

## Guideline For The Construction Of Mausoleum Free Standing Structures

Policy Type	Guideline	Version:	2.0
Responsible Officer	Manager Customer and Community Services	Date Approved:	05/05/2021
Review Officer:	Coordinator Customer Service	Review Due:	05/05/2025
Author:	Coordinator Customer Service	Commencement:	05/05/2021

### 1. PURPOSE

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The purpose of this document is to outline Council's guidelines for the construction of a mausoleum free standing structure in the Mareeba Shire.

### 2. SCOPE

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The scope of this guideline applies to:

- all cemeteries under the management of Mareeba Shire Council
- all persons intending to purchase a plot in the mausoleum free standing section
- all persons intending to build, or lodge an application to build, a mausoleum free standing structure
- all persons engaged to construct a mausoleum free standing structure in a Council cemetery

### 3. POLICY STATEMENT

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#### 3.1 BACKGROUND

Council supports numerous interment methods within its cemeteries. The interment of human remains within a crypt located inside a privately constructed and owned building is one such method. Such buildings are classified as *Mausoleum Free Standing*.

Due to the lengthy anticipated life span of such buildings it is imperative that considerable attention be paid to ensuring structural soundness and durability. Construction methods and materials must support low maintenance practices.

#### 3.2 PLOT

##### 3.2.1 Availability

Space allocated to the construction of mausoleum free standing structures in the Mareeba Shire is limited to the following cemeteries:

- Mareeba New
- Dimbulah

### **3.2.2 Allocation**

Prior to the construction of a mausoleum free standing structure, a plot in the designated section must be purchased by way of application and payment. Plot details (Cemetery, Section, Row and Plot) will be allocated and an approval notice issued to the applicant.

### **3.3 PLANTS**

It is not permissible to plant any vegetation within the boundary of the allocated plot.

### **3.4 BUILDING APPROVAL**

Mausoleum free standing structures fall within the definition of a building under the relevant Australian Standard<sup>1</sup> and as such must comply with the standard's requirements. A building application must be lodged with Council and relevant costs will apply.

### **3.5 BUILDING SPECIFICATIONS**

Council has determined mandatory specifications which will assist with the ongoing maintenance of these structures. Failure to comply with these specifications may result in the building application not being approved.

#### **3.5.1 Roof**

The roof construction must be of concrete slab with concrete finish. No additional cladding materials are permitted, e.g. tiles.

#### **3.5.2 Walls**

External wall construction must be reinforced concrete masonry block with a suitable maintenance free finish, e.g. face brick or stone veneer cladding. It is not permissible to paint external walls.

#### **3.5.3 Internal layout**

Providing the external structure has met Council's building requirements (including these guidelines) the internal layout can be designed as required

#### **3.5.4 Slab size and offset**

Refer to the following diagrams for relevant dimensions:

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<sup>1</sup> Australian Standard AS 4425:2020 Above-ground burial structures

**Mareeba New Cemetery**

Maximum footprint of slab:

Wide 3.6 metres

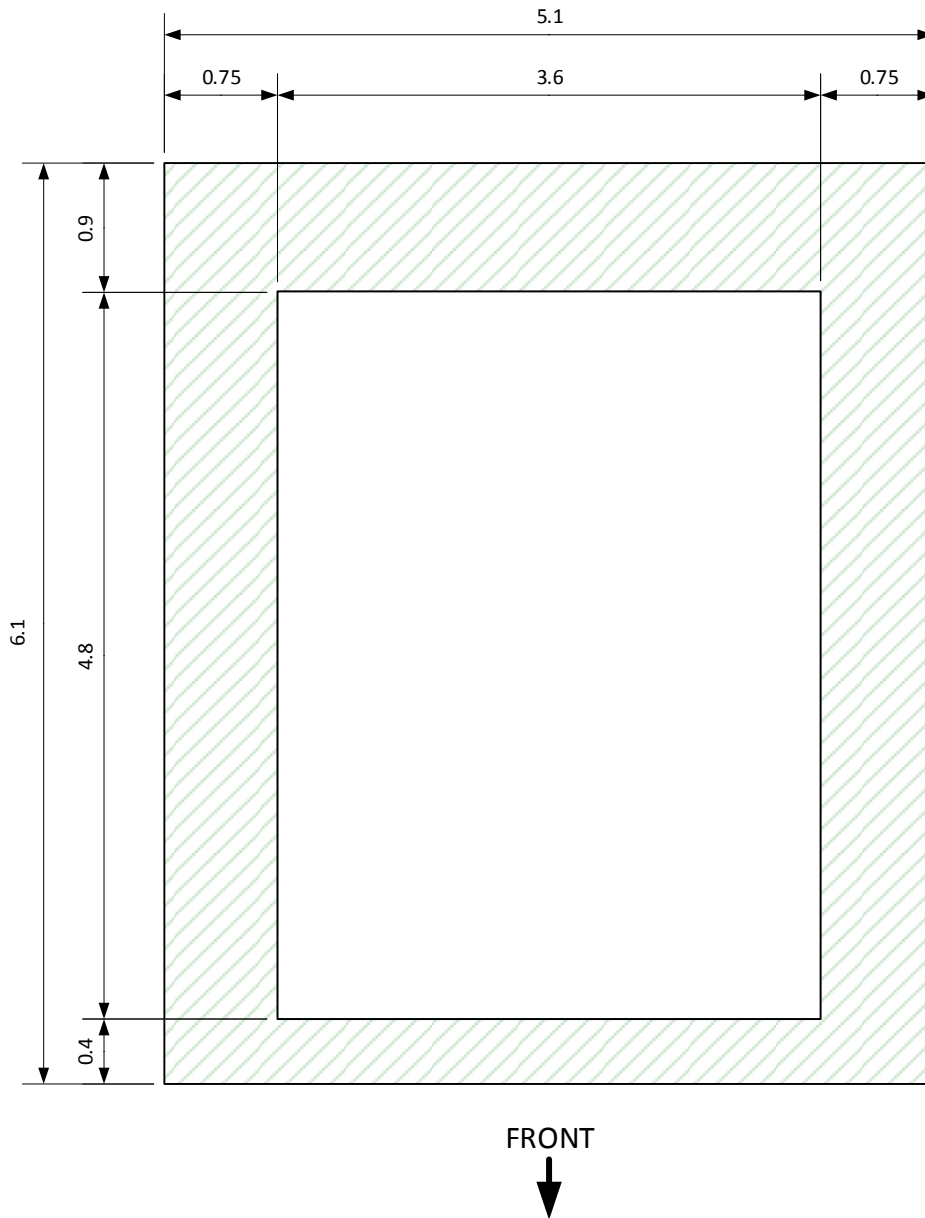
Long 4.8 metres

Structure to be offset on the plot by the following minimums:

Rear 0.9 metres

Sides 0.75 metres

Front 0.4 metres



**Dimbulah Cemetery**

Maximum footprint of slab:

Wide 3.6 metres

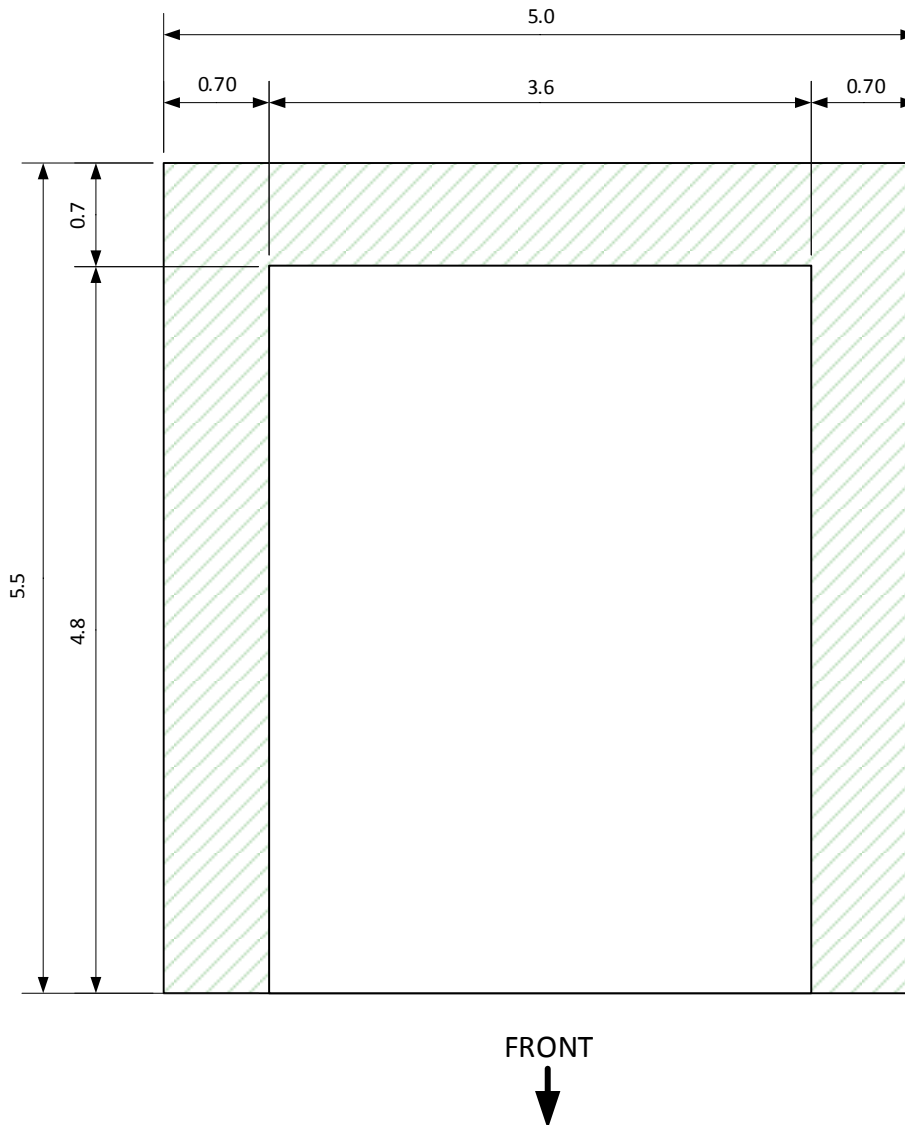
Long 4.8 metres

Structure to be offset on the plot by the following minimums:

Rear 0.7 metres

Sides 0.7 metres

Front 0.0 metres



**4. REPORTING**

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No additional reporting is required

**5. DEFINITIONS**

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**6. RELATED DOCUMENTS AND REFERENCES**

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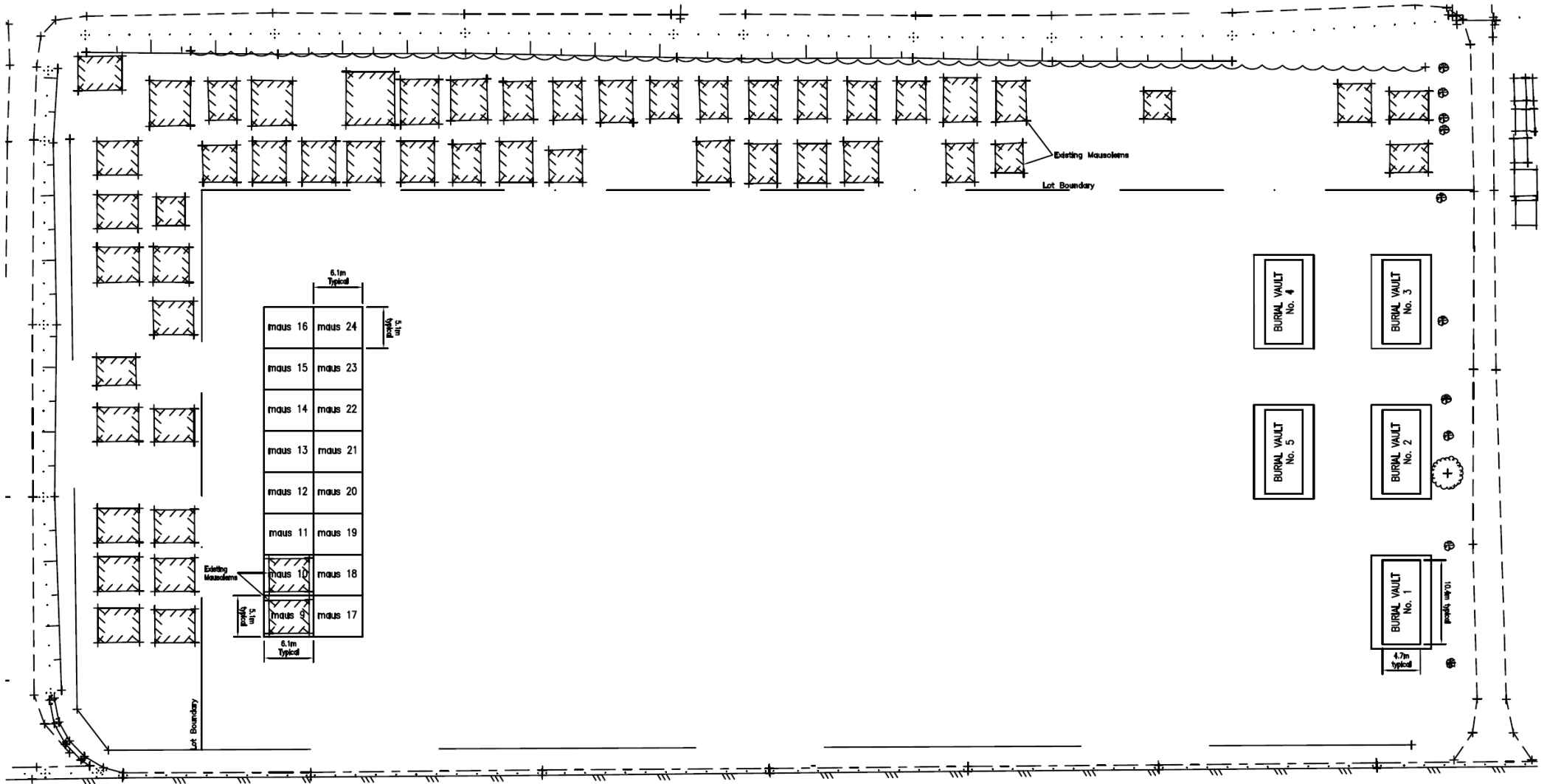
Australian Standard AS 4425:2020 Above-ground burial structures  
Mareeba Shire Council - Cemeteries Policy

**7. REVIEW**

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It is the responsibility of the Manager Customer and Community Services to monitor the adequacy of this guideline and implement and approve appropriate changes. This guideline will be formally reviewed every four (4) years.

8. MAREEBA NEW CEMETERY MAP



9. DIMBULAH CEMETERY MAP

