



## **Ordinary Meeting**

**Council Training Room**

**Date: 21 February 2018**

**Time: 9:00am**

## **MINUTES**

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## **MEMBERS IN ATTENDANCE**

**Members Present:** Cr T Gilmore (Mayor), Crs, E Brown, K Davies, M Graham, A Pedersen, A Toppin and L Wyatt.

## **APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS**

Nil

## **BEREAVEMENTS/CONDOLENCES**

A minute's silence was observed as a mark of respect for those residents who passed away during the previous month.

## **DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/ CONFLICTS OF INTEREST**

There were no Material Personal Interests or Conflicts of Interest declared by any Councillor or Senior Council Officer in relation to the items of business listed on the Agenda.

## **CONFIRMATION OF MINUTES**

Moved by Cr Toppin

Seconded by Cr Pedersen

"That the Minutes of the Ordinary Council Meeting held on 24 January 2018 be confirmed as true and correct."

**CARRIED**

## **BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS**

Nil

## **CORPORATE AND COMMUNITY SERVICES**

### **REGIONAL LAND USE PLANNING**

**ITEM-1                      P ENGLISH - MATERIAL CHANGE OF USE - AIR  
SERVICES (PRIVATE AIRSTRIP) LOT 1 RP746336 - 343  
FANTIN ROAD, KOAH - DA/17/0029**

The Mayor advised that this matter had been withdrawn at the request of the applicant.

**ITEM-2                                    S & M LAND AND M CORDINGLEY - RECONFIGURING A LOT - SUBDIVISION (1 INTO 2 LOTS) - LOT 97 SP202902 - MCMILLAN ROAD, PADDY'S GREEN - RAL/18/0003**

Moved by Cr Brown

Seconded by Cr Pedersen

"1. That in relation to the following development application:

APPLICATION		PREMISES	
APPLICANT	S & M Land and M Cordingley	ADDRESS	McMillan Road, Paddy's Green
DATE LODGED	24 January 2018	RPD	Lot 97 on SP202902
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Reconfiguring a Lot - Subdivision (1 into 2 Lots)		

and in accordance with the Planning Act 2016, the applicant be notified that the application for a development permit for the development specified in (A) is:

Approved by Council in accordance with the approved plans/documents listed in (B), subject to assessment manager conditions in (C), assessment manager's advice in (D), relevant period in (E), further permits in (F), and further approvals from Council listed in (G);

And

The assessment manager considers that the development has been reasonably conditioned to comply with all relevant instruments.

*Specifically, the assessment manager considers that proposed Lot 971 is not an area for use for primary production, nor will it prevent the establishment of a wide range of rural pursuits (Rural zone code 6.2.9.2(3)(a) & (b) and (Agricultural land overlay code PO6).*

*Proposed Lot 971 is a narrow strip of land, separated from proposed Lot 972 by a deeply incised waterway. The creation of proposed Lot 971 will not result in a loss of productive capacity of land within the Class A area (Agricultural land overlay code PO1 and PO3).*

*Proposed Lot 971 has been conditioned (Condition 3.11) to require any future dwelling house to be reasonably setback from neighbouring rural allotments (Agricultural land overlay code PO1).*

*Both proposed lots have been conditioned to satisfy Reconfiguring a Lot Code PO1.*

- (A) APPROVED DEVELOPMENT: Development Permit for Reconfiguring a Lot - Subdivision (1 into 2 lots)

(B) APPROVED

PLANS:

Plan/Document Number	Plan/Document Title	Prepared by	Dated
8075-LL1	Proposed Reconfiguration of a Lot (1 lot into 2 lots)	Twine Surveys Pty Ltd	20/12/2017

(C) ASSESSMENT MANAGER'S CONDITIONS (COUNCIL)

(a) Development assessable against the Planning Scheme

1. Development must be carried out substantially in accordance with the approved plans and the facts and circumstances of the use as submitted with the application, subject to any alterations:

- found necessary by Council's delegated officer at the time of examination of the engineering plans or during construction of the development because of particular engineering requirements; and
- to ensure compliance with the following conditions of approval.

2. Timing of Effect

2.1 The conditions of the development permit must be complied with to the satisfaction of Council's delegated officer prior to the endorsement of the plan of survey, except where specified otherwise in these conditions of approval.

3. General

3.1 The development approval would not have been issued if not for the conditions requiring the construction of infrastructure or the payment of infrastructure charges within the conditions of approval.

3.2 The applicant/developer is responsible for the cost of necessary alterations to existing public utility mains, services or installations required by works in relation to the proposed development or any works required by condition(s) of this approval.

3.3 All payments or bonds required to be made to the Council pursuant to any condition of this approval must be made prior to the endorsement of the plan of survey and at the rate applicable at the time of payment.

3.4 The developer must relocate (in accordance with FNQROC standards) any services such as water, sewer, drainage, telecommunications and electricity that are not wholly located within the lots that are being created/serviced where required by the relevant authority unless approved by Council's delegated officer.

3.5 Where utilities (such as sewers on non-standard alignments) traverse lots to service another lot, easements must be created in favour of Council for access and maintenance purposes. The developer is to pay all costs (including Council's legal expenses) to prepare and register the easement documents.

3.6 Any existing buildings or structures (pools/tennis courts or fences) and/or incidental works that straddle the new boundaries must be altered, demolished or removed, as required, to align with the new property boundaries and/or be wholly contained within a new allotment, unless approved by Council's delegated officer.

3.7 All works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements and to the satisfaction of Council's delegated officer.

### 3.8 Charges

All outstanding rates, charges and expenses pertaining to the land are to be paid in full.

### 3.9 Rural Addressing

The applicant must pay a contribution per additional lot for provision of rural addressing at the rate identified in the Fees and Charges Schedule at the time of payment.

### 3.10 Bushfire Management

3.10.1 Any new dwelling erected on the subject allotments shall:

(i) Achieve a setback from hazardous vegetation of 1.5 times the predominant mature canopy tree height or 10 metres, whichever is greater.

(ii) Include on-site water storage of not less than 5,000 litres, with a 50mm male camlock fire brigade fitting where necessary, to be provided at the same time the dwelling is constructed.

3.10.2 A Bushfire Management Plan will be prepared to the satisfaction of Council's delegated officer. The approved use must comply with the requirements of the Management Plan at all times.

### 3.11 Rural Land Use Impact Buffer Requirements

Any dwelling house on proposed Lot 971 must be located no less than 75 metres from the closest point of Lot 1 on RP735316 and Lot 82 on DA230.

## 4. Infrastructure Services and Standards

### 4.1 Access

An access crossover for each allotment, must be constructed from the edge of the road pavement, to the property boundary of each respective allotment, in accordance with the FNQROC Development Manual, to the satisfaction of Council's delegated officer.

### 4.2 Stormwater Drainage

The applicant must ensure a non-worsening effect on surrounding land as a consequence of the development and must take all reasonable and practicable measures to ensure discharge occurs in compliance with the Queensland Urban Drainage Manual (QUDM) and the FNQROC Development Manual.

#### 4.3 Water Supply

Proposed Lot 972 must be provided with a water supply via:

- (a) a bore or bores are provided in accordance with the Design Guidelines set out in the Planning Scheme Policy 4 – FNQROC Regional Development Manual; or
- (b) A minimum 2 megalitre water allocation from SunWater's irrigation supply network; or
- (c) on-site water storage tank/s:
  - (i) with a minimum capacity of 90,000L;
  - (ii) fitted with a 50mm ball valve with a camlock fitting;
  - (iii) which are installed and connected prior to the occupation or use of the development.

At the time of construction of a dwelling on proposed Lot 971, a water supply must be provided via:

- (a) a bore or bores are provided in accordance with the Design Guidelines set out in the Planning Scheme Policy 4 – FNQROC Regional Development Manual; or
- (b) A minimum 2 megalitre water allocation from SunWater's irrigation supply network; or
- (c) on-site water storage tank/s:
  - (i) with a minimum capacity of 90,000L;
  - (ii) fitted with a 50mm ball valve with a camlock fitting;
  - (iii) which are installed and connected prior to the occupation or use of the development.

#### 4.4 On-Site Wastewater Management

At the time of construction of a new dwelling on proposed Lot 971, any associated on-site effluent disposal system must be constructed in compliance with the latest version On-Site Domestic Wastewater Management Standard (ASNZ1547) to the satisfaction of the Council's delegated officer.

#### 4.5 Electricity provision/supply

The applicant/developer must ensure that an appropriate level of electricity supply is provided to each allotment in accordance with FNQROC Development Manual standards (as amended) to the satisfaction of Council's delegated officer.

Written advice from an Electricity Service Provider is to be provided to Council indicating that an agreement has been made for the provision of power reticulation.

#### 4.6 Telecommunications

The applicant/developer must demonstrate that a connection to the national broadband network is available for each allotment, or alternatively, enter into an agreement with a telecommunication carrier to provide telecommunication services to each lot and arrange provision of necessary conduits and enveloping pipes.

5. Additional Payment Condition/s (section 130 of the Planning Act 2016)

5.1 The additional payment condition has been imposed as the development will create additional demand on trunk infrastructure which will create additional trunk infrastructure costs for council.

5.2 The developer must pay \$4,500.00 per additional lot as a contribution toward trunk infrastructure with the amount of the contribution increased on 1 July each year in accordance with the increase for the PPI index for the period starting on the day the development approval takes effect, adjusted by reference to the 3-yearly PPI index average to the date of payment.

5.3 The trunk infrastructure for which the payment is required is:

- The trunk transport network servicing the land (\$4,500.00 per additional allotment)

5.4 The developer may elect to provide part of the trunk infrastructure instead of making the payment.

5.5 If the developer elects to provide part of the trunk infrastructure the developer must:

- Discuss with Council's delegated officer the part of the works to be undertaken;
- Obtain the necessary approvals for the part of the works;
- Indemnify the Council in relation to any actions, suits or demands relating to or arising from the works;
- Take out joint insurance in the name of the Council and the developer in the sum of \$20,000,000 in relation to the undertaking of the works;
- Comply with the reasonable direction of Council officers in relation to the completion of the works;
- Complete the works to the standards required by the Council; and
- Complete the works prior to endorsement of the plan of subdivision.

(D) ASSESSMENT MANAGER'S ADVICE

(a) A number of other charges or payments may be payable as conditions of approval. The applicable fee is set out in Council's Fees & Charges Schedule for each respective financial year.

(b) Easement Documents

Council has developed standard easement documentation to assist in the drafting of formal easement documents for Council easements. Please contact the Planning Section for more information regarding the drafting of easement documents for Council easements.

(c) Endorsement Fees

Council charges a fee for the endorsement of a Survey Plan, Community Management Statements, easement documents, and covenants. The fee is set out in Council's Fees & Charges Schedule applicable for each respective financial year.

(d) Compliance with applicable codes/policies

The development must be carried out to ensure compliance with the provisions of Council's Local Laws, Planning Scheme Policies, Planning Scheme and Planning Scheme Codes to the extent they have not been varied by a condition of this approval.

(e) Notation on Rates Record

A notation will be placed on Council's Rate record with respect to each lot regarding the following conditions:

- conditions regarding on-site wastewater disposal system design (at time of dwelling construction)
- an approved source of water supply via bore/perennial watercourse

(f) Environmental Protection and Biodiversity Conservation Act 1999

The applicant is advised that referral may be required under the *Environmental Protection and Biodiversity Conservation Act 1999* if the proposed activities are likely to have a significant impact on a matter of national environmental significance. Further information on these matters can be obtained from [www.environment.gov.au](http://www.environment.gov.au).

(g) Cultural Heritage

In carrying out the activity the applicant must take all reasonable and practicable measures to ensure that no harm is done to Aboriginal cultural heritage (the "cultural heritage duty of care"). The applicant will comply with the cultural heritage duty of care if the applicant acts in accordance with gazetted cultural heritage duty of care guidelines. An assessment of the proposed activity against the duty of care guidelines will determine whether or to what extent Aboriginal cultural heritage may be harmed by the activity. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

(E) RELEVANT PERIOD

When approval lapses if development not started (s.85)

- Reconfiguring a Lot – four (4) years (starting the day the approval takes effect);

(F) OTHER NECESSARY DEVELOPMENT PERMITS AND/OR COMPLIANCE PERMITS

- Nil

(G) OTHER APPROVALS REQUIRED FROM COUNCIL

- Access approval arising from condition number 4.1 (Please contact Planning Section to obtain application form and applicable fee)"

**CARRIED**



**ITEM-3**                                    **NEGOTIATED DECISION NOTICE - REEDLODGE PTY LTD  
- MATERIAL CHANGE OF USE - SHOPPING CENTRE -  
LOT 78 ON SP152626 - 232 BYRNES STREET, MAREEBA  
- MCU/17/0011**

The Mayor advised that this matter had been withdrawn at the request of the applicant.

**GOVERNANCE AND COMPLIANCE****ITEM-4**                                    **BODY WORN CAMERA POLICY**

Moved by Cr Toppin

Seconded by Cr Brown

"That Council repeal the Body Worn Camera Policy adopted on 24 January 2018 and adopt the new Body Worn Camera Policy as attached to this report."

**CARRIED**

**ITEM-5**                                    **FAR NORTH SPORTS AND PISTOL CLUB - REQUEST TO  
AMEND HOURS OF OPERATION**

Moved by Cr Pedersen

Seconded by Cr Wyatt

"That Council agree to amend Clause 3.1.1 of the Far North Queensland Sports & Pistol Club's lease over part of Reserve for Recreation Lot 214 on DA461 to allow the Club's pistol range to operate seven (7) days per week (excluding Christmas Day) between the hours of 9.00am and 9.00pm."

**CARRIED**

**ITEM-6**                                    **DELEGATIONS UPDATE FEBRUARY 2018**

Moved by Cr Toppin

Seconded by Cr Wyatt

"That:

1. Council delegates the exercise of the powers contained in the attached Tables of Delegable Powers to the Chief Executive Officer, with such powers to be exercised subject to any limitations.

2. Any prior delegations of power relating to the same matters contained in the attached Tables of Delegable Powers are revoked."

**CARRIED**

**ITEM-7 MAREEBA INDUSTRIAL PARK - SALE OF LAND**

Moved by Cr Brown

Seconded by Cr Davies

"That Council approves the sale of approximately 15,000m<sup>2</sup> of industrial land fronting Effley Street in the Mareeba Industrial Park at a price of \$55.00/m<sup>2</sup> (excl GST) less \$5.50/m<sup>2</sup> adjustment for the costs of filling and grading which would bring it to Council's existing sale standard."

**CARRIED****LOCAL LAWS****ITEM-8 SELECTIVE APPROVED ANIMAL INSPECTION PROGRAM - MAREEBA 2018**

Moved by Cr Graham

Seconded by Cr Davies

"That Council endorse a selective Approved Inspection Program (as attached) to ensure:

1. Compliance with the registration and microchipping requirements of the Animal Management (Cats & Dogs) Act 2008; and
2. Compliance with section 14 of Local Law No. 2 Animal Management 2011 - duty to provide proper enclosure and prevent the animal from wandering."

**CARRIED****FINANCE****ITEM-9 FINANCIAL STATEMENTS FOR PERIOD ENDING 31 JANUARY 2018**

Moved by Cr Toppin

Seconded by Cr Pedersen

"That Council note the financial report for the period ending 31 January 2018."

**CARRIED**

## COMMUNITY WELLBEING

### ITEM-10 GOVERNMENT GRANT PROGRAM

Moved by Cr Davies

Seconded by Cr Graham

"That Council submits grant applications for the following programs:

1. Heavy Vehicle Safety and Productivity Program round 6 - for the Keegan Street extension to connect to Effley Street at the Mareeba Industrial Park, and commit a co-contribution of \$1m from the 2018/19 Budget; and
2. Get Planning Spaces Program - for the development of the Mareeba Shire Sport and Recreation Infrastructure Strategic Plan 2018 - 2028 and commits a co-contribution of \$25,000 from the 2017/18 Budget; and
3. Spirit of Service round 5 Queensland Anzac Centenary Small Grants Program - to replace and upgrade World War II Victory in the Pacific historical markers at 20 sites throughout Mareeba."

**CARRIED**

### ITEM-11 KURANDA RECREATION CENTRE

Moved by Cr Wyatt

Seconded by Cr Toppin

"That Council approve the request from the Kuranda Recreation Centre Committee for a \$5,000 interest-free loan for a period of 12 months."

**CARRIED**

## INFRASTRUCTURE SERVICES

### TECHNICAL SERVICES

### ITEM-12 TENDER EVALUATION TMSC2017-23 THERWINE STREET REDEVELOPMENT, KURANDA

Moved by Cr Toppin

Seconded by Cr Wyatt

"That Council awards TMSC2017-23 Therwine Street Redevelopment, Kuranda to JMac Constructions Pty Ltd for a total value of \$1,318,554.60 (Inclusive of GST)."

**CARRIED**

**ITEM-13 CHILLAGOE RETRANSMISSION SITE - SHUTDOWN OF SITE AND SALE OF EQUIPMENT**

Moved by Cr Brown

Seconded by Cr Pedersen

"That Council:

1. approves the shutdown of the Chillagoe Retransmission Site (Digital TV & Radio) on the 28 February 2018; and
2. delegates authority to the Chief Executive Officer in accordance with the Local Government Act 2009, to enter into contracts, negotiate, finalise and execute any and all matters relating to the shutdown and disposal of the facility."

**CARRIED****ITEM-14 APPLICATION FOR PERMANENT ROAD CLOSURE OF AN AREA OF ROAD RESERVE ABUTTING LOT 2 ON MPH32528 - 4 PLOWMAN STREET, MAREEBA**

Moved by Cr Davies

Seconded by Cr Wyatt

"That Council, as the Road Manager, advises the Department of Natural Resources, Mines and Energy (DNRME) of no objection to the application for permanent road closure abutting the northern boundary of Lot 2 on MPH32528, 4 Plowman Street, Mareeba as detailed in the applicant's letter dated 6 February 2018."

**CARRIED****ITEM-15 APPLICATION FOR PERMANENT ROAD CLOSURE OF AN AREA OF ROAD RESERVE ABUTTING LOT 3 ON RP728071 - RA 50 MOUNT HAREN ROAD, KURANDA**

Moved by Cr Pedersen

Seconded by Cr Toppin

"That Council, as the Road Manager, advises the Department of Natural Resources, Mines and Energy (DNRME) it does not support the permanent road closure of an area of road reserve abutting the southern boundary of Lot 3 on RP728071, RA 50 Mount Haren Road, Kuranda but offers no objection to temporary road closure."

**CARRIED**

**ITEM-16    APPLICATION FOR PERMANENT ROAD CLOSURE OF  
AN AREA OF ROAD RESERVE ABUTTING LOT 122 ON  
SP295178 - RA 760 LEADINGHAM CREEK ROAD,  
DIMBULAH**

Moved by Cr Brown

Seconded by Cr Davies

"That Council, as the Road Manager, advises the Department of Natural Resources, Mines and Energy (DNRME) does not support the application for permanent closure of an area of road reserve abutting Lot 122 on SP295178, RA 760 Leadingham Creek Road, Dimbulah."

**CARRIED**

**ITEM-17    APPLICATION FOR TEMPORARY ROAD CLOSURE OF  
AN AREA OF ROAD RESERVE ABUTTING LOT 2 ON  
RP732204 - RA 21 PIKE ROAD MAREEBA**

Moved by Cr Pedersen

Seconded by Cr Wyatt

"That Council advise DNRM that Council objects to temporary road closure as detailed in their letter dated 6 June 2017 however Council would not object to temporary road closure over half of the applied for area."

**CARRIED**

**ITEM-18    TRAFFIC ADVISORY COMMITTEE - MINUTES OF  
MEETING HELD 5 DECEMBER 2017**

Moved by Cr Pedersen

Seconded by Cr Davies

"That Council note the minutes of the Traffic Advisory Committee Meeting held 5 December 2017."

**CARRIED**

**ITEM-19    INFRASTRUCTURE SERVICES - TECHNICAL SERVICES  
MONTHLY ACTIVITIES REPORT - JANUARY 2018**

Moved by Cr Toppin

Seconded by Cr Wyatt

"That Council receive the Technical Services Monthly Report for the month of January 2018."

**CARRIED**

## WORKS

### **ITEM-20                      INFRASTRUCTURE SERVICES - WORKS SECTION ACTIVITY REPORT - JANUARY 2018**

Moved by Cr Davies

Seconded by Cr Wyatt

"That Council receives the Transport Infrastructure, Parks and Gardens, Bridge Sections and Pest Management Activities Report for the month of January 2018."

**CARRIED**

## WATER & WASTE

### **ITEM-21                      INFRASTRUCTURE SERVICES - WATER AND WASTEWATER GROUP MONTHLY OPERATIONS REPORT - JANUARY 2018**

Moved by Cr Graham

Seconded by Cr Toppin

"That Council receive and note the January 2018 Monthly Water and Wastewater Report."

**CARRIED**

### **ITEM-22                      INFRASTRUCTURE SERVICES - WASTE OPERATIONS REPORT - JANUARY 2018**

Moved by Cr Graham

Seconded by Cr Davies

"That Council receive the Infrastructure Services, Waste Operations Progress Report, January 2018."

**CARRIED**

## **CHIEF EXECUTIVE OFFICER**

### **ITEM-23                      COUNCILLOR ATTENDANCE AT CONFERENCES 2018**

Moved by Cr Graham

Seconded by Cr Toppin

"That Council approve the attendance of Councillors at the conferences as outlined in this Report."

**CARRIED**

**BUSINESS WITHOUT NOTICE**

Nil

**NEXT MEETING OF COUNCIL**

The next meeting of Council will be held at 9:00 am on Wednesday 21 March 2018

There being no further business, the meeting closed at 9:36 am.

.....  
Cr Tom Gilmore  
Mayor