



Ordinary Meeting

Council Chambers

Date: 1 June 2016

Time: 9:00am

MINUTES

MEMBERS IN ATTENDANCE

Members Present: Cr T Gilmore (Mayor), Crs, E Brown, K Davies, M Graham, A Pedersen, A Toppin and L Wyatt.

APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS

Nil

BEREAVEMENTS/CONDOLENCES

A minute's silence was observed as a mark of respect for those residents who passed away during the previous month.

DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/ CONFLICTS OF INTEREST

There were no Material Personal Interests or Conflicts of Interest declared by any Councillor or Senior Council Officer in relation to the items of business listed on the Agenda.

CONFIRMATION OF MINUTES

Moved by Cr Wyatt

Seconded by Cr Pedersen

"That the Minutes of the Ordinary Council Meeting held on 18 May 2016 be confirmed as true and correct."

CARRIED

BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETINGS

Nil

CORPORATE AND COMMUNITY SERVICES

REGIONAL LAND USE PLANNING

ITEM-1 NEGOTIATED DECISION NOTICE - S RIZVI & P FREEMAN - RECONFIGURING A LOT - SUBDIVISION (1 INTO 4 LOTS AND COMMON PROPERTY) - LOT 1 NR7238 - 1063 KOAH ROAD, KOAH - DA/16/0009

Moved by Cr Pedersen

Seconded by Cr Toppin

"It is recommended that:

1. In relation to the written representations made by S Rizvi and P Freeman regarding conditions of the following development approval:

APPLICATION		PREMISES	
APPLICANT	S Rizvi & P Freeman	ADDRESS	1063 Koah Road, Koah
DATE REQUEST FOR NDN LODGED	10 May 2016	RPD	Lot 1 on NR7238
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Reconfiguring a Lot - Subdivision (1 into 4 lots and Common Property)		

and in accordance with the Sustainable Planning Act 2009;

- (A) Condition 4.6 of Council's Decision Notice issued on 22 April 2016 be amended as follows:

4.6 Electricity Provision/Supply

The applicant/developer must ensure that an appropriate level of electricity supply is provided to each allotment in accordance with FNQROC Development Manual standards (as amended), to the satisfaction of Council's delegated officer.

An appropriate level of electricity supply to each allotment may be provided by:

- (a) *Written advice from an Electricity Service Provider indicating to Council, that an agreement has been made for the provision of power reticulation to the lot, or that power reticulation is already available to the lot; or*
- (b) *The applicant providing an off-grid solar energy system servicing the allotment, prior to the occupation of the dwelling house on the allotment, which meets or exceeds the following minimum requirements:*

- (i) *The off-grid solar energy system have a minimum capacity of 5kW, include battery storage and a backup generator; and*
 - (ii) *The off-grid solar energy system must be an accredited product through the Solar PV Accreditation scheme (Clean Energy Council) and must be installed by a supplier accredited under this same scheme; or*
 - (c) *A combination of (a) and (b).*
 - (B) Advice Clause (e) of Council's Decision Notice issued on 22 April 2016 be amended as follows:
 - (e) *Notation on Rates Record*

A notation will be placed on Council's Rate record with respect to each lot regarding the following conditions:

 - *bushfire management*
 - *flood immunity*
 - *An on-site effluent disposal system must be constructed in accordance with the approved site and soil evaluation report*
 - *an approved source of water supply via bore/watercourse*
 - *electricity supply may be via an off-grid solar energy system to be provided by the vendor, prior to the occupation of a dwelling house on the allotment.*
 - (C) Condition 4.3 must remain as per Council's Decision Notice issued on 22 April 2016.
2. A Negotiated Decision Notice be issued to the applicant advising of Council's decision.”

CARRIED

ITEM-2 NEGOTIATED DECISION NOTICE - S & A GRIST - RECONFIGURING A LOT - SUBDIVISION (1 INTO 2 LOTS) - LOT 267 NR6781 - 1 COPLAND ROAD, KOAH - DA/15/0056

Moved by Cr Graham

Seconded by Cr Wyatt

"It is recommended that:

1. In relation to the written representations made by S & A Grist regarding conditions of the following development approval:

APPLICATION		PREMISES	
APPLICANT	S & A Grist	ADDRESS	1 Copland Road, Koah
DATE REQUEST FOR NDN LODGED	10 May 2016	RPD	Lot 267 on NR6781
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Reconfiguring a Lot - Subdivision (1 into 2 lots)		

and in accordance with the Sustainable Planning Act 2009;

- (A) Condition 4.6 of Council's Decision Notice issued on 6 April 2016 be amended as follows:

4.6 Electricity Provision/Supply

The applicant/developer must ensure that an appropriate level of electricity supply is provided to each allotment in accordance with FNQROC Development Manual standards (as amended), to the satisfaction of Council's delegated officer.

An appropriate level of electricity supply to each allotment may be provided by:

- (a) *Written advice from an Electricity Service Provider indicating to Council, that an agreement has been made for the provision of power reticulation to the lot, or that power reticulation is already available to the lot; or*

- (b) *The applicant providing an off-grid solar energy system servicing the allotment, prior to the occupation of the dwelling house on the allotment, which meets or exceeds the following minimum requirements:*

- (i) *The off-grid solar energy system have a minimum capacity of 5kW, include battery storage and a backup generator; and*
- (ii) *The off-grid solar energy system must be an accredited product through the Solar PV Accreditation scheme (Clean Energy*

Council) and must be installed by a supplier accredited under this same scheme; or

(c) *A combination of (a) and (b).*

(B) Advice Clause (e) of Council's Decision Notice issued on 6 April 2016 be amended as follows:

(e) *Notation on Rates Record*

A notation will be placed on Council's Rate record with respect to each lot regarding the following conditions:

- *conditions regarding bushfire management*
- *an approved bushfire management plan*
- *flood immunity*
- *waterway setback*
- *An on-site effluent disposal system must be constructed in accordance with the approved site and soil evaluation report (Lot 671 only).*
- *an approved source of water supply via a watercourse (Clohesy River)*
- *electricity supply may be via an off-grid solar energy system to be provided by the vendor, prior to the occupation of a dwelling house on the allotment.*

(C) Condition 4.3 must remain as per Council's Decision Notice issued on 6 April 2016.

2. A Negotiated Decision Notice be issued to the applicant and referral agency advising of Council's decision."

CARRIED

ITEM-3 APPLICATION FOR PERMITS TO OCCUPY OVER PART OF LOT 1 ON AP19863 & PART OF LOT A ON AP21186

Moved by Cr Pedersen

Seconded by Cr Toppin

"That Council offer no objection to the issue of permits to occupy over Lot B on Drawing TSV16063, described as part of Lot 1 on AP19863, and Lot A on Drawing TSV16063, described as part of Lot A on AP21186 for water access purposes from the Walsh River."

CARRIED

ITEM-4 APPLICATION FOR CONVERSION OF SPECIAL LEASE TO FREEHOLD - LOT 11 ON CP860907, PARISH OF WESTERN

Moved by Cr Brown

Seconded by Cr Toppin

"That Council:

1. offer no objection to the conversion to freehold of land described as Lot 11 on CP860907, Parish of Western; and
2. request that the Department of Natural Resources and Mines take urgent action to resolve the long-standing problem whereby leasehold allotments described as Lot 10 on HG651, Lot 2 on CP891168, Lot 8 on HG836166, Lot 9 on HG690, Lot 10 on CP889851, Lot 1 on PER4790, Lot 1 on PER4789, Lot 8 on HG686, Lot 4 on HG644, Lot 7 on HG647, Lot 1 on PER5540 and Lot 11 on CP860907, Parish of Western, Locality of Watsonville were created by previous State Governments without legal access via frontage to a gazetted road reserve."

CARRIED

GOVERNANCE AND COMPLIANCE

ITEM-5 DELEGATION TO ATTEND MEETING VIA TELECONFERENCE

Moved by Cr Pedersen

Seconded by Cr Wyatt

"That:

1. Council delegates the exercise of the powers contained in the attached Instrument of Delegation to the Mayor and Chief Executive Officer, with such powers to be exercised subject to any limitations contained in Schedule 1 of the Instrument of Delegation.
2. Any prior delegations of power relating to the same matters contained in the attached Instrument of Delegation are revoked. "

CARRIED

ITEM-6 ASSIGN LEASE BB MAREEBA AERODROME

Moved by Cr Wyatt

Seconded by Cr Graham

"That Council:

1. Consent to the request by W & B McGilvray to transfer Lease 'BB' at Mareeba Aerodrome to 'Wayne McGilvray and Beth McGilvray as Trustees of the Sandcastle Superannuation Fund,' subject to all costs associated with the transfer being met by Mr. and Mrs. McGilvray

2. Delegate authority to the CEO to authorise such requests in the future, where the assignment of the lease does not materially change the current use of the leased premises."

CARRIED

ITEM-7 OPERATIONAL PLAN 2016/2017

Moved by Cr Davies

Seconded by Cr Brown

"That the Operational Plan for the 2016-17 financial year, attached to these Minutes as Appendix 1, be adopted."

CARRIED

FINANCE

**ITEM-8 WATER AND WASTEWATER GROUP FEES & CHARGES
2016/2017**

Moved by Cr Pedersen

Seconded by Cr Brown

"That Council adopt the Water and Wastewater Fees & Charges for the 2016/2017 financial year, attached to these Minutes as Appendix 2."

CARRIED

ITEM-9 RURAL ADDRESSING FEES & CHARGES 2016/2017

Moved by Cr Wyatt

Seconded by Cr Davies

"That Council adopt the Rural Addressing Fees & Charges for the 2016/2017 financial year, attached to these Minutes as Appendix 3."

CARRIED

ITEM-10 LIBRARY SERVICES FEES AND CHARGES 2016/2017

Moved by Cr Toppin

Seconded by Cr Brown

"That Council adopt the 2016/17 fees and charges for the Mareeba Shire Library Service, attached to these Minutes as Appendix 4."

CARRIED

ITEM-11 AERODROME FEES & CHARGES 2016/2017

Moved by Cr Davies

Seconded by Cr Graham

"That Council adopt the Aerodromes Fees & Charges for the 2016/2017 financial year, attached to these Minutes as Appendix 5, which will remain unchanged from 2015/2016 apart from the addition of annualised landing fees for aircraft used in flight training operations."

CARRIED

ITEM-12 HALL HIRE FEES & CHARGES 2016/2017

Moved by Cr Graham

Seconded by Cr Wyatt

"That Council adopt the Council Hall Hire Fees & Charges for the 2016/2017 financial year, attached to these Minutes as Appendix 6."

CARRIED

ITEM-13 BUILDING AND PLUMBING FEES AND CHARGES 2016/2017

Moved by Cr Toppin

Seconded by Cr Brown

"That Council adopt the 2016/17 Fees and Charges for Building & Plumbing Services, attached to these Minutes as Appendix 7."

CARRIED

COMMUNITY WELLBEING

ITEM-14 KURANDA COMMUNITY PRECINCT ADVISORY COMMITTEE

Moved by Cr Brown

Seconded by Cr Wyatt

"That Council:

1. Appoint the following representatives to the Kuranda Community Precinct Advisory Committee:

- John Baskerville
- Mandy Dewey
- John Robinson
- Arch McArthur
- Jack Brown
- Maggie Herbohn

2. Appoint John Baskerville as the Independent Chairperson for the Kuranda Community Precinct Advisory Committee.

3. Adopt the amended Terms of Reference for the Kuranda Community Precinct Advisory Committee."

CARRIED

INFRASTRUCTURE SERVICES

TECHNICAL SERVICES

ITEM-15 APPLICATION TO PERMANENTLY CLOSE AN AREA OF ROAD SEPARATING LOT 1 ON MPH33390 AND LOT 21 ON AP21242 - CHILLAGOE

Moved by Cr Pedersen

Seconded by Cr Toppin

"That Council advise David G. Hannay Solicitor acting on behalf of Marmalo Pty Ltd that it has no objection to the permanent road closure as detailed in their letter dated 12 April 2016".

CARRIED

BUSINESS WITHOUT NOTICE

Moved by Cr Wyatt

Seconded by Cr Davies

"That a report be prepared regarding the usage of the Dimbulah Hall and the necessity for an exhaust fan in the kitchen."

CARRIED

NEXT MEETING OF COUNCIL

The next meeting of Council will be held at 9:00 am on Wednesday 15 June 2016

There being no further business, the meeting closed at 9:16 am.

.....
Cr Tom Gilmore
Mayor

APPENDIX 1 - ITEM-7 OPERATIONAL PLAN 2016/2017



Operational Plan 2016-2017



*Operational Plan 2016-2017***Introduction**

The Council's Operational Plan is a statement of specific works to be undertaken and services to be provided in order to progress the goals and objectives set out in the Corporate Plan over a period of one financial year.

In accordance with the provisions of Section 175(1) of the *Local Government Regulation 2012*, an Operational Plan must:

- (a) be consistent with the annual budget; and
- (b) state how the local government will –
 - (i) progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and
 - (ii) manage operational risks; and
- (c) include an annual performance plan for each commercial business unit of the local government

Day to day core business activities are not listed in the Operational Plan; instead the Plan focuses on specific projects and initiatives that will be undertaken during the financial year to achieve the long term corporate objectives set out in the Corporate Plan. The Mareeba Shire Council does not conduct any commercialised business activities.

The Operational Plan follows the Council's departmental structure and each Operational Plan task/activity is referenced to the appropriate Corporate Plan strategy.

In accordance with section 174(3) of the *Local Government Regulation 2012*, Council will assess its progress towards implementing its Operational Plan on a quarterly basis.


Operational Plan 2016-2017

OPERATIONAL PLAN 2016/17 - CORPORATE & COMMUNITY SERVICES DEPARTMENT						
No	Task/Activity	Corp Plan Ref	Outcome	Responsibility	Timeframe	Performance Measures/Officer Comment
FINANCE						
1	Enhance access to financial information.	GOV 5	More informed reporting and financial decision making.	Manager Finance	30 June 2017	<ul style="list-style-type: none"> More users able to operate financial systems and locate relevant documentation
2	Timely preparation of Financial Statements and resolution of recommendations.	GOV 1	Financial Statements are prepared in accordance with legislation.	Manager Finance	30 September 2016	<ul style="list-style-type: none"> Finalise Financial Statements within legislative timeframes and achieve unqualified audit
3	Review full cost pricing models to ensure equitable allocation of costs across departments.	GOV 3	To better reflect actual business unit costs and incorporate into fees and charges.	Manager Finance	Ongoing	<ul style="list-style-type: none"> Review completed model and aim for more accurate cost allocation
4	Continue to review and document internal processes to establish an improved level of control and transparency.	GOV 5	Improve processes to achieve more efficient operations and enhance internal controls.	Manager Finance	Ongoing	<ul style="list-style-type: none"> More transparent procedures and more efficient processes
5	Ensure long-term asset management planning and financial planning is updated to support financial sustainability.	GOV 1	Long term financial strategies in place for the ongoing financial management of Mareeba Shire.	Manager Finance	30 June 2017	<ul style="list-style-type: none"> Compliance with LGA 2009 and provision of models to inform decisions regarding project priorities
DEVELOPMENT & GOVERNANCE						
6	Local Government Infrastructure Plan.	ENV 1	Progress the development of the Mareeba Shire Local Government Infrastructure Plan to allow the LGIP to be adopted by Council before 1 July 2018.	Senior Planner; Manager Finance; Director Infrastructure Services	June 2017	<ul style="list-style-type: none"> LGIP preparation is progressing in accordance with approved LGIP Project Plan
7	Planning Scheme Review - Environmental Significance Overlay.	ENV 1	Review the Mareeba Shire Council Planning Scheme Environmental Significance Overlay to include matters of local environmental significance.	Senior Planner	June 2017	<ul style="list-style-type: none"> Planning Scheme amendment process completed by 1 July 2017



Operational Plan 2016-2017

8	Progress phases 2 and 3 of the sale of land within the Chillagoe Industrial Estate.	ECON 2	Leased land within the Estate is sold to current lessees or other interested parties: Phase 2 - sale of leased but undeveloped lots (no improvements erected); Phase 3 - sale of leased lots that have substantial improvements erected on them.	Manager Dev & Governance	June 2017	<ul style="list-style-type: none"> Undeveloped lots put up for public tender and approximately 50% sold Ministerial approval obtained for sale of developed lots direct to current lessees with sale of at least 10 lots 	
9	Make new Local Laws and Subordinate Local Laws to replace the current suite of local laws carried over from Tablelands Regional Council.	ENV 2	New set of five (5) MSC Local Laws and Subordinate Local Laws adopted by Council. (Administration; Animal Management; Community & Environmental Management; Local Govt Controlled Areas; Facilities and Roads; Parking)	Coordinator Environmental Health & Local Laws	June 2017	<ul style="list-style-type: none"> New set of MSC Local Laws and Subordinate Local Laws adopted by Council 	
INFORMATION SYSTEMS & CUSTOMER SERVICE							
10	Build lawn beam at Mareeba New Cemetery.	GOV 5	Continued availability of the necessary facilities to support interments.	Coordinator Customer Service	January 2017	<ul style="list-style-type: none"> New facilities are constructed and functional 	
11	Develop 3 - 5 year ICT Strategy.	GOV 3 GOV 5	Deliver long term ICT Strategy encompassing infrastructure and Information Systems with a focus on Cloud or Hosted solutions.	Manager Systems and Customer Service	June 2017	<ul style="list-style-type: none"> Strategy delivered that provides clear direction as to the long term delivery of ICT services within Council 	
COMMUNITY WELLBEING							
12	Update long term community plan.	GOV 1 GOV 4	Updated community priorities are reflected in a revised community plan which is aligned with the MSC Corporate Plan.	Manager Community Wellbeing	June 2017	<ul style="list-style-type: none"> Draft community plan is completed and adopted by Council Community priorities inform budgeting and Council decision making 	
13	Investigate options for new Mareeba Library premises.	COM 2 COM 3 COM 4 ECON 3	Options for leasing and purpose of building are costed and analysed to explore affordable strategies to create larger and more appropriate space for the	Library Coordinator	Dec 2016	<ul style="list-style-type: none"> Affordable options and models for new expanded Mareeba Library space are considered including multipurpose facilities and grant funding eg. combined Mareeba youth precinct/library 	



Operational Plan 2016-2017

			delivery of Mareeba library services. Co-location models are considered and complementary functions and community partners identified.			
14	Coordinate the development of policies for the community management of Council's community facilities, especially facilities with multiple user groups and community halls.	COM 1 COM 2 COM 3	Council's community facilities are better utilized and well managed by community groups. Council is able to focus on asset management role.	Manager Community Wellbeing; Manager Development & Governance	June 2017	<ul style="list-style-type: none"> Council policies are in place to guide fair and consistent decisions regarding the community management of Council's community facilities Management Agreements are in place that clarify the roles and responsibilities of Council and user groups Community feedback indicates satisfaction with the community partnerships approach to the management of Council's community facilities Council has increased capacity to focus on asset management
ORGANISATIONAL DEVELOPMENT						
15	Provide high level advice and support to the Senior Management Team in relation to evolving industrial relations legislation, including the negotiation of a new Certified Agreement and implementation of the new Local Government Industry Award when finalised by the QIRC.	GOV 5	Managers and supervisors kept up to date with industrial relations requirements. Framework for negotiation of a new Certified Agreement complies with legislative requirements and the new Local Government Industry Award.	Manager Organisational Development	On going	<ul style="list-style-type: none"> Management action taken complies with new legislative and Award requirements Proposals for new Certified Agreement established and ready for negotiation
16	Development and delivery of the 2016/17 training program.	GOV 5	Skilled and competent employees within the workforce to meet current and future needs.	Manager Organisational Development	On going	<ul style="list-style-type: none"> Improved levels of competence in work related skills across the organisation Training delivered within budget allocation
17	Monitor, review and improve WHS policies, procedures and systems to protect the health and safety of Council's employees.	GOV 5	Reduction in incidents, accidents and work related injuries. Improved audit rating with LGW.	Manager Organisational Development	On going	<ul style="list-style-type: none"> Reduced rate of work related injuries Low rate of LG Workcare contributions maintained or reduced





Operational Plan 2016-2017

OPERATIONAL PLAN 2016/17 - INFRASTRUCTURE SERVICES DEPARTMENT

No	Task/Activity	Corp Plan Ref	Outcome	Responsibility	Timeframe	Performance Measures/Officer Comment
WORKS						
18	Undertake capital roadworks and drainage projects (excluding reseals) in accordance with approved capital works schedule.	ECON 3	Council's road and drainage networks are progressively upgraded.	Manager Works	Individual projects scheduled throughout year	<ul style="list-style-type: none"> Individual projects completed as per budget
19	Undertake bitumen roads reseal and asphalt overlay program in accordance with budget allocation.	ECON 3	Bitumen roads are maintained to a high standard and reseals are carried out within the maximum period as determined by the asset system for all roads to be resealed.	Manager Works	June 2017	<ul style="list-style-type: none"> Program completed as per budget
20	Undertake Parks & Gardens capital works projects in accordance with approved capital works schedule.	ECON 3	Council's parks, gardens and reserves are progressively upgraded.	Manager Works	Individual projects scheduled throughout year	<ul style="list-style-type: none"> Individual projects completed as per budget
TECHNICAL SERVICES						
21	Therwine Street Redevelopment, Kuranda.	ECON 3	Refurbishment of upper and lower Therwine Street including streetworks, landscaping, underground power, lighting and street art.	Manager Technical Services	Complete Dec 2016	<ul style="list-style-type: none"> Project completed within budget
22	Mareeba Airport Development.	ECON 2	Overall upgrade of Mareeba Airport including lengthening and strengthening of runway, development of new lease area, new water supply and upgrade of adjacent road network.	Manager Technical Services	Complete Sept 2017	<ul style="list-style-type: none"> Project completed within budget Number of new leases issued at Airport



Operational Plan 2016-2017

23	Koah Hall Improvements.	COM 2	Undertake structural improvements to Koah Hall in line with engineering recommendation for use as a place of refuge during extreme weather events.	Manager Technical Services	Complete Nov 2016	<ul style="list-style-type: none"> Project completed within budget
WATER & WASTE						
24	Capping old Mareeba Landfill.	ECON 3	Meet DEHP licence requirements.	Manager Water & Waste	2 years	<ul style="list-style-type: none"> Successful completion of project to DEHP's requirements
25	Develop Priority Infrastructure Plan (PIP) for Water and Wastewater.	ECON 3	The purpose of the PIP is to integrate and coordinate land use planning and infrastructure planning and ensure that trunk infrastructure is planned and provided in an efficient and orderly manner.	Manager Water & Waste	May 2018	<ul style="list-style-type: none"> By project completion date, strategic asset management plans are in place for the future planning and provision of water and wastewater infrastructure
26	Mareeba Wastewater Treatment Plant refurbishment	ECON 3	The Mareeba sewerage treatment plant, which is more than 40 years old, is too small to cope with the size of the existing community, let alone allow for future growth. In addition it has not met its environmental licence requirements for more than 20 years, leaving the community liable for significant penalties for environmental damage. Council has moved away from the construction of a completely new wastewater treatment plant to the alternative of a fully refurbished and modern treatment plant capable of easily achieving environmental licence requirements for many years to come.	Manager Water & Waste	June 2017	<ul style="list-style-type: none"> Refurbishment of the existing treatment plant completed on time and within budget





Operational Plan 2016-2017

MANAGEMENT OF OPERATIONAL RISKS

Identified operational risks will be managed in accordance with the Council's adopted Risk Management Policy and Strategic Risk Management Framework, having regard to the nature of the risks and the likelihood and consequence ratings applied to them as determined by the risk analysis process.

RISK MANAGEMENT POLICY OBJECTIVES	RISK MANAGEMENT PRINCIPLES	DESIRED RISK MANAGEMENT OUTCOMES
<p>The Council's policy objectives are as follows:</p> <ul style="list-style-type: none"> Align Council activities to and support business objectives identified in Council's corporate and operational plans; Maintain and improve the safety, reliability and quality of service provided by Mareeba Shire Council, within Council's controls and capabilities; Demonstrate transparent and responsible risk management processes which align with accepted best practice through the implementation of a comprehensive risk management framework; Minimise or eliminate adverse impacts from Council's services or infrastructure on the community, visitors and the environment; Capitalise on opportunities identified for Mareeba Shire Council; Safeguard Council's employees, contractors, committees, volunteers, assets, financial sustainability, property, reputation and information; Promote risk management principles as a strategic tool to ensure better informed decision making throughout Council; and Embed a culture of risk management across the Council. 	<p>The following principles have been adopted to ensure that the policy objectives are achieved:</p> <ul style="list-style-type: none"> Implementation of a risk management framework which is consistent with the Australian/New Zealand Risk Management Standard AS/NZS ISO 31000:2009 for making decisions on how best to identify, assess and manage risk throughout all areas of Council; Prioritise identified risks and implement treatments progressively based on the level of risk assessed and the effectiveness of the current treatments; Integrate risk management with existing planning and operational processes, including the Corporate Plan. By integrating the various risk control measures into strategic planning ensures that Council's exposure to risk is minimised; Take into account relevant legislative requirements and political, social and economic environments in managing risk; Create a culture of risk awareness throughout the organisation through training, induction, promotion and risk review and reporting mechanisms; and Ensure resources and operational capabilities are identified and responsibility for managing risk is allocated. 	<p>The following are the desired risk management outcomes:</p> <ul style="list-style-type: none"> Well-defined risk management strategic framework and process with key accountabilities for achieving the identification, assessment and control of risk in all areas of Mareeba Shire Council; Risk management planning is integrated with corporate and operational planning; Staff are highly trained and motivated to achieve risk management objectives; All risk registers, procedures and key accountabilities are documented, reported and agreed to; and Systematic monitoring, review and reporting on the risk management process with corrective action where required.



APPENDIX 2- ITEM-8 WATER AND WASTEWATER GROUP FEES & CHARGES
2016/2017

	Fee	Per	GST STATUS	2016/17 Fees
Waste Fees				
Domestic Waste				
F0080	Up to 1m3 (trailer or utility load)* With Exception Mareeba 2m3. * excludes regulated waste (eg tyres, asbestos). Greater than 1m3 load will be charged at commercial rates and may be directed to Mareeba WTS at the Operator's discretion. A fee will be charged for unsorted waste.	trailer or utility load		No Charge
F0566	Mattresses * Non-shire residents to be charged at commercial rates.	each		No Charge
F0001	Sorting fee - Required if mixed load requires sorting by Council staff. PER M3	each	GST	\$ 75.00
F0081	Green waste	cubic metre	GST	\$ 115.00
				No Charge
Mulch Purchase				
F0082	Box trailer or utility load - self load	trailer or utility load	GST	\$ 12.00
F0083	Box trailer or utility load - machine to load	trailer or utility load	GST	\$ 16.00
F0084	Purchases greater than 1000m3 (in one instance)	>1000m3	GST	\$10.00 per m3
F0567	Minimum fee commercial waste - weigh bridge charge	each	GST	\$ 10.00
Recyclables (Commercial)				
F0085	Includes HDPE, PET, Aluminium and steel cans, glass, other packaging items labelled as recyclable.	tonne	GST	\$ 10.00
Scrap Metal - Commercial and Domestic				
F0086	Car bodies - must have fluids and tyres removed - EACH	each		No Charge
F0087	Car Bodies with fluids and or tyres	each	GST	\$ 50.00
F0088	Motor bikes - must have fluids and tyres removed - EACH	each		No Charge
F0564	Motor bikes - with fluids and or tyres	each	GST	\$ 15.00
F0089	White goods - fridges/freezers must be degassed (sorting fee will apply if goods are in fridges or freezers \$115.00)	each	GST	\$ 115.00
F0574	White goods, air conditioners not de-gassed \$25.00	each	GST	\$ 25.00
F0090	Air conditioners and fridges - must be degassed	each		No Charge
F0091	Gas bottles - must be degassed	each	GST	\$ 5.00
Commercial Waste Mareeba Waste Management Facility				
F0092	MSW - Municipal Solid Waste	tonne	GST	\$ 90.00
F0093	C&I - Commercial and Industrial	tonne	GST	\$ 75.00
F0094	C&D - Construction and Demolition	tonne	GST	\$ 75.00
F0095	Concrete	tonne	GST	\$ 20.00
F0096	Green waste	tonne		No Charge
Dead Animals				
F0565	Small animal - each - (cat, small dog, possum - disposed as wet waste)	each	GST	\$ 5.00
F0565	Medium animal -each -(wallaby, large dog, calf, goat, pig - disposed as wet waste)	each	GST	\$ 20.00
Regulated Waste				
F0097	Batteries	each		No Charge
F0098	Oil under 600 litres	Litre		No Charge
F0098	Oil 601-1000 litres	Litre		No Charge
F0098	Oil over 1001 litres	Litre		No Charge
Asbestos NOT accepted at any MSC Landfill or Waste Transfer Site				
Paint (wet) will not be accepted				
Regulated Waste				
EACH - Tyre				
F0100	Passenger	each	GST	\$ 8.00
F0101	Light truck	each	GST	\$ 11.00
F0102	truck	each	GST	\$ 25.00
F0103	Super Single	each	GST	\$ 50.00
F0104	Solid Small - Up to 0.3m high	each	GST	\$ 18.00
F0105	Solid Medium - 0.3m - 0.45m	each	GST	\$ 28.00
F0106	Solid Large - 0.45 - 0.6m	each	GST	\$ 35.00

F0107	Solid XL - Greater than 0.6m	each	GST	\$	50.00
F0108	Tractor Small - Up to 1m high	each	GST	\$	77.00
F0109	tractor large - 1m - 2m	each	GST	\$	130.00
F0110	Fork Lift small - Up to 0.3m high	each	GST	\$	10.00
F0111	Fork Lift Medium - .3m - 0.45m	each	GST	\$	19.00
F0112	Fork Lift Large - 0.45m - 0.6m	each	GST	\$	28.00
F0113	Grader	each	GST	\$	100.00
F0114	Motor Cycle	each	GST	\$	6.00
F0115	Earth Mover Small - Up to 1m high	each	GST	\$	103.00
F0116	Earth Mover Medium - 1m - 1.5m	each	GST	\$	227.00
F0117	Earth mover large - 1.5m - 2m	each	GST	\$	450.00
F0118	Passenger with rim	each	GST	\$	10.00
F0119	Light Truck with rim	each	GST	\$	16.00
F0120	Truck with rim	each	GST	\$	32.00
F0121	Bobcat	each	GST	\$	12.00

Wheellie Bin Purchase

F0122	120 litre	each	GST	\$	68.00
F0123	140 litre	each	GST	\$	68.00
F0124	240 litre	each	GST	\$	89.00
F0125	wheels - each	each	GST	\$	27.00
F0126	Axel	each	GST	\$	27.00
F0127	Pins	each	GST	\$	8.00
F0128	Lids	each	GST	\$	33.00

Water & Wastewater Fees & Charges
Water

F0130	Water Service Connection Including Meter - 20mm ø per m	Meter	NO GST	\$	1,110.00
F0131	Meter Size - 25mm	Meter	NO GST	\$	1,488.00
F0132	Meter Size - 32mm - Short Meter	Meter	NO GST	\$	1,850.00
F0133	Meter Size - 40mm - Short Meter	Meter	NO GST	\$	2,250.00
F0134	Meter Size - 50mm - Short Meter	Meter	NO GST	\$	2,610.00
F0135	Oversize Connection - Quotation Fee	quote	NO GST	\$	615.00
F0136	New Meter Installation Only - 20mm ø per m	Meter	NO GST	\$	535.00
F0137	New Meter Installation Only - 25mm ø per m	Meter	NO GST	\$	550.00
F0138	New Meter Installation Only - 32mm ø per m	Meter	NO GST	\$	815.00
F0139	New Meter Installation Only - 40mm ø per m	Meter	NO GST	\$	935.00
F0140	New Meter Installation Only - 50mm ø per m	Meter	NO GST	\$	1,015.00
F0141	Fit Approved Lock and Supply Key	lock	NO GST	\$	200.00

F0142	Renewal of Water Service 20mm	application	NO GST	\$	1,092.00
F5079	Renewal of Water Service 25mm	application	NO GST	\$	1,498.00
F5080	Renewal of Water Service 32mm	application	NO GST	\$	1,850.00
F5081	Renewal of Water Service 40mm	application	NO GST	\$	2,250.00
F5082	Renewal of Water Service 50mm	application	NO GST	\$	2,610.00
F0143	Replacement Meter 20mm	meter	NO GST	\$	535.00
F0584	Replacement Meter 25mm	meter	NO GST	\$	550.00
F0585	Replacement Meter 32mm	meter	NO GST	\$	815.00
F0586	Replacement Meter 40mm	meter	NO GST	\$	935.00
F0587	Replacement Meter 50mm	meter	NO GST	\$	1,015.00
F0144	Disconnection of Water Service at Owners Request	application	NO GST	\$	175.00
F0145	Reconnection after Requested Disconnection 20mm	application	NO GST	\$	535.00
F0588	Reconnection after Requested Disconnection 25mm	application	NO GST	\$	550.00
F0589	Reconnection after Requested Disconnection 32mm	application	NO GST	\$	815.00
F0590	Reconnection after Requested Disconnection 40mm	application	NO GST	\$	935.00
F0591	Reconnection after Requested Disconnection 50mm	application	NO GST	\$	1,015.00
F0146	Reconnection (after breach of water regulations or non payment) - 20mm	application	NO GST	\$	535.00
F0592	Reconnection (after breach of water regulations or non payment) - 25mm	application	NO GST	\$	550.00
F0593	Reconnection (after breach of water regulations or non payment) - 30mm	application	NO GST	\$	815.00
F0594	Reconnection (after breach of water regulations or non payment) - 40mm	application	NO GST	\$	935.00
F0595	Reconnection (after breach of water regulations or non payment) - 50mm	application	NO GST	\$	1,015.00
F0148	Water Testing	not available			Not Available
F0149	Meter/Service Testing (to be refunded if meter/service found to be faulty)	test	NO GST	\$	320.00
F0150	Final Water Meter Reading request	reading	NO GST	\$	85.00
F0151	Hydrant flow & pressure test	test	NO GST	\$	240.00
F0575	Install Lockable Stop Valve	each	NO GST	\$	200.00
F0570	Locations - Mareeba	location	GST	\$	176.00
F0571	Locations - Dimbulah/Kuranda	location	GST	\$	506.00

F0572	Locations - Mount Molloy	location	GST	\$	506.00
F0573	Locations- Chillagoe	location	GST	\$	825.00
F0596	Automatic Meter Reading Device - MRC	Device	NO GST	\$	340.00
F0597	Automatic Meter Reading Device - ADC with flying lead	Device	NO GST	\$	340.00
Wastewater					
F0152	Connection to Councils Sewerage System Based on 1.5m tapping and standard 1.5m from property boundary and 150mm join	connection	NO GST	\$	1,827.00
F0153	Build over Council sewerage System	application	NO GST	\$	305.00
F0578	Hire of Fogging Crew (day hire)	Labour per hour + materials	GST	\$	1,045.00
F0577	Hire of Sewer Trailer	Maximum 4 hours	GST	\$	500.00
Trade waste Permit					
F0154	Category One Utility Charge (Low Volume; Low Strength) <500 KL waste per year (per year)	year	NO GST	\$	140.00
F0155	Category Two Utility Charge (High Volume : Low Strength) >500KL waste per year (per KL)	year	NO GST	\$	140.00
F0156	Category Three Utility Charge (High Volume ; High Strength) - Refer Strength of waste as tested (per year)	year	NO GST	\$	140.00
F0157	Sampling of Grease Arrestor (per test)	test	NO GST	\$	325.00
F0158	Sample - Tested strength of BOD5 by weight	test	NO GST	\$	315.00
F0159	Sample - Tested strength of Suspended Solids by weight	test	NO GST	\$	308.00
Permit for Food Waste Disposal Units :					
MSC Sewerage Area					
F0160	Category A - < 400 Watt rating (per year)	year	NO GST	\$	1,205.00
F0161	Category B - 401 to 700 Watt rating (per year)	year	NO GST	\$	3,611.00
F0162	Category C - 701 to 1000 Watt rating (per year)	year	NO GST	\$	4,820.00
F0163	Category D - 1001 to 1500 Watt rating (per year)	year	NO GST	\$	7,235.00
F0164	Category E - 1501 to 2000 Watt rating (per year)	year	NO GST	\$	8,435.00
F0165	Category F - > 2000 Watt rating (per year)	year	NO GST	\$	9,740.00
F0166	Search Fee - Query what Trade waste Service is on the property	search	NO GST	\$	208.00
Waste Discharge					
F0167	Grease trap waste Mareeba - Transpacific Service Agreement	litre	NO GST	\$	0.10
F0168	Septic effluent waste Mareeba	KL	NO GST	\$	50.00
F0170	Liquid Waste - Anything other than grease trap or septic - Mareeba	KL	NO GST	\$	50.00
Standpipes					
F0171	Hire of Standpipe - Short Term (less than two (2) weeks)\$250 Deposit. Maximum 7 day hire period (minimum charge of \$50.00)	per hire	NO GST		\$10.00 per day
F0172	Hire of Standpipe - Long Term (greater than two (2) weeks up to six (6) months) \$750 Deposit	per hire	NO GST		\$5.00 per day
F0620	Standpipe Management System - Electronic Key	per hire	NO GST	\$	50.00
F0147	Water Supply from Fire Hydrants (other than for fire-fighting purposes) KL	KL	NO GST	\$	1.45

APPENDIX 3 - ITEM-9 RURAL ADDRESSING FEES & CHARGES 2016/2017

Code	Fee	Per	Proposed Fees 2016/2017	
Rural Addressing				
F0621	New Rural Address	application	\$	267.00
F0622	Replacement Rural Address	application	\$	232.00
F0623	Replacement Number	each	\$	3.00
F0625	Replacement Number Sleeve	each	\$	25.00
F0627	Replacement Post	each	\$	12.00

APPENDIX 4 - ITEM-10 LIBRARY SERVICES FEES AND CHARGES 2016/2017

Library Fees & Charges 2016/2017		Per	Fees 2016/17
<u>Lost charge- Cost value of item plus notice charge & administration fee</u>		ITEM	Cost plus \$30.00
<u>Damaged item charges- items deemed unusable</u>		ITEM	Cost plus \$15.00
<u>Visitor membership fee</u>		UNLIMITED	\$45.00
<u>Replacement CD/DVD cover/cases</u>		ITEM	\$5.00
<u>Replacement membership card</u>		CARD	\$6.00
<u>Library Bags</u>		BAG	\$5.00
<u>Book Sale Non-fiction / Jigsaws / DVD & CD</u>		ITEM	\$3.00
<u>Fiction</u>		ITEM	\$2.00
<u>Junior books</u>		ITEM	\$1.00
<u>Magazines</u>		ITEM	\$0.50
<u>Photocopying Black & White, A4 per side</u>		A4 PAGE	\$0.30
<u>Black & White, A3 per side</u>		A3 PAGE	\$0.60
<u>Printing Black & White, per A4 page</u>		A4 PAGE	\$0.30
<u>Colour, per A4 page</u>		A4 PAGE	\$3.00
<u>Internet Research National & State Library online Databases</u>		FREE	FREE
<u>USB Stick</u>		ITEM	\$12.00
<u>WIFI</u>		FREE	FREE
<u>Full PC Use: Full PC use is offered at no cost for the first hour with fees to apply thereafter depending on availability.</u>			
<u>Library Member</u>		30 MIN	\$2.00
<u>Library Member + Concession Card Seniors, Veterans, Health Care</u>		30 MIN	\$1.00
<u>Non-Library members, per 1/2 hr or part thereof</u>		30 MIN	\$3.00
<u>Non-Library members, per hour or part thereof</u>		60 MIN	\$6.00
<u>Inter Library Loan ILL University Loan charge</u>		UNIVERSITY LIBRARY	\$16.50
<u>Processing Charge for uncollected items</u>		UNCOLLECTED ITEM	\$15.00
<u>Freight</u>		FREIGHT PER ITEM	\$2.50

APPENDIX 5- ITEM-11 AERODROME FEES & CHARGES 2016/2017
2016/2017 Aerodrome Fees & Charges

Landing Fees (Mareeba and Chillagoe)	Per	GST applies	Approved Fees 2016/2017
Fixed Wing Aircraft and Helicopters (empty weight) less than 2000kg	Tonne	Yes	\$ 4.00
Fixed Wing Aircraft (empty weight) greater than 2000kg and less than 5700kg	Tonne	Yes	\$ 8.00
Helicopters (empty weight) greater than 2000kg and less than 5700kg	Tonne	Yes	\$ 6.00
Fixed Wing Aircraft and Helicopters (empty weight) greater than 5700kg	Tonne	Yes	\$ 14.00
Note:			
*Repetitive operations charged at one landing per hour (where an aircraft makes more than one landing per hour)			
Annualised landing fees at Mareeba Airport for aircraft utilised in flight training under 2,000kg	Annum	Yes	\$ 1,600.00
Annualised landing fees at Mareeba Airport for aircraft utilised in flight training between 2,000kg and 5,700kg	Annum	Yes	\$ 3,200.00
Parking & Tie-downs (Mareeba Only)			
Mareeba Parking - per year less than 5700kg. On application to be paid in advance for 12 month period direct to MSC	Year	Yes	\$ 400.00
Mareeba Parking less than 5700kg.	Day	Yes	\$ 2.00
Mareeba Parking of aircraft above 5700kg	Day or part thereof	Yes	\$ 25.00

APPENDIX 6 - ITEM-12 HALL HIRE FEES & CHARGES 2016/2017

Mareeba Shire Council Hall Hire Fees and Charges 2016-2017

Commercial (a) / private 100 people and over	
Bond refundable (refer to Conditions of Hire)	\$200
Day (flat rate)	\$100
1/2 day (flat rate)	\$50
Night (flat rate)	\$120
Day + Night (flat rate)	\$140
Plus Bar/Kitchen Day (flat rate)	\$120
Plus Bar/Kitchen Night (flat rate)	\$135
Plus Bar/Kitchen Day+Night (flat rate)	\$160
Commercial (a) / private under 100	
Day (flat rate)	\$70
1/2 day (flat rate)	\$35
Night (flat rate)	\$85
Day + Night (flat rate)	\$95
Plus Bar/Kitchen Day (flat rate)	\$85
Plus Bar/Kitchen Night (flat rate)	\$95
Plus Bar/Kitchen Day+Night (flat rate)	\$110
Community Group non-profit (b) over 100 people - (cover charge (c) for event, sale of food, drinks and goods) 30% discount	
Day (flat rate)	\$70
1/2 day (flat rate)	\$35
Night (flat rate)	\$85
Day + Night (flat rate)	\$95
Day Plus Bar/Kitchen (flat rate)	\$85
Night Plus Bar/Kitchen (flat rate)	\$95
Day + Night Plus Bar/Kitchen(flat rate)	\$110
Community Group non-profit (b) under 100 people (cover charge (c) for event, sale of food, drinks and goods) - 60% discount	
Day (flat rate)	\$40
1/2 day (flat rate)	\$20
Night (flat rate)	\$50
Day + Night (flat rate)	\$55
Day Plus Bar/Kitchen (flat rate)	\$50
Night Plus Bar/Kitchen (flat rate)	\$55
Day + Night Plus Bar/Kitchen(flat rate)	\$65
Community group non-profit (b) meeting/sports/social under 40 people (no cover charge (c) for event and no sale of food, drinks or goods) - 80% discount	
Day (flat rate) - 8.30am - 5.00pm	\$20
1/2 day (flat rate) - 8.30am - 12.30pm	\$10
Night (flat rate) - 5.00pm onwards	\$25
Day + Night (flat rate) - 8.30am onwards	\$30
Circus	
Hire occurrence	\$255
Security Bond occurrence - Deposit or part thereof may be refunded depending upon condition in which grounds are left	\$655
Additional Penalties	
Key Return Policy- lost/not returned - broken locks etc	<i>Council may retain such amount of bond which will cover any costs incurred for replacement items include keys, locks etc</i>

APPENDIX 7 - ITEM-13 BUILDING AND PLUMBING FEES AND CHARGES 2016/2017

Fee	Per	GST STATUS	Fees 2016/2017
Building & Plumbing			
Inspection Fees			
Inspection Costs (Class 1 and 10 Buildings) One inspection cost for all locations	Inspection	GST	\$200.00
Inspection Costs (Class 2 - 9 Buildings) One inspection cost for all locations	Inspection	GST	\$225.00
Class 1a - New Dwelling			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$425.00
Inspections x 4 minimum	Inspection	GST	\$800.00
Class 1a - Additions/Alterations - Extension to Dwellings etc.			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$305.00
Inspections x 4 minimum	Inspection	GST	\$800.00
Class 10a - Patios and Roofed Decks			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$205.00
Inspections x 1 minimum	Inspection	GST	\$200.00
Class 10 - Garage, Carport, Shed or the like - Greater than 18m2			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$205.00
Inspections x 1 minimum	Inspection	GST	\$200.00
Class 10 - Garage, Shed or the Like Under 18m2, Open Carports max. area 36sqm			
Application	application	NO GST	\$10.00
Inspections x 1 minimum	Inspection	GST	\$200.00
Temporary Structure			
Application	application	NO GST	\$90.00
Assessment	assessment	GST	\$255.00
Inspections x 1 minimum	Inspection	GST	\$200.00
Temporary Accommodation Permit			
Assessment	assessment	NO GST	\$90.00
Inspections x 1 minimum (if necessary)	Inspection	GST	\$200.00
Temporary Accommodation Renewal			
Assessment	assessment	NO GST	\$75.00
Class 1a - Minor Alterations e.g. Building Repairs			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$85.00
Inspections x 1 minimum	Inspection	GST	\$200.00
Amendment to Application Class 1 & 10 (Inspections Not Included)			
Application	application	NO GST	\$75.00
Assessment	assessment	GST	\$190.00
Inspections (if required)	Inspection	GST	\$200.00
Extension of Time or Renewal of Building Approval - Domestic & Commercial			
Administration	application	GST	\$75.00
Extension of Time or Renewal of Building Approval - Submitted by a Private Certifier			
Administration	application	GST	\$75.00
Amendment to Application Class 2 to 9 (Inspections Not Included)			
Application	application	NO GST	\$100.00
Assessment	assessment	GST	\$300.00
Inspections (depending on location) if required	Inspection	GST	\$225.00
Class 10a - Mausoleum			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$210.00
Inspections x 4 minimum	Inspection	GST	\$800.00
Class 2 to 9 - Up to but not including 500m2			
Application	application	NO GST	\$340.00
Assessment	assessment	GST	\$500.00

Fee	Per	GST STATUS	Fees 2016/2017
Building & Plumbing			
Inspections x 4	inspection	GST	\$900.00
Class 2 to 9 - 500m2 and Greater			
Application	application	NO GST	\$340.00
Assessment POA	assessment	GST	POA
Inspections	inspection	GST	\$225.00
Class 2 to 9 - Additions/Alterations to Commercial Buildings			
Application	application	NO GST	\$340.00
Assessment	assessment	GST	\$170.00
Inspections x 1 minimum	inspection	GST	\$225.00
Class 5, 6, 7, 8, 9 - Fit Outs - Non Structural Building Work			
Application	application	NO GST	\$160.00
Assessment	assessment	GST	\$190.00
Inspections (depending on location) x 1 minimum	inspection	GST	\$225.00
Class 10b - Retaining Walls			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$150.00
Inspections x 1 minimum	inspection	GST	\$200.00
Class 10b - Swimming Pools, Spas, Above Ground Swimming Pools			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$90.00
Inspections x 1 minimum	inspection	GST	\$200.00
Temporary Fence Inspections x 1 minimum	inspection	GST	\$200.00
Swimming Pool Compliance Inspection			
Assessment	assessment	GST	\$145.00
Inspections x 1 minimum	inspection	GST	\$200.00
Swimming Pool Compliance Certificate Renewal			
Assessment	assessment	GST	\$80.00
Inspection x 1	inspection	GST	\$200.00
<i>Re-inspection Fee will be charged if necessary</i>			
Class 1a - Additions/Alterations - Re-roof or Re-stump			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$85.00
Inspections x 1	inspection	GST	\$200.00
Change of Builder Notification			
Notification	application	NO GST	\$65.00
Class 10b - Fences, Rainwater Tank, Pervious Shade Sail or the like			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$90.00
Inspections x 1 minimum	inspection	GST	\$200.00
Special structures - (hoardings and gantries, towers, cranes etc.)			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$225.00
Inspections x 1 minimum	inspection	GST	\$200.00
BOND APPLICABLE to structure over Council footpaths - (refundable) \$1,000	application	NO GST	\$1,000.00
Advertising Signs			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$190.00
Inspections x 1 minimum	inspection	GST	\$200.00
Bushfire Assessment			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$130.00
Inspections x 1 minimum	inspection	GST	\$200.00
Siting Dispensation - includes report			
Application	application	NO GST	\$145.00
Assessment	assessment	NO GST	\$90.00
Inspections x 1 minimum	inspection	GST	\$200.00
Private Certifier Lodgement Class 1 and 10 - Non Commercial			
Application	application	NO GST	\$160.00

Fee	Per	GST STATUS	Fees 2016/2017
Building & Plumbing			
Private Certifier Lodgement - Class 2 to 9 - Commercial Developments			
Application	application	NO GST	\$340.00
Demolition All Classes (Excluding Plumbing)			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$145.00
Inspections x 1 minimum	inspection	GST	\$200.00
Pre-inspection for Relocation of structure - preliminary approval			
Application	application	NO GST	\$145.00
Assessment	assessment	GST	\$155.00
Inspections x 1 minimum	inspection	GST	\$200.00
<i>Please note additional charge for out of Shire inspections</i>			
Road Transport Bond			
BOND APPLICATION (refundable) \$5,000	application	NO GST	\$5,000.00
Re-Establishment Bond			
BOND APPLICABLE (refundable) \$10,000 - \$25,000	application	NO GST	\$10,000 - \$25,000
Preliminary approval Class 1 to 10			
Application	application	NO GST	\$145.00
Assessment (charge 30% of fee as per normal schedule)	assessment	GST	Assessment Charge is 30% of fee as per schedule fee for new building
Inspections x 1 minimum If required	inspection		\$200.00
Preliminary approval (commercial)			
Application	application	NO GST	\$340.00
Assessment (charge 30% of fee as per normal schedule)	assessment	GST	Assessment Charge is 30% of fee as per schedule fee for new building
Inspections x 1 minimum If required	inspection		\$220.00
Inspection For Fire Safety Compliance			
Assessment including report depending on complexity POA	assessment	GST	POA
Inspections x 1 minimum	inspection	GST	\$200.00
Assessment of Alternate Solution			
Assessment	assessment	GST	POA
Certificate of Classification (if not previously issued)			
Application	application	NO GST	POA
Inspections (depending on location) x 1 minimum	inspection		POA
Copy of Certificate of Classification or Final Inspection Certificate			
Administration	application	GST	\$45.00
Building Record Search - (Domestic and Commercial)			
Administration	application	NO GST	\$130.00
View building/plumbing file at counter			
Administration	application	NO GST	\$30.00
Building Record Search - including site inspection - (Domestic and Commercial)			
Administration	application	NO GST	\$130.00
Inspections x 1 minimum	inspection	GST	\$200.00
Photocopying Charge			
Administration	application	GST	As Per Printing Charges
Plumbing Application Fee			
Inspection Costs			
One inspection cost for all locations	application	NO GST	\$190.00
Miscellaneous Inspection (e.g. Non-Approved Work/Re-inspection or Additional Inspection)			
Inspection x 1 minimum	inspection	GST	\$190.00
Minor Plumbing works, modifications to Existing Plumbing and Drainage			
Application	application	NO GST	\$85.00
Assessment	assessment	NO GST	\$70.00
Inspection x 1 minimum	inspection	NO GST	\$190.00
Town Sewer Connection (Domestic and Commercial)			
Application	application	NO GST	\$85.00
\$18.00 per fixture (minimum \$90)	assessment	NO GST	\$18.00 per fixture - minimum charge \$90

Fee	Per	GST STATUS	Fees 2016/2017
Building & Plumbing			
Inspections x 4 minimum	inspection	NO GST	\$760.00
Installation of on site disposal system (in connection with building permit)			
Application	application	NO GST	\$85.00
Assessment Site & Soil Report	assessment	NO GST	\$90.00
Assessment per fixture \$18.00 per fixture (minimum \$90)	assessment	NO GST	\$18.00 per fixture - minimum charge \$90
Inspections x 4 minimum	inspection	NO GST	\$760.00
Installation of on site disposal system when stand alone application			
Application	application	NO GST	\$85.00
Assessment Site & Soil Report	assessment	NO GST	\$90.00
Inspections x 2 minimum	inspection	NO GST	\$380.00
Commercial shop fit out			
Application	application	NO GST	\$85.00
Assessment per fixture \$18.00 per fixture (minimum \$90)	assessment	NO GST	\$90.00
Inspections x 3 minimum	inspection	NO GST	\$570.00
Additional/Alterations to plumbing fixtures - existing drainage connection			
Application	application	NO GST	\$85.00
Assessment per fixture \$18.00 per fixture (minimum \$90)	assessment	NO GST	\$18.00 per fixture - minimum charge \$90
Inspections x 2 minimum	inspection	NO GST	\$380.00
Replacement of land application area			
Application	application	NO GST	\$85.00
Assessment Site & Soil Report	assessment	NO GST	\$90.00
Inspections x 1 minimum	inspection	NO GST	\$190.00
Disconnection from Council Sewer System			
Application	application	NO GST	\$85.00
Assessment	assessment	NO GST	\$90.00
Inspections x 1 minimum	inspection	NO GST	\$190.00
Connection to Council sewerage system			
Application	application	NO GST	\$85.00
Assessment per fixture \$18.00 per fixture (minimum \$90)	assessment	NO GST	\$18.00 per fixture - minimum charge \$90
Inspections x 2 minimum	inspection	NO GST	\$380.00
Provide copy of "as constructed" file			
Administration	application	NO GST	\$20.00
Amendment to Drainage Plan			
Application	application	NO GST	\$50.00
Assessment per fixture \$18.00 per fixture (minimum \$90)	application	NO GST	\$18.00 per fixture - minimum charge \$90
Change of Plumber			
Notification	application	NO GST	\$60.00
On Site Sewerage Facility - Domestic			
Annual Administration Fee	year	NO GST	\$0.00
Non compliance Fee	occurrence	NO GST	\$100.00
Non compliance Fee for water quality test failure and sample analysis fee cost + 0.5 admin	occurrence	NO GST	Cost + \$25
Inspections x 2 minimum	inspection	NO GST	\$380.00
On Site Concurrence Agency			
Assessment	assessment	NO GST	\$90.00
Installation of Solar Hot Water Systems under State Govt rebate scheme or Fee set by State Govt			
Application	application	NO GST	\$30.00
Back flow prevention device			
Annual Administration Fee	application	NO GST	\$50.00
Non compliance Fee	occurrence	NO GST	\$100.00
Non compliance Fee for water quality test failure and sample analysis fee cost + 0.5 admin	occurrence	NO GST	Cost + \$25
Inspections 2 minimum	inspection	NO GST	\$380.00