



Mareeba
SHIRE COUNCIL

BUDGET 2022/2023



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Foreword



I am proud to present the 2022/2023 Budget for Mareeba Shire Council. This budget represents a fiscally responsible one that considers every ratepayer within our Shire. The long-term outlook is important, and the decisions we make today impact the sustainability of our Shire in the future.

This year the development of the budget has been made very complex as a result of a number of factors beyond the control of council.

The most significant of these challenges has been a review of property values by the State Government - the first in five years. Unsurprisingly, there has been a wide variation in the valuation changes including some significant increases. However, these valuation movements do not translate directly to a large general rate increase. Council made use of a range of mechanisms available to it to minimise the variations, however given that it is legally obliged to use the valuations as the basis to set the rates, it is not possible to completely mitigate rate movements. Council has based the development of this year's budget on Council's Long-Term Financial Plan which forecasts a 2.5% general rate increase. Due to the wide variation in the new property valuations, individual changes in general rates will vary considerably, with some ratepayers seeing an increase greater than 2.5% and others seeing a rate decrease.

In addition to the difficulties posed by the new valuations, Council has been faced with significant cost increases, well above the predicted 2.5%. The National annual inflation rate of 5.1% is actually less than what Council has been faced with and certain commodities that Council uses significant amounts of have seen increases of up to 50%. Council is very cognisant of the fact that the ratepayers cannot manage these further increases and has therefore, been left with no other option than to review services and projects to maintain a balanced budget.

Council's financial situation has been even further impacted by notification received from the State that Councils share of the annual Federal Assistance Grant is to be reduced. This grant plays a major role in financing Council's operations. Council will continue to advocate for additional funding in this regard but acknowledges that it is unlikely to change.

One of the proud moments of the 2022/23 budget is Council's significant investment in Parks and Open Spaces. Following community consultation last year, Council has developed an action plan with \$4.6 million earmarked for 2022/23. These works include rehabilitation and upgrades to the Bicentennial Lakes between Rankin and Keeble streets, Centenary and Anzac Parks in Kuranda, the Anzac Memorial Park in Mareeba, the Dimbulah Hall Park, as well as a number of other projects across the Shire. Planning for a park in the eastern side of Mareeba will also commence in 2022/23.

This budget again sees considerable investment in the Transport network with \$9.1 million allocated to Roads and a further \$1.6 million to Bridges, Drainage, Parking and Footpaths. The largest road project in the coming year is sealing a further section of the Ootann Road which has been made possible by a \$2.6 million grant from the Federal Government.

As part of its ongoing Asset Management Planning, Council has identified the need to spend \$52 million over the next 10 years on water infrastructure including treatment plants and reticulation network. Detailed assessments of the water treatment plants and water reticulation network have informed the development of a water strategy. This strategy assures residents and businesses a safe and reliable access to water into the future with Council's commitment of \$9.1 million in 2022/23. This investment will see major works in the Clear Water Booster Pump Station costing \$3.1 million and also \$3.6 million in the Water Pipe Renewal Program. These investments are essential as the water network is reaching a critical point where there may be a significant interruption to the water supply due to crumbling water pipes, causing breaks and service failures.

We are very grateful to the State and Federal governments for the grants we have received and offer a special mention for the State Government's Works for Queensland Grant Program and the Federal Local Roads and Community Infrastructure Grant Program which have allowed us to deliver a range of projects in response to community needs that would otherwise have not been afforded by the community.

I would like to pass on my thanks to each of my fellow Councillors, the CEO and staff for developing a responsible and sustainable budget for our community to maintain our vision - 'A growing, confident and sustainable Shire'.

Cr Angela Toppin
MAYOR

YOUR COUNCILLORS



Deputy Mayor
Cr Kevin Davies



Cr Locky Bensted



Cr Danny Bird



Cr Mary Graham



Cr Mario Mlikota



Cr Lenore Wyatt

Budget Snapshot

BUDGET 2022-2023



the highlights

WATER, WASTE AND SEWERAGE

\$18.3M Water and wastewater renewals and upgrades
\$6.0M Water and wastewater services
\$4.2M Waste services
\$1.6M Sewer reticulation renewals

ROADS AND TRANSPORT INFRASTRUCTURE

\$8.6M Road renewals and upgrades (Footpaths)
\$4.2M Road maintenance
\$1.2M Reseal program
\$279K Bridge upgrades and maintenance
\$600K Gravel re-sheet priority roads

COMMUNITY FACILITIES, CULTURE AND LIBRARIES

\$1.8M Community facilities and Council buildings
\$1.3M Operation and activities for libraries
\$493K Operation and maintenance of swimming pools
\$301K Community partnerships and events
\$182K Community development and engagement

TOURISM AND ECONOMIC DEVELOPMENT

\$791K Tourism promotion and economic development

HEALTH AND REGULATORY SERVICES

\$1.0M Local Laws
\$543K Environmental Health, Building and Plumbing
\$494K Urban and regional planning

PARKS AND ENVIRONMENT

\$3.2M Parks, gardens and reserve maintenance
\$677K Biodiversity protection

OPERATING BUDGET

\$50.7M

CAPITAL BUDGET

\$36.7M

how every \$100 in general rates is spent



\$4.6M

parks and open spaces
improvements

\$9.1M

water infrastructure
upgrades & renewals



BUDGETED FINANCIAL STATEMENTS

Statement of Income and Expenditure

MAREEBA SHIRE COUNCIL

Statement of Income and Expenditure

For the year ended 30 June 2023

		Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
	Note			
Income				
Rates and charges		38,663	39,629	40,619
Less discounts and pensioner remissions		(2,065)	(2,219)	(2,264)
Net rates and utility charges	1	36,598	37,410	38,354
Fees and charges		1,543	1,576	1,609
Operating grants and subsidies	2	7,940	7,849	7,506
Operating contributions	2	51	52	54
Interest revenue		298	357	346
Works for third parties		1,946	1,995	2,045
Other revenue		2,330	2,510	2,570
Total Operating Revenue		50,706	51,748	52,483
Expenditure				
Employee expenses		18,387	18,801	19,224
Materials and services		15,246	15,273	15,261
Depreciation expenses	3	11,379	11,929	11,994
Finance and borrowing costs	4	257	295	284
Total Operating Expenses		45,269	46,298	46,763
Operating Surplus/(Deficit)		5,437	5,450	5,720
Capital Income				
Contributions from developers		-	-	-
Capital grants and subsidies	2	13,095	2,440	2,440
Profit/(Loss) on sale of asset		180	-	-
		13,275	2,440	2,440
Net Result		18,712	7,890	8,160

Statement of Financial Position

MAREEBA SHIRE COUNCIL Statement of Financial Position at 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Current Assets			
Cash assets	57,306	58,529	52,296
Receivables	4,165	4,245	4,360
Inventories	2,371	2,351	2,331
	63,842	65,125	58,987
Non-Current Assets			
Receivables	24	19	14
Property, plant and equipment	629,310	635,671	649,741
Capital works in progress	-	-	-
	629,334	635,690	649,755
TOTAL ASSETS	693,176	700,815	708,741
Current Liabilities			
Payables	6,671	6,838	7,009
Interest bearing liabilities	452	464	477
Provisions	2,660	2,719	2,778
	9,783	10,021	10,264
Non-Current Liabilities			
Interest bearing liabilities	7,144	6,648	6,162
Payables	2,629	2,695	2,762
Provisions	3,546	3,487	3,428
	13,319	12,830	12,352
TOTAL LIABILITIES	23,102	22,851	22,617
NET COMMUNITY ASSETS	670,074	677,964	686,125
Community Equity			
Retained surplus	670,074	677,964	686,125
TOTAL COMMUNITY EQUITY	670,074	677,964	686,125

Statement of Cash Flows

MAREEBA SHIRE COUNCIL

Statement of Cash Flows

For the year ended 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Cash flows from operating activities			
Receipts from customers	43,535	43,299	44,356
Payments to suppliers and employees	(38,406)	(32,901)	(33,134)
Non capital grants and contributions	7,940	7,849	7,506
Interest received	298	357	346
Borrowing costs	(177)	(194)	(180)
Net cash inflow from operating activities	13,191	18,411	18,893
Cash flows from investing activities			
Payments for property, plant and equipment	(36,757)	(19,104)	(27,054)
Subsidies and contributions for new capital	13,093	2,400	2,400
Proceeds from sale of property, plant and equipment	-	-	-
Net cash (outflow) from investing activities	(23,664)	(16,704)	(24,654)
Cash flows from financing activities			
Proceeds from borrowings	700	-	-
Repayment of borrowings	(383)	(452)	(464)
Repayment of finance leases	(32)	(32)	(8)
Net cash inflow (outflow) from financing activities	285	(484)	(472)
Net increase in cash held	(10,188)	1,223	(6,233)
Cash at beginning of reporting period	67,494	57,306	58,529
Cash at end of reporting period	57,306	58,529	52,296

Statement of Changes In Equity

MAREEBA SHIRE COUNCIL

Statement of Changes in Equity

For the year ended 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Balance at beginning of period	651,362	670,074	677,964
Net result for the period	18,712	7,890	8,161
Balance at end of period	670,074	677,964	686,125

Notes to The Financial Statements for The Year Ended 30 June 2023

MAREEBA SHIRE COUNCIL
Notes to the Financial Statements
For the year ended 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
1 Rates and Utility Charges			
Operating income			
General rates	20,122	20,625	21,141
Waste	4,323	4,431	4,542
Sewerage	5,849	5,995	6,145
Water	8,045	8,246	8,452
Special rates and charges	324	331	339
Total rates and utility charge revenue	38,663	39,629	40,619
Less: Discounts	(1,665)	(1,815)	(1,860)
Less: Pensioner remissions	(400)	(404)	(404)
Net rates and utility charges	36,598	37,410	38,354
 Percentage Change in Rates, levies and charges			
General Rates	5.63%	2.50%	2.50%
Waste	2.81%	2.50%	2.50%
Sewerage	2.45%	2.50%	2.50%
Water	3.69%	2.50%	2.50%
Special rates and charges	-4.99%	2.24%	2.24%
	4.31%	2.50%	2.50%
 2 Grants, subsidies, contributions and donations			
(i) Recurrent - government grants and subsidies, and other contributions are analysed as follows.			
General purpose grants	7,700	7,600	7,100
Government subsidies and grants	240	249	407
Contributions (incl tourist Levies)	51	52	54
Total recurrent revenue	7,991	7,901	7,560
(ii) Capital - government grants and subsidies, other contributions and donations are analysed as follows.			
Government subsidies and grants	13,095	2,440	2,440
Developer Contributions	-	-	-
Total capital revenue	13,095	2,440	2,440
 3 Depreciation of non-current assets			
Buildings	1,135	1,750	1,746
Plant and equipment	337	283	251
Road, drainage and bridge network	5,901	5,990	6,144
Water	1,491	1,521	1,551
Sewerage	1,604	1,636	1,669
Waste	179	162	147
Other assets	732	587	486
	11,379	11,929	11,994
 4 Finance and Borrowing costs			
Finance costs	177	170	186
Bank charges	73	71	73
Other	7	11	11
	257	252	270

MAREEBA SHIRE COUNCIL

Statement of Appropriations

For the year ended 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Retained surplus (deficiency) from prior years	-	-	-
Net result for the period from the Income Statement	18,712	7,890	8,160
	18,712	7,890	8,160
Transfers (to) from capital account:			
(Profit) loss on sale of capital assets	(180)	-	-
General revenue used for capital purposes	(416)	(484)	(472)
Net capital account transfers	(596)	(484)	(472)
Transfer from (to) the constrained works reserve	-	-	-
Transfer from (to) Capital Grants, Subsidies and Contributions	(13,095)	(2,440)	(2,440)
Retained surplus available for transfer to reserves	5,021	4,966	5,248
Transfers (to) from reserves for future funding purposes:			
Benefited Area reserves	22	(41)	(43)
Water reserve	(2,627)	(2,709)	(2,790)
Sewerage reserve	(1,845)	(1,927)	(1,992)
Waste reserve	(37)	(53)	(67)
Disaster reserve	(5)	(5)	(5)
Insurance reserve	(100)	(100)	(100)
General reserve	(60)	240	129
Replenishment reserve	(363)	(363)	(363)
Retained surplus (deficiency) available for general funding	6	7	16

Capital Funding Statement

For the year ended 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Sources of capital funding			
General revenue used for capital purposes	416	484	472
Excess capital revenue transferred from capital to retained surplus			
Other capital revenue sources:			
External Loan monies expended	700	-	-
Internal Loan monies expended	-	-	-
Funded depreciation and amortisation	11,749	11,715	16,159
Proceeds from the sale of capital assets	33	240	240
Transfers from capital reserve	11,118	3,350	7,340
Donated and contributed physical assets	-	-	-
Constrained grants, subsidies and contributions	13,095	2,440	2,440
Constrained public contributions reserve	61	900	900
	37,172	19,129	27,551
Application of capital funding			
Non current capital assets	36,757	18,645	27,079
Principal loan redemptions :			
Queensland Treasury Corporation	383	452	464
Lease Repayment	32	32	8
	37,172	19,129	27,551

MAREEBA SHIRE COUNCIL
Income Statement by Fund
For the year ended 30 June 2023

	General		
	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Revenue			
Rates and utility charges	20,326	20,833	21,353
Less discounts and pensioner remissions	(2,065)	(2,219)	(2,264)
Net rates and utility charges	18,261	18,614	19,089
Fees and charges	1,253	1,284	1,316
Operating grants and subsidies	7,940	7,849	7,506
Operating contributions	51	52	54
Interest revenue	208	241	225
Works for third parties	1,946	1,995	2,045
Other revenue	1,974	2,145	2,196
Total Operating Revenue	31,633	32,181	32,430
Expenditure			
Employee expenses	17,039	17,422	17,814
Materials and services	5,711	5,500	5,243
Depreciation expenses	8,011	8,578	8,595
Finance and borrowing costs	144	189	185
Total Operating Expenses	30,905	31,689	31,838
Operating Surplus/(Deficit)	728	491	592
Capital Income			
Contributions from developers	-	-	-
Capital grants and subsidies	5,292	2,440	2,440
Profit/(Loss) on sale of asset	180	-	-
Interest on constrained works	-	-	-
	5,472	2,440	2,440
Net Result	6,200	2,931	3,032

MAREEBA SHIRE COUNCIL

**Statement of Appropriations by Fund
For the year ended 30 June 2023**

	General		
	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Retained surplus (deficiency) from prior years	-	-	-
Net result for the period from the Income Statement	6,200	2,931	3,032
	6,200	2,931	3,032
Transfers (to) from capital account:			
(Profit) loss on sale of capital assets	(180)	-	-
General revenue used for capital purposes	(194)	(256)	(237)
Adjustment for depreciation on external funded projects	-	-	-
Net capital account transfers	(374)	(256)	(237)
Transfer from (to) the constrained works reserve	-	-	-
Transfer from (to) capital grants, subsidies and contributions	(5,292)	(2,440)	(2,440)
Retained surplus available for transfer to reserves	534	235	355
Transfers (to) from Insurance reserve:	(100)	(100)	(100)
Transfers (to) from Disaster reserve:	(5)	(5)	(5)
Transfers (to) from reserves for operational expenditure	(60)	240	129
Transfers (to) from replenishment reserve	(363)	(363)	(363)
Retained surplus (deficiency) available for general funding	6	7	16

**Capital Funding Statement by Fund
For the year ended 30 June 2023**

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Sources of capital funding			
General revenue used for capital purposes	194	256	237
Other capital revenue sources:			
External Loan monies expended	700		
Internal Loan monies expended			
Funded depreciation and amortisation	6,397	8,367	8,819
Proceeds from the sale of capital assets	33	240	240
Transfers from capital reserve	4,342		
Constrained grants, subsidies and contributions	5,292	2,440	2,440
Constrained public contributions reserve	-	900	900
	16,958	12,203	12,636
Application of capital funding			
Non current capital assets	16,765	11,947	12,399
Principal loan redemptions :			
Queensland Treasury Corporation	161	224	229
Lease repayment	32	32	8
	16,958	12,203	12,636

MAREEBA SHIRE COUNCIL
Income Statement by Fund
For the year ended 30 June 2023

	Waste		
	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Revenue			
Rates and utility charges	4,323	4,431	4,542
Less discounts and pensioner remissions	-	-	-
Net rates and utility charges	4,323	4,431	4,542
Fees and charges	240	240	240
Operating grants and subsidies	-	-	-
Operating contributions	-	-	-
Interest revenue	20	20	20
Works for third parties	-	-	-
Other revenue	323	331	339
Total Operating Revenue	4,906	5,022	5,141
Expenditure			
Employee expenses	-	-	-
Materials and services	4,690	4,807	4,927
Depreciation expenses	179	162	147
Finance and borrowing costs	-	-	-
Total Operating Expenses	4,869	4,969	5,074
Operating Surplus/(Deficit)	37	53	67
Capital Income			
Contributions from developers	-	-	-
Capital grants and subsidies	-	-	-
Profit/(Loss) on sale of asset	-	-	-
Interest on constrained works	-	-	-
Net Result	37	53	67

MAREEBA SHIRE COUNCIL

Statement of Appropriations by Fund

For the year ended 30 June 2023

	Waste		
	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Retained surplus (deficiency) from prior years	-	-	-
Net result for the period from the Income Statement	37	53	67
	37	53	67
Transfers (to) from capital account:			
General revenue used for capital purposes	-	-	-
Transfer from (to) the constrained works reserve	-	-	-
Transfer from (to) capital grants, subsidies and contributions	-	-	-
Retained surplus available for transfer to reserves	37	53	67
Transfers (to) from reserves for future funding purposes:	(37)	(53)	(67)
Retained surplus (deficiency) available for general funding	-	-	-

Capital Funding Statement by Fund

For the year ended 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Sources of capital funding			
General revenue used for capital purposes	-		
Other capital revenue sources:			
External Loan monies expended	-	-	-
Internal Loan monies expended	-	-	-
Funded depreciation and amortisation	-	-	-
Proceeds from the sale of capital assets	-	-	-
Transfers from capital reserve	-	-	-
Constrained grants, subsidies and contributions	-	-	-
Constrained public contributions reserve	-	-	-
	-	-	-
Application of capital funding			
Non current capital assets	-	-	-
Principal loan redemptions :			
Queensland Treasury Corporation	-	-	-
	-	-	-

MAREEBA SHIRE COUNCIL
Income Statement by Fund
For the year ended 30 June 2023

	Sewerage		
	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Revenue			
Rates and utility charges	5,849	5,995	6,145
Less discounts and pensioner remissions	-	-	-
Net rates and utility charges	5,849	5,995	6,145
Fees and charges	50	51	53
Operating grants and subsidies	-	-	-
Operating contributions	-	-	-
Interest revenue	50	69	69
Works for third parties	-	-	-
Other revenue	-	-	-
Total Operating Revenue	5,949	6,115	6,267
Expenditure			
Employee expenses	543	555	568
Materials and services	1,622	1,663	1,704
Depreciation expenses	1,604	1,636	1,669
Finance and borrowing costs	113	106	99
Total Operating Expenses	3,882	3,960	4,040
Operating Surplus/(Deficit)	2,067	2,155	2,227
Capital Income			
Contributions from developers	-	-	-
Capital grants and subsidies	3,140	-	-
Profit/(Loss) on sale of asset	-	-	-
Interest on constrained works	-	-	-
	3,140	-	-
Net Result	5,207	2,155	2,227

MAREEBA SHIRE COUNCIL

Statement of Appropriations by Fund

For the year ended 30 June 2023

	Sewerage		
	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Retained surplus (deficiency) from prior years	-	-	-
Net result for the period from the Income Statement	5,207	2,155	2,227
	5,207	2,155	2,227
Transfers (to) from capital account:			
(Profit) loss on sale of capital assets	-	-	-
General revenue used for capital purposes	(222)	(228)	(235)
Net capital account transfers	(222)	(228)	(235)
Transfer from (to) the constrained works reserve	-	-	-
Transfer from (to) capital grants, subsidies and contributions	(3,140)	-	-
Retained surplus available for transfer to reserves	1,845	1,927	1,992
Transfers (to) from reserves for future funding purposes:	(1,845)	(1,927)	(1,992)
Retained surplus (deficiency) available for general funding	-	-	-

Capital Funding Statement by Fund

For the year ended 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Sources of capital funding			
General revenue used for capital purposes	222	228	235
Other capital revenue sources:			
External Loan monies expended	-	-	-
Internal Loan monies expended	-	-	-
Funded depreciation and amortisation	2,299	1,763	3,581
Proceeds from the sale of capital assets	-	-	-
Transfers from capital reserve	3,662	1,764	3,581
Constrained grants, subsidies and contributions	3,140	-	-
Constrained public contributions reserve	61	-	-
	9,384	3,755	7,397
Application of capital funding			
Non current capital assets	9,162	3,527	7,162
Principal loan redemptions :			
Queensland Treasury Corporation	222	228	235
	9,384	3,755	7,397

MAREEBA SHIRE COUNCIL
Income Statement by Fund
For the year ended 30 June 2023

	Water		
	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Revenue			
Rates and utility charges	8,045	8,246	8,452
Less discounts and pensioner remissions	-	-	-
Net rates and utility charges	8,045	8,246	8,452
Fees and charges	-	-	-
Operating grants and subsidies	-	-	-
Operating contributions	-	-	-
Interest revenue	20	27	32
Works for third parties	-	-	-
Other revenue	33	34	35
Total Operating Revenue	8,098	8,307	8,519
Expenditure			
Employee expenses	805	823	842
Materials and services	3,175	3,254	3,336
Depreciation expenses	1,491	1,521	1,551
Finance and borrowing costs	-	-	-
Total Operating Expenses	5,471	5,598	5,729
Operating Surplus/(Deficit)	2,627	2,709	2,790
Capital Income			
Contributions from developers	-	-	-
Capital grants and subsidies	4,663	-	-
Profit/(Loss) on sale of asset	-	-	-
Interest on constrained works	-	-	-
	4,663	-	-
Net Result	7,290	2,709	2,790

MAREEBA SHIRE COUNCIL

Statement of Appropriations by Fund

For the year ended 30 June 2023

	Water		
	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Retained surplus (deficiency) from prior years	-	-	-
Net result for the period from the Income Statement	7,290	2,709	2,790
	7,290	2,709	2,790
Transfers (to) from capital account:			
(Profit) loss on sale of capital assets	-	-	-
General revenue used for capital purposes	-	-	-
Net capital account transfers	-	-	-
Transfer from (to) the constrained works reserve	-	-	-
Transfer from (to) capital grants, subsidies and contributions	(4,663)	-	-
Retained surplus available for transfer to reserves	2,627	2,709	2,790
Transfers (to) from reserves for future funding purposes:	(2,627)	(2,709)	(2,790)
Retained surplus (deficiency) available for general funding	-	-	-

Capital Funding Statement by Fund

For the year ended 30 June 2023

	Budget 2022/23 \$ '000	Budget 2023/24 \$ '000	Budget 2024/25 \$ '000
Sources of capital funding			
General revenue used for capital purposes	-	-	-
Other capital revenue sources:			
External Loan monies expended	-	-	-
Internal Loan monies expended	-	-	-
Funded depreciation and amortisation	3,053	1,585	3,759
Proceeds from the sale of capital assets	-	-	-
Transfers from capital reserve	1,414	1,586	3,759
Constrained grants, subsidies and contributions	4,663	-	-
Constrained public contributions reserve	-	-	-
	9,130	3,171	7,518
Application of capital funding			
Non current capital assets	9,130	3,171	7,518
Principal loan redemptions :			
Queensland Treasury Corporation	-	-	-
	9,130	3,171	7,518

MAREEBA SHIRE COUNCIL
Income Statement by Fund
For the year ended 30 June 2023

	Benefited Area		
	Budget 2022/23	Budget 2023/24	Budget 2024/25
	\$	\$	\$
Revenue			
Rates and utility charges	120	123	126
Less discounts and pensioner remissions	-	-	-
Net rates and utility charges	120	123	126
Fees and charges	-	-	-
Operating grants and subsidies	-	-	-
Operating contributions	-	-	-
Interest revenue	-	-	-
Works for third parties	-	-	-
Other revenue	-	-	-
Total Operating Revenue	120	123	126
Expenditure			
Employee expenses	-	-	-
Materials and services	48	49	50
Depreciation expenses	94	32	32
Finance and borrowing costs	-	-	-
Total Operating Expenses	142	81	82
Operating Surplus/(Deficit)	(22)	42	44
Capital Income			
Contributions from developers	-	-	-
Capital grants and subsidies	-	-	-
Profit/(Loss) on sale of asset	-	-	-
Interest on constrained works	-	-	-
Net Result	(22)	42	44

MAREEBA SHIRE COUNCIL

Statement of Appropriations by Fund

For the year ended 30 June 2023

	Benefited Area		
	Budget 2022/23	Budget 2023/24	Budget 2024/25
	\$	\$	\$
Retained surplus (deficiency) from prior years	-	-	-
Net result for the period from the income Statement	(22)	42	44
	(22)	41	43
Transfers (to) from capital account:			
General revenue used for capital purposes	-	-	-
Net capital account transfers	-	-	-
Transfer from (to) the constrained works reserve	-	-	-
Transfer from (to) capital grants, subsidies and contributions	-	-	-
Retained surplus available for transfer to reserves	(22)	41	43
Transfers (to) from reserves for future funding purposes:	22	(41)	(43)
Transfers (to) COVID-19 rebate/future funding purpose:	-	-	-
Retained surplus (deficiency) available for general funding	-	-	-

Capital Funding Statement by Fund

For the year ended 30 June 2023

	Budget 2022/23	Budget 2023/24	Budget 2024/25
	\$	\$	\$
Sources of capital funding			
General revenue used for capital purposes	-	-	-
Other capital revenue sources:			
External Loan monies expended	-	-	-
Internal Loan monies expended	-	-	-
Funded depreciation and amortisation	-	-	-
Proceeds from the sale of capital assets	-	-	-
Transfers from capital reserve	1,700	-	-
Constrained grants, subsidies and contributions	-	-	-
Constrained public contributions reserve	-	-	-
	1,700	-	-
Application of capital funding			
Non current capital assets	1,700	-	-
Principal loan redemptions :			
Queensland Treasury Corporation	-	-	-
	1,700	-	-

Long Term Financial Forecast

Mareeba Shire Council - Long Term Financial Forecast

	Budget		Forecast									
	30-Jun-23	30-Jun-23	30-Jun-24	30-Jun-24	30-Jun-25	30-Jun-25	30-Jun-26	30-Jun-26	30-Jun-27	30-Jun-27	30-Jun-28	30-Jun-28
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
Operating Revenue												
General rates	20,122	20,625	21,141	21,669	22,211	22,766	23,335	23,919	24,517	25,130		
Special and Separate rates/charges	324	331	339	346	354	362	370	379	387	396		
Water	8,045	8,246	8,452	8,664	8,880	9,102	9,330	9,563	9,802	10,047		
Sewerage	5,849	5,995	6,145	6,299	6,456	6,618	6,783	6,953	7,126	7,305		
Waste management	4,323	4,431	4,542	4,655	4,772	4,891	5,013	5,139	5,267	5,399		
Total rates and utility charge revenue	38,663	39,629	40,619	41,633	42,673	43,739	44,832	45,952	47,099	48,276		
less: discounts & pensioner remissions	(2,065)	(2,219)	(2,264)	(2,311)	(2,359)	(2,409)	(2,460)	(2,511)	(2,564)	(2,619)		
Net rates and utility charges	36,598	37,410	38,354	39,322	40,314	41,330	42,372	43,441	44,535	45,657		
Fees and charges	1,543	1,576	1,609	1,643	1,678	1,714	1,751	1,789	1,828	1,867		
Works for Third Parties	1,946	1,995	2,045	2,096	2,148	2,202	2,257	2,313	2,371	2,430		
Operating grants and subsidies	7,940	7,849	7,506	7,656	7,809	7,965	8,124	8,287	8,453	8,622		
Operating Contributions	51	52	54	55	56	57	58	59	60	62		
Interest received	298	357	346	343	339	343	346	343	339	254		
Other operating revenue	2,330	2,510	2,570	2,631	2,694	2,758	2,824	2,892	2,961	3,032		
Total operating revenue	50,706	51,748	52,483	53,745	55,038	56,369	57,733	59,124	60,547	61,924		
Capital Revenue												
Grants, subsidies, donations	13,095	2,440	2,440	2,440	2,440	2,440	2,440	2,440	2,440	2,440		
Profit/(Loss) on sale of asset	-	-	-	-	-	-	-	-	-	-		
Contributions from Developers	-	-	-	-	-	-	-	-	-	-		
Total capital revenue	13,095	2,440	2,440	2,440	2,440	2,440	2,440	2,440	2,440	2,440		
Total Revenue	63,801	54,188	54,923	56,185	57,478	58,809	60,173	61,564	62,987	64,364		
Operating Expenses												
Employee benefits	18,387	18,801	19,224	19,656	20,099	20,551	21,013	21,486	21,969	22,464		
Materials and services	15,246	15,273	15,261	15,643	16,034	16,434	16,845	17,266	17,698	18,141		
Depreciation and amortisation	11,379	11,929	11,994	12,195	12,640	12,866	13,286	13,490	13,670	14,021		
Finance costs	257	295	284	259	249	238	209	200	189	188		
Total operating expenses	45,269	46,298	46,763	47,753	49,021	50,089	51,353	52,442	53,526	54,813		
Net result attributable to Council	18,532	7,890	8,160	8,432	8,458	8,720	8,820	9,121	9,461	9,551		
Surplus/(Deficit) from operations	5,437	5,450	5,720	5,992	6,018	6,280	6,380	6,681	7,021	7,111		
Capital works program expenditure	36,757	18,645	27,079	18,818	26,858	18,772	19,446	21,674	21,725	59,315		
Community Equity												
Total Assets	693,176	700,815	708,741	706,651	711,317	715,891	721,743	728,146	734,284	740,982		
Total Liabilities	23,102	22,851	22,617	22,384	22,143	21,896	21,641	21,378	21,107	20,827		
Total Community Equity	670,074	677,964	686,125	684,267	689,173	693,995	700,102	706,768	713,178	720,155		

Financial Sustainability Ratios

Mareeba Shire Council - Financial Sustainability Ratios

	Budget 30-Jun-23	30-Jun-24	30-Jun-25	30-Jun-26	30-Jun-27	30-Jun-28	30-Jun-29	30-Jun-30	30-Jun-31	30-Jun-32
Operating Surplus Ratio										
<i>This is an indicator of the extent to which revenue raised cover operational expenses only or are available for capital funding purposes</i>										
Net Operating Surplus / Total Operating Revenue	10.72%	10.53%	10.90%	11.15%	10.93%	11.14%	11.05%	11.30%	11.60%	9.65%
Benchmark (0% - 10%)	●	●	●	●	●	●	●	●	●	●
<i>Council has forecast balanced operating positions for the duration of the forecast period, satisfying the benchmark for this ratio.</i>										
Net Financial Asset / Liability Ratio										
<i>This is an indicator of the extent to which the net financial liabilities of Council can be serviced by its operating revenues.</i>										
(Total Liabilities - Current Assets) / Total Operating Revenue	(80.35)%	(81.69)%	(69.30)%	(68.99)%	(54.80)%	(56.34)%	(57.42)%	(55.46)%	(54.32)%	(94.73)%
Benchmark (<60%)	●	●	●	●	●	●	●	●	●	●
<i>The results for this ratio are within the benchmark in each year for the forecast period.</i>										
Asset Sustainability Ratio										
<i>This is an approximation of the extent to which the infrastructure assets managed by Council are being replaced as they reach the end of their useful lives.</i>										
Capital Expenditure on the Replacement of Assets (renewals) / Depreciation Expense	160.23%	118.64%	154.80%	126.24%	144.63%	117.75%	118.30%	129.42%	130.28%	90.35%
Benchmark (>90%)	●	●	●	●	●	●	●	●	●	●
<i>The results for this ratio demonstrates Council is meeting this requirement.</i>										

Council Business Activities

National Competition Policy

For the budgeted year ended 30 June 2023

	Water services 2022/23 (\$'000)	Wastewater services 2022/23 (\$'000)	Waste management 2022/23 (\$'000)	Laboratory services 2022/23 (\$'000)	Building services 2022/23 (\$'000)
Revenues for services provided to the Council	300	53	123	290	-
Revenues for services provided to external clients	8,098	5,949	4,783	-	3
Community service obligations	-	-	-	-	-
Total Revenue	8,398	6,002	4,906	290	3
Less: Expenditure	5,772	3,935	4,869	295	3
Surplus/(Deficit)	2,626	2,067	37	(5)	-

REVENUE STATEMENT

Introduction

This Revenue Statement has been prepared in accordance with section 104 of the *Local Government Act 2009* and section 169 and 172 of the *Local Government Regulation 2012*.

This statement outlines and explains the revenue raising measures adopted by the Mareeba Shire Council in the preparation of its Budget for the 2022/23 financial year.

It is not intended that this Revenue Statement reproduce all related policies and reference documents. Related policies and reference documents will be referred to where appropriate and will take precedence should clarification be required.

Legislative Requirements

Section 104 of the *Local Government Act 2009* requires that a local government must comply with the requirements prescribed under a regulation regarding the financial management documents which includes an annual budget and a revenue statement.

Section 169 of the *Local Government Regulation 2012* requires that a local government must prepare a revenue statement each financial year. Section 172(1) of the *Local Government Regulation 2012* requires that a revenue statement must state the following:

- (a) If the local government levies differential general rates-
 - (i) The rating categories for rateable land in the local government area; and
 - (ii) A description of each rating category; and
- (b) If the local government levies special rates or charges for a joint government activity-a summary of the terms of the joint government activity; and
- (c) If the local government fixes a cost-recovery fee-the criteria used to decide the amount of the cost-recovery fee; and
- (d) If the local government conducts a business activity on a commercial basis the criteria used to decide the amount of the charges for the activity's goods and services.

Section 172(2) of the *Local Government Regulation 2012* requires that the revenue statement for a financial year must include the following information for the financial year:

- (a) An outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of-
 - (i) The rates and charges to be levied in the financial year; and
 - (ii) The concessions for rates and charges to be granted in the financial year;
- (b) Whether the local government has made a resolution limiting an increase of rates and charges.

Revenue Raising Measures

The principal revenue raising measures adopted by the Mareeba Shire Council for the 2022/23 financial year are:

Differential General Rates

Differential general rates are levied on all rateable parcels of land throughout the Shire to cover the operational, maintenance and capital expenditures associated with the governance and administration of the Council and the provision of general works and services including but not limited to the construction, maintenance and management of roads and bridges, economic development, community relations, disaster management, public parks, gardens, playing grounds, recreation areas, public swimming pools, health, public conveniences, building, animal control, pest and declared weed control, environmental management, town planning, public halls, offices and libraries. Council is required to raise an amount of revenue it sees as being appropriate to maintain assets and provide services to the Shire as a whole.

In the view of levying equitable general rates, and in consideration of the diversity of land across the Shire, Council has determined to make and levy differential general rates on rateable land within the Mareeba Shire Council local government area in respect of the 2022/23 financial year in accordance with section 81 of the *Local Government Regulation 2012*. The rateable value upon which the differential general rates are to be levied is based on the valuation, as determined by the Department of Resources, or in the case of mining claims as per Section 79 of the *Local Government Regulation 2012*.

In deciding how that revenue is raised, Council has considered the following factors:

- (a) The principles outlined in its adopted Revenue Policy (*Page 91*);
- (b) The rateable value of the land;
- (c) The level of services provided to that land and the cost of providing the services;
- (d) The use of land in so far as it relates to the extent of utilisation of Council's services; and
- (e) Location and access to services

The main criterion adopted by Council for the purpose of categorising the rateable land within the Shire is that the categorisation should reflect the predominant land use of the property. Within each predominant land use of some categories, the land has been further categorised according to valuation.

In respect of newly subdivided vacant land, rates and charges shall be levied proportionally for the unexpired part of the year from the date the plan of subdivision is lodged at the Titles Office, or from the date of utility connections to the respective parcel of land, whichever date is the earlier.

For 2022/23, there will be 16 differential rating categories. Details of these differential rating categories are as follows:

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
A1 - Residential (Urban) - \$0 to \$78,000	All land having a rateable value of between \$0 and \$78,000 that is used for single unit residential purposes or any other rateable land not otherwise categorised including: <ul style="list-style-type: none"> •properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area less than or equal to 1,000m²; and •all residential land inside of the urban nodes. 	0.01509	\$1,139.00
A2 - Residential (Urban) - \$78,001 to \$90,000	All land having a rateable value of between \$78,001 and \$90,000 that is used for single unit residential purposes or any other rateable land not otherwise categorised including: <ul style="list-style-type: none"> •properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area less than or equal to 1,000m²; and •all residential land inside of the urban nodes. 	0.01476	\$1,178.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
A3 - Residential (Urban) - \$90,001 to \$140,000	All land having a rateable value of between \$90,001 and \$140,000 that is used for single unit residential purposes or any other rateable land not otherwise categorised including: <ul style="list-style-type: none"> •properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area less than or equal to 1,000m²; and •all residential land inside of the urban nodes. 	0.00985	\$1,329.00
A4 - Residential (Urban) - \$140,001 to \$240,000	All land having a rateable value of between \$140,001 and \$240,000 that is used for single unit residential purposes or any other rateable land not otherwise categorised including: <ul style="list-style-type: none"> •properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area less than or equal to 1,000m²; and •all residential land inside of the urban nodes. 	0.00850	\$1,379.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
A5 - Residential (Urban) - \$240,001 to \$750,000	All land having a rateable value of between \$240,001 and \$750,000 that is used for single unit residential purposes or any other rateable land not otherwise categorised including: <ul style="list-style-type: none"> •properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area less than or equal to 1,000m²; and •all residential land inside of the urban nodes. 	0.00740	\$2,040.00
A6 - Residential (Urban) – Greater than \$750,000	All land having a rateable value of more than \$750,000 that is used for single unit residential purposes or any other rateable land not otherwise categorised including: <ul style="list-style-type: none"> •properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area less than or equal to 1,000m²; and •all residential land inside of the urban nodes. 	0.00720	\$5,550.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
B2 – Multi Unit - 2 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 2 units/flats.	0.01140	\$1,139.00
B3 – Multi Unit - 3 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 3 units/flats.	0.01140	\$1,709.00
B4 – Multi Unit - 4 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 4 units/flats.	0.01140	\$2,278.00
B5 – Multi Unit - 5 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 5 units/flats.	0.01140	\$2,848.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
B6 – Multi Unit - 6 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 6 units/flats.	0.01140	\$3,417.00
B7 – Multi Unit - 7 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 7 units/flats.	0.01140	\$3,987.00
B8 – Multi Unit - 8 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 8 units/flats.	0.01140	\$4,556.00
B9 – Multi Unit - 9 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 9 units/flats.	0.01140	\$5,125.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
B10 – Multi Unit - 10 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 10 units/flats.	0.01140	\$5,694.00
B11 – Multi Unit - 11 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 11 units/flats.	0.01140	\$6,264.00
B12 – Multi Unit - 12 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 12 units/flats.	0.01140	\$6,833.00
B13 – Multi Unit - 13 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 13 units/flats.	0.01140	\$7,403.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
B14 – Multi Unit - 14 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 14 units/flats.	0.01140	\$7,972.00
B15 – Multi Unit - 15 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 15 units/flats.	0.01140	\$8,542.00
B16 – Multi Unit - 16 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 16 units/flats.	0.01140	\$9,111.00
B17 – Multi Unit - 17 Units	All land used for multi-unit dwellings and flats excluding properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> , comprising of 17 units/flats.	0.01140	\$9,681.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
C1 – Non-Residential	All other non-residential land excluding land categorised under categories D1, E1-E4, H1, I1-I3, J1, K1 and L1-L5 including properties where the Building Unit Plan, Group Title Plan or Community Title Scheme is lodged under the <i>Body Corporate and Community Management Act 1997</i> that operate as a commercial business e.g.: unit of shops, holiday villas etc	0.01317	\$1,278.00
D1 – Major Drive-In Shop or Shopping Centre	All land used for a drive-in shop or shopping centre with a rateable valuation greater than or equal to \$1,000,000.	0.02002	\$32,825.00
E1 – Mining Lease/Claims	All land where mining leases and claims are used for prospecting, developing or use as a mine as defined in the <i>Mineral Resources Act 1989</i> , and where no operators or employees reside on the property and employs less than 5 employees.	0.06077	\$556.00
E2 – Mining Lease/Claims	All land where mining leases and claims are used for prospecting, developing or use as a mine as defined in the <i>Mineral Resources Act 1989</i> , and where one or more of the operators or employees reside on the property and employs less than 5 employees.	0.07922	\$1,139.00
E3 – Mining Lease/Claims	All land where mining leases and claims are used for prospecting, developing or use as a mine as defined in the <i>Mineral Resources Act 1989</i> , and employs between 5 - 20 employees.	0.37970	\$57,681.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
E4 – Mining Lease/Claims	All land where mining leases and claims are used for prospecting, developing or use as a mine as defined in the <i>Mineral Resources Act 1989</i> , and employs over 20 employees.	0.75937	\$115,362.00
F1 – Primary Production	All land area which is predominately used for primary production purposes other than those properties defined as Category G1 or G2.	0.00814	\$1,849.00
G1 – Large Grazing Properties- \$0 to \$8,000,000	All land having a rateable value of between \$0 and \$8,000,000 that is used for the primary purpose of raising livestock and land area exceeds 5,000 hectares.	0.00575	\$3,000.00
G2 – Large Grazing Properties) – Greater than \$8,000,000	All land having a rateable value of more than \$8,000,000 that is used for the primary purpose of raising livestock and land area exceeds 5,000 hectares.	0.00400	\$46,000.00
H1 – Specialty Industries	All land used for the slaughtering and processing of poultry	0.01808	\$37,045.00
I1 – Extractive Industry (Quarry) – maximum of 5,000 tonnes per annum	All land used or capable of being used for extractive industry purposes, where the quantity of material capable of being extracted &/or screened is up to a maximum of 5,000 tonnes per annum.	0.00740	\$572.00
I2 – Extractive Industry (Quarry) – between 5,001 and 100,000 tonnes per annum (inclusive)	All land used or capable of being used for extractive industry purposes, where the quantity of material capable of being extracted &/or screened is between 5,001 tonnes and 100,000 tonnes per annum.	0.00147	\$627.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
I3 – Extractive Industry (Quarry) – greater than 100,000 tonnes per annum	All land used or capable of being used for extractive industry purposes, where the quantity of material capable of being extracted &/or screened is greater than 100,000 tonnes per annum.	0.00056	\$685.00
J1 – Heavy Industry - Sugar Mill	Land used for a sugar mill	0.31256	\$90,642.00
K1 – Heavy Industry - Waste Facility	Land used for a large commercial waste facility.	0.22898	\$69,839.00
L1 - Renewable Energy	All land used for renewable energy where the combined output capacity is capable of 0 MW to <50 MW.	0.03867	\$18,644.00
L2 - Renewable Energy	All land used for renewable energy where the combined output capacity is capable of 50 MW to <100 MW.	0.03867	\$31,907.00
L3 - Renewable Energy	All land used for renewable energy where the combined output capacity is capable of 100 MW to <150 MW.	0.03867	\$45,169.00
L4 - Renewable Energy	All land used for renewable energy where the combined output capacity is capable of 150 MW to <200 MW.	0.03867	\$58,432.00
L5 - Renewable Energy	All land used for renewable energy where the combined output is capable of 200 MW or greater.	0.03867	\$71,182.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
M1 – Residential (Rural) - \$0 to \$70,000	All residential land having a rateable value of between \$0 and \$70,000 outside of the urban nodes, or all land where the Building Unit Plan or Group Titles Plan is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area exceeding 1,000m ² , other than land that is categorised as Category F1 (Primary Production).	0.01650	\$1,139.00
M2 – Residential (Rural) - \$70,001 to \$99,000	All residential land having a rateable value of between \$70,001 and \$99,000 outside of the urban nodes, or all land where the Building Unit Plan or Group Titles Plan is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area exceeding 1,000m ² , other than land that is categorised as Category F1 (Primary Production).	0.01508	\$1,155.00
M3 – Residential (Rural) - \$99,001 to \$145,000	All residential land having a rateable value of between \$99,001 and \$145,000 outside of the urban nodes, or all land where the Building Unit Plan or Group Titles Plan is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area exceeding 1,000m ² , other than land that is categorised as Category F1 (Primary Production).	0.01208	\$1,493.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
M4 – Residential (Rural) - \$145,001 to \$220,000	All residential land having a rateable value of between \$145,001 and \$220,000 outside of the urban nodes, or all land where the Building Unit Plan or Group Titles Plan is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area exceeding 1,000m ² , other than land that is categorised as Category F1 (Primary Production).	0.00900	\$1,752.00
M5 – Residential (Rural) - \$220,001 to \$550,000	All residential land having a rateable value of between \$220,001 and \$550,000 outside of the urban nodes, or all land where the Building Unit Plan or Group Titles Plan is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area exceeding 1,000m ² , other than land that is categorised as Category F1 (Primary Production).	0.00800	\$1,980.00
M6 – Residential (Rural) – greater than \$550,000	All residential land having a rateable value greater than \$550,000 outside of the urban nodes, or all land where the Building Unit Plan or Group Titles Plan is lodged under the <i>Body Corporate and Community Management Act 1997</i> with an area exceeding 1,000m ² , other than land that is categorised as Category F1 (Primary Production).	0.00795	\$4,400.00

Column 1 - Category (Regulation, section 81)	Column 2 - Description (Regulation, section 81)	Column 3 – Differential General Rate (Act, section 94; Regulation, section 80) Rate in Dollar	Column 4 – Minimum General Rate (Regulation, section 77)
N1 – Unused land	All vacant land in the localities of Watsonville, Irvinebank, Mt Albion, Thornborough, Stannary Hills, Chillagoe, Dimbulah and Mungana that is not used for any purpose and is not included in any other category.	1.01000	Nil
O1 - Multi-Residential Gated Resorts	All land used for residential resorts or other similar purposes within a gated area.	0.01818	\$60,936.50
S1 – Approved subdividers	All land valued in accordance with the provisions of Section 49 of the <i>Land Valuation Act 2010</i> and Section 77 (3) of the <i>Local Government Regulation 2012</i> .	0.01328	Nil

Minimum General Rates

A minimum general rate has been set for each category that considers the minimum cost per annum of providing common services to every ratepayer as well as general administration costs.

Council exempts the following types of properties from the Minimum General Rate under Section 77 (3) of the *Local Government Regulation 2012*:

- All land subject to concessional valuation in accordance with the provisions of Section 49 of the *Land Valuation Act 2010*.

Limitation of Increase in Rates or Charges

For 2022/23, Council will not be resolving, pursuant to section 116 of the *Local Government Regulation 2012*, to limit the increase of any rates or charges.

Objection to Rating Categorisation

In accordance with Chapter 4, Part 5, Division 4 of the *Local Government Regulation 2012*, owners of rateable land have the right of objection to the category their land is included in. All objections shall be made to the Chief Executive Officer, Mareeba Shire Council within 30 days of the date of issue of the rate notice.

The only basis for objection shall be that at the date of issue of the rate notice, having regard to the description adopted by Council, the land should be in another category. If an owner is aggrieved by the decision of the Chief Executive Officer, the owner may appeal to the Land Court against the decision.

Special Rates and Charges

Special Rates are levied on specified parcels of land which will benefit from the works or services to be provided by the revenue received from the special rates. Works or services to be provided may include road, footpath and drainage construction and repairs, adequate car parking, beautification works, promotional activities, street furniture and decorations, economic and tourism development activities, and bridge construction.

Special Charges are levied on specified parcels of land which will specially contribute to the need to, benefit from or will have special access to services, facilities or activities provided or undertaken by the Council or are levies collected by Council on behalf of third parties, including those that run Volunteer Brigade operations, tourism promotion, improved community services, road upgrading, provision of recreation facilities, water supply extension and provision of sewerage services.

In accordance with section 94 of the *Local Government Regulation 2012*, Council has adopted an Overall Plan and/or an Annual Implementation Plan for each of the following special charge and rates. Refer to Appendices 1 to 8 in this document.

Following are the details of the special rates and charges for 2022/23.

Special Charge - Irvinebank Reservoir Water Supply Benefited Area

This special charge of \$400.00 per property will be levied on all properties in the Irvinebank Water Benefited Area to cover the costs of operation and maintenance associated with delivering water from the Ibis Dam to the town reservoirs. *Refer to Overall Plan in Appendix 1 (Page 58)*

Special Charge - Irvinebank Township Water Supply Benefited Area

This special charge of \$50.00 per property will be levied on all properties in the Irvinebank Water Benefited Area for the purpose of raising funds for operation and the maintenance of the water reticulation system from the town reservoirs to the properties. *Refer to Overall Plan in Appendix 2 (Page 59)*

Special Rate - Mareeba Benefited Area

This special rate is levied on properties in the Mareeba Benefited Area to fund projects including but not limited to road, drainage, footpath construction and repair, beautification works, promotional activities, economic and tourism development, street furniture and decorations. *Refer to Overall Plan in Appendix 3 (Page 60)*

Category	\$ Rate in Dollar
Mareeba Benefited Area 1	\$0.00241
Mareeba Benefited Area 2	\$0.00166
Mareeba Benefited Area 3	\$0.00068

Special Charge - Extractive Industry Road Contribution

This special charge is levied on all extractive industry properties to fund road construction and repair and drainage construction and repair within the Shire. *Refer to Overall Plan in Appendix 4 (Page 61)*

Category	Description	\$ Charge
ERC1	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is up to a maximum of 5,000 tonnes per annum.	\$1,443.00
ERC2	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 5,001 tonnes and 20,000 tonnes per annum.	\$4,328.00
ERC3	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 20,001 tonnes and 40,000 tonnes per annum.	\$8,652.00
ERC4	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 40,001 tonnes and 60,000 tonnes per annum.	\$14,420.00
ERC5	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 60,001 tonnes and 100,000 tonnes per annum.	\$23,072.00
ERC6	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is greater than 100,000 tonnes per annum.	\$28,839.00

Special Charge - Volunteer Brigade Equipment and Maintenance Levy

The levying of special charges for volunteer brigade services for the following volunteer brigade areas, in accordance with Section 94 of the *Local Government Regulation 2012*, are:

Volunteer Brigades Areas	Annual Charge	Volunteer Brigades Areas	Annual Charge
Davies Creek	30.00	Paddy's Green	50.00
Hodzic	40.00	Speewah	20.00
Irvinebank	20.00	Springmount	60.00
Julatten	20.00	Walsh River	50.00
Koah Road	20.00	Watsonville	40.00
Kuranda/Myola	40.00	Wolfram Road	30.00
Mount Molloy	20.00	Walkamin	30.00
Mutchilba	60.00		

These charges are provided to assist volunteer brigades to meet their costs of purchasing and maintaining equipment.

The annual Volunteer Brigade Equipment and Maintenance levy will be levied twice each financial year or as otherwise decided by Council at its budget meeting provided however a property owner shall not be required to pay more than one levy in each Volunteer Brigade area. *Refer to Overall Plan in Appendix 5 (Page 62)*

Special Rate - Russett Park Bridge

This annual special rate of \$0.0016 per dollar is levied on properties in the Russett Park area that in Council's opinion, benefited from improved accessibility via a high-level bridge. This special rate is being levied for a period of 20 years ending on 30 June 2024 to contribute towards the \$900,000 cost of the bridge. The special rate will provide the equivalent of interest and principal repayment of a 20-year loan of \$200,000 at the interest rate of 6.5% per annum.

Should further subdivision occur in the Russett Park area during the year ending 30 June 2023, each new sub-divided lot will be required to pay the special charge as outlined above. *Refer to Overall Plan in Appendix 6 (Page 63)*

Separate Charges and Levies

Local State Emergency Services Levy (Local SES Levy)

Council will levy a separate charge, in accordance with section 94 of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, of \$3.30 per property for the 2022/23 financial year to be levied equally on all rateable properties within the Mareeba Shire. The separate charge will be called the Local State Emergency Services Levy (abbreviated to Local SES Levy) and will fund the general operations and maintenance of Local State Emergency Service Groups throughout the Mareeba Shire. *Refer to Overall Plan in Appendix 7 (Page 64)*

State Government Emergency Management Levy (EML)

Council will levy the State Government Emergency Management Levy on behalf of the Queensland State Government, in accordance with the provisions of the *Fire and Emergency Services Act 1990* and *Fire and Emergency Services Regulation 2011*. *Refer to Overall Plan in Appendix 8 (Page 64)*

Utility Charges

Utility charges are made and levied for the supply of sewerage, water and waste services. Utility charges are levied to all land within a Service Area, irrespective of whether the land is vacant or occupied, and whether or not it is rateable land.

Full details of the utility charges to be levied are available in the Schedule of Charges. *(Page 51)*.

In setting its utility charges for water, sewerage and waste management, Council maintains a user pays policy whereby the full costs of providing such services are paid by the users of those.

In accordance with section 94 of the *Local Government Act* and section 99 of the *Local Government Regulation* Council has resolved to raise and levy the following utility charges: -

Sewerage Utility Charges

Sewerage utility charges are levied in respect of all land where Council deems that sewerage reticulation can be provided to such land to cover the costs of operation, maintenance and capital expenditure associated with the sewerage system. Sewerage utility charges for land where Council deems that sewerage reticulation can be provided are to be levied irrespective of whether the land is vacant or occupied, and whether or not it is rateable land.

In respect of newly subdivided vacant land, sewerage utility charges shall be levied proportionally for the unexpired part of the year from the date the plan of subdivision is registered at the Department of Resources or from the date of sewerage connection to the respective parcel of land, whichever date is the earlier.

In respect of improvements erected during the year, sewerage charges shall be levied proportionally for the unexpired part of the year from the date Council determines the improvement is ready for occupation.

In circumstances where dwellings are built over the boundary line of two or more parcels and the ratepayer proves that this is the case, Council shall levy one sewerage access charge as if it were one parcel. In the situation that Council is currently charging one access charge for two parcels with a dwelling built over the boundary line, there will be no need for the ratepayer to provide further proof.

For those properties that share both residential and non-residential structures, the premises shall be considered mixed use premises attracting both unit and charge per unit factors for each type of structure.

The following sewerage charges will be levied on properties within the Mareeba Shire Council local government area as shown on Maps 18 to 20. These maps are titled "Sewerage Area - Kuranda", "Sewerage Area - Mareeba", "Sewerage Area - Myola".

Kuranda and Myola Sewerage Scheme

Properties in the defined sewerage areas for the Kuranda and Myola area are charged sewerage charges to fund sewage transportation and treatment costs including maintenance and provision for upgrades and replacement of the sewerage infrastructure. The charges are set to reflect the cost of the provision of sewerage services to each town and a unit base applies and the units are based on sewerage consumption equivalence factors for various land uses. The charges are levied on a per unit basis as determined by Council and set out on Schedule 1 (*Page 52*)

The Kuranda/Myola Sewerage Charge shall be levied at \$791.00 per unit for vacant lots, \$970.00 per unit for each residential dwelling or unit/flat and \$323.00 per unit for all non-residential units.

Mareeba Sewerage Scheme

Properties in the defined sewerage areas in Mareeba are charged sewerage charges to fund sewage transportation and treatment costs including maintenance and provision for upgrades and replacement of the sewerage infrastructure. The charges are set to reflect the cost of the provision of sewerage services to each town and a unit base applies. The charges are levied on a per unit basis as determined by Council and set out on Schedule 1 (*Page 53*)

The Mareeba Sewerage Charge shall be levied at \$791.00 per unit for each vacant lot, \$970.00 per unit for each residential dwelling or unit/flat and \$970.00 per pedestal/urinal for each non-residential unit.

Waste Management Utility Charges

Waste Management Utility Charges contribute towards the cost of constructing, maintaining and operating landfills and refuse services. The purpose of these charges is to provide for the installation and maintenance and rehabilitation of transfer stations, waste facilities, sanitary depots, street bin cleansing, kerbside waste collections and other waste services in the local government area.

The Queensland Government has committed to ensuring the waste levy has no direct impact to households. To achieve this, Mareeba Shire Council will receive annual payments to offset the costs of the waste levy associated residential waste.

Further information on the waste levy can be found on Council's website.

Council will levy waste management utility charges as follows for: -

- (a) **Wheelie Bin** - \$318.00 per wheelie bin service – for supplying waste collection services to premises within the waste area for the financial year; and
- (b) **Waste Management Charge** - \$180.50 per assessable property – being the provision of a contribution towards the operating and managing refuse transfer stations and landfills within the Shire.

Waste Collection Utility Charge (Wheelie Bin)

Waste Collection Utility Charges for land or structures where Council deems that a service will be supplied for each residence, flat, strata title unit, will be charged \$318.00 per wheelie bin service whether or not a service is rendered.

The service will be supplied to premises in the waste area which is defined as an area in which Council or Council's contractors provide a solid waste collection service as defined in Maps 6 to 17. Waste services for non-residential properties within Mareeba Shire Council are not provided.

In respect of improvements erected during the year, waste collection utility charges shall be levied proportionally for the unexpired part of the year from the date council determines the improvement is ready for occupation.

For users, the charge will be for a weekly collection of one (1) wheelie bin. The proceeds from the charge will fund the operation of the collection service, transport management and costs of disposal of refuse collected.

Waste Management Utility Charge

A utility charge for refuse transfer stations and landfills, to be known as the "Waste Management Charge" will be levied on all assessable properties within the boundaries of the Waste Management Charge Area as defined in Map 31 excluding Categories G and E other than the below listed properties within either Categories G and/or E that have reasonable access to the waste facilities funded by this utility charge:

Lot 1 ML4798	Lot 1 ML4919
Lot 1 ML4867	

The purpose of this charge is to provide a contribution to the operation, management and environmental compliance of refuse transfer stations and landfills in the Shire and includes the costs of pre-cyclone clean ups and waste education. Council is of the opinion that all assessable properties that fall within the assessable area will benefit from the provision of these solid waste facilities and services.

The budgeted cost of managing and operating the refuse transfer stations and landfills is not fully funded by this utility charge. Further funding will be provided by other charges and revenue generated at the refuse transfer stations.

The Waste Management Charge will be \$180.50 per assessable property (as described above).

Water Utility Charges

Water utility charges are levied for land where Council deems that water can be supplied from the reticulated system and are to be levied irrespective of whether the land is vacant or occupied, and whether or not it is rateable land.

Council will levy utility charges for supplying water services on a two-part tariff system comprising of:

- (a) Fixed Access Charge** - to cover Council's fixed costs in supplying water to the Water Areas (i.e. the costs which do not vary with the amount of water reticulated including interest and redemption charges incurred by Council) and taking into account asset upgrades, replacements and provision of future needs of the water infrastructure; and
- (b) Water Usage Charge** - for each kilolitre of water consumed, to cover Council's variable costs of operating, maintaining and managing the water supply system.

Council believes that it is equitable for all users and potential users to contribute to the costs of the water supply system by way of an access charge and consumption charge. The consumption charge for water consumed conforms to the "user pays" principle.

The Two-Tier Tariff Water Charges as shown on Schedule 2 (*Page 54*) for Mareeba, Kuranda, Chillagoe, Dimbulah and Mt Molloy water areas will be levied during the 2022/23 financial year on properties located in the water areas within the Shire shown on the maps of the relevant water supply areas in Maps 32 to 37.

In circumstances where dwellings are built over the boundary line of two or more parcels and the ratepayer proves that this is the case, Council shall levy one water access charge as if it were one parcel. In the situation that Council is currently charging one access charge for two parcels with a dwelling built over the boundary line, there will be no need for the ratepayer to provide further proof.

In respect of improvements erected during the year, water charges shall be levied proportionally for the unexpired part of the year from the date council determines the improvement is ready for occupation. The tiered water usage charging system provides an incentive for water conservation.

In respect of newly subdivided vacant land, water utility charges shall be levied proportionally for the unexpired part of the year from the date the plan of subdivision is lodged at the Titles Office or from the date of water connection to the respective parcel of land, whichever date is the earlier.

Fixed Access Charge

An access charge to cover Council's fixed costs in supplying water to the Water Areas as marked on the water supply maps for the relevant towns on Maps 32 to 37 (i.e. the costs which do not vary with the amount of water reticulated including interest and redemption charges incurred by Council); taking into account asset upgrades and replacements and provision for future needs of the water infrastructure.

For the purposes of levying the Fixed Access Charge, each property will be assessed on the basis of location and whether it is used for residential, non-residential or industrial purposes. Large commercial or industrial users are defined as those properties specifically identified as being high water consumers.

The Fixed Access Charge is also applied to each separate parcel of vacant land within the water areas that is not connected to the Council's reticulated water supply system. Where a property is levied Multiple Fixed Access Charges, the first-tier limit shall increase proportionately.

A residential access charge will be levied on each parcel of land or each dwelling, whichever is the greater in number. A non-residential access charge will be levied on each parcel of land used for business purposes or each business, whichever is the greater in number.

Non-Standard Access charges will apply to the following:

Description	Charge Type
Flats and/or Units	1 Residential Access charge per unit or flat
Motels or self-contained hotel rooms	1 Non-Residential Access charge per every 3 rooms
Hotel rooms and boarding houses (shared ablution facilities)	1 Non-Residential Access charge per every 4 rooms
Church	1 Non-Residential Access charge per parcel of land
Schools and Pre-schools	1 Non-Residential Access charge per parcel of land
Childcare and Kindergarten facility	1 Non-Residential Access charge per parcel of land
Vacant land in a village land use zone	1 Residential Access charge per parcel of land
Residential house with detached unit	1 Residential Access charge per dwelling and 1 Residential Access charge per unit

For those properties that share both residential and non-residential structures, the premises shall be considered mixed use premises attracting both residential, and non-residential or non-standard access charges for each type of structure.

Water Usage Charge

A water usage or consumption charge which covers the variable costs of supplying water to consumers (e.g. wages, chemicals, electricity, maintenance) with such charges to be on a two-tiered basis. Mareeba, Dimbulah, Chillagoe, Kuranda and Mt Molloy will be on a two-tier system.

Consumption of water that exceeds the quantity in Tier 1 will be subject to charges based on Tier 2. Water consumption charges shall be based on meter readings conducted twice during the year. The times of reading will be on or around July 2022 and January 2023.

For the purpose of water usage charges, these will be based on when the water was consumed:

- water consumed from 1 January 2022 to 30 June 2022 will be charged at the rates applicable to 2021/2022 financial year (read in July 2022); and
- water consumed from 1 July 2022 to 31 December 2022 will be charged at the rates applicable to 2022/2023 financial year (read in January 2023); and
- water consumed from 1 January 2023 to 30 June 2023 will be charged at the rates applicable to 2022/2023 financial year (read in July 2023).

Where a water meter appears to be faulty (for example the occupied property has no water consumption, or it is obvious that the water meter is faulty) Council may estimate the water usage for the current consumption period using all reasonable information available to Council and adjust the water consumption accordingly. The estimate could be based on either of the following:

- (a) An average of the water consumption over a period of time; or
- (b) An average of the water consumption for the duration of the high-water usage shown on the Automated Meter Reading (AMR); or
- (c) An estimate if average cannot be calculated.

Council's Water Leak Management Policy (*Page 70*) sets out the processes for resolving any conflict in relation to inaccurately registering and non-functioning meters.

Trade Waste Utility Charges

Trade waste utility charges will be levied in respect to all commercial and industrial generators discharging trade waste into Council's wastewater system accordance with the *Water Supply (Safety and Reliability) Act 2008* as shown on Maps 18-20 to cover the costs of annual inspections, investigations, compliance checks and providing advice and education to trade waste generators and property owners.

An annual fixed charge, which is determined by the applicable category, will be applied to each property. The charge is to recover costs associated with the management of the trade waste service including:

- (a) conducting site inspections, investigations and compliance checks;
- (b) ensuring appropriate pre-treatment devices are installed and maintained; and
- (c) providing advice and education to trade waste generators and property owners

A technical and commercial risk assessment of trade waste impacts on Council's sewerage infrastructure provides the basis for categorising commercial trade waste customers and applying the relevant trade waste charges. In accordance with Council's Trade Waste Policy and Trade Waste Plan, Council will segregate trade waste customers into a category which best reflects their demand on the sewerage infrastructure, consequently improving the equitability of trade waste charges for the service. The categorisation and compliance requirements for each customer are consistently applied to:

- (a) Clearly identify activities that are commercial in nature (Category 1 and 2) to delineate customers whose activities require additional management through an individual contract for Category 3, 4, or industrial customers; and
- (b) Differentiate customers and target Council's resources towards the higher risk customers where the potential benefits to the customer and Council are the greatest.

Approved trade waste connections are allocated to the following five (5) categories in accordance with Council's Trade Waste Policy and Trade Waste Plan;

Trade Waste Category	Description	Annual Fixed Charge
Category 1	Low Risk	0.00
Category 2	Low - medium Risk	205.00
Category 3	Medium Risk	410.00
Category 4	High Risk	615.00
Industry *	Significant Risk	10,250.00

* In situations where Industry have Council approval to discharge to the sewer the trade waste charge as above will apply.

In relation to the industry annual fixed base charge, consideration will be given for hardship concessions on a case by case basis.

For new connections, charges will be applicable on a pro rata basis for the first billing period. Council may issue supplementary rates notices for trade waste charges at any point during a financial year.

Cost Recovery and Other Fees and Charges

Council's adopted fees and charges include a mixture of cost recovery and commercial user-pays fees. The cost-recovery (regulatory) charges are identified as such in Council's fees and charges schedule and have been determined with reference to the relevant legislation and where appropriate recover the cost of performing the function or service. Council's fees and charges register contains full details of fees and charges adopted by Council is available on council's website.

Criteria for Fixing of Cost Recovery Fees

Cost-recovery fees are fixed pursuant to Section 97 of the *Local Government Act 2009* and must not exceed the cost of providing the service for which the fee has been fixed. Such fees are therefore broadly based on the user pays principle (except where Council, at its discretion, decides to subsidise any fee or charge as a community service obligation) and take into account the following:

- (a) The nature of the service provided by the Council and in respect of which the fee has been fixed e.g. issuing an approval, consent, license, registration or other authority, giving information kept under a Local Government Act, seizing property or animals under a Local Government Act; or performance of a function imposed on the Council under the *Building Act 1975* or the *Plumbing and Drainage Act 2002* or *Plumbing and Drainage Act 2018*.
- (b) The amount of direct costs such as labour, plant and materials involved in the provision of the specific service for which the fee has been fixed e.g. the cost of labour and vehicle hire for annual inspection and licensing of food premises or the cost of stationery or electronic media for distribution of copies of Local Laws, Minutes, Budgets, Annual Financial Statements etc.
- (c) The amount of general Council overheads consumed in the provision of the service for which the fee has been fixed e.g. office accommodation; electricity, IT facilities
- (d) The hours during which the service is performed e.g. the seizure of animals outside of normal work hours (at night or on weekends).
- (e) Whether the provision of the service involves the supply of an item e.g. a dog registration tag or dangerous dog collar, or the provision of sustenance e.g. feeding of impounded animals.

Fees and Cost-recovery charges will be reviewed annually having regard to the criteria for fixing of cost-recovery charges specified elsewhere herein.

Commercial Charges

Fees charged for provision of services or use of Council facilities e.g. Transfer Station Waste Disposal Fees and Hire of Public Halls.

Application of Code of Competitive Conduct - Council Business Activities

Where an activity has been nominated as compliant with the code of competitive conduct, the principles of full cost pricing have been applied. These activities include; Waste Management, Water, Wastewater, Laboratory and Building Services.

Other Revenue

Developer Contributions/Infrastructure Charges

Contributions paid by developers towards the cost of providing services to their particular development or local area e.g. roadworks; parks and gardens; water supply and sewerage.

Grants and Subsidies

Grants and subsidies paid by other levels of government towards Council's general operational costs e.g. Financial Assistance Grant, or for Specific Capital Projects.

Loans

Borrowings by the Council to fund specific Council projects e.g. water supply and sewerage infrastructure.

Interest on Investment

Interest received from the investment of Council funds.

Time and Manner of Payment of Rates and Charges

All Rates and Charges are payable during specified opening hours at each of Council's Offices located at:

- 65 Rankin Street, Mareeba; or
- 18-22 Arara Street, Kuranda.

Payments may also be made electronically using BPay, Post BillPay and direct deposit.

Time within which Rates and Charges must be Paid

All rates and charges must be paid by the date shown on the rate notice, which is a date that is at least thirty (30) days after the day the rate notice is issued.

Issue of Rate Notices

Council has determined, in accordance with the provisions of Section 107 of the *Local Government Regulation 2012*, that rates and charges will be levied in two (2) instalments covering the periods 1 July 2022 to 31 December 2022 and 1 January 2023 to 30 June 2023.

In instances where changes that impact property rates and charges are brought to Council's attention throughout the year, supplementary rates notices will be issued monthly as required. Some examples might include reconfigurations, valuation amendments, additional services and change of ownership.

Discount on Rates and Utility Charges for Prompt Payment

A discount of 10% per annum of differential general rates only shall be allowed, provided that all current and outstanding rates and charges (excluding all outstanding adopted infrastructure charges) are paid in full and received by Council by the due date of the rate notice.

Discount may be allowed on payments made after the due date if full payment of the overdue rates and charges have been made or will be made within the period specified by Council AND the applicant provides proof of any of the following;

- Illness involving hospitalisation and/or incapacitation of the ratepayer at or around the time of the rates being due for discount
- The death or major trauma (accident/life threatening illness/emergency operation) of the ratepayer and/or associated persons (spouse/children/parents) at or around the time of the rates being due for discount
- The loss of records resulting from factors beyond their control (fire/flood etc)

Council must be satisfied that the event was the cause of the applicant's failure to make full payment by the due date.

Interest on Overdue Rates and Charges

All Rates and Charges outstanding at the end of the discount period are deemed to be overdue rates and Council will apply interest at the rate of 8.17% per annum calculated on daily rests from the day after the Rates and Charges become overdue.

In accordance with section 133 of the *Local Government Regulation 2012* -

- (a) For the 12 months ending 30 June 2023, Council will charge interest on overdue rates from the day which is 21 days after the day on which they became overdue and at the rate of 8.17% (or such other rate as may be determined pursuant to Section 133 of the *Local Government Regulation 2012*) compounded on daily rests; and
- (b) For the 12 months ending 30 June 2023, Council will charge interest in accordance with (a) above, in respect of overdue rates which are subject to an agreement with the property owner to pay regular instalments to avoid rate recovery action.

Payment Errors

Where there is an apparent accidental short payment of the rates resulting from a miscalculation of the net amount due, arising from the payment of a number of Rates Notices at one time (i.e. addition or transposition error); or

the tendering of an incorrect amount for a single Rate Notice (i.e. transposition error), then discount will be allowed in the following manner: -

- The ratepayer will be advised in writing and given 14 days to pay the shortfall. If the shortfall is paid by the extended due date so advised, full discount will be allowed at that time.

Refunds of Rates and Charges Payments

Council will only refund payments of rates and charges if the property has a credit balance. There will be no refunds of payments if the property has a debit balance.

Any Council errors/mistakes in levying rates or charges, with the exception of special rates and charges, will only be back dated for the current financial year with a supplementary rate notice.

Collection of Outstanding Rates and Charges

Council requires payment of rates and charges within the specified period and it is Council's policy to pursue the collection of outstanding rates and charges diligently but with due concern for the financial hardship faced by some members of the community.

To this end, Council has established administrative processes which allow for the payment of rates and charges by periodic payments and for the selection of various options (including legal action) for the recovery of debt, as set out in the attached Debt Recovery Policy (*Page 66*).

Payment in Advance

Council accepts payments in advance. Interest is not payable on any credit balances held. Rates discount will apply in the event that the entire account has been paid in full by the discount due date.

Payment of Rates by Periodic Payments

Where, by reason of economic hardship, a ratepayer is unable to pay rates and charges due within the prescribed payment period, Council may, in lieu of resorting to legal action for recovery of these rates or charges, enter into an arrangement with the ratepayer concerned for payment of the rates and charges by periodic payments. Where periodic payments are to be made either: weekly, fortnightly or monthly, such periodic payments will be accepted on the condition that the maximum term of the arrangement clears the account within the half year period of issue, being 31 December or 30 June within the financial year. Discount is not allowable where such arrangements have been entered into.

All Rates and Charges outstanding at the end of the period in which they fall due are deemed to be overdue rates and Council will apply interest at the rate of 8.17% per annum calculated on daily rests from the day after the Rates and Charges become overdue and may be subject to further collection measures in accordance with the attached Debt Recovery Policy.

Rebates and Concessions on Rates and Charges

Remissions

Council Pensioner Remission

Council grants a remission of thirty percent (30%) of the differential general rates excluding interest and other charges (up to a maximum of \$240.00 per year) to pensioners who own and reside on their property within the Mareeba Shire, provided that they satisfy the conditions as set out on the attached Rate Rebates and Remission Policy and the Pension Remission Application Form. (*Page 81*)

State Government Pensioner Remission

In addition to the remission allowed by Council, the State Government Scheme for Subsidisation of Rates and Charges payable to Local Authorities by Approved Pensioners is administered by the Council and under this scheme a further 20% remission is allowed to approved pensioners up to a maximum of \$200.00 per annum on rates and charges plus an additional 20% subsidy on the State Emergency Management levy.

Rate and Charge Remission Not-for-Profit

Council will grant a remission to Council approved not-for-profit community, recreation and sporting groups based on the level of commerciality of the group in accordance with Council's conditions as set out in the Rate Rebates and Remission Policy. *(Page 75)*

Council will grant a rate remission of 100% on all general rates and a charge remission of 100% on Utility Charges (sewerage, waste collection, waste management and water access charges), Volunteer Brigade Equipment and Maintenance Levy and local SES Levy only, to Council approved Type A Community Groups who own or lease a property within the Mareeba Shire excluding vacant land, provided that they satisfy the conditions as set out in the Rate Rebates and Remission Policy.

Council will grant a rate remission of 50% up to a maximum of \$1,000.00 on all general rates and a charge remission of 20% up to a maximum of \$200.00 on Utility Charges (sewerage, waste collection, waste management and water access charges), Volunteer Brigade Equipment and Maintenance Levy and local SES Levy only to Council approved Type B Community Groups who own or lease a property within the Mareeba Shire excluding vacant land, provided that they satisfy the conditions as set out in the Rate Rebates and Remission Policy.

Council will grant a water consumption charge remission of 35% up to a maximum of \$2,000.00 for Group 1 Category, \$1,000.00 for Group 2 Category and \$500.00 for Group 3 Category if water consumption exceeds \$100.00 per annum provided that they satisfy the conditions as set out in the Rate Rebates and Remission Policy.

Water Concession and Waste Service for Home Renal Dialysis

Mareeba Shire Council provides financial assistance to the property owner to offset water usage costs for the use of Home Renal Dialysis Equipment plus allow a provision of additional waste bin service for the excess waste used by renal patients, as set out in the Water and Waste Concession for Home Renal Dialysis Policy. *(Page 86)*

Council will grant the following remissions in accordance with the attached Water and Waste Concession for Home Renal Dialysis Policy to eligible residents who are required to operate a home renal dialysis machine in their principal place of residence:

- (a) a remission on water usage charges for 7.5 kilolitres of water consumed per billing period in cases where the patient is using a low volume dialysis machine, or 96 kilolitres of water consumed per billing period in cases where the patient is using a conventional high-volume dialysis machine; and
- (b) a remission of the cost of providing one additional wheelie bin waste collection service for the excess waste generated by patients undergoing home renal dialysis treatment.

Other Remission and Deferrals

Other remission requests, or rate deferral requests, will be assessed on a case by case basis.

SCHEDULE OF CHARGES

Schedule 1 - Sewerage

Residential and Vacant/Unconnected Sewerage Charges

As a basis for levying sewerage charges	Charge	Charge	Units
Kuranda and Myola Sewerage	Vacant / Unconnected Land (per parcel)	\$791.00	1
	Dwelling (per dwelling)	\$970.00	1
	Units and Flats (per unit/flat)	\$970.00	1
Mareeba Sewerage	Vacant / Unconnected Land / Outbuilding (per parcel)	\$791.00	1
	Dwelling (per dwelling)	\$970.00	1
	Units and Flats (per unit/flat)	\$970.00	1

Non-Residential Sewerage Charges - Kuranda and Myola

Charge per parcel or improvement - \$323.00 per unit

Premises Description	Units
ACCOMMODATION	
Accommodation (per room)	1.5
COMMUNITY SERVICES / FACILITIES	
Church and Other Religious Halls (including the Masonic Temple)	3
Community Facilities, Public Halls (Non-Specific) / Community Organisations	3
Public Library	6
Kuranda Community Precinct	9
Kuranda Amphitheatre with Public Toilets	9
Public Swimming Pool	12
EDUCATION / KINDERGARTEN / CHILD CARE	
Kindergarten	3
Private School	63
Prep to Year 12 State School	168
GOVERNMENT	
Council Depots and Offices, Telephone Exchange	3
Emergency Services - Fire	3
Council run Visitor Information Centre with Public Toilets	12
Emergency Services - Police	15
BUSINESSES / OTHER	

Food Establishments	
• Small (takeaway or seating for less than 15 persons)	6
• Medium (seating for approximately 16 to 25 persons)	9
• Large (seating for more than 25 persons)	18
Other Business Premises/Operations (per unit/shop front)	3
Other Industrial Premises or Units	3
Large Retails Shops / Supermarkets	6
Service Station (fuel)	12
Laundromat	15
Hotel	60
MAJOR TOURIST ATTRACTIONS	
Butterfly Sanctuary Breeding Plant, Venom Zoo	3
Theatre	6
Birdworld, Koala Gardens, Market Stalls	12
Butterfly Sanctuary	27
Tourist Transport Hub - Skyrail/Railway Stations	60

Non-Residential Sewerage Charges - Mareeba

Charge per pedestal and urinal within sewerage area capable of being sewerage - \$970.00 per pedestal/urinal.

Premises Description	Units
Accommodation	
Motel (per room)	0.80
Boarding, Lodging, Hostels (per 4 beds)	0.80
Caravan Park	0.80
Other	
Garden Settlement	0.30
Church/Mosque	0.60
Rodeo Complex - Kerribee Park	0.21

Schedule 2 - Water

Water Access

Charge per parcel of land or per improvement, whichever is the greater

Classifications	Chillagoe	Dimbulah	Mareeba	Kuranda	Mt Molloy (non-potable)	Other - Untreated Water
Vacant Land	\$776.00	\$776.00	\$776.00	\$776.00	\$714.00	\$638.00
Residential	\$776.00	\$776.00	\$776.00	\$776.00	\$714.00	\$638.00
Non-residential / Mixed-use structures / Metered Common Properties	\$776.00	\$776.00	\$776.00	\$776.00	\$714.00	\$638.00
Industrial Water	\$6,909.00	\$6,909.00	\$6,909.00	\$6,909.00	\$6,909.00	

Water Consumption

Charge per Kilolitre

Classifications	Chillagoe	Dimbulah	Mareeba	Kuranda	Mt Molloy (non-potable)	Other - Untreated Water
2021/22						
First Tier Limit	0-550	0-550	0-550	0-550	0-550	0-3000
Second Tier Limit	>550	>550	>550	>550	>550	>3000
First Tier Charge	\$0.7598	\$0.7598	\$0.7598	\$0.7598	\$0.4376	\$0.1118
Second Tier Charge	\$1.5353	\$1.5353	\$1.5353	\$1.5353	\$1.4333	\$0.4827
2022/23						
First Tier Limit	0-550	0-550	0-550	0-550	0-550	0-3000
Second Tier Limit	>550	>550	>550	>550	>550	>3000
First Tier Charge	\$0.7788	\$0.7788	\$0.7788	\$0.7788	\$0.4485	\$0.1146
Second Tier Charge	\$1.5737	\$1.5737	\$1.5737	\$1.5737	\$1.4691	\$0.4948

Water Charges - Two-Tier Water Areas

Non-Standard Fixed Water Access Charges (including Mixed-Use Structures)

Classification	Charge Basis	Chillagoe	Dimbulah	Mareeba	Kuranda	Mt Molloy (non-potable)	Other - Untreated Water
Flats and or Units	For every unit/flat	1 Residential Access Unit	1 Residential Access Unit	1 Residential Access Unit	1 Residential Access Unit	1 Residential Access Unit	1 Residential Access Unit
Motels or Self-contained Hotel Rooms	For every 3 rooms	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit
Hotel Rooms & Boarding Houses (shared ablution block)	For every 4 rooms	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit
Church	per parcel of land	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit
Schools and Pre-schools	per parcel of land	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit
Childcare and Kindergarten	per parcel of land	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit	1 Non-Residential Access Unit
Vacant land in Village Zone	per parcel of land	1 Residential Access Unit	1 Residential Access Unit	1 Residential Access Unit	1 Residential Access Unit	1 Residential Access Unit	1 Residential Access Unit
Residential House with detached Unit	per dwelling and per unit	1 Residential Access Charge per dwelling & 1 Residential Access Charge per Unit	1 Residential Access Charge per dwelling & 1 Residential Access Charge per Unit	1 Residential Access Charge per dwelling & 1 Residential Access Charge per Unit	1 Residential Access Charge per dwelling & 1 Residential Access Charge per Unit	1 Residential Access Charge per dwelling & 1 Residential Access Charge per Unit	1 Residential Access Charge per dwelling & 1 Residential Access Charge per Unit

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APPENDIXES

Appendix 1 - Special Charge - Irvinebank Reservoir Water Supply Benefited Area

The overall plan for the Irvinebank Reservoir Water Supply Benefited Area Special Charge is as follows:

1. The service, facility or activity funded by the special charge is the maintenance and operation of water supply equipment/infrastructure that delivers water from the Ibis Dam to the Irvinebank town reservoirs.
2. The rateable land to which the special charge is applied is as defined on Map 2 - titled "Irvinebank Water Benefited Area".

Council considers that the rateable land described above derives a special benefit from the service, facility and activity funded by the special charge.

3. The estimated cost of carrying out the overall plan is \$95,675.00.
4. The estimated time for carrying out the overall plan is one year, concluding on 30 June 2023.

Council will levy the Irvinebank Reservoir Water Supply Benefited Area Special Charge in the amount of \$400.00 per property.

Appendix 2 - Special Charge - Irvinebank Township Water Supply Benefited Area

The overall plan for the Irvinebank Township Water Supply Benefited Area Special Charge is as follows:

1. The service, facility or activity funded by the special charge is the maintenance and operation of water supply equipment/infrastructure that delivers water from the Irvinebank town reservoirs to the properties connected to Irvinebank reticulated water supply system.
2. The rateable land to which the special charge is applied is as defined on Map 2 - "Irvinebank Water Benefited Area".

Council considers that the rateable land described above derives a special benefit from the service, facility and activity funded by the special charge.

3. The estimated cost of carrying out the overall plan is \$3,000.00.
4. The estimated time for carrying out the overall plan is one year, concluding on 30 June 2023.

Council will levy the Irvinebank Township Water Supply Benefited Area Special Charge in the amount of \$50.00 per property.

Appendix 3 - Special Rate - Mareeba Benefited Area

The overall plan for the Mareeba Benefited Area Special Rate is as follows: -

1. The service, facility or activity funded by the special rate is the undertaking of one or more of the following, but not limited to;
 - footpath construction and repair
 - roads construction and repair
 - drainage construction and repair
 - adequate car parking
 - beautification works
 - promotional activities
 - installation of street furniture and street decorations
 - economic and tourism development activities.
2. The rateable land to which the special charge is applied is all commercial land within the Mareeba locality that are categorised (pursuant to Council's differential general rating categories) as categories C, D or H, excluding vacant land, defined on Map 3 - "Mareeba Benefited Area 1 & 2 and Map 4 - "Mareeba Benefited Area 3 ".
3. Council considers that the rateable land described above derives a special benefit from the service, facility and activity funded by the special rate to different extents based on their locality.
4. The estimated cost of carrying out the overall plan is \$119,792.
5. The estimated time for carrying out the overall plan is one year, concluding on 30 June 2023.

Council will levy the Mareeba Benefited Area Special Rate as follows:

Category	Description	\$ Rate
Mareeba Benefited Area 1	Areas coloured purple on the Benefited Area Map 3	\$0.00241 per dollar of valuation
Mareeba Benefited Area 2	Areas coloured blue on the Benefited Area Map 3.	\$0.00166 per dollar of valuation
Mareeba Benefited Area 3	Areas coloured orange on the Benefited Area Map 4.	\$0.00068 per dollar of valuation

Appendix 4 - Special Charge - Extractive Industry Road Contribution

The overall plan for the Extractive Industry Road Contribution Special Charge is as follows: -

1. The service, facility or activity funded by the special rate is the undertaking of road construction and repair, and drainage construction and repair to roads impacted by extractive industry operations within the Shire.
2. The rateable land to which the special charge is applied is all extractive industry operations within the Shire that are categorised (pursuant to Council's differential general rating categories) as categories I1, I2, or I3.

Council considers that the rateable land to be levied with the special charge described above is used in a way that specifically contributes to the need for the service, facility and activity funded by this special charge at differential levels, reflecting the degree to which the land or its occupier is considered to contribute to that need.

3. The estimated cost of carrying out the overall plan is \$865,000.00
4. The estimated time for carrying out the overall plan is one year, concluding on 30 June 2023.

Council will levy the Extractive Industry Road Contribution Special Charge as follows: -

Category	Description	\$ Charge
ERC1	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is up to a maximum of 5,000 tonnes per annum.	\$1,443.00
ERC2	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 5,001 tonnes and 20,000 tonnes per annum.	\$4,328.00
ERC3	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 20,001 tonnes and 40,000 tonnes per annum.	\$8,652.00
ERC4	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is between 40,001 tonnes and 60,000 tonnes per annum.	\$14,420.00
ERC5	All land used for extractive industry purposes, where the quantity of material extracted &/or screened is between 60,001 tonnes and 100,000 tonnes per annum.	\$23,072.00
ERC6	All land used for extractive industry purposes, where the quantity of material being extracted &/or screened is greater than 100,000 tonnes per annum.	\$28,839.00

Appendix 5 - Special Charge - Volunteer Brigade Equipment and Maintenance

The overall plan for the Volunteer Brigade Equipment and Maintenance Special Charge is as follows: -

1. The service, facility or activity funded by the special charge is the funding of the purchase and maintenance of equipment by the respective volunteer brigades to allow them to carry out their voluntary services for the benefit of the rateable land the subject of the special charge.
2. The rateable land to which the special charge is applied is each parcel of rateable land identified on the maps for the relevant Volunteer Brigade Services Special Charge Area in Map 38.

Council considers that the rateable land described above derives a special benefit from the service, facility and activity funded by the special charge at differential levels reflecting the degree to which the land or its occupier is considered to derive benefit.

3. The estimated cost of carrying out the overall plan is \$73,440.
4. The estimated time for carrying out the overall plan is one year, concluding on 30 June 2023.

Council will levy a special charge on all properties within the Volunteer Brigade Services Special Charge Area as per the following table: -

Volunteer Brigade Area	\$ Charge per Property
Davies Creek	30.00
Hodzic	40.00
Irvinebank	20.00
Julatten	20.00
Koah	20.00
Kuranda/Myola	40.00
Mount Molloy	20.00
Mutchilba	60.00
Paddy's Green	50.00
Speewah	20.00
Springmount	60.00
Walsh River	50.00
Watsonville/Bakerville	40.00
Wolfram Road	30.00
Walkamin	30.00

Appendix 6 - Special Rate - Russett Park Bridge Access Area

The annual implementation plan for the Russett Park Bridge Access Area Special Rate is as follows: -

- (i) The overall plan for the Russett Park Bridge Access Special Rate was adopted at Council's 2004/05 budget meeting and involved Council constructing a high-level bridge for better accessibility to the Russett Park area as shown on the map titled Russett Park Bridge Access Area. Council funded the construction cost by way of loan. The construction of the bridge has been completed and Council is of the opinion that ratepayers in the Russett Park area who benefit from this bridge should contribute towards the equivalent of a \$200,000.00 loan bearing interest at the rate of 6.5% over a 20-year period.
- (ii) Accordingly, the annual implementation plan for the Russett Park Bridge Access Special Rate for 2022/23 is the ongoing repayment to Council of part of the cost of constructing the Russett Park Bridge (including the payment by of principal and interest loan repayments).
- (iii) Should further subdivision of the above-mentioned properties occur during the year ending 30 June 2023, those new properties within the defined area shall be required to pay the special charge as outlined above.
- (iv) Council will levy a special rate of \$0.0016 per dollar for the properties in the area defined on Map 5 - "Russett Park Bridge Access Area".

Appendix 7 - Separate Charge - Local State Emergency Services Levy (Local SES Levy)

Council will levy a separate charge, in accordance with section 94 of the *Local Government Act 2009* and section 103 of the *Local Government Regulation 2012*, of \$3.30 per property for the 2022/23 financial year to be levied equally on all rateable properties within the Mareeba Shire. The separate charge will be called the Local State Emergency Services Levy (abbreviated to Local SES Levy) and will fund the general operations and maintenance of Local State Emergency Service Groups throughout the Mareeba Shire.

Appendix 8 - Levy - State Government Emergency Management Levy

Council will levy the State Government Emergency Management Levy on behalf of the Queensland State Government, in accordance with the provisions of the *Fire and Emergency Services Act 1990* and *Fire and Emergency Services Regulation 2011*.

BUDGET POLICIES

Debt Recovery Policy

Debt Recovery Policy



Policy Type	Council Policy	Version:	1.0
Responsible Officer	Manager Finance	Date Approved:	20 July 2022
Review Officer:	Director Corporate and Community Services	Review Due:	30 June 2023
Author:	Manager Finance	Commencement:	20 July 2022

1. PURPOSE

To establish a policy for the recovery of outstanding Rates and Charges and Sundry Debtors.

2. POLICY STATEMENT

The intent of this policy is to provide procedural direction to ensure prompt follow-up and timely collection of overdue Rates and Charges and other amounts owed to Council.

3. PRINCIPLES

3.1 RATES AND CHARGES

Rates and charges are due and payable within thirty (30) days after the date of issue of the Rate Notice.

3.1.1 Recovery Action

- For those rates and charges that are outstanding by thirty-seven (37) days or more, a first reminder notice is to be generated and sent for all properties with a debt, excluding those properties that have a current approved arrangement to pay.
- The reminder notice will give a further fourteen (14) days to pay the outstanding amount or come to an alternative arrangement acceptable to Council.
- Should the ratepayer not make full payment or come to an acceptable alternative, the account will be referred to Council's collection agency (elected through quotation or tender).
- For those accounts where the ratepayer only has the current levy outstanding with no arrears and does not have an approved arrangement to pay with Council, the ratepayer will be issued a second reminder fourteen (14) days after the first reminder was issued.
- The reminder notice will give a further fourteen (14) days to pay the outstanding amount or come to an alternative arrangement acceptable to Council. Should the ratepayer not make full payment or come to an acceptable alternative, the account will then be referred to Council's collection agency, for all outstanding balances greater than fifty (\$50) dollars.
- Should a mining lease expire or be cancelled and that mining lease still have rates and charges outstanding, the ratepayer will be forwarded immediately to Council's debt collection agency provided they are not already registered with the debt collection agency.

Debt Recovery Policy

3.1.2 Alternative Arrangements

- An arrangement to pay the overdue amount will be offered where payments are made on a periodic basis, of either weekly, fortnightly or monthly and on the condition that the maximum term of the arrangement clears the account within the half year period of issue, being 31 December or 30 June within the financial year.
- In accordance with the *Local Government Act 2009* and Council's budget resolution, overdue rates will be charged compound interest at 8.17% per annum, calculated on a daily basis up to date of payment.
- Upon agreement of an alternative arrangement, the ratepayer shall receive from Council a letter informing them of the arrangement and the details of the payment plan.
- Should the payment plan not be met (without agreement from Council) then the payment plan is considered cancelled and full payment of the amount outstanding is due immediately.
- Should more than one payment plan be forfeited (without agreement from Council), full payment of the amount outstanding is due immediately and no more payment plans will be accepted by Council while the applicant still owns the property.

3.1.3 Unable to Locate Ratepayer

- Should Council and the debt collection agency be unable to locate the ratepayer and the ratepayer's file has been sent to the debt collection agency twice within a 12 month period, then Council should hold action until the property falls into the three (3) year period required to sell under the *Local Government Act 2009*.

3.1.4 Legal Action

- A collection agent acting on behalf of Council will be empowered to attempt to recover the outstanding rates.
- Initially, letters of demand will be sent to outstanding ratepayers advising that Council has instructed their agency to collect the rates arrears and if payment is not made within the specified period, they will continue with legal action.
- For legal action to commence on an outstanding rates account, it must first be approved by the Manager Finance. Generally, legal accounts will only be commenced if the account is greater than \$500.
- Legal action will continue unless an acceptable payment plan is arranged or payment in full including all legal outlays is made.
- If judgement has been obtained, all payments made on outstanding rates accounts will first pay for any legal outlays prior to being applied to any outstanding rates.
- Legal action may take the form of a "Notice of Intention to Sue" or a direct "Summons" to the appropriate Court.
- Where Council is of the opinion that debt recovery through the Courts will not result in full payment of the amount outstanding, or Council has been notified that a receiver or manager has

Debt Recovery Policy

been appointed to manage the financial affairs of the ratepayer, Council may elect to wait for a rate to become overdue for three years and begin Sale of Land procedures in accordance with the *Local Government Act 2009*.

3.1.5 Delegations

The Council delegates to the Chief Executive Officer (CEO), the ability to negotiate longer payment terms with ratepayers if, in the CEO's estimation, payment causes undue hardship.

The following delegations are only to be used when administration adjustments and/or corrections are to be made; all other write offs of outstanding rates and charges are to be approved by Council.

3.1.5.1 Rates & Revenue Officer Delegation

The Chief Executive Officer (CEO) delegates to the Rates & Revenue Officer the ability to write off small amounts of outstanding rates and charges balances to the value of ten dollars (\$10).

3.1.5.2 Finance Manager Delegation

The Chief Executive Officer delegates to the Finance Manager the ability to write off amounts of rates and charges, interest, lost discount and legal costs to the value of two thousand, five hundred dollars (\$2,500).

3.1.5.3 Director Corporate and Community Services

The Chief Executive Officer delegates to the Director Corporate and Community Services the ability to write off amounts of rates and charges, interest, lost discount and legal costs to the value of five thousand dollars (\$5,000).

3.1.5.4 Chief Executive Officer Delegation

The Council delegates to the CEO the ability to write off amounts of rates and charges, interest, lost discount and legal costs to the value of ten thousand dollars (\$10,000).

3.2 OTHER RECEIVABLES

Other receivables are those accounts receivable that are debts owed to the Council for performing works and services. These receivables do not include rates and charges or fines.

3.2.1 Recovery Action

- For those receivables that are outstanding thirty (30) days from date of issue, an overdue reminder is marked on the end of month statement (for all debts).
- For those receivables that are outstanding sixty (60) days from date of issue, a first demand letter is to be generated and sent for all debts greater than fifty (50) dollars.
- The first demand letter is a friendly reminder to encourage the customer to pay or make contact with Council by the end of the relevant month.
- For those accounts where the amount is still outstanding ninety (90) days after the first demand letter, a second and final demand letter shall be generated advising that there is fourteen (14) days to pay the outstanding balance or come to an alternative payment arrangement acceptable to Council.

Debt Recovery Policy

- Failure to pay the final demand letter may mean the Council shall undertake legal recovery (for all debts greater than \$50)

3.2.2 Unable to Locate Debtor

Should Council and the debt collection agency be unable to locate the debtor and the file has been sent to the debt collection agency twice within a 12 month period, then the balance is to be written-off in accordance with the approved delegations.

3.2.3 Delegations

The Council delegates to the Chief Executive Officer (CEO), the ability to negotiate longer payment terms with the Sundry Debtor if, in the CEO's estimation, payment causes undue hardship.

The following delegations are only to be used when administration adjustments and/or corrections are to be made; all other write offs of outstanding amounts are to be approved by Council.

3.2.3.1 Rates & Revenue Officer Delegation

The Chief Executive Officer (CEO) delegates to the Rates & Revenue Officer the ability to write off small amounts of outstanding balances to the value of ten dollars (\$10).

3.2.3.2 Finance Manager Delegation

The Chief Executive Officer delegates to the Finance Manager the ability to write off amounts up to two thousand, five hundred dollars (\$2,500) for Other Receivables as a bad debt.

3.2.3.3 Director Corporate and Community Services

The Chief Executive Officer delegates to the Director Corporate and Community Services the ability to write off amounts up to five thousand dollars (\$5,000) for Other Receivables as a bad debt.

3.2.3.4 CEO Delegation

The Council delegates to the CEO the ability to write off amounts up to ten thousand dollars (\$10,000) for Other Receivables as a bad debt.

4. SCOPE

This policy applies to all ratepayers and other debtors of Mareeba Shire Council.

5. RELATED DOCUMENTS AND REFERENCES

Local Government Act 2009

Local Government Regulation 2012

6. REVIEW

It is the responsibility of the Director Corporate and Community Services to monitor the adequacy of this policy and recommend appropriate changes. This policy will be formally reviewed annually or as required by Council.

Water Leak Management Policy

Water Leak Management Policy



Policy Type	Council Policy	Version:	1.0
Responsible Officer	Manager Water and Waste	Date Approved:	20 July 2022
Review Officer:	Director Infrastructure Services	Review Due:	30 June 2023
Author:	Manager Water and Waste	Commencement:	20 July 2022

1. PURPOSE

The purpose of this policy is to ensure a uniform/transparent application of relief of larger than normal water consumptions charge due to the existence of a concealed leak.

2. POLICY STATEMENT

The intent of this policy is to set out the process of providing clear and concise guidelines on seeking consideration of a rebate in respect of a water consumption charge, due to:

- an unapparent plumbing failure
- inaccurately registering or non-functioning water meter

3. PRINCIPLES

Residents are responsible for managing their water consumption. This includes manually reading the water meter and carrying out overnight consumption tests on a regular basis to monitor water usage and consumption patterns if there is concern that there may be a possible leak.

Council is responsible for repairing water leaks in council-owned infrastructure up to and inclusive of the water meter.

Residents are responsible for repairing water leaks in the pipes carrying water from the water meter into the client's premises, in any internal pipes or plumbing fixtures within the premises, or in any irrigation piping or garden watering systems.

Subject to any rebate under this policy, the resident is responsible for the payment of the full water notice, including consumption related to leaks.

3.1 APPLICABILITY

Council will only consider a request for reduction of a water consumption charge due to a water leak where:

- the leak was a concealed leak; and
- the resident took all reasonable steps to ensure that the leak was repaired within thirty (30) calendar days; and
- the leak was repaired by a licensed plumber.

Water Leak Management Policy

Council will *not* consider a rebate in the following circumstances:

- leaks and/or bursts on internal appliances, fixtures or fittings including air conditioners, dishwashers, swimming pools, hot water systems, toilet cisterns, valves, internal or external taps
- situations where the leak is visible
- leaks not repaired by a licensed plumber
- plumbing that is not compliant with government regulations
- vacant land

3.2 EXTENT OF REBATE

A reduction in water consumption charges will be granted only once per property per owner per financial year. There may be exceptional circumstances where Council will need to assess the situation individually and advise accordingly.

If the application for a rebate in water consumption charges is granted, the rebate extended to the resident shall be based on the Aqualus Water Leak Quantum Report.

i.e. Water Leak (kilolitres) Total in Period (leak start date to leak end date) x applicable tier charge rate

Consumption rate charges are determined by the Tier that the read falls under Tier 1 and Tier 2 are set by Council and reflect the water charges for volumes of water consumed.

The decision whether to use an alternative methodology and the alternative methodology to be used will be at the sole discretion of Council.

3.3 APPLYING FOR A REBATE

The resident must apply in writing for a reduction of water consumption charges due to a concealed leak using the "Application for Adjustment of Water Consumption" form as specified by Council (Attachment 1). The application must outline the location and circumstances of the concealed leak, including the conditions to be met under section 3.1 of this policy and complete all sections of the form.

The application must be made to Council for relief within thirty (30) calendar days of the water leak notice or the resident becoming aware of a possible water leak via Council notification. If the resident is unable to have the leak repaired within the thirty (30) days they should inform Council and subject to reasonable grounds this provision may be extended.

Council will only accept one application per property per financial year.

Council's minimum rebate amount is set at \$20.

The application must be accompanied by a detailed plumber's report from the licensed plumber, who carried out the repair work, certifying:

- the leak was repaired by the licensed plumber; and
- the date the leak was repaired; and

Water Leak Management Policy

- the details of the plumbing repairs undertaken; including:
 - that the leak was in the main water supply pipe from the meter to the premises; and
 - that the leak was in a location and/or of a nature which contributed to it not being evident.

3.4 NON-FUNCTIONING METER

Where the resident is in dispute as to the accuracy of the installed water meter:

- a) the resident shall pay for the water meter to be tested as per the charge in the Register of Fees & Charges
- b) if the water meter is found to be faulty this charge will be refunded.

Where the water meter is found to be faulty Council will replace the faulty meter.

Council may estimate the water usage during the period which the faulty water meter occurred using all reasonable information available to Council and adjust the water consumption accordingly. The estimate could be based on either the following:

- An average of the water consumption over a period of time; or
- An average of the water consumption for the duration of the high water usage shown on the AMR reading; or
- An estimate if average cannot be calculated

3.5 NEW DWELLING OWNERS

New property owners on sold houses that have leaks being eligible for a rebate that have had leaks and then have been sold, and the new owner receives a notice whereby a period of up to over 3 months after taking ownership will be eligible because the leak has been there for longer than thirty (30) days.

4. SCOPE

This policy applies to all properties connected to the Mareeba Shire Council water reticulation supply with a Council approved water meter.

5. DEFINITIONS

To assist in interpretation the following definitions shall apply:

AMR shall mean automatic meter reading device(s).

Aqualus shall mean the water management software.

Average Consumption shall mean the average of the past three years' actual water consumption during the equivalent billing period where there has been no major excess water use detected. Where there is no prior billing history available, the average Mareeba consumption will be used.

Average Minimum Rate shall mean the average daily minimum (litres per hour) during the rebate period.

Billing Period shall mean the time between meter readings and does not refer to the time when the bill was sent, or to the time of payment.

Concealed Leak shall mean a leak that has occurred in the main water supply pipe from the meter to the client's property, either underground, under or within concrete or paving or underneath a structure where

Water Leak Management Policy

the occupant was not aware of its existence and could not reasonably be expected to be aware of its existence.

Council or MSC shall mean Mareeba Shire Council.

Detected Leak shall mean a leak that has been located in the main water supply pipe from the meter to the client's property, either underground, under or within concrete or paving or underneath a structure and has been repaired by a licenced Plumber.

Leak Period shall mean from the leak start date to the leak end date.

Notification shall mean the issue date of Council's first potential water leak notice to the property owner in the relevant financial year.

Policy shall mean this "Water Leak Management" Policy.

Previous Consumption shall mean the total property consumption prior to the leak in the relevant financial year.

Rebate shall mean as defined in section 3.2 of this policy.

Rebate Period shall mean the period from notification to where the leak is fixed within 30 calendar days after notification, or the period from first notification to a maximum of 30 days thereafter.

Resident shall mean a property owner being supplied water by the council.

Residential Property shall mean properties classed as residential on Council's rating system.

Tier 1 Consumption Charge Rate shall mean the Tier 1 Consumption Charge identified within the Revenue Statement as adopted by council each financial year.

Tier 1 Threshold Limit shall mean the maximum volume on which the Tier 1 Consumption Charge rate will be applicable as identified within the Revenue Statement as adopted by council each financial year.

Tier 2 Consumption Charge Rate shall mean the Tier 2 Consumption Charge identified within the Revenue Statement as adopted by council each financial year.

6. REVIEW

It is the responsibility of the Director Infrastructure Services to monitor the adequacy of this policy and recommend appropriate changes. This policy will be formally reviewed every year or as required by Council.



65 Rankin Street
PO Box 154 MAREEBA QLD 4880
P: 1300 308 461

W: www.msc.qld.gov.au
E: info@msc.qld.gov.au

APPLICATION FOR ADJUSTMENT OF WATER CONSUMPTION

This form is for financial year 1 July 2022 to 30 June 2023

Privacy Notice: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process your application. The information will be only accessed by authorised Council employees. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

APPLICANT DETAILS

Owner Name/s		Home Phone	
		Mobile Phone	
Postal Address			
Email Address			
Property Address		Property No.	

CONSUMPTION DETAILS

REASON FOR ADJUSTMENT OF WATER CONSUMPTION

☐ **Undetected Water Leak**

Has the leak been fixed by a licenced plumber?	<input type="checkbox"/> Yes <i>(Attach copy of plumber's invoice to this form)</i> <input type="checkbox"/> No <i>(Leak MUST be fixed by a licenced plumber)</i>
--	--

☐ **Incorrect Meter Reading**

Reading on Rates Notice		Reading on Water Meter	
-------------------------	--	------------------------	--

☐ **Defective / Faulty Meter**

☐ Application Fee PAID (\$369.00)

Rec # _____

If a property owner is sure there are no internal leaks and believes the water meter is faulty, they can ask for the water meter to be tested. An application fee of \$369.00 (FY 2022/2023) must be paid by the property owner upon application prior to Council carrying out the testing. If the water meter test confirms the meter is faulty / defective, the application fee will be refunded and the water usage reviewed. The property owner will be advised in writing of the outcome.

Further information:

☐ **Other Reason**

Further information:

APPLICANT DECLARATION

I understand that by completing and signing this application, the Water Consumption will be adjusted as per the above advice, which could result in an amount to be credited or debited against the above property. I declare that the above details I have provided are true and correct. Mareeba Shire Council does not take responsibility for the supply of incorrect information. For more information, refer to the Water Leak Management Policy in the 2022/23 budget documentation.

Owner Name:			
Signature:		Date:	

Rev 03/2022

Rate Rebate and Remission Policy

Rate Rebate and Remission Policy



Policy Type	Council Policy	Version:	1.0
Responsible Officer	Manager Finance	Date Approved:	20 July 2022
Review Officer:	Director Corporate and Community Services	Review Due:	30 June 2023
Author:	Manager Finance	Commencement:	20 July 2022

1. PURPOSE

This document sets out Council policy, as per annual budget resolution, in relation to the granting of rebates and remissions on rates and charges.

2. POLICY STATEMENT

To identify target groups and establish guidelines to assess requests for rates and charges remissions in relation to ratepayers who are in receipt of an approved Government pension and non-for-profit organisations.

3. PRINCIPLES

3.1 PENSIONER REMISSION

Applicants for the remission of rates from the Mareeba Shire Council and the State Government must satisfy the following conditions:

- If an application is mailed in, it must be completed in detail and accompanied by a copy of both sides of the current Pensioner Concession Card (PCC) or a DVA Gold Card.
- An applicant must truthfully and correctly supply all information requested.
- The Council Pensioner Remission is allowable on only one property at a time
- A new application must be lodged if you change your address.
- Should all owners not be in receipt of a pension or allowance, a proportionate amount of remission may be payable based upon State Government Guidelines.
- If a co-owner is in a spousal or recognised de-facto relationship and is an approved pensioner and is wholly responsible for payment of all rates and charges, the subsidy will be granted in full.

3.1.1 Council Pensioner Remission

Council grants a remission of thirty percent (30%) of the general rates up to a maximum of \$240 per year to pensioners within the Mareeba Shire Council area, providing they qualify for a remission in accordance with the conditions, as set out below.

This excludes water usage charges, special rates or special charges, interest and other charges on land.

To be eligible you must be:

Rate Rebate and Remission Policy

- A holder of a Pensioner Concession Card (PCC) or a DVA Gold Card.
- The owner or life tenant of the property which is your principal place of residence. A life tenancy can be created only by a valid Will and is effective only after the death of the property owner, or by a Supreme or Family Court Order.
- Legally responsible for the payment of local council rates and charges levied on that property.

The Council Pensioner Remission is allowable on only one property at a time and a new application must be lodged if you change your address.

The Council Pensioner Remissions can only be granted from the date on the pension card or the current financial year (whichever is the latter), provided the application qualifies with Council's conditions.

Where the Council Pensioner Remission applies, Council will remit the appropriate amount off the rates notice.

3.1.2 State Government Pensioner Remission

In addition to the remission allowed by Council, the State Government Scheme for Subsidisation of Rates and Charges payable to Local Authorities by Approved Pensioners is administered by the Council and under this Scheme, a further 20% remission is allowed to approved Pensioners up to a maximum of \$200.00 per annum on rates and charges and 20% off the Emergency Management Levy.

Where the State Government Pensioner Remission applies, Council will remit the appropriate amount off the rates notice and claim the reimbursement from the State Government.

3.2 COMMUNITY GROUP RATE AND CHARGE REMISSION

3.2.1 Eligibility

Community groups eligible for rate and charge remission are defined as:

- a) A not for profit, incorporated group or association of persons with the primary aim of conducting activities and providing services for community benefit; and
- b) The community group relies predominantly on volunteer labour, community fundraising, membership fees and donations;
- c) The community group does not receive state or federal government operational grants and does not rely on a fee for service business model.

Eligible community groups must:

- Operate within the boundaries of the Mareeba Shire Council;
- Own or lease and occupy the land on which the general rates are being levied and the rates notice issued in the Group's name;
- The property must not be used for residential purposes including community housing properties;
- Not utilise gaming machines to raise revenue;

Rate Rebate and Remission Policy

- In its constitution clearly prohibit any member of the Group making private profit or gain either from the ongoing operations of the Group or as a result of the distribution of assets if the Group was wound up (this condition does not apply to the owner of a cultural icon);
- Meet the definition of a not-for-profit community group as per Mareeba Shire Council Community Partnerships Program Policy;
- Not have outstanding rates on the property.
- The remission is not available on vacant land.

3.2.2 Types of Remissions

Council grants a remission to Council approved not-for-profit community, recreation and sporting Groups, based on the level of commerciality of the Group. Council is committed to supporting not for profit community Groups to have access to affordable space for community activities but excludes the subsidisation of commercial activity. This assistance applies to eligible community groups in the shire, irrespective of whether or not they occupy Council land or facilities.

Therefore, community Groups are assessed, according to their level of commerciality, and assigned (by Council) to one of two community group types:

- Type A Community Group - limited commerciality
- Type B Community Group - substantial commerciality.

This categorisation not only enables Council to make available fair, reasonable and transparent assistance to each community group, depending on their level of commerciality, but it also recognises that community groups can change over time experiencing increased or decreased levels of commerciality and the group's categorisation can be changed accordingly.

Council will offer a higher level of assistance to Type A Community Groups than those assessed as Type B Community groups.

3.2.2.1 Assessing Type A Groups: Limited Commerciality

The group's revenue raising streams are limited to membership fees, community donations, minor event charges, raffles and other fundraising and food canteen. If the group has a bar, then patrons are mainly members and limited profit is made.

3.2.2.2 Remissions Granted to Type A Groups

The following rebates and remissions are available to eligible Type A Community Groups:

- Rate Remission: One hundred percent (100%) of the general property rates per year;
- Charge Remission: One hundred (100%) per year on Utility Charges (Sewerage and Water Access Charges) and the Waste Management Charge.
- Volunteer Brigade Equipment and Maintenance Special Charge and local SES Levy: One hundred percent (100%) of the Levy/Charge.

Rate Rebate and Remission Policy

- The State Emergency Management Levy is collected by Council on behalf of the State Government so no remission or rebate from Council is available to community groups.

3.2.2.3 Assessing Type B Group: Substantial Commerciality

The group's revenue raising streams include those of Type A Groups but also include the regular operation of a bar and commercial kitchen, charge industry recognised gate entry fees and commercial sponsorship. Community groups who operate gaming machines are not eligible for rate rebates and charge remissions.

3.2.2.4 Remissions Granted to Type B Groups

The following rebates and remissions are available to eligible Type B Community Groups:

- Rate Remission: Fifty percent (50%) of the general property rates up to a maximum of \$1,000 per year;
- Charge Remission: Twenty percent (20%) up to a maximum of \$200 per year on total Utility Charges (Sewerage and Water Access Charges) and the Waste Management Charge;
- Volunteer Brigade Equipment and Maintenance Special Charge and local SES Levy: One hundred percent (100%) of the Levy/Charge.
- The State Emergency Management Levy is collected by Council on behalf of the State Government so no remission or rebate from Council is available to community groups.

3.2.3 Application and Continuation of the Remission

The remission/s, if approved, will apply from the start of the rating period in which the application was successful and will be shown on the rates notice.

Applications for Rate and/or Charge Remission will only be considered for not-for-profit, community groups as defined above and which comply with all the eligibility criteria.

There is a responsibility upon the not-for-profit, community group to contact the Council when there is a change that could affect the status of the remission so as to avoid the necessity for the Group to reimburse the remission so obtained, including changes in the level of commerciality of the Group

Where the Rate and Charge Remission applies, Council will remit the appropriate amount off the rates notice.

3.2.3.1 Application Process for Community Groups with Council Lease

- Council will allocate Rate Rebate and remission entitlements to eligible Community Groups with a Council Community Lease.
- It is the responsibility of the Community Group to contact Council should the Group believe it has not been granted these entitlements.
- Council may need to conduct a site inspection and / or request further information.
- If in circumstances where a Group does not fulfil its lease obligations, the remission may be cancelled.

Rate Rebate and Remission Policy

3.2.3.2 Application Process for Other Community Groups

- An initial application using the approved form must be lodged and approved applicants are reviewed annually for eligibility.
- The application must also include any two of the following supporting documentation:
 - A copy of the Group's constitution or certificate of incorporation;
 - Minutes of its most recent Annual General Meeting;
 - Incorporated groups are to provide a copy of their most recent audited financial statement (no greater than 12 months old), unincorporated groups are to provide a copy of their most recent reconciled financial statement (no greater than 12 months old);
 - Details of the Group's not-for-profit status from the Australian Taxation office or similar.

The *Local Government Regulation 2012* - Chapter 4, Part 10 Concessions, gives local governments the power to grant concessions for rates and charges.

A concession may only be of the following types:

- (a) a rebate of all or part of the rates or charges
- (b) an agreement to defer payment of the rates or charges
- (c) an agreement to accept a transfer of unencumbered land in full or part payment of the rates or charges

A concession may only be granted by resolution of the Council and for the Mareeba Shire Council; this is done as part of the annual budget adoption process and also noted in the adopted Revenue Statement.

3.3 WATER CONSUMPTION DONATION

Council will consider providing a donation towards water consumption costs for eligible community groups, if water consumption exceeds \$100 per annum. To be eligible for financial assistance community groups must also meet the eligibility criteria as per sections 8 and 9 of the Community Partnerships Program policy and meet the definition of a community group as defined below:

- a) A not for profit, incorporated group or association of persons with the primary aim of conducting activities and providing services for community benefit; and
- b) The community group relies predominantly on volunteer labour, community fundraising, membership fees and donations;
- c) The community group does not receive state or federal government operational grants and does not rely on a fee for service business model.

Rate Rebate and Remission Policy

Eligible community groups are classified by Council into three (3) categories depending on water usage and a level of assistance is provided to each category as follows:

Group 1:	Community groups watering playing fields and large public lawns/grounds
Assistance:	35% of actual annual water consumption up to a maximum \$2,000 donation
Group 2:	Community groups watering for dust suppression eg. Horse and pony clubs, rodeo associations
Assistance:	35% of actual annual water consumption up to a maximum \$1,000 donation
Group 3:	Community groups using water for human consumption and gardens
Assistance:	35% of actual annual water consumption up to a maximum \$500 donation

Requests for a donation for water consumption fees will be considered throughout the year and must be made in writing by letter or email to the Community Wellbeing Officer, Mareeba Shire Council. Approved requests will be paid as a donation on the rates notice to offset the costs of water consumption and will apply from the next rating period after approval is granted.

4. SCOPE

This policy applies to:

- Pensioners who own and reside on their property within the Mareeba Shire Council area and who meet the requirements set out in this document.
- Not-for-Profit community, recreation and sporting groups who meet the requirements set out in this document.

5. DEFINITIONS

Council - Mareeba Shire Council

6. RELATED DOCUMENTS AND REFERENCES

Local Government Regulation 2012
Mareeba Shire Council Revenue Policy
Mareeba Shire Council Revenue Statement
Mareeba Shire Council Community Partnerships Program Policy

7. REVIEW

It is the responsibility of the Director Corporate and Community Services to monitor the adequacy of this policy and recommend appropriate changes. This policy will be formally reviewed annually or as required by Council.



65 Rankin Street
PO Box 154 MAREEBA QLD 4880

P: 1300 308 461

W: www.msc.qld.gov.au

E: info@msc.qld.gov.au

APPLICATION FOR PENSIONER RATES REMISSION

This form is for financial year 2022/2023 - 1 July 2022 to 30 June 2023

Privacy Notice: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process your application. The information will be only accessed by authorised Council employees. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

APPLICANT DETAILS

	APPLICANT 1	APPLICANT 2 (if applicable)
Given Name/s		
Surname		
Date of Birth		
Relationship to Other Applicant		
Phone No.		
Email Address		
Pension Card Type	<input type="checkbox"/> Centrelink <input type="checkbox"/> Dept of Veteran's Affairs	<input type="checkbox"/> Centrelink <input type="checkbox"/> Dept of Veteran's Affairs
Card Number		
Card State Date		
Card Expiry Date		

PROPERTY DETAILS

Property Address	
Postal Address (If different from above)	

QUESTIONS REGARDING RESIDENCY

Do you reside at the above mentioned property?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO
If NO, please give further details. i.e. living in a nursing home, currently in hospital, living with family		
Is the above mentioned property rented out?	<input type="checkbox"/> YES <input type="checkbox"/> NO	<input type="checkbox"/> YES <input type="checkbox"/> NO

For any further information in relation to this application, complete "Further Information" section over page.

FURTHER INFORMATION

APPLICANT CONSENT DECLARATION

This consent will be used for the sole purpose of authorising Centrelink to provide information to Mareeba Shire Council to assess your eligibility in relation to concessions or services provided by Mareeba Shire Council.

Applicant 1 (Write FULL name)	
Applicant 2 (Write FULL name)	

I, the applicant/s as noted above, authorise:

- the Mareeba Shire Council to use Centrelink Confirmation eServices to perform a Centrelink/DVA enquiry of my Centrelink or Department of Veterans' Affairs Customer details and concession card status in order to enable the business to determine if I qualify for a concession, rebate or service.
- the Australian Government Department of Human Services (the department) to provide the results of that enquiry to Mareeba Shire Council.

I understand that:

- the department will use information I have provided to the Mareeba Shire Council to confirm my eligibility for pensioner rates remission and will disclose to the Mareeba Shire Council personal information including my name, address, payment and concession card type and status.
- this consent, once signed, remains valid while I am a customer of Mareeba Shire Council unless I withdraw it by contacting the Mareeba Shire Council or the department.
- I can obtain proof of my circumstances/details from the department and provide it to Mareeba Shire Council so that my eligibility for pensioner rates remission can be determined.
- if I withdraw my consent or do not alternatively provide proof of my circumstances/details, I may not be eligible for the concession provided by Mareeba Shire Council.

A brochure is available from Centrelink that provides more details about the Centrelink Confirmation eServices or on Centrelink's website at www.humanservices.gov.au.

Applicant 1 Signature		Date	
Applicant 2 Signature		Date	

COUNCIL CERTIFICATION

I hereby certify that I have sighted the Applicant/s Pensioner Concession Card, issued by either Centrelink or the Department of Veteran's Affairs.

Full Name			
Signature		Date	
Position	<input type="checkbox"/> Council Officer	<input type="checkbox"/> Justice of the Peace	<input type="checkbox"/> Commissioner for Declarations

OFFICE USE ONLY

Property No.		Applicant 1	Name ID.	Applicant 2	Name ID.	Effective Date
State Eligibility		%		%		
State Responsibility		%		%		N/A
Council Eligibility		%		%		
Council Responsibility		%		%		N/A

CUSTOMER COPY

Conditions Relating To Council and State Government Pensioner Rates Remissions

Maximum Council Remission - \$240.00 per year

Maximum State Government Remission - \$200.00 per year

For applicants to be eligible to receive the Rates Remission from the Mareeba Shire Council and the Queensland State Government, they must satisfy the following conditions:

GENERAL CONDITIONS

1. The applicant/s must own and reside on the property for which the Rates Remissions are claimed. The applicant/s must reside on this property for the majority of the year. The applicant/s must be legally responsible for the payment of Rates and Charges levied on this property.
2. The applicant/s must be in receipt of a valid pension, with at least one owner being the holder of a current Pensioner Concession Card or a Department of Veteran's Affairs Gold Card (for all conditions).
3. The applicant/s must truthfully and correctly supply all requested information.

OWNERSHIP CONDITIONS

1. An applicant will be granted partial Rates Remissions if they are a co-owner of the property, with the amount of these Remissions to be determined by their proportionate share of the ownership of property.
2. If a co-owner is in a spousal or recognised de-facto relationship with another co-owner of the property, is an approved pensioner and is wholly responsible for payment of all Rates and Charges, the Rates Remissions will be granted in full.
3. An applicant who is a life tenant of the property can receive Rates Remissions. A life tenancy can be created only by a valid Will and is effective only after the death of the property owner, or by a Supreme or Family Court Order. Written proof of life tenancy will be required.

LODGEMENT OF APPLICATION

- When submitting the application, the applicant/s must present their:
 - Pensioner Concession Card (PCC) issued by Centrelink, or
 - Veteran's Affairs Gold Card (for all conditions) issued by the Department of Veteran's Affairs.
- If an application is posted to Council, it must be completed in full and have the signature of the applicant/s witnessed by a Justice of the Peace or a Commissioner for Declarations. The application must also include a certified photocopy of the front and back of the applicant/s current Pensioner Concession Card or the Department of Veteran's Affairs Gold Card (for all conditions).
- The applicable Rates Remissions can only be granted within the financial year in which the application is lodged. The applicable Rates Remissions can only be granted from the start date on the pension card or the start of this current financial year, whichever is the latter. If Rates have been paid in full, the Rates Remissions will be applied as a credit to the property.
- Rates Remissions are only allowable on **one** property at any given time. A new application must be lodged by the applicant/s if a transfer of ownership to a new property occurs.

TYPES OF REMISSIONS GRANTED

- **Council Pensioner Remission**

Council grants a Remission of thirty percent (30%) of the General Rates, up to a maximum of \$240.00 per year.

- **State Government Pensioner Remission**

The State Government grants a Remission of twenty percent (20%) of the General Rates and Utility Charges (being Sewerage, Water Access, Waste Collection, Urban and Rural Fire Levies, *excluding* any Special Utility Charges), up to a maximum of \$200.00 per year.

Please note: This is only an excerpt of Council's Rates Rebates and Remissions Policy. To view the policy in its entirety, refer to the latest Budget documentation.



65 Rankin Street
PO Box 154 MAREEBA QLD 4880
P: 1300 308 461
W: www.msc.qld.gov.au
E: info@msc.qld.gov.au

APPLICATION FOR RATES REMISSIONS FOR NOT-FOR-PROFIT ORGANISATIONS

This form is for financial year 2022/2023 - 1 July 2022 to 30 June 2023

Privacy Notice: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process your application. The information will be only accessed by authorised Council employees. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

APPLICANT DETAILS

Organisation			
Contact Person		Home Phone	
Postal Address		Mobile	
Email			
Property Address		Property No.	

ELIGIBILITY CONFIRMATION

Does/Is the organisation:	Yes	No
Operate within the boundaries of the Mareeba Shire Council?		
Own or lease and occupy the property on which the Rates are being levied and the Rates Notice is issued in the organisation's name?		
Not using the property for residential purposes unless utilised for short-term accommodation for homeless and at risk persons or for accommodation of the aged?		
Utilise gaming machines to raise revenue?		
In its constitution clearly prohibits any member of the organisation making a private profit or gain either from the ongoing operations of the organisation or as a result of the distribution of assets if the organisation was wound		
Meet the definition of a not-for-profit community, recreation and sporting organisation as defined in Council's Rates, Rebates & Remissions Policy?		
Not have outstanding rates on the property?		

Applications **must** include copies of *any two* of the following documents with this application:

- ☐ The Organisation's constitution or certificate of incorporation
- ☐ The minutes of the most recent Annual General Meeting
- ☐ The organisation's not-for-profit status from the Australian Taxation Office
- ☐ For incorporate organisations, the most recent *audited* financial statements (no greater than 12 months old)
- ☐ For unincorporated organisations, the most recent financial statements (no greater than 12 months old)

APPLICANT DECLARATION

I understand that by completing and signing this application, the information supplied will be used to evaluate the authenticity of the application to determine the organisation's eligibility to receive Rates Remission/s.

I declare that the above details I have provided are true and correct. Mareeba Shire Council does not take responsibility for the supply of incorrect information.

For more information, refer to the *Rates Rebates and Remissions Policy* in the 2022/2023 Budget documentation.

Full Name			
Signature		Date	

Rev 03/2022

MAREEBA SHIRE COUNCIL RATES REBATES AND REMISSIONS POLICY 2022 / 2023

REMISSIONS

For Council approved Type A community Groups - Council grants a rate remission of one hundred (100%) percent on all general rates and a charge remission of one hundred (100%) percent on Utility Charges (sewerage, waste collection, waste management and water access charges), Volunteer Brigade Equipment and Maintenance Special Charge and local SES Levy only.

For Council approved Type B community Groups - Council grants a rate remission of fifty (50%) percent up to a maximum of one thousand (\$1,000.00) dollars on all general rates and a charge remission of twenty (20%) percent up to a maximum of two hundred (\$200.00) dollars on Utility Charges (sewerage, waste collection, waste management and water access charges), Volunteer Brigade Equipment and Maintenance Special Charge and local SES Levy only.

ELIGIBILITY

Community groups eligible for rate and charge remission are defined as:

- A not for profit, incorporated group or association of persons with the primary aim of conducting activities and providing services for community benefit; and
- The community group relies predominantly on volunteer labour, community fundraising, membership fees and donations;
- The community group does not receive state or federal government operational grants and does not rely on a fee for service business model.

For a not-for-profit organisation to be eligible to receive Remission/s, they must satisfy the following conditions:

- Meet the definition of a not-for-profit community, recreation and sporting organisation, as defined above;
- Operate within the boundaries of the Mareeba Shire Council;
- Own or lease and occupy the property on which the Rates are being levied and the Rates Notice is issued in the organisation's name;
- In its constitution prohibit any member of the organisation making a private profit from its ongoing operations, or as a result of the distribution of assets in the event of its dissolution (this condition does not apply to the owner of a cultural icon);
- Not have any outstanding Rates on the property;
- Not utilise gaming machines to raise revenue;
- The property must not be used for residential purposes unless utilised for short-term accommodation for homeless and at risk persons, or for accommodation for the aged;
- The property cannot be vacant land
- Type A - limited commerciality - The group's revenue raising streams are limited to membership fees, community donations, minor event charges, raffles and other fundraising and food canteen. If the group has a bar, then patrons are mainly members and limited profit is made.
- Type B - substantial commerciality - The group's revenue raising streams include those of Type A Groups but also include the regular operation of a bar and commercial kitchen, charge industry recognised gate entry fees and commercial sponsorship

APPLICATION FOR REMISSION APPROVED

The Remission/s, if approved, will apply from the state of the Rating Period in which the application was successful and will be shown on the current Rates Notice or an amended Rates Notice will be issued.

It is the responsibility of the organisation to contact Council when there is a change to their situation which could affect the status of the Remission/s. If appropriate notice is not given to Council and adjustments of the Remission/s are required, the organisation could be liable to reimburse these adjustments to Council.

APPLICATION FOR REMISSION DENIED

If the application for Remission/s is denied, the organisation will be contacted in writing explaining the reason/s for the denial.

Please note: This is only an excerpt of Council's Rates Rebates and Remissions Policy. To view the policy in its entirety, refer to the 2022/2023 Budget documentation.

Water and Waste Concessions for Home Renal Dialysis Policy

Water and Waste Concessions for Home Renal Dialysis Policy



Policy Type	Council Policy	Version:	1.0
Responsible Officer	Manager Finance	Date Approved:	20 July 2022
Review Officer:	Director Corporate and Community Services	Review Due:	30 June 2023
Author:	Manager Water and Waste	Commencement:	20 July 2022

1. PURPOSE

This policy was formulated to ensure the uniform/transparent application of relief from water consumption charges and the provision of an additional waste collection service for those patients undergoing home renal dialysis treatment, within the Mareeba Shire Council.

2. POLICY STATEMENT

This policy will establish specific guidelines for the staff and the public regarding the provision of a water usage concession and increased waste collection to ratepayers and residents required to operate a home renal dialysis machine in their principal place of residence.

3. PRINCIPLES

Mareeba Shire Council provides financial assistance to the property owner to offset water usage costs for users of home renal dialysis equipment. Council can also provide additional waste collection to properties where home dialysis patients reside.

3.1 WATER CONCESSION RATES

The relief is to be applied to the metered property at which the patient resides and if the patient is not the owner, on the understanding that the owner will pass the benefit onto the tenant. Council will seek confirmation from the Cairns Hinterland Hospital and Health Service as to the property address of patients currently dialysing at home and the applicable level of water consumption for this purpose. It is based on the information provided by the Health Service that eligibility for the concession will be applied, is determined.

Once it has been established that the concession is to apply the responsible officer is to grant an allowable consumption of 7.5 kilolitre per billing period in cases where the patient is using a low volume dialysis machine (for example the NxStage® PureFlow™ SL) and 96 kilolitres per billing period in cases where the conventional (Fresenius) high volume dialysis machine is used.

3.2 ADDITIONAL KERBSIDE SERVICE

Council will provide an additional wheelie bin service (for dialysis packaging) for the property at which the patient resides. The free additional wheelie bin will not apply if there is not currently a kerbside service available due to truck accessibility issues (i.e. rural lots) and/or availability of site storage. The wheelie bin needs to be presented kerbside on the usual collection day.

Water and Waste Concessions for Home Renal Dialysis Policy

3.3 ELIGIBILITY

To be eligible, the following must occur:

- An application form from Council must be completed by the applicant.
- Confirmation from the Cairns Hinterland Hospital and Health Service advising that treatment is being undertaken by a resident of the property including the commencement date of the treatment and if applicable the date the dialysis ended.
- The application form must be received by Council prior to the end of the discount period of the first concession being applied.

3.4 APPLICATION FOR CONCESSION APPROVED

If the application for water concession is approved the water consumption and consequent charges will be adjusted accordingly and an amended rate notice issued to the owner of the property, subject to the eligibility conditions above.

Those patients requiring additional waste services will need to apply and if approved will be supplied with an extra waste collection each week.

It is the responsibility of the applicant to advise Council if home renal dialysis is no longer undertaken on the premises. However, confirmation will be sought from the Cairns and Hinterland Hospital and Health Service on at least an annual basis that home renal dialysis is continuing. The concession will cease to apply when home renal dialysis treatment is stopped.

3.5 APPLICATION FOR CONCESSION DENIED

In the instance where the application for concession is denied the Water and Waste Department will contact the applicant explaining the reasons for the denied application.

3.6 CALCULATION OF CONCESSION

Consultation with Cairns and Hinterland Hospital and Health Services requesting guidance as to the likely water consumption and waste generated directly attributable to the operation of a home renal dialysis unit. This report is based upon that advice as outlined in the following tables:

3.6.1 Table One

Water Usage Assumptions Based on Fresenius Dialysis Machine	
Frequency of treatment	5-6 treatments per week
Length of each treatment	5 hours per treatment
assuming:	
- 30 minutes hot rinse before treatment	
- 4 hours treatment	
- 30 minutes disinfection post treatment	

Water and Waste Concessions for Home Renal Dialysis Policy

3.6.1 Table Two

Water Usage Assumptions Based on Nx Stage Pureflow Dialysis Machine	
Frequency of treatment	5-6 treatments per week
Length of each treatment	4 hours per treatment
assuming:	
- 30 minutes Preparation	
- 3 hours treatment	
- 25 minutes Wrap up	

3.6.2 Table One

Estimated Water Usage Calculation for Fresenius Dialysis Machine	
2	Litres per minute
300	Minutes per session
600	Litres per session
3,600	Litres per week
3.6	Kilolitres per week
187	Kilolitres per year

3.6.2 Table Two

Estimated Water Usage Calculation for Nx Stage Pureflow Dialysis Machine	
150	mL per minute
240	Minutes per session
360	Litres per session
2160	Litres per week
2.16	Kilolitres per week
112.32	Kilolitres per year

3.6.3 Table One

Estimated Waste generated from Peritoneal patients	
1 empty bag, 1 body fluid filled bag, 1 tube	Generated per session
4-6	Sessions per day
4-6 empty bags, 4-6 body fluid filled bags, 4-6 tubes	Generated waste per day
28-42	Sessions per week
112-252 empty bags, 112-252 body fluid filled bags, 112-252 tubes	Generated waste per week
1456-2184	Sessions per year

Water and Waste Concessions for Home Renal Dialysis Policy

4. SCOPE

This policy applies to those ratepayers and residents required to operate a home renal dialysis machine in their principal place of residence.

5. DEFINITIONS

Haemodialysis patient shall mean those persons within the Mareeba local government area, who are registered with Haemodialysis Unit Service, Cairns and Hinterland Health Services, as receiving home renal dialysis treatment.

MSC shall mean Mareeba Shire Council

Peritoneal Dialysis patient shall mean those persons within the Mareeba local government area, who are registered with the Peritoneal Dialysis Unit Service, Cairns and Hinterland Health Services, as receiving peritoneal dialysis treatment at home.

Policy shall mean the 'Waste and Waste Concession for Home Renal Dialysis Policy'.

Property Owner shall mean the person or persons to whom a Certificate of Title for ownership of land/property is held by the Queensland Department of Environment and Resource Management's Titles Registry.

Ratepayer for the purpose of this policy, means the person who is registered as the property owner with the MSC for the purposes of water billing and waste collection.

Tenant shall mean a person who is registered as a tenant by way of a tenancy agreement through a registered property manager or by way of a written agreement with the property owner.

6. REVIEW

It is the responsibility of the Director Corporate and Community Services to monitor the adequacy of this policy and recommend appropriate changes. This policy will be formally reviewed annually or as required by Council.



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PO Box 154 MAREEBA QLD 4880
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E: info@msc.qld.gov.au

APPLICATION FOR WATER AND WASTE CONCESSIONS FOR HOME RENAL DIALYSIS

This form is for financial year 1 July 2022 to 30 June 2023

Privacy Notice: Mareeba Shire Council is collecting your personal information in accordance with the Local Government Act 2009 in order to process your application. The information will be only accessed by authorised Council employees. Your information will not be given to any other person or agency unless you have given us permission or we are required by law.

PROPERTY OWNER DETAILS

Name/s		Home Phone	
		Mobile Phone	
Postal Address			
Property Address		Property #	

PATIENT DETAILS

Name/s		Home Phone	
		Mobile Phone	
Postal Address			
Residential Address			

HOME RENAL DIALYSIS MACHINE HAS BEEN ISSUED FROM

Doctor or Hospital			
Date Machine was Received		Type of Machine	

Written confirmation from the doctor or hospital must be attached to this application. ☐

APPLICANT DECLARATION

I understand that by completing and signing this application, the Water Consumption and/or Waste Service will be granted as per the below stated policy. I declare that I have not lodged another application for this concession under another name.

I declare that the above details I have provided are true and correct. Mareeba Shire Council does not take responsibility for the supply of incorrect information.

For more information, refer to the Water Concession/Additional Waste Service for Home Renal Dialysis Policy in the 2022/23 budget documentation.

Full Name			
Signature		Date	

Rev 03/2022

Revenue Policy

Revenue Policy



Policy Type	Council Policy	Version:	3.0
Responsible Officer	Manager Finance	Date Approved:	20 April 2022
Review Officer:	Director Corporate and Community Services	Review Due:	1 April 2023
Author:	Manager Finance	Commencement:	20 April 2022

1. PURPOSE

Provisions of the *Local Government Act 2009* and *Local Government Regulation 2012*, requires Council to prepare and adopt this policy as part of Council's budget each year. The policy contains principles that will be used for the development of Council's Budget.

2. POLICY STATEMENT

To identify the principles used by Council for making and levying rates and utility charges, exercising powers to grant rebates and concessions, for recovering unpaid amounts of rates and charges and the setting of miscellaneous fees and charges.

3. PRINCIPLES

3.1 THE MAKING OF RATES AND UTILITY CHARGES

- a) In general, it is Council's policy that a user pays principle applies to all specific services provided to ratepayers and other users in Mareeba Shire Council.
- b) Exceptions to the *user pays principle* include general services to the community as a whole when it is in the community interest to do so.
- c) Council will have regard to the principles of:
 - Transparency in the making of rates and charges;
 - Having in place a rating regime that is as simple and inexpensive as possible;
 - Equity by ensuring the fair and consistent application of lawful rating and charging principles, without bias, taking account of all relevant considerations, and disregarding irrelevancies such as the perceived personal wealth of individual ratepayers or ratepayer classes; and
 - Flexibility to take account of changes in the local economy.
- d) In pursuing the abovementioned principles Council may avail itself of the following:
 - A system of differential general rating
 - Minimum general rates
 - Utility charges
 - Special rates and charges
 - Separate charges
 - Limitation of rate increases (rate capping)

Revenue Policy

3.2 LEVYING OF RATES AND CHARGES

In levying rates Council will apply the principles of:

- making clear what is the Council's and each ratepayer's responsibility to the rating system (Council may allow a discount for prompt payment);
- making the levying system as simple as possible to administer;
- timing the levy of rates where possible to take into account the financial cycle of local economic activity, in order to assist smooth running of the local economy; and
- equity through flexible payment arrangements for ratepayers with a lower capacity to pay.

3.3 CONCESSIONS FOR RATES AND CHARGES

In considering the application of concessions, Council will be guided by the principles of:

- equity,
- the same treatment for ratepayers with similar circumstances;
- transparency by making clear the requirements necessary to receive concessions, and
- flexibility to allow Council to respond to local economic issues

The purposes for granting concessions are to relieve economic hardship and provide rebates to eligible pensioners and not-for-profit community, recreation and sporting groups. In addition, Council may grant concessions on a case-by-case basis if it is satisfied that any one or more of the other criteria in section 120(1) of the *Local Government Regulation 2012* have been met.

3.4 THE RECOVERY OF RATES AND CHARGES

- a) Council will exercise its rate recovery powers in order to reduce the overall rate burden on ratepayers.
- b) It will be guided by the principles of:
 - transparency by making clear the obligations of ratepayers and the processes used by Council in assisting them meet their financial obligations;
 - making the processes used to recover outstanding rates and charges clear, and as simple to administer and as cost effective as possible (refer to Council's Debt Recovery Policy);
 - capacity to pay in determining appropriate arrangements for different sectors of the community;
 - equity by having regard to providing the same treatment for ratepayers with similar circumstances; and
 - flexibility by responding, where necessary, to changes in the local economy.

3.5 THE SETTING OF COST-RECOVERY FEES AND COMMERCIAL SERVICES CHARGES

Council will be guided by the following principles in the setting of cost-recovery fees on the one hand, and commercial services on the other:

- Fees associated with regulatory services will be set at the full cost of providing the service or taking the action for which, the fee is charged. Council may choose to subsidise the fee from other sources if it is in the community interest to do so.

Revenue Policy

- Commercial services charges will be set to recover the full cost of providing the service and, if provided by a Business of Council, may include a component for return on Council's investment.

3.6 THE EXTENT TO WHICH PHYSICAL AND SOCIAL INFRASTRUCTURE COSTS FOR A NEW DEVELOPMENT ARE TO BE FUNDED BY CHARGES FOR THE DEVELOPMENT

Developers are required to contribute towards the Council's infrastructure in accordance with the provisions of the *Planning Act 2016*. Infrastructure charges are required for roadworks, parks, drainage and water and sewerage head works where applicable.

In addition, social infrastructure costs are to be met by grants received from the Government and general revenue sources.

4. SCOPE

This policy applies to Mareeba Shire Council and all related business activities.

5. DEFINITIONS

Council refers to Mareeba Shire Council

6. RELATED DOCUMENTS AND REFERENCES

Section 193 of the *Local Government Regulation 2012*
Section 104(5)(c) of the *Local Government Act 2009*.

7. REVIEW

It is the responsibility of the Director Corporate and Community Services to monitor the adequacy of this policy and recommend appropriate changes. This policy will be formally reviewed every year or as required by Council.

Investment Policy

Investment Policy



Policy Type	Council Policy	Version:	1.0
Responsible Officer	Manager Finance	Date Approved:	20 July 2022
Review Officer:	Director Corporate and Community Services	Review Due:	30 June 2023
Author:	Manager Finance	Commencement:	20 July 2022

1. PURPOSE

To provide Council with an investment policy within the statutory framework of all associated legislation.

2. POLICY STATEMENT

To outline Mareeba Shire Council's guidelines regarding the investment of surplus funds, with the objective of maximising earnings within approved risk guidelines, to ensure security of Council funds.

3. PRINCIPLES

3.1 AUTHORITY

Mareeba Shire Council has been granted authority to exercise Category 1 investment power under Part 6 of the *Statutory Bodies Financial Arrangements Act 1982* and Schedule 2 Section 5 of the *Statutory Bodies Financial Arrangements Regulation 2007*.

All investments are to be made in accordance with:

Statutory Bodies Financial Arrangements Act 1982
Statutory Bodies Financial Arrangements Regulation 2007

3.2 DELEGATION OF AUTHORITY

Authority for implementation of the Investment Policy is delegated by Council to the Chief Executive Officer in accordance with the *Local Government Act 2009, Section 257 (1)(b)* - Delegation of Local Government powers.

Authority for the day-to-day management of Council's Investment Portfolio is to be delegated by the Chief Executive Officer to the Manager Finance and subject to regular reviews with the Director Corporate and Community Services and Chief Executive Officer.

3.3 INVESTMENT OBJECTIVES

Mareeba Shire Council's overall objective is to invest its funds at the most advantageous rate of interest available to it at the time, for that investment type, and in a way that it considers most appropriate given the circumstances. This can include investing in Community Banks even if the rate is not the highest, but within reason, because part of the Banks' profits go back into the community to support local projects, groups and organisations. If Community Banks have more than one branch within the Council Region, Council should give consideration to spread funds to all Branches to ensure benefits are gained across the whole community.

Page 1 of 3

Investment Policy

In priority, the order of investment activities shall be preservation of capital, liquidity, and return.

3.4 AUTHORISED INVESTMENTS

This policy entitles the following investments;

- Interest bearing deposits
- QTC Capital Guaranteed Cash Fund, debt offset facility, fixed rate deposit (up to 12 months and QTC Working Capital Facility)

3.5 INVESTMENT GUIDELINES

The following table shows the credit ratings and counterparty limits for Mareeba Shire Council:

Short Term Rating (Standard & Poor's) or equivalent	Individual Counterparty Limit	Maximum % of Total Investments
A1+	30%	80%
A1	15%	50%
A2 - Financial Institutions Only	10%	30%
A3 - financial Institutions Only	5%	10%
Unrated	Nil	Nil
QTC Pooled Cash Management Fund	100%	100%

A Financial Institution is defined as an authorised deposit-taking institution within the meaning of the *Banking Act 1959 (Cwlth)*, Section 5.

The Manager Finance may approve limits for unrated securities after being satisfied that adequate analysis has been performed to demonstrate above average credit quality.

It is noted that for the purposes of this investment portfolio, the percentage limits apply effective from the date of purchase as a percentage of the market value of the portfolio.

3.5.1 Investment in Financial Institutions within Local Communities

Investments in related financial institutions within local communities by the Mareeba Shire Council shall not exceed 10% of the total percentage of the market value of the portfolio.

3.5.2 Maturity

The maturity structure of the portfolio will reflect a maximum term to maturity of one year.

3.5.3 Liquidity Requirement

Given the nature of the funds invested, at least 20 per cent of the portfolio can be called at no cost or will mature within 0-7 days.

3.5.4 Credit Ratings

If any of the financial institutions' credit rating is downgraded or the credit rating is placed on a negative watch, Council will revise downwards its credit limits or divest the investment as soon as practicable.

Investment Policy

4. SCOPE

This policy applies to the investment of all available funds held by Mareeba Shire Council.

5. DEFINITIONS

For the purpose of this policy, investments are defined as arrangements that are undertaken or acquired for producing income and apply only to the cash investments of Mareeba Shire Council.

6. RELATED DOCUMENTS AND REFERENCES

Statutory Bodies Financial Arrangements Act 1982
Statutory Bodies Financial Arrangements Regulation 2007

7. REVIEW

It is the responsibility of the Director Corporate and Community Services to monitor the adequacy of this policy and recommend appropriate changes. The policy will be revoked and reviewed upon appointment of a new Finance Manager and/or formally reviewed every year as required by Council.

Debt Policy

Debt Policy



Policy Type	Council Policy	Version:	1.0
Responsible Officer	Manager Finance	Date Approved:	20 July 2022
Review Officer:	Director Corporate and Community Services	Review Due:	30 June 2023
Author:	Manager Finance	Commencement:	20 July 2022

1. PURPOSE

The purpose of this policy is to ensure the sound management of Council's existing and future debt.

2. POLICY STATEMENT

The intent of this policy is to detail the principles upon which Council bases its decisions when considering the type of expenditure to be funded by borrowing for the financial years 2022/23 to 2031/32, the total current and projected borrowings and the ranges of periods over which they will be repaid.

3. PRINCIPLES

Council will not use long-term debt to finance current operations.

Long term debt is only to be used for income producing assets or those assets that can be matched to a revenue stream. Consequently, repayments for the borrowings will be funded from the revenue streams generated by the asset acquisition in question. Consideration must also be given to the long-term financial forecast before planning new borrowings.

Council will utilise long-term borrowing only for capital improvement projects that cannot be financed from existing sources.

Capital projects are to only be undertaken after a thorough process of evaluation (including whole of life costing and risk assessment), prioritisation and review.

When Council finances capital projects through borrowings it will generally pay back the loans in a term not exceeding 20 years. However, in certain circumstances, particularly assets with long useful lives, borrowings may be for a longer period whereby repayments would match the income stream of the asset in question. Existing loans will be paid back within the fixed term provided for in the loan agreement.

Council will continue to ensure repayment schedules are well within Council's operating capability so as to ensure the Community is not burdened with unnecessary risk.

Debt Policy

Projected Future Borrowing Predictions:

Year	Project	Term	Borrowings
2022/23	Land purchase	20	\$ 700,000
2023/24	-	-	-
2024/25	-	-	-
2025/26	-	-	-
2026/27	-	-	-
2027/28	-	-	-
2028/29	-	-	-
2029/30	-	-	-
2030/31	-	-	-
2031/32			

Level of Existing Debt - As at 30 June 2022, Mareeba Shire Council's outstanding loan balance is estimated to be \$7.2M.

4. SCOPE

This policy applies to all borrowings of the Council.

5. RELATED DOCUMENTS AND REFERENCES

Section 192 Local Government Regulation 2012
Local Government Act 2009
 Statutory Bodies Financial Arrangements Act 1982.

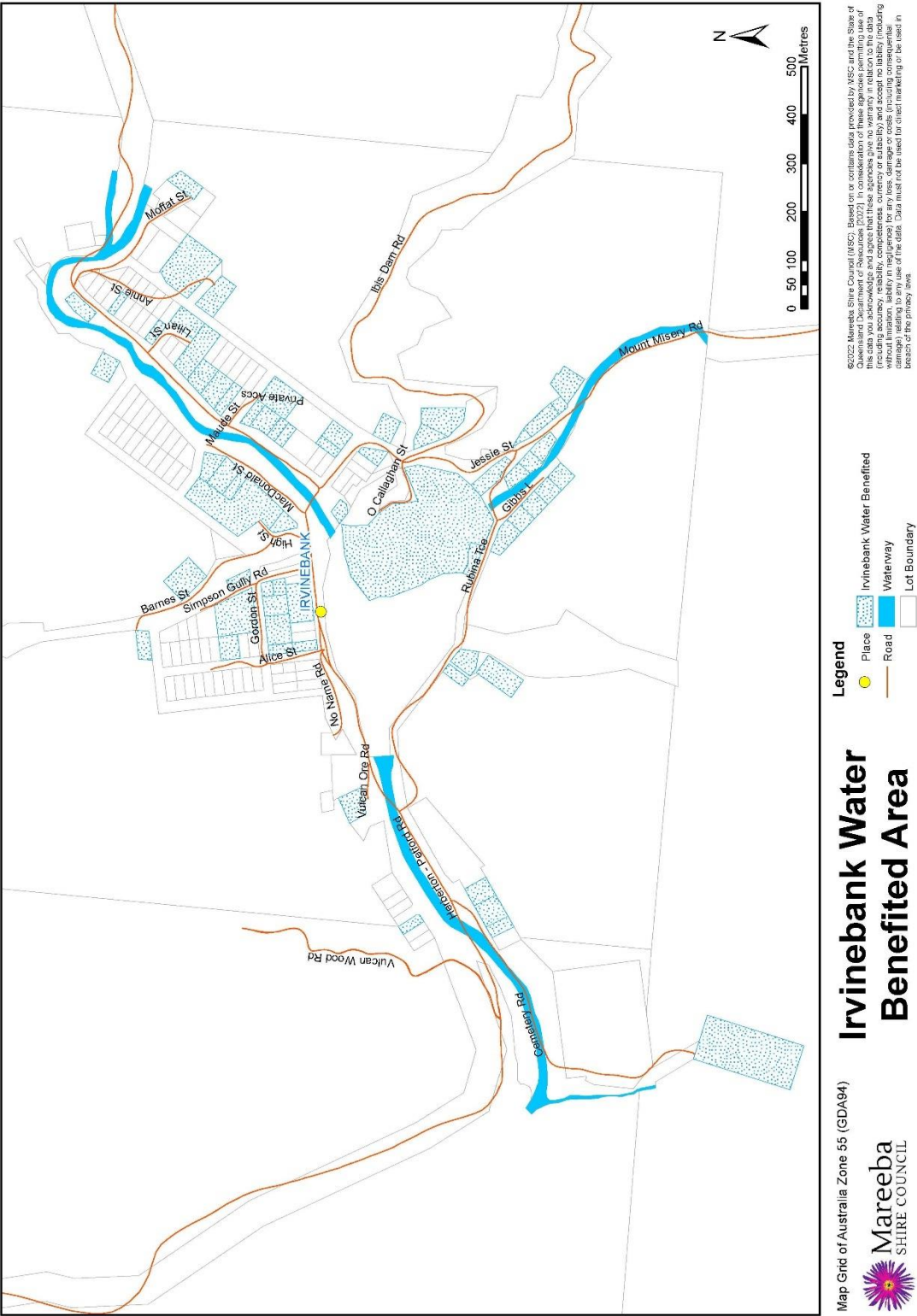
6. REVIEW

It is the responsibility of the Director Corporate and Community Services to monitor the adequacy of this policy and recommend appropriate changes. This policy will be formally reviewed every year or as required by Council.

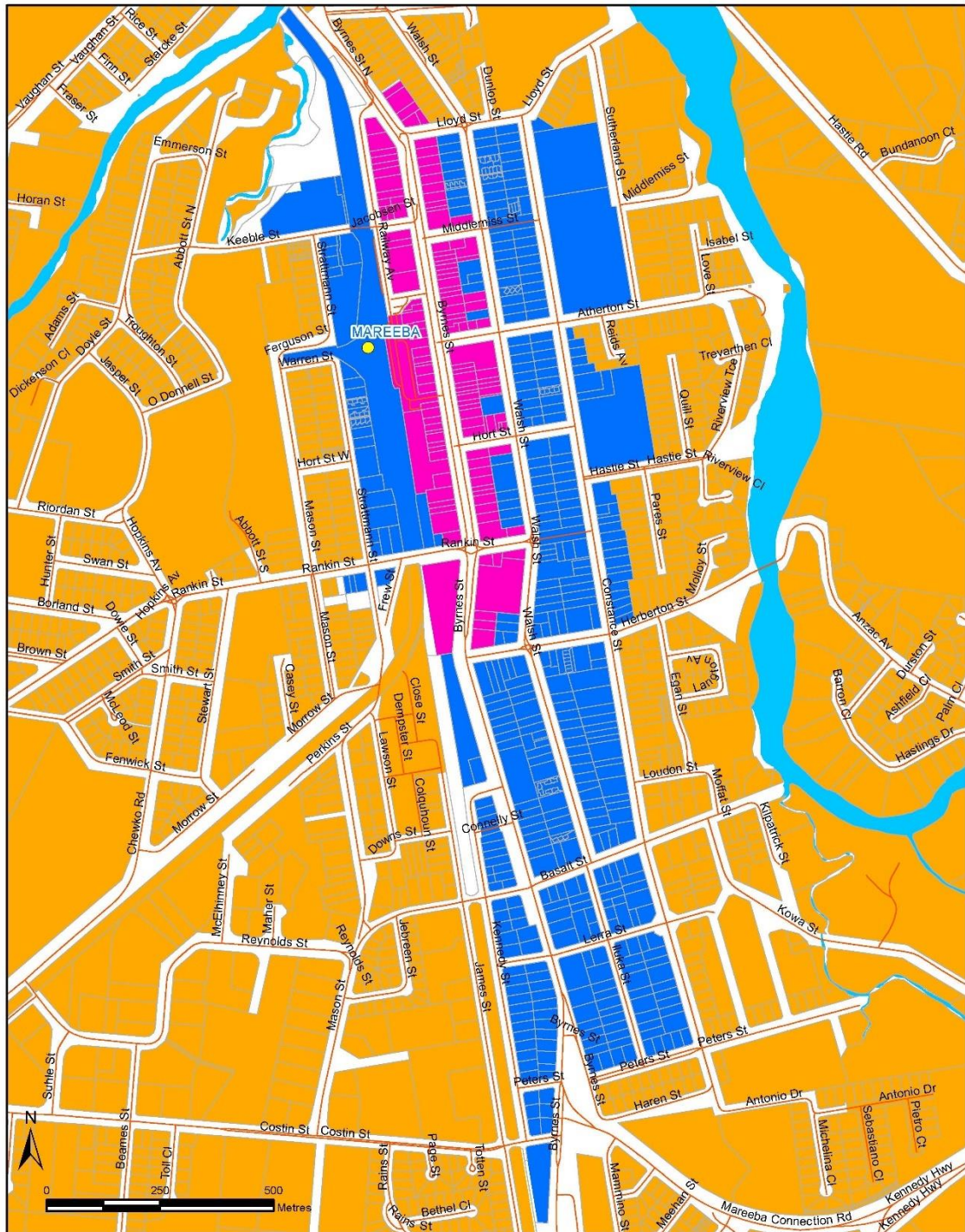
BUDGET MAPS

Benefited Areas

Irvinebank Water Benefited Area - Map 2



Mareeba Benefited Area 1&2 - Map 3



Mareeba Benefited Areas 1 & 2

Map Grid of Australia Zone 55 (GDA94)

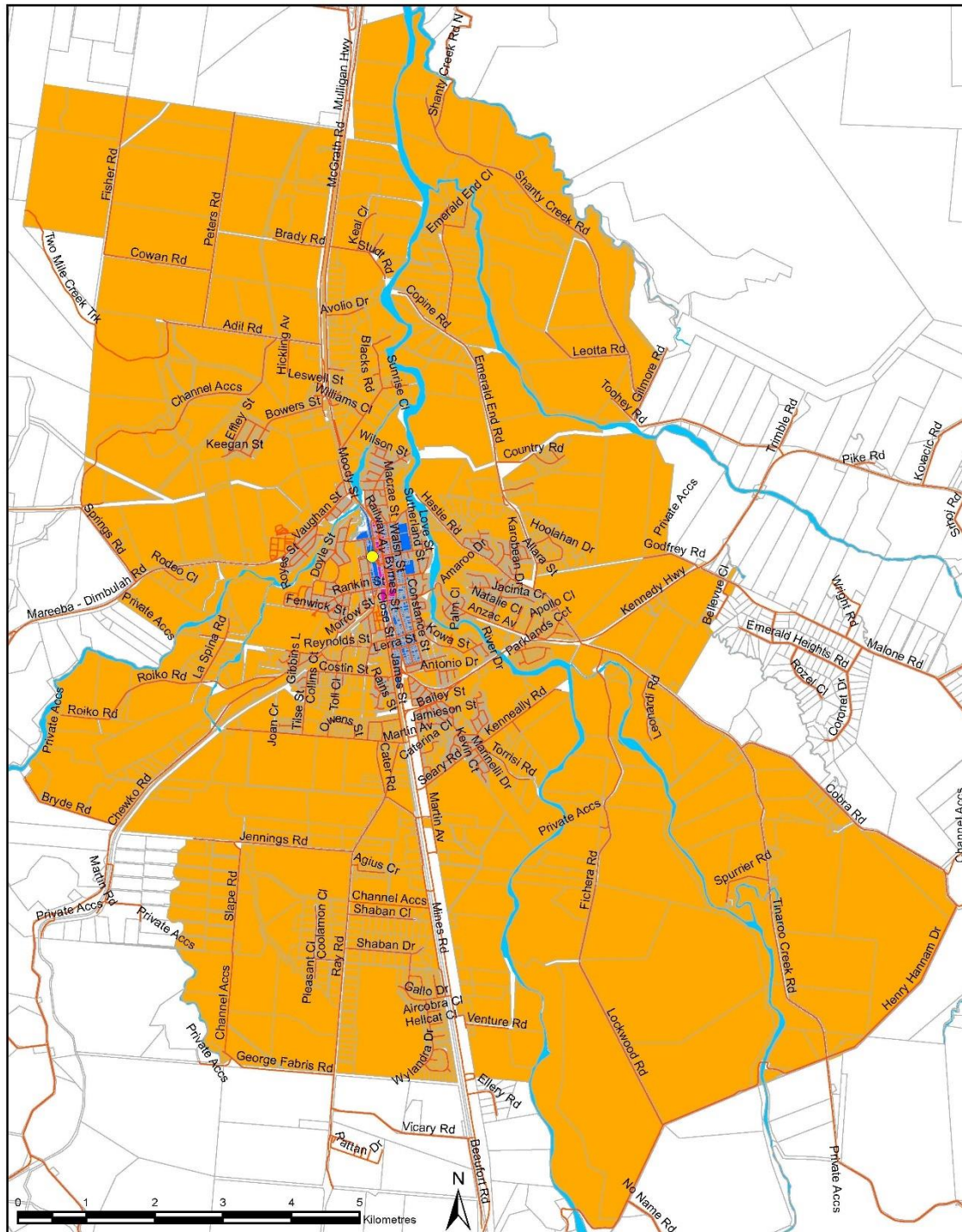
©2022 Mareeba Shire Council (MSC). Based on or contains data provided by MSC and the State of Queensland Department of Resources (2022). In consideration of these agencies permitting use of this data you acknowledge and agree that these agencies give no warranty in relation to the data (including accuracy, reliability, completeness, currency or suitability) and accept no liability (including without limitation, liability in negligence) for any loss, damage or costs (including consequential damage) relating to any use of the data. Data must not be used for direct marketing or be used in breach of the privacy laws.



Legend

- Place
- Road
- Lot Boundary
- Mareeba Benefited Area 1
- Mareeba Benefited Area 2
- Mareeba Benefited Area 3
- Waterway

Mareeba Benefited Area 3 - Map 4



Mareeba Benefited Area 3

Map Grid of Australia Zone 55 (GDA94)

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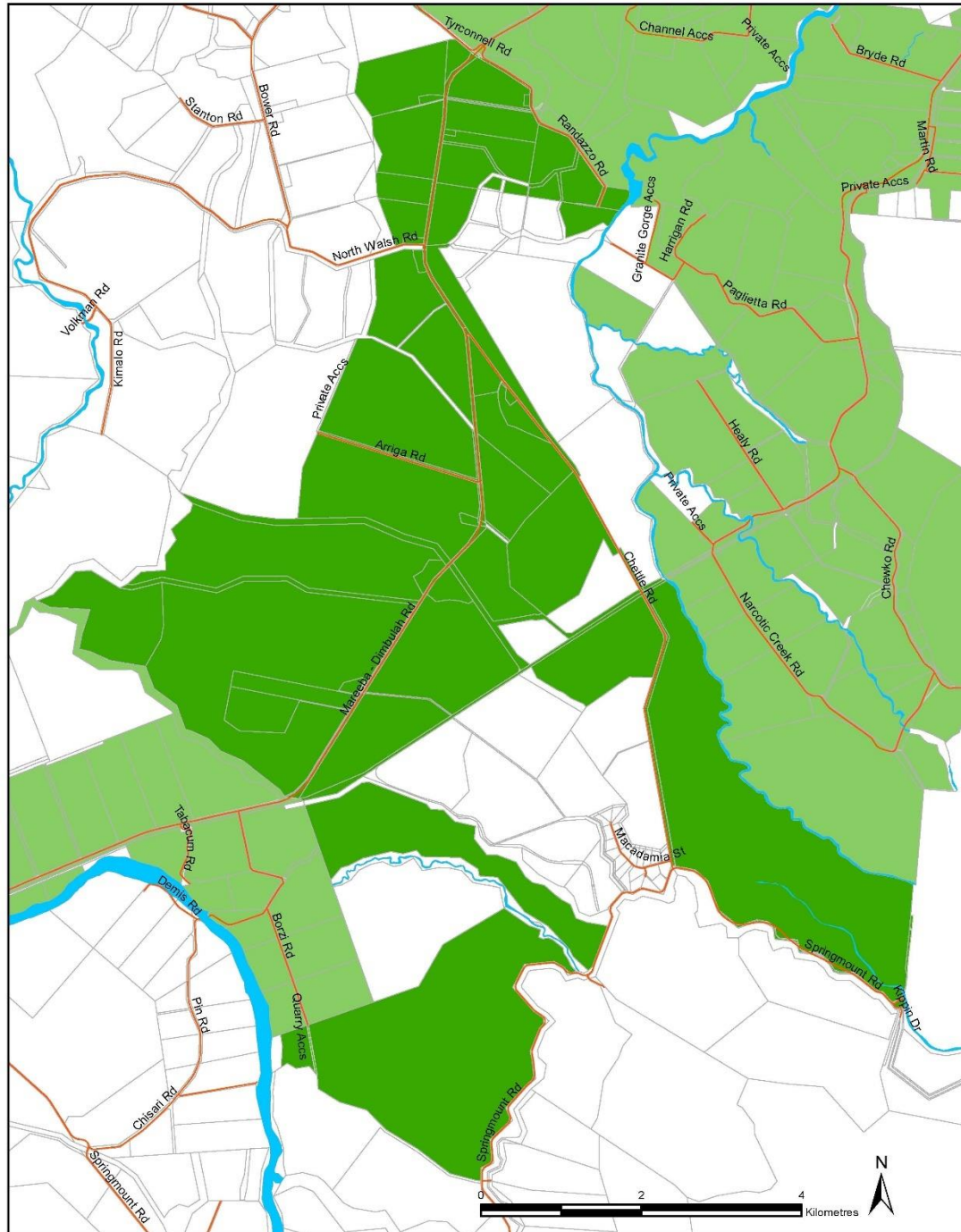
Legend

- Place
- Road
- Lot Boundary
- Mareeba Benefited Area 1
- Mareeba Benefited Area 2
- Mareeba Benefited Area 3
- Waterway



Garbage Collection Areas

Arriga - Map 6



Garbage Collection Area - Arriga



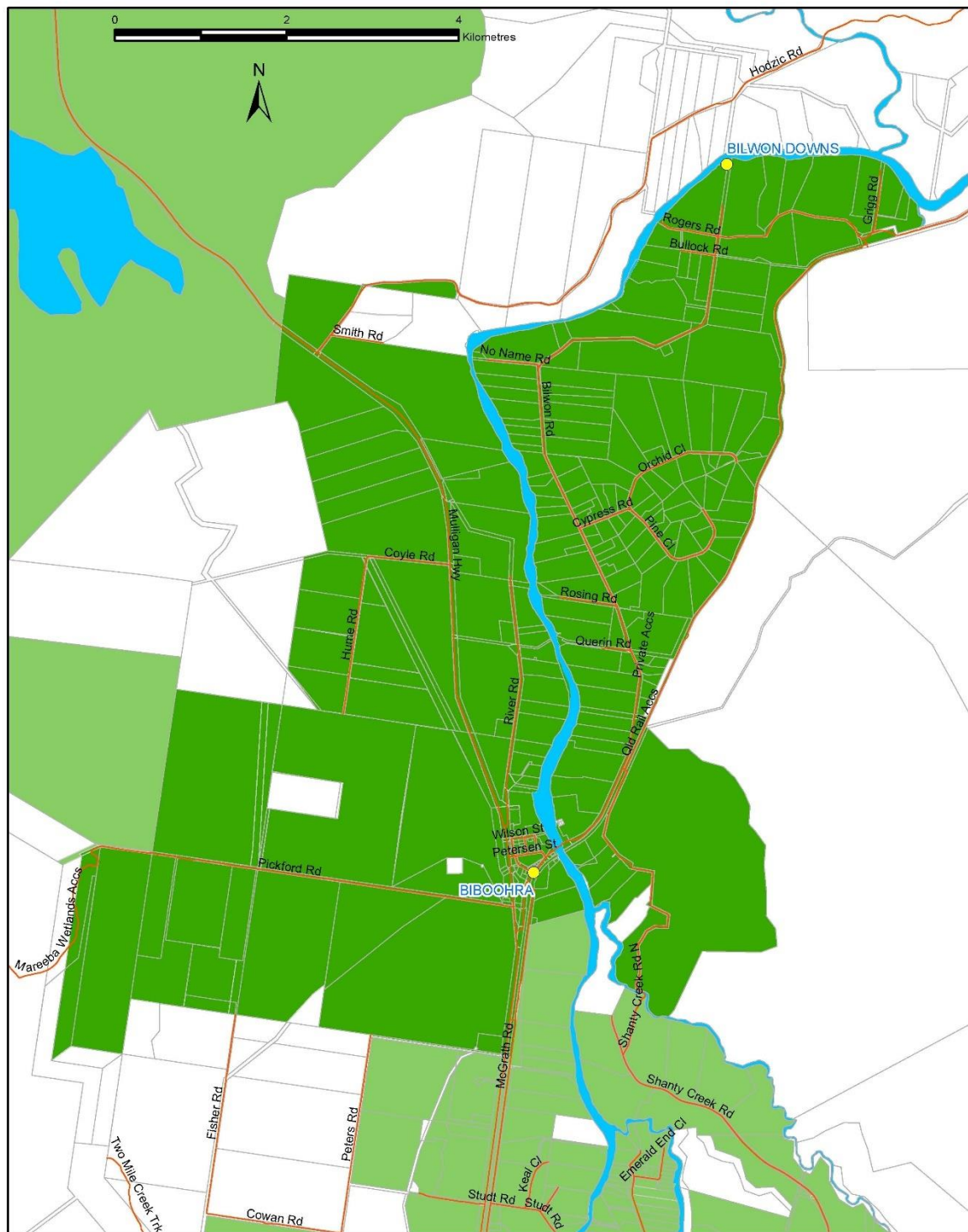
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Legend

- Place
- Road
- Lot Boundary
- Waterway
- Garbage Benefited
- Arriga Garbage Benefited

Bibbohra - Map 7



Garbage Collection Area - Bibbohra



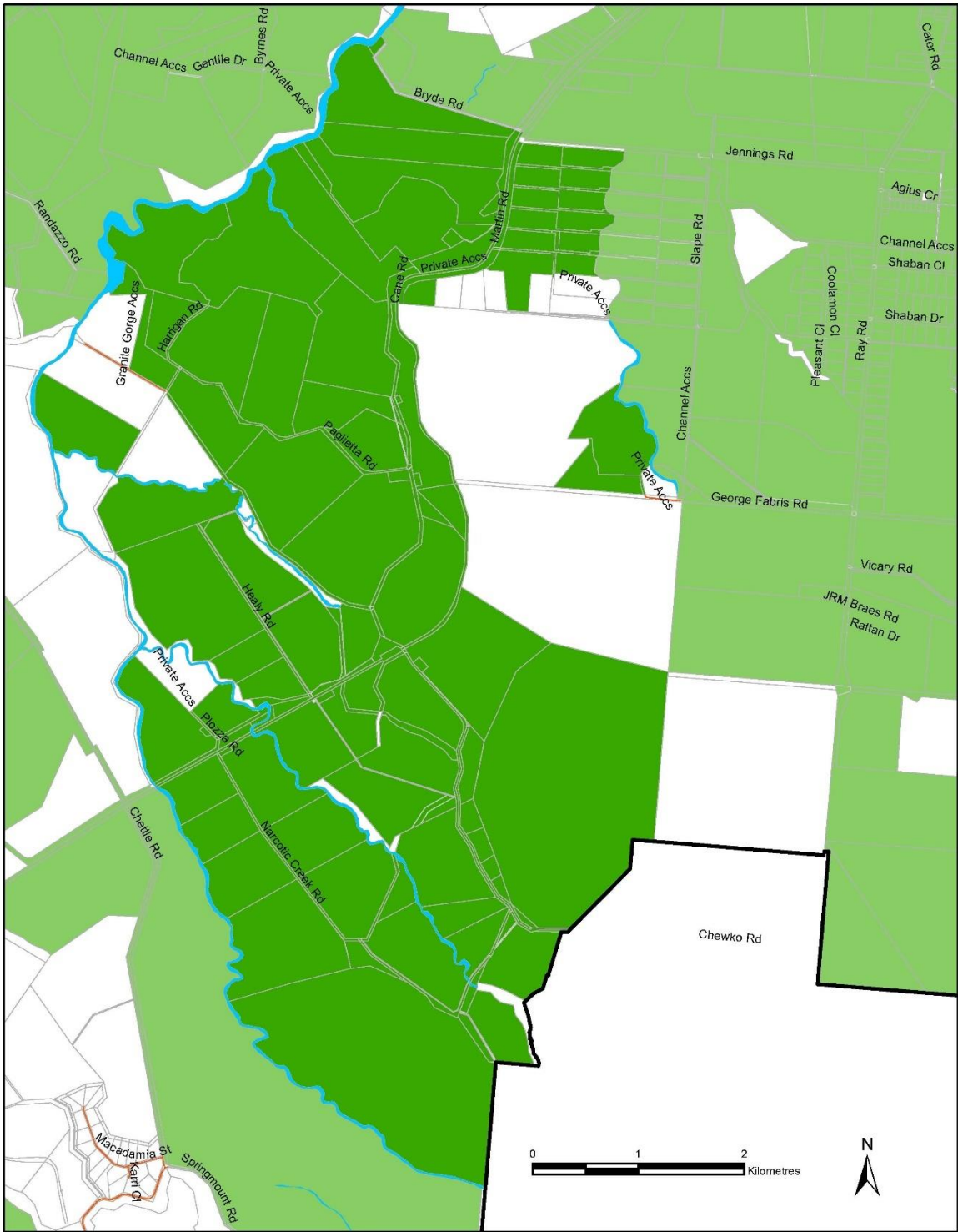
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Legend

- Place
- Road
- Lot Boundary
- Waterway
- Garbage Benefited
- Bibbohra Garbage Benefited

Chewko - Map 8



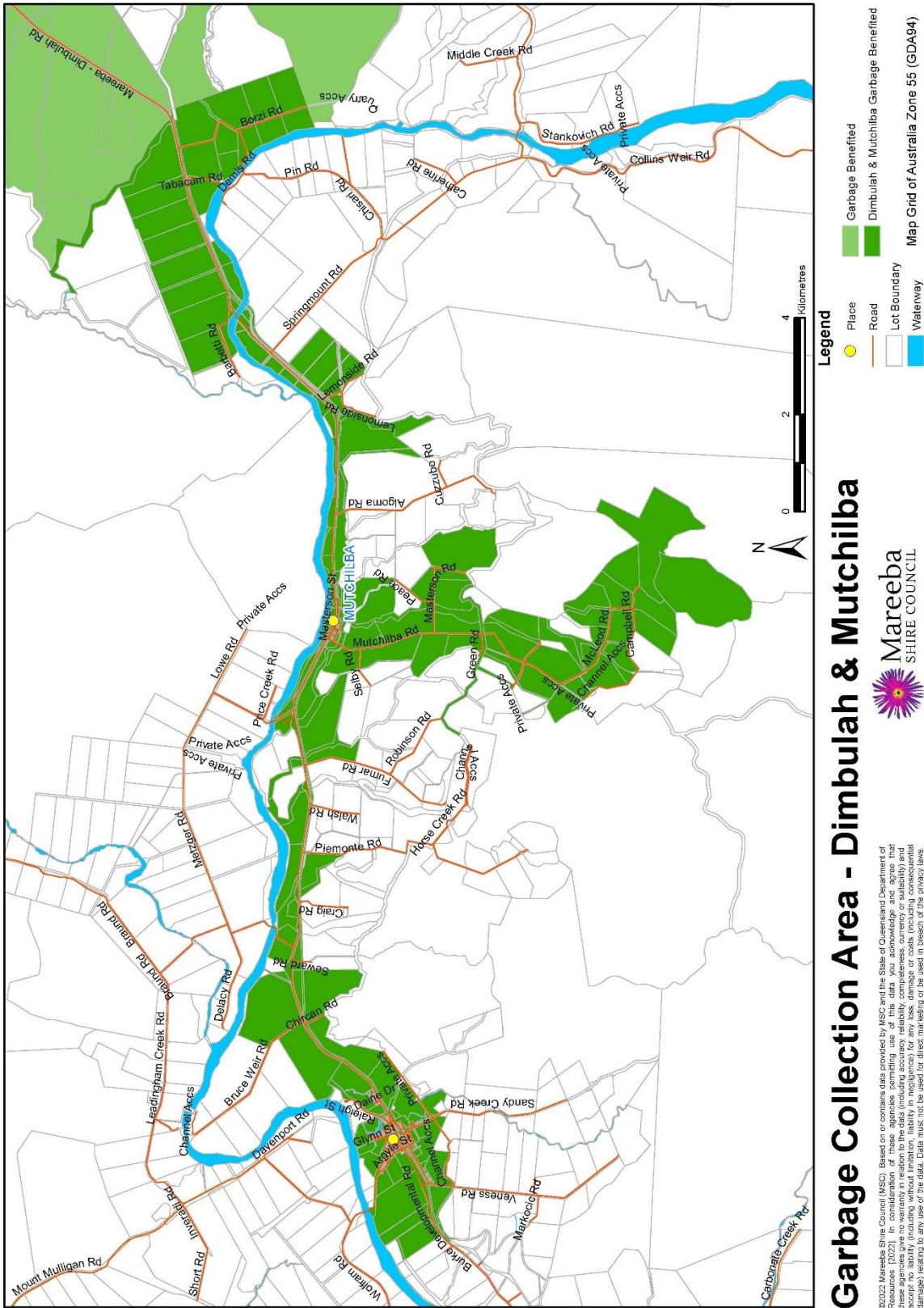
Garbage Collection Area - Chewko

Map Grid of Australia Zone 55 (GDA94)

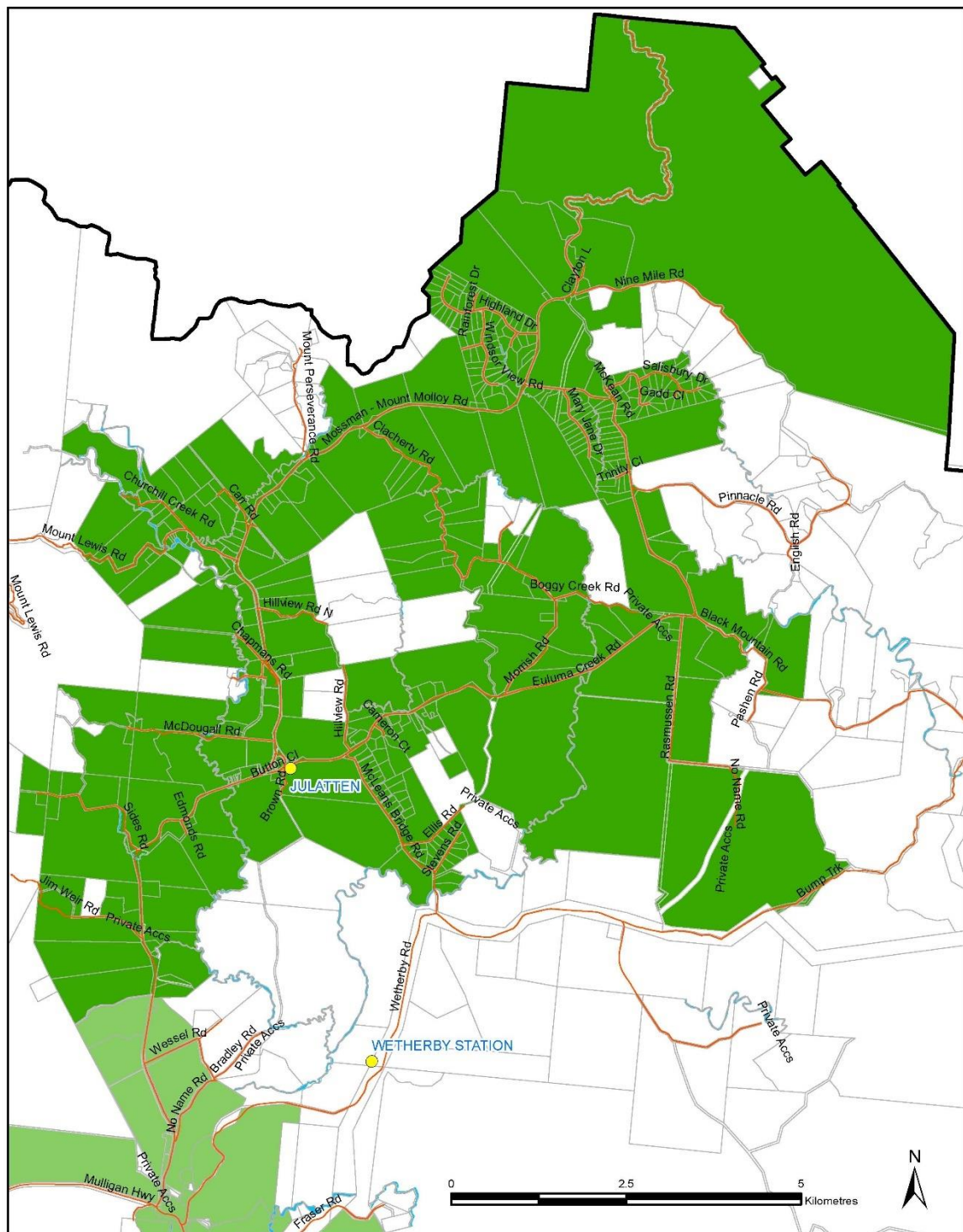
- Legend**
- Place
 - Road
 - MSC Boundary
 - Lot Boundary
 - Waterway
 - Chewko Garbage Benefited
 - Garbage Benefited

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Dimbulah & Mutchilba - Map 9



Julatten - Map 10



Map Grid of Australia Zone 55 (GDA94)



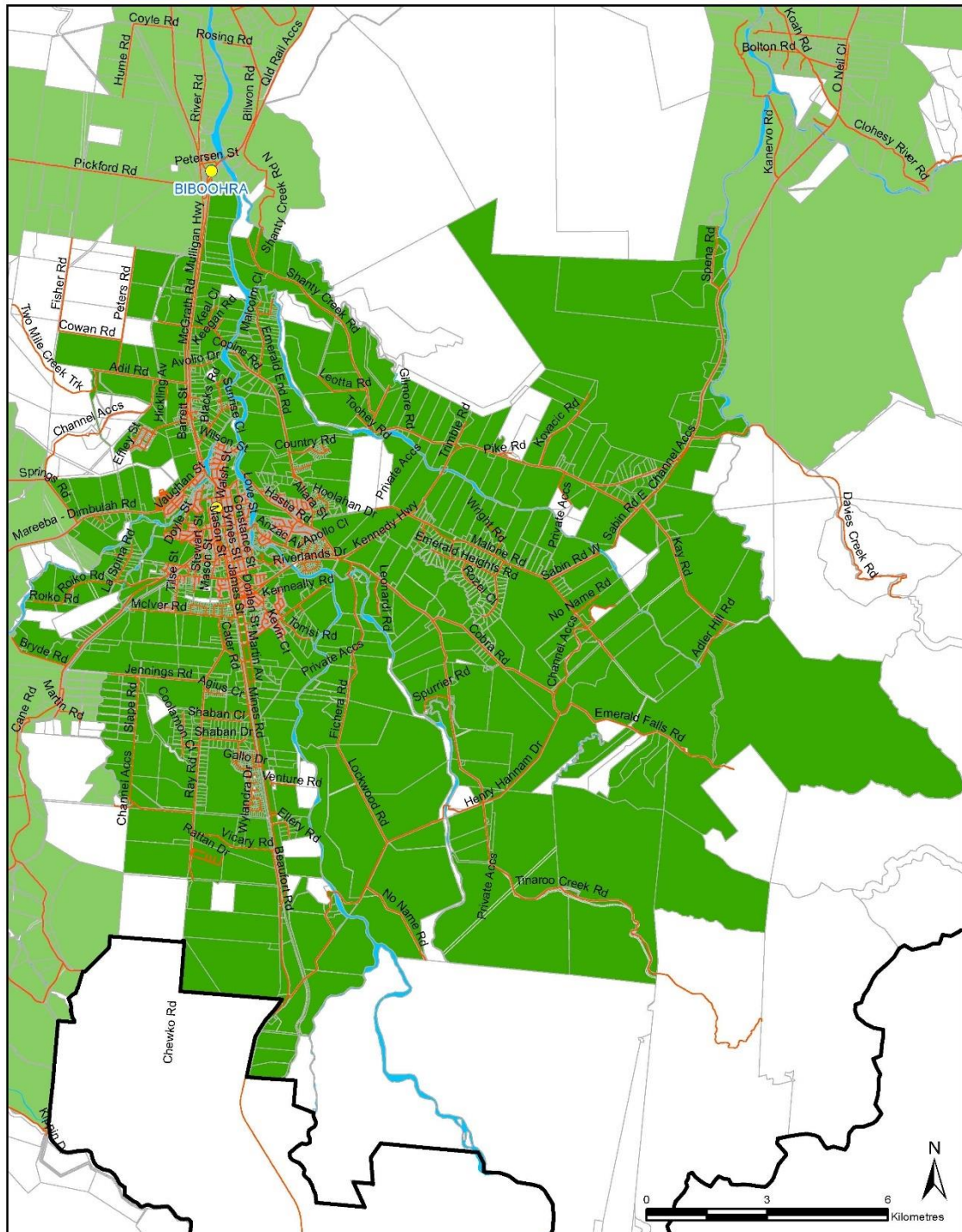
Garbage Collection Area - Julatten

Legend

- Place
- MSC Boundary
- Road
- Lot Boundary
- Waterway
- Garbage Benefited
- Julatten Garbage Benefited

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Mareeba - Map 13



Garbage Collection Area - Mareeba

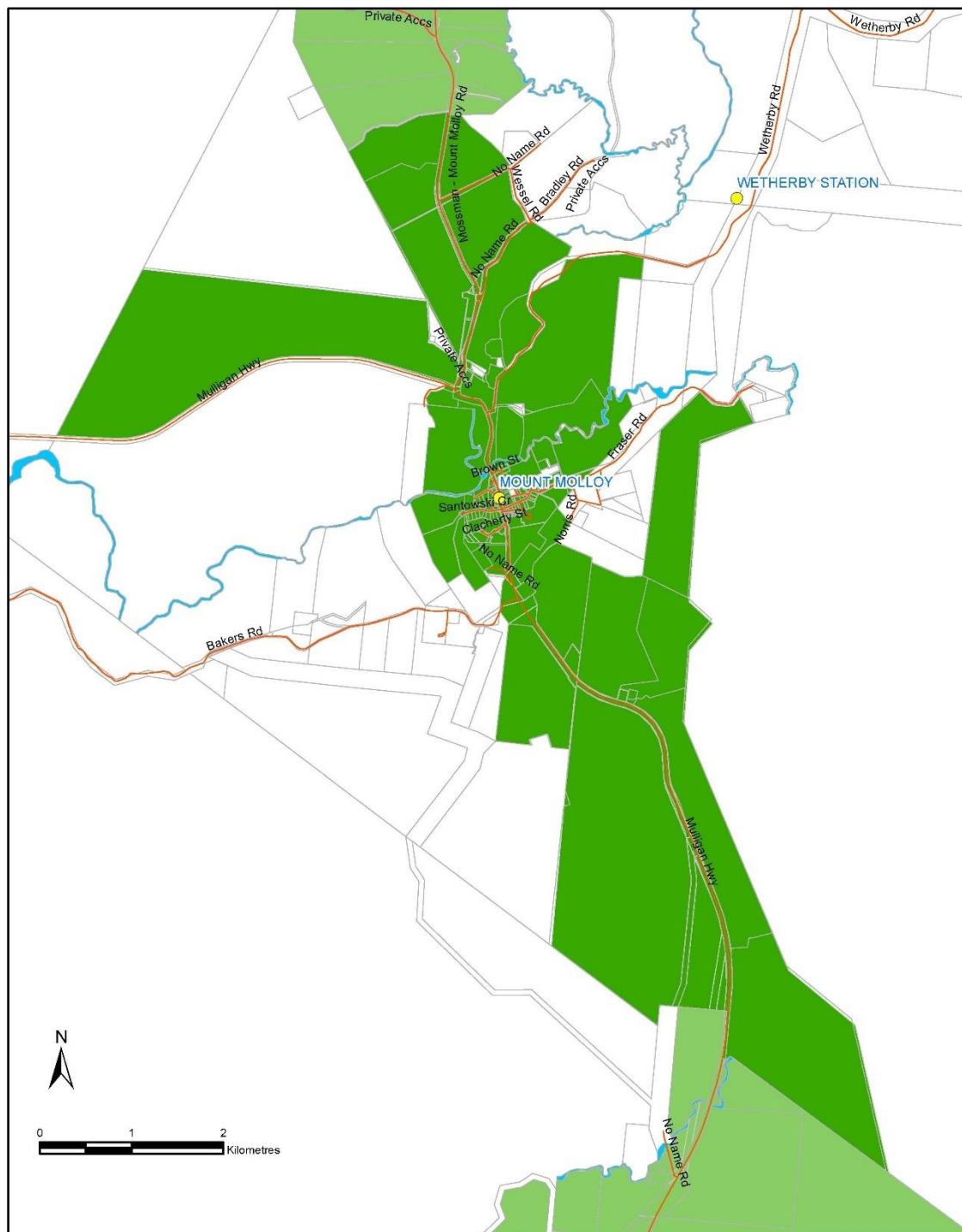
Map Grid of Australia Zone 55 (GDA94)

Legend

- Place
- MSC Boundary
- Road
- Lot Boundary
- Waterway
- Garbage Benefited
- Mareeba Garbage Benefited

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Mount Molloy - Map 14



Garbage Collection Area - Mt Molloy



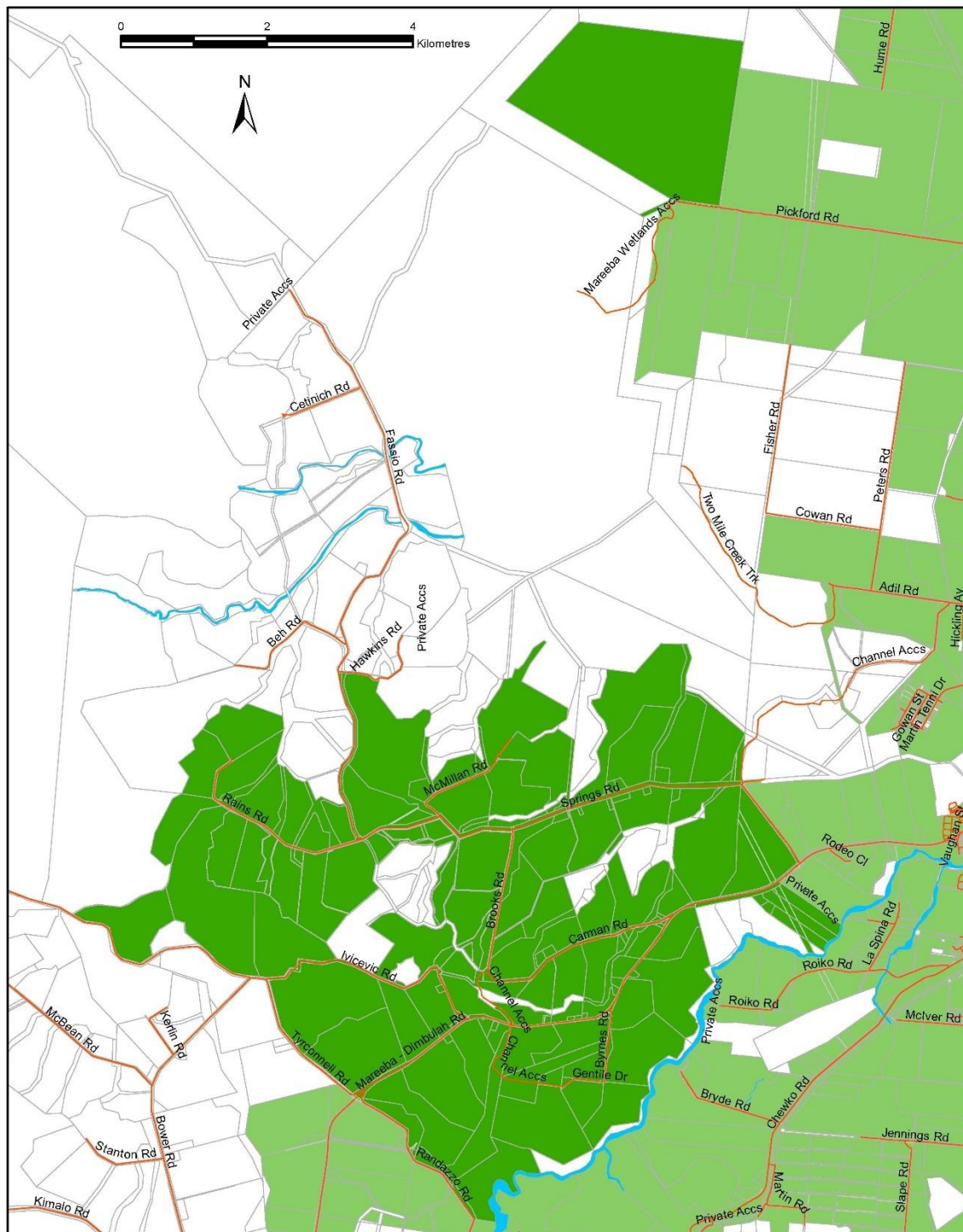
Map Grid of Australia Zone 55 (GDA94)

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Legend

- Place
- Road
- Lot Boundary
- Waterway
- Garbage Benefited
- Mt Molloy Garbage Benefited

Paddys Green - Map 15



Garbage Collection Area - Paddys Green



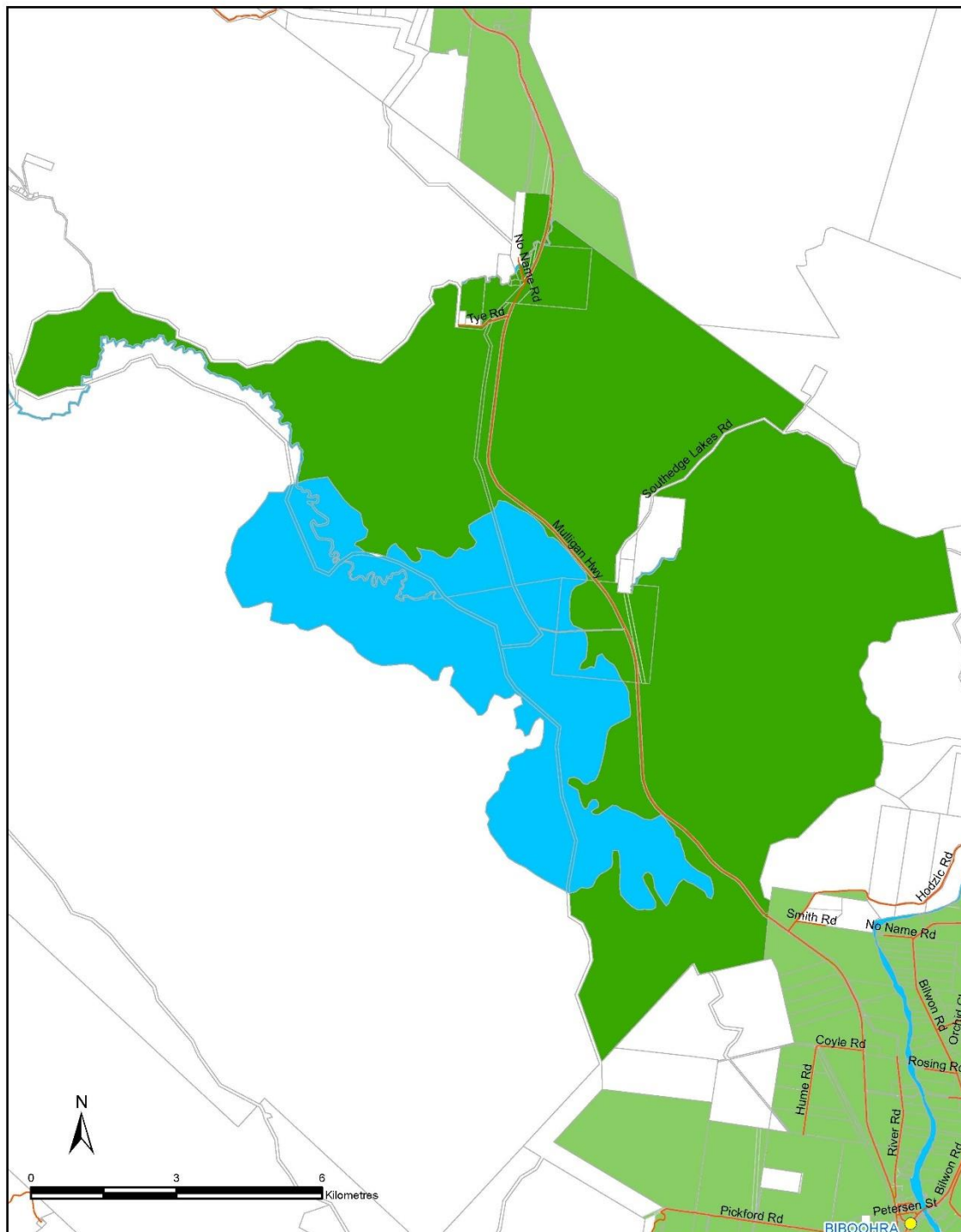
Map Grid of Australia Zone 55 (GDA94)

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Legend

- Place
- Road
- Lot Boundary
- Waterway
- Garbage Benefited
- Paddys Green Garbage Benefited

Southedge - Map 16



Garbage Collection Area - Southedge



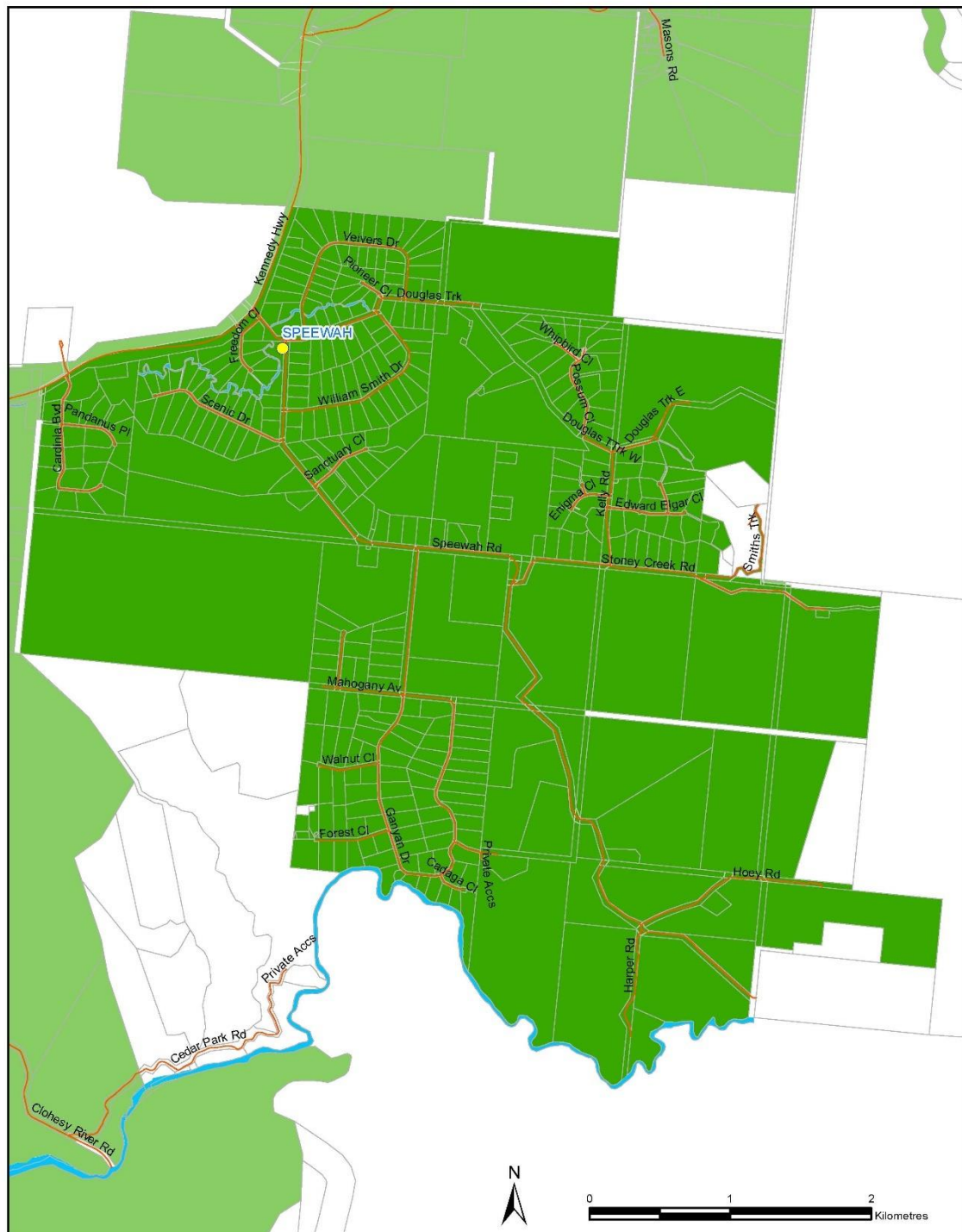
Map Grid of Australia Zone 55 (GDA94)

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Legend

- Place
- Road
- Lot Boundary
- Waterway
- Garbage Benefited
- Southedge Garbage Benefited

Speewah - Map 17



Garbage Collection Area - Speewah



Map Grid of Australia Zone 55 (GDA94)

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Legend

- Place
- Road
- Lot Boundary
- Waterway
- Garbage Benefited
- Speewah Garbage Benefited

Sewerage Areas

Kuranda - Map 18



Sewerage Area - Kuranda



Map Grid of Australia Zone 55 (GDA94)

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Mareeba - Map 19



Sewerage Area - Mareeba

Map Grid of Australia Zone 55 (GDA94)

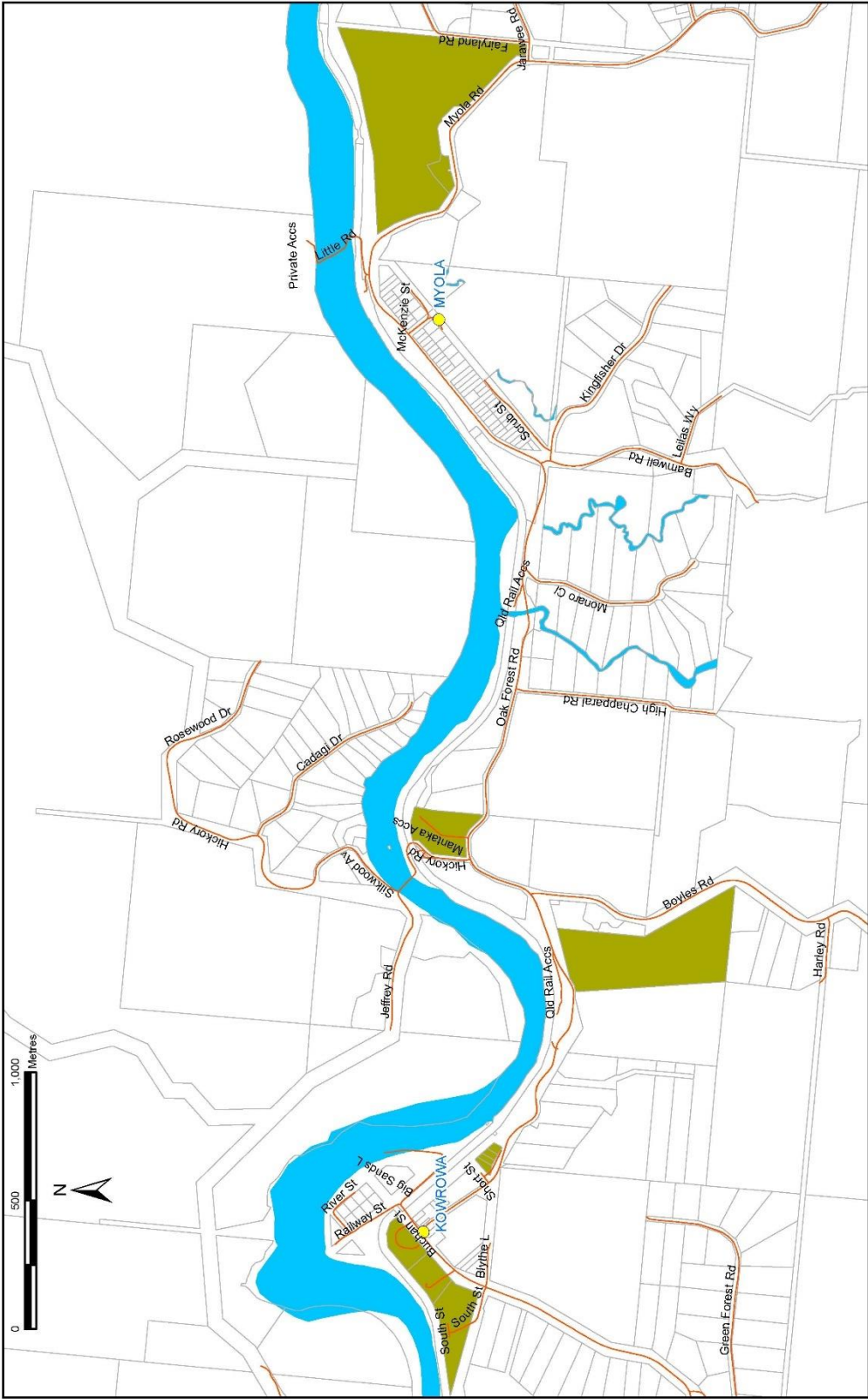
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Legend

- Place
- Road
- Lot Boundary
- Sewerage Area
- Waterway

Myola - Map 20



Sewerage Area - Myola

Map Grid of Australia Zone 55 (GDA94)

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Urban Areas

Bibboohra - Map 21



Urban Area - Bibboohra

Map Grid of Australia Zone 55 (GDA94)

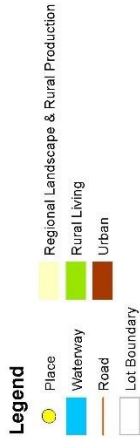
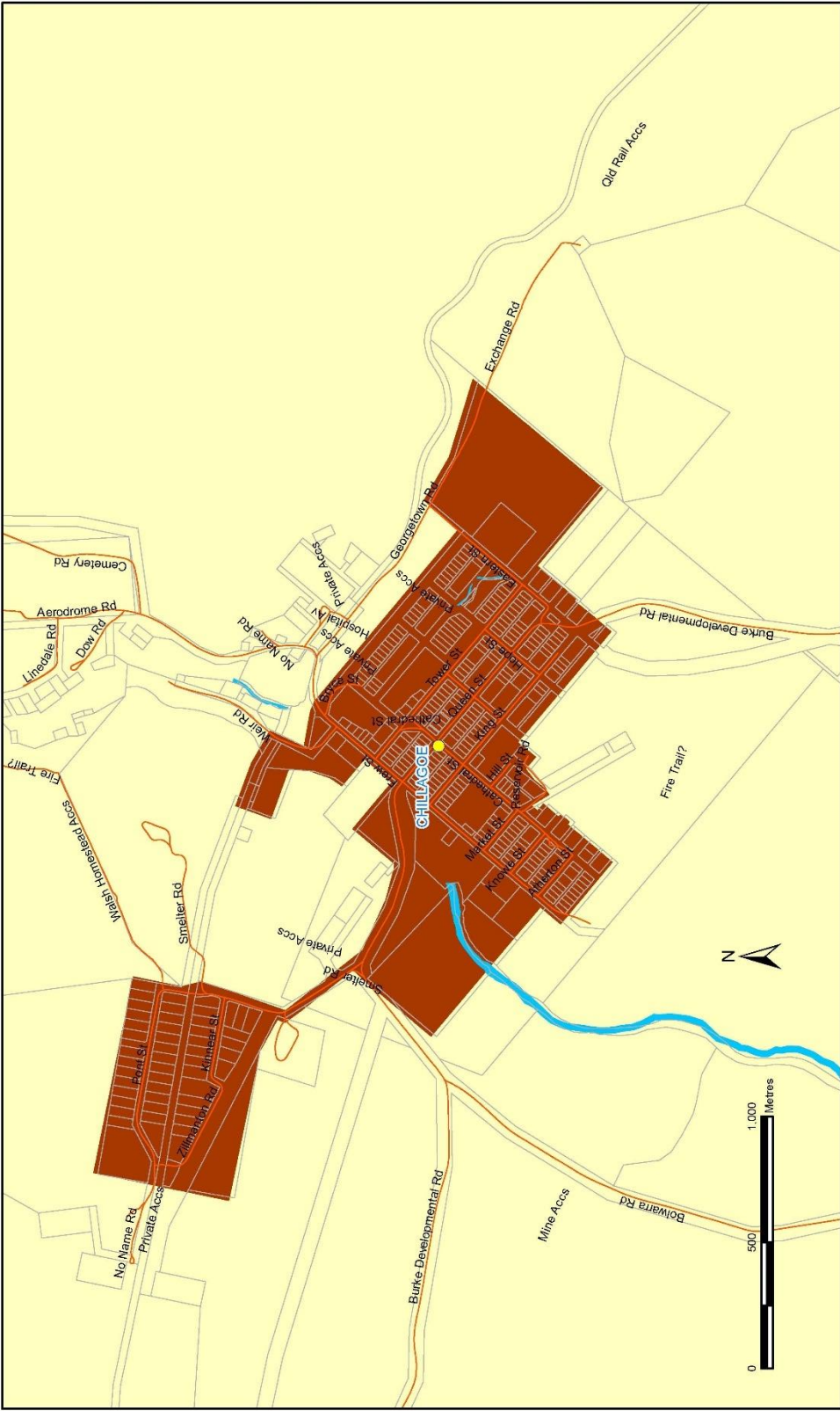
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Legend

- Place
- Waterway
- Road
- Lot Boundary
- Regional Landscape & Rural Production
- Rural Living
- Urban



Chillagoe - Map 22



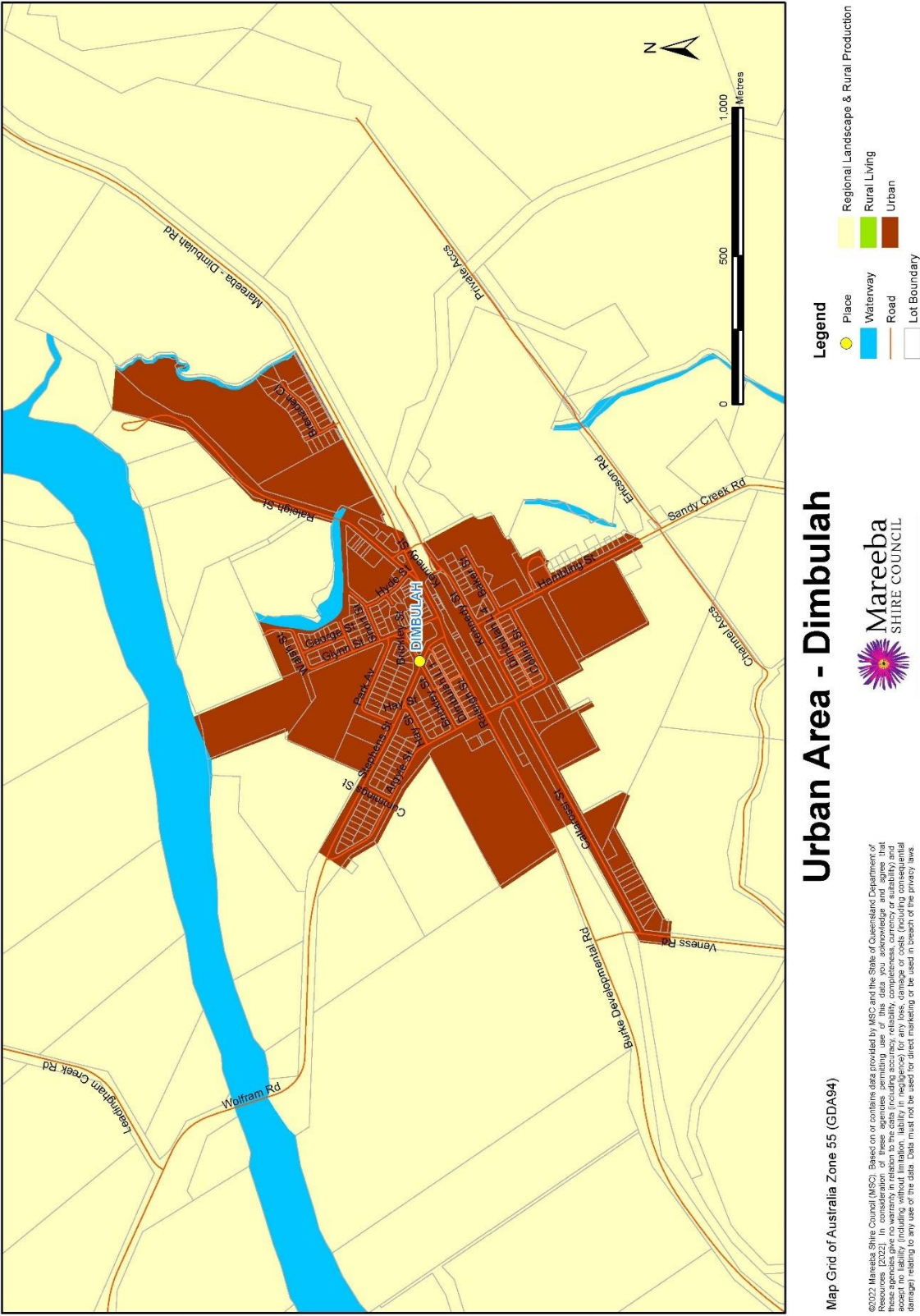
Urban Area - Chillagoe



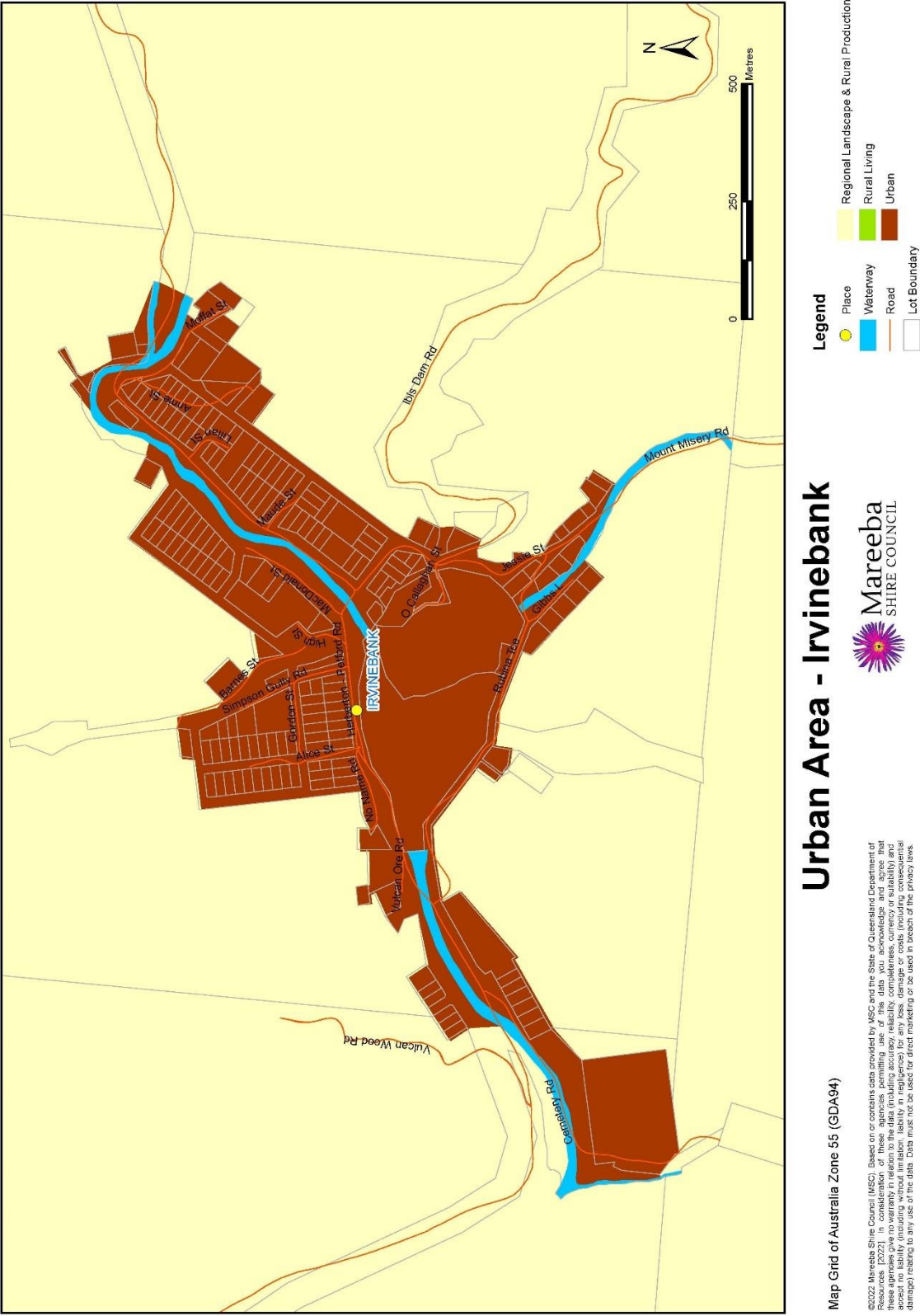
Map Grid of Australia Zone 55 (GDA94)

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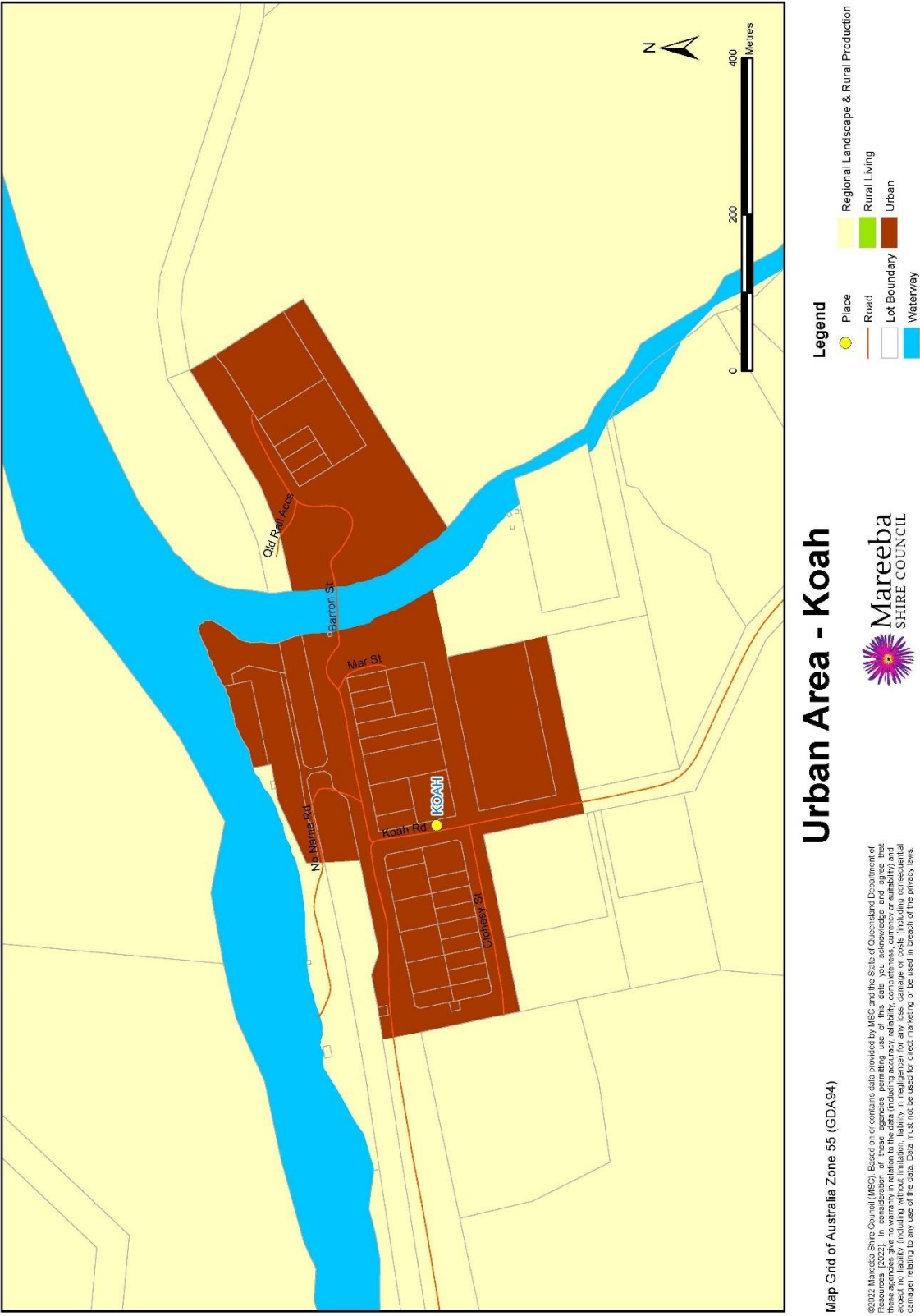
Dimbulah - Map 23



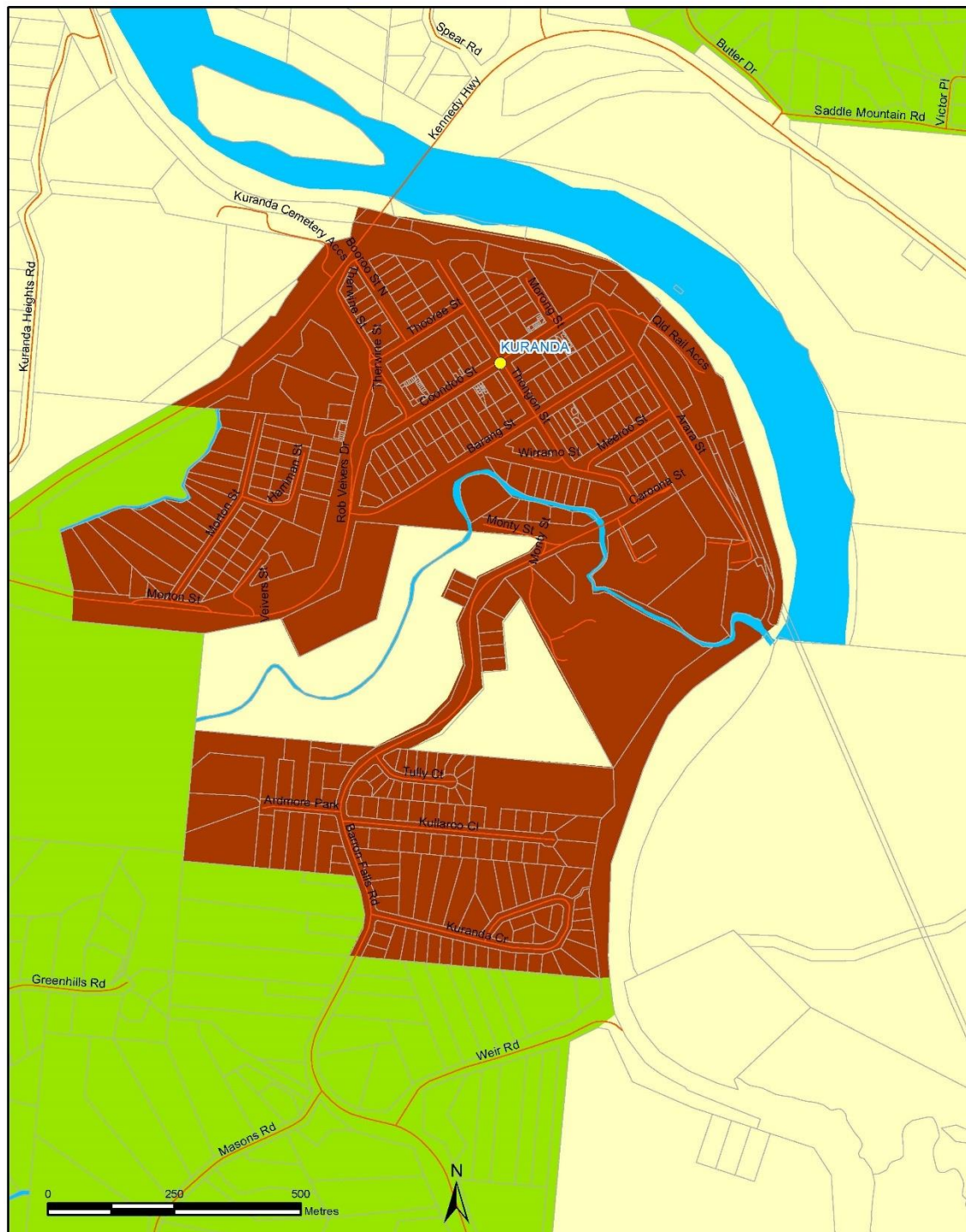
Irvinebank - Map 24



Koah - Map 25



Kuranda - Map 26



Urban Area - Kuranda

Map Grid of Australia Zone 55 (GDA94)

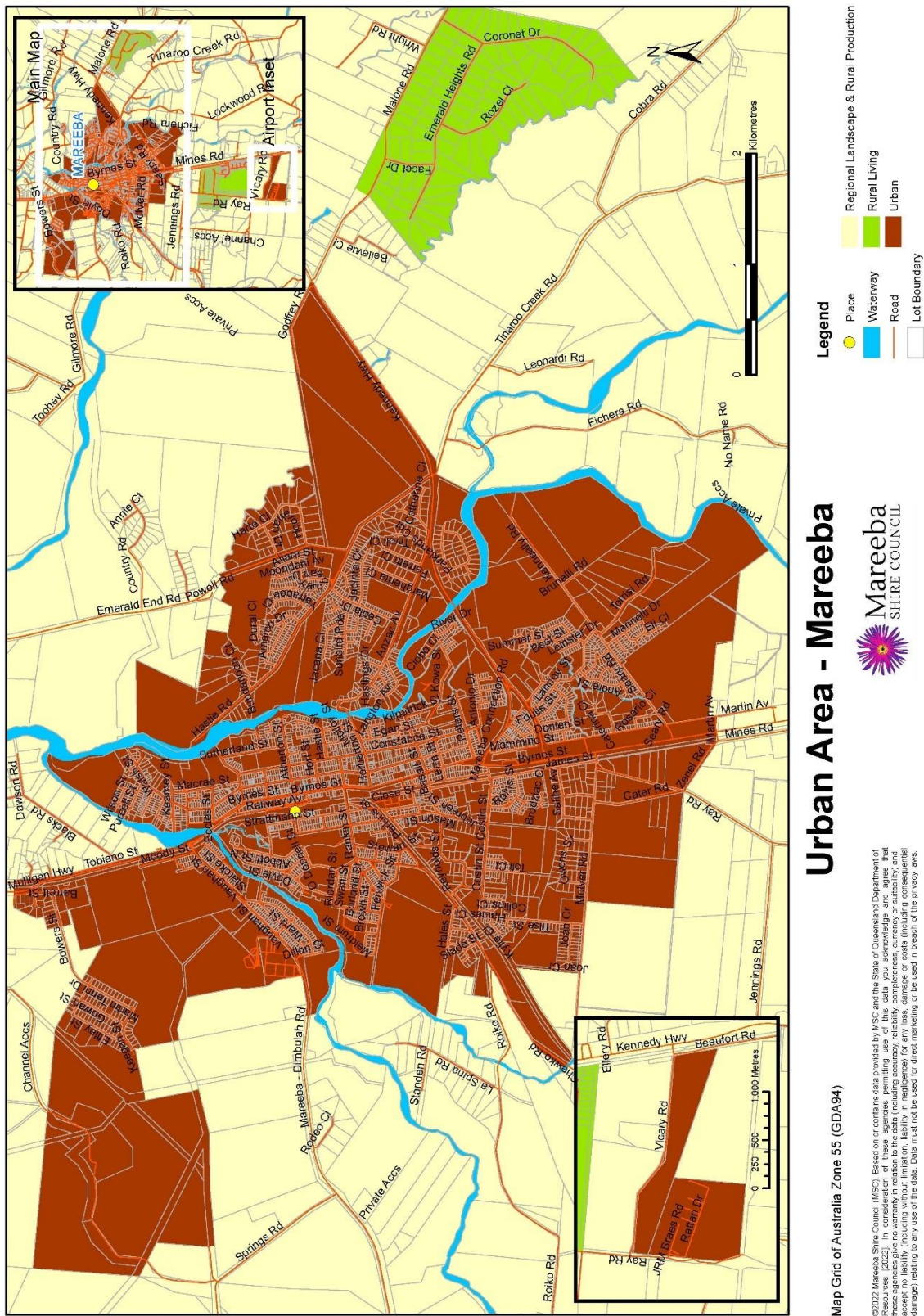
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Legend

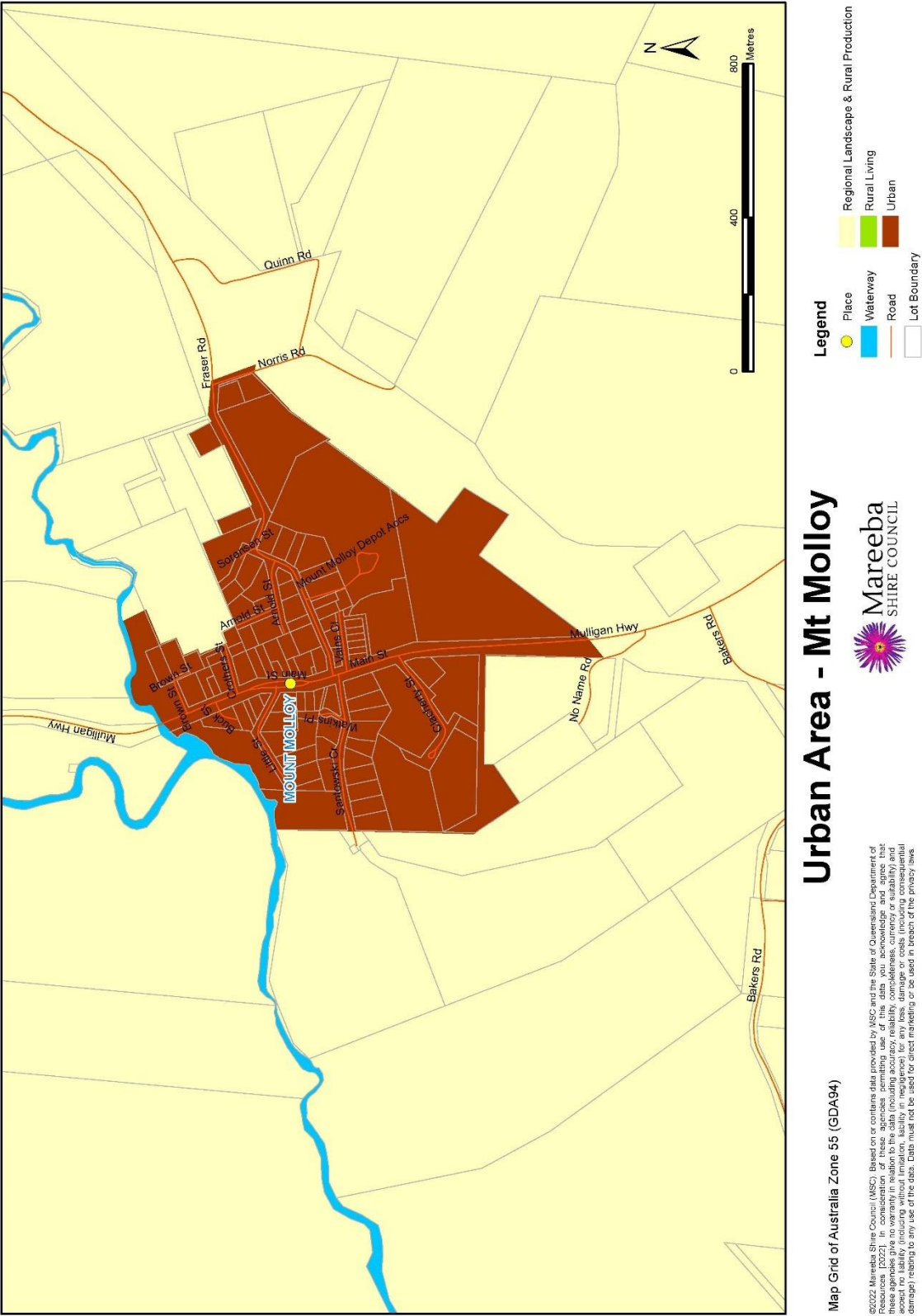
- Place
- Waterway
- Road
- Lot Boundary
- Regional Landscape & Rural Production
- Rural Living
- Urban



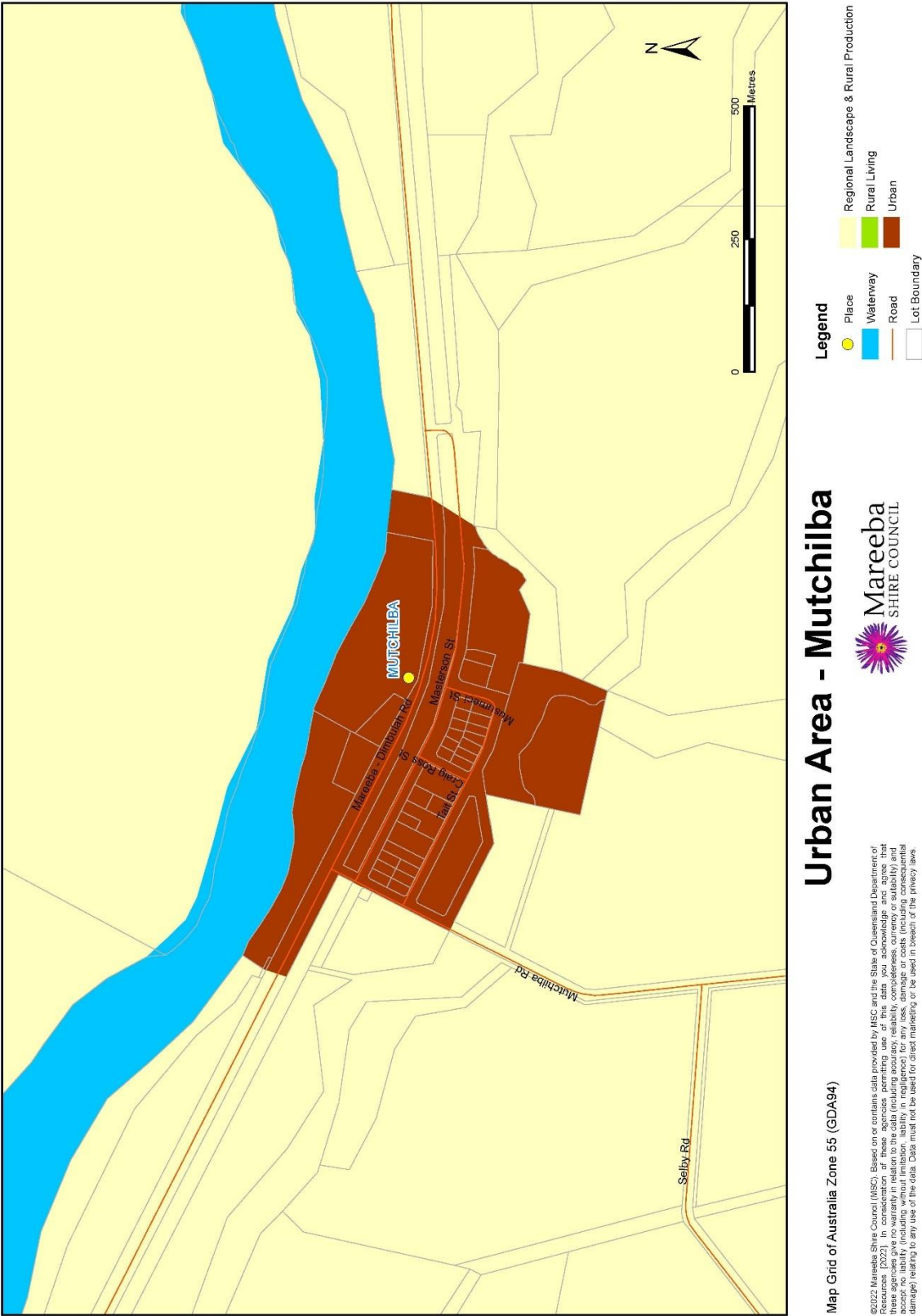
Mareeba - Map 27



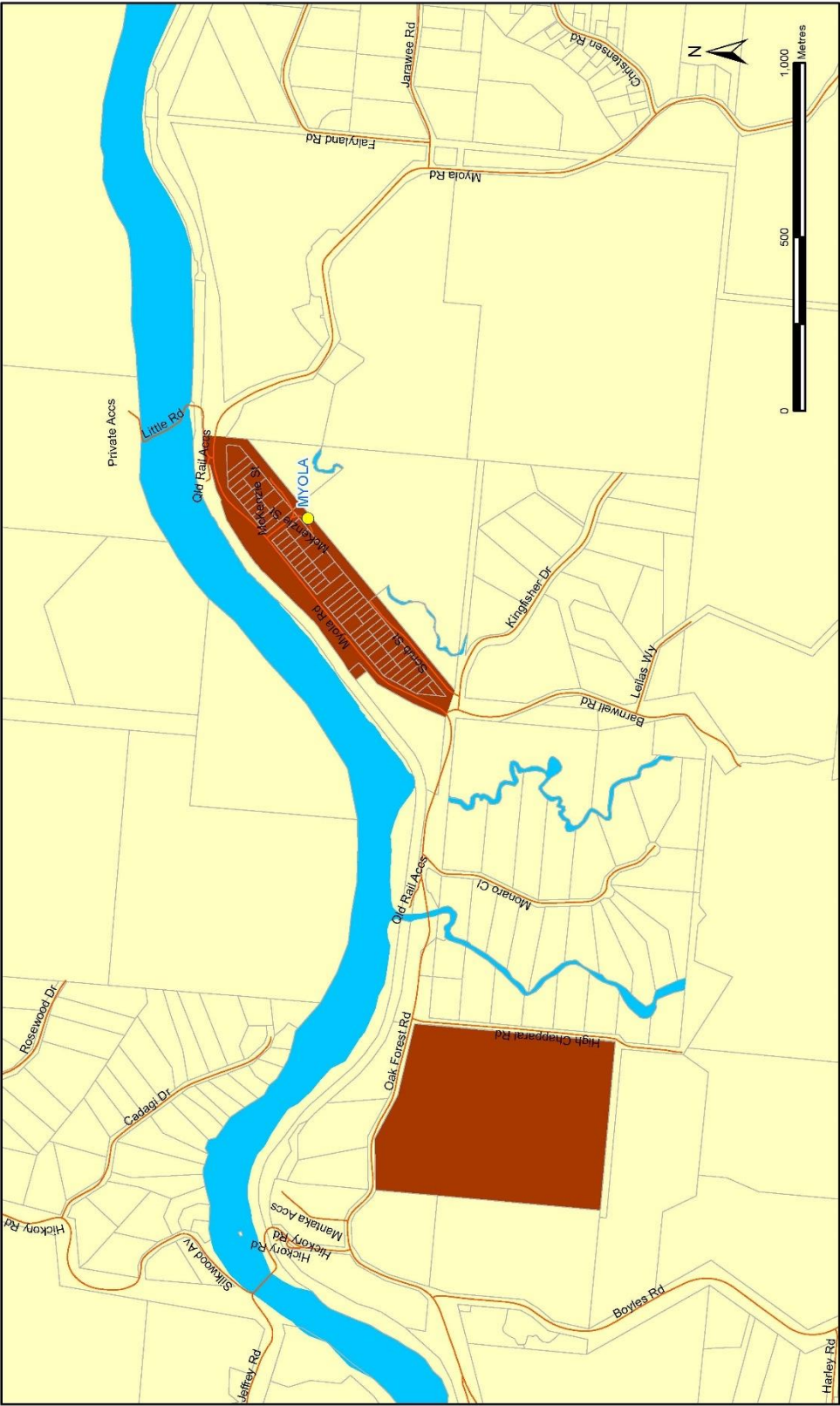
Mt Molloy - Map 28



Mutchilba - Map 29



Myola - Map 30



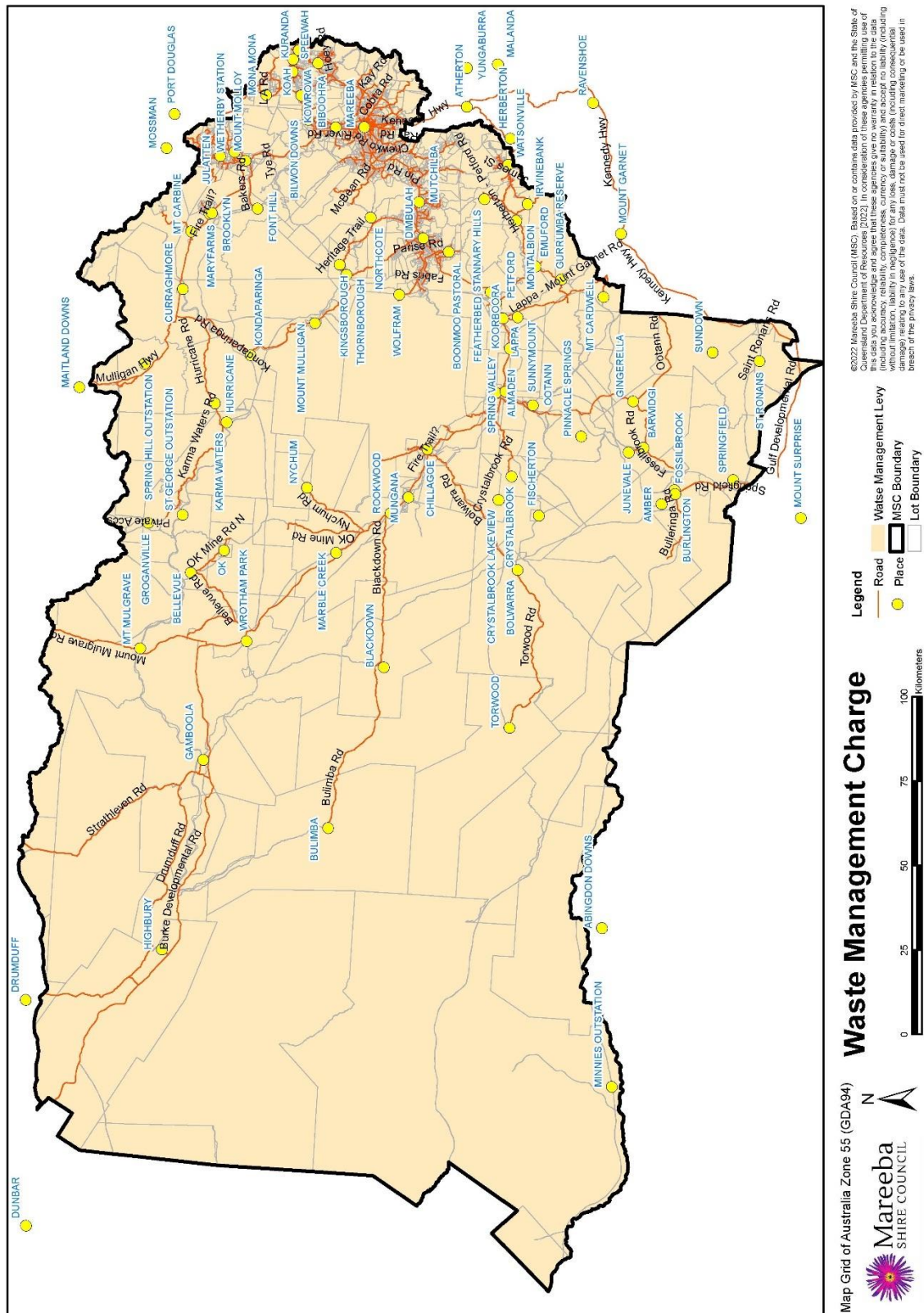
Urban Area - Myola



Map Grid of Australia Zone 55 (GDA84)

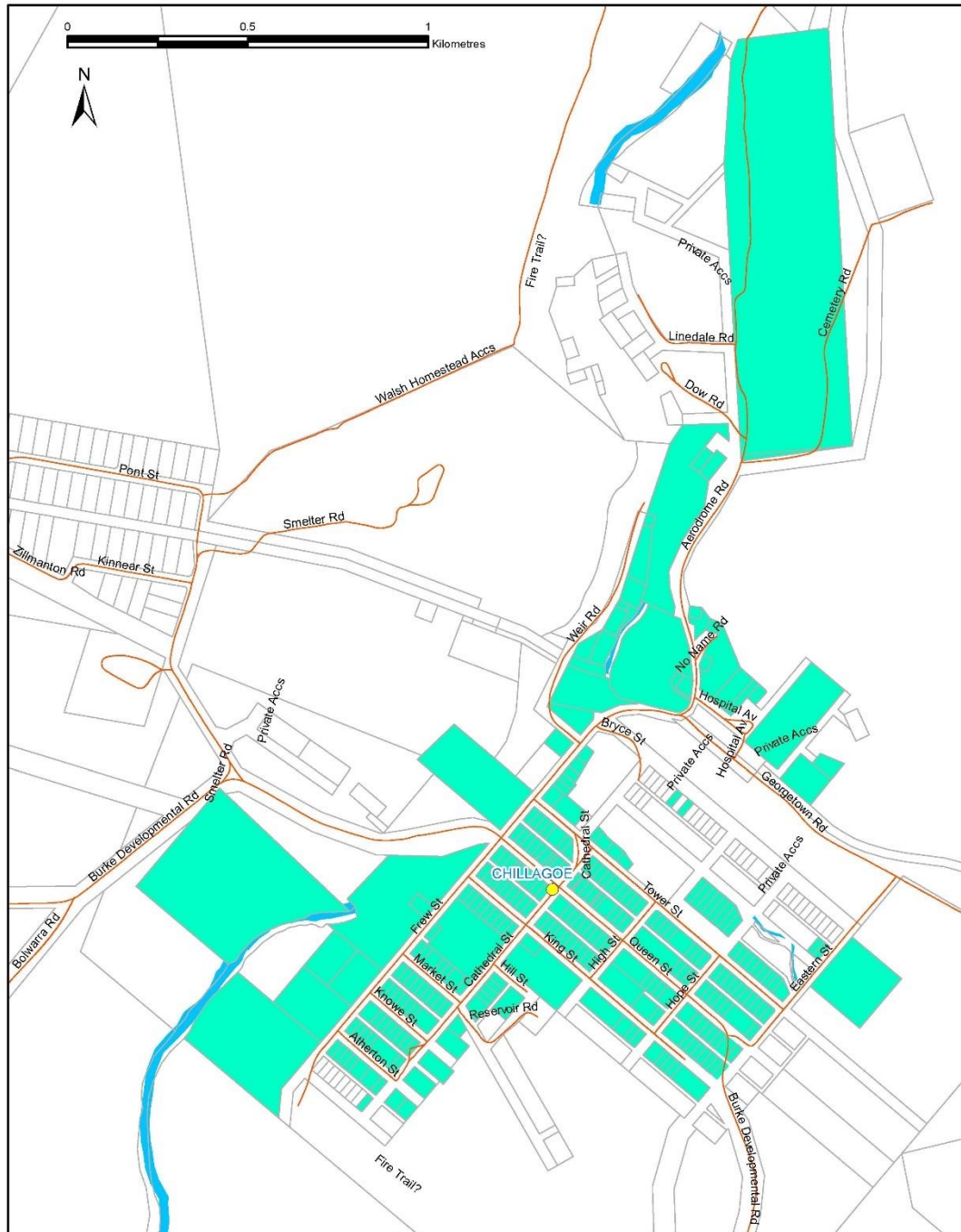
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Waste Management Charge Area - Map 31



Water Supply Areas

Chillagoe - Map 32



Water Supply Area - Chillagoe

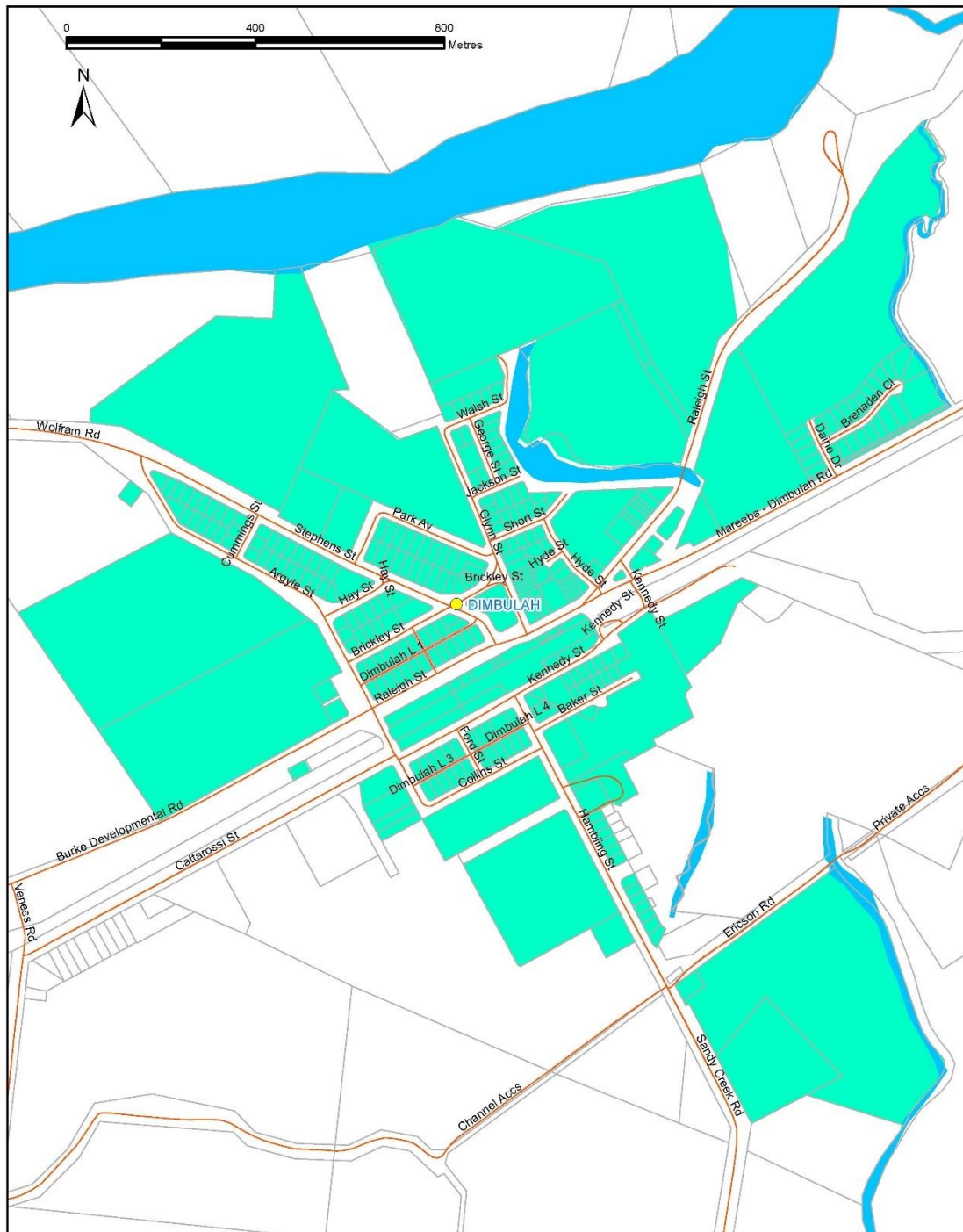
Map Grid of Australia
Zone 55 (GDA94)

Legend

- Place
- Road
- Lot Boundary
- Waterway
- Water Supply

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Dimbulah - Map 33



Water Supply Area - Dimbulah

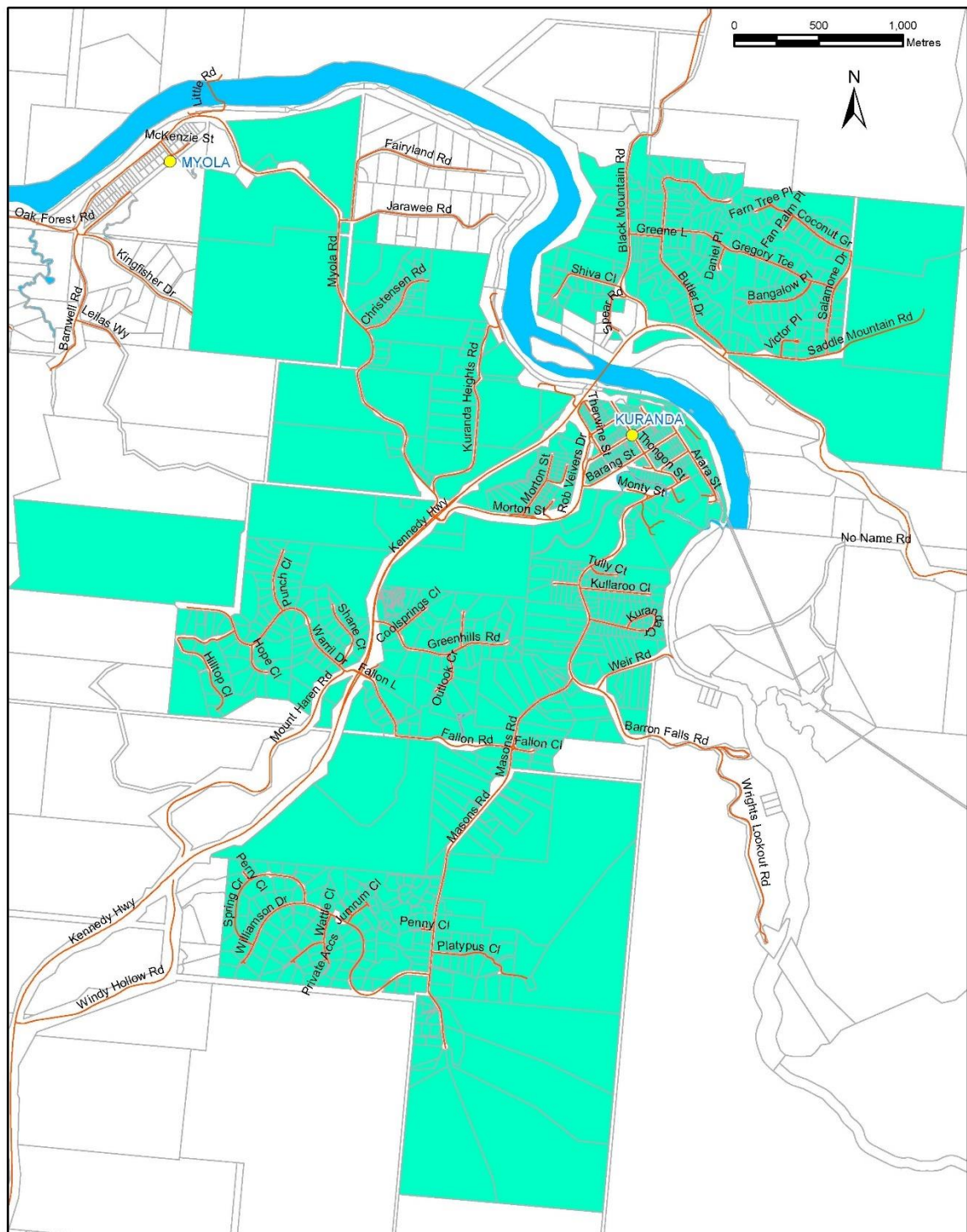
Map Grid of Australia
Zone 55 (GDA94)

Legend

- Place
- Road
- Lot Boundary
- Waterway
- Water Supply

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Kuranda - Map 34



Water Supply Area - Kuranda

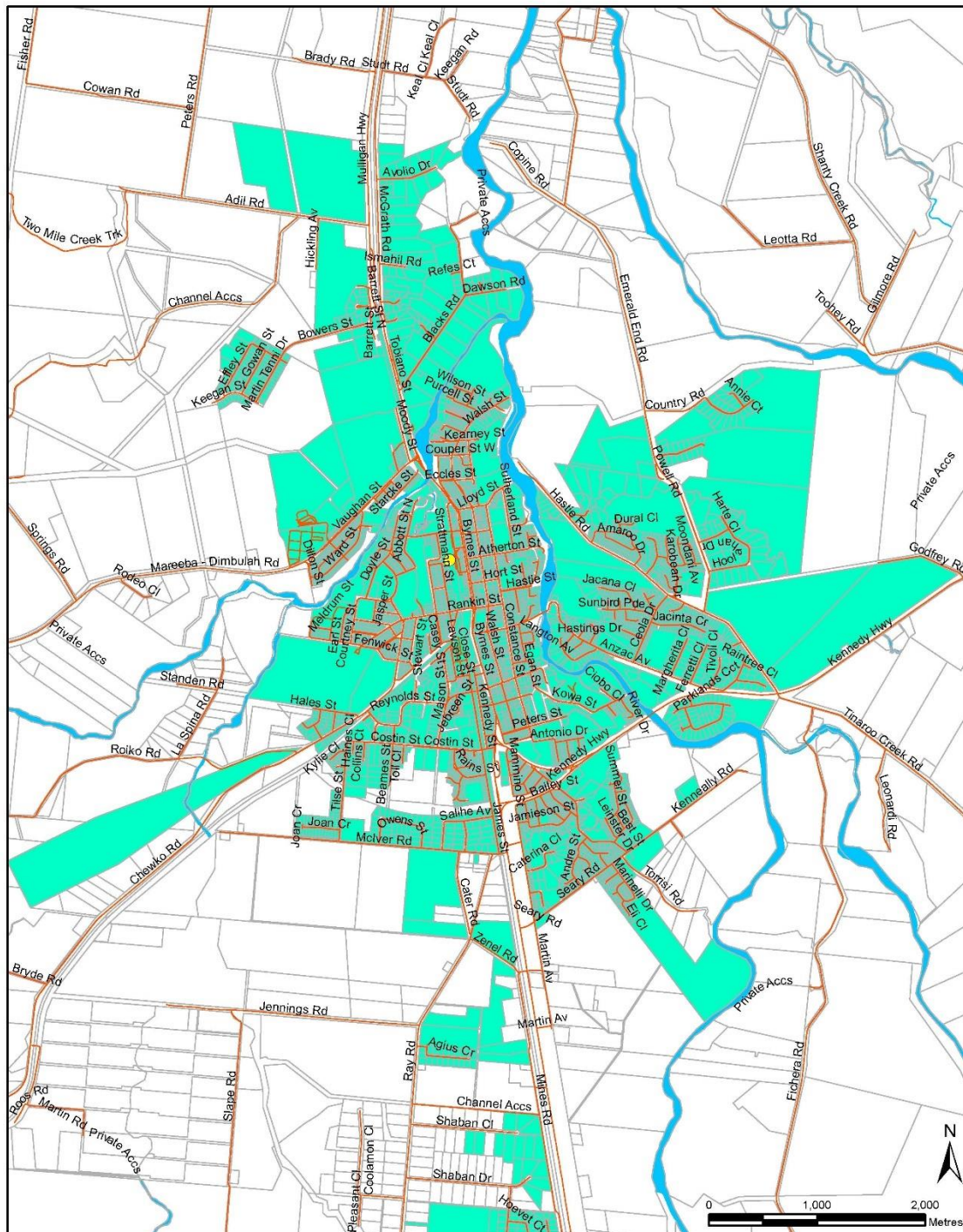
Map Grid of Australia
Zone 55 (GDA94)

Legend

- Place
- Road
- Lot Boundary
- Waterway
- Water Supply

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Mareeba - Map 35



Water Supply Area - Mareeba

Map Grid of Australia
Zone 55 (GDA94)

Legend

- Place
- Road
- Lot Boundary
- Waterway
- Water Supply

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Mareeba South (Untreated) - Map 36



Water Supply Area - Mareeba South



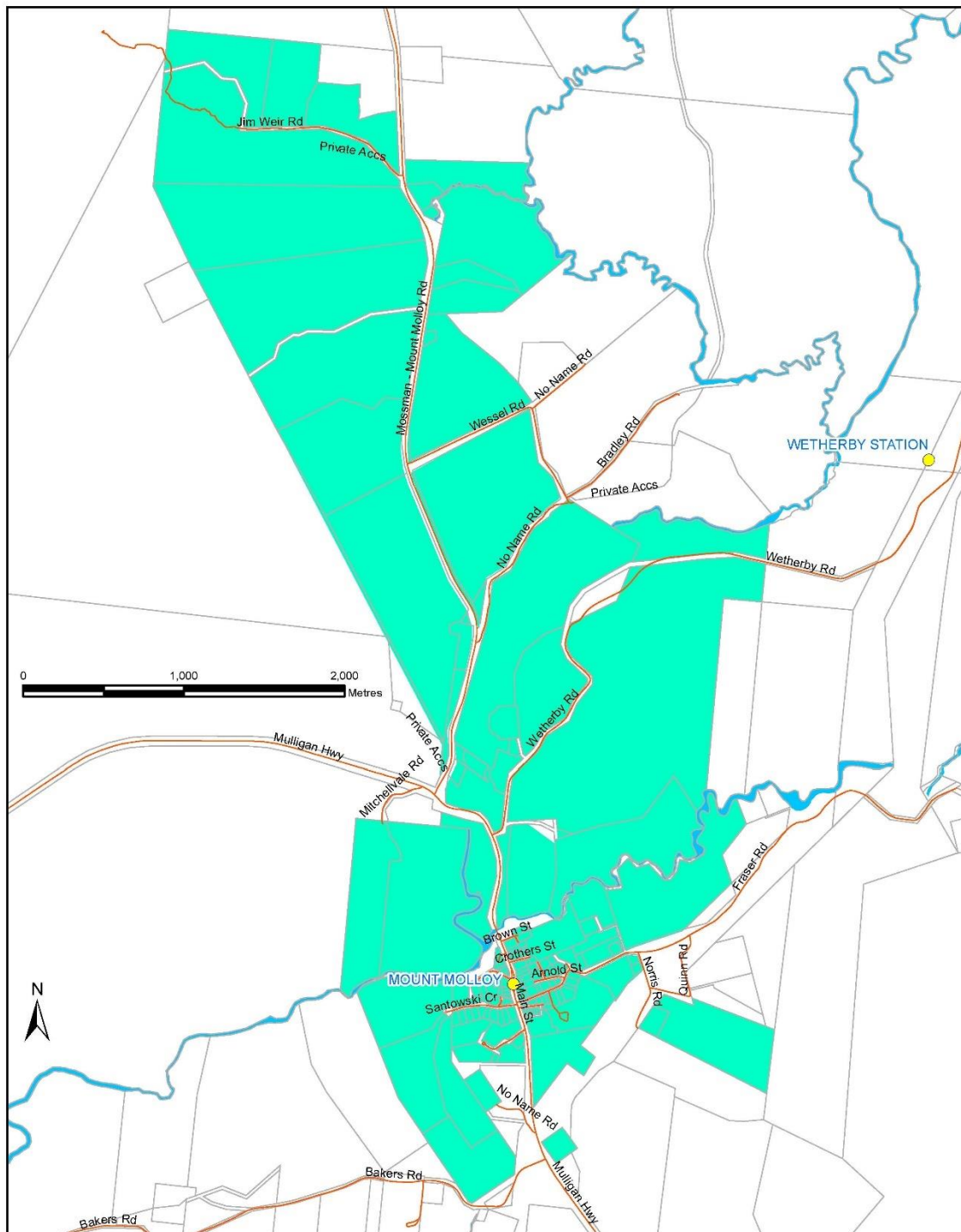
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Legend

- Place
- Road
- Lot Boundary
- Waterway
- Untreated Water Supply
- Treated Water Supply

Mt Molloy - Map 37



Water Supply Area - Mt Molloy



Map Grid of Australia Zone 55 (GDA94)

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Legend

- Place
- Lot Boundary
- Water Supply
- Road
- Waterway



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