

Library Services Policy

Policy Type	Governance Policy	Version:	1.0
Responsible Officer	Manager Customer & Community Services	Date Approved:	15/07/2026
Review Officer:	Coordinator Libraries	Review Due:	15/06/2030
Author:	Manager Customer & Community Services	Commencement:	15/07/2026

1. PURPOSE

To provide the overarching framework for library service operations and management.

2. SCOPE

This policy applies to libraries operated by Mareeba Shire Council.

3. POLICY STATEMENT

This policy is guided by a legislative, funding and strategic framework that supports the delivery of public library services, to include:

- *Libraries Act 1988* (Qld)
- Service Level Agreement instruments and funding arrangements with the Library Board of Queensland
- *Child Safe Organisations Act 2024* (Qld)
- *APLA-ALIA Standards and Guidelines for Australian Public Libraries* (May 2021).

Council is committed to:

- the principles of intellectual freedom and access as described in the *Free access to information statement* published by the Australian Library and Information Association
- providing accessible and safe physical and online library spaces
- providing inclusive collections with seamless access
- providing engaging and culturally suitable resources and services which support education and recreational pursuits
- championing literacy and participation in the digital world
- providing community led services and activities
- forming partnerships to working collaboratively within community and organisational networks
- planning for the future library service needs of the Shire.

The guidelines and conditions for the operation and use of Mareeba Shire Council libraries are outlined in Council's *Library Use Terms and Conditions*, *Library Membership Services Terms and Conditions*, *Library Collection Development Guidelines* and *Library Child Safe Guidelines*.

4. REPORTING

No additional reporting is required.

5. DEFINITIONS

Nil

6. RELATED DOCUMENTS AND REFERENCES

Australian Library and Information Association, *Standards and Guidelines for Australian Public Libraries* (May 2021) <https://read.alia.org.au/sites/default/files/documents/apla-alia_standards_and_guidelines_2021_0.pdf>.

Child Safe Organisations Act 2024 (Qld)

Libraries Act 1988 (Qld)

Library Use Terms and Conditions (MSC)

Library Membership Services Terms and Conditions (MSC)

Library Collection Development Guidelines (MSC)

Library Child Safe Guidelines (MSC)

State Library of Queensland, *Service Level Agreement for Public Library Services*

<https://content.plconnect.slq.qld.gov.au/sites/default/files/Public%20Library%20Funding%20SLA%20-%20IND%20Services%202024-26_1.pdf>.

State Library of Queensland, *Service Level Agreement for First 5 Forever Program*

<https://content.plconnect.slq.qld.gov.au/sites/default/files/Public%20Library%20Funding%20SLA%20-%20RLQ%20services%202024-26_0.pdf>.

7. REVIEW

It is the responsibility of the Manager Customer & Community Services to monitor the adequacy of this policy and implement and approve appropriate changes. This policy will be formally reviewed every four (4) years or as required by Council.