



AGENDA

Wednesday, 15 April 2026

Ordinary Council Meeting

I hereby give notice that an Ordinary Meeting of Council will be held on:

Date: Wednesday, 15 April 2026

Time: 9:00am

Location: Council Chambers

Peter Franks
Chief Executive Officer

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- 1 MEMBERS IN ATTENDANCE**
- 2 APOLOGIES/LEAVE OF ABSENCE/ABSENCE ON COUNCIL BUSINESS**
- 3 BEREAVEMENTS/CONDOLENCES**
- 4 DECLARATION OF CONFLICTS OF INTEREST**
- 5 CONFIRMATION OF MINUTES**
Ordinary Council Meeting - 18 March 2026
- 6 BUSINESS ARISING OUT OF MINUTES OF PREVIOUS MEETING**
- 7 DEPUTATIONS AND DELEGATIONS**

8 CORPORATE AND COMMUNITY SERVICES

8.1 AMENDMENT OF THE APPROVED NAME LIST FOR THE ROAD AND WATER CROSSING NAMING POLICY

Date Prepared: 1 April 2026

Author: Coordinator Planning & Building

Attachments: 1. Draft Approved Name List [↓](#)

EXECUTIVE SUMMARY

Council maintains a list of approved names for use in the application of the Road and Water Crossing Naming Policy.

The Policy allows for Council to periodically add names to the approved list, as and when new names and information become available.

This report presents an updated list of names for Council's approval.

RECOMMENDATION

That Council approve the updated list of names as attached to this report.

BACKGROUND

Council has undertaken a comprehensive review of the Road and Water Crossing Naming Policy's approved name list (approved name list), war service records and the Mareeba Cenotaph. This review has identified multiple name omissions from the approved name list.

A draft list of names is now presented for formal approval by Council.

RISK IMPLICATIONS

Nil.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil.

Operating

Nil.

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

Community and Culture: An informed, engaged and resilient community which supports and encourages effective partnerships to deliver better outcomes.

IMPLEMENTATION/COMMUNICATION

The approved name list will be updated following Council's approval.

Name	Source	Geographical relevance	District
Ah Ching	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Assan	Aboriginal elder		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Bardon	G. Bardon. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Bardon	J. Bardon. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Barnett	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Bartley	C. Bartley. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Bates	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Bradshaw	F. Bradshaw. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Breton	F. Breton. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Buhmann	Council meeting 15 November 2005	Born in Kuranda 1891	District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Carter	W. Carter. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Claes	V. Claes. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Collinson	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Conner	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Darigan	R. Darigan. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Dodd	Known as 'Butterfly man of Kuranda'. Devoted fourteen years of his life collecting butterflies.		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Donohue	Maggie Donohue. Aboriginal elder		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Draper	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Fitzpatrick	M. Fitzpatrick. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Forbes	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
French	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Gane	B. Gane. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Greevy	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Grogan	Finlay and Clary Grogan. Aboriginal family. Finlay was a highly regarded timber worker. Clary was an Aboriginal activist in the late 20th century.		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Hallinan	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Hartley	Original selectors 1888	Born in Kuranda	District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Hobber	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Hobson	C.W. Hobson. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Hodel	S. Hodel. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Hudson	David and Sarah Hudson. Aboriginal family. David is a prominent Aboriginal singer. Sarah was an active member of the Aboriginal community for many years		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Janning	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Keating	W. Keating. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Lucuz	Alexander Lucuz. Died during the construction of the first high level bridge over the Barron River, Novemb Kuranda		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Mayers	A. Mayers. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
McIntyre	A. McIntyre. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
McKay	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
McKnight	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
McLachlan	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Moule	F. Moule. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Murchinson	J. Murchinson. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Nilson	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Paget	S.H. Paget. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Patience	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Riley	Lance Riley. Founding member of Ngoombi Co-op society		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Robb	John Robb. Kuranda railway contractor boss construction.		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Rungert	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Schmidt	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Shornbrook	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Sturt	Original selectors 1888		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Symonds	A. Symonds. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Torrazzi	M. Torrazzi. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Tyrie	S. Tyrie. Killed in WWI		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Alexander	George Robert William Alexander. WWI, named on cenotaph		District 1 - Koah, Kuranda, Mona Mona, Myola, Speewah
Anderson	John, Robert & Walter. WWI, named on cenotaph		District 2 - Bibbohra, Mareeba & Paddy's Green
			District 2 - Bibbohra, Mareeba & Paddy's Green

Barnes	Robert Barnes, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Birrell	S & F Birrell, Tobacco advisors of society.	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Briggs	George Briggs, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Brims	Mareeba residents and joinery business owners, Circa 1905-1915.	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Cahill	William Burns, Boer War	Biboohra to avoid confusion with Byrnes St, Mareeba and Byrnes Road, Paddy's Green	District 2 - Biboohra, Mareeba & Paddy's Green
Coleman	William Barry Cahill, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Condon	Francis Coleman, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Davidson	George Condon, WWI, named on cenotaph as Congdon	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Elms	John Macintosh Davidson, Boer War	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Feeley	Alfred John Elms, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Fitzgerald	Joseph Patrick Feeley, Killed in WWII	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Folino Gallo	William Thomas Fitzgerald, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Ganly	Mareeba farmers	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Gear	Pioneer settlers in the Mareeba district	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Hodel	Well known local family, Annie Green, Muluridji elder with traditional association to Mareeba township area	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Howell	Fauvel Sidney Hodel, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Iguldou	R.W. Howell, Tobacco expert	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Jackson	George Edward Iguldou, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Jimburu	George Holmes Jackson, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
King	Muluridji word for flying fox	Relevant around Spear creek which is a significant traditional site as well as a massacre site.	District 2 - Biboohra, Mareeba & Paddy's Green
Lane	Muluridji word for flying fox	Most appropriate around the Barron River	District 2 - Biboohra, Mareeba & Paddy's Green
Lawrence	Thomas King, Muluridji elder with traditional association with Mareeba township area	Mareeba township	District 2 - Biboohra, Mareeba & Paddy's Green
Lees	Blacksmith and gymnasium mentor	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Mabbett	James William Lawrence, WWI (son of officer in charge Mareeba Police)	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Madigan	Hugh Emmett Lees, Killed in WWII	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Marsterson	James Douglas Mabbett, WWI, health inspector, Woothakata Shire	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
McNeill	Jack Madigan, Muluridji elder	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Meredith	John Joseph Marsterson, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Millett	Worked at Meatworks and on the Railway	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Mitchelmore	Perchal Raymond Fortescue Meredith, WWI, named on cenotaph as Meredith	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Mulhidoff	Dr.W.L. Milliet, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Muluridji	R.G. Mitchelmore, Pioneer & Tobacco Farmer	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Murray	Pioneer family	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Nutt	Tribal name with meaning "The meeting of two waters".	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Orchard	Robert and William Murray, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Pearce	Charles Henry Nutt, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Piagno	Orchard, Pioneer family, Council Meeting of 1 August 2006	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Phice	Roland Lovegrove-Pearce, Migrated from England chasing Gold to no avail then worked for Post Master General	Mareeba, Paddys Green	District 2 - Biboohra, Mareeba & Paddy's Green
Raman	Tobacco Farmers from 1934	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Roberts	Old resident of Mareeba	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Russell	Kuritali Raman, Killed in WWII	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Savage	George Henry Roberts, Killed in WWII	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Seville	Russell, Pioneer family, Council Meeting of 1 August 2006	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Simpson	Hugh Ian & Dr Edward Joseph Savage, WWI	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Soda	Old resident of Mareeba, active member of community for many years.	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Stuart	Bary Simpson, Long term resident and media personality	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Tiller	Vincenzo Soda, Tobacco from 1937	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Timms	John Thomas Stuart, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Watson	Colin Birdwood Tiller, Killed in WWII	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Yumba	First resident of Martin Avenue, Mareeba.	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
Gulliver	Gerald Edward Watson, WWI, named on cenotaph	Mareeba	District 2 - Biboohra, Mareeba & Paddy's Green
McDonagh	Local Aboriginal word for a housing estate in Mareeba	Within the housing estate off Mareeba-Dimbulah Rd., containing Ward, Roys and Carrot Rd.	District 2 - Biboohra, Mareeba & Paddy's Green
McNamara	Albert Arthur Gulliver, Tunneller in WWI	Mt Carline	District 3 - Julatten, Mt Molloy, Mt Carline & Manyfarms
Weston	Patrick James McDonagh, 2/26 Australian Infantry Battalion, Killed in WWII	Mt Molloy	District 3 - Julatten, Mt Molloy, Mt Carline & Manyfarms
	Francis Augustine McNamara, 5TH Light Horse Regiment, Fought in WWI	Mt Molloy	District 3 - Julatten, Mt Molloy, Mt Carline & Manyfarms
	R. Weston, Killed in WWII	Mt Carline	District 3 - Julatten, Mt Molloy, Mt Carline & Manyfarms

Bairbridge	Albert Allen Fletcher Bairbridge, WWI	Wolfram Camp	District 4 - Arriga, Dimbulah & Mutchilba
Cibau	P. Cibau, Tobacco pioneer		District 4 - Arriga, Dimbulah & Mutchilba
Grainer	Darcy Alan Grainer, Killed in WWI	Thornborough	District 4 - Arriga, Dimbulah & Mutchilba
Henson	W. Henson, Tobacco pioneer		District 4 - Arriga, Dimbulah & Mutchilba
Marsterman	Early pioneer family		District 4 - Arriga, Dimbulah & Mutchilba
Pagnio	Tobacco Farmers from 1934	Dimbulah	District 4 - Arriga, Dimbulah & Mutchilba
Reichardt	W. Reichardt, Tobacco pioneer	Born Dimbulah	District 4 - Arriga, Dimbulah & Mutchilba
Roberts	William Henry Roberts, WWI	Wolfram Camp	District 4 - Arriga, Dimbulah & Mutchilba
Jureligh	Pioneered the valley between Sandy creek road and Veness road. Name is associated with Hemills, Delac Dimbulah		District 4 - Arriga, Dimbulah & Mutchilba
Barnes	John Barnes, 2 REG SIG TNG Unit, Killed in WWI		District 5 - Irvinebank
Bradshaw	Henry Graham Bradshaw, 11th Australian Light Trench Mortar Battery, Killed in WWI		District 5 - Irvinebank
Brodie	The Brodie family were early settlers/miners in the Irvinebank area; Thomas Brodie managed the construction of the Watsonville		District 5 - Irvinebank
Culhane	John Daniel Culhane, Australian Infantry Battalion, Killed in WWI		District 5 - Irvinebank
Disher	Wallace Disher, Light Horse Regiment, Killed in WWI; Walter Frederick Disher, 56th Battalion (Infantry), K Irvinebank		District 5 - Irvinebank
Egerstrom	C.A. Egerstrom		District 5 - Irvinebank
Gene	Albert Leslie Gene, 55 Operational Training Unit, Killed in WWI		District 5 - Irvinebank
Linedale	Margaret Moffat Linedale, John Moffat's wife, Anthony Linedale, (Margaret's brother) was John Moffat's mentor		District 5 - Irvinebank
McAllister	David Henry John McAllister, 2nd Brigade Field Artillery, Killed in WWI		District 5 - Irvinebank
McTavish	Janet McTavish, Irvinebank's first school teacher		District 5 - Irvinebank
Murphy	John Henry Murphy, 166 Squadron, Killed in WWI		District 5 - Irvinebank
Pyle	James William George Pyle, 26th Battalion (Infantry), Killed in WWI		District 5 - Irvinebank
Reid	John Holmes Reid, John Moffat's partner, General Manager of Loudon Mill after John Moffat retired.		District 5 - Irvinebank
Roonan	John Edward Roonan, 47th Battalion, 2nd Reinforcement, Fought WWI; Norman Lindsay Roonan, 7 Airfield, Irvinebank		District 5 - Irvinebank
Skyer	Thomas Roy Skyer, Australian Infantry Battalion, Killed in WWI	Stannary Hills	District 5 - Irvinebank
Tunnie	James Tunnie, John Moffat's assayer for many years		District 5 - Irvinebank
Waddell	Allan Waddell, The manager of Montalban smelters; William Waddell was the general manager of Loudon Mill		District 5 - Irvinebank
Walters	John Henry Walters, 2/7th Battalion (Infantry), Fought in WWI		District 5 - Irvinebank
Wilesmith	Arthur William Wilesmith, 41 Infantry Battalion, Fought in WWI	Stannary Hills	District 5 - Irvinebank
Woodward	Oliver Holmes Woodward, A cousin of John Moffat's wife Margaret. Was given guidance and inspiration by Irvinebank		District 5 - Irvinebank
Young	George Young, John Moffat's and John Reid's junior partner.		District 5 - Irvinebank
Ferguson	Pioneer family		District 5 - Irvinebank
Lane	Blacksmith and gymnasium mentor	Chillagoe	District 5 - Irvinebank
Mc Neil	Hugh McNeil, Smelter worker who lobbied to stop the removal of Aboriginal people	Chillagoe	District 6 - Almaden, Chillagoe
McDonough	James William McDonough, 1 Australian Tunneling Company, Killed WWI		District 6 - Almaden, Chillagoe
McFardane	Hugh McFardane, WWI, named on cenotaph		District 6 - Almaden, Chillagoe
McGregor	Dugald McGregor, 2/33 Australian Infantry Battalion, Killed in WWI		District 6 - Almaden, Chillagoe
Paulett	Laurence Paulett, 2/10 Field Regiment, Killed in WWI		District 6 - Almaden, Chillagoe
Saunders	James Saunders, Killed in WWI		District 6 - Almaden, Chillagoe
Torby	Ted Torby, Mine developer, Hotel keeper		District 6 - Almaden, Chillagoe
Winkel	Henry Elston Winkel, 2/3 Australian Ordnance Stores Company, Killed in WWI	Chillagoe	District 6 - Almaden, Chillagoe
Woolley	Robert Mayer Woolley, 10 Advanced Flying Unit, Killed in WWI	Mungana	District 6 - Almaden, Chillagoe
Woothakata	Old Shire name	On the way to Mt Mulligan	District 6 - Almaden, Chillagoe

8.2 AVENOL DEVELOPMENTS PTY LTD - RECONFIGURING A LOT - SUBDIVISION (1 LOT INTO 2 LOTS) AND ACCESS EASEMENT - LOT 20 ON SP237080 - 147 MARTIN AVENUE, MAREEBA - RAL/26/0001

Date Prepared: 7 April 2026

Author: Supervisor Planning & Building

- Attachments:**
1. Proposal Plan [↓](#)
 2. State Assessment and Referral Agency response dated 20 February 2026 [↓](#)

APPLICATION DETAILS

APPLICATION		PREMISES	
APPLICANT	Avenol Developments Pty Ltd	ADDRESS	147 Martin Avenue, Mareeba
DATE LODGED	29 January 2026	RPD	Lot 20 on SP237080
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Reconfiguring a Lot – Subdivision (1 lot into 2 Lots) and Access Easement		
FILE NO	RAL/26/0001	AREA	69.56 hectares
LODGED BY	Brazier Motti Pty Ltd	OWNER	L Ramis
PLANNING SCHEME	Mareeba Shire Council Planning Scheme 2016		
ZONE	Emerging Community zone		
LEVEL OF ASSESSMENT	Impact Assessment		
SUBMISSIONS	Nil		

EXECUTIVE SUMMARY

Council is in receipt of an impact assessable development application described in the above application details. No properly made submissions were received in response to public notification of the application.

The application proposes interim development over the site in the form of a one (1) into two (2) lot subdivision in order to excise the existing dwelling from the balance of the land which will help simplify future development of the balance land into a residential estate. The small lot to be excised will contain the sites existing dwelling and will be accessed via a temporary access easement that follows the dwellings existing access driveway from Martin Avenue.

The future development of the balance land will be addressed in subsequent applications to Council.

The application and supporting material has been assessed against the Mareeba Shire Council Planning Scheme 2016 and does not conflict with any relevant aspect of the Planning Scheme.

It is recommended that the application be approved in full, subject to conditions.

OFFICER’S RECOMMENDATION

1. That in relation to the following development application:

APPLICATION		PREMISES	
APPLICANT	Avenol Developments Pty Ltd	ADDRESS	147 Martin Avenue, Mareeba
DATE LODGED	29 January 2026	RPD	Lot 20 on SP237080
TYPE OF APPROVAL	Development Permit		
PROPOSED DEVELOPMENT	Reconfiguring a Lot – Subdivision (1 lot into 2 Lots) and Access Easement		

and in accordance with the Planning Act 2016, the applicant be notified that the application for a development permit for the development specified in (A) is:

Approved by Council in accordance with the approved plans/documents listed in (B), subject to assessment manager conditions in (C), assessment manager’s advice in (D), concurrence agency conditions in (E), relevant period in (F), further permits in (G), and further approvals from Council listed in (H);

And

The assessment manager does not consider that the assessment manager’s decision conflicts with a relevant instrument.

(A) APPROVED DEVELOPMENT: Development Permit for Reconfiguring a Lot – Subdivision (1 lot into 2 Lots) and Access Easement

(B) APPROVED PLANS:

Plan/Document Number	Plan/Document Title	Prepared by	Dated
36622/001 B	Proposed Reconfiguration Lots 1, 100 and Emt B in Lot 100 Cancelling Lot 20 on SP237080	Brazier Motti	16/01/2026

(C) ASSESSMENT MANAGER’S CONDITIONS (COUNCIL)

(a) Development assessable against the Planning Scheme

1. Development must be carried out generally in accordance with the approved plans and the facts and circumstances of the use as submitted with the application, and subject to any alterations:
 - found necessary by the Council’s delegated officer at the time of examination of the engineering plans or during construction of the development because of particular engineering requirements; and
 - to ensure compliance with the following conditions of approval.

2. Timing of Effect

2.1 The conditions of the development permit must be complied with to the satisfaction of Council's delegated officer prior to the endorsement of a Form 18B, except where specified otherwise in these conditions of approval.

3. General

3.1 The applicant/developer is responsible for the cost of necessary alterations to existing public utility mains, services or installations required by works in relation to the proposed development or any works required by condition(s) of this approval.

3.2 All payments or bonds required to be made to the Council pursuant to any condition of this approval or the Adopted Infrastructure Charges Notice must be made prior to the endorsement of a Form 18B, except where specified otherwise in these conditions of approval.

3.3 The developer must relocate (in accordance with FNQROC standards) any services such as water, sewer, drainage, telecommunications and electricity that are not wholly located within the lots that are being created/serviced where required by the relevant authority, unless approved by Council's delegated officer.

3.4 Where utilities (such as sewers on non-standard alignments) traverse lots to service another lot, easements must be created in favour of Council for access and maintenance purposes. The developer is to pay all costs (including Council's legal expenses) to prepare and register the easement documents.

3.5 All works must be designed, constructed and carried out in accordance with FNQROC Development Manual requirements (as amended) and to the satisfaction of Council's delegated officer.

3.6 Charges

All outstanding rates, charges, and expenses pertaining to the land are to be paid in full.

3.7 Bushfire Management

A Bushfire Hazard Management Plan for the development must be prepared by a suitably qualified person/s. The Bushfire Hazard Management Plan must demonstrate compliance with the relevant performance outcomes of the Mareeba Shire Council Planning Scheme 2016 Bushfire Hazard Overlay Code.

The development must comply with the requirements of the Bushfire Hazard Management Plan at all times.

3.8 Access Easement

An access easement must be provided through Lot 100 to service Lot 1 covering the full extent of the existing access driveway (depicted as "Emt

B” on the approved plan). A copy of the easement documents must be submitted to Council for review prior to Council endorsing the Form 18b.

4. Infrastructure Services and Standards

4.1 Stormwater Drainage

- (a) The applicant/developer must take all necessary steps to ensure a non-worsening effect on surrounding land as a consequence of the development.
- (b) All stormwater drainage collected from the site must be discharged to an approved legal point of discharge.

4.2 Water Supply (Lot 1 only)

A water supply must be provided to Lot 1 via:

- (a) a bore or bores are provided in accordance with the Design Guidelines set out in the Planning Scheme Policy 4 – FNQROC Regional Development Manual; or
- (b) on-site water storage tank/s:
 - (i) with a minimum capacity of 90,000L; and
 - (ii) which are installed and connected prior to the occupation of the dwelling; or
- (c) An alternate secure water supply, as approved by Councils delegated officer (e.g. channel supply).

(D) ASSESSMENT MANAGER’S ADVICE

(a) Endorsement Fees

Council charges a fee for the endorsement of a Form 18b, Community Management Statements, easement documents, and covenants. The fees are set out in Council’s Fees & Charges Schedule applicable for each respective financial year.

(b) Compliance with applicable codes/policies

The development must be carried out to ensure compliance with the provisions of Council’s Local Laws, Planning Scheme Policies, Planning Scheme and Planning Scheme Codes to the extent they have not been varied by a condition of this approval.

(c) Notation on Rates Record

A notation will be placed on Council’s Rate record with respect to each lot regarding the following conditions:

- conditions regarding bushfire management
- an approved bushfire management plan
- a registered easement over the subject site (Lot 100)

(d) Environmental Protection and Biodiversity Conservation Act 1999

The applicant is advised that referral may be required under the *Environmental Protection and Biodiversity Conservation Act 1999* if the proposed activities are likely to have a significant impact on a matter of national environmental significance. Further information on these matters can be obtained from www.dcceew.gov.au.

(e) Cultural Heritage

In carrying out the activity the applicant must take all reasonable and practicable measures to ensure that no harm is done to Aboriginal cultural heritage (the “cultural heritage duty of care”). The applicant will comply with the cultural heritage duty of care if the applicant acts in accordance with gazetted cultural heritage duty of care guidelines. An assessment of the proposed activity against the duty of care guidelines will determine whether or to what extent Aboriginal cultural heritage may be harmed by the activity. Further information on cultural heritage, together with a copy of the duty of care guidelines and cultural heritage search forms, may be obtained from www.dsdsatsip.qld.gov.au.

(l) Electric Ants

Electric ants are designated as restricted biosecurity matter under the *Biosecurity Act 2014*.

Certain restrictions and obligations are placed on persons dealing with electric ant carriers within the electric ant restricted zone. Movement restrictions apply in accordance with Sections 74–77 of the *Biosecurity Regulation 2016*. Penalties may be imposed on movement of electric ant carriers and electric ants in contravention of the legislated restrictions. It is the responsibility of the applicant to check if the nominated property lies within a restricted zone.

All persons within and outside the electric ant biosecurity zone have an obligation (a **general biosecurity obligation**) to manage biosecurity risks and threats that are under their control, they know about, or they are expected to know about. Penalties may apply for failure to comply with a general biosecurity obligation.

For more information please visit the electric ant website at Electric ants in Queensland | Business Queensland or contact Biosecurity Queensland 13 25 23.

(E) REFFERAL AGENCY CONDITIONS

State Assessment and Referral Agency conditions dated 20 February 2026.

(F) RELEVANT PERIOD

When approval lapses if development not started (s.85)

- Reconfiguring a Lot – four (4) years (starting the day the approval takes effect);

(G) OTHER NECESSARY DEVELOPMENT PERMITS AND/OR COMPLIANCE PERMITS

- Nil

(H) OTHER APPROVALS REQUIRED FROM COUNCIL

- Nil

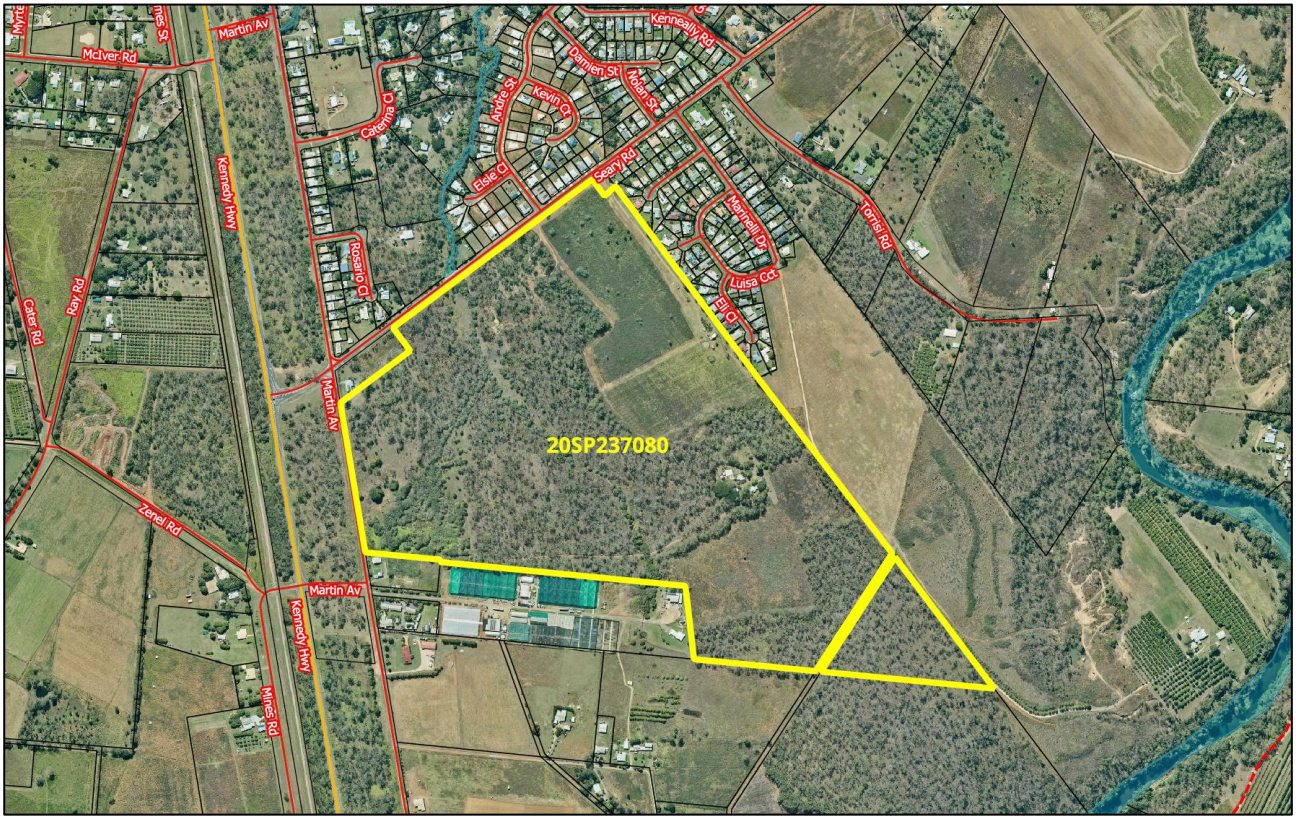
THE SITE

The subject site is situated at 147 Martin Avenue, Mareeba and is more particularly described as Lot 20 on SP237080. The site is irregular in shape with an area of 69.56 hectares and is zoned Emerging Community under the Mareeba Shire Council Planning Scheme 2016.

The site contains 316 metres of frontage to Martin Avenue and 518 metres of frontage to Seary Road, both of which are constructed to bitumen sealed standards, Seary Road being the wider of the two with kerbing on the opposite side to the site fronting Barry Estate. Although access is afforded from both frontages, the sites formal access point is from Martin Avenue in the south-west corner of the frontage.

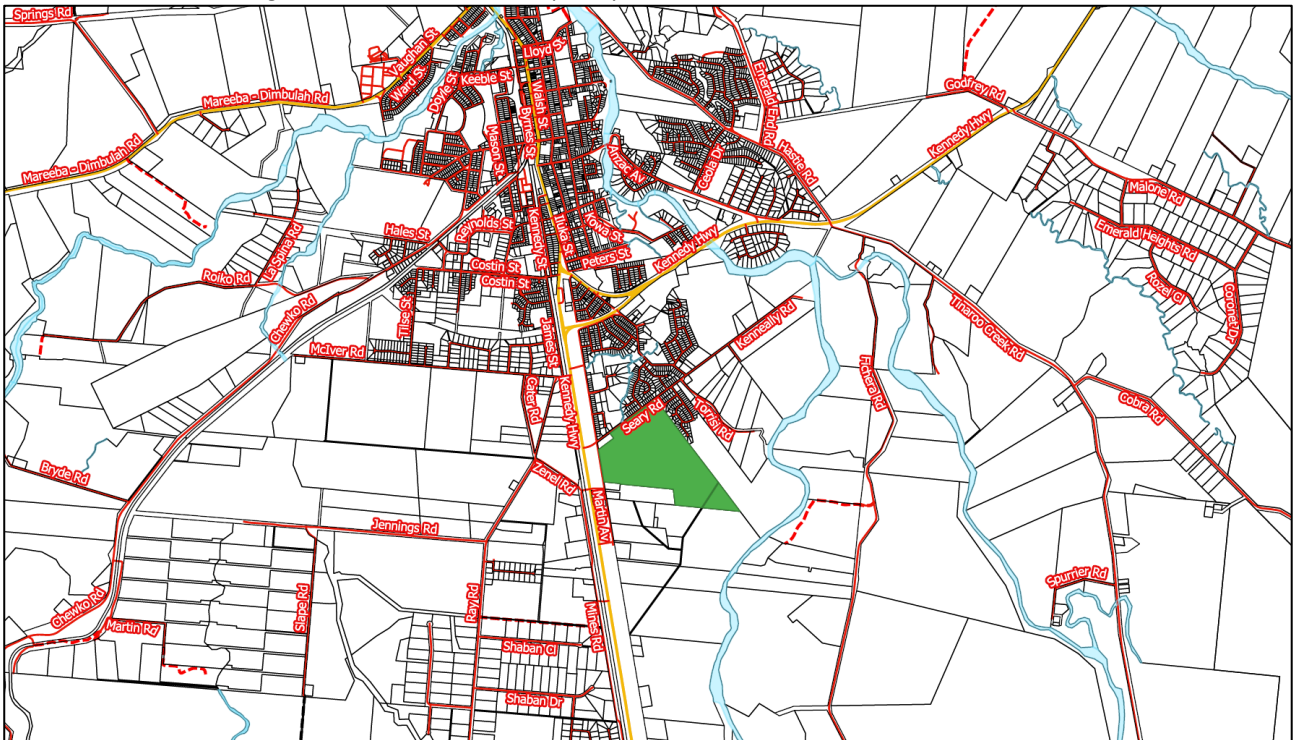
The site is improved by a single dwelling and associated outbuildings clustered in an area of around 5,000m², located towards the eastern side of the site, setback 750 metres from Martin Avenue. The remainder of the land is characterised by two distinct cleared paddocks, with the rest being covered in mature native vegetation. Some seasonal watercourses traverses the land, the largest of which flows in from the west of the site draining a section of the Kennedy Highway through the site down to Seary Road. A piece of Sunwater land, that being Lot 2 on RP727155 traverses the site in the south-east corner and is understood to contain underground water infrastructure. A drainage easement (in favour of Council) exists along most of the eastern boundary of the site.

Surrounding land to the north and east is zoned Low density residential and has been developed into housing estates while land to the south is zoned rural and contains a mix of land uses including a wholesale nursery, rural lifestyle lots and a motel.



Map Disclaimer:

Based on or contains data provided by the State of Queensland (Department of Environment and Resource Management) (2009). In consideration of the State permitting use of this data you acknowledge and agree that the State gives no warranty in relation to the data (including accuracy, reliability, completeness, currency or suitability) and accepts no liability (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to any use of the data. Data must not be used for direct marketing or be used in breach of the privacy laws.



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BACKGROUND AND CONTEXT

Nil

PREVIOUS APPLICATIONS & APPROVALS

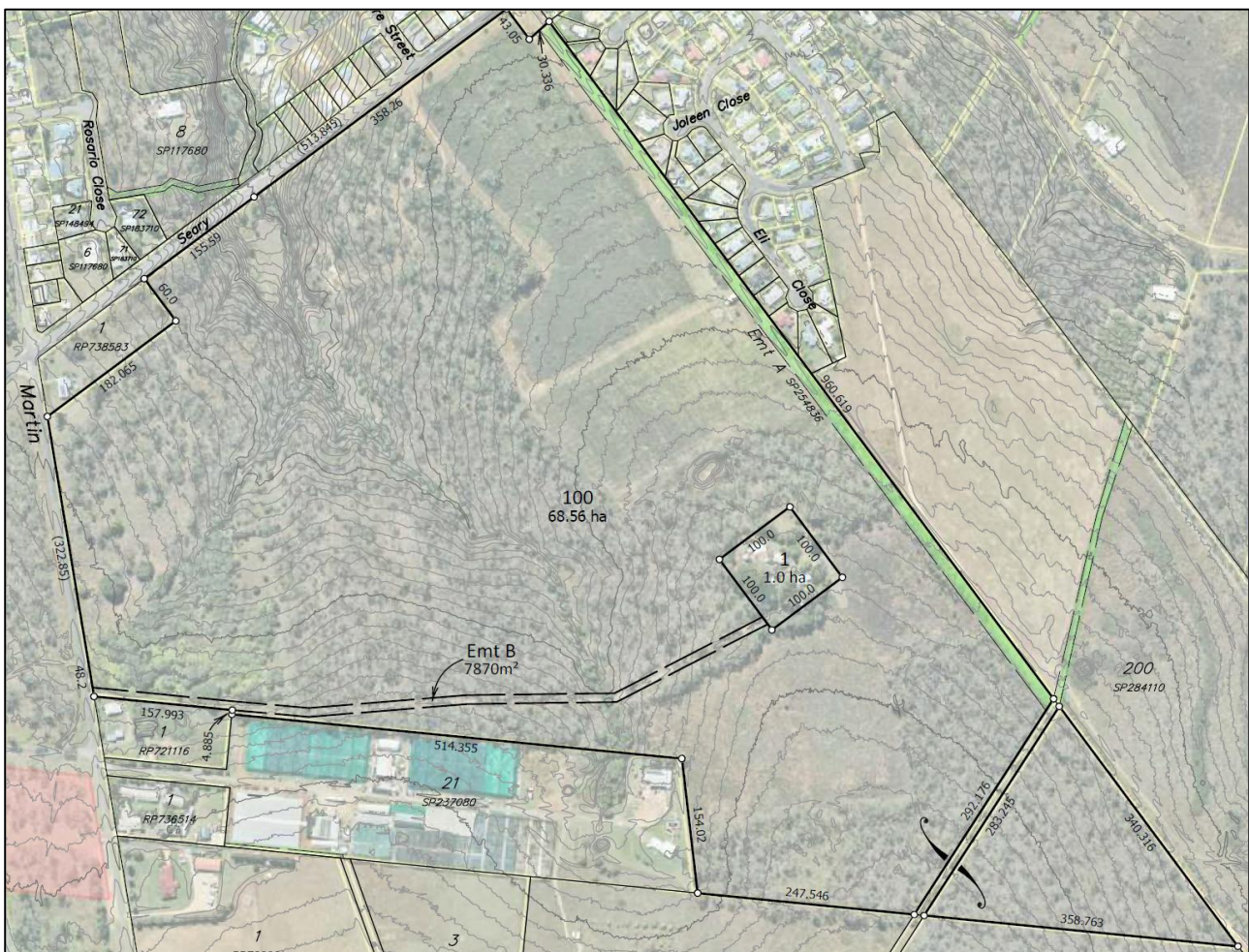
Nil

DESCRIPTION OF PROPOSED DEVELOPMENT

The development application seeks a Development Permit for Reconfiguring a Lot – Subdivision (1 lot into 2 lots) and Access Easement in accordance with the plans shown below and included as **Attachment 1**.

The application proposes interim development over the site in the form of a 1 into 2 lot subdivision in order to excise the existing dwelling from the balance of the land which will help simplify future development of the balance land into a residential estate. The small lot to be excised will contain the sites existing dwelling and will be accessed via a temporary access easement that follows the dwellings existing access driveway from Martin Avenue.

The future development of the balance land will be addressed in subsequent applications to Council.



REGIONAL PLAN DESIGNATION

The subject site is included within the Urban Footprint land use category in the Far North Queensland Regional Plan 2009-2031. Mareeba is identified as a Major Regional Activity Centre in the Regional Plan. The Regional Plan Map 3- ‘Areas of Ecological Significance’ also identifies the site is:

- *Terrestrial Area of General Ecological Significance*

PLANNING SCHEME DESIGNATIONS

Strategic Framework:	<p>Land Use Categories</p> <ul style="list-style-type: none"> • <i>Urban Expansion Area</i> <p>Natural Environmental Elements</p> <ul style="list-style-type: none"> • <i>Biodiversity Areas</i> <p>Transport Elements</p> <ul style="list-style-type: none"> • <i>State Controlled Road</i> • <i>B-double Route</i> • <i>Principal Cycle Route</i> <p>Infrastructure Elements</p> <ul style="list-style-type: none"> • <i>Major Electrical Infrastructure</i>
Zone:	Emerging Community zone
Mareeba Local Plan:	Mareeba South-eastern expansion precinct
Overlays:	Airport environs overlay Bushfire hazard overlay Environmental significance overlay Regional infrastructure corridors and substations overlay Transport infrastructure overlay

RELEVANT PLANNING INSTRUMENTS

Assessment of the proposed development against the relevant planning instruments is summarised as follows:

Far North Queensland Regional Plan 2009-2031

Separate assessment against the Regional Plan is not required because the Mareeba Shire Council Planning Scheme appropriately advances the Far North Queensland Regional Plan 2009-2031, as it applies to the planning scheme area.

State Planning Policy

Separate assessment against the State Planning Policy (SPP) is not required because the Mareeba Shire Council Planning Scheme appropriately integrates all relevant aspects of the SPP.

Mareeba Shire Council Planning Scheme 2016

Strategic Framework

3.3.8 Element—Urban expansion and investigation areas

3.3.8.1 Specific outcomes

- (1) *Urban expansion areas and investigation areas are anticipated to provide for development beyond the life of the planning scheme and are preserved for this purpose, with interim development not compromising future residential development.*

Comment

The application proposes interim development over the site in the form of a one (1) into two (2) lot subdivision in order to excise the existing dwelling from the balance of the land which will help simplify future development of the balance land into a residential estate. The small lot to be excised will contain the sites existing dwelling and will be accessed via a temporary access easement that follows the dwellings existing access driveway from Martin Avenue.

The future development of the balance land into a residential estate will be addressed in subsequent applications to Council. These applications will be assessed on their individual merits and in consideration of the availability of Low/Medium density residential zoned land at the time of lodgement. It should be noted however that the Mareeba Shire Council Planning Scheme 2016 is nearing the end of its intended lifespan (10 years), and the Planning Scheme's current residential land stocks have been significantly depleted over the life of the Scheme.

The development does not compromise the intent of Specific Outcome (1).

- (2) *Well-serviced and designed greenfield residential development occurs in urban expansion areas of Mareeba and Kuranda only where it is planned, logically sequenced and can be efficiently serviced.*

Comment

The application proposes interim development over the site in the form of a one (1) into two (2) lot subdivision in order to excise the existing dwelling from the balance of the land which will help simplify future development of the balance land into a residential estate. The small lot to be excised will contain the sites existing dwelling and will be accessed via a temporary access easement that follows the dwellings existing access driveway from Martin Avenue.

The future development of the balance land into a residential estate will be addressed in subsequent applications to Council. These applications will be assessed on their individual merits and in consideration of the availability of Low/Medium density residential zoned land at the time of lodgement.

Any future development of the balance land will be required to be structure planned, logically sequenced and fully serviced.

The development does not compromise the intent of Specific outcome (2).

- (3) *Urban expansion areas in Mareeba provide a range of housing options and aim for density targets of twelve dwellings per hectare by 2031.*

Comment

The application proposes interim development over the site in the form of a one (1) into two (2) lot subdivision in order to excise the existing dwelling from the balance of the land which will help simplify future development of the balance land into a residential estate. The small lot to be excised will contain the sites existing dwelling and will be accessed via a temporary access easement that follows the dwellings existing access driveway from Martin Avenue.

The future development of the balance land into a residential estate will be addressed in subsequent applications to Council. These applications will be assessed on their individual

merits and in consideration of the availability of Low/Medium density residential zoned land at the time of lodgement.

Any future development of the balance land will be required to meet housing density targets of at least twelve dwellings per hectare.

The development does not compromise the intent of Specific outcome (3).

3.3.8.2 Land use strategies

- (1) *Investigation areas are to be investigated to accommodate future development beyond the life of the planning scheme. Investigation areas are not to be developed unless there is an insufficient supply of land for the purpose intended to be developed. The purpose of development in an investigation area should promote a logical land use pattern, having regard to nearby land use and the established hierarchy of activity centres. In the instance that new or expanded areas are investigated, these are to be supported by detailed land use investigations that must demonstrate:*
- (a) *need for land for the proposed land use;*
 - (b) *mitigation or avoidance of impacts on sensitive receiving environments;*
 - (c) *where involving good quality agricultural land:*
 - (i) *there is no alternative land available that is not good quality agricultural land; and*
 - (ii) *the need for future development represents a public benefit.*
 - (d) *suitable mitigation or offset arrangements in respect to impacts on areas of high ecological significance;*
 - (e) *consistency with the Strategic Framework; and*
 - (f) *consistency with State and Regional Planning requirements.*

Comment

The application proposes interim development over the site in the form of a one (1) into two (2) lot subdivision in order to excise the existing dwelling from the balance of the land which will help simplify future development of the balance land into a residential estate. The small lot to be excised will contain the sites existing dwelling and will be accessed via a temporary access easement that follows the dwellings existing access driveway from Martin Avenue.

The future development of the balance land into a residential estate will be addressed in subsequent applications to Council. These applications will be assessed on their individual merits and in consideration of the availability of Low/Medium density residential zoned land at the time of lodgement. It should be noted however that the Mareeba Shire Council Planning Scheme 2016 is nearing the end of its intended lifespan (10 years), and the Planning Scheme's current residential land stocks have been significantly depleted over the life of the Scheme.

The development does not compromise the intent of Land use strategy (1).

3.3.14 Element – Natural hazard mitigation

3.3.14.1 Specific outcomes

- (1) *The risk of loss of life and property associated with bushfires, cyclones, flooding, landslides and other weather related events are minimised through the appropriate use of land having regard to its level of susceptibility to the hazard or potential hazard.*
- (2) *Development in an area subject to a natural hazard incorporates appropriate siting and design measures that mitigate risks to infrastructure, buildings and the community.*

(3) *Development considers the potential for increased occurrence of natural hazards as a result of climate change, including greater frequency of extreme weather events and increased rainfall intensities.*

Comment

The existing dwelling, to be sited within proposed Lot 1, is free from risk of natural hazards with the exception of bushfire. Appropriate conditions have been included to minimise future bushfire risk.

If and when the remainder of the land is proposed to be developed, the application will need to address flood and bushfire risk.

The development has been conditioned to comply with Specific outcomes (1), (2) and (3).

Relevant Developments Codes

The following Development Codes are considered to be applicable to the assessment of the application:

- 6.2.4 Emerging community zone code
- 7.2.2 Mareeba local plan code
- 8.2.2 Airport environs overlay code
- 8.2.3 Bushfire hazard overlay code
- 8.2.4 Environmental significance overlay code
- 8.2.9 Regional infrastructure corridors and substations overlay code
- 9.4.2 Landscaping code
- 9.4.3 Parking and access code
- 9.4.4 Reconfiguring a lot code
- 9.4.5 Works, services and infrastructure code

The application included a planning report and assessment against the planning scheme.

An officer assessment has found that the application satisfies the relevant acceptable outcomes contained within the codes (or performance outcomes where no acceptable outcome has been provided). Where the proposal does not satisfy an acceptable outcome, it has been demonstrated that compliance can be achieved with the higher order performance outcome/s. It is considered the proposed development can comply with the relevant development codes provided reasonable and relevant conditions are attached to any approval.

Relevant Codes	Comments
Emerging community zone code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.
Mareeba local plan code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.
Airport environs overlay code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.

Bushfire hazard overlay code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.
Environmental significance overlay code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.
Regional infrastructure corridors and substations overlay code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.
Landscaping code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.
Parking and access code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.
Reconfiguring a lot code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.
Works, services and infrastructure code	The application complies or can be conditioned to comply with the relevant assessment benchmarks contained within the Code. Refer to separate code document for full commentary.

Planning Scheme Policies/Infrastructure Charges Plan

The following planning scheme policies are relevant to the application:

Planning Scheme Policy 4 - FNQROC Regional Development Manual

A condition will be attached to any approval requiring all development works be designed and constructed in accordance with FNQROC Development Manual standards.

Adopted Infrastructure Charges Notice

The proposed development is interim in nature only, and the land is not situated within the reticulated water and sewer benefitted areas. Furthermore, the development is not likely to place any additional demand on Councils roads, parks and drainage infrastructure. For this reason, no infrastructure charges have been applied to the development.

REFERRAL AGENCY

The application triggered referral to the State Assessment and Referral Agency as a Concurrence Agency (State-controlled Road – Kennedy Highway/Martin Avenue).

That Department advised in a letter dated 20 February 2026 that they require the conditions to be attached to any approval (**Attachment**).

Internal Consultation

Not applicable

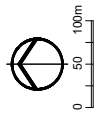
PUBLIC NOTIFICATION

The development proposal was placed on public notification from 19 February 2026 to 12 March 2026. The applicant submitted the notice of compliance on 13 March 2026 advising that the public notification requirements were carried out in accordance with the requirements of the Act.

No submissions were received.

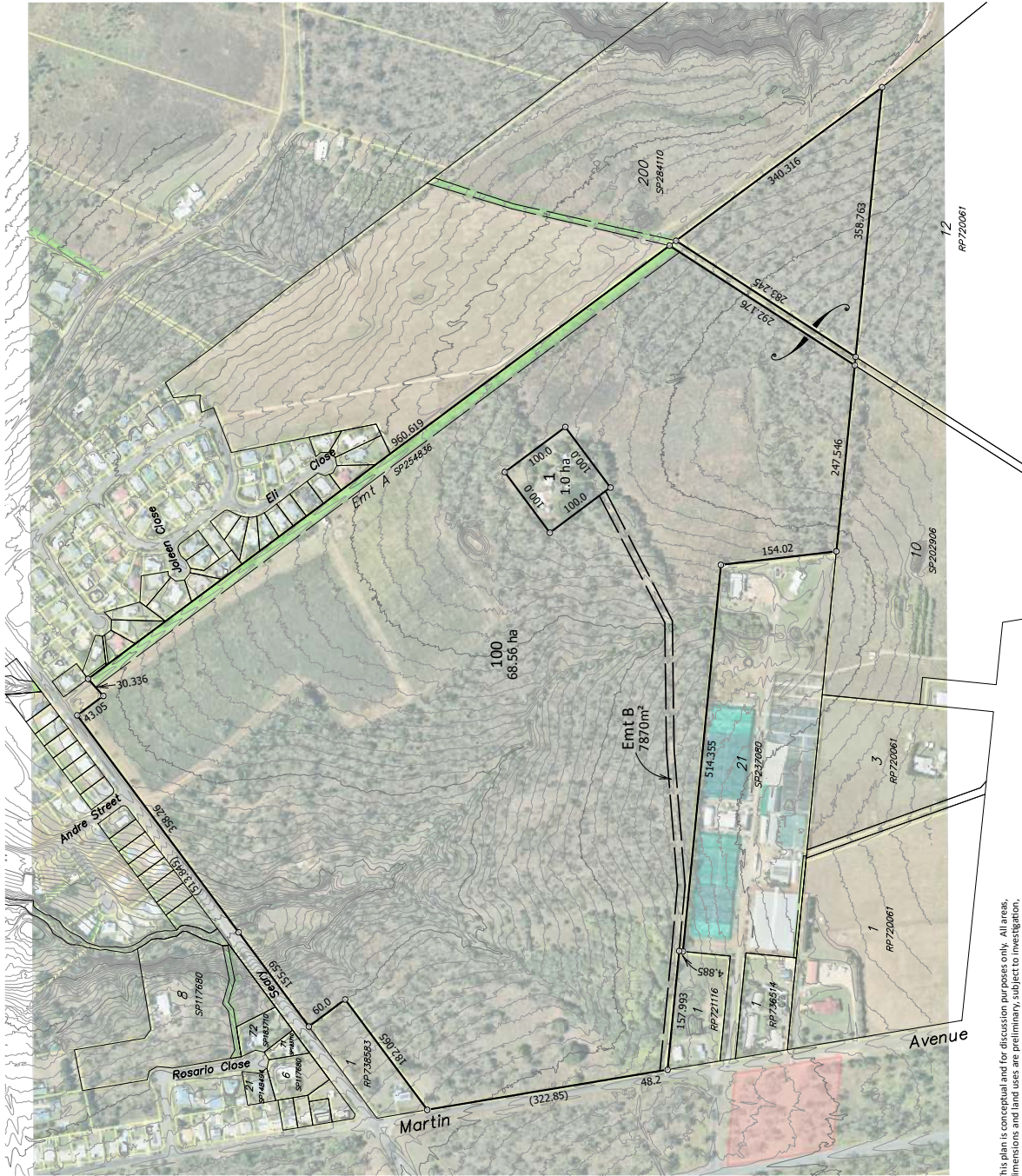
PLANNING DISCUSSION

Nil



PROPOSED RECONFIGURATION
 Lots 1, 100 and Emt B in Lot 100
 Cancelling Lot 20 on SP237080
 Locality of Mareeba
 Mareeba Shire Council

Date: 16/01/2026	Project No:
Scale: 1:5000	A3
Drawn: WEHO	
Job No: 36622/001-01	
Plan No: 36622/001 B	



This plan is conceptual and for discussion purposes only. All areas, dimensions and boundaries are subject to investigation, survey, engineering, and Local Authority and Agency approvals.

RA6-N



Queensland Government

Department of
State Development,
Infrastructure and Planning

SARA reference: 2602-50506 SRA
Council reference: RAL/26/0001
Applicant reference: 36622-001-01

20 February 2026

Chief Executive Officer
Mareeba Shire Council
PO Box 154
Mareeba QLD 4880
planning@msc.qld.gov.au

Attention: Carl Ewin

Dear Sir/Madam

SARA referral agency response— Reconfiguring a Lot (1 lot into 2 lots and access easement) at 147 Martin Avenue, Mareeba

(Referral agency response given under section 56 of the *Planning Act 2016*)

The development application described below was confirmed as properly referred by the State Assessment and Referral Agency (SARA) on 2 February 2026.

Response

Outcome:	Referral agency response – with conditions
Date of response:	20 February 2026
Conditions:	The conditions in Attachment 1 must be attached to any development approval
Advice:	Advice to the applicant is in Attachment 2
Reasons:	The reasons for the referral agency response are in Attachment 3

Development details

Description:	Development permit	Reconfiguring a Lot – Subdivision (1 lot into 2 lots and Access Easement)
SARA role:	Referral agency	
SARA trigger:	Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1—	Reconfiguring a lot near a state-controlled road (Planning Regulation 2017)

2602-50506 SRA

SARA reference: 2602-50506 SRA

Assessment manager: Mareeba Shire Council

Street address: 147 Martin Avenue, Mareeba

Real property description: Lot 20 on SP237080

Applicant name: Avenol Developments Pty Ltd

Applicant contact details: C/- Brazier Motti Pty Ltd
PO Box 1185
Cairns QLD 4870
Michael.Tessaro@braziermotti.com.au

State-controlled road access permit: This referral included an application for a road access location, under section 62A(2) of *Transport Infrastructure Act 1994*. Below are the details of the decision:

- Approved
- Reference: TMR26-048990
- Date: 18 February 2026

If you are seeking further information on the road access permit, please contact the Department of Transport and Main Roads, Ronald Kaden, Technical Officer (Development Control) at cairns.office@tmr.qld.gov.au or on (07) 4045 7151.

Human Rights Act 2019 considerations: A consideration of the 23 fundamental human rights protected under the *Human Rights Act 2019* has been undertaken as part of this decision. It has been determined that this decision does not limit human rights.

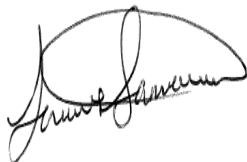
Representations

An applicant may make representations to a concurrence agency, at any time before the application is decided, about changing a matter in the referral agency response (s.30 Development Assessment Rules). Copies of the relevant provisions are in **Attachment 4**.

A copy of this response has been sent to the applicant for their information.

For further information please contact Anthony Westbury, Senior Planning Officer, on 4037 3215 or via email CairnsSARA@dasilgp.qld.gov.au who will be pleased to assist.

Yours sincerely



Javier Samanes
Manager

cc Avenol Developments Pty Ltd c/- Brazier Motti Pty Ltd, Michael.Tessaro@braziermotti.com.au

2602-50506 SRA

enc Attachment 1 - Referral agency conditions
 Attachment 2 - Advice to the applicant
 Attachment 3 - Reasons for referral agency response
 Attachment 4 - Representations about a referral agency response
 Attachment 5 - Documents referenced in conditions

2602-50506 SRA

Attachment 1—Referral agency conditions

(Under section 56(1)(b)(i) of the *Planning Act 2016* the following conditions must be attached to any development approval relating to this application) (Copies of the documents referenced below are found at **Attachment 5**)

No.	Conditions	Condition timing
<p>Schedule 10, Part 9, Division 4, Subdivision 2, Table 1, Item 1—Reconfiguring a lot near a state-controlled road (Planning Regulation 2017) —The chief executive administering the <i>Planning Act 2016</i> nominates the Director-General of the Department of Transport and Main Roads to be the enforcement authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following conditions:</p>		
1.	<p>(a) Road access is located generally in accordance with Proposed Reconfiguration Lots 1, 100 and Emt B in Lot 100 Cancelling Lot 20 on SP237080 prepared by Brazier Motti, dated 16/01/2026, plan no. 6622/001 and revision B as amended in red by SARA.</p> <p>(b) Provide road access works comprising of an unsealed rural property access at the road access location, referred to in part (a) of this condition.</p> <p>(c) Design and construct the road access works, referred to in part (b) of this condition, in accordance with FNQROC Rural Allotment Accesses, Standard Drawing S1105, dated 05/12/23, issue G.</p>	<p>(a) At all times.</p> <p>(b) and (c) Prior to submitting the Plan of Survey to the local government for approval.</p>
2.	<p>(a) Provide an access easement on the title of proposed Lot 100 for shared access to proposed Lot 1 generally in accordance with Proposed Reconfiguration Lots 1, 100 and Emt B in Lot 100 Cancelling Lot 20 on SP237080 prepared by Brazier Motti, dated 16/01/2026, plan no. 6622/001 and revision B as amended in red by SARA.</p> <p>(b) Provide evidence that part (a) of this condition has been complied with to the Department of Transport and Main Roads via Far.North.Queensland.IDAS@tmr.qld.gov.au.</p> <p>(c) Design and construct the road access works, referred to in part (b) of this condition, in accordance with FNQROC Rural Allotment Accesses, Standard Drawing S1105, dated 05/12/23, issue G.</p>	<p>(a) At all times.</p> <p>(b) and (c) Prior to submitting the Plan of Survey to the local government for approval.</p>

2602-50506 SRA

Attachment 2—Advice to the applicant

General advice	
1.	Terms and phrases used in this document are defined in the <i>Planning Act 2016</i> , its regulation or the State Development Assessment Provisions (SDAP) (version 3.5). If a word remains undefined it has its ordinary meaning.
2.	<p>Road Works Approval</p> <p>Under section 33 of the <i>Transport Infrastructure Act 1994</i>, written approval is required from the Department of Transport and Main Roads (DTMR) to carry out road works on a state-controlled road.</p> <p>Please contact the Cairns district office of DTMR on 4045 7144 or by email at Far.North.Queensland.IDAS@tmr.qld.gov.au to make an application for road works approval.</p> <p>This approval must be obtained prior to commencing any works on the state-controlled road reserve. The approval process may require the approval of engineering designs of the proposed works, certified by a Registered Professional Engineer of Queensland (RPEQ).</p> <p>Please contact DTMR as soon as possible to ensure that gaining approval does not delay construction.</p>

2602-50506 SRA

Attachment 3—Reasons for referral agency response

(Given under section 56(7) of the *Planning Act 2016*)

The reasons for SARA's decision are:

- SARA assessed the development against the following code(s) of the State Development Assessment Provisions (SDAP), version 3.5:
 - o State code 1: Development in a state-controlled road environment (State code 1).
- The development complies with the assessment benchmarks of State code 1 of SDAP in that the development:
 - o does not increase the likelihood or frequency of accidents, fatalities or serious injury for users of the state-controlled road
 - o does not adversely impact the structural integrity or physical condition of the state-controlled road
 - o does not adversely impact the function and efficiency of the state-controlled road.

Material used in the assessment of the application:

- the development application material and submitted plans
- *Planning Act 2016*
- Planning Regulation 2017
- the SDAP (version 3.5), as published by SARA
- the Development Assessment Rules
- SARA DA Mapping system
- State Planning Policy mapping system
- section 58 of the *Human Rights Act 2019*.

2602-50506 SRA

Attachment 4—Representations about a referral agency response

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2602-50506 SRA

Attachment 5—Documents referenced in conditions

(page left intentionally blank)

Development Assessment Rules—Representations about a referral agency response

The following provisions are those set out in sections 28 and 30 of the Development Assessment Rules¹ regarding **representations about a referral agency response**

Part 6: Changes to the application and referral agency responses

28 Concurrence agency changes its response or gives a late response

- 28.1. Despite part 2, a concurrence agency may, after its referral agency assessment period and any further period agreed ends, change its referral agency response or give a late referral agency response before the application is decided, subject to section 28.2 and 28.3.
- 28.2. A concurrence agency may change its referral agency response at any time before the application is decided if—
- (a) the change is in response to a change which the assessment manager is satisfied is a change under section 26.1; or
 - (b) the Minister has given the concurrence agency a direction under section 99 of the Act; or
 - (c) the applicant has given written agreement to the change to the referral agency response.²
- 28.3. A concurrence agency may give a late referral agency response before the application is decided, if the applicant has given written agreement to the late referral agency response.
- 28.4. If a concurrence agency proposes to change its referral agency response under section 28.2(a), the concurrence agency must—
- (a) give notice of its intention to change its referral agency response to the assessment manager and a copy to the applicant within 5 days of receiving notice of the change under section 25.1; and
 - (b) the concurrence agency has 10 days from the day of giving notice under paragraph (a), or a further period agreed between the applicant and the concurrence agency, to give an amended referral agency response to the assessment manager and a copy to the applicant.

¹ Pursuant to Section 68 of the *Planning Act 2016*

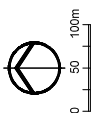
² In the instance an applicant has made representations to the concurrence agency under section 30, and the concurrence agency agrees to make the change included in the representations, section 28.2(c) is taken to have been satisfied.

Part 7: Miscellaneous

30 Representations about a referral agency response

30.1. An applicant may make representations to a concurrence agency at any time before the application is decided, about changing a matter in the referral agency response.³

³ An applicant may elect, under section 32, to stop the assessment manager's decision period in which to take this action. If a concurrence agency wishes to amend their response in relation to representations made under this section, they must do so in accordance with section 28.



PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

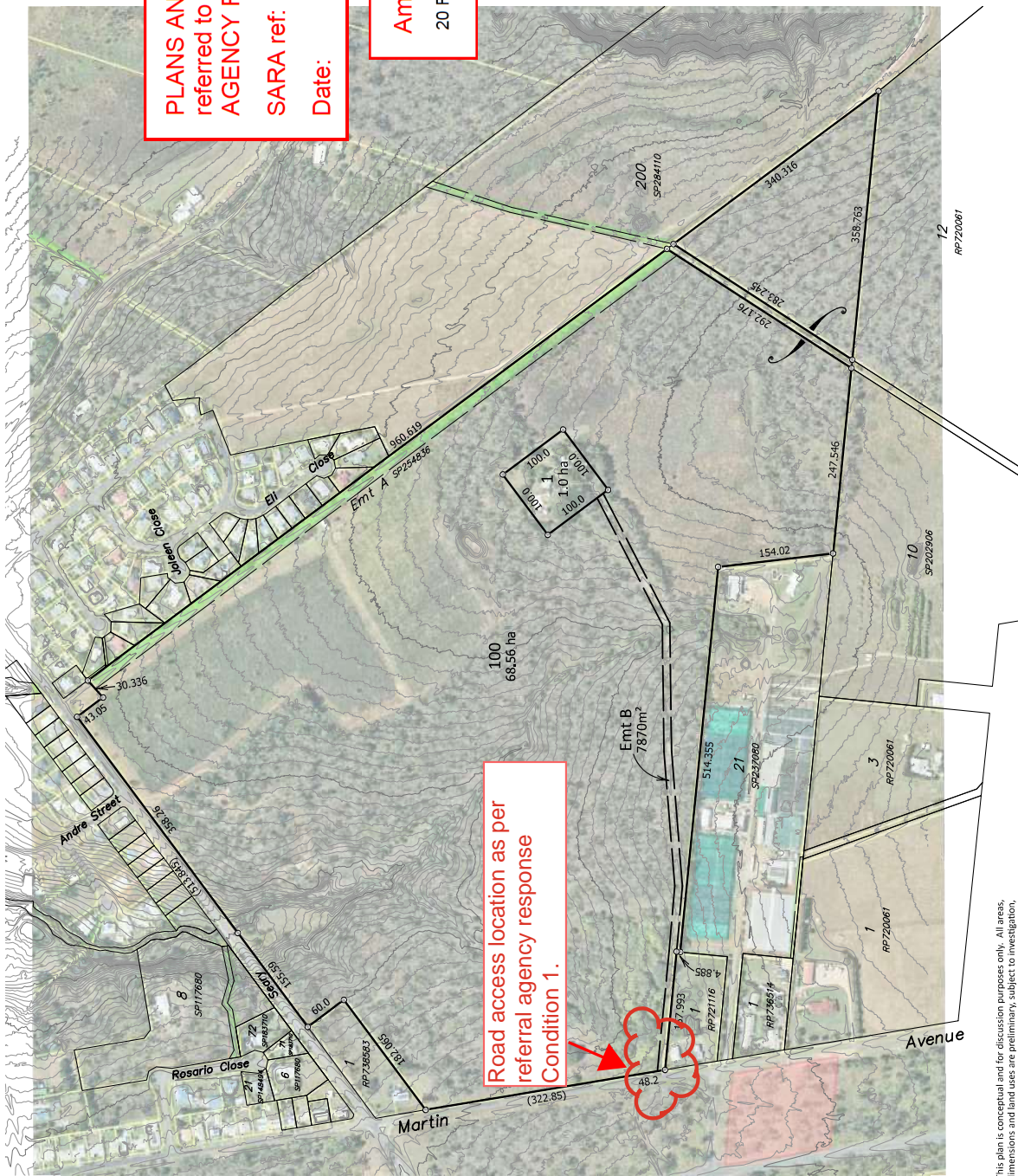
SARA ref: 2602-50506 SRA

Date: 20 February 2026

Amended in red by SARA on
20 February 2026

PROPOSED RECONFIGURATION
Lots 1, 100 and Emt B in Lot 100
Cancelling Lot 20 on SP237080
Locality of Mareeba
Mareeba Shire Council

Date:	16/01/2026
Scale:	1:5000
Drawn:	WCHO
Job No:	36622/001-01
Plan No:	36622/001 B



Road access location as per referral agency response Condition 1.

This plan is conceptual and for discussion purposes only. All areas, dimensions and land parcels are subject to investigation, survey, engineering, and local authority and agency approvals.

R.C. pipe / RCBC under access where required, refer project drawings for size, length and grade. (Refer Note 2)

Existing shoulder level to be maintained.

Edge of bitumen/gravel

Edge of shoulder R4.5 min

Table drain invert

Divert table drain to pipe centreline both sides.

Flow

Offset

R4.5 min

Provide additional scour protection where necessary. Precast concrete headwall. (Refer Note 7).

150mm gravel minimum CBR 60 compacted to 98% RDD in accordance with AS 1289 unless otherwise approved by Council.

Property Boundary.

Width 3.0m min
Width 6.0m max

● Denotes guide posts.

PLAN

END ELEVATION

Road Edge

Guide Posts

Refer note 10

0.3 MAX

0.3 MIN

Pavement and seal as per plan

Shoulder

Pavement

PLANS AND DOCUMENTS referred to in the REFERRAL AGENCY RESPONSE

SARA ref: 2602-50506.SRA.....

Date: 20 February 2026.....

min 300 deep x 300 wide to perimeter of slab, reinforcing with 1 layer trench mesh (30BC)

Slab edge thickening

Reinforced concrete 'floodway' to engineers design. Final profile to generally match line and level of existing table drain and will need to be graded to ensure adequate vehicle clearance is maintained to prevent vehicles from 'bottoming' out.

10m min

Refer note 10

Pavement

Shoulder

TYPICAL ALTERNATIVE FLOODWAY TYPE ACCESS
(Where approved by Council)

NOTES

- Minimum length of culvert shall be 4.8m for single access, 7.2m for double access.
- Minimum pipe size shall be Ø375. Minimum RCBC to be 300mm high.
- Minimum RC pipe / RCBC gradient shall be 1:100.
- Where cover to RC pipes is less than 260mm pipe shall have 100mm concrete encasement or bridging slab per S1015.
- Drainage from access must not flow over the through road. All stormwater runoff shall be directed to the table drain.
- Maximum 10 metres from edge of bitumen seal or where grade is steeper than 6% the bitumen seal shall extend from the road edge to the property boundary unless otherwise approved.
- Precast sloping headwalls shall be used when:
 - the through road has a signposted speed of 60km/h or greater.
 - the through road has a signposted speed of 60km/h or greater and the offset distance from the traffic lane to the culvert is less than 4.5m.
- All dimensions are in millimetres.
- Hydraulic capacity of pipe and access to match the capacity of the table drain. This may require the use of multiple pipes.
- Minimum sight distances at accesses should comply with 'Sight Distance at Property Entrances' Ausroads Guide to Road Design Part 4A: Unsignalised and Signalised Intersections.
- In instances where the detail/s shown on this drawing cannot be achieved due to existing constraints, Council shall be contacted to achieve an acceptable alternative.

DISCLAIMER

The authors and sponsoring organisations shall have no liability or responsibility to the user of any other person or entity with respect to any liability, loss or damage caused or alleged to be caused, directly or indirectly, by the use of the drawings including, but not limited to, any interpretation of service, loss of business or anticipated profits, or consequential damages resulting from the use of these Standard Drawings. Persons must not rely on these Standard Drawings as the equivalent of, or a substitute for, project-specific design and assessment by an appropriately qualified professional.

MINOR AMENDMENTS	DATE
G MINOR AMENDMENT TO NOTES	05/12/23
F MINOR AMENDMENTS	27/06/20

REVISIONS

MINOR AMENDMENTS	DATE
G MINOR AMENDMENT TO NOTES	05/12/23
F MINOR AMENDMENTS	27/06/20

Department of Transport and Main Roads note:
Site specific requirements may not reflect this example in its entirety. Refer to the relevant site specific conditions for Road Works / Road Access Works.

RURAL ALLOTMENT ACCESSES

Standard Drawing
S1105

F G

8.3 COUNCIL POLICY REVIEW

Date Prepared: 18 March 2026

Author: Senior Advisor Governance & Compliance

Attachments:

1. **Volunteer Policy** [↓](#)
2. **Volunteer Handbook** [↓](#)
3. **Use of Council Controlled Roads Policy** [↓](#)
4. **Sewer Overflow Policy** [↓](#)

EXECUTIVE SUMMARY

As part of the ongoing organisation-wide compliance policy review work, amended and newly created instruments, along with instruments marked for repeal, are presented to Council for consideration.

RECOMMENDATION

That Council:

1. Repeals the:

Volunteer Policy – adopted 9 February 2022

Volunteer Handbook – adopted February 2022, updated May 2022

Use of Council Controlled Roads Policy – adopted 30 April 2022

Sewer Overflow Policy – adopted 20 April 2022

2. Adopts the:

Volunteer Policy

Volunteer Handbook

Use of Council Controlled Roads Policy

Sewer Overflow Policy

BACKGROUND***Volunteer Policy*****Purpose**

To establish a consistent approach to the engagement and management of volunteers and outline the commitment, obligations, and expectations of Council.

Summary of amendments

- a. Section 1 – omit para 1 relevant to community contribution purpose
- b. Section 2 para 2 bullet point series – omit second bullet point Tourism and heritage work area scope; insert new bullet point 5 Disaster recovery and resilience work area scope
- c. Page 1 of 4 – omit Human Rights footer bar

- d. Section 3 para 2 – omit word string ‘to increase numbers of volunteers registered with Council’
- e. Section 5 – omit definition ‘Council volunteer program’
- f. Section 6 – omit redundant related documents and references; reorder and format entries to align with established policy instrument referencing protocols
- g. Apply minor grammatical and formatting amendments throughout

The remaining content continues as relevant for a further term.

Volunteer Handbook

Purpose

To provide guidance on a range of procedures to provide consistency across the organisation and ensure the volunteer program meets the needs of the volunteers and the community.

Summary of amendments

- a. Section 2 – omit para 2 relevant to community contribution purpose; para 3 omit tourism and heritage work area scope; insert new disaster recovery and resilience work area scope; omit para 4 relevant to volunteer roles statement
- b. Section 4.1 final para – insert reference to *Information Privacy Act 2009* (Qld)
- c. Section 8 – update section heading to align with formal instrument title *Employee Code of Conduct*; final para; omit reference to repealed statute *Equal Opportunity in Public Employment Act 1992* (Qld)
- d. Section 8.1 – insert new para 1 relevant to restriction on volunteer public comments
- e. Section 10 – paras 2-3 and 9-10; modernise wording relevant to staff reporting lines
- f. Appendix – omit Volunteer Application Form
- g. Apply minor grammatical and formatting amendments throughout

The remaining content continues as relevant for a further term.

Use of Council controlled Roads Policy

Purpose

To provide a framework for the principled, equitable and consistent assessment by Council of requests received from the public for temporary use of a Council controlled road for a defined purpose.

Summary of Amendments

- a. Header matrix – update officer titles to align with current naming conventions and authority lines
- b. Page 1 of 4 – omit Human Rights compatibility statement
- c. Apply minor grammatical and formatting amendments throughout

The remaining content continues as relevant for a further term.

Sewer Overflow Policy**Purpose**

- a. To provide the framework for discharge of Council's compliance obligations under the *Environmental Protection Act 1994* (Qld) (EP Act) as applies to the management of sewer releases to the environment.

Summary of Amendments

- a. Header matrix – update policy type field to Governance type instrument; update officer position fields to align with organisational position naming conventions
- b. Section 3 pump station overflow location table – rearrange entries to alpha order; insert additional pump station locations
- c. Page 3 of 5 foot note 4 – omit obsolete State department descriptor; insert update published reference version
- d. Page 4 of 5 foot note 6 – omit obsolete State department descriptor; insert update published reference version
- e. Section 8 – update relevant State department oversight agency
- f. Apply minor grammatical and formatting amendments throughout

All remaining content continues as relevant for a further term.

Financial and Resource Implications:**Capital**

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable Council that applies strategic decision making and good governance to deliver cost-effective services.

IMPLEMENTATION/COMMUNICATION

Upload instruments to Council's internal Policy Library and publish to Council's website in accordance with applicable policy type and audience.



Volunteer Policy

Policy Type	Governance Policy	Version:	3.0
Responsible Officer	Manager Customer & Community Services	Date Approved:	15/04/2026
Review Officer:	Coordinator Customer & Community Services	Review Due:	15/03/2030
Author:	Manager Customer & Community Services	Commencement:	15/04/2026

1. PURPOSE

To establish a consistent approach to the engagement and management of volunteers and outline the commitment, obligations, and expectations of Council.

2. SCOPE

This Policy applies to Council staff responsible for recruiting and managing volunteers who participate in a Council volunteer program and to members of the community who perform voluntary work for Council.

Currently volunteers operate within a number of areas across council, including but not limited to:

- Advisory Committees
- Arts and culture
- Libraries
- Community services
- Disaster recovery and resilience
- Events
- Sports and recreation

This Policy does not apply to:

- Volunteers who undertake voluntary activities on or in Council property who are part of a recognised community group or other organisation which has its own insurance policy, and who are authorised by Council to undertake these activities.
- Council trainees, work experience personnel or any arrangements where a person is engaged in an activity that is primarily aimed at skills development.

3. POLICY STATEMENT

Mareeba Shire Council acknowledges and values the significant contribution that volunteers make to our community and recognises that the work they undertake contributes to improving the quality of life and the environment throughout the Mareeba shire.

Council is committed to resourcing and supporting the volunteer program through well trained and appropriately skilled supervisory staff and promoting volunteering across Council.

Volunteers will not be engaged to replace paid staff members.

Volunteer workers may withdraw their services, or a relevant Manager may terminate a volunteer worker’s services at any time by notifying the other party of their intentions.

Volunteer Policy

Volunteers will be:

- Recruited in a fair, equitable manner, ensuring that volunteers comply with Blue Card, police check, or similar requirements.
- Provided with a job description, induction, orientation, and support to carry out their duties.
- Expected to only undertake work they have agreed to.
- Provided with appropriate training and evaluation.
- Acknowledged for their contributions and informed of their positive impact on the organisation and community.
- Provided with a safe work environment.
- Under the direction of a paid officer and/or appointed coordinator.
- Required to comply with all relevant Council policies and procedures, including but not limited to, the *Employee Code of Conduct* and Work Health and Safety requirements.
- Covered by appropriate insurance.
- Provided with access to Council's grievance procedures.

4. REPORTING

No additional reporting is required.

5. DEFINITIONS

Advisory Committee - A group of suitably experienced people appointed to give considered advice, recommendations, or counsel in connection with a business, corporate or other organisational purpose.

Blue Card – a card issued to adults confirming suitability to working with children. This card must be held by volunteer workers and/or supervisors where specified in a position description or otherwise directed or required by law.

Volunteer - Person providing their time and labour at no cost.

Volunteering - Is the time willingly given for the common good and without financial gain.

6. RELATED DOCUMENTS AND REFERENCES

Anti-Discrimination Act 1991 (Qld)

Employee Code of Conduct (MSC)

Fitness for Work Policy (MSC)

Handbook for Advisory Committees (MSC)

Information Privacy Act 2009 (Qld)

Local Government Act 2009 (Qld)

Public Sector Ethics Act 1994 (Qld)

Australian Library and Information Association, Statement on voluntary work in library and information services (2017) <<https://www.alia.org.au/Web/Web/Research-and-Publications/Policies/Statement-on-voluntary-work-in-library-and-information-services.aspx>>.

Volunteer Handbook (MSC)

Work Health and Safety Act 2011 (Qld)

Volunteer Policy

7. REVIEW

It is the responsibility of the Manager Customer & Community Services to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years or as required by Council.



VOLUNTEER HANDBOOK

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Mareeba Shire Council **Volunteer Handbook**

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1. Introduction

Mareeba Shire Council acknowledges and values the significant contribution that volunteers make to the Mareeba Shire community. Council recognises that people volunteer for a range of different reasons and volunteers enhance the quality of life and community spirit in their regions.

Volunteers work across a wide variety of function areas within Council, and without the contribution of volunteers Council could not deliver these services. Council is committed to making the volunteer experience a mutually rewarding, enjoyable and enriching one for all involved.

Mareeba Shire Council's Volunteer Handbook is for the use of volunteers and Council staff. It offers guidance on a range of issues and procedures to provide consistency across the organisation and ensure the volunteer program meets the needs of the volunteers and the community.

This handbook endeavours to be comprehensive, but situations not covered by this handbook will be handled by the specific location.

2. Volunteering with Mareeba Shire Council

Mareeba Shire Council's *Volunteer Policy* outlines a consistent approach to the engagement and management of volunteers, and the commitment, obligations and expectations of Council.

Volunteers make an important contribution within several areas across Council including advisory committees, arts and culture, libraries, community services, disaster recovery and resilience, events, sport and recreation. Additional information relating specifically to volunteering in these areas will be provided to volunteers separately.

Applications from volunteers are welcome at any time throughout the year.

3. Roles and Responsibilities

Council's responsibilities to volunteers

- Ensure that volunteers are covered by appropriate Council insurance policy/s.
- To treat each volunteer with courtesy, respect and consideration.
- To receive guidance and support from the staff within each work area.
- To provide volunteers with appropriate training, regular evaluation and recognition.
- To provide a safe work environment.
- To provide opportunities for volunteer input.
- Volunteers will not be expected to undertake work that they have not agreed to.
- Ensure that volunteers work under the supervision of paid staff and/or appointed coordinators.
- Assess volunteer skills to match tasks with expectations, interests and time commitments.
- Provide access to all relevant Council Policies and Procedures including Council's Code of Conduct.
- Provide access to grievance procedures.
- Ensure the work of volunteer staff complements but does not replace the work of paid staff
- If required, ensure that volunteers comply with the Blue Card requirements of the Commission for Children and Young People, police check, or similar requirements.

Responsibilities of volunteers

- Participate in induction and ongoing training as appropriate.
- Operate in accordance with relevant Council Policies and Procedures including but not limited to, the *Employee Code of Conduct*, Work Health and Safety (WH&S) requirements and functional area operating procedures.
- To carry out conscientious work performance with punctuality and reliability.
- To treat residents, visitors and members of the public with courtesy, respect and consideration.
- To treat fellow volunteers and staff members with courtesy, respect and consideration.
- To contribute positively to the organisation.
- Operate under the directive of Council personnel to achieve the required outcomes.
- Not to represent themselves as a paid staff member of Council.
- Report any unsafe work environment.
- Report any injury or damage to themselves or a third party.

4. What can you expect as a Volunteer?

4.1 Volunteer/Staff Relations

The volunteer's supervisor will ensure that volunteers are not expected to undertake roles more properly carried out by paid staff. Volunteers will not be expected to:

- Participate in a program or service without direct access to, or support from, the designated supervisor.
- Provide advice on behalf of Mareeba Shire Council.
- Undertake work where they do not feel competent to do so.

Volunteers will not be permitted to:

- Commit to the provision of Mareeba Shire Council funds or services.
- Resolve complaints about a service or program.
- Determine the safe method of work where a standard operating procedure does not exist.

All Council volunteers will be designated a supervisor who is directly responsible for their support and wellbeing, ensuring they have received adequate training to undertake their role and provide opportunities for regular reviews and feedback. It is the responsibility of Mareeba Shire Council to ensure volunteer supervisors have appropriate skills and are provided with ongoing training for the role.

Volunteers should not expect that their involvement as a volunteer will provide them with an opportunity or preference in regard to paid employment with Mareeba Shire Council.

4.2 Confidentiality

All personal information regarding volunteers participating in the volunteer program with Mareeba Shire Council is treated in the strictest of confidence, and access to this information restricted to those staff involved in the volunteer program on an absolute need-to-know basis. Information about volunteers, such as contact details, will not be given out without the permission of the volunteer. Where it is helpful to the management of that program to make available information such as phone numbers to other members of the program, prior agreement will be sought.

Volunteers are required to respect the confidentiality of Council's information and shall not disclose any confidential information for any reason without the authority to do so.

Volunteers shall not disclose private or personal information as defined in the *Information Privacy Act 2009* (Qld).

4.3 Rosters and Attendance

All volunteers will be provided, where possible, with a planned roster in accordance with their preferred times of attendance within the scope of the service in which they are participating. Where the volunteer prefers to participate at the same time(s) and day(s) each week they will be rostered to do so where this is practical.

All supervisors will ensure that volunteers record the time and duration of each attendance. This record will be checked regularly by the supervisor. The attendance register is an important record in circumstances where insurance or liability claims are made.

It is acknowledged that volunteers may be absent from time to time for a variety of reasons. When possible, volunteers should give adequate notice to their supervisor so alternative arrangements can be made.

4.4 Training and Development

Mareeba Shire Council is committed to providing the community with the best possible service delivery. To achieve this requires a high level of commitment, motivation, and competence from all those who provide that service, including volunteers.

It is essential that volunteers participate in training and this will be provided as and when required.

Suggestions and feedback on training are always welcome.

4.5 Review Procedures

Volunteers maybe asked to provide feedback on their placement from time to time.

5. Recruitment

5.1 Application

Volunteers may find out about volunteer opportunities within Council in a number of ways, and enquiries are always welcome. From time to time, specific opportunities may be advertised in the local media, through libraries and other community centres, or on Council's website, otherwise applications are welcome at any time.

Members of Council's advisory committees apply by nomination form and are appointed by resolution of the Council.

All new volunteers are required to complete the applicable volunteer application form. All volunteer applications will be treated as strictly confidential. All applications will be acknowledged and where no suitable opening is available, unsuccessful applicants will be advised verbally.

Applications to volunteer will be accepted at the absolute discretion of Council and considered in line with the needs of the organisation. Correspondence relating to these matters will not be entered into.

Applicants may be requested to attend an informal interview with the relevant Council supervisor or other designated person. Where necessary, a reference check, police check, blue card application or other information may be sought. Where applications are not suitable, the applicant will be advised.

5.2 Age Eligibility

Volunteers of all ages are welcome to apply depending on the suitability of the particular role. Persons under the age of 18 must have parental/guardian consent. Persons under the age of 15 must also be in the care of a responsible adult other than the Council's designated volunteer co-ordinator while

participating in the volunteer program. Volunteers over the age of 75 may volunteer but will be advised of the specific insurance conditions that apply.

5.3 Volunteer Register

All successful volunteer applicants will be registered with the relevant section within Council and when a volunteer has been assessed as suitable for inclusion in the volunteer program, all documentation will be maintained by the appropriate section. Details will include:

- Contact details (including emergency contacts);
- Roles in which the volunteer is involved;
- Availability and roster arrangements;
- Any special health issues, skills and interests;
- Training undertaken.

All records kept will be treated as confidential with access restricted to staff on a strict need-to-know basis.

6. Induction

All volunteers will be given an induction at the commencement of their role by the relevant supervisor. This will include a site-specific induction and orientation, completion of Council's Work Health and Safety induction checklist, and an introduction to members of the team. The induction will also include covering aspects of the *Volunteer Handbook*, *Employee Code of Conduct*, and any specific requirements such as equipment and procedures. Volunteers will be asked to sign:

- Volunteer Agreement;
- Site Induction Form (Contractor/Volunteer/Work Experience Student);
- Take 5 Paper - Volunteers and the *Employee Code of Conduct*;

to confirm their willingness to abide by Council's policies and commit to the requirements of the position including dress, training and reliability.

6.1 Job Description

The functions the volunteer will be undertaking will be clearly explained. This is to ensure that everyone understands their respective responsibilities.

6.2 Badges and Identification

If required, generic MSC badges may be provided for identification when volunteering.

7. Work Health and Safety (WH&S)

The responsibility for working safely is a dual responsibility between Mareeba Shire Council and those who act on its behalf.

Mareeba Shire Council has a responsibility under the *Work Health and Safety Act 2011* (Qld) to provide a safe work environment and systems of work. Where hazards are identified, the risk they pose must be evaluated and appropriate control measures put in place to eliminate or minimise the risk.

Volunteers undertaking a task on behalf of Mareeba Shire Council have a responsibility to work in a safe manner to ensure that their health and that of all other persons is not put at risk.

It is a requirement that as part of their induction each volunteer is advised of the respective responsibilities of both the employer and employee and complete the Mareeba Shire Council's Volunteer WH&S Induction checklist. It is equally important that volunteers are trained in safe work practices and

advised of the local area procedures in emergencies. Where volunteers undertake the use of specialised equipment as part of their duties, they will be provided with necessary training. It is the responsibility of the supervisor to advise Human Resources of all WH&S training undertaken by volunteers.

8. Employee Code of Conduct

Council's *Employee Code of Conduct* applies to all individuals acting for or on behalf of Council, and applies equally to staff, volunteers, and contractors. Volunteers will be provided with access to a copy of the Code during their induction and training.

Mareeba Shire Council is an equal opportunities employer and complies with the *Anti-Discrimination Act 1991* (Qld).

8.1 Social Media.

Volunteers should not make public comment on Council matters within their functional area unless it is expressly part of their terms of reference or volunteer agreement and they have been authorised by their supervisor to do so. When making public comment, volunteers should not identify themselves as representing Council or any related entity (such as an Advisory Committee) unless specifically authorised to do so. We must all treat others with trust, respect, honesty, fairness, sensitivity and dignity. This responsibility extends to work related activities outside normal working hours and to postings on social media sites and other internet forums that could be accessed by other volunteer/staff members.

8.2 Personal Presentation

At all times, volunteers are responsible for ensuring personal presentation and dress is appropriate to the role, including good personal hygiene and health and safety considerations. Volunteers should not cause offence to colleagues or members of the public through inappropriate dress or accessories.

Depending on the role or location, if required, volunteers may be provided with Personal Protective Equipment (PPE), or required to wear a uniform. Where a uniform or PPE is provided, volunteers are expected to always wear them when volunteering. All PPE/uniforms are to be returned on cessation of volunteer's role with Council.

8.3 Reimbursement of Expenses

In the unlikely event a volunteer incurs costs, approval must be sought before incurring the expenses for which they later seek to be reimbursed. Volunteers will be required to provide relevant tax invoices/receipts to their supervisor and need to be aware that reimbursement may not be possible on the spot.

9. Working with the Public

The majority of services and programs that Mareeba Shire Council provides involve direct dealings with the community in various situations. The same applies to volunteers undertaking various activities within those services and programs.

Mareeba Shire Council has procedures in place to assist volunteers in providing these services to the public. These include:

- If required, volunteers will undergo training in customer service where this is applicable to the role.
- In difficult situations volunteers should withdraw and immediately advise the supervisor, or, in their absence, another member of staff.

- Volunteers have a responsibility to themselves, Mareeba Shire Council and the public not to engage in any activity, while in their capacity as a volunteer that brings discredit on themselves, Council or the program in which they are operating.

Some program areas involve volunteers working with directly with clients of Council, and in these circumstances, additional procedures are in place to protect the interests of the volunteer, staff and the client. These include:

- Always follow the directives from the supervisor.
- Do not reveal any private or confidential information about a client.
- Do not offer or impose personal values or beliefs on clients.
- Where a volunteer has a concern about the personal welfare of a client they should advise their supervisor immediately.
- The seeking or acceptance of gifts from clients for personal use is not permitted. However, where the refusal of a small gift, genuinely offered, would cause affront to the donor, acceptance is permitted but the supervisor should be notified.
- Under no circumstances should a volunteer provide their own personal details to a client. Should a client seek a meeting with a volunteer in their home or some other private situation, the volunteer should advise their supervisor.
- If a volunteer feels uncomfortable dealing with a particular client, group of clients or their involvement with a particular service or program, they should notify their supervisor immediately.

10. Insurance

As a volunteer, you are not covered for Workers Compensation Insurance the same as paid employees, however, Council does have a Volunteers Accident Insurance Policy in place to cover injuries sustained while performing your volunteer duties.

Note, however, that it is not an open-ended policy and there are limits to the benefits that can be claimed under the policy. Volunteers should take the time to read the policy and familiarise themselves with its contents.

If there is difficulty in understanding the policy or what is covered by the policy, please consult with your assigned supervisor..

In the event of an accident requiring hospitalisation, it is expected that the injured person will be admitted as a public patient, the cost of which is met by the public health system. Note that Council's insurance policy does not cover the cost of hospitalisation.

If an injured person chose to be admitted to hospital as a private patient, they would need to ensure that they have private health insurance with private hospital cover. Accounts issued by a hospital for private hospital accommodation need to be referred to the relevant private health insurer (e.g., Bupa, Medibank), not to Council.

In the event of any accident or injury, full details including medical reports, doctor's certificates, accounts etc need to be provided to Council's insurance officer who will complete and lodge a claim with Council's insurer.

The insurer may request further information in relation to a claim and in this regard may contact either Council or the injured person direct.

If contacted direct by the insurer and you have difficulty providing the requested information or understanding what is required of you, please contact your assigned supervisor who will assist you with the claim.

If you do not receive advice from the insurer within a reasonable time frame as to the status of your claim, please contact your assigned supervisor who will follow the matter up on your behalf.

Note that unless Council is advised of any delays or issues with a claim, it will assume that the matter is progressing satisfactorily.

11. Council Assets

11.1 Use of Council's Motor Vehicle Use

Volunteers are required to have an appropriate licence to be permitted to drive or operate any Mareeba Shire Council vehicle, plant or equipment, or to use their own vehicle on behalf of Council. Before permitting a volunteer to drive any vehicle their supervisor will establish that the volunteer has the appropriate licence and that a current copy has been provided to Council.

It is the volunteers' responsibility to ensure the roadworthiness, insurance and registration of any vehicle (other than a Council owned vehicle) that they propose to use as part of their involvement in the volunteer program.

Any fines incurred, or driving or other offences committed, are the sole responsibility of the driver of the vehicle, whether the volunteer is driving a privately owned or a Council vehicle.

In the unlikely event a volunteer incurs costs through use of their own vehicle, approval must be sort before incurring the expenses for which they seek to be reimbursed. Travel expenses will not be reimbursed for travel between home and the volunteer location.

Volunteers are *not* covered by Mareeba Shire Council's vehicle insurance policy in the event of an accident whilst using their private vehicle for approved activities. It is therefore the volunteer's responsibility to ensure they have adequate insurance cover.

Where a volunteer who drives a motor vehicle as part of their involvement in the Mareeba Shire Council's volunteer program loses their licence, they must notify their supervisor.

11.2 Use of Council Equipment

Where necessary, volunteers may be given use of Mareeba Shire Council's equipment such as a computer or telephone. Except in emergency situations, these are only for use in relation to the activity undertaken on behalf of Mareeba Shire Council and are not for private use.

12. Volunteer Grievance/Complaints Procedure

It is possible that at some time during their involvement as a volunteer, matters will arise that are of concern to them. Most of these will be easily resolved by talking informally to their supervisor. Where this is not possible, a formal grievance procedure is in place.

Unless the issue relates to their supervisor, the volunteer should discuss the matter with their supervisor in the first instance. The supervisor will make brief notes about the issue and ask the volunteer their views on how the matter could be resolved. The volunteer may wish to put their concerns in writing, although

this is not essential. The supervisor is required to treat the matter with the utmost confidentiality. If the supervisor feels it necessary, they may involve the Section Co-ordinator or Manager in the matter.

A volunteer may ask someone to accompany them to the meeting with their supervisor and/or Section Co-ordinator or Manager. This could be another volunteer, a friend, or a representative from the Human Resources section of Mareeba Shire Council to attend as an independent observer. Any agreed course of action as a result of this meeting should be put in place as quickly as possible to resolve any ongoing grievance.

If the volunteer is not satisfied with the outcome from their meeting, they should address their concerns in writing to the relevant section Coordinator and/or Manager or Council's Human Resources section, who will then investigate as required.

The volunteer will be kept informed of the progress and outcome of the investigation, except where personal or other sensitive information is concerned which requires confidentiality.

It should be understood that, as volunteers with Mareeba Shire Council (without limiting their personal rights), Council expects volunteers to respect Council's decisions even though they may have personal disagreement with them.

13. Suggestions and Feedback

Council is continually looking to improve and refine the volunteer program and all suggestions about this Handbook, or the procedures contained within it should be directed to the appropriate staff member within Council.

14. Ceasing to Volunteer/Termination

Volunteers can withdraw their involvement at any time. Where possible reasonable notice should be given to their supervisor to ensure alternative arrangements can be made to continue to provide the service.

Where the services of the volunteer are no longer required, they will be advised promptly and courteously by the supervisor. This can occur at any time at the discretion of Council.



Use of Council Controlled Roads Policy

Policy Type	Governance Policy	Version:	2.0
Responsible Officer	Manager Information Systems & Governance	Date Approved:	15/04/2026
Review Officer:	Director Corporate & Community Services	Review Due:	15/03/2030
Author:	Senior Advisor Governance & Compliance	Commencement:	15/04/2026

1. PURPOSE

To provide a framework for the principled, equitable and consistent assessment by Council of requests received from the public for temporary use of a Council controlled road for a defined purpose.

2. SCOPE

This policy applies to all requests received by Council for temporary non-commercial and non-exclusive use of Council controlled roads. It does **not** apply to:

1. applications for commercial use of local government controlled areas and roads under Council's relevant Local Laws; or
2. applications involving permanent or temporary road closures made to the State under the *Land Act 1994* (Qld);
3. Applications for use of reserve land made under Council's *Use of Council Land of Agistment Purposes Policy*.

This policy should be read in conjunction with Council's *Road Closure Policy*.

3. POLICY STATEMENT

Council has control of all roads within its jurisdictional area except State-controlled roads.¹ Council may receive requests from the public for use of all or part of a road ("**the subject road**") for a defined purpose ("**the intended use**") – the grazing of cattle for example.

The use of a road for a defined activity may assist Council with caring for the land surface and provide for collective safety related benefits to the community such as bushfire mitigation.

Where Council receives a request for use of a Council controlled road, the following principles will apply to assessment of each request:

- Requests for the use of a Council controlled road must be made in writing and include a description of the intended use along with a proposal for ongoing management of the subject road;
- The intended use must be temporary. Examples of a temporary use include use of the land for grazing of cattle or use of the land for agriculture with a crop yield of less than 2 years;

¹ See *Local Government Act 2009* (Qld) s 59(3) ('*LG Act*').

Use of Council Controlled Roads Policy
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- Assessment of requests shall have regard to the impact of the intended use upon the land surface;
- Priority consideration will be afforded to landowners adjoining the subject road. However, Council assessment of requests will have regard to the level of demand expressed by the community for the use of the subject land and any resulting escalated requirement for calling of expressions of interest by the wider community;²
- Where multiple adjoining landowners seek use of a Council controlled road, Council at its sole discretion, may consider apportioning use the subject road to each landowner;
- Where a request is made for partial use of a road and the subject road is identified as an **active road corridor**, assessment will have regard to the location of the subject road, the volume of traffic movement along the road and the minimum remaining width required for the safe and proper functioning of the road;
- The intended use must not impede practical public access to or traversal through the subject road corridor;
- The intended use must not impede practical public access to a watercourse;
- The intended use must not obstruct the only legal access to a property whether or not the legal access is currently functionally in use;
- The intended use for the subject road must conform with Council's current Planning Scheme and land use overlays and any relevant policies contained therein;
- The intended use does not threaten a known area of Aboriginal Cultural Heritage significance or an area of Environmental Value;
- The intended use must not result in the contamination of the land comprising the subject road to include contamination which may pose a Biosecurity Risk;
- The intended use must not result in a road width that is inconsistent with maintaining public safety and/or the safe use of the road as determined in accordance with a risk assessment undertaken by Council and/or the requirements of the FNQROC Development Manual;
- Applications will be considered for the use of a road under this policy only where the subject road is not burdened by an existing land tenure instrument;³
- Where assessment of a request results in the issuing by Council of an **Approval**, the Approval will be subject to the conditions decided by Council and such conditions will be enforceable;⁴
- Any administrative costs associated with issuing of an Approval will be borne by the requesting party;
- Annual Licence rental minimum amounts will be calculated using the 'percentage of land valuation method' to determine fair rental amounts. The minimum percentage will be five percent (5%) of

² In accordance with requirements under the *Local Government regulation 2012* (Qld) s 236.

³ As may be issued under the *Land Act 1994* (Qld) for example.

⁴ See *LG Act* s 75.

Use of Council Controlled Roads Policy

unimproved usable land value as applied following the determination of current Estimated Land Valuation/Appraisal⁵ or such amount as determined by Council at its sole discretion having regard to the use of the land and the community benefit.⁶

4. REPORTING

No additional reporting is required

5. DEFINITIONS

Aboriginal cultural heritage – holds the meaning as defined in the *Aboriginal Cultural Heritage Act 2003* (Qld).⁷

Active road corridor – means a road which holds a constructed road and which is currently in use for the movement of vehicles.

Approval – means an Approval issued under section 75 of the *Local Government Act 2009* (Qld).

Biosecurity Risk – holds the meaning as defined in the *Biosecurity Act 2014* (Qld).⁸

Environmental Value – holds the meaning as defined in the *Environmental Protection Act 1994* (Qld).⁹

Road – holds the meaning as defined in the *Local Government Act 2009* (Qld).¹⁰

Watercourse – holds the meaning as defined in the *Water Act 2000* (Qld).¹¹

6. RELATED DOCUMENTS AND REFERENCES

- Aboriginal Cultural Heritage Act 2003* (Qld)
- Biosecurity Act 2014* (Qld)
- Environmental Protection Act 1994* (Qld)
- Land Act 1994* (Qld)
- Local Government Act 2009* (Qld)
- Local Government Regulation 2012* (Qld)
- Planning Scheme 2016* (MSC)
- Road Closure Policy* (MSC)
- Use of Council Land for Agistment Purposes Policy* (MSC)
- Water Act 2000* (Qld)

7. REVIEW

It is the responsibility of the Manager Information Systems & Governance to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years or as required by Council.

⁵ As consistent with Council's *Use of Council Land for Agistment Purposes Policy* s 3.

⁶ An example of community benefit may be agistment of livestock upon the land to reduce vegetation fuel loads as a fire mitigation measure.

⁷ See *Aboriginal Cultural Heritage Act 2003* (Qld) s 8.

⁸ See *Biosecurity Act 2014* (Qld) s 16.

⁹ See *Environmental Protection Act 1994* (Qld) ss 8-9.

¹⁰ See *LG Act* ss 59(2)-(3).

¹¹ See *Water Act 2000* (Qld) ss 5(1)-(2).



Sewer Overflow Policy

Policy Type	Governance Policy	Version:	4.0
Responsible Officer	Manager Water & Waste	Date Approved:	15/04/2026
Review Officer:	Director Infrastructure Services	Review Due:	15/03/2030
Author:	Water & Waste Quality & Compliance Officer	Commencement:	15/04/2026

1. PURPOSE

To provide the framework for discharge of Council's compliance obligations under the *Environmental Protection Act 1994* (Qld) (EP Act) as applies to the management of sewer releases to the environment.

2. SCOPE

This policy applies to releases that may occur from Council's sewage pump stations, overflow structures and other ancillary assets in sewage networks as a result of:

- Excessive rainfall;
- System blockages;
- Power failure;
- Accidental damage to, or failure of, pump stations or ancillary equipment;
- Planned shutdown of equipment; or
- Other emergencies

These are typically known as sewer overflows.

3. BACKGROUND/SUPPORTING INFORMATION

The EP Act requires that Council take all reasonable and practicable steps to prevent or minimise the environmental harm caused by its activities.

Council holds an Environmental Authority under the EP Act¹ for the operation of the environmentally relevant activities for sewer pump stations that have a capacity to pump out more than 40 kL in an hour, and sewage treatment, inclusive of sewer pump sub-stations.²

Council has two sewage treatment networks comprised of reticulation, sewer pump stations, manholes and the treatment plants. The authorised sewer pump stations with greater than 40kL per hour capacity are as follows:

¹ Environmental Authority EPPR01792213.

² See *Environmental Protection Regulation 2019* (Qld) sch 2 s 63.

Sewer Overflow Policy

PUMP STATION DESCRIPTION	OVERFLOW LOCATION
Atherton Street, Mareeba	Barron River
Ceola Drive, Sunset Park, Mareeba	Open gully flowing to Barron River
Dural Close Road Reserve	Open gully flowing to Barron River
Eccles Street, Mareeba	Granite Creek
Kenneally Road, Mareeba	Unnamed tributary flowing to Barron River
Palm Close, Mareeba	Open gully flowing to Barron River
Robins Street, Mareeba	Granite Creek
Arara Street, Kuranda	Kuranda wastewater treatment plant
Barang Street, Kuranda	Jum Rum Creek
Caroona Street, Kuranda	Jum Rum Creek
Myola Road, Kuranda	Open gully
Kennedy Highway	Open drain flowing to Barron River
Kullaroo Close, Kuranda	Barron River
Kuranda Railway Station	Open drain flowing to Barron River
Thooree St, Kuranda	Barron River
Therwine Street, Kuranda	Barron River

There are a number of sewer pump sub-stations that also have dedicated overflow points. Sewage infrastructure is normally designed to overflow as a safety feature, and overflows can occur in both dry and wet weather conditions due to a variety of causes. This reduces backups and overflows at random uncontrolled locations and serves to minimise potential health risks.

4. POLICY STATEMENT

4.1 CONTINGENCY PLAN

Sewer overflows will be managed in accordance with Council's *Sewerage Incident Emergency Response Manual* (Emergency Response Manual) which sets out detailed procedures for handling of overflow events. Council implements a 24 hour/7 day per week *Emergency Response Plan (ERP)*³ for overflow events. The ERP includes:

- Flow charts of Emergency Response Plans; and
- Detailed Incident Response Plans; and
- Remediation and clean-up plans; and
- Incident Debrief Plan; and
- Improvement Plans

The ERP deals with sewer overflows caused by:

- Excessive rainfall;
- System blockages;
- Power failure;
- Accidental damage to, or failure of, pump station or ancillary equipment;
- Planned shutdown of equipment; or
- Other emergencies

Council will ensure that adequate resources are available to carry out the necessary works.

³ See *Sewerage Incident Emergency Response Manual (MSC)* s 3.

Sewer Overflow Policy

4.2 PREVENTATIVE MANAGEMENT

Mareeba Shire Council will practice preventative management of the sewer system. This will involve ensuring that:

- The Council's wastewater infrastructure is maintained in a sustainable manner to minimise environmental impact.
- The relevant Council plan is maintained for wastewater assets.
- Council infrastructure is maintained to sustain industry and development and supports future growth of the region.
- Infrastructure is further developed to mitigate against future severe weather events.
- The natural environment is considered in Council decision making about the sewer system.

4.3 GOVERNANCE

- Council will maintain a clear strategic direction to achieve regulatory compliance in respect of sewer overflows via adherence with any relevant environmental compliance codes, standard conditions and minimum operating requirements under Council's *Environmental Authority EPPR01792213*.
- Council will maintain an *Integrated Environmental Management System* and operating procedures for all treatment plants and will ensure that such procedures are reviewed annually.

4.4 DUTY TO NOTIFY ENVIRONMENTAL HARM

Sewer overflows will be notified to the regulatory authority within the statutory timeframe (3 hours).⁴ Notification procedures, including identification of 'trigger' events, have been established in the Emergency Response Manual.

5. PERFORMANCE MEASURES

Table 1 identifies the performance criteria and acceptable solutions for sewer overflows.

Performance Criteria		Acceptable Solutions	
P1	Ensure a Sewer Overflow Contingency Plan is implemented and reviewed.	A2	Implement the Emergency Response Manual. Incident Response Plans in place. Remediation and clean-up plans in place for areas affected by sewer overflows. Methodology is in place to investigate the cause of overflows, initiate preventative measures, and measure and report on the effectiveness of the preventative measures.
P2	To practice preventative management.	A2	Clearly defined accountabilities. Structured system planning and record keeping for sewer system and overflows. Asset management program in place. Risk assessment and mitigation evaluation carried out. Training program for relevant staff implemented.

⁴ See *Code of Environmental Compliance for certain aspects of sewage treatment activities (ERA 63(2))*, V 1.00, s 9, standard environmental condition 11.

Sewer Overflow Policy

Performance Criteria		Acceptable Solutions	
P3	Governance	A3	Compliance is promoted within the Council. Sewer overflow enterprise risk is commonly understood across the organisation to manage risk. Ensure that systems and practices cover sewer overflows and are compliant with statutory requirements.
P4	The regulatory authority is notified of all reportable instances of sewer overflows.	A4	Complete adherence to statutory requirement to notify. Notification to be within 24 hours.

6. REPORTING

A General Release Report⁵ must be submitted to the administering authority by 30 September each year in accordance with the CEC.⁶

7. DEFINITIONS

Term	Meaning
Environmental Authority	A statutory authority issued under the EP Act ⁷ to undertake Environmentally Relevant Activities.
Environmentally Relevant Activity (ERA)	Prescribed activities where a contaminant will or may be released from an activity and the release may cause environmental harm. These activities are listed in a schedule of the <i>Environmental Protection Regulation 2019 (Qld)</i> .
Sewage	Wastewater that is produced by a community. Domestic sewage consists mostly of greywater (from sinks, tubs, showers, dishwashers etc) and blackwater (toilet waste). Industrial sewage consists of domestic sewage and tradewaste (wastewater from industrial processes).
Sewerage	Sewerage is the infrastructure that conveys sewage using sewers. It encompasses reticulation components such as pipes, manholes, pumping stations, overflow outlets, and screening chambers of the combined sewer. Sewerage ends at the entry to a sewage treatment plant or at the point of discharge into the environment. It is the system of pipes, chambers, manholes, etc. that conveys the sewage or storm water.
Sewer overflow	Wastewater that is discharged to a holding chamber, basin or to the environment from the sewerage system.
Sewage pump station	A pumping station designed to pump sewage through the reticulation network.
Sewage treatment network	The network consists of the sewerage and sewage treatment plant.
Overflow structures	Parts of the reticulation system such as manholes, sewage pump stations and includes broken pipes.
Wastewater	Water that has been affected by human use. Wastewater is a by-product of domestic, industrial, commercial or agricultural activities. The characteristics of wastewater vary depending on the source and can contain physical, chemical and biological pollutants.

⁵ See *Sewerage Incident Emergency Response Manual (MSC)* s 5.

⁶ See *Code of Environmental Compliance for certain aspects of sewage treatment activities (ERA 63(2))*, V 1.00, s 9, standard environmental conditions 14-15.

⁷ See *Environmental Protection Act 1994 (Qld)* ch 5 pt 5 div 4.

Sewer Overflow Policy

8. RELATED DOCUMENTS AND REFERENCES

Department of Environment, Tourism, Science and Innovation, Queensland Government, *Code of Environmental Compliance for certain aspects of sewage treatment activities (ERA 63(2)), V 1.00*, <https://www.detsi.qld.gov.au/_global/policy-register/policy-register-pdf?getdoc=1669&name=pre-es-pump-stations.pdf>.

Environmental Authority EPPR01792213

Environmental Protection Act 1994 (Qld)

Environmental Protection Regulation 2019 (Qld)

Integrated Environmental Management System (MSC)

Sewerage Incident Emergency Response Manual (MSC)

9. REVIEW

It is the responsibility of the Manager Water & Waste to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed in the year 2030 or as earlier required by Council.

8.4 DELEGATIONS UPDATE FEBRUARY 2026

Date Prepared: 30 March 2026

Author: Manager Information Systems & Governance

Attachments: 1. Register of Delegations (excerpt) - Council to CEO [↓](#)

EXECUTIVE SUMMARY

As part of the delegations update service provided by King & Co via the Local Government Association Queensland (LGAQ), Council is advised of updates to Legislation that require amendments to existing delegations or new delegations to be made by Council.

All legislative delegations have undergone a bi-annual review. As a result, Council Officers have undertaken a review of the full Register of Delegations at the start of March 2026. To adopt the necessary changes, a tracked excerpt of the full Register of Delegations as confined to those statutes for which amendment is required is here provided for Council for endorsement.

RECOMMENDATION

That Council:

1. Council delegates to the Chief Executive Officer all the powers appearing in the attached document titled Register of Delegations – Council to CEO with such powers to be exercised subject to any limitations and conditions declared in the *Delegations and Authorisations Policy*; and
2. Council notes and accepts the list of legislation with amended dates of reprint; and
3. Any prior delegations of power relating to the same matters are revoked.

BACKGROUND**General**

Council has, under section 257 of the *Local Government Act 2009* (Qld) (LGA) delegated to the Chief Executive Officer (CEO), the necessary statutory powers under various pieces of legislation to enable the CEO to effectively perform the requirements of the role and efficiently manage the operations of the Council. All delegations are made subject to the limitations on the attached documentation.

Powers may be delegated to the CEO via a resolution of Council or conferred directly to the CEO under a provision of an Act or Regulation. Such delegation avoids the necessity for excessive referral of administrative matters to Council for formal resolution.

Section 260 of the LGA provides that the CEO must establish a Register of Delegations to record all delegations and that the public may inspect the Register of Delegation, and the Register must hold the particulars prescribed under section 305 of the *Local Government Regulation 2012* (Qld).

This report and the recommended update to delegations of power to the CEO, if executed by resolution of Council, provides the basis for good decision making and accountability while maintaining statutory compliance.

The attachment “Register of Delegations (excerpt) – Council to CEO” shows the proposed insertions, deletions, or amendments to provisions in tracked mode. The excerpt contains only the provisions that are subject to a change, and not the entirety of the legislative instrument.

In addition to these updates, there are several legislative instruments that have been reviewed by Parliament, with no material changes made to the delegable powers. However, as a result of the review, Parliament has updated each date of reprint, otherwise known as the ‘current as at’ date. The date of reprint indicates all changes to the legislation that commenced before or on that reprint date. To ensure Council’s Register of Delegations remains accurate, the following reprint dates are proposed to be updated throughout Council’s register:

Legislation	New date of reprint
<i>Biosecurity Regulation 2016</i>	05/12/2025
<i>Body Corporate and Community Management (Accommodation Module) Regulation 2020</i>	01/08/2025
<i>Body Corporate and Community Management (Commercial Module) Regulation 2020</i>	01/08/2025
<i>Body Corporate and Community Management (Small Schemes Module) Regulation 2020</i>	01/08/2025
<i>Body Corporate and Community Management (Standard Module) Regulation 2020</i>	01/08/2025
<i>Body Corporate and Community Management Act 1997</i>	01/08/2025
<i>Building Act 1975</i>	01/02/2026
<i>Disaster Management Regulation 2014</i>	01/12/2025
<i>Industrial Relations Act 2016</i>	01/01/2026
<i>Land Title Act 1994</i>	01/08/2025
<i>Local Government Act 2009</i>	18/07/2025
<i>Mineral Resources Act 1989</i>	01/08/2025
<i>Planning Regulation 2017</i>	12/12/2025
<i>Plumbing and Drainage Act 2018</i>	01/02/2026
<i>Public Health Act 2005</i>	09/12/2025
<i>Public Health Regulation 2018</i>	05/12/2025
<i>Land Act 1994</i>	19/12/2025
<i>Residential Tenancies and Rooming Accommodation Act 2008</i>	01/01/2026
<i>Transport Infrastructure Act 1994</i>	01/08/2025
<i>Transport Operations (Road Use Management—Road Rules) Regulation 2009</i>	04/02/2026
<i>Transport Operations (Road Use Management—Vehicle Registration) Regulation 2021</i>	30/05/2025
<i>Waste Reduction and Recycling Act 2011</i>	01/01/2026

<i>Waste Reduction and Recycling Regulation 2023</i>	05/12/2025
<i>Water Act 2000</i>	01/08/2025
<i>Water Regulation 2016</i>	08/11/2025

RISK IMPLICATIONS

Nil

Legal and Compliance

Legal risk arises from unlawful exercise of statutory power. The currency of Council's Register of Delegations ensures the integrity of Council's lawful exercise of statutory power and associated sub-delegations to support the administrative functions of Council.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Delegations and Authorisations Policy

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

IMPLEMENTATION/COMMUNICATION

Immediate update to RelianSys Delegations+ Register of Delegations and Instrument of Delegation.

Register of Delegations (amended excerpt)

Council to CEO

Resolution Date: 15 April 2026

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Fire Services Act 1990

Document Reviewed:	17 February 2026
Reprint:	6 December 2025
Amended/Substituted/Renumbered:	
Inserted:	139A(1)(b)
Omitted/Expired:	
Note:	

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as an entity, to ask the commissioner to ask a rural fire brigade for help in relation to an event or a disaster.	Section 139A(1)(b) <i>Fire Services Act 1990</i>

Information Privacy Act 2009

Document Reviewed:	30 October 2025
Reprint:	1 July 2025
Amended/Substituted/Renumbered:	
Inserted:	
Omitted/Expired:	
Note:	

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power to comply with the QPPs.	Section 27(1) <i>Information Privacy Act 2009</i>
Chief Executive Officer	Power to approve a QPP privacy policy.	Schedule 3, Section 1, Item 1.3

Libraries Act 1988

Document Reviewed:	24 February 2026
Reprint:	1 March 2023
Amended/Substituted/Renumbered:	
Inserted:	
Omitted/Expired:	
Note:	New register.

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power to establish, maintain and conduct a library facility.	Section 54 <i>Libraries Act 1988</i>
Chief Executive Officer	Power to appoint a library committee.	Section 55(1) <i>Libraries Act 1988</i>

Local Government Regulation 2012

Document Reviewed:	18 February 2026
Reprint:	19 December 2025
Amended/Substituted/Renumbered:	236
Inserted:	223D(1)(b), 236(3)(b)(i)
Omitted/Expired:	224(7)(b)
Note:	

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power to set the value limit for a valuable non-current asset other than land.	Section 223D(1)(b) <i>Local Government Regulation 2012</i>
Chief Executive Officer	Power to give a copy of a resolution made pursuant to subsection 236(1)(f) to the Minister.	Section 236(3)(b)(i) <i>Local Government Regulation 2012</i>

Planning Act 2016

Document Reviewed:	29 October 2025
Reprint:	18 July 2025
Amended/Substituted/Renumbered:	
Inserted:	52A(4), 65AA, 106ZF(3), 106Z(1), 106ZA(1), 106ZB(2), 106ZB(7)(a), 106ZC(2) and (3) and 106ZI,
Omitted/Expired:	
Note:	

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power to act as the “assessment manager” for all development applications, change representations, cancellation applications and extension applications received by Council under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of an assessment manager and consider all matters as detailed in sections 48, 51, 53, 54, 59, 60, 61, 62, 63, 64, 65, 65AA, 67, 71, 75, 76, 84, 85, 86, 87, 93, 100, 101, 105, 106ZF(3), 106ZI, 107 and 109 of the <i>Planning Act 2016</i> .	Sections 48, 51, 53, 54, 59, 60, 61, 62, 63, 64, 65, 65AA, 67, 71, 75, 76, 84, 85, 86, 87, 93, 100, 101, 105, 106ZF(3), 106ZI, 107 and 109 <i>Planning Act 2016</i>
Chief Executive Officer	Power, as a party to a community benefit agreement, to:- (a) agree to amend or not to amend the community benefit agreement in light of the changes to the application; and (b) sign the notice.	Section 52A(4)
Chief Executive Officer	Power to act as a “referral agency” for all development applications and cancellation applications received by Council as a referral agency under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power	Sections 46, 54, 55, 56, 57, 65, 65AA, 66, 67, 84, 85, 100, 107 and 109 <i>Planning Act 2016</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
	delegated includes the power to take all actions of a referral agency and consider all matters as detailed in sections 46, 54, 55, 56, 57, 65, 65AA, 66, 67, 84, 85, 100, 107 and 109 of the <i>Planning Act 2016</i> .	
Chief Executive Officer	Power to act as a “responsible entity” for all change applications received by Council as a responsible entity under Chapter 3 of the <i>Planning Act 2016</i> . For avoidance of doubt, the power delegated includes the power to take all actions of a responsible entity and consider all matters as detailed in sections 78A, 79, 80, 81, 81A, 81B, 82, 83, 93, 100, 105, 106ZF(3), 106ZI, 107 and 109 of the <i>Planning Act 2016</i> .	Sections 78A, 79, 80, 81, 81A, 81B, 82, 83, 93 and 100, 105, 106ZF(3), 106ZI, 107 and 109 <i>Planning Act 2016</i>
Chief Executive Officer	Power to agree to enter a community benefit agreement for a development application or change application.	Section 106Z(1) <i>Planning Act 2016</i>
Chief Executive Officer	Power to agree to amend a community benefit agreement for a development application or change application.	Section 106ZA(1) <i>Planning Act 2016</i>
Chief Executive Officer	Power to request the chief executive to refer Council and the entity to mediation.	Section 106ZB(2) <i>Planning Act 2016</i>
Chief Executive Officer	Power, as a person to whom the information relates, to agree to the disclosure of the information by the mediator.	Section 106ZB(7)(a) <i>Planning Act 2016</i>
Chief Executive Officer	Power to participate in a mediation and withdraw from the mediation at any time.	Sections 106ZC(2) and (3) <i>Planning Act 2016</i>

Planning Act 2016 – Development Assessment Rules

Document Reviewed:	29 October 2025
Reprint:	18 July 2025
Amended/Substituted/Renumbered:	17.3 and 17.4
Inserted:	17.2
Omitted/Expired:	
Note:	

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as an assessment manager acting under section 53(10) of the Act, to comply with the public notice requirements.	Chapter 1, Sections 17.1, 17.2, 17.4 and 17.5 <i>Development Assessment Rules</i>

Planning and Environmental Court Act 2016

Document Reviewed:	19 February 2026
Reprint:	18 July 2025
Amended/Substituted/Renumbered:	
Inserted:	12A(1), (2) and (3)
Omitted/Expired:	
Note:	

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power to start a declaratory proceeding about a matter stated in subsections 12A(1), (2) or (3).	Section 12A(1), (2) and (3) <i>Planning and Environment Court Act 2016</i>

Plumbing and Drainage Regulation 2019

Document Reviewed:	19 February 2026
Reprint:	2 January 2026
Amended/Substituted/Renumbered:	
Inserted:	
Omitted/Expired:	35(2)
Note:	

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
	.	

Property Law Act 2023

Document Reviewed:	29/07/2025
Reprint:	02/11/2023
Amended/Substituted/Renumbered:	
Inserted:	
Omitted/Expired:	
Note:	New Register.

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power to apply to the Minister to waive the State's rights.	Section 18(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as the remainder person, to apply for possession, damages and/or an account of rent or profits in relation to the interest in the property	Section 20(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a co-owner of property, to apply to the court for an order under Part 5, Division 2, Subdivision 2 to be made in relation to the property.	Section 33(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a co-owner of property, to apply to the court for an order for an accounting under section 42.	Section 41(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a third party, to bring a proceeding to enforce the promise.	Section 68(5) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a third party, to serve each party to the contract with a copy of the proceeding.	Section 68(6)(a) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a party to a contract for the sale of land, to comply with all conditions implied in the contract under this section.	Section 76 <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer of a residential dwelling in the circumstances in subsection 77(1), to rescind the contract by giving notice to the seller.	Section 77(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a seller, to give notice to the buyer of the restoration.	Section 77(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer, to give reasonable notice to the seller and inspect the residential dwelling.	Section 77(4) <i>Property Law Act 2023</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as a seller or buyer in the circumstances in subsection 79(1), to give a notice to the other party to the contract to complete the contract.	Section 79(4) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a non-attending party, to take reasonable steps to mitigate the effects of the adverse event on the settlement of the contract.	Section 81(3)(a) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a non-attending party, to:- (a) tell the other party of the adverse event and how the adverse event has caused the non-attending party to fail to complete settlement of the contract; and (b) give a notice to the other party to the contract to complete the contract.	Section 81(5) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer in the circumstances in subsection 84(1), to recover the buyer’s deposit, any instalments under the contract and the buyer’s expenses of investigating the title.	Section 84(2) and (3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer in the circumstances in subsection 90(1), to give the seller a notice stating that the buyer elects to perform the contract in a way that will constitute the contract as an instalment contract.	Section 90(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a seller, to give the buyer a notice in the approved form about the default.	Section 91(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer who receives a notice under subsection 91(1), to pay the outstanding instalment or sum to the seller.	Section 91(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer, to give consent to sell or mortgage the land the subject of the instalment contract.	Section 92(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer, to elect to render the instalment contract void and recover as a debt a deposit or instalment paid to the seller under the contract.	Section 92(3) and (4) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer under an instalment contract, to lodge a caveat under the <i>Land Title Act 1994</i> that is stated to be lodged under this section	Section 93(1) <i>Property Law Act 2023</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as an interested person, to apply to remove the caveat.	Section 93(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer not in default under an instalment contract, to give a notice to the seller requiring the seller to transfer the land on the day of settlement.	Section 94(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a seller, to give the buyer a disclosure statement for the lot and each prescribed certificate applicable to the lot.	Section 99(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer, to ask the seller for a copy of the disclosure documents.	Section 102(1)(b) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer, to consent to the disclosure documents being sent to an electronic address.	Section 102(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer, to ask the seller for a physical copy of the disclosure documents.	Section 103(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer, in the circumstances specified in subsection 104(1), to give the seller a termination notice.	Section 104(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a seller, to repay to the buyer an amount stated in subsection 105(2).	Section 105(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a buyer, to recover an amount repayable under subsection 105(2) as a debt.	Section 105(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagee under a mortgage over land, or over land and other property, to exercise the powers implied into the mortgage under subsection 113(1).	Section 113(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagee, to give the mortgagor a notice that;- (a) states the nature of the default; and (b) requires the default to be remedied within 30 days after the notice is given	Section 114(1)(b) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagee, to give a notice in the approved form to each person who appears to the mortgagee to be an interested person for the land stating those matters in subsection 115(3).	Section 115(3) <i>Property Law Act 2023</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as a mortgagee, to give the mortgagor a notice in the approved form about the sale.	Section 115(4) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person who incurs loss or damage because of a breach of the mortgagee’s duty under section 116, or an unauthorised or improper exercise of the mortgagee’s power of sale, to claim compensation for the loss or damage from the mortgagee.	Section 117(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgage or mortgagor, to require the money to be applied toward reinstatement of the property or discharge of the mortgage, as the circumstances allow.	Section 122 <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagee, to appoint an appropriately qualified person as receiver of the property.	Section 123(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagor, to grant a second or subsequent mortgage over the property.	Section 125(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagor, to comply with the obligations implied pursuant to section 128.	Section 128 <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagor, to ask the mortgagee to give a copy of, or allow the mortgagor to inspect at a reasonable time, each document in the possession of the mortgagee that relates to the property and pay the mortgagee’s reasonable costs and expenses of complying with the request.	Section 129(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagee, to comply with a request made by the mortgagor under subsection 129(1).	Section 129(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagor, to bring a proceeding to seek a relief order or seek a relief order in a proceeding brought by the mortgagee.	Section 130(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagee, to give the mortgagor notice of the mortgagee’s intention to call up the amount at the end of the notice period.	Section 131(2)(a) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a mortgagor, to require the mortgagee to transfer the mortgage to another person as directed by the mortgagor.	Section 132(2) <i>Property Law Act 2023</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as a mortgagee, to require the first mortgagee, to transfer the mortgage to another person as directed by the subsequent mortgagee.	Section 132(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person entitled to redemption of the mortgaged property, to bring a proceeding for either or both of the sale or redemption of the property.	Section 134(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power to bring a proceeding for an order referred to in subsection 134(2)(a) in relation to the property,	Section 134(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power to make an application to the court for an order that:- (a) the amount of the debt secured by the mortgage to be determined in the way the court considers appropriate; and (b) the amount of any outstanding debt under the mortgage, if any, to be paid into court.	Section 136(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person entitled to the amount paid into court under subsection 136(2)(b), to make an application to the court for an order that the amount be paid to Council.	Section 136(6) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessee, to give the lessor a proposal notice.	Section 142(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessor, to give the lessee a notice requiring the further information the lessor considers is required to make the decision.	Section 142(4) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessor, to give the lessee a decision notice.	Section 142(5) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessee or a lessor, to agree to extend the period for the giving of the decision notice.	Section 142(7) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessee, to apply to the court to make a decision about the lessee's proposal.	Section 142(8) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessee, to restore the premises to the condition the premises were in immediately before the alteration or the carrying out of the work.	Section 142(10) <i>Property Law Act 2023</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as a lessor, to give a notice to remedy breach.	Section 153(1)(a) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessor, to give a copy of the notice to remedy breach to each designated person for the lease.	Section 154(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessor, to give notice stating the lessor has exercised the right of re-entry to each designated person for the lease.	Section 156(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessor, to re-enter the land under a term of the lease for breach of a term of the lease by using one or more of the methods listed in subsection 157(2).	Section 157(2). <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessee or a designated person for the lease, to apply to the court for relief against the forfeiture, or proposed forfeiture, of the lease.	Section 160(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessor, to give the lessee a breach notice.	Section 164(2)(a) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessor, to give the breach notice to each designated person for the lease.	Section 165(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a lessee or a designated person for the lease, to apply to the court for relief against refusal to renew, or extend the term of, or sell the reversion of, the lease.	Section 166(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a party to a lease terminable at will, to terminate the tenancy by giving a termination notice to the other party.	Section 174(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a party to a periodic tenancy, to terminate the tenancy by giving a termination notice to the other party.	Section 175(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a party to a tenancy referred to in subsection 176(1), to terminate the tenancy by giving a termination notice to the other party.	Section 176(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person on whom the duty lies and/or as a person to whom the duty is owed, to enter an agreement excluding or modifying a duty of care referred to in subsection 179(1).	Section 179(3) <i>Property Law Act 2023</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as a person having an interest in land, to apply to court for an order imposing a statutory right of use over other land.	Section 180(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person having an interest in land, to apply to court for an order imposing a statutory right of use over other land relating to a utility, in favour of the public utility provider providing the utility.	Section 180(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a local government in whose area the statutory right of use is located, to agree to the terms of the statutory right of use.	Section 180(6)(c) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as the applicant, to register the interest created by the court order.	Section 180(11)(b) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person having an interest in the burdened land, to apply to the court for an order modifying or extinguishing the easement or covenant.	Section 181(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person who has an interest in land on to which an encroachment extends from other land, to apply to the court for relief in relation to the encroachment.	Section 185(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person referred to in subsection 188(1), to apply to the court for relief in relation to the lasting improvement.	Section 188(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power to give the debtor, trustee or other person liable for the debt or thing in action notice of the assignment.	Section 190(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a debtor, trustee or other person liable for the debt or thing in action, to apply to the court for an order determining the entitlement to any right in relation to the debt or thing in action.	Section 191(6) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person whose interests are affected by a disposition of property voidable under subsection 193(1), to apply to the court for relief against the disposition.	Section 193(3) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person referred to in subsection 197(1), to:-	Section 197(2) <i>Property Law Act 2023</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
	(a) release the power under a deed or contract; or (b) disclaim the power under a deed.	
Chief Executive Officer	Power, as a person referred to in subsection 216(1), to vary the vesting date to a date not later than the last day of the period of 125 years starting on the day of the disposition of the property under the trust.	Section 216(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a beneficiary, to execute a deed to vary the vesting date to a date not later than the last day of the period of 125 years starting on the day of the disposition of the property under the trust.	Section 217(2) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person interested in a disposition of property, to apply to the court for a declaration about the validity of the disposition under Part 13.	Section 218(1) <i>Property Law Act 2023</i>
Chief Executive Officer	Power, as a person interested in a disposition of property under the terms of a trust settled before the commencement, to apply to the court for an order that the property vest within 125 years after the creation of the trust.	Section 219(1) <i>Property Law Act 2023</i>

Tobacco and Other Smoking Products Act 1998

Document Reviewed:	23 February 2026
Reprint:	24 November 2025
Amended/Substituted/Renumbered:	
Inserted:	209(1) 209CC(2), 209CC(7)(b), 209CC(11), 209CD(1)(b), 215A(3)
Omitted/Expired:	
Note:	

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as an owner of a seized thing, to inspect the thing seized by an authorised person and, if it is a document, to copy it.	Section 202A (1) <i>Tobacco and Other Smoking Products Act 1998</i>
Chief Executive Officer	Power, as a relevant lessor, to give the lessee a termination notice.	Section 209CC(2) <i>Tobacco and Other Smoking Products Act 1998</i>
Chief Executive Officer	Power, as a relevant lessor, to enter, and take possession of, the premises after the termination of the lease.	Section 209CC(7)(b) <i>Tobacco and Other Smoking Products Act 1998</i>
Chief Executive Officer	Power, as a relevant lessor, to deal with the property as the relevant lessor considers appropriate.	Section 209CC(11) <i>Tobacco and Other Smoking Products Act 1998</i>
Chief Executive Officer	Power, as a relevant lessor, to give the chief executive a notice stating the lease of the premises has ended.	Section 209CD(1)(b) <i>Tobacco and Other Smoking Products Act 1998</i>
Chief Executive Officer	Power to comply with a requirement to give the authorised person information relevant to the monitoring or enforcement of the provision.	Section 215A(3) <i>Tobacco and Other Smoking Products Act 1998</i>

Workers' Compensation and Rehabilitation Regulation 2025

Document Reviewed:	23 February 2026
Reprint:	1 September 2025
Amended/Substituted/Renumbered:	
Inserted:	
Omitted/Expired:	
Note:	New register.

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as an employer other than a self-insurer, to submit to WorkCover a declaration of wages.	Section 8(1) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as an employer other than a self-insurer, to enter a payment plan with WorkCover.	Section 10(2)(d) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a former employer, to give written notice to WorkCover.	Section 13(2) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a self-insurer, to pay the Regulator the difference between the actual annual levy and the amount paid as the provisional annual levy.	Section 20(3) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a self-insurer, to pay the Regulator the difference between the actual annual levy and the amount paid as the provisional annual levy.	Section 21(3) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a self-insurer, to give the Regulator, for each year or part of a year of the licence, a declaration in the approved form of the wages paid, or provided by, the self-insurer.	Section 23 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a self-insurer, to appoint an actuary to calculate the self-insurer's outstanding liability.	Section 28 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a self-insurer, to agree on the amount of the self-insurer's outstanding liability having regard to the summary report.	Section 33 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as a self-insurer, to tell the Regulator that WorkCover and the self-insurer do not agree on the amount of the self-insurer's outstanding liability.	Section 34(2) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a former self-insurer, to the amount of the former self-insurer's liability under sections 68C and 87(1) of the Act.	Section 50 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a former self-insurer, to give the information, in the approved form, necessary to enable the appointed actuary to calculate the amount of the former self-insurer's liability under sections 68C and 87(1) of the Act	Section 51 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a former self-insurer, to agree with WorkCover on the amount of the former self-insurer's liability under sections 68C and 87(1) of the Act.	Section 55 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a former self-insurer, to tell the Regulator that WorkCover and the former self-insurer do not agree on the amount of the former self-insurer's liability under sections 68C and 87(1) of the Act.	Section 56 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a self-insurer, to give the Regulator and the approved actuary, in the approved form, the information necessary to enable the appointed actuary to calculate the amount of the self-insurer's estimated claims liability.	Section 61 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as a self-insurer, to agree with the Regulator about the self-insurer's estimated claims liability.	Section 67 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, in the circumstances contained in the section, to pay the equal share of the arbiter's costs.	Section 104 <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as an employer of employees to appoint a rehabilitation and return to work coordinator in the circumstances identified in the section.	Section 149(1) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>
Chief Executive Officer	Power, as an employer of employees to appoint 1 rehabilitation and return to work coordinator for more than one workplace.	Section 149(3) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>

DELEGATE	DESCRIPTION OF POWER DELEGATED	LEGISLATION
Chief Executive Officer	Power, as an employer, to keep the records required under the section.	Section 213(1) <i>Workers' Compensation and Rehabilitation Regulation 2025</i>

8.5 RENEWAL OF MANAGEMENT AGREEMENT - ABATTOIR SWAMP MOUNT MOLLOY - LOT 37 ON RP892266

Date Prepared: 19 March 2026
Author: Coordinator Governance & Compliance
Attachments: Nil

EXECUTIVE SUMMARY

This report seeks approval to renew the Management Agreement for Abattoir Swamp Environmental Park (Abattoir Swamp) with the Mitchell River Watershed Management Group Inc. for the management of Lot 37 RP892266, located on Mossman-Mt Molloy Road.

RECOMMENDATION

That Council approves the renewal of the Management Agreement for Lot 37 on RP892266, known as Abattoir Swamp Environmental Park, for non-exclusive community management of the land by the Mitchell River Watershed Management Group Inc., until the agreement is terminated by either party.

BACKGROUND

Abattoir Swamp constitutes approximately 9.144 hectares of remnant wetland surrounded by agricultural and cattle grazing land.

Under the conditions and processes of a development application for boundary realignment lodged in 1988 by the Mossman Mill as landowner of the time, the land now constituting the Abattoir Swamp was passed to Council ownership in freehold title. The land subsequently underwent minor development under a funding program to establish a boardwalk, bird-watching hide, parking lot and access track. Currently the infrastructure is in a fair condition. A preliminary Land Management Plan was drafted in 1993, followed by an "Abattoir Swamp Master Plan: Remediation and Management Actions for Positive Ecosystem Functions" in 2018.

Upon cessation of the funding under which Abattoir Swamp was initially established, costs for maintenance of the park were assigned to Council's standard maintenance and works program, until the management of the land was passed to Mitchell River Watershed Management Group Inc (the Group) in 2021.

The Group have effectively managed the land in accordance with the terms of the current Management Agreement and their Abattoir Swamp Master Plan. The Management Agreement is due to expire in April 2026, and the Group have expressed a desire to continue management of Abattoir Swamp on behalf of the community.

Under management of the Group, via grant funding and committee and volunteer time, Abattoir Swamp has received the following upgrades and land management practices:

1. Planting of bird attracting flora, removing weeds on the accessible land areas and maintaining pathways and facilities (picnic area and bird hide);
2. Selective access by cattle for agistment resulting in intensive grazing of Olive Hymenachne;

3. Maintenance of perimeter fences;
4. Slashing of the walking trail on far eastern side of the lot;
5. Installation of six information signs depicting the history, bird, insect and reptile communities;
6. Posters depicting more wildlife of the area placed in the bird hide along with visitor and wildlife sighting books;
7. Installation of a new sign directing to the bird hide.

To increase visitor numbers at Abattoir Swamp, the Group have developed information guides, wildlife sighting books, a bird species brochure, and developed a dedicated Facebook page to improve the information flow.

FUTURE USE OF THE LAND

Renewal of a non-exclusive use Management Agreement with the Group assigned as the management group will provide for retained ownership of the land by Council and ongoing access to and use of a natural asset by the community whilst removing the ongoing maintenance and administrative expense to Council for management of the park. All responsibility for managing the land, the maintenance of and insurance for the improvements upon the land and all associated costs will be assigned as the responsibility of the management group, in accordance with a Type 5 community tenure in accordance with Council's *Community Management of Halls and other Council Land and Facilities Policy*.

RISK IMPLICATIONS

Financial

Nil.

Environmental

Nil.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

Nil.

Operating

Nil.

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

Community and Culture: An informed, engaged and resilient community which supports and encourages effective partnerships to deliver better outcomes.

Liveability and Environment: Improve the liveability of the Shire by enhancing amenity and valuing natural assets.

Economy and Growth: Promote and encourage investment in local industry to build a resilient economy.

IMPLEMENTATION/COMMUNICATION

Council Resolution to be communicated to the Group.

8.6 AGISTMENT PERMIT POLICY EXCEPTION - CALCULATION OF ANNUAL PERMIT FEE

Date Prepared: 1 April 2026
Author: Coordinator Governance & Compliance
Attachments: Nil

EXECUTIVE SUMMARY

This report seeks approval for the application of a revised methodology for the calculation of an agistment permit annual rental fee as per Council's *Use of Council Controlled Roads Policy*.

RECOMMENDATION

That Council approve the commencing annual agistment permit rental fee of \$2,658.00 (incl GST), increasing by CPI each subsequent year, for Road Reserve SEGPART 9172086, abutting Lot 215 CPDA451 Bakers Road Mount Molloy.

BACKGROUND

Council may issue permits for use of Council controlled land for grazing of livestock under Council's *Use of Council Land for Agistment Purposes Policy* and Council's *Use of Council Controlled Roads Policy*. The policies specify the following approach to calculation of the annual permit fees:

"Annual permit rental payment minimum amounts will be calculated using the 'percentage of land valuation method' to determine fair rental amounts. The minimum commencing percentage will be 5% of unimproved usable land value as applied following the determination of current Estimated Land Valuation/Appraisal or such other amount as determined from time to time via resolution of Council;"

Applying the 5% formula results in an annual agistment permit rental fee of \$5,474.92 (incl GST). Appreciably, this figure is considered to be excessive for use of the subject parcel of land for the grazing of cattle, particularly where Council and the general community benefit from the land management and fire mitigation afforded by reduction of ground fuel loads via grazing activities.

The applicants have made a submission to Council offering a lower annual rental amount, with the justification of various land management practices, fencing maintenance, weed management and stocking rate methodology.

In order that Council can proceed with application of a fair and reasonable annual permit fee for use of the unformed road reserve and benefit from the accompanying fire mitigation measures afforded by cattle grazing activities, it is proposed that a commencing annual agistment permit fee of \$2,658.00 (incl GST) is applied, increasing by CPI each subsequent year.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Use of the above proposed calculation method is considered a policy exception and requires formal approval via resolution of Council.

FINANCIAL AND RESOURCE IMPLICATIONS**Capital**

Nil.

Operating

Nil.

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

Community and Culture: An informed, engaged and resilient community which supports and encourages effective partnerships to deliver better outcomes.

Liveability and Environment: Improve the liveability of the Shire by enhancing amenity and valuing natural assets.

Economy and Growth: Promote and encourage investment in local industry to build a resilient economy.

IMPLEMENTATION/COMMUNICATION

Completion of the subject permit instrument and advise applicant.

8.7 FINANCIAL STATEMENTS PERIOD ENDING 31 MARCH 2026

Date Prepared: 31 March 2026
Author: Manager Finance
Attachments: 1. [Financial Statements - March 2026](#) ↓

EXECUTIVE SUMMARY

The purpose of this report is to provide Council with an overview of financial matters for the period 1 July 2025 to 31 March 2026.

RECOMMENDATION

That Council receives the Financial Report for the period ending 31 March 2026.

BACKGROUND

Each month, year to date financial statements are prepared to monitor actual performance against budgets.

For the period ending 31 March 2026, the actual results are in line with the year-to-date budget. There are no issues or concerns to discuss or highlight at this stage.

The budgeted figures reflect the 2025/26 Budget as adopted by Council at the 16 July 2025 meeting.

<i>March 2026 – Snapshot</i>	Actuals YTD	Budget YTD
Council Operating Income	\$ 57,059,256	51,277,040
Council Operating Expenditure	\$ 42,289,673	40,658,350
Council Operating Surplus/(Deficit)	\$ 14,769,583	10,618,690
Disaster Recovery Funding Arrangement - Surplus/(Deficit)	\$ 5,019,277	-
Total Operating Surplus/(Deficit)	\$ 19,788,860	10,618,690
Total Capital Income	\$ 17,043,624	-

The Operating Surplus for the period ending 31 March 2026 recognises the full annual income from rates up to 30 June 2026. This is based on the rate notices being issued for the period January to June 2026, which means the rates income is expected to normalise by year end.

Income Analysis

Total income for the period ending 31 March 2026 is **\$97,752,232** (which includes \$17,043,624 in capital income and \$23,649,352 in Disaster Recovery Funding Arrangements (DRFA) income) compared to the year-to-date budget of **\$51,277,040**. The variance is primarily due to capital and DRFA income which are not budgeted for as the timing and amounts are typically unknown at the time the budget is adopted.

The following graph shows actual income against budget for the period ending 31 March 2026:



Income	Actuals YTD	Budget YTD	Note
Net Rates	\$ 21,888,852	21,710,468	1
Utility Charges	\$ 21,174,828	20,838,127	1
Special Rates	\$ 292,674	325,982	1
Fees & Charges	\$ 1,965,657	1,592,125	2
Operating Grants, Subsidies & Contributions	\$ 4,402,807	3,751,980	3
Operating Grants - DRFA	\$ 23,649,352	-	4
Interest Revenue	\$ 699,031	561,000	
Works for Third Parties	\$ 5,466,890	1,530,000	5
Other Revenue	\$ 1,168,517	967,358	6
Capital Income	\$ 17,043,624	-	7
Total Income	\$ 97,752,232	51,277,040	

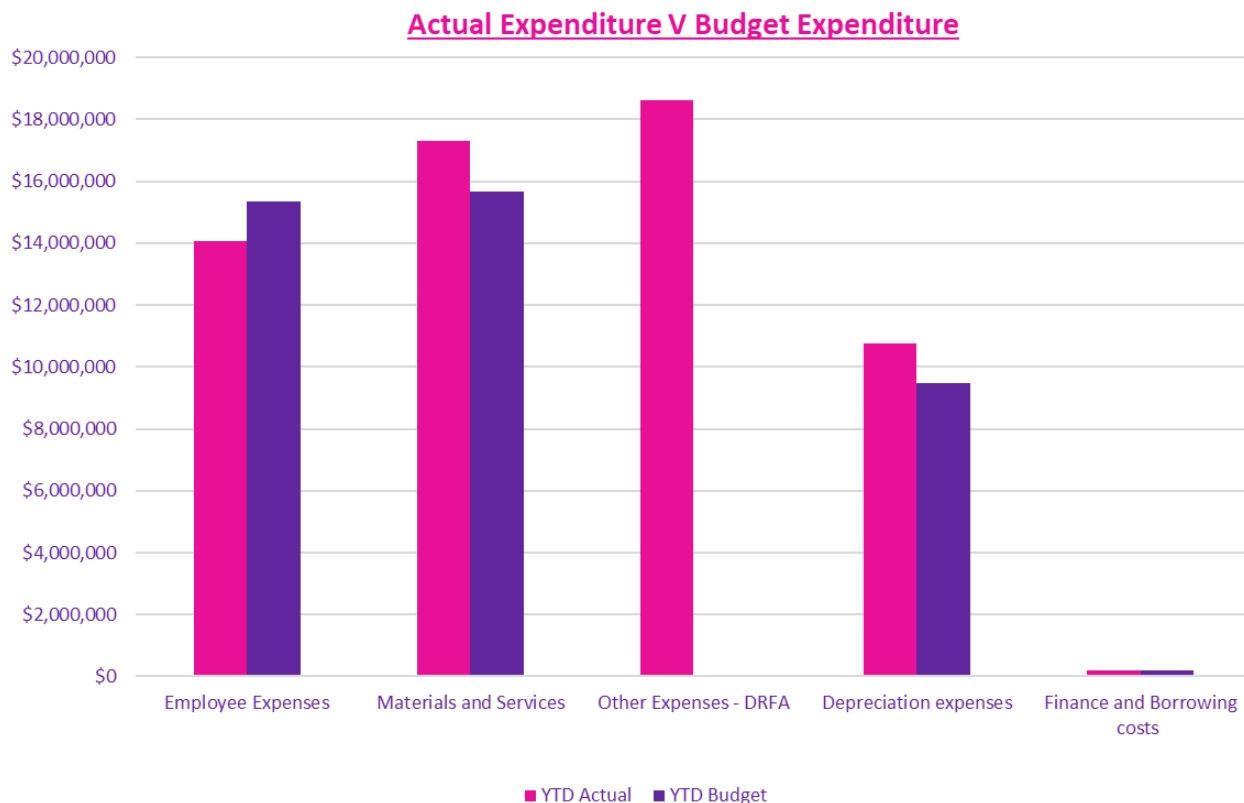
Notes:

1. The rates notices for the half year ending 30 June 2026 were issued on 9 February with a discount date of 13 March.
2. Revenue from local laws, building and plumbing applications, water and wastewater fees and cemeteries are trending higher than budget.
3. Due to the discretionary nature of grant funding, it is unknown what funds are available when the budget is prepared. The budgeted grant funding are all in line with expectations.
4. Disaster Recovery Funding Arrangements (DRFA) restoration works is revenue that is not budgeted for and expenditure will offset this revenue.
5. The favourable result is due to third party works not budgeted for as well as Road Maintenance Performance Contract (RMPC) income received. RMPC income budget is allocated equally over 12 months, however actual income is not following the same trend. This will be the same for expenditure.
6. Rental income has exceeded the annual budget for Aerodrome leases due to the early receipt of annual lease income.
7. Capital income represents interest on constrained works, capital grants and developer contributions received.

Expenditure Analysis

Total expenses for the period ending 31 March 2026 amount to **\$60,919,748**, compared to the year-to-date budget of **\$40,658,350**.

The graph below shows actual expenditure against budget for the period ending 31 March 2026.



<i>Expenses</i>		Actual YTD	Budget YTD	Note
Employee Expenses	\$	14,063,773	15,348,291	1
Materials and Services	\$	17,285,069	15,649,570	2
Other Expenses - DRFA	\$	18,629,230	-	3
Depreciation Expenses	\$	10,752,497	9,484,275	4
Finance and Borrowing Costs	\$	188,334	176,214	5
Total Expenses	\$	60,919,748	40,658,350	

Notes:

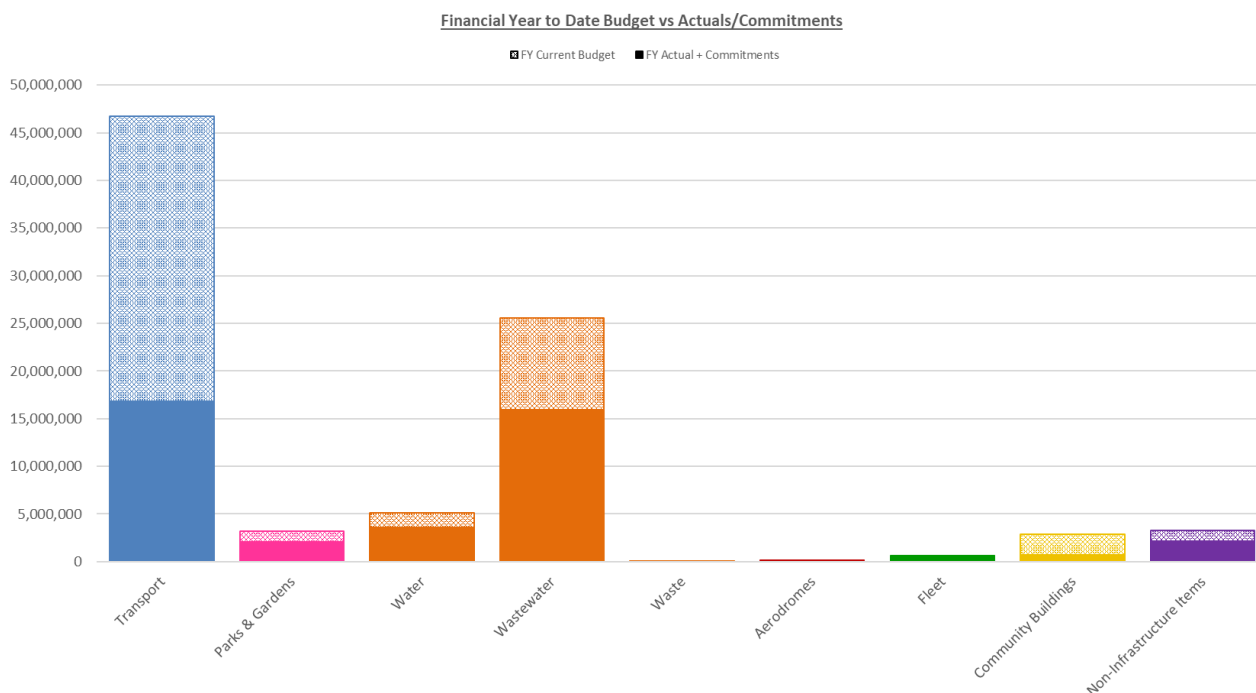
1. There are no significant issues in employee expenses identified. The variance in employee expenses is due to a timing issue between fortnightly pay processing and report preparation, vacancies and staff working on capital projects.
2. The majority of the variance in materials and services is due to expenditure on unbudgeted RMPC and third party works.
3. Expenditure incurred for the DRFA restoration works are not budgeted for. This expenditure will be offset against income.
4. Actual depreciation is higher than budget due to valuation movements (road assets) and new capitalisations since the budget was adopted. Depreciation adjustments will be undertaken at year end.
5. Bank charges are higher than YTD due to budget allocation and actual expenses incurred due to rates period.

Vandalism Expenses

For the period to March, a total of **\$30,243** has been spent on repairs and maintenance due to vandalism. These costs are not budgeted and include employee expenses as well as materials and services.

Capital Expenditure

Total capital expenditure of **\$42,143,769** (including commitments) has been incurred for the period ending 31 March 2026, against the revised 2025/26 annual capital budget of **\$87,545,442**.



Loan Borrowings

Council's loan balance is **\$5,756,331** as at 31 March 2026.

Rates and Charges

The total rates and charges receivable as at 31 March 2026 are **\$4,070,095** which is broken down as follows:

Status	March 2026		March 2025	
	No. of properties	Amount	No. of properties	Amount
Valueless Land	3	\$19,069	1	\$5,736
Payment Arrangement	241	\$326,256	195	\$289,281
Collection House	232	\$1,643,447	205	\$1,058,148
Exhausted – Awaiting Sale of Land	10	\$465,632	9	\$338,268
Exhausted – Mining Leases	4	\$65,678	10	\$890,064
Sale of Land	-	-	14	\$206,888
Other (includes current rates)	1090	\$1,550,013	1162	\$2,088,032
TOTAL	1580	\$4,070,095	1596	\$4,876,417

The Rate Notices for the period ending 30 June 2026 were issued on 9 February 2026 with the discount (due) date being 13 March 2026.

Collection House collected \$102,798 for the month of March 2026.

1033 First Reminder notices have been issued with a total sum of \$2,244,071.

Sundry Debtors

The total outstanding for Sundry Debtors as at 31 March 2026 was **\$960,635** which is made up of the following:

Current	30 days	60 days	90 + days
\$422,742	\$25,516	\$1,158	\$511,219
44.01%	2.66%	0.12%	53.21%

One invoice for \$501,934 is over 90 days old. It is the final claim for DRFA third-party works, which usually takes longer to pay because of audit checks.

Procurement

There were no emergency purchase orders for the month of March 2026.

RISK IMPLICATIONS

Nil

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Section 204 of the *Local Government Regulation 2012* requires the financial report to be presented to local government if the local government holds its ordinary meetings more frequently (than once per month) - to a meeting in each month.

FINANCIAL AND RESOURCE IMPLICATIONS

Nil

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

IMPLEMENTATION/COMMUNICATION

Nil

Budgeted Income Statement by Fund 2025/26 Budget

Consolidated			
	Actual YTD	Budget YTD	2025/26 Budget
Revenue			
Rates and utility charges	45,824,728	45,337,076	45,337,076
Less Discounts and Pensioner Remissions	(2,468,373)	(2,462,499)	(2,462,499)
Net Rates and Utility Charges	43,356,355	42,874,577	42,874,577
Fees and Charges	1,965,657	1,592,125	2,025,000
Operating Grants and Subsidies	4,343,709	3,697,980	9,220,544
Operating Grants and Subsidies - DRFA	23,649,352	-	-
Operating Contributions	59,098	54,000	174,000
Interest Revenue	699,031	561,000	748,000
Works for Third Parties	5,466,890	1,530,000	2,040,000
Other Revenue	1,168,516	967,358	1,338,565
Total Operating Revenue	80,708,608	51,277,040	58,420,686
Expenditure			
Employee Expenses	14,063,773	15,348,291	20,543,816
Materials and Services	17,285,069	15,649,570	20,206,091
Other Expenses - DRFA	18,630,075	-	-
Depreciation expense	10,752,497	9,484,275	12,645,712
Finance and Borrowing costs	188,334	176,214	234,952
Total Operating Expenses	60,919,748	40,658,350	53,630,571
Operating Surplus/(Deficit)	19,788,860	10,618,690	4,790,115
Capital Income			
Capital Contributions	622,340	-	-
Capital Grants and Subsidies	20,262,303	-	15,642,392
Capital Income Other	-	-	-
Interest on Contributions/Reserves	1,555,193	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	(5,396,212)	-	180,000
Total Capital Income	17,043,624	-	15,822,392
Net Result	36,832,484	10,618,690	20,612,507

Budgeted Income Statement by Fund 2025/26 Budget

General			
	Actual YTD	Budget YTD	2025/26 Budget
Revenue			
Rates and utility charges	24,492,423	24,343,570	24,343,570
Less Discounts and Pensioner Remissions	(2,468,373)	(2,460,549)	(2,460,549)
Net Rates and Utility Charges	22,024,050	21,883,021	21,883,021
Fees and Charges	1,184,181	1,020,250	1,262,500
Operating Grants and Subsidies	4,024,314	3,573,090	8,925,394
Operating Contributions	-	-	-
Interest Revenue	329,419	388,500	518,000
Works for Third Parties	5,432,668	1,530,000	2,040,000
Other Revenue	1,041,715	811,608	1,141,565
Total Operating Revenue	34,036,347	29,206,469	35,770,480
Expenditure			
Employee Expenses	12,523,215	13,512,545	18,086,687
Materials and Services	9,193,656	6,942,718	8,635,678
Depreciation expense	7,502,092	6,550,174	8,733,577
Finance and Borrowing costs	126,361	107,281	143,041
Total Operating Expenses	29,345,324	27,112,718	35,598,983
Operating Surplus/(Deficit)	4,691,023	2,093,751	171,497
Capital Income			
Capital Contributions	621,976	-	-
Capital Grants and Subsidies	7,569,314	-	12,478,691
Capital Income Other	-	-	-
Interest on Contributions/Reserves	1,254,698	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	(4,467,033)	-	180,000
Total Capital Income	4,978,955	-	12,658,691
Net Result	9,669,978	2,093,751	12,830,188

Budgeted Income Statement by Fund 2025/26 Budget

Disaster Recovery Funding			
	Actual YTD	Budget YTD	2025/26 Budget
Revenue			
Rates and utility charges	-	-	-
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	-	-	-
Fees and Charges	-	-	-
Operating Grants and Subsidies	23,648,767	-	-
Operating Contributions	-	-	-
Interest Revenue	-	-	-
Works for Third Parties	585	-	-
Other Revenue	-	-	-
Total Operating Revenue	23,649,352	-	-
Expenditure			
Employee Expenses	446,663	-	-
Materials and Services	18,183,412	-	-
Depreciation expense	-	-	-
Finance and Borrowing costs	-	-	-
Total Operating Expenses	18,630,075	-	-
Operating Surplus/(Deficit)	5,019,277	-	-
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	5,578,093	-	-
Capital Income Other	-	-	-
Interest on Contributions/Reserves	-	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	5,578,093	-	-
Net Result	10,597,370	-	-

Budgeted Income Statement by Fund 2025/26 Budget

Waste			
	Actual YTD	Budget YTD	2025/26 Budget
Revenue			
Rates and utility charges	5,127,314	5,064,507	5,064,507
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	5,127,314	5,064,507	5,064,507
Fees and Charges	528,952	452,625	603,500
Operating Grants and Subsidies	313,640	124,890	208,150
Operating Contributions	59,098	54,000	54,000
Interest Revenue	101,225	60,000	80,000
Works for Third Parties	17,971	-	-
Other Revenue	95,623	123,750	165,000
Total Operating Revenue	6,243,823	5,879,772	6,175,157
Expenditure			
Employee Expenses	89,004	132,576	177,117
Materials and Services	3,383,253	4,530,824	6,056,398
Depreciation expense	182,996	180,800	241,066
Finance and Borrowing costs	-	-	-
Total Operating Expenses	3,655,253	4,844,200	6,474,581
Operating Surplus/(Deficit)	2,588,570	1,035,572	(299,424)
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	-
Capital Income Other	-	-	-
Interest on Contributions/Reserves	90,204	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	90,204	-	-
Net Result	2,678,774	1,035,572	(299,424)

Budgeted Income Statement by Fund 2025/26 Budget

Wastewater			
	Actual YTD	Budget YTD	2025/26 Budget
Revenue			
Rates and utility charges	6,829,358	6,736,656	6,736,656
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	6,829,358	6,736,656	6,736,656
Fees and Charges	155,082	57,000	76,000
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	-
Interest Revenue	106,938	75,000	100,000
Works for Third Parties	11,043	-	-
Other Revenue	-	-	-
Total Operating Revenue	7,102,421	6,868,656	6,912,656
Expenditure			
Employee Expenses	515,241	567,391	758,043
Materials and Services	1,675,356	1,530,317	1,999,376
Depreciation expense	1,586,475	1,478,746	1,971,662
Finance and Borrowing costs	61,973	68,933	91,911
Total Operating Expenses	3,839,045	3,645,387	4,820,992
Operating Surplus/(Deficit)	3,263,376	3,223,269	2,091,664
Capital Income			
Capital Contributions	364	-	-
Capital Grants and Subsidies	5,963,756	-	1,949,000
Capital Income Other	-	-	-
Interest on Contributions/Reserves	137,761	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	(682,387)	-	-
Total Capital Income	5,419,494	-	1,949,000
Net Result	8,682,870	3,223,269	4,040,664

Budgeted Income Statement by Fund 2025/26 Budget

Water			
	Actual YTD	Budget YTD	2025/26 Budget
Revenue			
Rates and utility charges	9,219,682	9,036,964	9,036,964
Less Discounts and Pensioner Remissions	-	-	-
Net Rates and Utility Charges	9,219,682	9,036,964	9,036,964
Fees and Charges	97,442	62,250	83,000
Operating Grants and Subsidies	5,755	-	87,000
Operating Contributions	-	-	-
Interest Revenue	108,710	37,500	50,000
Works for Third Parties	5,208	-	-
Other Revenue	31,178	32,000	32,000
Total Operating Revenue	9,467,975	9,168,714	9,288,964
Expenditure			
Employee Expenses	936,313	1,135,779	1,521,969
Materials and Services	2,986,453	2,561,573	3,415,789
Depreciation expense	1,428,898	1,226,514	1,635,352
Finance and Borrowing costs	-	-	-
Total Operating Expenses	5,351,664	4,923,866	6,573,110
Operating Surplus/(Deficit)	4,116,311	4,244,848	2,715,854
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	1,151,140	-	1,214,701
Capital Income Other	-	-	-
Interest on Contributions/Reserves	58,743	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	(246,792)	-	-
Total Capital Income	963,091	-	1,214,701
Net Result	5,079,402	4,244,848	3,930,555

Budgeted Income Statement by Fund 2025/26 Budget

Benefited Area			
	Actual YTD	Budget YTD	2025/26 Budget
Revenue			
Rates and utility charges	155,951	155,379	155,379
Less Discounts and Pensioner Remissions	-	(1,950)	(1,950)
Net Rates and Utility Charges	155,951	153,429	153,429
Fees and Charges	-	-	-
Operating Grants and Subsidies	-	-	-
Operating Contributions	-	-	120,000
Interest Revenue	52,739	-	-
Works for Third Parties	-	-	-
Other Revenue	-	-	-
Total Operating Revenue	208,690	153,429	273,429
Expenditure			
Employee Expenses	-	-	-
Materials and Services	46,351	84,138	98,850
Depreciation expense	52,036	48,041	64,055
Finance and Borrowing costs	-	-	-
Total Operating Expenses	98,387	132,179	162,905
Operating Surplus/(Deficit)	110,303	21,250	110,524
Capital Income			
Capital Contributions	-	-	-
Capital Grants and Subsidies	-	-	-
Capital Income Other	-	-	-
Interest on Contributions/Reserves	13,787	-	-
Donated Assets	-	-	-
Profit/(Loss) on Sale of Asset	-	-	-
Total Capital Income	13,787	-	-
Net Result	124,090	21,250	110,524

8.8 APPOINTMENT OF AUTHORISED PERSONS FROM OTHER LOCAL GOVERNMENTS

Date Prepared: 2 April 2026
Author: Coordinator Health & Local Laws
Attachments: Nil

EXECUTIVE SUMMARY

Council's Chief Executive Officer is given the direct power to appoint authorised persons of Mareeba Shire Council pursuant to section 202 of the *Local Government Act 2009* (LGA) on the basis that the person has the competencies considered necessary to perform the responsibilities inherent in their role with Council.

As part of Council's enforcement responsibilities, there are occasions when the assistance of additional authorised persons from other local governments is required. This is often due to the complexity of a specific matter or where additional resourcing are needed to safely carry out Council's enforcement responsibilities.

To appoint an authorised person from another local government, a Council resolution is required pursuant to section 202(3) of the LGA.

RECOMMENDATION

That Council:

1. Pursuant to section 202(3) of the *Local Government Act 2009* (LGA), an authorised person of another local government, including Cairns Regional Council, Tablelands Regional Council, Cook Shire Council, and Douglas Shire Council (Neighbouring Local Government), may be appointed as authorised persons of Mareeba Shire Council; and
2. Pursuant to section 257(1)(b) of the LGA, delegates to the Chief Executive Officer the power to appoint an authorised person of a Neighbouring Local Government in accordance with section 202 of the LGA.

BACKGROUND

Council Officers responsible for enforcing the requirements of State legislation and Council's Local Laws can encounter situations where the assistance of additional authorised persons may be required. This is often due to the complexity of the compliance issue and sometimes for additional support where Officer safety is of concern (even with the assistance of Queensland Police).

Section 202(1) of the LGA enables the CEO to appoint a "qualified person" to be an authorised person, and subsection two (2) sets out the threshold for determining if a person is qualified, which is where the person has the competencies that the CEO considers are necessary to perform the responsibilities required by the authorised person.

Section 202(3) of the LGA provides:

- (a) (3) Also, a person is qualified to be an authorised person of a local government (the **adopting local government**) if—the person is an authorised person for another local government; and
- (b) the adopting local government has, by resolution, decided that authorised persons of the other local government may be appointed as authorised persons of the adopting local government.

Under subsection (3), Mareeba Shire Council is the ‘adopting local government’ and once the recommended resolution has been passed deciding that an authorised person of a Neighbouring Local Government may be appointed as an authorised person of Council, the appointment occurs by signing an Instrument of Appointment for those authorised persons.

The CEO would sign these Instruments of Appointment as currently occurs for Mareeba Shire Council’s authorised person appointments.

RISK IMPLICATIONS

Financial

There may be a requirement to compensate the neighbouring authorised persons for their time and resources to assist Council when requested. This will be negotiated between the Council’s relevant Officers.

Legal and Compliance

Part of Council’s investigative responsibilities rely on the power to lawfully enter property and take specific actions. This resolution will ensure Council remains legally compliant through the appointment of its authorised persons, including those lending their assistance from other local governments.

Health and Safety

The Authorised Person’s from the neighbouring Council will follow all Workplace Health and Safety requirements of Mareeba Shire Council, when engaged to assist.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

The authorised persons from the neighbour Council will follow the processes and directions from the Mareeba Shire Council when assisting the authorised person with the task.

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

Community and Culture: An informed, engaged and resilient community which supports and encourages effective partnerships to deliver better outcomes.

IMPLEMENTATION/COMMUNICATION

Once adopted, the Council’s Governance Section will appoint authorised persons when required without the need of obtaining separate individual approval from the CEO, Directors and Managers.

9 INFRASTRUCTURE SERVICES

9.1 INFRASTRUCTURE SERVICES, CAPITAL WORKS MONTHLY REPORT - MARCH 2026

Date Prepared: 3 April 2026

Author: Manager Assets and Projects

Attachments:

1. [Capital Works Summary March 2026](#) 
2. [Capital Works Highlights March 2026](#) 

EXECUTIVE SUMMARY

The purpose of this report is to provide an update on capital works projects undertaken by the Infrastructure Services Department during the month of March 2026.

RECOMMENDATION

That Council receives the Infrastructure Services Capital Works Monthly Report for the month of March 2026.

BACKGROUND

Council's Capital Works program is focussed on renewal and upgrade of Council infrastructure to achieve Council's corporate vision of "A growing, confident and sustainable Shire". The program is funded through a combination of Council's own funding and external grants and subsidies.

RISK IMPLICATIONS

Financial

The capital works program is tracking within budget.

Infrastructure and Assets

Infrastructure and Assets Projects included in the current capital works program were identified through Council's Project Prioritisation Tool (PPT) which uses a risk-based, multi-criteria approach to rank projects in order of priority. The PPT is aligned with Council's Long-Term Financial Plan and Asset Management sub-plans, which focus of renewal of existing assets.

FINANCIAL AND RESOURCE IMPLICATIONS

Capital

All capital works are listed in and funded by the 2025/26 Capital Works Program.

LINK TO CORPORATE PLAN

Transport and Infrastructure: The provision of quality infrastructure to service our growing community using sound asset management principles.

IMPLEMENTATION/COMMUNICATION

Capital Projects Summary March 2026



Project Code	Project Description	Project Comment	Project Stage
Program: 01 - Rural and Urban Roads Reseal Program (Renewal)			
CP0003915	25/26 Bitumen & Asphalt Reseal Program	Resealing to commence April 2026. Pavement works on Ray Road commencing week commencing 30 March 2026.	Construction
Program: 02 - Gravel Resheet			
CP0003916	25/26 Gravel Resheet Program	No works undertaken for month of March due to wet weather. Roads shortlisted for partial resheeting, final scope to be finalised.	Construction
Program: 03 - Urban Streets			
CP00797	TIDS 22/23 24/25 Rankin/Walsh St R'bout	The project commenced 9th March 2026 with stormwater pipe excavation on Constance St. progressing slowly due to the occurrence of rock.	Procurement
Program: 04 - Rural Roads			
CP0002040	KDA KIA08 Barron Falls/Masons Rd/L-out	Designs to be completed prior to end of financial year by external consultant. Fee proposals requested.	Design
CP0002041	KDA KIA09 Barron Falls Rd Thongon-Mason	Concept design started	Design
CP0002048	KDA Kda Heights Rd Intersection Upgrade	Designs to be completed prior to end of financial year by external consultant.	Design
CP0002050	MBA McIver Rd Upgrades	Designs to be completed prior to end of financial year by external consultant. Survey and soil investigations complete.	Design
CP0002051	DIM Leadingham Ck Rd - Ch3.598-5.2	Construction commenced	Construction
CP0002052	TIDS 24-27 DIM Leadingham C/R 8.04-11.48	Earthworks and protection of drains. Rock protection at culvert outlets. Embankment fill.	Construction
CP0002056	DIM Leadingham Ck Rd - Ch5.2-6.72	Design underway by external consultant.	Design
CP0002060	KDA Oak Forest Rd Rehab & Widen	Design underway.	Design
CP0002061	KOAH Koah Rd Widen & Seal to 8m	Concept plan completed, Detailed design pending resourcing	Design
CP0002063	DIM Leadingham Ck Rd - Ch6.72-8.04	Design underway by external consultant.	Design
CP0002066	DIM Leafgold Weir Rd Widen Curves	Design to be finalised 2026	Design
CP0002077	MBA Fassio Rd Widen & Bitumen Seal	Survey scheduled, pavement testing started.	Design
CP0002082	CRC Ootann Rd Widen & Seal CH72.5 - 77.7	Concept design started	Design
CP0006656	MBA Barron River Fire Trail Upgrade, Lloyd St to Herberton St	Funding received. Propose to undertake works in the 2026 dry season.	Planning
Program: 05 - Bridges			
CP0001558	MBA Tinaroo Creek Rd Ada Creek Causeway	The project has been awarded. Construction is expected to commence in April-May 2026. TIDS funding deadlines require the works are commenced prior to 30 June 2026.	Construction
Program: 06 - Drainage			
CP0003695	Irvinebank Jessie St/Rubina Tce Upgrade	Investigations will be scheduled	Design
CP0003914	25/26 Renew Minor Culverts & Drainage	No movement for the month of March. Scope to be determined on priority basis.	Planning
CP00844	MBA Amaroo Drainage Upgrades	Assessment & Planning.	Planning
Program: 08 - Parking			
Program: 09 - Footpaths			

Capital Projects Summary March 2026



CP0001665	Mt Molloy Footpath & Furniture Refurb	Design to be scheduled	Design
CP0001666	KDA Barron Falls Rd Replace Footpath	Concept design started	Design
CP0001721	MBA WNP Constance St Link (Atherton St)	Awaiting Design acceptance from TMR. Procurement expected by late April 2026.	Procurement
CP0001790	MBA WNP Anzac Avenue Footpath Renewal	Planning commenced. Procurement late April 2026.	Planning

Program: 10 - Parks and Gardens

CP0001803	Julatten Geraghty Pk Pump Track	Contract awarded to Contour works. Preliminary designs expected mid April.	Construction
CP0001805	MBA Bicentennial Lakes Northern	Earthworks have been suspended due to the wet weather. The concrete component of the observation deck is complete and awaiting fabrication of the steel deck section and rails.	Construction
CP0001928	MUT Refurb Community Hall Park	Project scoping underway	Planning
CP0003818	KDA KIAC KCP Additional Funds	Planning for playground and active recreation space	Planning
CP00809	MBA Bicentennial Lakes (Southern) D&C	Additional hill-slide fencing safety improvements being planned	Construction

Program: 11 - Water

CP0002682	FY24/25 - Irvinebank Ibis Dam PS	All parts procured or fabricated, onsite works to commence once practically safe to do so.	Procurement
CP0002686	25/26 WTP Minor Infrastructure	3 upgrades concurrently progressing. First, electrical shed in scoping stage. Second, renewal of valves for clarifier splitter box in design stage. Third, Input/Output cards for Chillagoe Water Treatment Plant Programmable Logic Controller have been delivered and ready for installation.	Construction
CP0002687	25/26 Smart Meters Replacement	Replacement of meters ongoing. Current focus on Mareeba and Kuranda.	Construction
CP0002688	25/26 Water Main Replacement	Keneally Road extension variation works commenced and expected to be complete late April 2026.	Construction
CP0002689	25/26 Telemetry/SCADA Upgrades	Alarm rationalisation works ongoing.	Construction
CP0002691	25/26 Hydrants & Valve Renewal	Works in Chillagoe complete. Valve install works for Mareeba in design stage.	Construction
CP0002692	DIM WTP Sand Filtration	Sand has been procured and is currently being repackaged into smaller units to support safe handling procedures.	Procurement
CP0002697	KDA WTP Turbidity Meters	Turbidity meters have been installed, connected to SCADA and commissioned.	Construction
CP0002764	MOL Replace Hunter Ck Weir	Construction works to commence once on-site conditions become safe.	Construction
CP0003820	KDA WTP Intake Works	Onsite works to commence once practically safe to do so.	Construction

Capital Projects Summary March 2026



Program: 12 - Wastewater			
CP0001043	Atherton St Pump Station Refurb	Pre-start meeting has been scheduled for mid-April and construction to begin in May.	Construction
CP0002474	FY24/25 - MBA Sewer CCTV & Reline Prog	Kuranda CCTV investigations commenced.	Planning
CP0002481	FY24/25 - MBA Constance St Rising Main	Works continuing along Constance St. Hard rock has continued to be encountered along trench alignment. There is a clash with the 450mm water main at Lerra Street which will require modifications to the 450mm water main where it will be raised to go over the sewer main, this additional work is expected to take 8 days to complete once started.	Construction
CP0002483	25/26 MBA Sewer CCTV & Reline Prog	Final design specification to be completed by early April. Procurement to be completed late April 2026.	Procurement
CP0002484	25/26 WW Pump Station Ancillary	Capacity assessments currently being undertaken for pump stations on Myola Rd, Kuranda. Scope of Works to be finalised following completion of assessment.	Design
CP0002485	25/26 WW Reticulation Pumps Renewal	All pumps have been procured, replacement of pumps ongoing.	Construction
CP0002487	25/26 Telemetry/SCADA Upgrades	Project in testing and commissioning stage. Final validation of data quality and integrity underway.	Construction
CP0002490	MBA WWTP Inline Instruments	Final set of sensors being delivered to site for installation and verification by original equipment manufacturer.	Construction
CP0002491	KDA WWTP Sludge Conveyor	Majority of renewal works complete. Poly dosing system sent off-site for overhaul. Awaiting final parts to complete on-site renewal works.	Construction
Program: 13 - Waste			
Program: 14 - Aerodromes			
Program: 15 - Fleet			
CP0003746	Replace Asset 1279 Toyota Hilux	Vehicle in final stages of fit out	Procurement
CP0003930	Asset 6221 Forklift Forks Upgrade	Waiting of the delivery of the stores forklift so as Asset # 6221 can stood down to complete the project	Procurement
Program: 16 - Depots and Council Offices			
Program: 17 - Community Buildings			
CP0001059	Mba/Dim Aquatic Condition Assessment	External Consultant has provided tender documentation for review prior to release to market.	Procurement
CP0001816	25/26 Shire Wide Toilet Facilities	Planning to commence for Chillagoe Toilet Improvement	Planning
CP0003890	25/26 Annual Minor Building Refurb	Planning commenced for Mareeba Pioneer Cemetery Rotunda Renewal	Planning
CP0003893	DIM Caravan Pk & KDA Pool Painting	Planning commenced. Procurement expected late April 2026.	Planning
CP0003913	MBA Cedric Davies Hub Place of Refuge	Tender submissions recieved. Awaiting funding grant acceptance. Expected decision by late April 2026.	Procurement
CP0003934	Annual Facilities LED Lighting	Planning commenced. Procurement expected late April 2026.	Planning

Capital Projects Summary March 2026



CP0006602	CHI SES Facility Improvements	Procurement commenced. Construction to commence late April 2026.	Procurement
CP0006648	KOAH Hall Upgrade	Planning commenced and preparing for procurement.	Planning
CP00793	MBA Women's Restroom Refurb	To be completed in conjunction with the Mareeba CBD Blueprint Project	Planning
Program: 18 - Non-Infrastructure Items			
CP0001085	Mba Cemetery Expansion Planning	Scheduled for delivery prior end of financial year.	Planning
CP0003754	Mareeba CBD Blueprint	Concept planning for prioritised projects commenced.	Design
CP0003908	MBA New Cemetery Headstone on Beam	Irrigation works to be undertaken prior to closeout.	Construction
CP0003909	Mba Cemetery New Double Columbarium Wall	Preliminary design recieved. Procurement completed. Construction works to commence early May 2026.	Construction
CP00932	MBA MIP Expansion	Masterplan Documentation (99%) received, final comments to be sent. Tender Package to be updated with Electrical/Telecommunication suite.	Design

Infrastructure Services Capital Works Report Project Highlights – March 2026



Project Name: Walsh St Stormwater Traffic & Landscaping Upgrade

Background

The Walsh Street Mareeba Safety and Stormwater Improvements project will deliver a coordinated package of works to improve safety, traffic flow and flood resilience, consistent with priorities identified in the Mareeba CBD Blueprint Masterplan. Key upgrades include enhanced pedestrian crossings, improved roundabout performance through the installation of vehicle detection loops, new lighting and footpath connections, and a major underground stormwater upgrade to address flooding between Herberton and Rankin Streets during periods of intense rainfall.

The project is supported by the Australian Government's Roads to Recovery Program, the Queensland Government's Transport Infrastructure Development Scheme (TIDS), and Mareeba Shire Council. These works form part of Council's ongoing commitment to improving road safety, strengthening network performance and enhancing the resilience of critical infrastructure within the Mareeba township.

Scope of Work

The scope of works includes:

- Walsh/Rankin Street roundabout demolition and reconfiguration to improve heavy vehicle turning radius's compliant with requirements for heavy vehicles.
- Installation of a centre median pedestrian refuge to minimise vehicle stopping times at the pedestrian crossing between K-Hub and the Coles shopping centre to improve pedestrian safety and reduce congestion at peak times.
- Asphalt reprofiling of traffic lane crossfalls in conjunction with the establishment of the mid-block centre median island and the reconfigured roundabout.
- A streetlighting upgrade to improve pedestrian safety at the mid-block pedestrian crossing.
- The installation vehicle detector loops in the asphalt road pavement of the Rankin Street approach to the Byrnes Street traffic lights.
- The upgrade of stormwater infrastructure capacity, capturing stormwater at the Herberton Street end of Walsh Street and conveying it to the Hastie Street intersection at St Thomas's Catholic Primary School via Rankin Street.
- Landscaping improvements that will include the establishment of gardens and associated infrastructure in the centre median island and the planting of street trees on the footpath.

Progress Update

HEH Civil commenced works Monday 9th March 2026 with trench excavation and the installation of 750mm stormwater pipes starting at the discharge end of the system opposite Mareeba Kids Campus at the Constance/ Hastie Street intersection.

Works were slow due to a solid rock shelf at the bottom of the three (3) metre excavation, as well as a shale-like rock layer and oversize basalt rock 'floaters'.

Installation Constance Street stormwater road crossing is planned for the Easter school holidays connecting into an existing stormwater pit in the mouth of Hastie Street to minimise community and traffic impact.

**Infrastructure Services Capital Works Report
Project Highlights – March 2026**



Constance Street Stormwater Pipe Trenching & Installation

**Infrastructure Services Capital Works Report
Project Highlights – March 2026**



Project Name: Leedingham Creek Road Rehabilitation, Widen and

Seal Program: Rural Roads

Background

Leedingham Creek Road is classified as a Rural Collector Road, extending approximately 13.1 km from Mareeba-Dimbulah Road (east of the Dimbulah township) to Wolfram Road in the west. The road serves a vital role in supporting regionally significant activities, including heavy agriculture, sugarcane haulage, and tourism, and also provides access to the Dimbulah Aerodrome.

The road is in need of an upgrade to address several safety concerns, including tight horizontal curves, steep vertical alignments, restricted driver sightlines, and a narrow carriageway. Additionally, the high volume of heavy commercial and private traffic has contributed to the deterioration of the road's condition, resulting in steep edge drop-offs, uneven shoulders, and damaged sealed edges that compromise the integrity of the pavement.

This project is funded by the Australian Government in association with the Queensland Government and Mareeba Shire Council.

Scope of Works

The scope of works includes the widening and sealing of 9.8km of Leedingham Creek Road from Chainage 1.65 to 11.48 to a consistent 2 lane, 7m wide roadway with 0.5m shoulders on either side of the roadway (excluding the single culvert at Twelve Mile Creek). The scope includes earthworks, drainage, culverts, pavement construction, bitumen sealing, road furniture and line marking.

Progress Update

Chainage 3.598 – 5.2

- 1) Stripping of shoulders and drains to expedite site de-watering.



Stripping of table drains



**Infrastructure Services Capital Works Report
Project Highlights – March 2026**



Chainage 5.2 – 6.7

- 1) Stripping of shoulders and drains to expedite site de-watering.



Stripping of table drains

Chainage 8.04 – 11.48

- 1) Cart, lay and compact shoulder and embankment fill.
- 2) Import and place rock protection at culvert outlets.
- 3) Repairs to rock check dams



Embankment fill



Infrastructure Services Capital Works Report Project Highlights – March 2026



Project Name: 2025-2026 Water Main Replacement

Program: Water

Background

As part of Council’s 10-year Water Strategy, ageing water mains are being replaced and upgraded throughout the Shire. An allocation has been provided in the 2025/26 capital works program to replace failing and ageing asbestos cement (AC) composition watermains at (3) three locations within the Mareeba township including Walsh Street, Haren Street to Mammino Street and Keneally Road. This project is jointly funded by the Australian Government, through the National Water Grid Fund, and Mareeba Shire Council.

Scope of Works

The scope of works includes the supply and installation of PVC Supermain and Ductile Iron Concrete Lined (DICL) on road crossings, in addition to new service connections, valves and hydrants are being installed.

Progress Update

Installation of cut-ins, property connections, and commissioning along Haren Street, Mammino Street, and Keneally Road were completed in March and an additional extension to allow for the decommissioning of the old water main has commenced and expected to be completed in April.



Mammino Street ‘cut ins’ and commissioning works March 2026

Infrastructure Services Capital Works Report Project Highlights – March 2026



Project Name: Kenneally Road Gravity Sewer Main Upgrade

Program: Wastewater

Background

Most of Mareeba's sewerage network was built between the late 1960s and 1980s. The Kenneally Road and Constance Street sewer main is a critical asset servicing 129 residential properties. The original sewer main is unable to meet both existing demand and future development needs, and this has resulted in surcharging of manholes along Constance Street and Kenneally Road, with sewage ingress into the environment and properties during severe wet weather events.

Upgrading the gravity sewer main will address both current and future capacity issues within the Kenneally Road catchment. Replacing ageing sewer infrastructure is vital to reducing the risk of sewage overflows—an issue with serious implications for public health, environmental safety, and community wellbeing. This upgrade is also a key measure in protecting the Barron River, which ultimately flows into the Great Barrier Reef. This project is proudly supported by the Queensland Government through the Local Government Grants and Subsidies Program and Mareeba Shire Council.

Scope of Works

2.35km of gravity sewer main will be upgraded, starting from a sewer manhole located in an easement off Antonio Drive. It will run the full length of Constance Street, connecting to a manhole adjacent to Mareeba State Primary School, and discharge upstream of the Byrnes Street pump station.

The project scope includes:

- Supply, delivery and installation of the sewer gravity pipework and manholes
- Survey for set out purposes, erosion and sediment control and traffic management.
- Manhole testing and commissioning of the sewer gravity main.

Progress Update

During March, trenching works continued along Constance Street, and the contractor is now at manhole construction site K1/29 on Constance Street.

Construction progress has continued despite some challenges and resolutions include:

- Excavation through rocky material and large boulders have caused minor delays in construction
- Minor re-alignment to accommodate the existing water line
- Manhole concrete base and walls have been successfully complete

**Infrastructure Services Capital Works Report
Project Highlights – March 2026**



Trenching works continued along Constance Street

9.2 INFRASTRUCTURE SERVICES, TECHNICAL SERVICES OPERATIONS REPORT - MARCH 2026

Date Prepared: 18 March 2026
Author: Manager Technical Services
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to outline Council's Fleet, Design, Soils Lab, Survey, Quality, GIS, Facilities and Investigation Services activities undertaken by Infrastructure Services during the month of March 2026.

RECOMMENDATION

That Council receives the Infrastructure Services, Technical Services Operations Report for March 2026.

BACKGROUND

Technical Services

Design, quality, and investigations:

Investigation activities undertaken in March included:

Activity	New Requests	Closed Requests	Active EOM
Lodged via CRM:			
Road Infrastructure Review	17	17	69
Drainage Investigations	5	12	31
Parks Investigations	0	0	3
Miscellaneous e.g. Planning; Local Laws	16	11	37

Routine Activities	Investigations Completed
Traffic Count / Surveys	14
As Constructed Plans	4
National Heavy Vehicle Regulator (NHVR) Permits/Investigations	26
Before You Dig Requests	155

Soil Laboratory:

Council's Soil Laboratory provides NATA-accredited soil and material testing for internal and external services. The laboratory delivered 141 tests in February, with majority of testing being delivered for external clients.

GIS:

Ongoing improvements to GIS data associated with water, sewerage, roads, underground stormwater and kerbs asset data sets continues, as information is received from other areas of Council.

Operational Works and Subdivisions:

To ensure ongoing compliance with development conditions, both during construction and on-maintenance, Council undertakes routine inspection and monitoring of sites. The following developments remain current:

Locality	Subdivisions Name/Description	Road
Works Approved for Commencement		
Kuranda	Jum Rum Rainforest Estate Stage 2	Fallon Road
Kuranda	2-6 Black Mountain Road	Black Mountain Road
Mareeba	Quill Street Development	Quill Street
Mareeba	The Edge – Stage 4	Antonio Drive
Mareeba	Amaroo Stage 14A	Karobean Drive
Mareeba	Two Rivers Community School	Chewko Road
Mareeba	Wylandra Estate	Wylandra Drive

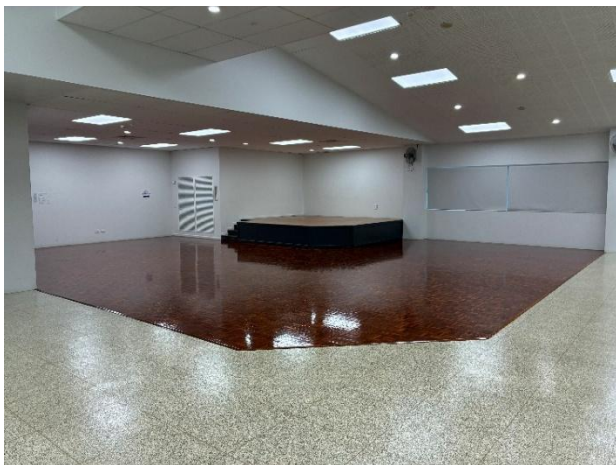
On-Maintenance Period		
Kuranda	Jum Rum Rainforest Estate Stage 1	Fallon Road
Mareeba	Mareeba Roadhouse & Accommodation Park	Williams Close
Mareeba	9 Kenneally Road	Kenneally Road
Mareeba	Emerald Creek Service Station	Malone Road
Mareeba	Prestige Gardens Stage 5-6	Mclver Road
Mareeba	Amaroo Stage 13B (Drainage)	Karobean Drive
Mareeba	The Rise: Stage 3 (Drainage)	Catherine Atherton Drive
Mareeba	Country Road Estate Stage 4	Lee Sye Road
Mareeba	Rayfield Estate	Rayfield Road

Facilities

The floors of the Cedric Davies Function Hall received a 'Cut & Polish' which resulted in an improvement to the aesthetics of the hall.



Before



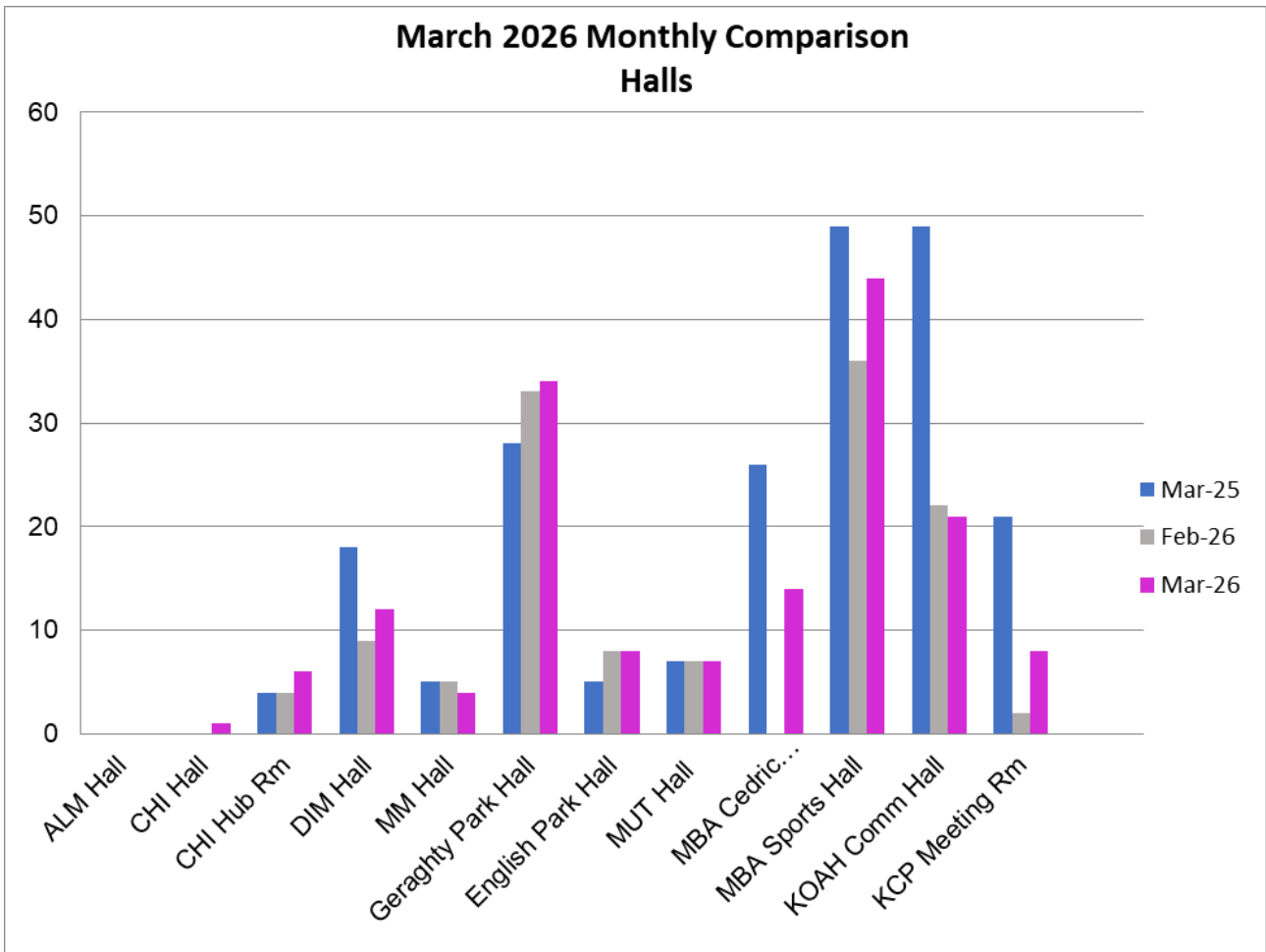
After



After

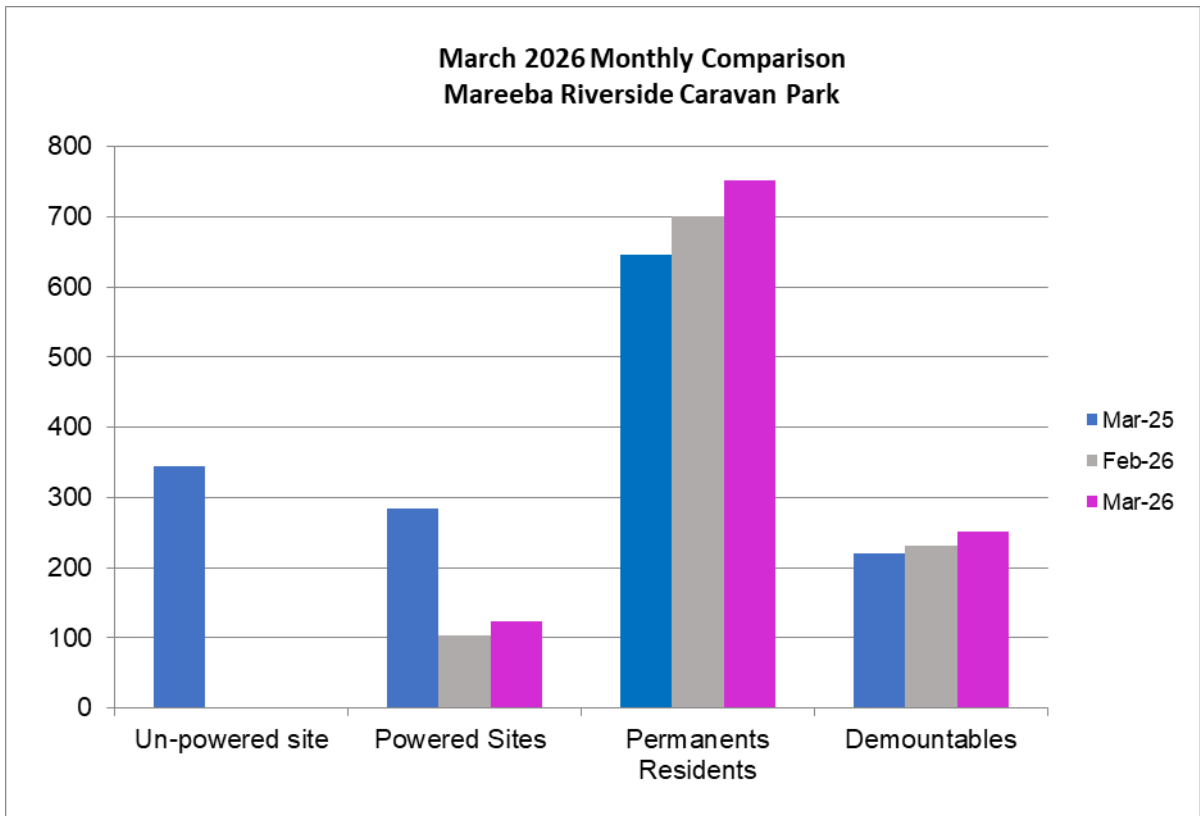
Community Halls:

Maintaining safe and efficient access to Council’s Community Halls is recognised as an important aspect for the community's ongoing wellbeing.

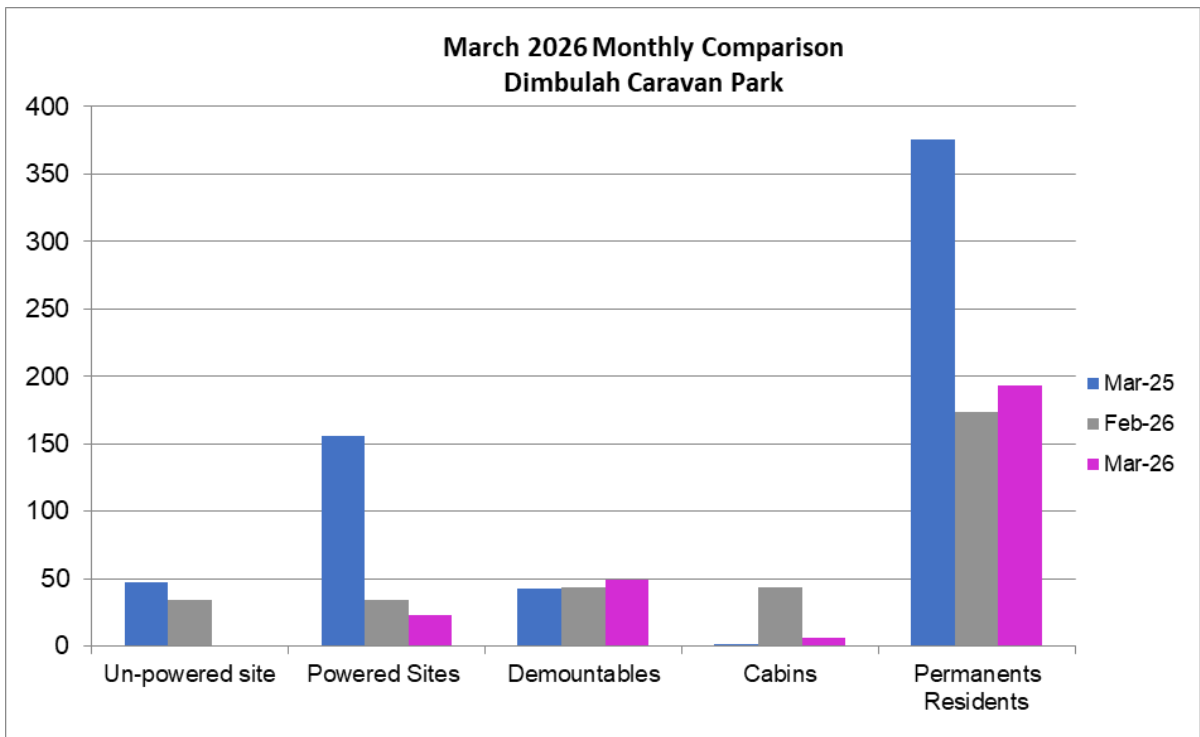


Caravan Parks:

Mareeba Riverside Caravan Park: Improvement works by the lessee continue, which has impacted some of the accommodation categories.

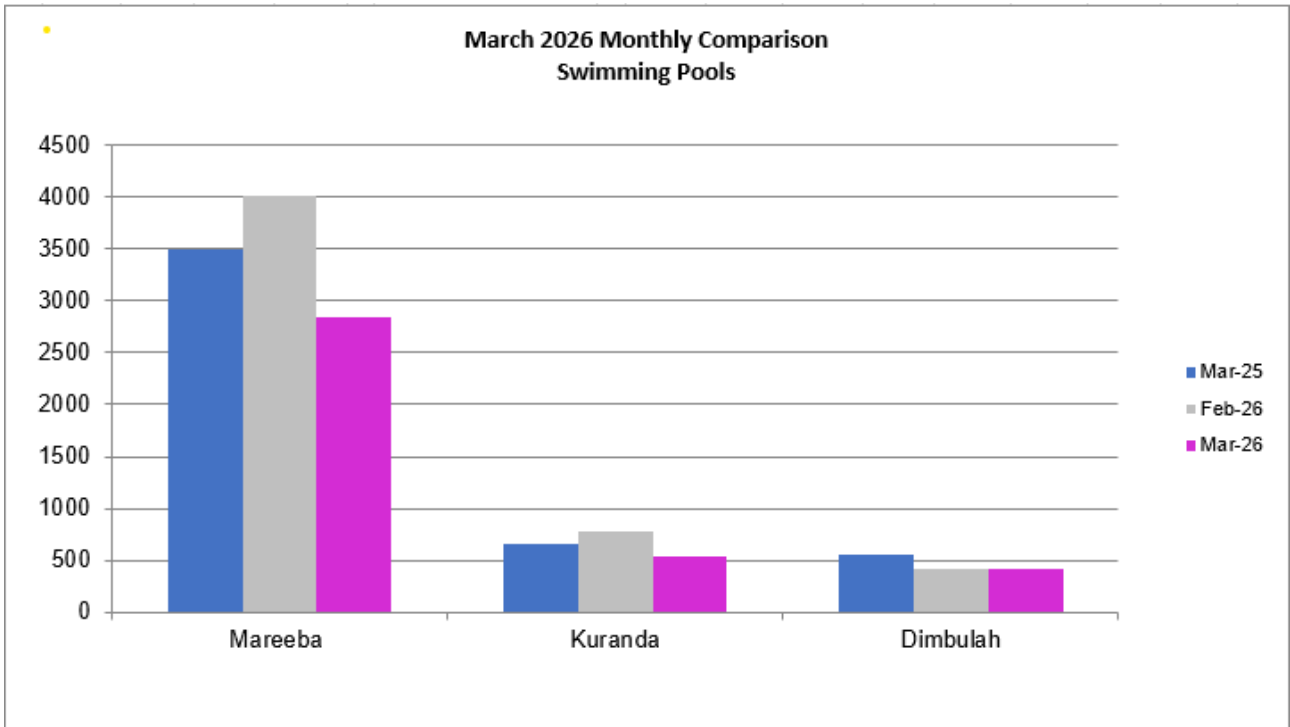


Dimbulah Caravan Park:



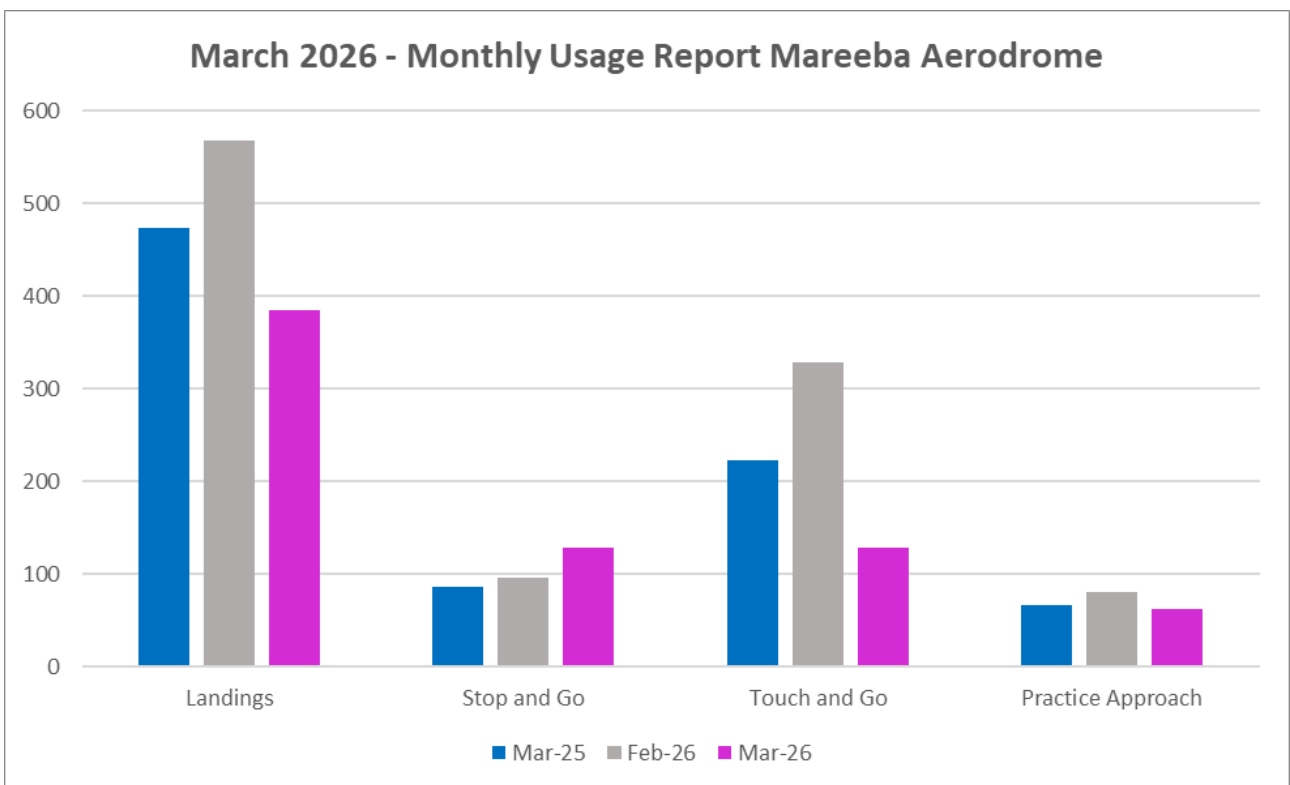
Aquatic Centres

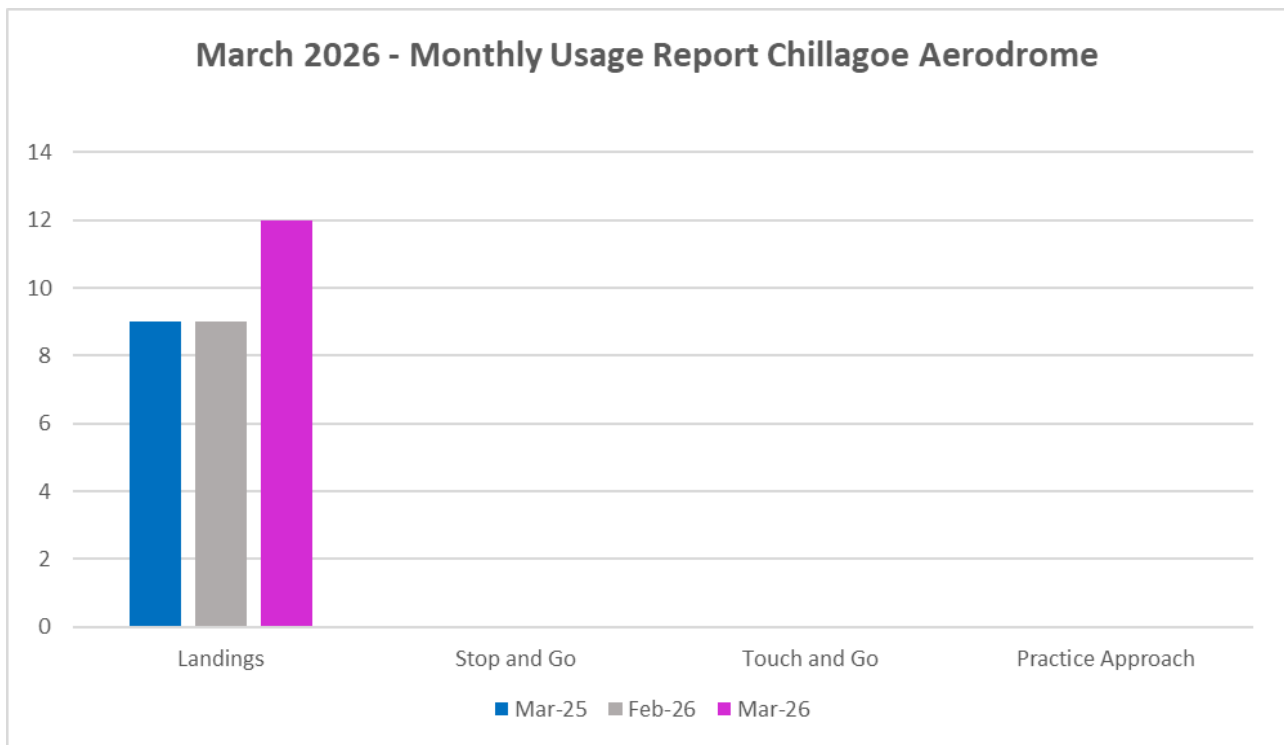
Attendance at Mareeba Aquatic Centre recorded a drop in numbers. Dimbulah maintained a steady attendance in numbers, while Kuranda numbers dropped slightly.



Aerodromes:

The data recorded below is current for the month of March, however, there is usually a lag of some data for each current month from the service provider, which continues to be updated into the next month.





LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

Community and Culture: An informed, engaged and resilient community which supports and encourages effective partnerships to deliver better outcomes.

Transport and Infrastructure: The provision of quality infrastructure to service our growing community using sound asset management principles.

Economy and Growth: Promote and encourage investment in local industry to build a resilient economy.

IMPLEMENTATION/COMMUNICATION

Nil

9.3 INFRASTRUCTURE SERVICES, WATER AND WASTE OPERATIONS REPORT - MARCH 2026

Date Prepared: 18 March 2026
Author: Manager Water and Waste
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council’s Water and Waste activities undertaken by the Infrastructure Services Department during the month of March 2026.

RECOMMENDATION

That Council receives the Infrastructure Services, Water and Waste Operations Report for March 2026.

BACKGROUND

Water and Wastewater Treatment:

All treatment plants are generally performing satisfactorily. Interim measures are in place to address damage to Kuranda Water Treatment Plant intake infrastructure which resulted from Cyclone Jasper and ongoing rain.

Connections have been updated with information provided by the rates section to correspond with annual KPI reporting.

Water Treatment	Mareeba	Kuranda	Chillagoe	Dimbulah	Mt Molloy*
Water Plant Average Daily Production (kL)	5,351	723	117	206	546
Number of Connections	4,609	1,134	174	287	126
Average Daily Water Consumption per Connection (L)	1,161	638	675	719	433

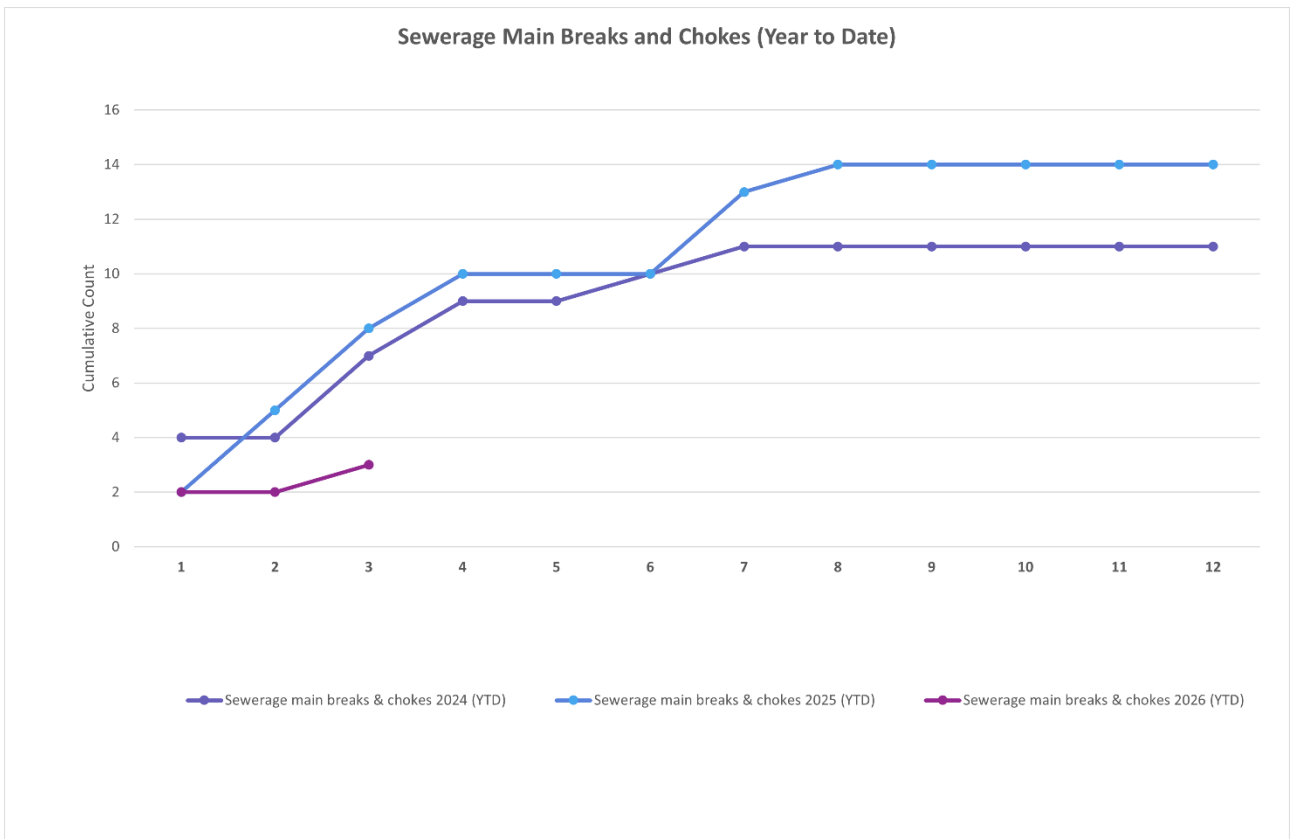
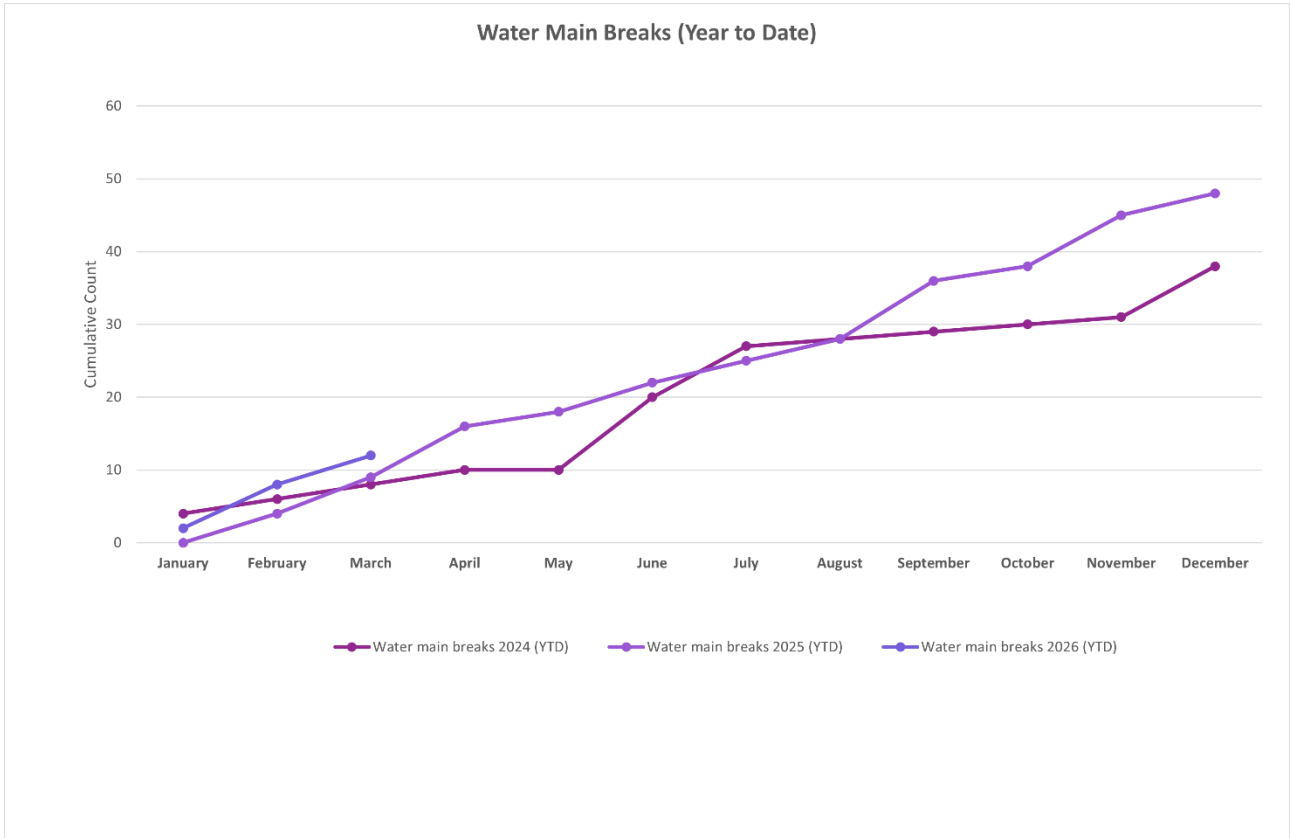
* Mt Molloy is an untreated, non-potable water supply.

Wastewater Treatment	Mareeba	Kuranda
Wastewater Plant Average Daily Treatment (kL)	7,108	284
Number of Connections	4021	385
Average Daily Inflow per Connection (L)	1,784	739

Water and Wastewater Reticulation:

Council's water reticulation crew attended four (4) water main breaks and one (1) sewer main choke in March, and average response times were within targets set out in Council's Customer Service standard for water services.

Monthly statistics are shown on the water reticulation main breaks and sewerage main breaks and chokes:

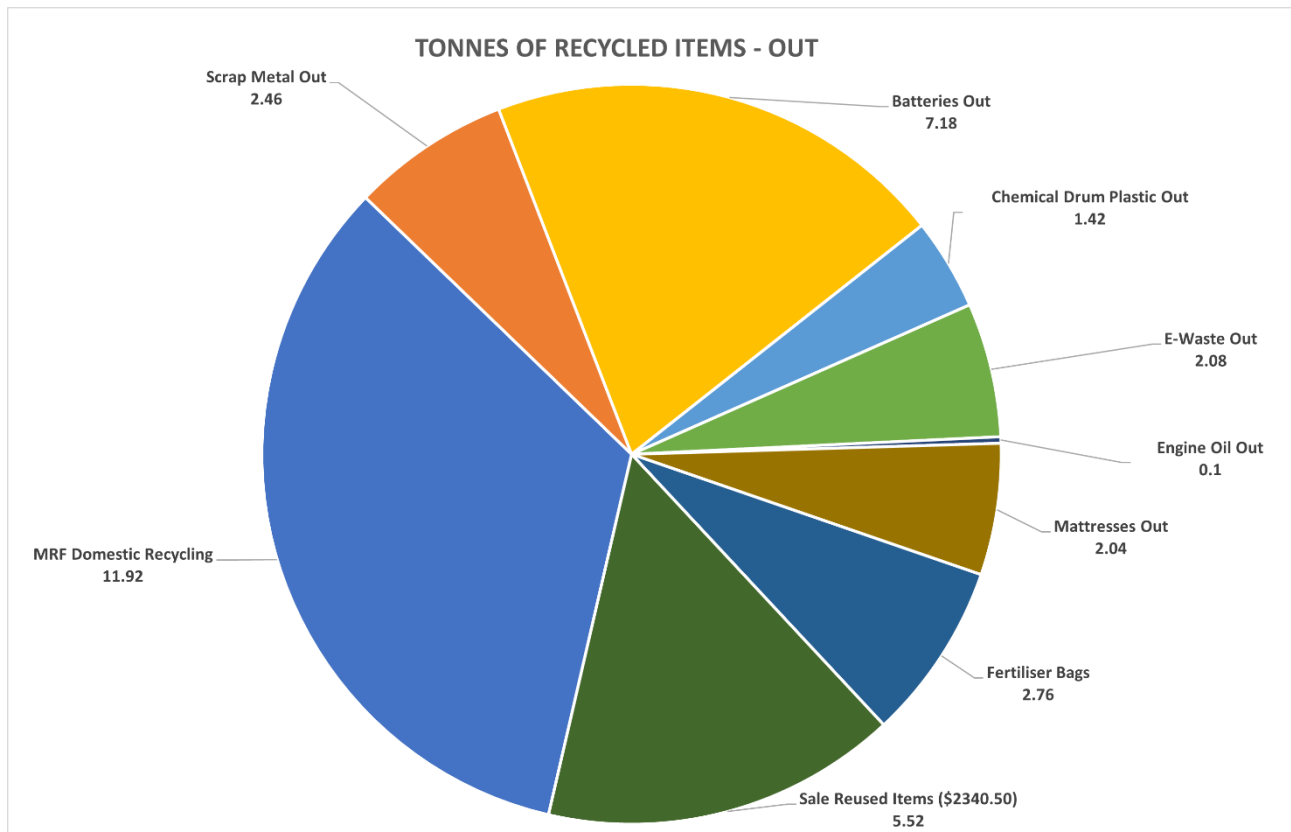


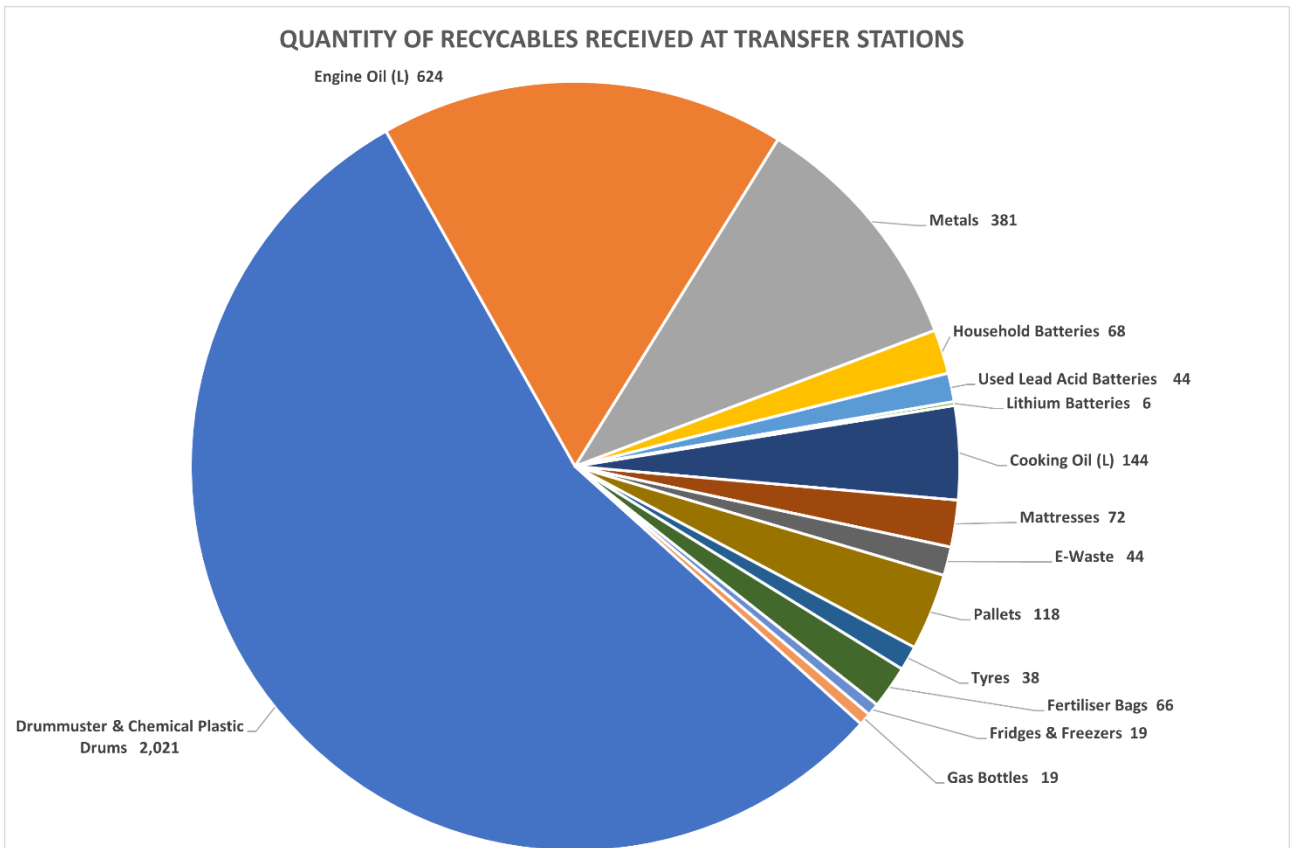
Waste Operations:

The ARRF facility in Cairns is currently non-operational due to a fire, meaning Veolia is unable to process kerbside waste in accordance with Contract 1396. As a result, all kerbside waste is being transported to Springmount Waste Facility instead of Cairns. A long-term arrangement is currently being negotiated.

Recycling

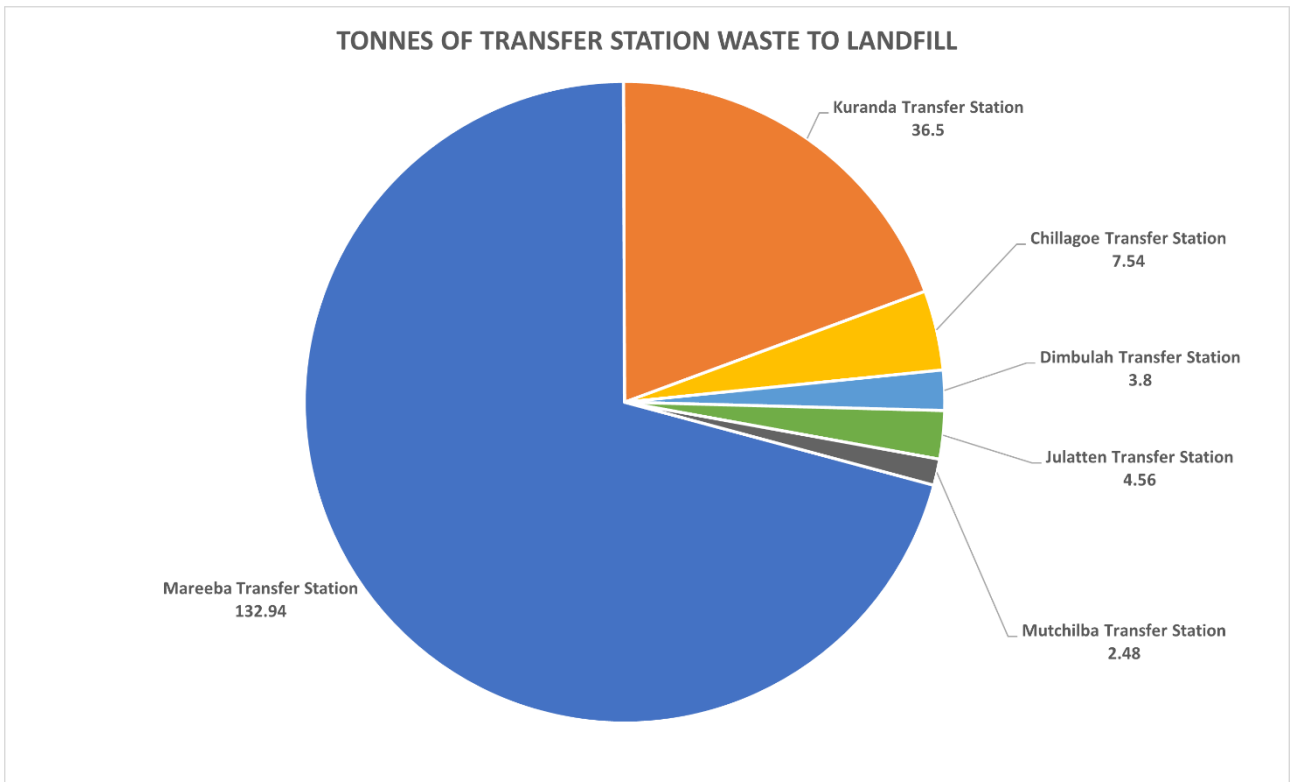
Residents continue to actively recycle at transfer station. During March, 11.92 tonnes of domestic items were recycled at the Material Recovery Facility (MRF). The highest count of recyclable items received at transfer stations were 2,021 DrumMUSTER & Chemical Plastic Drums, 624L of Engine Oil and 381 items of metal.





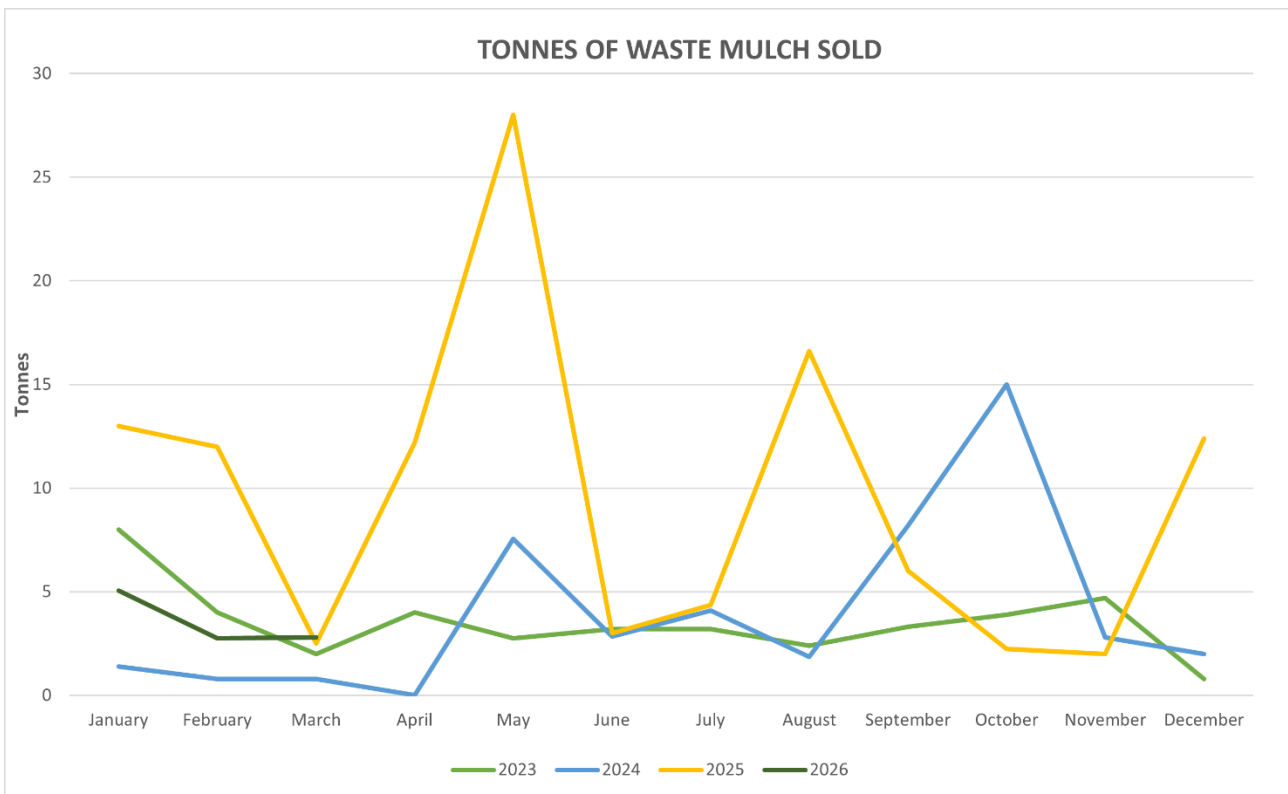
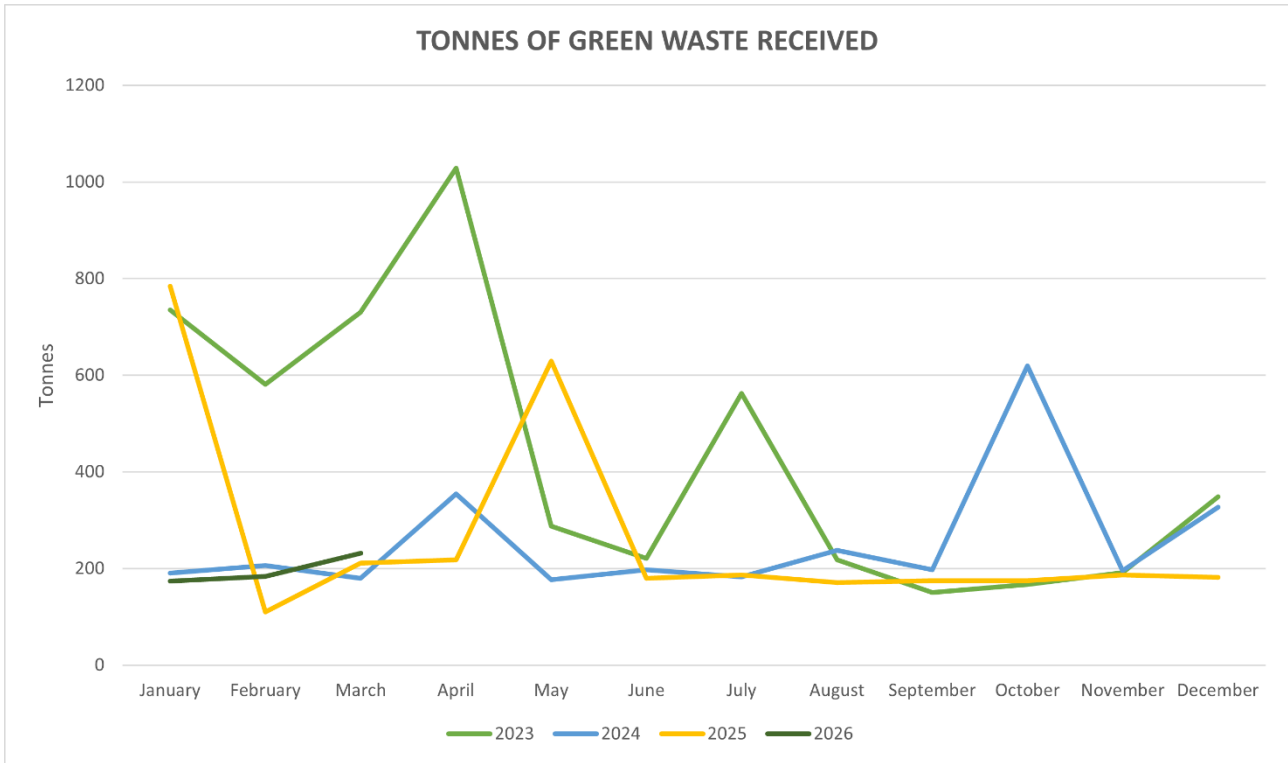
Kerbside Collection Waste and Transfer Station Waste

Kerbside Collection Waste and Transfer Station Waste is transported to the Springmount Waste Facility. During March, 187.82 tonnes of waste from transfer stations and 512.92 tonnes from kerbside collection waste was sent to landfill.



Green Waste:

During March, Council received a total of 231.88 tonnes of green waste, and 2.8 tonnes of mulch was sold. Kuranda recorded 2.4 tonnes of green waste from locations registered as being potentially contaminated with Electric Ants.



RISK IMPLICATIONS**Environmental**

Council holds an Environmental Authority issued under the *Environmental Protection Act 1994* to operate landfill facilities.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS***Capital***

Nil

Operating

Nil

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

Transport and Infrastructure: The provision of quality infrastructure to service our growing community using sound asset management principles.

Economy and Growth: Promote and encourage investment in local industry to build a resilient economy.

IMPLEMENTATION/COMMUNICATION

Nil

9.4 INFRASTRUCTURE SERVICES, WORKS SECTION ACTIVITY REPORT - MARCH 2026

Date Prepared: 18 March 2026

Author: Manager Works

Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to summarise Council's Transport Infrastructure, Parks and Open Spaces, TMR Routine Maintenance Performance Contract (RMPC) and Land Protection operational activities undertaken by Infrastructure Services during the month of March 2026.

RECOMMENDATION

That Council receives the Infrastructure Services, Works Progress Report for the month of March 2026.

BACKGROUND

A summary of works completed in March 2026 is provided below.

TRANSPORT INFRASTRUCTURE

The major maintenance activities carried out in March 2026 are listed below.

Activity	Location
Unsealed Road Grading	Kanervo Road; Cedar Park Road
Bitumen Patching	Euluma Creek Road; Black Mountain; Ray Road; Leadingham Creek Road; Chewko Road; Lemontree Drive; Borzi Road; Windy Hollow Road; Brickley Street; Vicary Road
Unsealed Road Maintenance	Drumduff Road, Gamboola Road West
Tree Trimming	Eureka Creek Re; Anzac Memorial; Kuranda Esplanade; Black Mountain Road; Nine Mile Road; Barron Falls Road; Greenhills Drive; Hickory Road; Main Street, Mt Molloy; Myola Road; Rifle Creek Rest Area; Clacherty Road; Argyle Street; Greenforest Road; Oak Forest Road; Bakers Road; Morrish Road; Basalt Gully; Fraser Road; Boyles Road; Tennis Court & Basketball; Barooga Gardens; Leafgold Weir Road; Leadingham Creek Road; Borzi ark; Amaroo; Rotary Park; Kuranda Crescent; Anzac Avenue
Slashing	Leafgold Weir Road; Springmount Road; Kay Road;; Boonmoo Road; Barron Esplanade; West Dawson Road; Pin Road; Mutchilba Road; Shanty Creek; Mareeba Industrial Park; Schincariol Road; Top Eureka Road; Gilmore Road; Borzi Road; Davies Creek Road; Kovacic Road; Sabin Road East; Barbetti Road; Chisari Road; Collins Weir Road; Oaky Valley Avenue; Lemontree Drive; East Dawson Road; McKenzie Street; Tom Mahon Park; Pike Road;

Activity	Location
	Rollinson Drive; Spena Road; Trimble Road; Catherine Road; Tabacum Road; Adler Hill Road; Srhoj Road
Road Furniture – Repair/Replace	Springmount Road, Hodzic Road, Leafgold Weir Road, Sides Road, Barron Falls Road, Coondoo Street, Fallon Road, Greenhills Road, Hilltop Close, Hope Close, Masons Road, Mount Haren Road, Myola Road, Outlook Crescent, Penny Close, Punch Close, Rob Veivers Drive, Warril Drive, Warril Drive Return Lane, Anzac Avenue, Doyle Street, George Fabris Road, Henry Hannam Drive, Herberton Street, Kovacic Road, Mclver Road, Rankin Street, Tinaroo Creek Road, Walsh Street, Mutchilba Road, Springmount Road, Cetinich Road, Fassio Road, Springs Road, Douglas Track W, Forest Close, Speewah Road
Illegal Dumping	Thongon Street; McGrath Road; Mt Kooyong Road; Railway Avenue; Koah Road; Cummings Street
Drainage Maintenance	Black Mountain Road; Morrish Road; Clacherty Road; Hillview Road

TMR ROUTINE MAINTENANCE PERFORMANCE CONTRACT (RMPC)

The following RMPC works were carried out in March 2026.

Location	Activity
32A - Kennedy Highway (Cairns - Mareeba)	<ul style="list-style-type: none"> Rest Area Servicing - at Edmund Kennedy Bridge
34A - Mulligan Highway (Mareeba – Mount Molloy)	<ul style="list-style-type: none"> Rural Slashing two-cut width - Brady Road to River Road, Biboorah Emergent Works - Pothole patching at various locations Emergent Works - Cleaning inlets and outlet of pipes No 40 Emergent Works - Inspecting road and taking photos of emergent works to be completed and works that have been carried out
34B - Mulligan Highway (Mount Molloy - Lakeland)	<ul style="list-style-type: none"> Roadside Litter Collection - Rifle Creek and Mt Carbine Truck Stop Rest Area Servicing at Rifle Creek Emergent Works - Pothole patching at various locations Emergent Works - Inspecting road and taking photos of emergent works to be completed and works that have been carried out Emergent Works - McLeod River Bridge inspection after flooding - requested by DTMR Emergent Works - Bitumen repairs at Sandflat Creek Emergent Works - Emergency Callout for road closures at Battle Creek, McLeod River - place out signage and carry out bridge inspections
653 - Mossman-Mount Molloy Road	<ul style="list-style-type: none"> Roadside litter collection - Hunter Creek, Environ Park and Lyons Park Rest Area Servicing at Hunter Creek Emergent Works - Clearing silt from cuttings and vegetation from roadside at various locations Emergent Works - Emergency callouts to clear fallen trees

Location	Activity
	<ul style="list-style-type: none"> • Emergent Works - Inspecting road and taking photos of emergent works to be completed and works that have been carried out • Emergent Works - Place out road closed signs at Bushy Creek and reopen as required • Emergent Works - Pothole patching at various locations as required
89B - Burke Developmental Road (BDR)	<ul style="list-style-type: none"> • Eureka Creek Rest Area Servicing and ground maintenance • Herbicide spraying from Dimbulah to Chillagoe • Emergent Works - Inspecting road and taking photos of emergent works to be completed and works that have been carried out • Emergent Works - Remove sand and debris from Little Pump Creek • Emergent Works - Pavement failure repairs at Pump Creek Almaden • Emergent Works - Supply and Cart 3,700t of Emergent Works gravel between Chillagoe and Fergusons Crossing • Emergent Works - Medium Formation Grade Almaden - Chillagoe
664 – Mareeba to Dimbulah Road	<ul style="list-style-type: none"> • Rural slashing two-cut width Cemetery to Carmen Road • Rural slashing Mareeba to Dimbulah - full cut width • Herbicide Spraying full length of road • Replace keep left signs and other regulatory signs • Emergent Work - Cut and remove trees at Granite Creek Bridge • Emergent Work - Pothole patching at various locations as required • Inspecting road and taking photos of Emergent works to be completed and works that have been carried out
6632 - Herberton - Petford Road	<ul style="list-style-type: none"> • Removal of three (3) gum trees • Emergent Works - Inspecting road and taking photos of emergent works to be completed and works that have been carried out • Emergent Works - Clearing silt from causeways and major road repairs along gravel section of road

PARKS AND OPEN SPACES

The following Parks and Open Spaces works were carried out in March 2026.

Description	Comment
Mowing	<ul style="list-style-type: none"> • Mareeba, Dimbulah, Kuranda, Mt Molloy/Julatten, and Chillagoe mowing still roughly every 10 – 14 days, is starting to show signs of slowing down.
Playing Fields Mowing	<ul style="list-style-type: none"> • Davies Park twice (2) x week at 50mm; • Borzi Park and Firth Park twice (2) x week at 32mm every odd week, then once a week on the even week.
General Maintenance	<ul style="list-style-type: none"> • Weeding and mulching garden beds and medians in Mareeba. • Kuranda garden maintenance Centenary Park and Coondoo Streets. • Herbiciding around trees, culverts in mowing areas in Mareeba and all Main Parks.

Description	Comment
Gurney Crew	<ul style="list-style-type: none"> Pressure cleaning Mareeba and Kuranda footpaths as per routine, Kuranda CRM's and Geraghty Park Julatten Tennis Court.
Playgrounds	<ul style="list-style-type: none"> Remove two (2) "Merry-Go-Rounds" from playgrounds in Mareeba and one (1) in Kuranda. Remove part of gym piece at Mary Andrews and take to Granite for repair.
Slashing	<ul style="list-style-type: none"> Rail Trail, Shaban Park and Mooraridgi and Eales Parks, Molloy approaches, Barron Esplanade another round completed.
Burials	<ul style="list-style-type: none"> Mareeba – one (1) coffin in ground Full Grave Section, three (3) Coffins in Mausoleum walls. Dimbulah – one (1) coffin in ground Full Grave Section. Kuranda Old – one (1) coffin inground Full Grave Section
LOA	<ul style="list-style-type: none"> Mareeba Cemetery and Pioneer Cemetery this month, LOA's have also done Dimbulah Cemetery, around the tennis courts and the main park.
Contractors	<ul style="list-style-type: none"> Mowing – Irvinebank and Watsonville one (1) service, Biboohra two (2) services, Mount Molloy/Julatten two (2) services.
Tree Trimming	<ul style="list-style-type: none"> Tree trimming in Kuranda and Mareeba streets for ease of mowing and Street Sweeper access.
Fire Management	<ul style="list-style-type: none"> Starting the planning phase for the fire break maintenance to kick off in May.
Footpath Maintenance	<ul style="list-style-type: none"> Ground away trip hazards on Anzac Avenue near Ferretti Close. Lift pavers, cut out roots and reset pavers in Kuranda near Koala Gardens.

LAND PROTECTION

The following Land Protection works were carried out in March 2026.

Weed/Pest	Activity
Parthenium Weed	<ul style="list-style-type: none"> Inspections and hand removal carried out on all sites. All landholders are complying with their biosecurity obligations. Attend Biosecurity Qld Systems Mapping Project Cairns
Giant Rats Tail Grass	<ul style="list-style-type: none"> Roadside spot spray treatment of GRT – Oaky Valley Avenue and surrounding areas; Dimbulah to Mareeba
Siam Weed	<ul style="list-style-type: none"> Assist Gulf Savannah in planning workshop to traditional owner ranger groups in the identification and distribution of Siam weed in the Mitchel River Catchment
Gamba Grass	<ul style="list-style-type: none"> Roadside herbicide treatment between Dimbulah to Mareeba
Feral Pigs	<ul style="list-style-type: none"> Four (4) pigs trapped in Paddy's Green and Mareeba areas
PMAC	<ul style="list-style-type: none"> Attend Pest Management Advisory Committee Meeting

CUSTOMER REQUESTS

During March, the Works Group received 263 Customer Requests (CRs) with 282 resolved (resolved requests include those received prior to March 2026). The table below shows the number of requests lodged per Works Section for the month.

Month	Roads	Parks and Gardens	Pest Management
March	189	68	6

At the time of reporting, the Works Group had 69 open requests.

FINANCIAL AND RESOURCE IMPLICATIONS

Operating

All operational works are funded by the section specific 2025/26 maintenance budgets.

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

Community and Culture: An informed, engaged and resilient community which supports and encourages effective partnerships to deliver better outcomes.

Transport and Infrastructure: The provision of quality infrastructure to service our growing community using sound asset management principles.

Liveability and Environment: Improve the liveability of the Shire by enhancing amenity and valuing natural assets.

Economy and Growth: Promote and encourage investment in local industry to build a resilient economy.

IMPLEMENTATION/COMMUNICATION

Nil

9.5 INFRASTRUCTURE SERVICES, DISASTER RECOVERY OPERATIONS REPORT - MARCH 2026

Date Prepared: 18 March 2026
Author: Manager Disaster Recovery
Attachments: Nil

EXECUTIVE SUMMARY

The purpose of this report is to outline the progress of Council’s activities funded under the Disaster Recovery Funding Arrangements (DRFA) during the month of March 2026.

RECOMMENDATION

That Council receives the Infrastructure Services, Disaster Recovery Operations Report for March 2026.

BACKGROUND

The Disaster Recovery Funding Arrangements (DRFA) is a jointly funded program between the Australian Government and State Government, providing financial assistance to help communities recover from eligible disasters. Current projects and their respective weather events are provided herein.

2024 DRFA – Tropical Cyclone Jasper, associated rainfall and flooding, 13 – 28 December 2023

Reconstruction of Essential Public Assets (REPA) Projects

Project Name	Update
T-MSC2024-10 Jarawee Road Stabilisation	Bridge works complete. Approach works to be completed prior to 30 June 2026.
T-MSC2024-33 MSC DRFA 2024 Eastern Roads Package	Contract awarded to Ikin Civil Pty Ltd. Works ongoing.
T-MSC2025-33 Warril and Mount Haren Landslip Remediation	Contract awarded to Australian Ground Engineering (AGE). Works scheduled to commence April 2026.
T-MSC2025-34 Ivicovic Road Landslip Remediation	Contract awarded to Gregg Construction Pty Ltd. Work commencement delayed due to weather.

Water & Sewer Program (exceptional circumstances package)

Project Name	Update
T-MSC2025-09 Lloyd Street Sewer Replacement Project	Project awarded to A&B Civil. Onsite works commenced.

Betterment Fund (exceptional circumstances package)

Assistance for the following projects under the 2024 Betterment Program, has been provided by the Australian and Queensland Governments through the jointly funded Commonwealth-State Disaster Recovery Funding Arrangements (DRFA):

Project Name	Update
T-MSC2025-24 Gully Betterment Program	Project awarded to S&K Civil Contracting Pty Ltd. Works on Torwood, Bolwarra and Ootann complete.
T-MSC2025-25 Wolfram Road Culvert Upgrade	Awarded to Gregg Construction Pty Ltd at March 2026 council meeting.
T-MSC2025-26 Lockwood Road Upgrade	Awarded to IKCO Pty Ltd T/A Ikin Civil at March 2026 council meeting.

Local Recovery and Resilience Grants (LRRG)

Local Recovery and Resilience Grants are available to eligible local councils significantly impacted by Tropical Cyclone Jasper, 13 - 28 December 2023 in Far North Queensland. Funding will help councils address economic, social and community recovery needs and support future resilience measures.

Approval has been received for Council's submission, which included a range of retrospective and future projects.

2025 DRFA – North and Far North Tropical Low 29 January – 28 February 2025

Reconstruction of Essential Public Assets (REPA) Projects

Project Name	Update
Hastie Road Embankment	Approval received for geotechnical solution. Onsite investigations complete.
Kuranda Depot Access Slip	Approval received for geotechnical solution. Temporary works complete to stabilise site prior to the 25/26 wet season. Onsite investigations to be scheduled.
Top Eureka Creek Culvert	Rock protection works complete. Rock mattress works to be undertaken in 2026.
Fallon Road Pavement	Approval received for minor pavement works on Fallon Road.
PDQ-MSC2025-16 Park Avenue RCP Replacement	Approval received for replacement of stormwater line on Park Avenue. Works awarded to Gregg Construction. Works currently underway and schedule for completion 10 April 2026.
PDQ-MSC2025-17 Maria Close RCP Replacement	Approval received for replacement of stormwater line on Maria Close. Works awarded to Terra Novus. Works scheduled to commence April 2026 weather pending.
Cooktown Crossing, Kondaparinga Road	Approval received for replacement of Cooktown Crossing on Kondaparinga Road. Construction to be as per current DAF guidelines (like for like). Investigations to commence in dry season 2026.

Project Name	Update
Butler Drive, Kuranda Landslip	Approval received for stabilisation of downslope bank adjacent Butler Drive. Slip has compromised stormwater drainage.
Aerodrome Drain, Mareeba	Approval received for rock mattress works at end of aerodrome drain adjacent Ray Road.

2026 DRFA – North Queensland Monsoon Trough, Associated Tropical Cyclone Koji and Severe Weather (commencing 24 December 2025)

Mareeba Shire Council has activated for the ‘North Queensland Monsoon Trough, Associated Tropical Cyclone Koji and Severe Weather (commencing 24 December 2025)’ weather event.

Emergency Works (EW)

Council is undertaking Emergency Works as required on local roads. Extension to Emergency Works requested following further rain events.

Reconstruction of Essential Public Assets (REPA) Projects

Project Name	Update
Spring Valley Road Causeway	Approval received for reconstruction of concrete causeway on Spring Valley Road. Failed crossing removed and temporary crossing constructed under Emergency Works. Permanent works to be undertaken in dry season 2026.

RISK IMPLICATIONS

Financial

Funding arrangements state that eligible expenditure is reimbursed.

Expenditure is considered eligible when:

- 1) Extraordinary costs are incurred that could normally not be absorbed by, or reasonably managed within, the local government or state agency’s financial, human and other resource capacity; and
- 2) Costs are directly associated with the delivery of eligible works on eligible essential public assets that have been damaged by an activated eligible disaster.

No ineligible cost reported for active projects. Risk of ineligible expenditure is mitigated through engagement of suitably qualified consultants.

LINK TO CORPORATE PLAN

Financial Sustainability and Governance: A financially sustainable council that applies strategic decision making and good governance to deliver cost-effective services.

Community and Culture: An informed, engaged and resilient community which supports and encourages effective partnerships to deliver better outcomes.

Transport and Infrastructure: The provision of quality infrastructure to service our growing community using sound asset management principles.

Economy and Growth: Promote and encourage investment in local industry to build a resilient economy.

9.6 TRAFFIC ADVISORY COMMITTEE - MINUTES OF MEETING HELD 17 MARCH 2026

Date Prepared: 18 March 2026

Author: Director Infrastructure Services

Attachments: 1. [Traffic Advisory Committee - Minutes of Meeting held 17 March 2026](#) 

EXECUTIVE SUMMARY

The purpose of this report is to present the Minutes of the Mareeba Shire Council Traffic Advisory Committee Meeting held on Tuesday 17 March 2026.

RECOMMENDATION

That Council receives the minutes of the Traffic Advisory Committee Meeting held Tuesday, 17 March 2026.

BACKGROUND

The Traffic Advisory Committee (TAC) is an advisory committee to Council under Section 265 of the *Local Government Regulation 2012*. The TAC provides information and advice to Council regarding traffic, road and transport matters.

RISK IMPLICATIONS**Financial**

There are ongoing costs associated with investigation of traffic matters to ensure a safe road environment for our community. In most cases, any safety improvements on Council roads determined from these investigations will be funded from operational budgets or referred for consideration in future capital budget deliberations.

LEGAL/COMPLIANCE/POLICY IMPLICATIONS

Nil

FINANCIAL AND RESOURCE IMPLICATIONS**Capital**

Nil

Operating

Internal resources for investigation and follow up actions.

LINK TO CORPORATE PLAN

Community and Culture: An informed, engaged and resilient community which supports and encourages effective partnerships to deliver better outcomes.

Transport and Council Infrastructure: The provision of quality services and infrastructure for our growing community that is planned and managed using sound asset management principles.

IMPLEMENTATION/COMMUNICATION

Nil



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**MINUTES
 TRAFFIC ADVISORY COMMITTEE**

Tuesday 17 March 2026
 Commenced at 9:32am

Members Present:

John Ridgway	Queensland Police Service (QPS) – Sergeant
Kim Yap (Teams)	Transport and Main Roads (TMR) – Principal Engineer
Lucy Gregory (Teams) (for Michael Ringer)	Transport and Main Roads (TMR) – A/Manager Project Planning & Corridor Management
Lenore Wyatt (Chair)	Mareeba Shire Council (MSC) – Councillor

Non-Members Present:

Marita Stecko	Transport and Main Roads (TMR) – Road Safety Advisor
Mladen Bosnic	Mareeba Shire Council (MSC) – Councillor
Ross Cardillo	Mareeba Shire Council (MSC) – Councillor
Glenda Kirk	Mareeba Shire Council (MSC) – Director Infrastructure Services
Sam Wakeford	Mareeba Shire Council (MSC) – Manager Technical Services
Marjorie Anthony	Mareeba Shire Council (MSC) – Secretariat

1. WELCOME

The Chair commenced the meeting at 9:30am, extending a warm welcome to all attendees.

Apologies were noted as follows:

John Gillespie	Transport and Main Roads (TMR) – Manager (Indigenous & LG Relations)
Michael Ringer	Transport and Main Roads (TMR) - Principal Engineer (Civil) Delivery & Operations
Derek Garner	Queensland Police Service (QPS) – Senior Sergeant
Frances Schafer	Mareeba Chamber of Commerce
Angela Toppin	Mareeba Shire Council (MSC) – Mayor
Nipper Brown	Mareeba Shire Council (MSC) – Councillor
Mary Graham	Mareeba Shire Council (MSC) – Councillor
Amy Braes	Mareeba Shire Council (MSC) – Councillor

2. MINUTES OF THE PREVIOUS MEETING

Minutes of the meeting held 16 December 2025 were noted as being true and correct.

Moved by John Ridgway

Seconded by Kim Yap

3. BUSINESS ARISING FROM PREVIOUS MINUTES

3.1 Walsh Street Temporary Traffic Measures

The Walsh Street Upgrade Project focuses on the section of Walsh Street primarily between the Herberton Street and Rankin Street roundabouts. The project aims to enhance the safety of the overall traffic and pedestrian environment near Coles and K-Hub, including upgrades to traffic devices and civil infrastructure within this section of Walsh Street as well as improving the capacity of the underground stormwater system.

- Work commenced late February 2026, and it is expected that the project will last approximately 20 weeks, dependent on delivery of supplies and favourable weather conditions. The project commenced at the Constance-Hastie Street intersection and concludes on Walsh Street, between Herberton and Rankin Streets. Not all areas of the project will be impacted at the same time.

3.2 Byrnes / Rankin Streets Drainage / Mareeba CBD Blueprint (MSC – Glenda Kirk)

- MSC raised with TMR the issue of stormwater drainage at the corner of Byrnes / Rankin Street intersection which has resulted in inundation of footpaths, particularly on the western side of Byrnes Street north of the intersection and east of the intersection (near McDonald's and in the Coles car park)
- The Mareeba CBD Blueprint Project Masterplan was adopted by Council on 18 February 2026. Detailed design underway with the long-term plan being delivered in stages, subject to available funding. MSC and TMR are currently sharing traffic modelling analysis regarding changes in traffic patterns resulting from the conversion of Atherton Street to a one-way street.
- [Link to Mareeba CBD Project Blueprint - Mareeba Shire Council](#)

3.2.1 Pedestrian Crossing / Lighting – Atherton / Walsh Streets intersection

- Concerns raised regarding pedestrian crossing and lighting at Atherton / Walsh Streets, enquiring if there is any future planning for a roundabout in this area.
- MSC advised this is a component of the Blueprint project; nevertheless, MSC completed a refresh of the pedestrian signage, replacing the old signs with new reflective signs as an interim measure.

3.2.2 Pedestrian Crossings – Byrnes Street

- Raised the need for more pedestrian crossings in Byrnes Street, Mareeba.
- MSC advised this is a component of the Blueprint project and have entered into a Cost-Information Sharing Agreement with TMR towards a traffic assessment for the Mareeba-Dimbulah Road, locally known as Byrnes Street, Mareeba as part of the Mareeba CBD Blueprint project.

3.3 Emerald End Speed Limit Review (MSC - Glenda Kirk)

- A report on the review of speed limits was submitted to the speed management committee on 16 March 2026, requesting their feedback concerning the proposal to adjust the speed limit for the first 1.1 km of Emerald End Road to 60 km/h.

3.4 Hastie Street Signage & Parking Issues (MSC - Glenda Kirk)

- Concerns regarding parents parking on centre islands have been brought to the attention of MSC.
- On 12 March 2026, MSC met with St Thomas's School to discuss parking and traffic concerns in the area following numerous parent complaints about drop-off and pick-up congestion. Traffic is particularly heavy during the first 4–5 weeks of the school year as families adjust to routines, but volumes and parking demand typically stabilise after March. Long-term parking pressures remain an issue, and MSC plans to meet with the Bishop to explore the potential use of church land to help alleviate parking constraints. Bus parking in front of the school to be managed by the school.
- Following the current Walsh Street works an approx. 10 parking bays will be line marked on the western side of Constance, south of the Hastie St intersection.

3.5 Load Limit John Doyle Bridge

- The increasing number of heavy commercial vehicles utilising the bridge has raised concerns; is it possible to lower the load limit to restrict bridge usage by HVs?
- Discussed with Councillors late 2025; as-of-right access to remain.
- There being no further action required by this Committee, it is recommended this item be removed from the Agenda.

3.6 32A Kennedy Highway (Cairns-Mareeba) - Kuranda Range Road

- TMR is designing long-term solutions for repair and recovery works to the damaged road network. These are complex sites which require detailed investigation and design based on the forward material availability and construction methodologies. The Australian and Qld Governments have committed \$262.5M to improve safety and resilience on Kuranda Range Road. TMR is looking at various treatments at strategic locations, including additional guardrails, shoulder widening, centre line treatments, vegetation management and slope stability treatments. Additional Intelligent Transport Systems technology stations will be installed to enhance real-time monitoring of road conditions and traffic behaviour. These works will commence after completion of the recovery works to mitigate further disruptions to road users.
- The complexity of the geotechnical repairs and the limited space within the road corridor necessitate night closures to ensure the safety of both road workers and drivers.
- On-going night works operating under single lane traffic control since January 2026. It is anticipated shorter-term or ad-hoc night closures will be required for the scope of works at some sites in 2026. Advance notice will be provided to stakeholders ahead of any change in traffic conditions.
- The Chair praised TMR for keeping the public updated and informed on the ongoing works.

Link to TMR updates [Kuranda Range Road 2023 cyclone reconstruction works | Department of Transport and Main Roads](#)

3.7 32A Kennedy Highway (Cairns-Mareeba) – Request for Deer Warning Signs (MSC – Glenda Kirk)

Speewah Rural Fire Brigade advise of a planned cool-burn in 2026 raising concerns of increased frequency of deer feeding, asking if signage can be installed on the Kennedy Highway in the area of Speewah / Koah.

- A review of the MSC Biosecurity Plan identified feral deer as an emerging issue and included them in the revised Plan for 2025–2030 which was adopted 17 December 2025.
- It is proposed that permanent warning signage be installed in both directions at Clohesy River Road and Koah Road. MSC and TMR will coordinate to confirm the appropriate locations.

3.8 32A/32B Kennedy Highway / Mareeba Connection Road

Vehicles shortcutting from Kennedy Highway to / from the Mareeba Connection Road

- MSC RMPC installed two (2) NO ACCESS signs on 20 February 2026; QPS informed by MSC requesting the area be monitored.
- There being no further action required by this Committee, it is recommended this item be removed from the Agenda.

3.9 Tourist Signs on State Controlled Roads - Concerns regarding dilapidated tourist signs on State-controlled roads throughout the Shire

- TMR advise an internal review of signs will be undertaken including assessing of signs still required and compliance with current TMR policies. TMR will contact relevant operators to arrange replacement signs if required, noting the cost of replacing rests with the applicant / operator.
- The TMR Road Corridor Management team is actively communicating with the relevant business owners, allowing them sufficient time to reply regarding the necessity of signage. An update will be provided to TAC in due course.
- Committee agreed to remove from the Agenda items, placing the matter on the standing item list for future reference.

3.10 Herberton-Petford Road

- QPS reported a fatality and raised concerns about a gravel section called “Microwave Corner” located at 1445 Herberton-Petford Road, Irvinebank, citing speed issues and multiple crashes. They inquired about signage and sealing the road.
- Sam Wakeford from MSC will be attending the Targeted Road Safety Program / Blackspot Working Bee in Cairns on Tuesday, March 24, 2026, where this issue will be discussed.

3.11 Tablelands Network Upgrade Strategy (TNUS)

34A Mulligan Highway (Mt Molloy-Lakeland) (MSC – Glenda Kirk)

- Request provision for pedestrians to safely cross Main Street, Mt Molloy
- MSC confirms email forwarded to TMR on 21 July 2025 raising the issue and informs the Department that Council has allocated funds for footpath renewals in Mt Molloy through its Capital Works program. MSC seeks to collaborate with the Department particularly in relation to a crossing point; although scope is not yet finalised.
- TMR stated that a pedestrian crossing was assessed as part of the Tablelands Network Upgrade Strategy project. As a result, this crossing has not been prioritised for this location in comparison to other projects; however, a refuge may be considered outside the project's scope. MSC (Sam Wakeford) will initiate further discussions with TMR.
- Committee agreed to remove from the Agenda items, placing the matter on the standing item list for future reference.

3.12 Burke Developmental Road (BDR) (TMR – Kim Yap)

- TMR advise funding is being sought for the unsealed portion of the BDR from Chillagoe, covering approximately 3.5 kms, to be reinstated on the agenda.
- A funding application has been submitted by TMR for the sealing of the above section in their annual funding round for the State; considerations are set for September with results expected in March 2027.

4. STANDING ITEMS LIST

The following agenda items are ongoing matters that cannot be advanced any further. A copy of the history is attached to these minutes.

Item	Location	Subject Matter / issue	Reason
4.1	Borzi Rd Culvert	Request for update on failing culvert just off the bend	Culvert has been included for betterment & future capital program considerations.
4.2	Sutherland Street – TMR Risk Assessment	A risk assessment by TMR on Sutherland Street near Mareeba State Primary School identified visibility issues and absence of school zone signs, reducing speed to 40km/h. MSC shared speed traffic data with QPS on May 1, 2025. MSC & TMR convened on-site in June 2025 for signage and traffic flow review.	Signage upgrade delayed until sewerage works finish in 2026/27.
4.3	6632 Herberton – Petford Rd, Irvinebank	Request to upgrade to a single coat seal	TMR raised with their Planning Department for future inclusion.
4.4	32A Kennedy Hwy (Cairns-Mareeba)	Barron River Bridge, Kuranda - Weight Restrictions	Ongoing monitoring by TMR; Planning study completed with pre-construction activities including geotechnical investigations & environmental & cultural heritage studies are underway.

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Item	Location	Subject Matter / issue	Reason
4.5	32A Kennedy Hwy (Cairns-Mareeba)	Improvements for heavy vehicles turning into Kay Road	TMR advise this has been sent to their Planning unit for evaluation within the safety program.
4.6	32B Kennedy Hwy (Mareeba-Atherton)	McIver Road Intersection Vehicles turning south from McIver Rd are causing congestion with vehicles backed up to the school during peak times. A slip lane is required for vehicles wanting to turn north.	
4.7	TMR Mareeba Southern Approach / Mareeba Bypass <ul style="list-style-type: none"> • 32A/32B Kennedy Hwy / Byrnes St T-Intersection • Mba Connection Rd / Byrnes St • Mba Heritage Centre • Mba Bypass • B-Double Route (accessing Reynolds St) 	Southern approach into Mareeba incorporating the Mareeba Bypass	TMR advise Mareeba Bypass Planning project underway with the Department progressing planning for southern section. Business Case for the alignment will be completed late 2024. Construction of the Bypass remains unfunded.
4.8	664 Mareeba-Dimbulah Rd	Request for turning lane into Mareeba Rodeo Grounds	Traffic data provided by MSC passed onto TMR for consideration by their Planning Unit and inclusion on their safety program.
4.9	Tablelands Heavy Vehicle Management Strategy	Heavy Vehicle Set Areas North of Mareeba	TMR advise project remains unfunded and continue to make application for funding opportunities.
4.10	89B Burke Developmental Road Upgrade Strategy	Request for amenities along the BDR west of Chillagoe	A compilation of possible projects recognized by MSC has been forwarded to TMR for evaluation & consideration as part of the BDR Upgrade Strategy

5. NEW REQUESTS / CORRESPONDENCE

Nil

6. ROAD, TRAFFIC AND TRANSPORT MATTERS BY AGENCY

6.1 STIP Tranche (Marita Stecko)

The next tranche of the Queensland School Transport Infrastructure Program (STIP) Round 10 is now open. Applications close 30 June 2026.

6.2 MSC Construction Works (Glenda Kirk)

The Council has completed several significant construction upgrade projects throughout Mareeba and has more in progress. Updates and information on the current works are being communicated to residents through social media and Council's website.

6.3 QPS (John Ridgway)

QPS is actively working in the Kuranda area every day to address crime and traffic issues; team members are providing support in Hope Vale.

In the coming months, QPS will be engaged in assisting with specific events.

7. GENERAL BUSINESS**7.1 32A Kennedy Highway (Cairns-Mareeba) (Cr Mladen Bosnic)**

MSC requests an update from TMR concerning the timeline for the ongoing bank stabilization efforts occurring between Tichum Creek and Spena Road advising of driver frustration / fatigue with reduced speeds through a work site which is inactive.

8. NEXT MEETING

9:30am Tuesday 16 June 2026

2026 Meeting Dates

- 9:30am Tuesday, 15 September 2026
- 9:30am Tuesday, 15 December 2026

9. CLOSURE

There being no additional matters to address, the Chair expressed gratitude for everyone's attendance before concluding the meeting at 10:20am.

4. STANDING ITEMS LIST (History)

Item	Organisation	Issue	Recommendation / Follow Up Action	Agency
4.1	Mareeba Chamber (Josh Musumeci)	Borzi Rd Culvert Request for update on failing culvert just off the bend	17/09/2024 MSC reported the temporary repair was unsuccessful, with further works carried out late November. Culvert has been included for betterment & future capital program considerations. MSC unable to specify a timeline for the permanent repairs, indicating that the project is prioritized within its Project Management Lifecycle (PLM) system for consideration by Council. Committee agreed to remove this item from the agenda, placing it on the Standing Item list.	MSC
4.2	TMR (Road Safety)	Sutherland St – TMR Risk Assessment A risk assessment has been completed by TMR on Sutherland Street behind the Mareeba State Primary School identifying visibility issues & requirement to change the speed limit to 40 indicating school zone area	17/12/2024 TMR to forward the results of the assessment onto MSC who will arrange to undertake a speed limit & review options 18/03/2025 MSC reviewed the Risk Assessment requesting an on-site inspection with TRM (Safety) to discuss potential options 17/06/2025 An inspection carried out by MSC has confirmed that 40kph school zone signs are properly installed for the school frontage on Constance, Sutherland, & Atherton Sts. A review to relocate the northern school zone sign located at the intersection of Sutherland / Middlemiss Sts to adjacent the 50kph sign fronting Brady Park Sports Oval will be undertaken. MSC has provided speed traffic data to QPS on 01/05/2025 16/09/2025 MSC & TMR met on-site in June 2025; a comprehensive review of the signage and traffic flow in the area is underway; this item moved to the Standing Items list for ongoing monitoring. Signage upgrade intended to proceed following the completion of significant current sewerage works which are programmed through to 2026/27, as this will be installed in the location of the upgraded signage.	TMR / MSC
4.3	MSC (Former Cr Mario Milkota)	6632 Herberston – Petford Rd, Irvinebank Request to upgrade to a single coat seal	06/12/2022 Complaints received from residents regarding the condition of the Herberston - Irvinebank Road with MSC asking if it was possible for TMR to provide an upgrade to a single coat dust seal. TMR advised MSC to list as a defect through RMP. MSC and TMR to develop a programme including crossings for minor staged improvements 21/03/2023 Due to numerous engineering constraints TMR does not support dust sealing of gravel resheeted roads, general issues involve non-compliant material specifications, geometric design constraints etc. Cr Milkota advised residents will be submitting to TMR a petition 20/06/2023 Residents have expressed with MSC their frustrations regarding works and the limited funding for this road network. Item to remain on Agenda pending TMR Planning team providing MSC with an update following mtg 19/09/2023 TMR raised with their Planning Department for future inclusion 12/12/2023 TMR has included for submission of low volume unseal road at Herberston-Petford Road. 23/03/2024 TMR advised no change. 18/06/2024 TMR advised there is no change. Committee agreed to remove from Agenda items, placing the matter on a standing item list for future reference. 17/09/2024 TMR advised no change.	TMR
4.4	MSC	32A Kennedy Hwy (Cairns-Mareeba) Barron River Bridge, Kuranda - Weight Restrictions	<ul style="list-style-type: none"> Ongoing testing and monitoring program continues to ensure the bridge remains safe; TMR progressing a planning study to investigate long-term solutions. Inspections will be carried out every 3 months with rehabilitation works being carried out where necessary. Testing and maintenance works on the bridge continue. Planning study to investigate long-term solutions is progressing with the planning project confirming the preferred alignment and scope of a 	TMR

Item	Organisation	Issue	Recommendation / Follow Up Action	Agency
			<p>replacement bridge over the Barron River, including a viable delivery strategy that also considers the ongoing management and rehabilitation of the existing bridge</p> <ul style="list-style-type: none"> • Planning, including Business Case, has commenced with geotechnical investigations in progress. • Stakeholder Survey results not known at time of TAC meeting. MSC / TMR meeting scheduled for 25 January 2024. MSC raised concerns regarding the further reduced load limit of the bridge to 42.5t. • TMR advise recent inspections identified an issue with some Macalloy bars. The Macalloy post-tensioning bars were retrofitted to provide additional strength after the bridge opened to traffic in 1963. Crews will recommence inspections and carry out works to protect the macalloy bars with works expected to be complete by late June 2024. Any changes to the current traffic conditions on the bridge (single lane operation and 42.5t load limit) will be advised. The planning study for a long-term solution for the bridge is progressing as quickly as possible and expected to be completed in late 2024. Detailed design and construction of a long-term solution are currently unfunded. • TMR advise further testing and maintenance works were completed between 4 – 29 November 2024. Bridge is fully opened with 42.5t load limit in place. TMR will continue to monitor the bridge via an ongoing detailed monitoring and inspection program quarterly, to ensure the bridge remains safe and in service. Next inspection is scheduled for February 2025 and one lane will be closed. • Further testing and maintenance carried out between 3-28 February 2025. TMR currently working on a detailed cost estimate and the business case stage. The only changes to the below middle updated <ul style="list-style-type: none"> - 06 - 16 March NDT inspection of test locations – traffic at single lane operation between 0700-1600. - 19 - 30 March Weld repairs of any identified defects – traffic at single lane operation between 0700-1600 with up to 10min full traffic holds between 0900-1500 when required. • TMR advised the planning study was completed in December 2024. The preferred long-term option, as identified in the planning study, is a new bridge on a new alignment, downstream from the existing bridge. The new bridge option features: <ul style="list-style-type: none"> - a new pathway for pedestrians, mobility device users and bike riders, separated from traffic with a barrier - wider traffic lanes to meet the latest design standards - roadworks on the approaches to the bridge, including a new roundabout at the Black Mountain Road intersection • Road intersection <ul style="list-style-type: none"> - removal of the existing bridge once the new bridge is complete. • The Queensland Transport and Roads Investment Program (QTRIP) 2024–25 to 2027–28 includes \$15 million towards preconstruction activities. • Load limit of bridge remains at 42.5t. TMR advise pre-construction activities including geotechnical investigations & environmental & cultural heritage studies are underway. Project timeline looks like: 	

Item	Organisation	Issue	Recommendation / Follow Up Action	Agency
4.5	<p>MSC (Former Cr Mario Milkota)</p>	<p>32A Kennedy Hwy / Kay Rd Intersection - Improvements for heavy vehicles turning into Kay Road</p>	<p>Early 2026: design development begins 2028: construction starts 2031: replacement bridge opens to traffic 2031: existing bridge decommissioner and removed.</p> <ul style="list-style-type: none"> This item to be moved to the Standing Items List; however, MSC requests that TMR continues to provide updates to council as they become available. <p>Links to TMR updates:</p> <ul style="list-style-type: none"> Bridge layout: Barron River bridge planning layout proposed bridge.pdf Project update: Kennedy Highway (Cairns – Mareeba), Barron River bridge (Kurenda), replacement Department of Transport and Main Roads 	TMR

Item	Organisation	Issue	Recommendation / Follow Up Action	Agency
			<p>17/09/2024 TMR advise this has been sent to their Planning unit for evaluation within the safety program.</p> <p>17/12/2024 TMR advise there is no further update, stating it will provide an update when it becomes available. Committee agreed to remove this item from the agenda, placing it on the Standing Item list.</p> <p>16/03/2026 TMR identified this location as a potential site under the Safer Sooner Funding initiative. Given the absence of any crash history at this location, other sites with recorded crashes were given priority.</p>	TMR / MSC
4.6	MSC (Glenda Kirk)	32B Kennedy Hwy (Mareeba-Atherton) McIver Road Intersection	16/09/2025 Vehicles turning south from McIver Rd is causing congestion with vehicle backed up to the school during peak times. A slip lane is required for vehicles wanting to turn north.	TMR / MSC
4.7	MSC	<p>TMR Mareeba Southern Approach</p> <ul style="list-style-type: none"> • 32A/32B Kennedy Hwy / Bymes St T-Intersection • Mareeba Connection Road / Bymes St • Mareeba Heritage Centre • Mareeba Bypass • B-Double Route (accessing Reynolds St) 	<p>21/03/2023 TMR advised of shoulder widening plans on highway. MSC advised of shoulder edge wear on both sides of the road near the Jackaroo Motel and Heritage Centre. TMR to provide advice by 31 March 2023. TMR (MR) and MSC (SW) to inspect various areas following the TAC meeting</p> <p>20/06/2023 Following this TAC Meeting, TMR (KY) & MSC (SW) to inspect the Mareeba Centenary Park entrance with a view to preparing a plan for the work to be undertaken through RMP. C.</p> <p>19/09/2023 Outcome of on-site inspection by TMR & MSC on 20/06: Shoulder edge wear at the northern entrance to Centenary Park; works have been completed by Council through RMP; Bollards to be installed; Drain between Centenary Park driveways requires regrading to ensure drain is functional as picking machine display installed in overland drainage path; and future options to be considered regarding parking on the south-west of Jackaroo Motel</p> <p>TMR advised 32A/32B intersection is being designed for signalised intersection. Delivery will be carried out when funding is available.</p> <p>12/12/2023 Jackaroo Motel dust issue resolved with bollards installed by MSC under RMP on north side of park entry opposite Motel. Mba Centenary Park entrance widened & sealed.</p> <p>23/01/2024 TMR considering B-Double route as part of the Mareeba Bypass Planning; TMR propose to have draft updates from Planning Team on progress</p> <p>18/06/2024 TMR confirmed a Mareeba Bypass Planning project is underway. The current planning project will look at the full bypass, it will progress planning for the southern section & review & confirm the alignment of the northern section. \$2.2M has been allocated to the Planning Project by Qld Government under the Transport System Planning Program & it is anticipated the business case for the alignment will be completed late 2024.</p> <p>Construction of the Mareeba Bypass currently remains unfunded.</p> <p>17/12/2024 TMR advise there is no change.</p> <p>Committee agreed to remove this item from the agenda, placing it on the Standing Items list.</p>	TMR
4.8	MSC (Cr Ross Cardillo)	664 Mareeba-Dimbulah Road Request for turning lane into Mareeba Rodeo Grounds	<p>18/06/2024 MSC advised with the increased usage of Kerribee Park concerns were raised regarding traffic turning right from the Mareeba-Dimbulah Rd into the grounds. To facilitate safe vehicle turning into the park, it was suggested TMR investigate the construction of a passing / turning lane at the entrance and look at road shoulder wear in this location.</p> <p>17/09/2024 TMR were requested that their Planning Unit undertake a review into the potential need for a turning lane from Mareeba-Dimbulah Rd into the main entrance of Kerribee Park Rodeo Ground being gate 2. MSC noted that significant annual events at the venue include Rotary Field Days; Savannah in the Round; Mareeba Rodeo; camping facilities available during tourist season. It was suggested by MSC, TMR undertake a safety assessment. MSC to review records to provide any supporting information to assist in potential traffic count data for events.</p>	TMR

Item	Organisation	Issue	Recommendation / Follow Up Action	Agency
4.9	TMR	<p>Tablelands Heavy Vehicle Management Strategy Heavy Vehicle Set Areas North of Mareeba</p>	<p>17/12/2024 MSC deployed traffic counters each side of the Rodeo Grounds on the Mareeba-Dimbulah Road for the period 15-22 October during Savannah in the Round. Traffic data forwarded to TMR which has been passed onto their Planning unit for consideration & inclusion on their safety program with updates to be provided.</p> <p>Traffic data recorded vehicle movements on Mareeba-Dimbulah Road increased by around 22,000 vehicles during the 6 days associated with the event.</p> <p>Committee agreed to remove this item from the agenda, placing it on the Standing Item list.</p> <p>04/12/2018 TMR advised AECOM engaged to undertake freight study, with a view of the study being completed within 6-8 months (late 2018)</p> <p>Preferred upgrades and new facilities across the Atherton Tablelands area identified; further consultation being undertaken with key stakeholders with a focus on a:</p> <ul style="list-style-type: none"> proposed HV Rest Area on Mulligan Hwy (north of Mba) proposed HV Rest Area on Kennedy Hwy (west of Speewah) proposed HV Stopping Place at the top of Rex Range (Mt Miolloy Rd) <p>Study is anticipated to be completed by late 2019; construction of any upgrades are currently unfunded</p> <p>Further information published on TMR's website; link provided below https://www.tmr.qld.gov.au//media/aboutus/corpinfo/Media/TMR-Tablelands-Heavy-Vehicle-Management-Strategy.pdf</p> <p>Mareeba Chamber to write to Cynthia Lui making recommendations</p> <p>Study being undertaken by TMR</p> <p>Following the meeting TMR advised the Business Case for this study is being finalised, and pending the necessary investment funding being approved/secured, TMR will then be in a position to release the proposed layouts</p> <p>Study completed, funding being sourced as works are currently unfunded; TMR will review funding options in 03/2020</p> <p>TMR advised strategy is being dissected identifying separate upgrade projects</p> <p>TMR recommends that TAC support the delivery of outcomes of the study as a priority for Mareeba and that any bay around Mareeba would assist</p> <p>Moved by David Hamilton Seconded by Cr Wyatt</p> <p>TMR advised project pending funding opportunity</p> <p>TMR advised no change; State Government heading into caretaker period, subject matter will be considered further post 31/10/2020</p> <p>TMR advised seed funding available with some design having commenced, project to be shovel-ready for when funding becomes available, area north of Biboohra being considered</p> <p>Project planning continuing but remains unfunded; TMR propose to develop a webpage to outline the project progress</p> <p>TMR advised facility at the top of Rex Range, Julatten is underway</p> <p>TMR pricing options at Springs Road and facility north of Biboohra</p> <p>Biboohra facility not yet funded, TMR looking to downsize as original plans were for \$5M, need to be accessible to road trains. TMR still reviewing and aware of drainage issues.</p> <p>Need right price for approval; discussion with MSC required</p> <p>Further submission made by TMR under another funding program</p> <p>MSC asked if Mareeba Rodeo Grounds could be utilized as amenities are already there; suggesting entrance into grounds could be widened providing a possible reduction in scope & cost</p> <p>15/03/2022 TMR reviewing the old sugar area on Mulligan Hwy; Biboohra cost is blowing it out of scope funding and</p> <p>Cr Wyatt suggested dropping speed limit at Biboohra intersection as it is a town to 80km/hr zone to assist; TMR advised Pickford Rd also has a lot of HV traffic for quarries could warrant 80/km zone</p>	TMR

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Item	Organisation	Issue	Recommendation / Follow Up Action	Agency
4.10		<p>Burke Developmental Road Upgrade Strategy Heavy vehicle operators highlights the necessity for amenities along the BDR west of Chillagoe</p>	<p>21/06/2022 TMR advised plans are with strategic planners for these works, TMR will follow up regarding website approval and will send link if approved for updates available</p> <p>20/09/2022 MSC propose need to look at longer term truck stopping area around Mareeba; MSC previously suggested Council owned parcel of land opposite current site on Mulligan Highway; MSC to table and requests TMR to investigate</p> <p>21/03/2023 Heavy vehicle stopping facility constructed at the top of the Rex Range near Nine Mile Road (Mossman-Mt Molloo Road). MSC seeking an update on other locations on the northern and southern approaches to Mareeba and Springs Road. TMR (MR) advised an update on planning would be provided by end of March 2023. MSC will continue advocating for the location north of Barrett Street intersection as a potential site for a heavy vehicle pullover area.</p> <p>20/06/2023 Item to remain on Agenda pending TMR Planning team providing MSC with an update following the meeting</p> <p>19/09/2023 The Tablelands Heavy Vehicle Management Strategy is complete and is being used to inform heavy vehicle improvements on the Tablelands. TMR is continuing to apply for funding to progress the outcomes of the strategy.</p> <p>23/01/2024 TMR advise these projects remain unfunded, TMR continuing to make application for funding</p> <p>Committee agreed to remove from Agenda items, placing the matter on a standing item list for future reference.</p> <p>17/09/2024 TMR advised remains unfunded, no change.</p> <p>21/03/2025 Mayor writes to Minister requesting consideration; TMR advised there is no funding available for setting up amenities along the BDR.</p> <p>A compilation of possible projects recognized by MSC has been forwarded to TMR for evaluation & consideration as part of the BDR Upgrade Strategy</p> <p>16/03/2026 MSC Mayor proposing to write to the Minister</p>	TMR / MSC

10 OFFICE OF THE CEO**10.1 GREAT WHEELBARROW RACE ADVISORY COMMITTEE - MINUTES OF MEETING HELD 17 MARCH 2026**

Date Prepared: 8 April 2026

Author: Corporate Communications Officer

Attachments: 1. **Great Wheelbarrow Race Advisory Committee - Minutes of meeting held Tuesday, 17 March 2026** [↓](#)

The purpose of this report is to present the Minutes of the Great Wheelbarrow Race Advisory Committee Meeting held on Tuesday, 17 March 2026.



Great Wheelbarrow Race

Advisory Committee Meeting Minutes Tuesday, 17 March 2026

Time commenced: 5:00pm

Location: Mareeba Shire Council Boardroom

Present: Cr Ross Cardillo, Cr Nipper Brown, Rochelle Harding, Narelle Duncan Jared Hohns, Jordan Hohns and Terry Roos

Apologies: Frances Schafer

Absent: Nil

Agenda Items

1. Declaration of conflict of interest from committee members

Nil

2. Business arising from the minutes of the previous meeting

- Chair and MSC officers to organise a trip to visit businesses in March
- Dimby Do Menu is now available and will be communicated to the teams
- Jared Hohns will be the face of the race for 2026
- Plans for the Dimbulah and Almaden evenings ongoing. Dimbulah Lions will set up bulb lights in Dimbulah park. Almaden – will have Calcutta, fundraising announcement. – Brenden and Noah will be playing music from 5.30pm – 7.30pm.

3. Site Visit and Chillagoe Festival

- Cr Ross and MSC officers carried out a site visit to key businesses along the event route.
- An update was provided to the committee about the potential of the Chillagoe Festival to be held on Sunday.

4. Traffic Update

- A meeting was held onsite with traffic contractor, MSC and Cr Nipper regarding traffic options at Arriga, Gorge Creek. MSC will undertake additional traffic counts on this section and TGS's are okay to be used in other sections this year.

5. Sponsorship Update

- A discussion was held about the current sponsorship funds.

6. Supplier Update

- Requested medical quote
- Request for quote will be published on VendorPanel late March for review in early April.
- Hats and keychains ordered
- Shirts ordered

7. Registrations to date

- Refer to sheet – 43 registrations

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8. FB Group Chat

- A group chat will be established based on the guidelines (attached).

9. Business Arising

- Volunteer Induction in April
- 2027 event dates – 14-16 May, swapping with Chillagoe Rodeo and won't clash with Field Days or Dimbulah Lions Festival. This will also avoid clashing with Mother's Day and the Sunwater outage in Dimbulah.

Proposed meeting dates

For meetings at 5pm in the boardroom.

- 15 April 2026
- 8-10 May 2026 – event
- 27 May 2025 – Debrief

Actions

Task	Person Responsible	By -
Quotes and Suppliers		
Photography EOI	MSC Officer	Ongoing
Sound quote	MSC Officer	Ongoing
Medical quote	MSC Officer	Ongoing
Accommodation	MSC Officer	Ongoing
Event Prep		
Draft Event Management Plan	MSC Officer	Ongoing
Submit application for TGS	MSC Officer	Ongoing
Submit permits – TMR, Police, MSC	MSC Officer	After TGS
Sponsorship		
Continue reaching out to potential sponsors	Cr Ross	Ongoing
Volunteers		
Organise volunteer induction	MSC	Ongoing
Advertising / Marketing		
Facebook posts	MSC Officer	Ongoing
Radio ads	MSC Officer	Ongoing
Competitor safety video	Jared and Jordan	Ongoing

Meeting closed: 6.20pm 17 March 2026

Next meeting: 5pm 15 April 2026

Great Wheelbarrow Race Advisory Committee Facebook Group Chat Guidelines

1. Purpose and Structure

- The **purpose** of the GWR Committee group chat is to create a more accessible and quicker way to coordinate meetings, or discuss urgent, small-scale issues.
- Council staff will be **admins** of the chat.
- All committee members will be invited to the chat as well as key volunteers that play a major role in organising the event.
- **Smaller private group chats** are not permitted with only some committee members, as this damages transparency and trust.
- The group chat is **not compulsory** and all official correspondence will be emailed to the committee (including meeting minutes and agendas).
- A decision will be made each year whether to keep the group chat and this will be decided by the GWR Advisory Committee Chair.

2. Decision Making

- **Not a Decision Forum:** Group chats are not appropriate for formal, binding decisions. Official votes and decisions should be made in formal meetings and recorded in minutes.
- **Urgent Matters Only:** If a decision is made in a chat regarding an urgent matter, it must be ratified at the next meeting.
- **Keep Records:** If vital information or decisions are made in the chat, this will be copied and officially recorded.

3. Etiquette and Behaviour

- **Maintain Professionalism:** Treat the chat as a business space rather than a personal one. Avoid gossip, personal attacks and abusive language.
- **Be Concise:** Keep messages short and to the point. Avoid long, complex, or unformatted messages.
- **Respect Working Hours:** Avoid posting messages outside of working hours (e.g. 5 pm to 9 am and weekends), unless it is urgent.

4. Privacy and Confidentiality

- **Confidentiality First:** Maintain a high level of confidentiality on all discussions, especially those dealing with personal, financial, or sensitive information.
- **No Unauthorised Sharing:** Do not take or share screenshots outside the group without permission.
- **Safe Handling of Documents:** Do not share documents through messaging apps; send documents via email. Committee members are reminded to check their emails.

5. Inclusivity and Access

- **Include All Members:** All official committee members must be included in the main chat to ensure transparent communication.
- **Respect Opt-out:** While members should be informed, respect if they choose not to participate in a social aspect of a committee chat.
- **Accessibility:** Consider that some members may have accessibility needs, such as a preference for certain formats or a need for screen-reader-friendly text.

6. Managing the Group

- **Mute, Don't Exit:** Encourage members to mute the chat if it becomes too busy rather than leaving, which can create confusion.
- **Graceful Exit:** If a member must leave, they should do so quietly and respectfully.
- **Handling Breaches:** Admins will handle issues, such as spamming or inappropriate comments, with a quiet direct message or phone call rather than immediate removal or public confrontation.

By following these rules, the GWR committee can leverage the convenience of instant messaging while ensuring they still meet the high standards of governance required. If the group chat becomes unprofessional, inappropriate or ineffective, Mareeba Shire Council admins will work with the committee to rectify issues but ultimately reserve the right to close the group chat.

11 CONFIDENTIAL REPORTS

Nil

12 BUSINESS WITHOUT NOTICE

13 NEXT MEETING OF COUNCIL

14 FOR INFORMATION

14.1 SUMMARY OF NEW PLANNING APPLICATIONS & DELEGATED DECISIONS FOR THE MONTH OF MARCH 2026

Date Prepared: 2 April 2026

Author: Planning Technical Support Officer

Attachments: Nil

Summary of New Planning Development Applications and Delegated Decisions for March 2026

New Development Applications					
Application #	Lodgement Date	Applicant	Site Address & Property Description	Application Type	Status
MCU/26/0004	09/03/2026	P & D Skinner	3 Mount Lewis Road Julatten Lot 3 on RP732519	MCU - Dwelling House (Secondary Dwelling)	Decision Stage
MCU/26/0005	23/03/2026	BTM & S Holdings C/- Freshwater Planning	2-8 Karoeban Drive Mareeba Lot 2 on SP298298	MCU - Food and Drink Outlet	Application Stage
MCU/26/0006	31/03/2026	Serenitas Pty Ltd C/- RPS AAP Consulting	10 Margherita Close Mareeba Lot 9 on RP737161	MCU - Retirement Facility - Thyme Lifestyle Resort Expansion	Application Stage
RAL/26/0005	10/03/2026	Wong Lau Developments C/- Planning Plus	136 Fantin Road Koah Lot 175 on SP352625	ROL - (1 Lot into 4 Lots)	Decision Stage
RAL/26/0006	23/03/2026	Lance and Amanda Gostelow	125 Malone Road Mareeba Lot 257 on NR6935	ROL - (1 into 3 Lots) and Access Easement	Application Stage

Decision Notices issued under Delegated Authority					
Application #	Date of Decision Notice	Applicant	Address	Property Description	Application Type
MCU/26/0003	18/03/2026	Yeldeh Pty Ltd C/- Freshwater Planning Pty Ltd	6 Clinton Close, Mareeba	Lot 29 on RP749169	MCU – Dual Occupancy
MCU/26/0004	12/03/2026	P & D Skinner	3 Mount Lewis Road, Julatten	Lot 3 on RP732519	MCU – Dwelling House – Secondary Dwelling
RAL/26/0002	4/03/2026	FGF Developments No. 1 C/- Planning Plus	Springmount Road and Genocchio Road Arriga	Lot 14 on SP103361, Lot 113 on SP214842 and Lot 123 on SP214842	ROL – Boundary Realignment and creating an access easement
RAL/26/0004	6/03/2026	G & S Gambino C/- Brazier Motti Pty Ltd	69 and 71 Gilmore Road Mareeba	Lot 64 on RP835619 and Lot 263 on NR1920	ROL – Boundary Realignment

Negotiated Decision Notices issued under Delegated Authority					
Application #	Date of Decision Notice	Applicant	Address	Property Description	Application Type
Nil					

Change to Existing Development Approval issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
Nil					

Referral Agency Response Decision Notices issued under Delegated Authority					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
CAR/26/0003	16/03/2026	M and D Briault C/- Lateral Certification Group	9 Spring Crescent Kuranda	Lot 86 on SP274768	Referral agency response for building work (Class 1a Dwelling) assessable against the Mareeba Shire Council Planning Scheme 2016 (Hill and Slope Overlay Code)

Extensions to Relevant Period issued					
Application #	Date of Decision	Applicant	Address	Property Description	Application Type
Nil					

Survey Plans Endorsed					
Application #	Date	Applicant	Address	Property Description	No of Lots
RAL/25/0018	11/03/2026	E & C Quintieri O & V Quintieri C/- Twine Surveys	1527 Mareeba-Dimbulah Road Arriga and 121 & 130 Randazzo Road, Paddys Green	Lot 1 – 3 on RP37771	3
REC/07/0083	25/03/2026	TW Hedley Pty Ltd C/- RPS AAP Consulting Pty Ltd	189 Ray Road, Mareeba	Plan of Lots 46-68 on SP353962, Easements A-F in Lots 47-52 respectively, Easements G & AA in Lot 53, Easement H in Lot 54, Easements J-L in Lots 55-57 respectively, Easements M & N in Lot 58, Easements P & Q in Lot 59 and Easement R & S in Lot 60, Easements T-Y in Lots 61-66 respectively Cancelling Lot 46 on SP210288	23