

Road and Water Crossing Naming Procedure

Policy Type	Council Procedure	Version:	1.0
Responsible Officer	Manager Development and Governance	Date Approved:	19/06/2019
Review Officer:	Manager Development and Governance	Review Due:	19/06/2023
Author:	Senior Compliance Officer	Commencement:	19/06/2019

1. PURPOSE

The intent of this Procedure is to:

Provide for the controlled management of Road and Water Crossing Naming activities required for discharge of Council's obligations under the *Local Government Act 2009* (LGA),¹ which includes:

- (a) maintaining a list of approved names for defined districts throughout the Mareeba Shire Local Government area;
- (b) provide for an overarching process for the naming of unnamed roads and water crossings;
- (c) Provide for an overarching process for the renaming of existing, named roads and water crossings.

This Procedure should be read in conjunction with Council's Road and Water Crossing Naming Policy.

2. SCOPE

This procedure applies to all processes involving the allocation of names to any roads and water crossings under the control of the Mareeba Shire Council.

3. POLICY STATEMENT

New names within the LG Area are to be selected from approved lists, which have been collated for defined districts using local history as a theme in accordance with Council's *Road and Water Crossing Naming Policy*. The reasoning for these approved lists resides in Council's intention to ensure that the links to the Mareeba Shire's local history and indigenous cultural heritage are kept alive in a practical way which serves to honour our Traditional Owners, fallen soldiers and historical identities.

The designation of new road types will be as follows:²

- **Every blind (no through) road** shall be named '**Court**' or '**Close**' or another similar name, but not Road, Street, Avenue or Crescent.
- **Lane** – short, narrow cul-de-sac, maximum of three (3) lots.
- **Court** – Cul-de-sac, generally a maximum of twenty (20) lots.

¹ See *Local Government Act 2009* s 60.

² See *AS/NZS 4819:2011 Australian/New Zealand Standard Rural and Urban Addressing Appendix A Road Types - Australia*.

- **Close** – Cul-de-sac, generally a maximum of twenty (20) lots.
- **Street** – principal name designation for urban areas.
- **Crescent** – must have a pronounced curve in alignment, maximum of 75 allotments.
- **Circuit** – a short road closing on itself or a long meandering road coming back to the road of origin but not necessarily closing on itself, maximum of 75 lots.
- **Avenue** – must be tree lined, or proposed to be tree-lined, or within a well treed area, and be a through road.
- **Parade** – road of some significance and a through road.
- **Terrace** - road of some significance and a through road.
- **Drive** – trunk collector or collector road of some significance, greater than 75 lots, can include a no-through (blind) road.

3.1 THE NAMING OF NEWLY CREATED ROADS, STREETS AND WATER CROSSINGS

- 3.1.1 Developers are required to choose from the approved list for the relevant defined district³ for new roads and water crossings constructed as part of subdivisional development.
- 3.1.2 In an area where a name theme exists within an area, that theme shall be continued in the naming of new streets and roads.
- 3.1.3 In naming new roads and water crossings created by subdivisional works within the LG Area, the selection of names is exclusively within the jurisdiction of Council as per Council's Local Laws. Proposed names of new roads and water crossings must be selected from approved lists and referred to the Manager Development and Governance for endorsement.
- 3.1.4 The authority to adopt a new name is delegated to Council's Manager Development and Governance if the selected name is from the approved list for the relevant district, or in accordance with an existing theme for the area.

3.2 THE NAMING OF EXISTING, UNNAMED ROADS AND WATER CROSSINGS AND THE RENAMING OF ROADS AND WATER CROSSINGS

- 3.2.1 Where an existing road or water crossing is unnamed, a property owner may submit a written request to Council to name that road or water crossing, by selecting an entry from the approved list for the relevant district.
- 3.2.2 Where a proposed name is selected from an approved list, authority to approve the proposed name will be delegated to the Chief Executive Officer.

³ See Appendix for map representations of defined districts: Name lists are maintained as live and dynamic documents which are periodically updated and will be provided as required upon request.

- 3.2.3 Where a proposed name is not from an approved list, the proposal will be referred to Council for approval.
- 3.2.4 Proposals regarding the renaming of existing roads and water crossings must be made in writing and referred to Council for approval after a process of public notification.
- 3.2.5 Council will notify all property owners fronting the subject road of the proposed naming or renaming and advertise the proposal via the local media. Where for the proposed naming or renaming of a water crossing, the proposal will be advertised via the local media. The community will then have a period of thirty (30) business days to respond with a submission in opposition or support of the proposed renaming before a report with a recommendation is put before for Council.
- 3.2.6 Where there is opposition or a dispute about a proposed name, a report will be prepared and referred to Council for their consideration and resolution

4. REPORTING

- No additional reporting is required

5. DEFINITIONS

Defined district - one of six (6) defined geographic areas within the shire used for the management of road and water crossing names

LG Area - Local Government Area; the entire Mareeba Shire local government jurisdiction

6. RELATED DOCUMENTS AND REFERENCES

Road and Water Crossing Naming Policy (MSC)

Local Government Act 2009

AS/NZS 4819:2011 Australian/New Zealand Standard Rural and Urban Addressing s 4

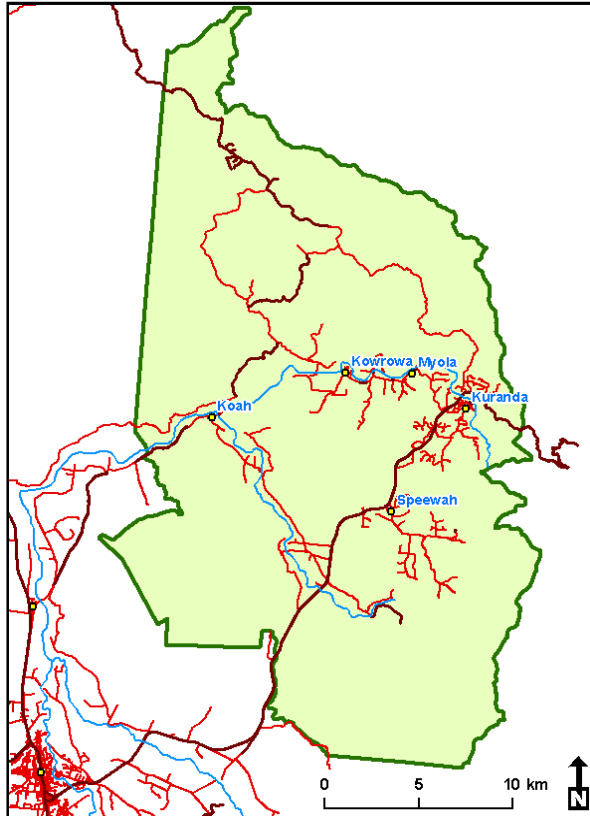
7. REVIEW

It is the responsibility of the Manager Development and Governance to monitor the adequacy of this procedure and implement and approve appropriate changes. This procedure will be formally reviewed every four (2) years or as required by Council.

APPENDIX - DEFINED DISTRICTS

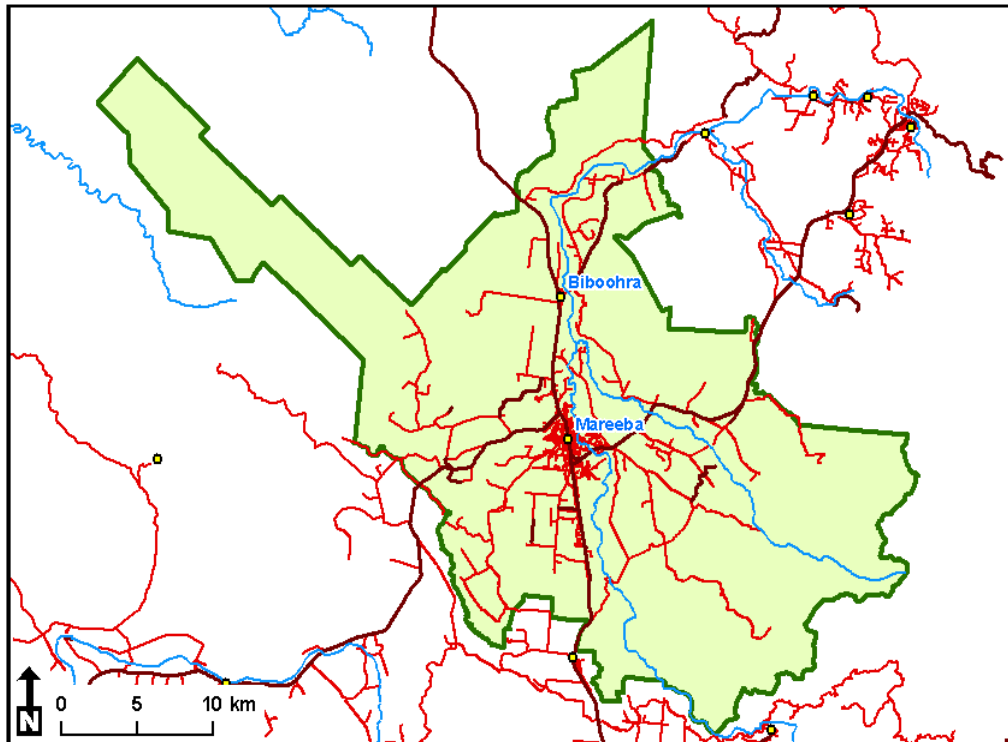
District 1

Made up of the localities of **Koah, Kuranda, Mona Mona, Myola & Speewah**



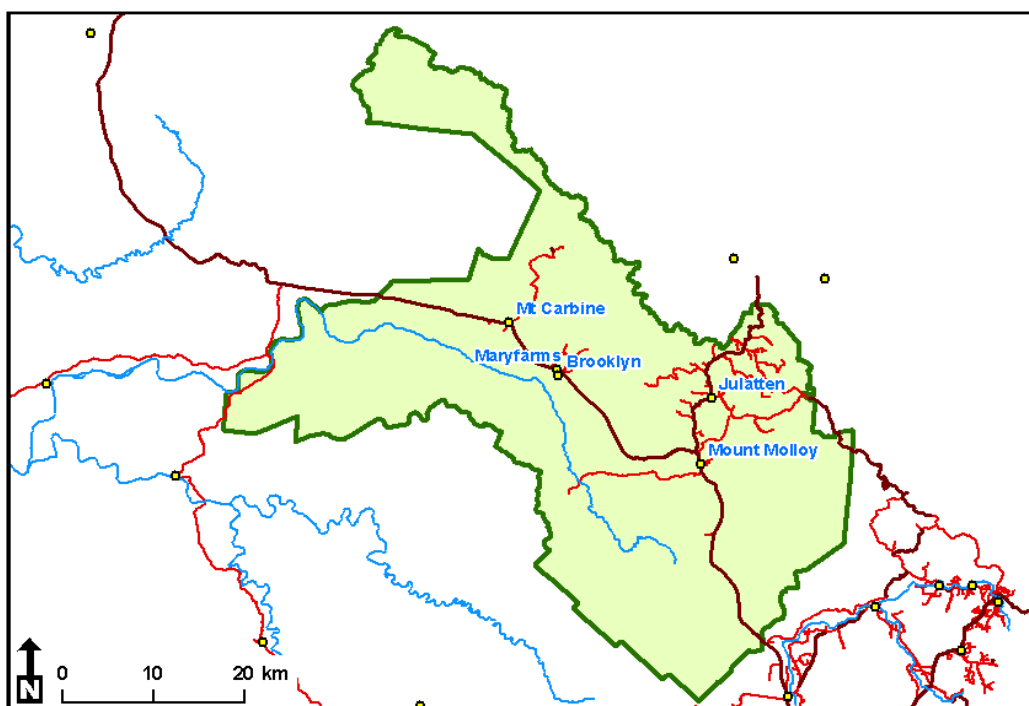
District 2

Made up of the localities of **Bibohra, Mareeba & Paddy's Green**



District 3

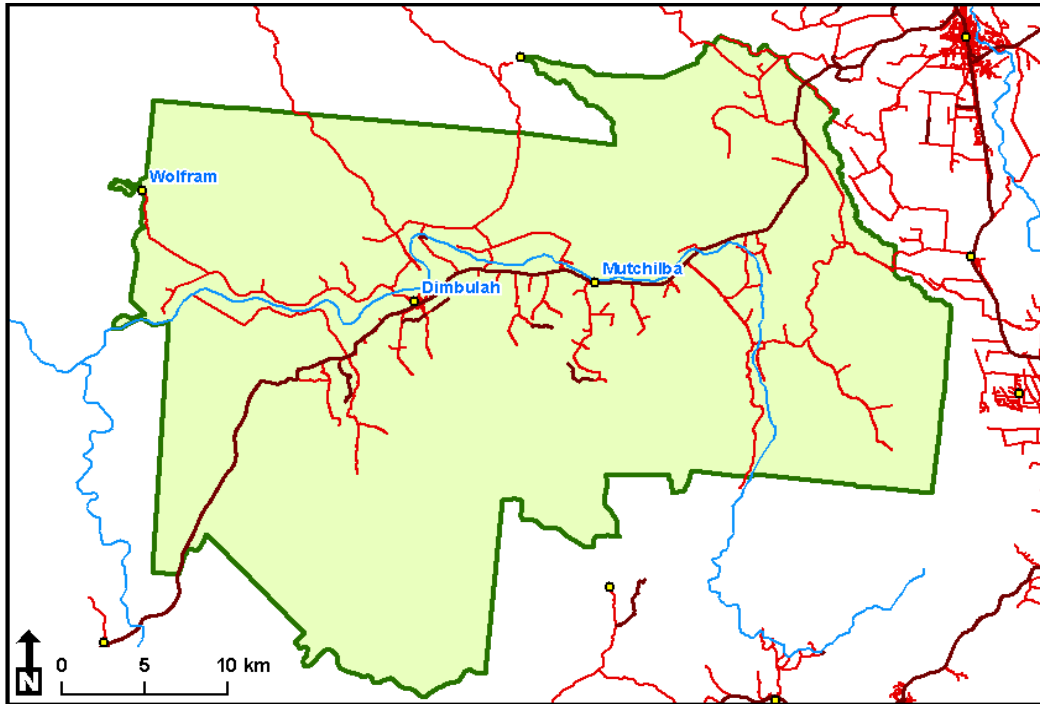
Made up of the localities of **Julatten, Mt Molloy, Mt Carbine & Maryfarms**



District 4

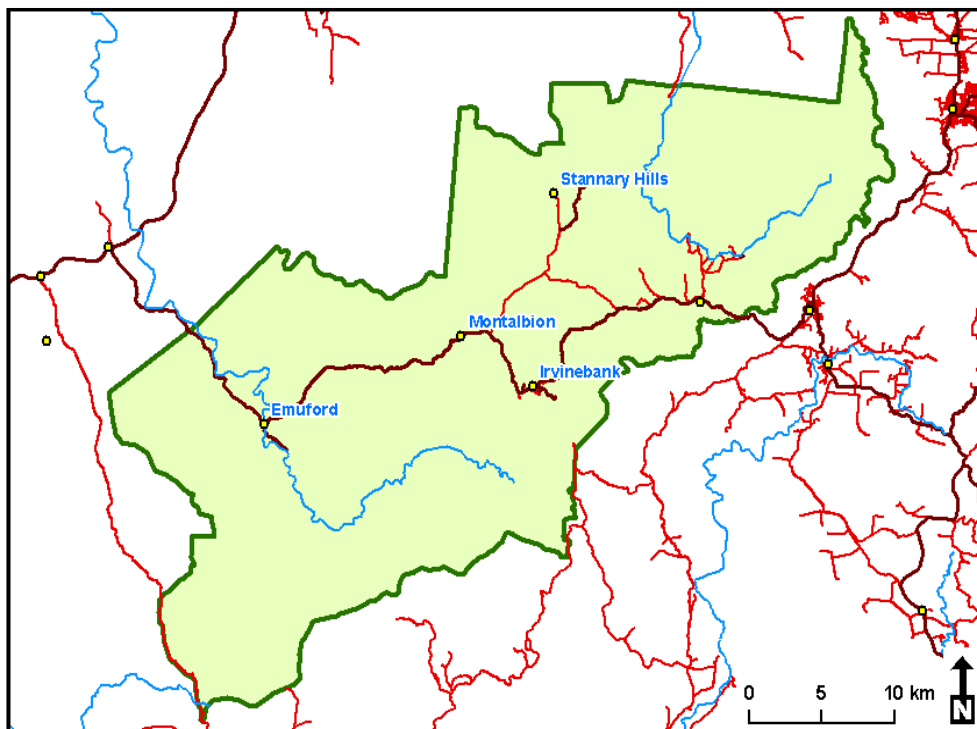
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Made up of the localities of **Arriga, Dimbulah & Mutchilba**



District 5

Made up of the localities of **Irvinebank & Watsonville**



District 6

Made up of the localities of **Almaden, Chillagoe**

