



## **Special Meeting**

**Council Chambers  
Date: 20 June 2018  
Time: 9:00am**

## **MINUTES**

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## **MEMBERS IN ATTENDANCE**

**Members Present:** Cr T Gilmore (Mayor), Crs, E Brown, K Davies, M Graham, A Pedersen, A Toppin and L Wyatt.

## **APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS**

Nil

## **OFFICE OF THE MAYOR**

### **ITEM-1 OPERATIONAL PLAN 2018 - 2019**

Moved by Cr Wyatt

Seconded by Cr Toppin

"That the Operational Plan for the 2018/19 financial year, as attached to these Minutes as Appendix 1, be adopted."

**CARRIED**

### **ITEM-2 ADOPTION OF THE 2018 - 2019 BUDGET**

Moved by Cr Gilmore

Seconded by Cr Pedersen

"That Council determine the Budget and Rating Resolutions set out hereunder:

#### **2018 - 2019 Budgeted Financial Statements**

Council resolves to adopt the Council Budget as set out in the Budgeted Financial Statements: Income Statement, Balance Sheet, Statement of Cash Flows, Statement of Changes in Equity for the period 1 July 2017 to 30 June 2018 on pages 5 to 11 of Volume 1 be adopted (including notes to financial statements on pages 13 to 27).

#### **2018 - 2019 The Differential General Rate**

Council resolves to make and levy the Differential General Rate founded on the budget for the period 1 July 2018 to 30 June 2019 upon the rateable area as set out on pages 7 to 14 of Volume 2.

#### **2018 - 2019 Sewerage Utility Charges**

Council resolves to make and levy utility charges for supply of sewerage services to premises within the listed areas for the period 1 July 2018 to 30 June 2019 as set out on page 15 of Volume 2.

#### **2018 - 2019 Waste Management Utility Charges**

Council resolves to make and levy utility charges for:-

- (a) supplying waste collections services to premises within the waste area and
- (b) operating and managing refuse transfer stations and landfill within the Shire for the period 1 July 2018 to 30 June 2019 as set out on page 16 of Volume 2.

**2018 - 2019 Water Utility Charges**

Council resolves to make and levy utility charges for supplying water to premises within the listed areas for the period 1 July 2018 to 30 June 2019 as set out on pages 17 to 18 of Volume 2.

The Two Tier Tariff Water Charges as shown on the schedule titled "Water Charges 2018/2019" in Schedule 1 of these documents (page 60) be levied during the period 1 July 2018 to 30 June 2019 on properties located in the Water Areas within the Shire.

**2018 - 2019 Special Charge - Speewah Benefited Area**

An annual special charge be levied at the rate of \$37.40 per property for the purpose of funding projects identified for the Speewah Benefited Area according to the overall plan as set out on page 19 of Volume 2.

**2018 - 2019 Special Charge - Irvinebank Reservoir Water Supply Benefited Area**

An annual special charge be levied at the rate of \$400.00 per property for the period 1 July 2018 to 30 June 2019 for the purpose of covering the costs of operation, maintenance and capital expenditure associated with the delivering water from the Ibis Dam to the town reservoirs for the Irvinebank Water Benefited Area according to the overall plan set out on page 20 of Volume 2.

**2018 - 2019 Special Charge - Irvinebank Township Water Supply Benefited Area**

The annual special charge be levied at the rate of \$50.00 per property for the purpose of raising funds as a reserve for future upgrades and maintenance of the water distribution system according to the overall plan set out on page 21 of Volume 2.

**2018 - 2019 Special Rate - Kuranda Benefited Area (Tourism Kuranda) - Commercial Properties**

An annual special rate be levied on commercial properties marked on the maps titled "Kuranda Benefited Area 1" and "Kuranda Benefited Area 3" according to the overall plan as listed on page 22 of Volume 2 of these documents as follows:

Category	\$ Rate in dollar
Kuranda Benefited Area 1	0.01286
Kuranda Benefited Area 3 - Limited Tourism operations	0.00107

### 2018 - 2019 Special Rate - Kuranda Benefited Area (Tourism Kuranda) - Small Accommodation Operators

An annual special charge be levied on properties marked on the map titled "Kuranda Benefited Area 2" and listed according to the overall plan as listed on pages 23 to 24 of Volume 2 of these documents as follows:

**2018 -  
2019**

Category	\$ Charge
Kuranda Benefited Area 2 - Small accommodation operators	
One (1) self-contained unit/independent bedroom	191.00
Two (2) self-contained units/independent bedrooms	382.00
Three (3) self-contained units/independent bedrooms	573.00
Four (4) or more self-contained units/independent bedrooms	764.00

### Special Rate - Mareeba Benefited Area

An annual special rate to be levied on properties marked on Map 8 "Mareeba Benefited Area 1 & 2" and Map 9 "Mareeba Benefited Area 3" for the period 1 July 2018 to 30 June 2019 for all rateable land according to the overall plan as listed on page 25 of Volume 2 of these documents that is commercial, but excluding vacant land, to fund projects including but not limited to road, drainage, footpath construction and repair, beautification economic and tourism promotional projects in the Benefited area.

**2018 -  
2019**

Category	Description	\$ Rate
Mareeba Benefited Area 1	Areas coloured purple on the Benefited Area Map 8 - Volume 3.	\$0.002173 per dollar of valuation
Mareeba Benefited Area 2	Areas coloured blue on the Benefited Area Map 8 - Volume 3.	\$0.001500 per dollar of valuation
Mareeba Benefited Area 3	Areas coloured orange on the Benefited Area Map 9 - Volume 3.	\$0.000605 per dollar of valuation

### Special Charge - Extractive Industry Road Contribution

An annual special charge be levied on all rateable land to which are categorised in categories I1, I2 or I3 according to the overall plan as set out on page 26 of Volume 2 of these documents as follows:

Category	Description	\$ Charge
ERC1	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is up to a maximum of 5,000 tonnes per annum.	\$1,300.00
ERC2	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 5,001 tonnes and 20,000 tonnes per annum.	\$3,900.00
ERC3	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 20,001 tonnes and 40,000 tonnes per annum.	\$7,800.00
ERC4	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 40,001 tonnes and 60,000 tonnes per annum.	\$13,000.00
ERC5	All land used for extractive industry purposes, where the quantity of material extracted &/or screened is between 60,001 tonnes and 100,000 tonnes per annum.	\$20,800.00
ERC6	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is greater than 100,000 tonnes per annum.	\$26,000.00

### 2018 - 2019 Special Charge - Hickory Road and Rosewood Drive

The Hickory Road and Rosewood Drive charge will be levied on all rateable properties fronting Hickory Road and Rosewood Drive for the purpose of funding the project to bitumen seal this section. This annual special charge of \$240.00 per annum per property is being levied for a period of ten (10) years commencing 1 July 2010 and ending 30 June 2020 according to the annual implementation plan as set out on page 27 of Volume 2.

### 2018 - 2019 Special Charge - Kuranda and District Aquatic Centre

An annual special charge of \$36.00 be made and levied for the period 1 July 2018 to 30 June 2019 for the properties in the area defined on the map titled "Kuranda and District Aquatic Centre Benefited Area" in Volume 3 of these documents according to the annual implementation plan as set out on page 28 of Volume 2.

### 2018 - 2019 Special Charge - Volunteer Brigade Services

An annual special charge be levied on all properties within the Volunteer Brigade Equipment and Maintenance Levy Area according to the overall plan as set out on page 29 of Volume 2.

### 2018 - 2019 Special Rate - Russett Park Bridge Access Area

An annual special rate of 0.16 cents in the dollar be made and levied for the period 1 July 2018 to 30 June 2019 for the properties in the area defined on the map titled "Russett Park Bridge Access Area" according to the annual implementation plan as set out on page 30 of Volume 2.

**2018 - 2019 Separate Charge - Local State Emergency Services Levy (Local SES Levy)**

An annual separate charge of \$2.80 per levied on all rateable properties within the Mareeba Shire to fund the general operations and maintenance of Local SES as set out on page 31 of Volume 2.

**2018 - 2019 Levy - State Government Emergency Management Levy**

Council resolves to charge the State Government Emergency Management Levy on behalf of the Queensland State Government, as provided on page 31 of Volume 2.

**2018 - 2019 Time and Manner of Payment of Rates and/or Charges**

- (a) In accordance with Section 94 of the *Local Government Act 2009*, section 118 of the *Local Government Regulation 2012* and Section 115 of the *Fire and Emergency Services Act 1990*, all rates, charges and fire levy shall be payable at the office of Council or at such other place or agency as may from time to time be appointed for that purpose by Council, and shall be levied by two half yearly instalments for the period ending 31 December 2018 and 30 June 2019; said rates, charges and fire levy being payable on the date shown on the rate notice as the Rate and Discount Due Date being at least 30 days after the issue date also shown on each rate notice;
- (b) In accordance with Section 130 of the *Local Government Regulation 2012* for the year ending 30 June 2018, every person liable to pay any differential general rate, utility charge, special charge, separate charge, fire levy and legal cost who pays the whole of any such differential general rate, utility charge, special charge, separate charge, fire levy and legal fee together with any arrears of any such differential general rate, utility charge, special charge, separate charge, fire levy and legal cost (excluding any outstanding adopted infrastructure charges) on or before the Rate and Discount Due Date shown on the Rate Notice, shall be entitled to receive a discount of 10% of the amount of such differential general rate, provided that discount shall not apply to utility charges, separate charges, fire levies, legal costs or arrears of any differential general rate utility charge, special charge, separate charge, fire levy and legal cost, as set out on page 32 of Volume 2.

**2018 - 2019 Interest on Charges**

In accordance with Section 133 of the *Local Government Regulation 2012* -

- (a) For the 12 months ending 30 June 2019, Council will charge interest on overdue rates from the day on which they became overdue and at the rate of 11% (or such other rate as may be determined pursuant to s133 of the *Local Government Regulation 2012*) compounded on daily rests. Notwithstanding the foregoing, if overdue rates are paid within 21 days from their due date, no interest shall be charged.
- (b) For the 12 months ending 30 June 2019, Council charge interest in accordance with (a) above, in respect of overdue rates which are subject to an agreement with the property owner to pay regular instalments to avoid rate recovery action, as set out on page 33 of Volume 2.

**2018 - 2019 Remission of Rates to Not-For-Profit Organisations**

Council resolves to grant a rate remission of one hundred (100%) percent on all general rates and a charge remission of one hundred (100%) percent on Utility Charges (sewerage, waste collection, waste management and water access charges), Rural Fire Levy and Local SES

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Levy only, to Council approved Type A community Groups who own or lease a property within the Mareeba Shire excluding vacant land, provided that they satisfy the conditions as per the Rate Rebates and Remission Policy (page 75), as set out on page 34 of Volume 2.

Council resolves to grant a rate remission of fifty (50%) percent up to a maximum of one thousand (\$1,000.00) dollars on all general rates, a charge remission of twenty (20%) percent up to a maximum of two hundred (\$200.00) dollars on Utility Charges (sewerage, waste collection, waste management and water access charges) and one hundred (100%) percent of the Rural Fire Levy and local SES Levy only to Council approved Type B Community Groups who own or lease a property within the Mareeba Shire excluding vacant land, provided that they satisfy the conditions as per the Rate Rebates and Remission Policy (page 75), as set out on page 34 of Volume 2.

Council resolves to grant a water consumption charge remission of 35% up to a maximum of \$2,000.00 for Group 1 Category, \$1,000.00 for Group 2 Category and \$500.00 for Group 3 Category if water consumption exceeds \$100.00 per annum provided that they satisfy the conditions as set out on the attached Rate Rebates and Remission Policy (page 79), as set out on page 34 of Volume 2.

#### **2018 - 2019 Remission of Rates to Pensioners**

Council resolves to grant an annual remission of 30% of all general rates except interest and other charges to pensioners who own and reside on their property within the Mareeba Shire Council, provided that they satisfy the conditions as set out on the attached Application for Pensioner Rates Remission - Form B (page 108) of Volume 2. The annual maximum Council Remission allowable is \$240.00 per property, as set out on page 35 of Volume 2.

#### **2018 - 2019 Revenue Statement**

Council resolves to adopt the Revenue Statement as set out on pages 36 to 57 of Volume 2.

#### **2018 - 2019 Debt Recovery Policy**

Council resolves to adopt the Debt Recovery Policy as set out on pages 66 to 69 of Volume 2.

#### **2018 - 2019 Water Leak Management Policy**

Council resolves to adopt the Water Leak Management Policy as set out on pages 70 to 74 of Volume 2.

#### **2018 - 2019 Rate Rebate and Remission Policy**

Council resolves to adopt the Rate Rebate and Remission Policy as set out on pages 75 to 80 of Volume 2.

#### **2018 - 2019 Water and Waste Concession for Home Renal Dialysis Policy**

Council resolves to adopt the Water and Waste Concession for Home Renal Dialysis Policy as set out on pages 81 to 84 of Volume 2.

#### **2018 - 2019 Revenue Policy**

Council resolves to adopt the Revenue Policy as set out on pages 85 to 87 of Volume 2.

#### **2018 - 2019 Investment Policy**

Council resolves to adopt the Investment Policy as set out on pages 88 to 90 of Volume 2.

#### **2018 - 2019 Debt Policy**

Council resolves to adopt the Debt Policy as set out on pages 91 to 92 of Volume 2.



**2018 - 2019 Procurement Policy**

Council resolves to adopt the Procurement Policy as set out on pages 93 to 106 of Volume 2."

**CARRIED**

There being no further business, the meeting closed at 9:09 am.

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Cr Tom Gilmore  
Mayor

## APPENDIX 1 - ITEM-1 OPERATIONAL PLAN 2018 - 2019

### 2018/19 Operational Plan matched to Corporate Plan

Financial Sustainability					
“A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Long-term Financial Plan	<b>FIN 1</b> <b>FIN 2</b>	Long-Term Financial Plan that supports effective and sustainable financial management Effective and sustainable financial management	Finance	<ul style="list-style-type: none"> <li>Ensure Long Term Asset Management Plan aligns with Long Term Financial Plan and Local Government Infrastructure Plan (LGIP)</li> </ul>	
Comprehensive Asset Revaluations <ul style="list-style-type: none"> <li>Buildings</li> <li>Footpaths</li> <li>Drainage</li> </ul>	<b>FIN 1</b>	Long-Term Financial Plan that supports effective and sustainable financial management	Finance	<ul style="list-style-type: none"> <li>Buildings comprehensive revaluations (remaining 50%)</li> <li>Footpaths comprehensive revaluations</li> <li>Drainage comprehensive revaluations</li> </ul>	
Library Service Review	<b>FIN 2</b>	Effective and sustainable financial management	Community Wellbeing	<ul style="list-style-type: none"> <li>Finalise balance of recommendations from Service Level Review</li> <li>Review Mareeba Library premises for efficient service delivery and to meet the most important community needs</li> </ul>	
Grant Funding Strategy	<b>FIN 2</b>	Effective and sustainable financial management	Finance Community Wellbeing	<ul style="list-style-type: none"> <li>Develop strategy for adoption by Council</li> <li>Identify potential projects for grant applications</li> </ul>	
Full cost pricing models to ensure equitable allocation of costs across departments	<b>FIN 3</b>	Effective business management	Finance	<ul style="list-style-type: none"> <li>Review model and reporting of business</li> </ul>	

## 2018/19 Operational Plan matched to Corporate Plan

Financial Sustainability					
“A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Solar Farm Feasibility Project	<b>FIN 3</b>	Effective business management	Finance Technical Services	<ul style="list-style-type: none"> <li>Undertake electricity profile assessment and identify suitable potential site/s</li> <li>Assess technical feasibility and financial modelling</li> <li>Adopt solar farm feasibility report</li> <li>Commence implementation of recommendations</li> </ul>	
Mareeba Industrial Estate Development	<b>FIN 3</b>	Effective business management	Technical Services Development & Governance	<ul style="list-style-type: none"> <li>Review Master Plan and amend to cater for future demand</li> </ul>	
Financial viability of solar electricity	<b>FIN 3</b>	Effective business management	Finance Technical Services Development & Governance	<ul style="list-style-type: none"> <li>Undertake review of electricity usage by facility</li> </ul>	
Records Management Policy	<b>FIN 3</b>	Effective business management	Systems & Customer Service	<ul style="list-style-type: none"> <li>Records Management Policy to be endorsed by Council and implemented</li> </ul>	
Digital capture/cataloguing of physical record holdings	<b>FIN 3</b>	Effective business management	Systems & Customer Service Development & Governance	<ul style="list-style-type: none"> <li>Historic Building/Plumbing/Planning record capture to be completed</li> </ul>	

## 2018/19 Operational Plan matched to Corporate Plan

Financial Sustainability					
“A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Customer Service Standards	FIN 3	Effective business management	Systems & Customer Service All	<ul style="list-style-type: none"> <li>Customer Service Charter to be developed and adopted by Council</li> <li>Monitoring and reporting to be implemented</li> </ul>	
ICT Strategy implementation <ul style="list-style-type: none"> <li>Internet Communications</li> <li>O365 implementation (phase 1)</li> <li>Audit non T1 information system suitability for Cloud migration</li> </ul>	FIN 3	Effective business management	Systems & Customer Service All	<ul style="list-style-type: none"> <li>Implement comms to support ICT 'Cloud first' strategy</li> <li>Mailbox migration, Messaging, Cloud Storage</li> <li>Product remediation               <ul style="list-style-type: none"> <li>Customisations</li> <li>Direct database access</li> <li>External integration points</li> </ul> </li> </ul>	
Sustainable workforce	FIN 4	A skilled and sustainable workforce	Organisational Development	<ul style="list-style-type: none"> <li>Training of workforce where required to improve efficiencies and safety</li> <li>Review of guidelines for recruitment and retention of staff</li> </ul>	

## 2018/19 Operational Plan matched to Corporate Plan

Community					
"An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events"					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Council Website enhancements	COM 1	An engaged community	CCS	<ul style="list-style-type: none"> <li>Identify needs and benefits of improved capacity and information sharing through MSC website</li> <li>Content review and website enhancements to be implemented</li> </ul>	
Community Engagement Policy and Strategy	COM 1	An engaged community	Community Wellbeing Development & Governance	<ul style="list-style-type: none"> <li>Policy and strategy are adopted to inform and engage with the community regarding Council's operations and decisions</li> </ul>	
Community Wellbeing Strategy	COM 1 COM 2 COM 3	An engaged community An active, safe and healthy community A community being prepared and resilient to emergencies and disasters	Community Wellbeing	<ul style="list-style-type: none"> <li>Strategy is developed and adopted for the delivery of sustainable community wellbeing services and activities across the shire</li> </ul>	
Review Community Leasing	COM2	An active, safe and healthy community	Development & Governance	<ul style="list-style-type: none"> <li>All leases reviewed, updated and executed in accordance with the Community Leasing and associated policies</li> </ul>	
CCTV Feasibility Study	COM2	An active, safe and healthy community	Systems & Customer Service All	<ul style="list-style-type: none"> <li>Review existing guidelines</li> <li>Develop vision/strategy and associated costs</li> <li>Implement and monitor as required</li> </ul>	

## 2018/19 Operational Plan matched to Corporate Plan

<b>Transport and Council Infrastructure</b> <b>“The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles”</b>				
<b>Project</b>	<b>Corporate Plan Ref</b>	<b>Corporate Plan Goal</b>	<b>Business Section</b>	<b>Performance Measures</b>
Asset Management Plans <ul style="list-style-type: none"> <li>Roads</li> <li>Facilities</li> <li>Parks</li> <li>Swimming Pools</li> <li>Aerodromes</li> <li>Footpaths</li> <li>Fleet</li> <li>Waste</li> <li>Stormwater</li> </ul>	<b>TCI 1</b>  <b>TCI 2</b> <b>TCI 3</b>	Sustainable Infrastructure for the future Safe and effective transport network Securing and managing water resources	Infrastructure Services	<ul style="list-style-type: none"> <li>Undertake data verification</li> <li>Undertake condition assessment and defect identification across individual asset classes.</li> </ul>
Community Housing Asset Management Plan	<b>TCI 1</b>	Sustainable Infrastructure for the future	Infrastructure Services Community Services	<ul style="list-style-type: none"> <li>Monitor and review Asset Management Plan</li> <li>Ensure assets are maintained in accordance with Community Housing Asset Management Plan</li> </ul>
Bridges Asset Management	<b>TCI 1</b>  <b>TCI 2</b>	Sustainable Infrastructure for the future Safe and effective transport network	Infrastructure Services	<ul style="list-style-type: none"> <li>Review condition assessment and defect identification program.</li> <li>Document forward works renewal and upgrade program.</li> <li>Document and review prioritisation and response times.</li> <li>Adopt AMP and commence reporting against AMP</li> </ul>

## 2018/19 Operational Plan matched to Corporate Plan

<b>Transport and Council Infrastructure</b> <b>"The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles"</b>					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Water Asset Management	<b>TCI 1</b>	Sustainable Infrastructure for the future	Infrastructure Services	<ul style="list-style-type: none"> <li>Complete data verification</li> <li>Incorporate outcomes from Mareeba Water Strategy</li> <li>Document forward works renewal and upgrade program</li> <li>Document and review prioritisation and response times</li> <li>Adopt AMP and commence reporting against AMP</li> </ul>	
	<b>TCI 3</b>	Securing and managing water resources			
Wastewater Asset Management	<b>TCI 1</b>	Sustainable Infrastructure for the future	Infrastructure Services	<ul style="list-style-type: none"> <li>Complete condition assessment and defect identification</li> <li>Implement an ongoing prioritised condition assessment and defect identification program</li> <li>Document forward works renewal and upgrade program.</li> <li>Document and review prioritisation and response times.</li> <li>Adopt AMP and commence reporting against AMP</li> </ul>	
	<b>TCI 3</b>	Securing and managing water resources			
Local Government Infrastructure Plan (LGIP)	<b>TCI 1</b>	Sustainable Infrastructure for the future	Infrastructure Services Development & Governance	<ul style="list-style-type: none"> <li>Finalise and adopt draft LGIP</li> <li>Adopt new infrastructure charges</li> <li>Continuous review and updating of trunk requirements</li> </ul>	

## 2018/19 Operational Plan matched to Corporate Plan

<b>Transport and Council Infrastructure</b> <b>"The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles"</b>					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Kuranda Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> <li>Identify possible sites to manage capacity shortfall</li> <li>Review suitability and provide estimates for community consultation</li> <li>Prepare implementation plan for adoption by Council</li> </ul>	
Mareeba Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> <li>Identify possible sites to secure a growth strategy</li> </ul>	
Kuranda Infrastructure Program	TCI 1	Sustainable Infrastructure for the future	Technical Services Works	<ul style="list-style-type: none"> <li>Complete projects in accordance with Kuranda Township Masterplan</li> </ul>	
Mareeba CBD Traffic Study	TCI 2	Safe and effective transport network	Works Technical Services	<ul style="list-style-type: none"> <li>Finalise study based on community consultation</li> <li>Adopt CBD Study</li> <li>Prepare implementation plan and funding strategy</li> </ul>	
Ootann Road improvements	TCI 2	Safe and effective transport network	Works Technical Services	<ul style="list-style-type: none"> <li>Complete Package 1 upgrade on time and within budget</li> </ul>	
Anzac Avenue Bridge Rehabilitation	TCI 2	Safe and effective transport network	Works Technical Services	<ul style="list-style-type: none"> <li>Complete restoration works on time and within budget</li> </ul>	
Byrnes Street Water Main Upgrade	TCI 3	Securing and managing water resources	Water & Waste	<ul style="list-style-type: none"> <li>Projects completed and acquitted within timeframes and agreed budget</li> </ul>	



## 2018/19 Operational Plan matched to Corporate Plan

<b>Transport and Council Infrastructure</b> <b>"The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles"</b>				
<b>Project</b>	<b>Corporate Plan Ref</b>	<b>Corporate Plan Goal</b>	<b>Business Section</b>	<b>Performance Measures</b>
Mareeba Water Strategy	<b>TCI 3</b>	Securing and managing water resources	Water & Waste	<ul style="list-style-type: none"> <li>• Prepare options assessment and business case for Mareeba Long Term Water Strategy (MIPP Report)</li> <li>• Present Mareeba Long Term Water Strategy to Council for adoption</li> <li>• Prepare implementation plan including cost estimates</li> <li>• Prepare implementation plan for adoption by Council</li> <li>• Incorporate outcomes into Local Government Infrastructure Plan (LGIP)</li> </ul>
Bicentennial Lakes Revitalisation	<b>TCI 4</b>	Public spaces and facilities	Technical Services	<ul style="list-style-type: none"> <li>• Master Plan adopted following community consultation</li> <li>• Implementation plan prepared</li> </ul>
Mareeba Town Beautification	<b>TCI 4</b>	Public spaces and facilities	Technical Services Works	<ul style="list-style-type: none"> <li>• Adopt Street Tree Master Plan and implementation plan</li> <li>• Upgrade Byrnes St median island plantings north of Atherton St</li> <li>• Upgrade Byrnes St west shoulder area plantings as part of Byrnes St Water Main Upgrade</li> <li>• Develop Street Tree Planting Policy/Guideline for public use</li> </ul>

## 2018/19 Operational Plan matched to Corporate Plan

Economy and Environment					
“A resilient economy that promotes and supports the shire’s natural assets and local industry and encourages investment while preserving and future proofing for generations to come”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Waste Strategy	EAE 1	Environmentally responsible and efficient waste and wastewater management	Technical Services Works Finance	<ul style="list-style-type: none"> <li>Waste Strategy adopted</li> <li>Implementation of Action Plan</li> </ul>	
Water Asset Management	EAE 1	Environmentally responsible and efficient waste and wastewater management	Water and Waste	<ul style="list-style-type: none"> <li>Incorporate outcomes from Mareeba Water Strategy</li> <li>Monitor compliance with applicable standards and guidelines</li> </ul>	
Planning Scheme Review	EAE 2	A Sustainable Planning Scheme	Development & Governance	<ul style="list-style-type: none"> <li>Review MSC Planning Scheme and supporting documents</li> <li>Amendments to be adopted by Council</li> <li>Koah Rural Residential Assessment</li> </ul>	
Mareeba Airport Upgrade	EAE 3	Support and encourage industrial and commercial growth and development.	Technical Services Development & Governance	<ul style="list-style-type: none"> <li>Complete construction upgrades and obtain necessary approvals and certifications from regulators</li> <li>Promote the industrial lease areas</li> </ul>	
Economic Tourism development	EAE 3	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> <li>Advocate and support economic tourism development</li> <li>Seek advocacy and grant opportunities supporting economic growth</li> <li>Where appropriate partner with industry groups to grow opportunities</li> </ul>	

## 2018/19 Operational Plan matched to Corporate Plan

<b>Economy and Environment</b> <b>"A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come"</b>					
<b>Project</b>	<b>Corporate Plan Ref</b>	<b>Corporate Plan Goal</b>	<b>Business Section</b>	<b>Performance Measures</b>	
Aged Care Strategy	<b>EAE 3</b>	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> <li>Advocate and support need for improved aged care opportunities</li> <li>Seek alternatives for tenancy management of existing Social Housing arrangements</li> </ul>	
Visitor Information Services	<b>EAE 3</b>	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> <li>Investigate sustainable models for the delivery of visitor information services and destination marketing</li> </ul>	
Land, Pest and Fire Management	<b>EAE 4</b>	Our region's environmental assets are best managed while promoting economic wellbeing	Works Finance	<ul style="list-style-type: none"> <li>Undertake land, pest and fire management activities throughout the Shire</li> <li>Review current delivery model</li> <li>Work with other organisations to undertake land, pest and fire management</li> <li>Present strategy to Council for adoption</li> </ul>	
Reef Guardian Council Program	<b>EAE 4</b>	Our region's environmental assets are best managed while promoting economic wellbeing	Water & Waste Works	<ul style="list-style-type: none"> <li>Support Reef Guardian Council through continued attendance and identify and develop communication and partnership opportunities</li> <li>Develop, maintain and implement an Action Plan consistent with the Reef 2050 Long term Sustainability Plan;</li> <li>Provide an annual Highlights Report focusing on the progress of key projects in the Action Plan.</li> </ul>	

## 2018/19 Operational Plan matched to Corporate Plan

<b>Governance</b> <b>“Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community”</b>					
<b>Project</b>	<b>Corporate Plan Ref</b>	<b>Corporate Plan Goal</b>	<b>Business Section</b>	<b>Performance Measures</b>	
Old town amalgamation Policy	<b>GOV 1</b>	Ethical, accountable and transparent decision making	Development & Governance	<ul style="list-style-type: none"> <li>Prepare a policy to amalgamate land tenure of old towns, for example old abandoned mining towns</li> </ul>	
Policy Review	<b>GOV 1</b>	Ethical, accountable and transparent decision making	Development & Governance All	<ul style="list-style-type: none"> <li>All policies to be reviewed and updated to ensure legislative and other requirements are met</li> </ul>	
Enterprise Risk Management process	<b>GOV 2</b>	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> <li>Risk Register updated and adopted by Council</li> <li>Council Report templates updated to ensure Enterprise Risk Management process is embedded into the culture of MSC</li> <li>Monitor and Review risk registers and risk treatment plans</li> </ul>	
Compliance Review	<b>GOV 2</b>	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> <li>Ensure all legislative requirements are being met</li> </ul>	
Business Continuity <ul style="list-style-type: none"> <li>BCP review</li> <li>Disaster Recovery Plan development</li> </ul>	<b>GOV 2</b>	Strong focus on compliance and enterprise risk	Development & Governance Systems & Customer Service All	<ul style="list-style-type: none"> <li>BCP reviewed, updated and adopted</li> <li>Prepare and endorse in line with ICT Strategy to improve Disaster Recovery arrangements</li> </ul>	

## 2018/19 Operational Plan matched to Corporate Plan

Governance					
“Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Complaint Management	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance	<ul style="list-style-type: none"> <li>Monitor &amp; report on Level 1 complaints.</li> </ul>	
Local Law Review	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance	<ul style="list-style-type: none"> <li>Undertake Annual Review of Local Law issues</li> <li>Amend/add as appropriate</li> </ul>	
Advocacy Policy	GOV 3	Effective advocacy and strategic partnerships	Development & Governance	<ul style="list-style-type: none"> <li>Identify key issues and/or opportunities for advocacy</li> <li>Prepare arguments/benefits to MSC</li> <li>Prepare an advocacy policy and document to ensure a whole of council approach</li> <li>Prepare briefs for Councillors and State Departments which address key issues of MSC by government department</li> </ul>	

