream from landfill. Council sought an alternative management solution for this waste stream arising from domestic and commercial sources.

The EOI closed on 26 June 2018 and Council only received one (1) submission despite interest being shown from several well qualified and experienced companies prior to the release of EOI.

For Council to be able to evaluate and engage a suitable contractor with the ability to deliver the processed mulch to the market place it is proposed to again seek expressions of interest under Section 228(3) of the Local Government Regulation 2012 before considering whether to invite written tenders from short-listed tenderers under Section 228(6).

RECOMMENDATION

That Council:

1. does not invite Panebianco Enterprises Pty Ltd (Cairns Mulch) to provide a written tender following receipt of their Expression of Interest under EOI-MSC2018-02; and
2. invites Expressions of Interest from suitably qualified contractors for the processing and marketing of Green Waste from Council's waste facilities.

BACKGROUND

Currently, Council mulches all green waste and stockpiles the mulch product at the waste transfer stations for sale to the public. Disposal of Mulched Green Waste has been problematic at both Mareeba and Kuranda Waste Transfer Stations with large stockpiles of mulch sitting for long periods.

Issues with the mulch have included fires from internal heat combustion, space on site once the green waste receipt and mulch pads are full. Mulch has also proven costly for Council to manage and it is difficult to sell sufficient quantities to cover costs. Council has endeavoured to reduce the stockpiled mulch with limited success through measures such as free mulch weekends to the public.

The smaller waste transfer stations generally accumulate minimal volumes of Green Waste except for Julatten on the rare occasion.

In the 2016/17 financial year Council received a total of 18,218 m³ of green waste at its Mareeba and Kuranda waste transfer stations. The breakdown of this volume in tonnes consists of 3,405 tonnes of domestic green waste and 912 tonnes of commercial green waste.

Council invited Expressions of Interest (EOI) on 25 May 2018 for the management of Green Waste recognising that mulch has a commodity value and that there is value in diverting this waste stream from landfill. Council sought an alternative management solution for this waste stream arising from domestic and commercial sources.

The EOI closed on 26 June 2018 and Council only received one (1) submission from Panebianco Enterprises Pty Ltd, Babinda.

While only one (1) EOI was received, several well-qualified and experienced companies showed interest in the proposal prior to closure of the EOI.

For Council to be able to evaluate further options for management of green waste, it is proposed to again seek expressions of interest under Section 228(3) of the Local Government Regulation 2012 before considering whether to invite written tenders from short-listed tenderers under Section 228(6).

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Community consultation through Corporate Communications Officer.

9.5 MONTHLY WASTE REPORT

Date Prepared: 4 September 2018

Author: Manager Water and Waste

Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Waste activities undertaken by the Infrastructure Services Department during the month of August 2018.

RECOMMENDATION

That Council receives the Infrastructure Services, Waste Operations Progress Report, August 2018.

BACKGROUND

The following is a 'snapshot' of the waste activities undertaken during the month of August 2018.

1. Waste Operations

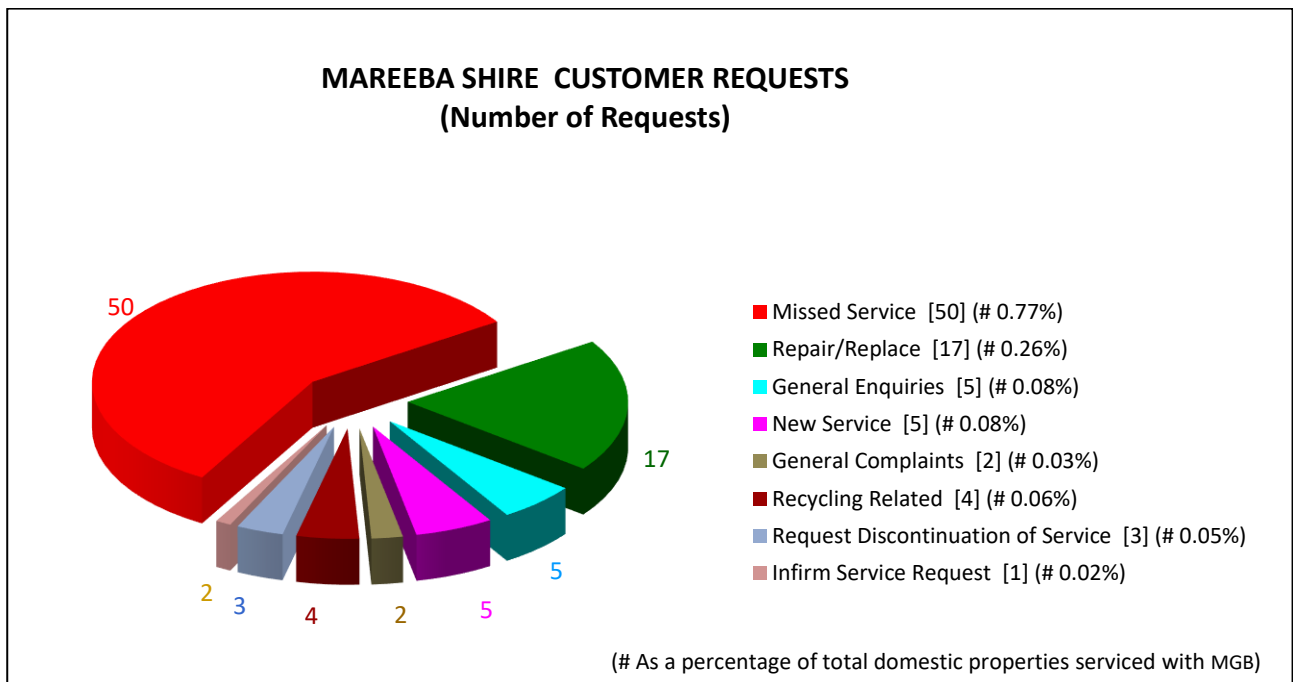
- 5,688 vehicles entered Mareeba waste facility (to drop off or pick up waste)
- 386 vehicles deposited waste to Mareeba Landfill (total)
- 106 Suez vehicles deposited waste to Mareeba Landfill
- 46 Suez vehicles removed waste from Mareeba Waste Transfer Station (WTS) to recycling facility in Cairns
- 124.5 m³ of mulch (purchased) removed from Mareeba WTS (12.5 m³ in bulk sales and 112 m³ in small lots)
- 7.6 Tonnes of recyclable material transferred to Cairns MRF from Mareeba WTS
- 0.87 Rolling average (6 month) landfill density
- All transfer stations and Mareeba landfill are currently operational.

2. Old Mareeba Landfill Closure - Irrigation System

The irrigation scheduling program has been adjusted to ensure that an even distribution of water is applied to the grass cover.

3. Customer Service Waste Statistics

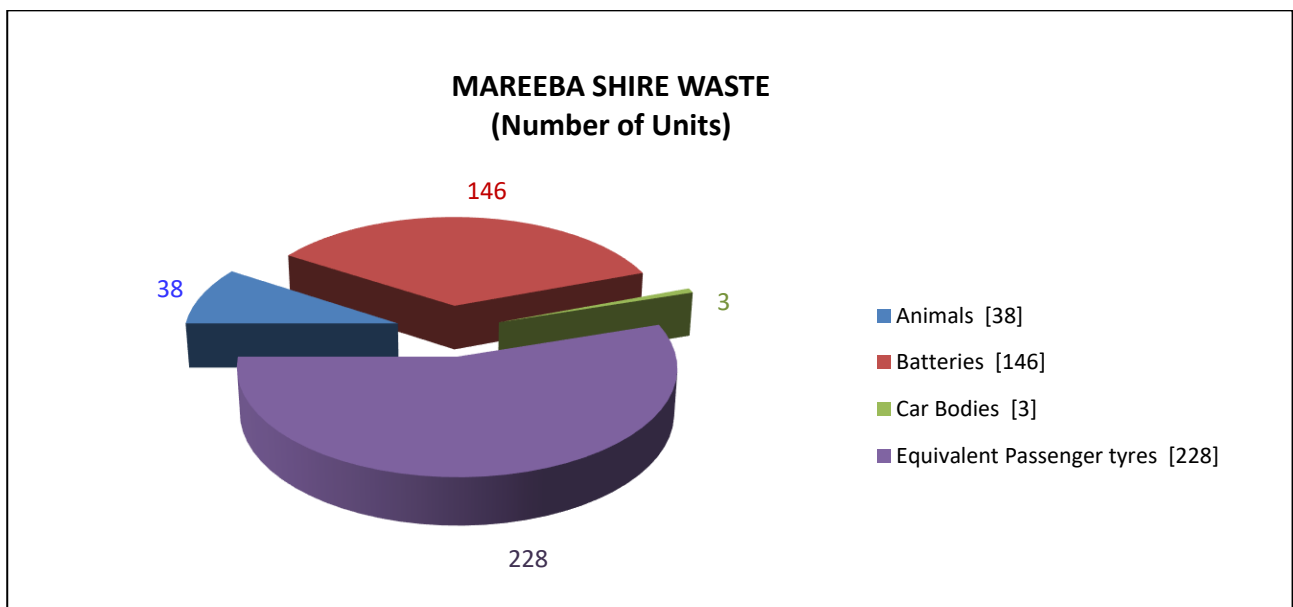
The following graph displays customer requests logged in the Customer Request Management (CRM) system during the month of August 2018. There number of requests in relation to missed services increased in August due to the kerbside collection contractor, JJ Richards making modifications to their schedule to provide route efficiencies. Council is running a media campaign to notify of changes to collection days and reminding residents that bins must be put out the night before collection day to avoid missed services.

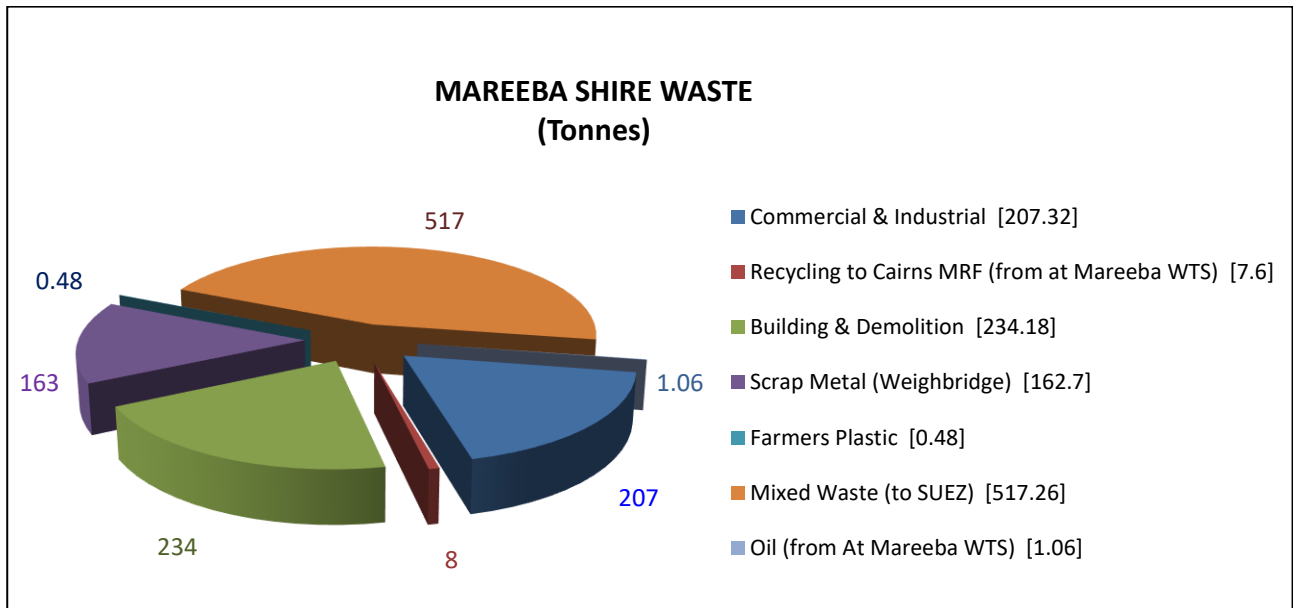


4. Waste Collected at Each of the Transfer Stations

Waste material collected at each of the waste transfer stations is either deposited directly to the Mareeba landfill, recycled or transported to the Suez facility in Cairns for processing.

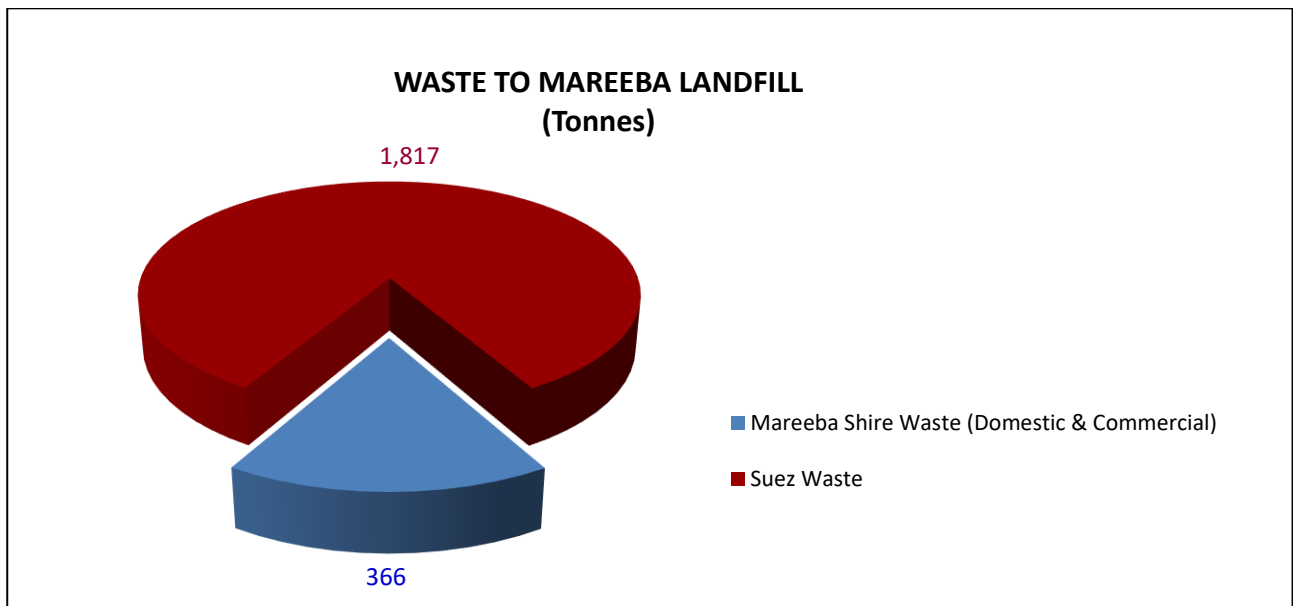
The following pie charts are separated into waste received as whole units and waste received as accrued tonnage.





5. Waste to Mareeba Landfill

The Mareeba Shire waste shown in the pie chart below is the waste collected at each of the waste transfer stations (Mareeba included) and deposited directly to the Mareeba landfill. The commercial waste shown below is derived from the Suez recycling plant in Cairns and deposited into the Mareeba landfill.



6. Budget - Waste

Revenue

	Annual Budget	YTD Budget	YTD Actual
MGB Service	\$ 2,140,544.00	\$ 1,070,272.00	\$ 1,083,070.97
Unserviced Levy	\$ 1,525,462.00	\$ 762,731.00	\$ 764,720.00
Recycling - Metal	\$ 110,000.00	\$ 18,333.34	\$ 69,984.91
Commercial Disposal	\$ 1,223,500.00	\$ 203,916.68	\$ 176,968.66
Waste Interest	\$ 50,000.00	\$ 8,333.34	\$ 0.00
Total	\$ 5,049,506.00	\$ 2,063,586.36	\$ 2,094,744.54

Expenditure

	Annual Budget	YTD Budget	YTD Actual
Landfills	\$ 1,468,914.46	\$ 246,521.34	\$ 174,470.86
WTS	\$ 1,249,214.49	\$ 208,421.19	\$ 218,631.07
Collection and Transport Costs	\$ 1,519,344.00	\$ 253,224.02	\$ 254,840.26
Recycling	\$ 40,000.00	\$ 6,666.66	\$ 8,251.73
NCP Admin Charges	\$ 201,804.00	\$ 33,634.00	\$ 33,634.00
Total	\$ 4,479,276.95	\$ 748,467.21	\$ 689,827.92

RISK IMPLICATIONS

Environmental

Council holds an environmental authority issued under the Environmental Protection Act 1994 to operate landfill facilities.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil

Is the expenditure noted above included in the current budget?

Yes

Operating

Nil

LINK TO CORPORATE PLAN

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

IMPLEMENTATION/COMMUNICATION

Nil

9.6 WATER AND WASTEWATER ACTIVITIES

Date Prepared: 4 September 2018

Author: Manager Water and Waste

Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Water and Wastewater activities undertaken by the Infrastructure Services Department during the month of August 2018.

RECOMMENDATION

That Council receives the Infrastructure Services, Water and Wastewater Progress Report for the month of August 2018.

BACKGROUND**1. Capital and Maintenance Works Projects**

Construction of the Mareeba CBD Water Trunk Main upgrade commenced on Monday, 6 August 2018. The project is progressing well with minimal disruption to businesses and pedestrians.



2. Budget - Water

Revenue

	Annual Budget	YTD Budget	YTD Actual
Water Rates	\$ 3,326,023.00	\$ 1,663,011.50	\$ 1,672,685.40
Water Interest Earned Const Works	\$ 25,000.00	\$ 4,166.66	\$ 0.00
Water NCP Internal Revenue	\$ 300,400.00	\$ 50,066.68	\$ 50,066.68
Water 3rd Party Works	\$ 45,000.00	\$ 7,500.00	\$ 23,817.17
Water Sundry Income	\$ 35,000.00	\$ 5,833.34	\$ 25,895.61
Total	\$ 3,731,423.00	\$ 1,730,578.18	\$ 1,772,464.86

Expenditure

	Annual Budget	YTD Budget	YTD Actual
Water Treatment Plant Op/Mtce	\$ 3,192,059.50	\$ 462,444.24	\$ 420,963.60
Water Reticulation Op/Mtce	\$ 1,692,403.82	\$ 290,004.78	\$ 130,124.18
Water NCP Admin Charges	\$ 272,300.00	\$ 45,383.34	\$ 45,383.30
Total	\$ 5,156,763.32	\$ 797,832.36	\$ 596,471.08

3. Budget - Wastewater

Revenue

	Annual Budget	YTD Budget	YTD Actual
Wastewater Rates	\$ 4,777,524.00	\$ 2,388,762.00	\$ 2,386,989.10
Wastewater Interest Earned Const Wks	\$ 85,000.00	\$ 14,166.66	\$ 0.00
Wastewater NCP Internal Revenue	\$ 38,000.00	\$ 6,333.34	\$ 6,333.32
Wastewater NCP Community Service Obligation	\$ 119,400.00	\$ 19,900.00	\$ 19,900.00
Total	\$ 5,019,924.00	\$ 2,429,162.00	\$ 2,413,222.42

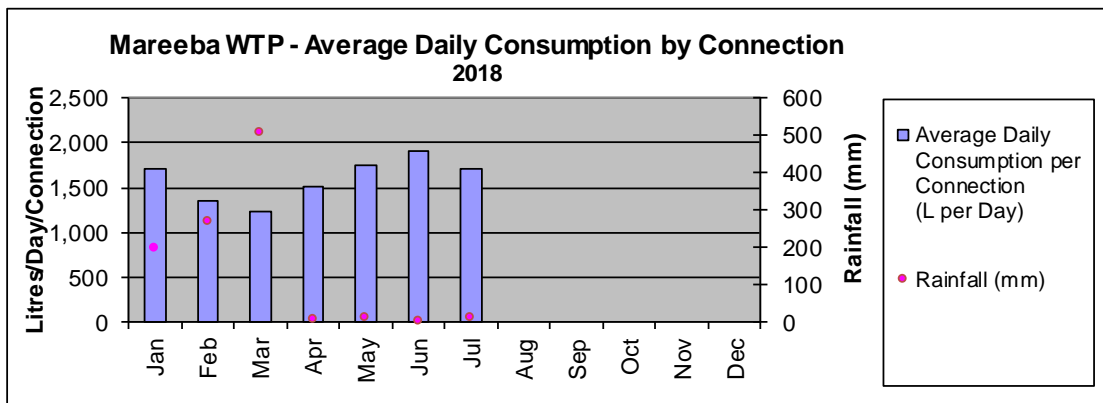
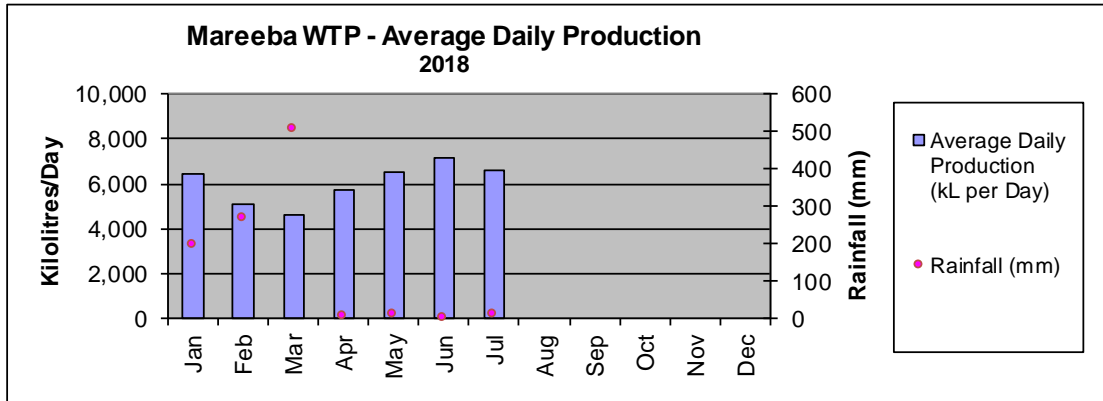
Expenditure

	Annual Budget	YTD Budget	YTD Actual
Wastewater Treatment Plant Op/Mtce	\$ 2,156,801.10	\$ 438,197.93	\$ 188,622.37
Wastewater Reticulation Op/Mtce	\$ 1,622,563.88	\$ 270,313.46	\$ 116,650.92
Wastewater NCP Admin Charges	\$ 163,300.00	\$ 27,216.66	\$ 27,216.66
Total	\$ 3,942,664.98	\$ 735,728.05	\$ 332,489.95

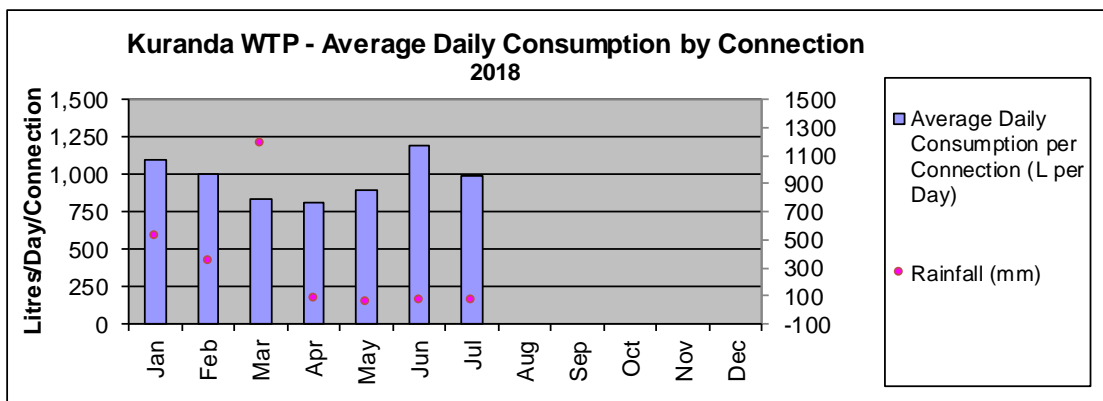
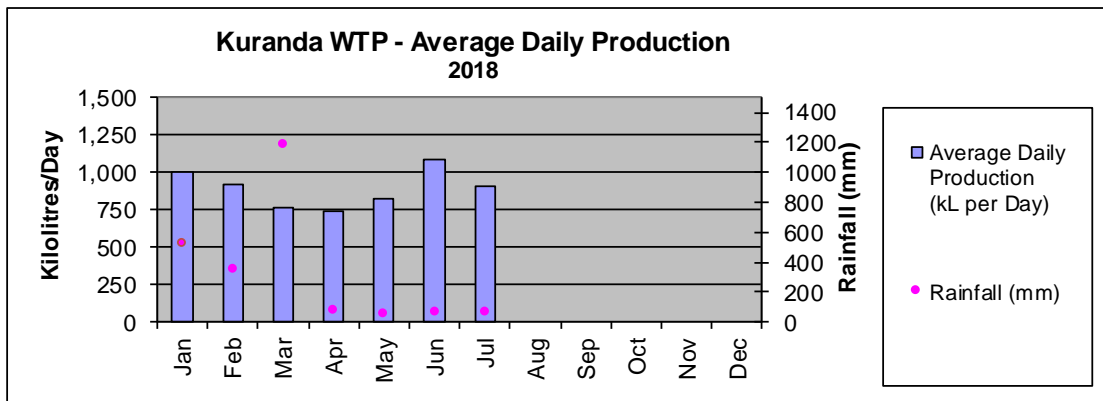
4. Chlorine Residual Readings

August 2018	Chlorine Residual Readings 2018										
	Australian Drinking Water Guidelines Maximum 5mg/L										
	Wed 1st	Fri 3rd	Mon 6th	Wed 8th	Fri 10th	Mon 13th	Wed 15th	Fri 17th	Mon 20th	Wed 22nd	Fri 24th
Mary Andrews Park Mareeba	0.89	1.14	1.12	1.01	1.01	1.00	0.85	1.04	1.12	1.04	1.14
Wylandra Drive Mareeba	0.85	0.83	0.85	0.85	0.85	0.85	0.85	0.88	0.73	1.04	1.09
Gregory Terrace Kuranda	1.05	0.90	0.88	1.03	1.00	1.03	0.91	0.99	0.97	1.01	0.95
Mason Rd PS Kuranda	1.19	1.18	1.20	1.14	1.16	1.10	1.15	1.19	1.21	1.15	1.20
Chillagoe	1.11	1.22	1.08	1.20	1.05	1.03	1.30	1.22	1.04	1.22	1.26
Dimbulah	1.21	1.07	1.21	1.12	1.07	1.14	1.06	1.26	1.28	0.98	1.25

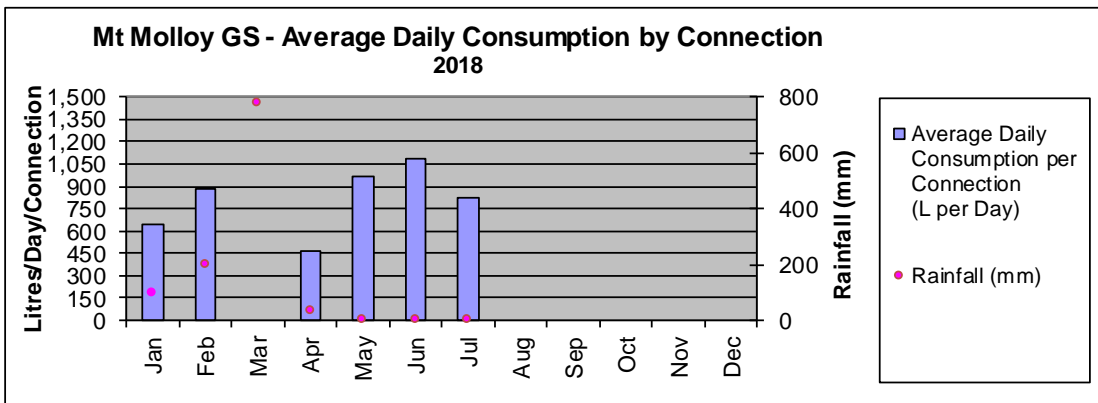
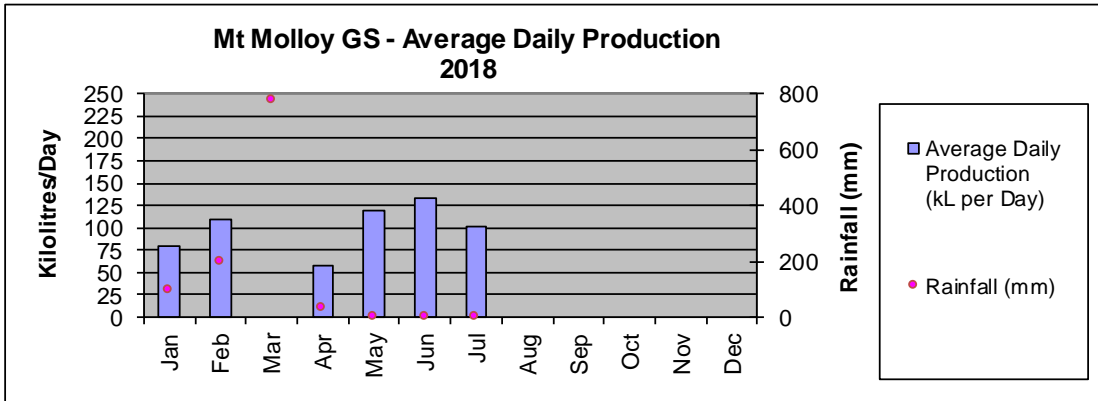
5. Mareeba Water Supply Scheme – Operations Data



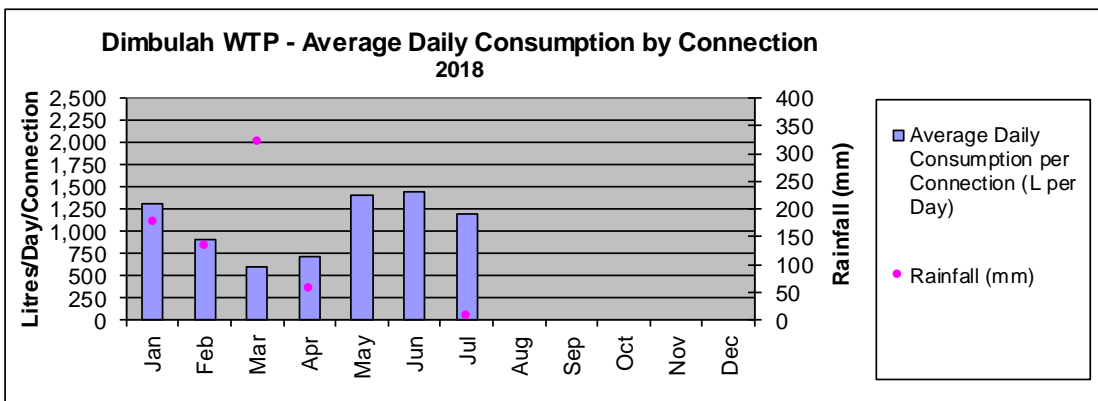
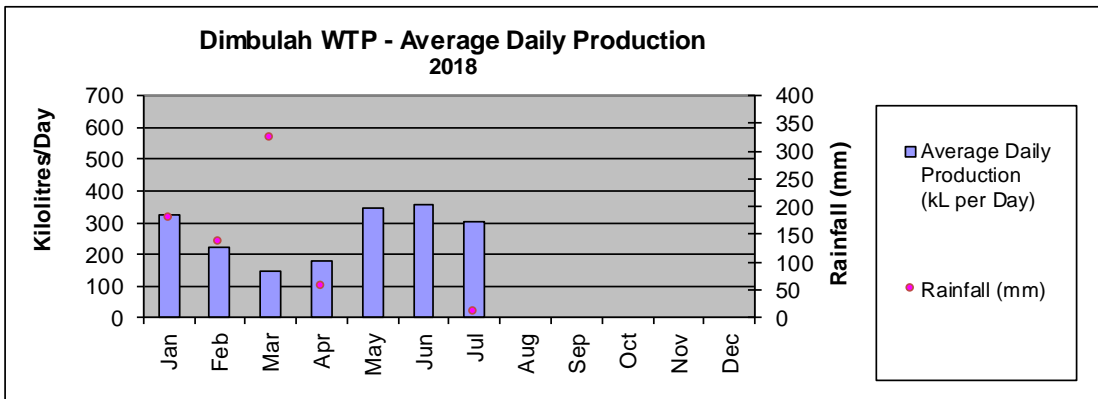
6. Kuranda Water Supply Scheme - Operations Data



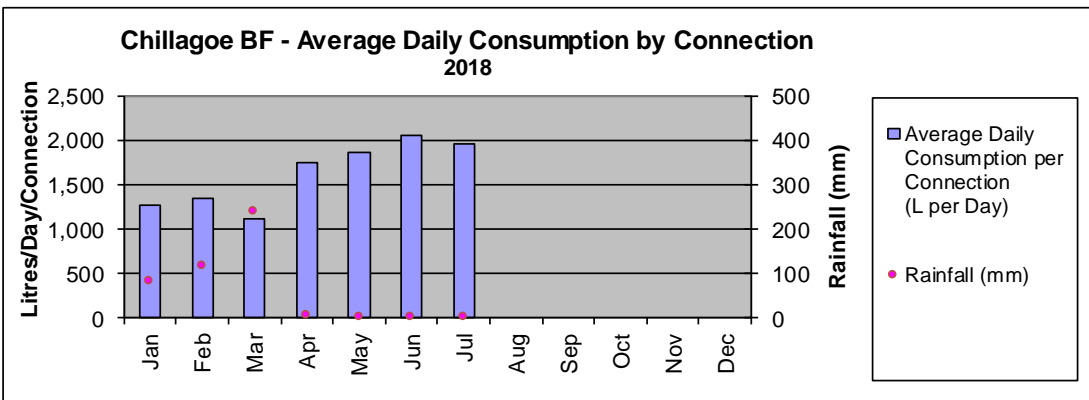
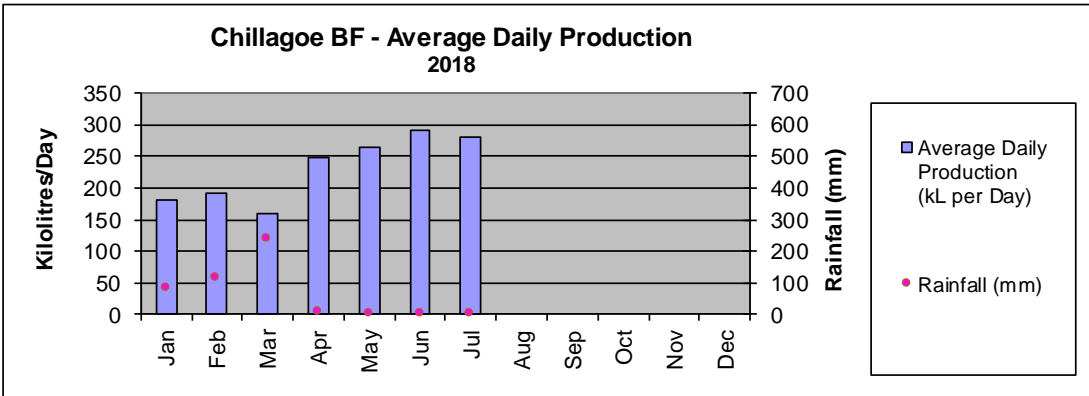
7. Mount Molloy Water Supply Scheme - Operations Data



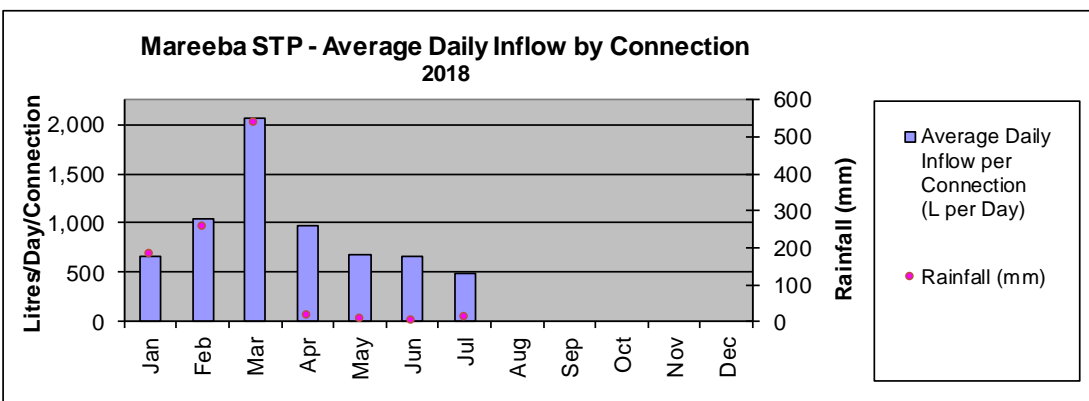
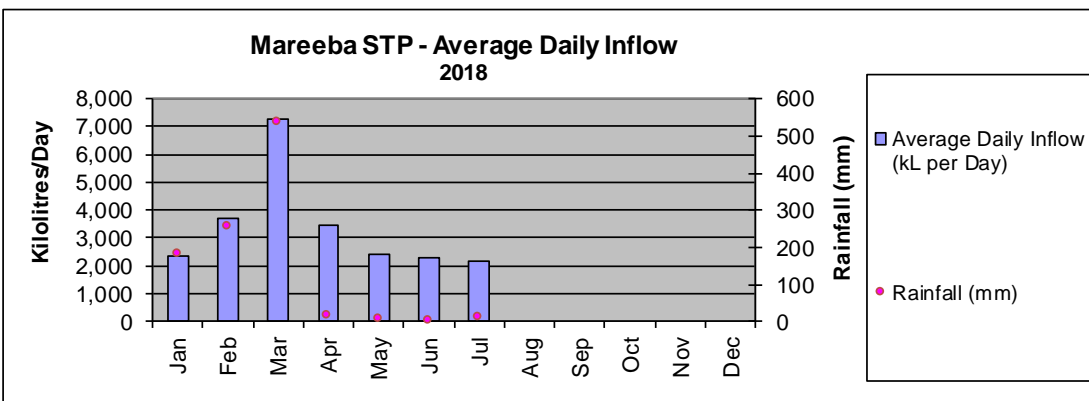
8. Dimbulah Water Supply Scheme - Operations Data



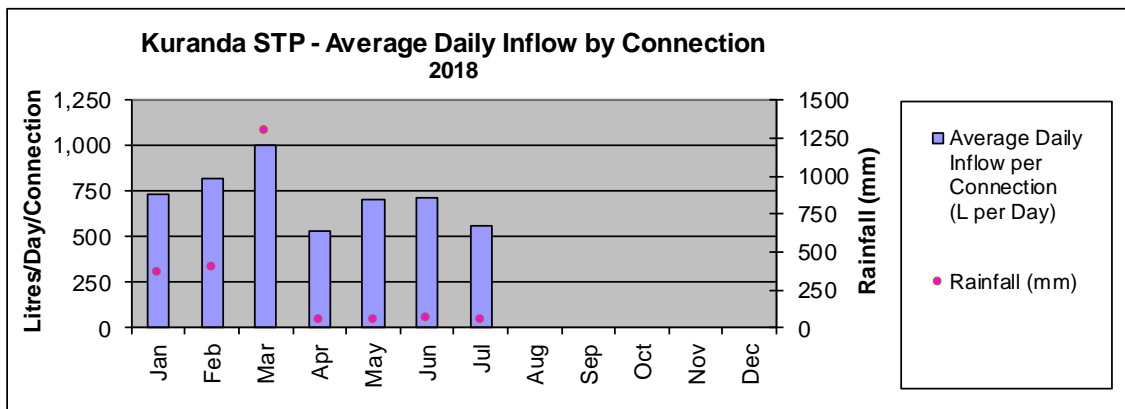
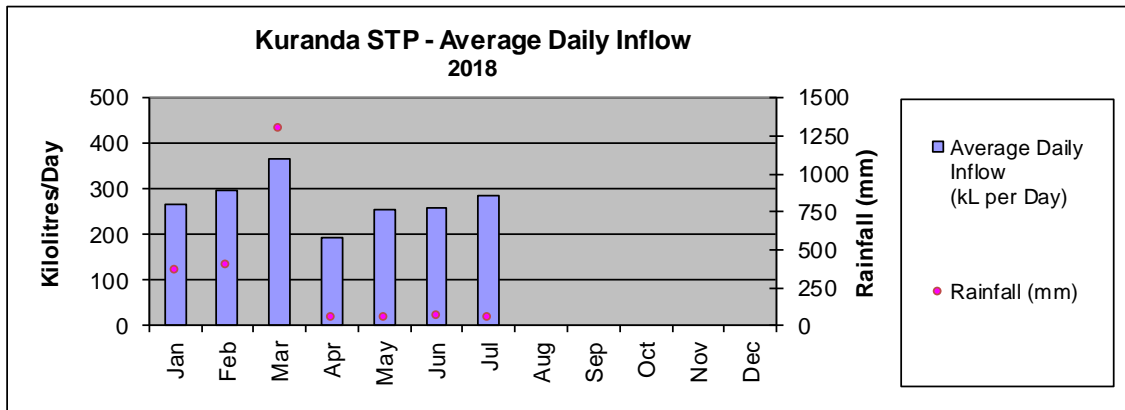
9. Chillagoe Water Supply Scheme - Operations Data



10. Mareeba Wastewater Treatment Plant - Operations Data



11. Kuranda Wastewater Treatment Plant - Operations Data



RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

As a drinking water service provider, Mareeba Shire Council is required under the Water Supply (Safety and Reliability) Act 2008 to comply with various legislative and statutory requirements. Council holds an environmental authority issued under the Environmental Protection Act 1994 to operate water and wastewater treatment facilities.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

All capital works are listed in and funded by the 2018/19 Capital Works Program.

Is the expenditure noted above included in the current budget?

Yes

Operating

All operational works are funded by the Section specific 2018/19 maintenance budgets.

Is the expenditure noted above included in the current budget?

Yes

LINK TO CORPORATE PLAN

Financial Sustainability: A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community: An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment: A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance: Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Nil

10 CONFIDENTIAL REPORTS

Nil

11 BUSINESS WITHOUT NOTICE

12 NEXT MEETING OF COUNCIL

13 FOR INFORMATION

13.1 SUMMARY OF NEW PLANNING APPLICATIONS & DELEGATED DECISIONS FOR THE MONTH OF AUGUST 2018

Date Prepared: 5 September 2018

Author: Senior Planner

Attachments: Nil

Please see below information.

Summary of new Planning Development Applications and Delegated Decisions for August 2018

New Development Applications					
Application #	Lodgement Date	Applicant/ Address	Property Description	Application Type	Status
MCU/18/0023	03/08/2018	Citricorp Pty Ltd C/- Planz Town Planning 4-6 & 8 Effley Street MAREEBA	Lot 323 on SP276124 Lot 324 on SP297023	MCU Impact Medium Industry (Packing Shed)	Decision Notice issued 14/08/2018
MCU/18/0024	07/08/2018	William M J & Jill M Taylor C/- Max Slade Designs 57-59 Byrnes Street MAREEBA	Lot 308 on M3563	MCU Shop and Low Impact Industry	Approved on 31/08/2018 - Decision Notice issued on 4/09/2018
MCU/18/0025	04/08/2018	Michael & Narelle Baksaj C/- Freshwater Planning Lot 9 Shaban Close MAREEBA	Lot 9 on SP210185	MCU - Transport depot	Awaiting response to Information Request
RAL/18/0026	13/08/2018	Frank Harvie 2 Kearney Street MAREEBA	Lot 1 on RP719105	ROL (1 into 2 Lots)	In Public Notification stage
OPW/18/0008	08/08/2018	William & Catherine Fabris Wolfram Road DIMBULAH	Lot 25 on HG633	Op Works - Earthworks Dam	Decision Notice issued 13/08/2018
OPW/18/0009	21/08/2018	Victor Bolton 10 James Street MAREEBA	Lot 2 on MPH25197	Operational Works for RAL/18/0004	Awaiting application documents

Decision Notices issued under Delegated Authority					
Application #	Date of Decision Notice	Applicant	Address	Property Description	Application Type
MCU/18/0024	Approved on 31/08/2018 - Decision Notice issued on 4/09/2018	W & J Taylor C/- Max Slade Designs	57-59 Byrnes Street, Mareeba	Lot 308 on M3563	MCU Shop and Low Impact Industry
MCU/18/0021	22/08/2018	Outback Truckstops Pty Ltd C/- TFA Project Group	23-25 Gowan Street, Mareeba	Lots 66 & 67 on SP198060	MCU Service Station (Unmanned Truck Refuelling Facility)
MCU/18/0023	14/08/2018	Citricorp Pty Ltd C/- Planz Town Planning	4-6 & 8 Effley Street, Mareeba	Lot 323 on SP276124 & Lot 324 on SP297023	MCU Medium Impact Industry (Packing Shed)
MCU/18/0018	2/08/2018	Ontario Mangoes Pty Ltd C/- Gilvear Planning Pty Ltd	105 Inveradi Road, Dimbulah	Lot 107 on RP749635	MCU Rural Workers' Accommodation
OPW/18/0008	14/08/2018	W & C and B & A Fabris	Wolfram Road, Dimbulah	Lot 25 on HG633	Op Works - Earthworks (Water Storage Dam)

Change to Existing Development Approval issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
N/A					

Referral Agency Response Decision Notices issued under Delegated Authority					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
CAR/18/0020	28/08/2018	J Vowles C/- Emergent Building Approvals	Blacks Road, Mareeba	Lot 3 on SP186120	RAR - Flood Hazard Overlay Code

August 2018 (Regional Land Use Planning)

CAR/18/00019	16/08/2018	G Ritchie & D Varrica C/- Northern Building Approvals	20 Sutherland Street, Mareeba	Lot 2 on RP744867	RAR - Flood Hazard Overlay Code
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Extensions to Relevant Period issued

Application #	Date of Decision	Applicant	Address	Property Description	Application Type
DA/16/0043	15/08/2018	F Koenig & K Schmidt	Valley Road, Bibohra	Lot 111 on N157489	ROL Subdivision (1 into 2 Lots)

Survey Plans endorsed

Application #	Date	Applicant	Address	Property Description	No of Lots
RAL/18/0015	31/08/2018	Reever and Ocean Pty Ltd	77 & 112 Barnwell Road, Kuranda	Lot 16 on N157227 & Lot 22 on SP296830	ROL (Boundary Realignment)
DA/17/0032	14/08/2018	Kathleen Colless Pty Ltd	421 Wetherby Road MOUNT MOLLOY	LOTS 1-8 & EASEMENT F IN LOT 2 ON SP223151 (CANCELLING LOT 427 ON SP287159)	ROL Subdivision (1 into 8 Lots)
DA/16/0029	10/08/2018	Christensen Family Trust C/ Cardno Qld Pty Ltd	Lot 12 Christensen Road, Kuranda	LOTS 121 & 131 ON SP302233 (CANCELLING LOT 12 ON SP218651)	2 Lots

August 2018 (Regional Land Use Planning)