

## Road and Water Crossing Naming Procedure

Policy Type	Council Procedure	Version:	2.0
Responsible Officer	Manager Development & Governance	Date Approved:	16/08/2023
Review Officer:	Manager Development & Governance	Review Due:	16/07/2027
Author:	Senior Advisor Governance & Compliance	Commencement:	16/08/2023

### 1. PURPOSE

The intent of this Procedure is to:

Provide for the controlled management of road and water crossing naming activities required for discharge of Council's obligations under the *Local Government Act 2009* (LGA),<sup>1</sup> which includes:

- (a) maintaining a list of approved names for defined districts throughout the Mareeba Shire Local Government area (the LG Area);
- (b) provide for an overarching process for the naming of unnamed roads and water crossings;
- (c) Provide for an overarching process for the renaming of existing named roads and water crossings.

This Procedure should be read in conjunction with Council's *Road and Water Crossing Naming Policy*.

### 2. SCOPE

This procedure applies to all processes involving the allocation of names to any roads and water crossings located within the LG Area.

### 3. POLICY STATEMENT

New names within the LG Area are to be selected from approved lists, which have been collated for defined districts using local history as a theme in accordance with Council's *Road and Water Crossing Naming Policy*. The reasoning for these approved lists resides in Council's intention to ensure that the links to the Mareeba Shire's local history and indigenous cultural heritage are kept alive in a practical way which serves to honour our Traditional Owners, fallen soldiers and historical identities.

The designation of new road types will be as follows:<sup>2</sup>

- **Every blind (no through) road** shall be named '**Court**' or '**Close**' or another similar name, but not Road, Street, Avenue or Crescent.
- **Lane** – short, narrow cul-de-sac, maximum of three (3) lots.
- **Court** – Cul-de-sac, generally a maximum of twenty (20) lots.

<sup>1</sup> See *Local Government Act 2009* (Qld) s 60.

<sup>2</sup> See AS/NZS 4819:2011 *Australian/New Zealand Standard Rural and Urban Addressing* Appendix A Road Types - Australia.

- **Close** – Cul-de-sac, generally a maximum of twenty (20) lots.
- **Street** – principal name designation for urban areas.
- **Crescent** – must have a pronounced curve in alignment, maximum of 75 allotments.
- **Circuit** – a short road closing on itself or a long meandering road coming back to the road of origin but not necessarily closing on itself, maximum of 75 lots.
- **Avenue** – must be tree lined, or proposed to be tree-lined, or within a well treed area, and be a through road.
- **Parade** – road of some significance and a through road.
- **Terrace** - road of some significance and a through road.
- **Drive** – trunk collector or collector road of some significance, greater than 75 lots, can include a no-through (blind) road.

### **3.1 THE NAMING OF NEWLY CREATED ROADS, STREETS AND WATER CROSSINGS**

- 3.1.1 Developers are required to choose from the approved list for the relevant defined district<sup>3</sup> for new roads and water crossings constructed as part of subdivisional development.
- 3.1.2 In an area where a name theme exists within an area, that theme shall be continued in the naming of new streets and roads.
- 3.1.3 In naming new roads and water crossings created by subdivisional works within the LG Area, the selection of names is exclusively within the jurisdiction of Council under the LGA.<sup>4</sup> Proposed names of new roads and water crossings must be selected from approved lists and referred to the Manager Development & Governance for endorsement.
- 3.1.4 The authority to adopt a new name is delegated to Council's Manager Development & Governance if the selected name is from the approved list for the relevant district, or in accordance with an existing theme for the area.

### **3.2 THE NAMING OF EXISTING, UNNAMED ROADS AND WATER CROSSINGS AND THE RENAMING OF ROADS AND WATER CROSSINGS**

- 3.2.1 Where an existing road or water crossing is unnamed, a property owner may submit a written request to Council to name that road or water crossing, by selecting an entry from the approved list for the relevant district.
- 3.2.2 Where a proposed name is selected from an approved list, authority to approve the proposed name will be delegated to the Chief Executive Officer.

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<sup>3</sup> See Appendix for map representations of defined districts: Name lists are maintained as live and dynamic documents which are periodically updated and will be provided as required upon request.

<sup>4</sup> See *Local Government Act 2009* (Qld) ss 60(2)(c)-(d).

- 3.2.3 Where a proposed name is not from an approved list, the proposal will be referred to Council for approval.
- 3.2.4 Proposals regarding the renaming of existing roads and water crossings must be made in writing and referred to Council for approval after a process of public notification.
- 3.2.5 Council will notify all property owners fronting the subject road of the proposed naming or renaming and advertise the proposal via the local media. Where a proposal for naming or renaming is relevant to a water crossing, the proposal will also be advertised via the local media. The community will then have a period of thirty (30) business days to respond with a submission in opposition or support of the proposed naming or renaming before a report with a recommendation is put before Council.
- 3.2.6 Where there is opposition or a dispute arises about a proposed name, a report will be prepared and referred to Council for consideration and resolution.

#### 4. REPORTING

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- No additional reporting is required.

#### 5. DEFINITIONS

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**Defined district** – means one of six (6) defined geographic areas within the shire used for the management of road and water crossing names.

**LG Area** – means Local Government Area; the entire Mareeba Shire local government jurisdiction.

#### 6. RELATED DOCUMENTS AND REFERENCES

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*Road and Water Crossing Naming Policy (MSC)*

*Local Government Act 2009 (Qld)*

*AS/NZS 4819:2011 Australian/New Zealand Standard Rural and Urban Addressing (Standards Australia)*

#### 7. REVIEW

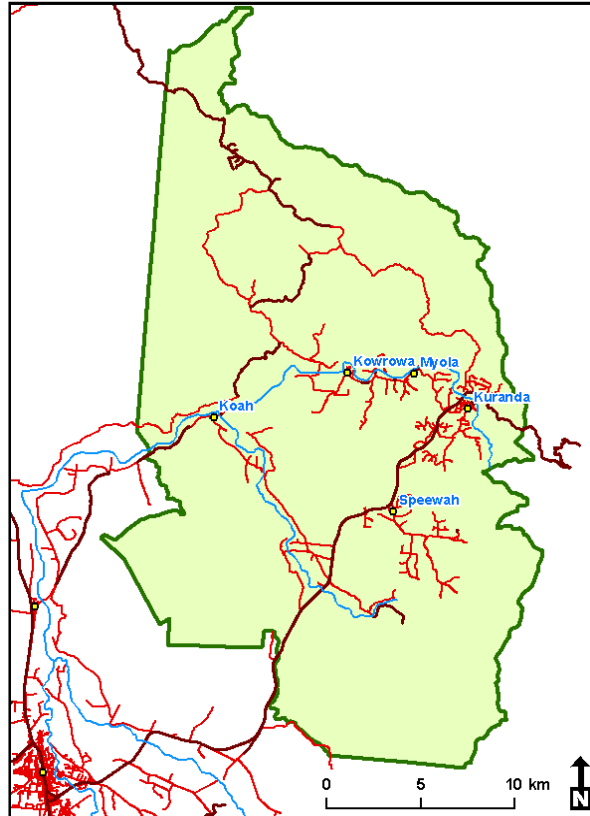
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It is the responsibility of the Manager Development & Governance to monitor the adequacy of this procedure and implement and approve appropriate changes. This procedure will be formally reviewed every four (2) years or as required by Council.

## APPENDIX - DEFINED DISTRICTS

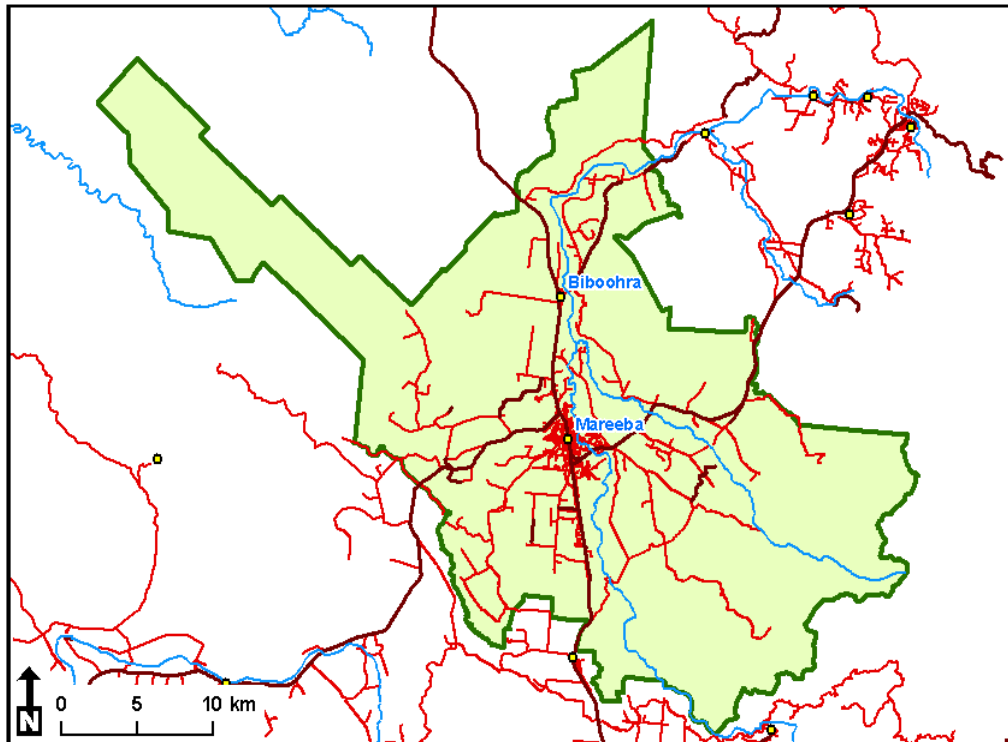
### District 1

Made up of the localities of **Koah**, **Kuranda**, **Mona Mona**, **Myola** and **Speewah**.



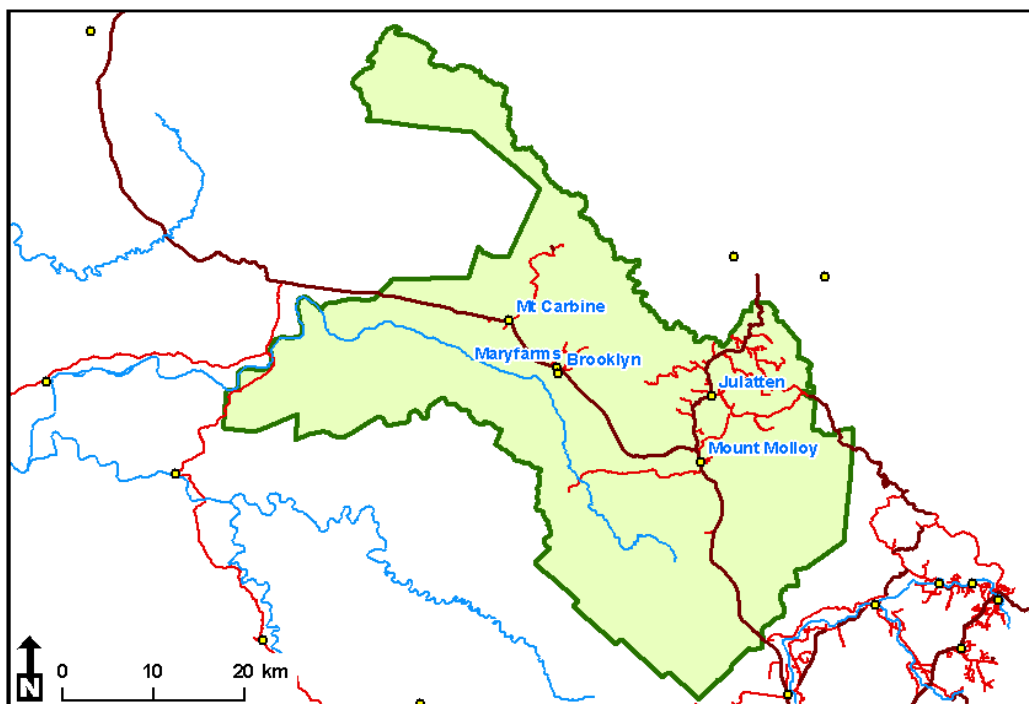
## District 2

Made up of the localities of **Bibohra**, **Mareeba** and **Paddy's Green**



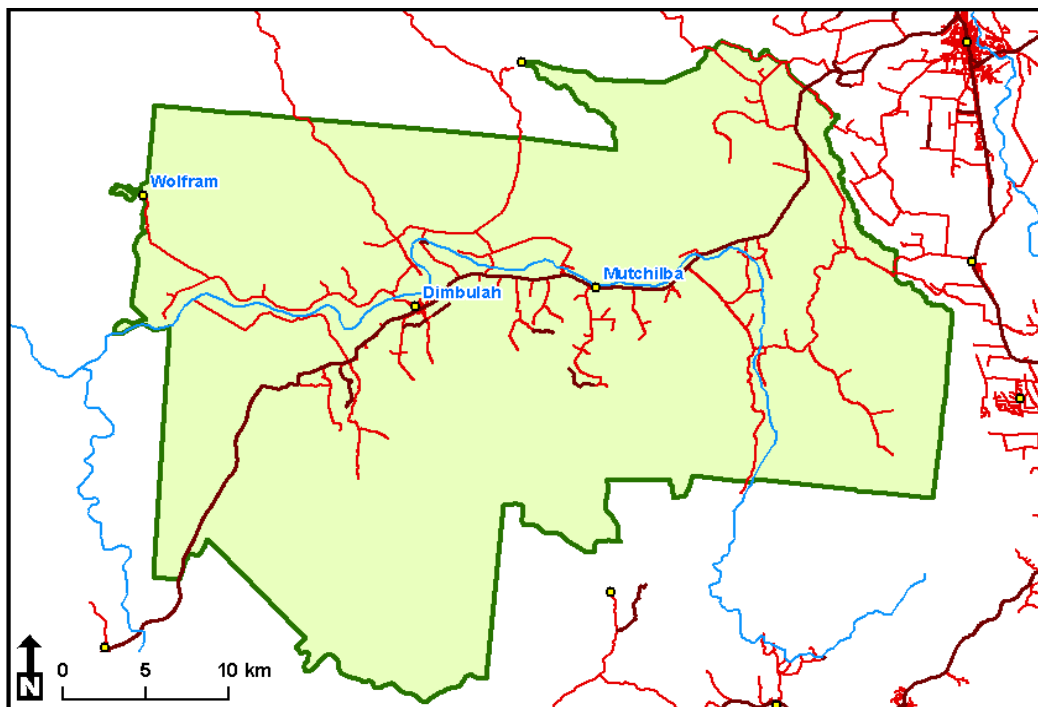
## District 3

Made up of the localities of **Julatten**, **Mt Molloy**, **Mt Carbine** and **Maryfarms**.



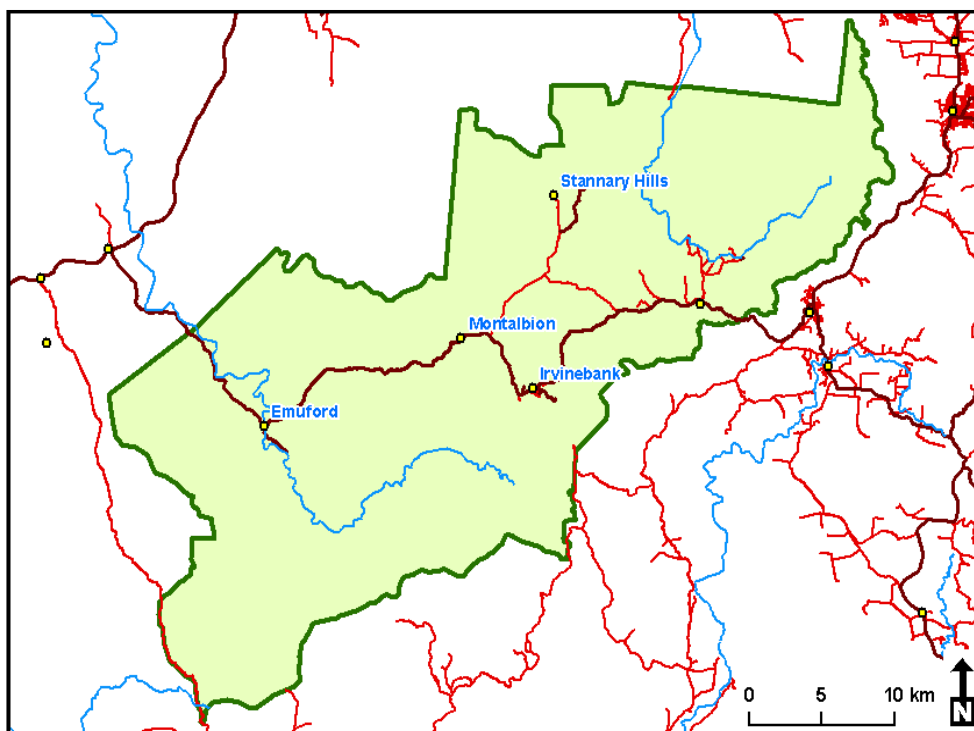
## District 4

Made up of the localities of **Arriga, Dimbulah and Mutchilba**.



#### District 5

Made up of the localities of **Irvinebank and Watsonville**.



**District 6**

Made up of the localities of **Almaden, Chillagoe**

