



Special Meeting

Council Chambers

Date: 20 June 2018

Time: 9:00am

AGENDA

THE SPECIAL MEETING OF THE MAREEBA SHIRE COUNCIL WILL BE HELD AT COUNCIL CHAMBERS, ON **WEDNESDAY, 20 JUNE 2018** AND THE ATTENDANCE OF EACH COUNCILLOR IS REQUESTED.

PETER FRANKS
CHIEF EXECUTIVE OFFICER

ORDER OF BUSINESS

MEMBERS IN ATTENDANCE

APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS

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OFFICE OF THE MAYOR

ITEM-1 OPERATIONAL PLAN 2018 - 2019

MEETING: Special

MEETING DATE: 20 June 2018

**REPORT OFFICER'S
TITLE:** Manager Development & Governance

DEPARTMENT: Corporate and Community Services

EXECUTIVE SUMMARY

The Local Government Regulation 2012 requires that each local government must prepare an annual Operational Plan that is to be adopted prior to, or at the same time as, the adoption of the annual budget.

This report presents the proposed Operational Plan for the 2018/19 financial year.

OFFICER'S RECOMMENDATION

" That the Operational Plan for the 2018/19 financial year, as attached, be adopted."

BACKGROUND

Council is required by legislation to adopt an annual Operational Plan. The Operational Plan must be consistent with the annual budget and show how the local government will progress the implementation of the five (5) year Corporate Plan during the period of the annual operational plan and manage operational risks.

The operational plan attached hereto shows those projects and activities that are intended to be progressed during the next 12 months (2018/19).

RISK IMPLICATIONS

Political and Reputational

The operational plan will ensure that Council will achieve the strategic outcomes desired in the adopted 2018 - 2022 Corporate Plan.

Legal and Compliance

The adoption of the Operational Plan is a requirement of the *Local Government Regulations 2012*.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Preparation of an annual Operational Plan is a requirement of the Local Government Regulation

2012. The plan includes a section showing how identified operational risks will be managed during the period of the operational plan.

FINANCIAL AND RESOURCE IMPLICATIONS*Capital*

The Operational Plan is to be consistent with the Council's budget and refers to capital projects that will be carried out during the 2018/19 financial year

Operating

A number of the projects/activities listed in the Operational Plan will be undertaken via the Council's operational budget.

LINK TO CORPORATE PLAN**Governance**

Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Once adopted, the projects/activities listed in the operational plan will be progressed during the

2018/19 financial year and reports on progress submitted to Council on a quarterly basis.

ATTACHMENTS

1. 2018/19 Operational Plan

Date Prepared: 31 May 2018

2018/19 Operational Plan matched to Corporate Plan

Financial Sustainability				
“A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Long-term Financial Plan	FIN 1 FIN 2	Long-Term Financial Plan that supports effective and sustainable financial management Effective and sustainable financial management	Finance	<ul style="list-style-type: none"> Ensure Long Term Asset Management Plan aligns with Long Term Financial Plan and Local Government Infrastructure Plan (LGIP)
Comprehensive Asset Revaluations <ul style="list-style-type: none"> Buildings Footpaths Drainage 	FIN 1	Long-Term Financial Plan that supports effective and sustainable financial management	Finance	<ul style="list-style-type: none"> Buildings comprehensive revaluations (remaining 50%) Footpaths comprehensive revaluations Drainage comprehensive revaluations
Library Service Review	FIN 2	Effective and sustainable financial management	Community Wellbeing	<ul style="list-style-type: none"> Finalise balance of recommendations from Service Level Review Review Mareeba Library premises for efficient service delivery and to meet the most important community needs
Grant Funding Strategy	FIN 2	Effective and sustainable financial management	Finance Community Wellbeing	<ul style="list-style-type: none"> Develop strategy for adoption by Council Identify potential projects for grant applications
Full cost pricing models to ensure equitable allocation of costs across departments	FIN 3	Effective business management	Finance	<ul style="list-style-type: none"> Review model and reporting of business

2018/19 Operational Plan matched to Corporate Plan

Financial Sustainability				
“A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Solar Farm Feasibility Project	FIN 3	Effective business management	Finance Technical Services	<ul style="list-style-type: none"> Undertake electricity profile assessment and identify suitable potential site/s Assess technical feasibility and financial modelling Adopt solar farm feasibility report Commence implementation of recommendations
Mareeba Industrial Estate Development	FIN 3	Effective business management	Technical Services Development & Governance	<ul style="list-style-type: none"> Review Master Plan and amend to cater for future demand
Financial viability of solar electricity	FIN 3	Effective business management	Finance Technical Services Development & Governance	<ul style="list-style-type: none"> Undertake review of electricity usage by facility
Records Management Policy	FIN 3	Effective business management	Systems & Customer Service	<ul style="list-style-type: none"> Records Management Policy to be endorsed by Council and implemented
Digital capture/cataloguing of physical record holdings	FIN 3	Effective business management	Systems & Customer Service Development & Governance	<ul style="list-style-type: none"> Historic Building/Plumbing/Planning record capture to be completed

2018/19 Operational Plan matched to Corporate Plan

Financial Sustainability					
“A council that continuously looks for savings and opportunities while managing council’s assets and reserves to ensure a sustainable future in a cost-effective manner”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Customer Service Standards	FIN 3	Effective business management	Systems & Customer Service All	<ul style="list-style-type: none"> Customer Service Charter to be developed and adopted by Council Monitoring and reporting to be implemented 	
ICT Strategy implementation <ul style="list-style-type: none"> Internet Communications O365 implementation (phase 1) Audit non T1 information system suitability for Cloud migration 	FIN 3	Effective business management	Systems & Customer Service All	<ul style="list-style-type: none"> Implement comms to support ICT 'Cloud first' strategy Mailbox migration, Messaging, Cloud Storage Product remediation <ul style="list-style-type: none"> Customisations Direct database access External integration points 	
Sustainable workforce	FIN 4	A skilled and sustainable workforce	Organisational Development	<ul style="list-style-type: none"> Training of workforce where required to improve efficiencies and safety Review of guidelines for recruitment and retention of staff 	

2018/19 Operational Plan matched to Corporate Plan

Community				
"An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events"				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Council Website enhancements	COM 1	An engaged community	CCS	<ul style="list-style-type: none"> Identify needs and benefits of improved capacity and information sharing through MSC website Content review and website enhancements to be implemented
Community Engagement Policy and Strategy	COM 1	An engaged community	Community Wellbeing Development & Governance	<ul style="list-style-type: none"> Policy and strategy are adopted to inform and engage with the community regarding Council's operations and decisions
Community Wellbeing Strategy	COM 1 COM 2 COM 3	An engaged community An active, safe and healthy community A community being prepared and resilient to emergencies and disasters	Community Wellbeing	<ul style="list-style-type: none"> Strategy is developed and adopted for the delivery of sustainable community wellbeing services and activities across the shire
Review Community Leasing	COM2	An active, safe and healthy community	Development & Governance	<ul style="list-style-type: none"> All leases reviewed, updated and executed in accordance with the Community Leasing and associated policies
CCTV Feasibility Study	COM2	An active, safe and healthy community	Systems & Customer Service All	<ul style="list-style-type: none"> Review existing guidelines Develop vision/strategy and associated costs Implement and monitor as required

2018/19 Operational Plan matched to Corporate Plan

Transport and Council Infrastructure “The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Asset Management Plans <ul style="list-style-type: none"> Roads Facilities Parks Swimming Pools Aerodromes Footpaths Fleet Waste Stormwater 	TCI 1 TCI 2 TCI 3	Sustainable Infrastructure for the future Safe and effective transport network Securing and managing water resources	Infrastructure Services	<ul style="list-style-type: none"> Undertake data verification Undertake condition assessment and defect identification across individual asset classes. 	
Community Housing Asset Management Plan	TCI 1	Sustainable Infrastructure for the future	Infrastructure Services Community Services	<ul style="list-style-type: none"> Monitor and review Asset Management Plan Ensure assets are maintained in accordance with Community Housing Asset Management Plan 	
Bridges Asset Management	TCI 1 TCI 2	Sustainable Infrastructure for the future Safe and effective transport network	Infrastructure Services	<ul style="list-style-type: none"> Review condition assessment and defect identification program. Document forward works renewal and upgrade program. Document and review prioritisation and response times. Adopt AMP and commence reporting against AMP 	

2018/19 Operational Plan matched to Corporate Plan

Transport and Council Infrastructure “The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Water Asset Management	TCI 1	Sustainable Infrastructure for the future Securing and managing water resources	Infrastructure Services	<ul style="list-style-type: none"> Complete data verification Incorporate outcomes from Mareeba Water Strategy Document forward works renewal and upgrade program Document and review prioritisation and response times Adopt AMP and commence reporting against AMP 	
	TCI 3				
Wastewater Asset Management	TCI 1	Sustainable Infrastructure for the future Securing and managing water resources	Infrastructure Services	<ul style="list-style-type: none"> Complete condition assessment and defect identification Implement an ongoing prioritised condition assessment and defect identification program Document forward works renewal and upgrade program. Document and review prioritisation and response times. Adopt AMP and commence reporting against AMP 	
	TCI 3				
Local Government Infrastructure Plan (LGIP)	TCI 1	Sustainable Infrastructure for the future	Infrastructure Services Development & Governance	<ul style="list-style-type: none"> Finalise and adopt draft LGIP Adopt new infrastructure charges Continuous review and updating of trunk requirements 	

2018/19 Operational Plan matched to Corporate Plan

Transport and Council Infrastructure "The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles"				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Kuranda Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> Identify possible sites to manage capacity shortfall Review suitability and provide estimates for community consultation Prepare implementation plan for adoption by Council
Mareeba Cemetery	TCI 1	Sustainable Infrastructure for the future	Systems & Customer Service Technical Services	<ul style="list-style-type: none"> Identify possible sites to secure a growth strategy
Kuranda Infrastructure Program	TCI 1	Sustainable Infrastructure for the future	Technical Services Works	<ul style="list-style-type: none"> Complete projects in accordance with Kuranda Township Masterplan
Mareeba CBD Traffic Study	TCI 2	Safe and effective transport network	Works Technical Services	<ul style="list-style-type: none"> Finalise study based on community consultation Adopt CBD Study Prepare implementation plan and funding strategy
Ootann Road improvements	TCI 2	Safe and effective transport network	Works Technical Services	<ul style="list-style-type: none"> Complete Package 1 upgrade on time and within budget
Anzac Avenue Bridge Rehabilitation	TCI 2	Safe and effective transport network	Works Technical Services	<ul style="list-style-type: none"> Complete restoration works on time and within budget
Byrnes Street Water Main Upgrade	TCI 3	Securing and managing water resources	Water & Waste	<ul style="list-style-type: none"> Projects completed and acquitted within timeframes and agreed budget

2018/19 Operational Plan matched to Corporate Plan

Transport and Council Infrastructure "The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles"					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Mareeba Water Strategy	TCI 3	Securing and managing water resources	Water & Waste	<ul style="list-style-type: none"> • Prepare options assessment and business case for Mareeba Long Term Water Strategy (MIPP Report) • Present Mareeba Long Term Water Strategy to Council for adoption • Prepare implementation plan including cost estimates • Prepare implementation plan for adoption by Council • Incorporate outcomes into Local Government Infrastructure Plan (LGIP) 	
Bicentennial Lakes Revitalisation	TCI 4	Public spaces and facilities	Technical Services	<ul style="list-style-type: none"> • Master Plan adopted following community consultation • Implementation plan prepared 	
Mareeba Town Beautification	TCI 4	Public spaces and facilities	Technical Services Works	<ul style="list-style-type: none"> • Adopt Street Tree Master Plan and implementation plan • Upgrade Byrnes St median island plantings north of Atherton St • Upgrade Byrnes St west shoulder area plantings as part of Byrnes St Water Main Upgrade • Develop Street Tree Planting Policy/Guideline for public use 	

2018/19 Operational Plan matched to Corporate Plan

Economy and Environment				
“A resilient economy that promotes and supports the shire’s natural assets and local industry and encourages investment while preserving and future proofing for generations to come”				
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures
Waste Strategy	EAE 1	Environmentally responsible and efficient waste and wastewater management	Technical Services Works Finance	<ul style="list-style-type: none"> Waste Strategy adopted Implementation of Action Plan
Water Asset Management	EAE 1	Environmentally responsible and efficient waste and wastewater management	Water and Waste	<ul style="list-style-type: none"> Incorporate outcomes from Mareeba Water Strategy Monitor compliance with applicable standards and guidelines
Planning Scheme Review	EAE 2	A Sustainable Planning Scheme	Development & Governance	<ul style="list-style-type: none"> Review MSC Planning Scheme and supporting documents Amendments to be adopted by Council Koah Rural Residential Assessment
Mareeba Airport Upgrade	EAE 3	Support and encourage industrial and commercial growth and development.	Technical Services Development & Governance	<ul style="list-style-type: none"> Complete construction upgrades and obtain necessary approvals and certifications from regulators Promote the industrial lease areas
Economic Tourism development	EAE 3	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> Advocate and support economic tourism development Seek advocacy and grant opportunities supporting economic growth Where appropriate partner with industry groups to grow opportunities

2018/19 Operational Plan matched to Corporate Plan

Economy and Environment					
“A resilient economy that promotes and supports the shire’s natural assets and local industry and encourages investment while preserving and future proofing for generations to come”					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Aged Care Strategy	EAE 3	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> Advocate and support need for improved aged care opportunities Seek alternatives for tenancy management of existing Social Housing arrangements 	
Visitor Information Services	EAE 3	Support and encourage industrial and commercial growth and development.	Community Wellbeing	<ul style="list-style-type: none"> Investigate sustainable models for the delivery of visitor information services and destination marketing 	
Land, Pest and Fire Management	EAE 4	Our region’s environmental assets are best managed while promoting economic wellbeing	Works Finance	<ul style="list-style-type: none"> Undertake land, pest and fire management activities throughout the Shire Review current delivery model Work with other organisations to undertake land, pest and fire management Present strategy to Council for adoption 	
Reef Guardian Council Program	EAE 4	Our region’s environmental assets are best managed while promoting economic wellbeing	Water & Waste Works	<ul style="list-style-type: none"> Support Reef Guardian Council through continued attendance and identify and develop communication and partnership opportunities Develop, maintain and implement an Action Plan consistent with the Reef 2050 Long term Sustainability Plan; Provide an annual Highlights Report focusing on the progress of key projects in the Action Plan. 	

2018/19 Operational Plan matched to Corporate Plan

Governance					
"Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community"					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Old town amalgamation Policy	GOV 1	Ethical, accountable and transparent decision making	Development & Governance	<ul style="list-style-type: none"> Prepare a policy to amalgamate land tenure of old towns, for example old abandoned mining towns 	
Policy Review	GOV 1	Ethical, accountable and transparent decision making	Development & Governance All	<ul style="list-style-type: none"> All policies to be reviewed and updated to ensure legislative and other requirements are met 	
Enterprise Risk Management process	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> Risk Register updated and adopted by Council Council Report templates updated to ensure Enterprise Risk Management process is embedded into the culture of MSC Monitor and Review risk registers and risk treatment plans 	
Compliance Review	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance All	<ul style="list-style-type: none"> Ensure all legislative requirements are being met 	
Business Continuity <ul style="list-style-type: none"> BCP review Disaster Recovery Plan development 	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance Systems & Customer Service All	<ul style="list-style-type: none"> BCP reviewed, updated and adopted Prepare and endorse in line with ICT Strategy to improve Disaster Recovery arrangements 	

2018/19 Operational Plan matched to Corporate Plan

Governance					
"Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community"					
Project	Corporate Plan Ref	Corporate Plan Goal	Business Section	Performance Measures	
Complaint Management	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance	<ul style="list-style-type: none"> Monitor & report on Level 1 complaints. 	
Local Law Review	GOV 2	Strong focus on compliance and enterprise risk	Development & Governance	<ul style="list-style-type: none"> Undertake Annual Review of Local Law issues Amend/add as appropriate 	
Advocacy Policy	GOV 3	Effective advocacy and strategic partnerships	Development & Governance	<ul style="list-style-type: none"> Identify key issues and/or opportunities for advocacy Prepare arguments/benefits to MSC Prepare an advocacy policy and document to ensure a whole of council approach Prepare briefs for Councillors and State Departments which address key issues of MSC by government department 	

ITEM-2 ADOPTION OF THE 2018 - 2019 BUDGET**MEETING:** Special**MEETING DATE:** 20 June 2018**REPORT OFFICER'S
TITLE:** Mayor**DEPARTMENT:** Office of the Mayor and CEO

EXECUTIVE SUMMARY

The 2018/19 budget has been prepared following careful consideration by myself and the Councillors and Council's management team. In this report I present the budget for consideration by Council.

MAYOR'S RECOMMENDATION

"That Council determine the Budget and Rating Resolutions set out hereunder:

2018 - 2019 Budgeted Financial Statements

Council resolves to adopt the Council Budget as set out in the Budgeted Financial Statements: Income Statement, Balance Sheet, Statement of Cash Flows, Statement of Changes in Equity for the period 1 July 2017 to 30 June 2018 on pages 5 to 11 of Volume 1 be adopted (including notes to financial statements on pages 13 to 27).

2018 - 2019 The Differential General Rate

Council resolves to make and levy the Differential General Rate founded on the budget for the period 1 July 2018 to 30 June 2019 upon the rateable area as set out on pages 7 to 14 of Volume 2.

2018 - 2019 Sewerage Utility Charges

Council resolves to make and levy utility charges for supply of sewerage services to premises within the listed areas for the period 1 July 2018 to 30 June 2019 as set out on page 15 of Volume 2.

2018 - 2019 Waste Management Utility Charges

Council resolves to make and levy utility charges for:-
(a) supplying waste collections services to premises within the waste area and
(b) operating and managing refuse transfer stations and landfill within the Shire for the period 1 July 2018 to 30 June 2019 as set out on page 16 of Volume 2.

2018 - 2019 Water Utility Charges

Council resolves to make and levy utility charges for supplying water to premises within the listed areas for the period 1 July 2018 to 30 June 2019 as set out on pages 17 to 18 of Volume 2.

The Two Tier Tariff Water Charges as shown on the schedule titled "Water Charges 2018/2019" in Schedule 1 of these documents (page 60) be levied during the period 1 July 2018 to 30 June 2019 on properties located in the Water Areas within the Shire.

2018 - 2019 Special Charge - Speewah Benefited Area

An annual special charge be levied at the rate of \$37.40 per property for the purpose of funding projects identified for the Speewah Benefited Area according to the overall plan as set out on page 19 of Volume 2.

2018 - 2019 Special Charge - Irvinebank Reservoir Water Supply Benefited Area

An annual special charge be levied at the rate of \$400.00 per property for the period 1 July 2018 to 30 June 2019 for the purpose of covering the costs of operation, maintenance and capital expenditure associated with the delivering water from the Ibis Dam to the town reservoirs for the Irvinebank Water Benefited Area according to the overall plan set out on page 20 of Volume 2.

2018 - 2019 Special Charge - Irvinebank Township Water Supply Benefited Area

The annual special charge be levied at the rate of \$50.00 per property for the purpose of raising funds as a reserve for future upgrades and maintenance of the water distribution system according to the overall plan set out on page 21 of Volume 2.

2018 - 2019 Special Rate - Kuranda Benefited Area (Tourism Kuranda) - Commercial Properties

An annual special rate be levied on commercial properties marked on the maps titled "Kuranda Benefited Area 1" and "Kuranda Benefited Area 3" according to the overall plan as listed on page 22 of Volume 2 of these documents as follows:

Category	\$ Rate in dollar
Kuranda Benefited Area 1	0.01286
Kuranda Benefited Area 3 - Limited Tourism operations	0.00107

2018 - 2019 Special Rate - Kuranda Benefited Area (Tourism Kuranda) - Small Accommodation Operators

An annual special charge be levied on properties marked on the map titled "Kuranda Benefited Area 2" and listed according to the overall plan as listed on pages 23 to 24 of Volume 2 of these documents as follows:

Category	\$ Charge
Kuranda Benefited Area 2 - Small accommodation operators	
One (1) self-contained unit/independent bedroom	191.00
Two (2) self-contained units/independent bedrooms	382.00
Three (3) self-contained units/independent bedrooms	573.00
Four (4) or more self-contained units/independent bedrooms	764.00

2018 - 2019 Special Rate - Mareeba Benefited Area

An annual special rate to be levied on properties marked on Map 8 "Mareeba Benefited Area 1 & 2" and Map 9 "Mareeba Benefited Area 3" for the period 1 July 2018 to 30 June 2019 for all rateable land according to the overall plan as listed on page 25 of Volume 2 of these documents that is commercial, but excluding vacant land, to fund projects including but not limited to road, drainage, footpath construction and repair, beautification economic and tourism promotional projects in the Benefited area.

Category	Description	\$ Rate
Mareeba Benefited Area 1	Areas coloured purple on the Benefited Area Map 8 - Volume 3.	\$0.002173 per dollar of valuation
Mareeba Benefited Area 2	Areas coloured blue on the Benefited Area Map 8 - Volume 3.	\$0.001500 per dollar of valuation
Mareeba Benefited Area 3	Areas coloured orange on the Benefited Area Map 9 - Volume 3.	\$0.000605 per dollar of valuation

2018 - 2019 Special Charge - Extractive Industry Road Contribution

An annual special charge be levied on all rateable land to which are categorised in categories I1, I2 or I3 according to the overall plan as set out on page 26 of Volume 2 of these documents as follows:

Category	Description	\$ Charge
ERC1	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is up to a maximum of 5,000 tonnes per annum.	\$1,300.00
ERC2	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 5,001 tonnes and 20,000 tonnes per annum.	\$3,900.00
ERC3	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 20,001 tonnes and 40,000 tonnes per annum.	\$7,800.00
ERC4	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 40,001 tonnes and 60,000 tonnes per annum.	\$13,000.00
ERC5	All land used for extractive industry purposes, where the quantity of material extracted &/or screened is between 60,001 tonnes and 100,000 tonnes per annum.	\$20,800.00
ERC6	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is greater than 100,000 tonnes per annum.	\$26,000.00

2018 - 2019 Special Charge - Hickory Road and Rosewood Drive

The Hickory Road and Rosewood Drive charge will be levied on all rateable properties fronting Hickory Road and Rosewood Drive for the purpose of funding the project to bitumen seal this section. This annual special charge of \$240.00 per annum per property is being levied for a period of ten (10) years commencing 1 July 2010 and ending 30 June 2020 according to the annual implementation plan as set out on page 27 of Volume 2.

2018 - 2019 Special Charge - Kuranda and District Aquatic Centre

An annual special charge of \$36.00 be made and levied for the period 1 July 2018 to 30 June 2019 for the properties in the area defined on the map titled "Kuranda and District Aquatic Centre Benefited Area" in Volume 3 of these documents according to the annual implementation plan as set out on page 28 of Volume 2.

2018 - 2019 Special Charge - Volunteer Brigade Services

An annual special charge be levied on all properties within the Volunteer Brigade Equipment and Maintenance Levy Area according to the overall plan as set out on page 29 of Volume 2.

2018 - 2019 Special Rate - Russett Park Bridge Access Area

An annual special rate of 0.16 cents in the dollar be made and levied for the period 1 July 2018 to 30 June 2019 for the properties in the area defined on the map titled "Russett Park Bridge Access Area" according to the annual implementation plan as set out on page 30 of Volume 2.

2018 - 2019 Separate Charge - Local State Emergency Services Levy (Local SES Levy)

An annual separate charge of \$2.80 per levied on all rateable properties within the Mareeba Shire to fund the general operations and maintenance of Local SES as set out on page 31 of Volume 2.

2018 - 2019 Levy - State Government Emergency Management Levy

Council resolves to charge the State Government Emergency Management Levy on behalf of the Queensland State Government, as provided on page 31 of Volume 2.

2018 - 2019 Time and Manner of Payment of Rates and/or Charges

- (a) In accordance with Section 94 of the *Local Government Act 2009*, section 118 of the *Local Government Regulation 2012* and Section 115 of the *Fire and Emergency Services Act 1990*, all rates, charges and fire levy shall be payable at the office of Council or at such other place or agency as may from time to time be appointed for that purpose by Council, and shall be levied by two half yearly instalments for the period ending 31 December 2018 and 30 June 2019; said rates, charges and fire levy being payable on the date shown on the rate notice as the Rate and Discount Due Date being at least 30 days after the issue date also shown on each rate notice;
- (b) In accordance with Section 130 of the *Local Government Regulation 2012* for the year ending 30 June 2018, every person liable to pay any differential general rate, utility charge, special charge, separate charge, fire levy and legal cost who pays the whole of any such differential general rate, utility charge, special charge, separate charge, fire levy and legal fee together with any arrears of any such differential general rate, utility charge, special charge, separate charge, fire levy and legal cost (excluding any outstanding adopted infrastructure charges) on or before the Rate and Discount Due Date shown on the Rate Notice, shall be entitled to receive a discount of 10% of the amount of such differential general rate, provided that discount shall not apply to utility charges, separate charges, fire levies, legal costs or arrears of any differential general rate utility charge, special charge, separate charge, fire levy and legal cost, as set out on page 32 of Volume 2.

2018 - 2019 Interest on Charges

In accordance with Section 133 of the *Local Government Regulation 2012* -

- (a) For the 12 months ending 30 June 2019, Council will charge interest on overdue rates from the day on which they became overdue and at the rate of 11% (or such other rate as may be determined pursuant to s133 of the *Local*

Government Regulation 2012) compounded on daily rests. Notwithstanding the foregoing, if overdue rates are paid within 21 days from their due date, no interest shall be charged.

- (b) For the 12 months ending 30 June 2019, Council charge interest in accordance with (a) above, in respect of overdue rates which are subject to an agreement with the property owner to pay regular instalments to avoid rate recovery action, as set out on page 33 of Volume 2.

2018 - 2019 Remission of Rates to Not-For-Profit Organisations

Council resolves to grant a rate remission of one hundred (100%) percent on all general rates and a charge remission of one hundred (100%) percent on Utility Charges (sewerage, waste collection, waste management and water access charges), Rural Fire Levy and Local SES Levy only, to Council approved Type A community Groups who own or lease a property within the Mareeba Shire excluding vacant land, provided that they satisfy the conditions as per the Rate Rebates and Remission Policy (page 75), as set out on page 34 of Volume 2.

Council resolves to grant a rate remission of fifty (50%) percent up to a maximum of one thousand (\$1,000.00) dollars on all general rates, a charge remission of twenty (20%) percent up to a maximum of two hundred (\$200.00) dollars on Utility Charges (sewerage, waste collection, waste management and water access charges) and one hundred (100%) percent of the Rural Fire Levy and local SES Levy only to Council approved Type B Community Groups who own or lease a property within the Mareeba Shire excluding vacant land, provided that they satisfy the conditions as per the Rate Rebates and Remission Policy (page 75), as set out on page 34 of Volume 2.

Council resolves to grant a water consumption charge remission of 35% up to a maximum of \$2,000.00 for Group 1 Category, \$1,000.00 for Group 2 Category and \$500.00 for Group 3 Category if water consumption exceeds \$100.00 per annum provided that they satisfy the conditions as set out on the attached Rate Rebates and Remission Policy (page 79), as set out on page 34 of Volume 2.

2018 - 2019 Remission of Rates to Pensioners

Council resolves to grant an annual remission of 30% of all general rates except interest and other charges to pensioners who own and reside on their property within the Mareeba Shire Council, provided that they satisfy the conditions as set out on the attached Application for Pensioner Rates Remission - Form B (page 108) of Volume 2. The annual maximum Council Remission allowable is \$240.00 per property, as set out on page 35 of Volume 2.

2018 - 2019 Revenue Statement

Council resolves to adopt the Revenue Statement as set out on pages 36 to 57 of Volume 2.

2018 - 2019 Debt Recovery Policy

Council resolves to adopt the Debt Recovery Policy as set out on pages 66 to 69 of Volume 2.

2018 - 2019 Water Leak Management Policy

Council resolves to adopt the Water Leak Management Policy as set out on pages 70 to 74 of Volume 2.

2018 - 2019 Rate Rebate and Remission Policy

Council resolves to adopt the Rate Rebate and Remission Policy as set out on pages 75 to 80 of Volume 2.

2018 - 2019 Water and Waste Concession for Home Renal Dialysis Policy

Council resolves to adopt the Water and Waste Concession for Home Renal Dialysis Policy as set out on pages 81 to 84 of Volume 2.

2018 - 2019 Revenue Policy

Council resolves to adopt the Revenue Policy as set out on pages 85 to 87 of Volume 2.

2018 - 2019 Investment Policy

Council resolves to adopt the Investment Policy as set out on pages 88 to 90 of Volume 2.

2018 - 2019 Debt Policy

Council resolves to adopt the Debt Policy as set out on pages 91 to 92 of Volume 2.

2018 - 2019 Procurement Policy

Council resolves to adopt the Procurement Policy as set out on pages 93 to 106 of Volume 2."

BACKGROUND

Councillors, I present the budget for the Mareeba Shire Council for the 2018/19 financial year.

The Annual Budget, as for any organisation, is notionally the most important document dealt with by Council in any given year.

The Budget underpins Council policy and direction and provides the community an insight into Council's immediate and long-term objectives. This Budget fulfils that obligation. Once again, the Mareeba Shire Council presents to the community a balanced Budget; finely attuned to

the future direction of our community and staying within the bounds of the community's capacity to pay. These last four years have been a time for Council to establish clear vision for the future of the Shire and that of course includes safe and reliable water supplies, waste water treatment systems with the highest standard and transport infrastructure which is suitable for the purposes of the community. Today I present a budget which carries on that tradition with an eye to the future of our growing community.

Council has chosen to increase rates in this coming financial year by 2.5% to ensure that services provided to our community are equal to or better than those provided in the past.

Featured in this Budget are capital expenditure of \$19.2 million, maintenance of our roads and built facilities \$6.6 million and sporting and community beautification through parks and gardens of \$2.8 million. In this coming year \$1.9 million will be expended in Kuranda sourced from the Kuranda Infrastructure Fund as we push to improve and to maintain Kuranda as a premier tourism destination.

Council continues to work with all levels of government and acknowledges the contribution and support to deliver services within our community. In 2018/19 Council is supporting economic growth through a commitment to further improve Ootann Road, expand the Mareeba Industrial Park Precinct and deliver stage 1 of the Mareeba Airport Upgrade. A project to deliver enhancements to car parking in Railway Avenue this year, will cater for our growing customer base and RV market and improve the amenity of Mareeba.

Our successful Budget strategy year on year is, to the greater part, the result of the excellent work done by Council staff. I take this opportunity to thank them for their dedication to the task of ensuring that the Mareeba Shire Council continues to be both sustainable and functional into the future.

I would also thank my Councillors for the effort and discipline entailed in producing another balanced Budget.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

The budget documentation establishes Council policy for the period 1 July 2018 to 30 June 2019.

Local Government Act 2009

Section 12 Responsibilities of Councillors

- (4) The mayor has the following extra responsibilities-*
- (b) preparing a budget to present to the local government.*

Section 107A Approval of budget

- (1) A local government must consider the budget presented by the mayor and, by resolution, adopt the budget with or without amendment.*
 - (2) The mayor must give a copy of the budget, as proposed to be presented to the local government, to each councillor at least 2 weeks before the local government is to consider adopting the budget.*
 - (3) The local government must adopt a budget before 1 August in the financial year to which the budget relates.*
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FINANCIAL AND RESOURCE IMPLICATIONS

Capital

As proposed in the attached documentation

Operating

As proposed in the attached documentation

LINK TO CORPORATE PLAN

Financial Sustainability

A council that continuously looks for savings and opportunities while managing council's assets and reserves to ensure a sustainable future in a cost-effective manner.

Community

An engaged community which supports and encourages effective partnerships to enhance the liveability of the shire and the wellbeing of residents in communities which are resilient and prepared for unforeseen events.

Transport and Council Infrastructure

The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

Economy and Environment

A resilient economy that promotes and supports the shire's natural assets and local industry and encourages investment while preserving and future proofing for generations to come.

Governance

Sound decision making based on effective frameworks and clear strategic direction to achieve regulatory compliance and affordable levels of service delivered to the community.

IMPLEMENTATION/COMMUNICATION

Mareeba Shire Council's adopted budget papers will be made available on Council's website.

Management will distribute budget information to the relevant staff and make suitable arrangements to implement Council's adopted budget

ATTACHMENTS

The 2018 - 2019 Budget will be distributed separately to this report and will be available on Council's website.

Date Prepared: 6 June 2018

NEXT MEETING OF COUNCIL

The next meeting of Council will be held at the conclusion of the Special Meeting on Wednesday 20 June 2018.