

GUIDELINES GATES & GRIDS APPROVAL

Council Policy 🗹	Internal Policy		Guideline/Procedure
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This document sets out Council guidelines regarding the installation of gates/grids. These guidelines should be read in conjunction with Council's Local Laws and Subordinate Local Laws relative to gates and grids.

Gates and Grids are the responsibility of the Landowner and NOT Council.

1. OBJECT:

The object of the Local Laws is to regulate the installation of gates and grids across public roads to ensure that –

- (a) the gate or grid will not unduly obstruct pedestrian or vehicular traffic; and
- (b) the gate or grid will not prejudice the safety of pedestrian or vehicular traffic; and
- (c) the gate or grid will not prejudice the proper maintenance of the road; and
- (d) the matters which are the subject of the conditions specified in section 6(2) of this schedule which are relevant to the installation of the gate or grid can be adequately addressed by the imposition of those conditions.

2. APPLICATION PROCEDURE:

All applications shall be made in writing on the approved Council form.

- 1. The application must be accompanied by—
 - (a) full details of the proposed works on the road or interference with its operation; and
 - (b) if the applicant proposes to erect or install a structure on, over or under the road plans and specifications of the structure; and
 - (c) details of building or other work to be carried out under the approval.
- 2. For approvals for installation of a gate or grid, an application must also be accompanied by-
 - (a) the name, address and telephone number of the person who will be installing the gate or grid; and
 - (b) details of the gate or grid to be installed including—
 - (i) its design, dimensions and construction, including details of the grid structure, the foundations, the abutment, the approach ramps and the horizontal and vertical alignment; and
 - (ii) when, where and how the gate or grid is to be installed; and
 - (iii) a site plan to scale and specifications of the gate or grid to be installed; and
 - (c) details of all insurances held by the person who will be installing the gate or grid.
- The Chief Executive Officer or Council's delegated officer is authorised to approve applications and issue approvals for gates/grids. The applicant is to be notified in writing of the outcome of the application and where the application is not approved, the reasons why.

3. REQUIREMENTS:

Grids are the preferred option by Council in the majority of cases, however gates will be approved on roads with very low traffic volumes or where the road provides access to only one property.

For approvals for installing or operating gates or grids on a road, the conditions that will ordinarily be imposed are that the approval holder must ensure that—

- (a) the gate or grid, the approaches to the gate or grid and the warning signs are erected and installed in accordance with the following requirements—
 - (i) a grid or gate must be erected—
 - (A) at locations approved by the local government; and
 - (B) as directed by the local government;
 - (ii) a grid is constructed at a skew of 5% to the centreline of the road;
 - (iii) the centre of the grid or gate coincides with the centreline of the road;
 - (iv) a gate is constructed at right angles to the road centreline;
 - (v) the grade of the motor grid conforms to the grade of the road unless otherwise ordered by the local government;
 - (vi) the levels of the grid surface (including crossfalls) are in accordance with the directions of the local government;
 - (vii) when the grid is on a curve, the crossfall conforms to the cant of the curve;
 - (viii) the surface of the grid is 0.5 metres (with a tolerance of 0.1 metre) above the natural surface of the surrounding country;
 - (ix) approach ramps are constructed for the full width of the running surface of the grid;
 - (x) the longitudinal grade of the approach ramps are such that the surface levels of the ramps deviate from the existing average grade of the road by not more than 1%;
 - (xi) the fill used in the approach ramps is thoroughly compacted and finished to the satisfaction of the local government;
 - (xii) a grid is constructed of steel or concrete and is—
 - (A) of dimensions not less than 4 metres by 2.4 metres; or
 - (B) of such greater dimensions as may be required by the local government; and
 - (xiii) the grid structure, the foundations, the abutment, the approach ramps and the horizontal and vertical alignment—
 - (A) are sufficient to guarantee the safe transit of vehicles;
 - (B) will not interfere with the natural drainage of the area; and
 - (xiv) the construction of the grid will allow for the movement of stock by a suitable gate erected—
 - (A) beside the grid; and
 - (B) within the road reserve;
 - (xv) sufficient guide posts and rails are provided, as shown on the drawings, to satisfy road traffic safety requirements at the specific location;

- (xvi) reflectorised grid warning signs which satisfy the requirements of the Manual of Uniform Traffic Control Devices (Queensland) are provided at the approaches to the grid in accordance with best traffic safety practice;
- (b) the gate or grid, the approaches thereto and the warning signs are maintained to the standard specified in the local government's standard specification;
- (c) maintain public liability insurance for an amount of no less than the amount listed in the local government's Requirements for Public Liability Insurance for Approval Holders published on the local government's website which indemnifies the local government in respect to any liability arising from the activity;
- (d) a management program is maintained, which details how and when the gate or grid will be monitored and maintained.

4. RESPONSIBILITY OF APPLICANT:

- The term of an approval commences on the date the approval is granted and expires on the next 30th day of June, unless otherwise specified in the approval. Applications for renewal of the approval shall be made prior to the expiry date
- If the approval holder fails or neglects to renew their approval, such approval shall lapse and the Chief Executive Officer may give notice to the person concerned for the removal of such gate/grid.

5. EXTRA INFORMATION:

1. Faded Signs

It is the property owner's responsibility to replace these signs when they are damaged, become faded or lose their reflectivity (can't be seen at night).

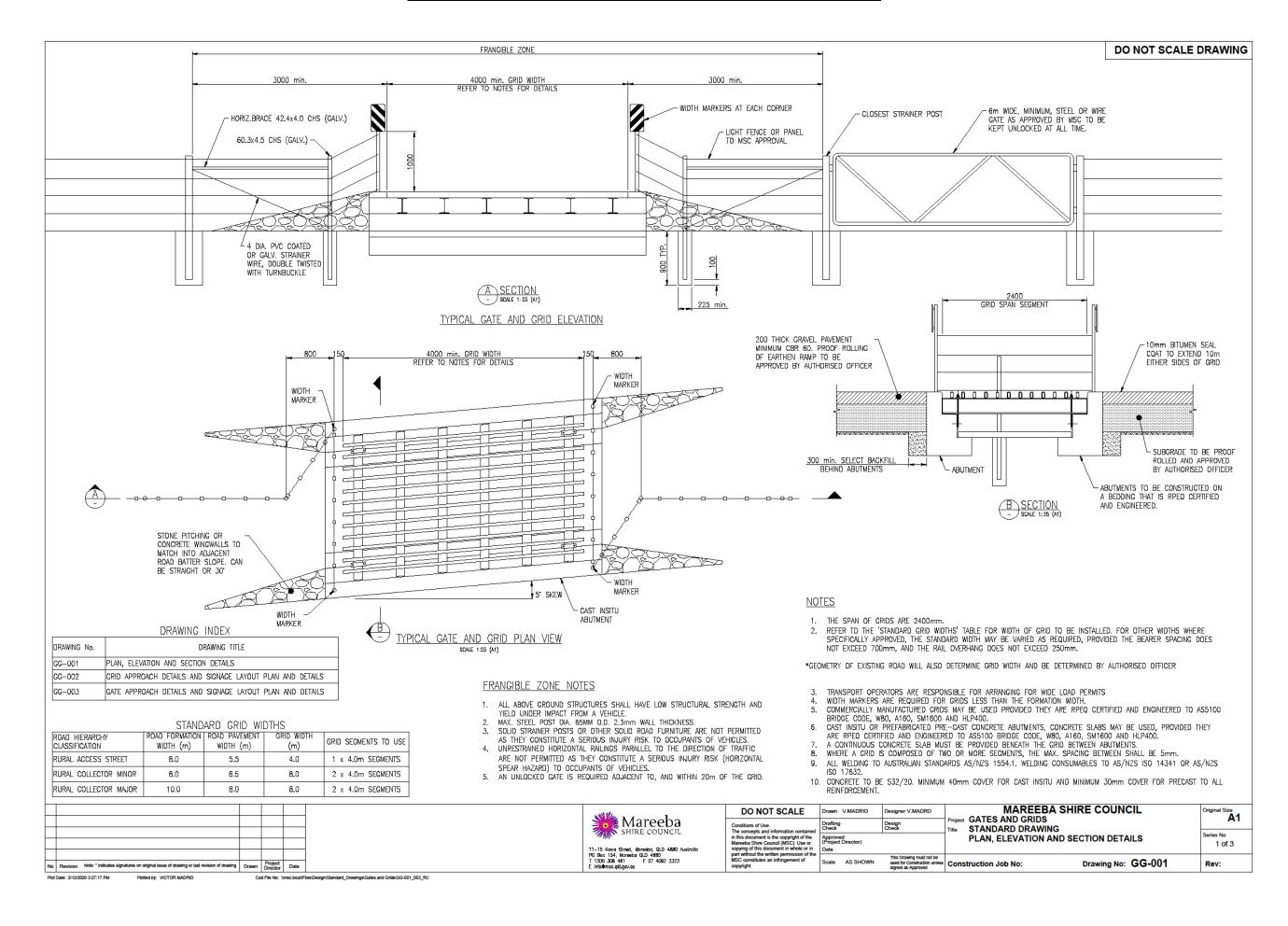
2. Construction

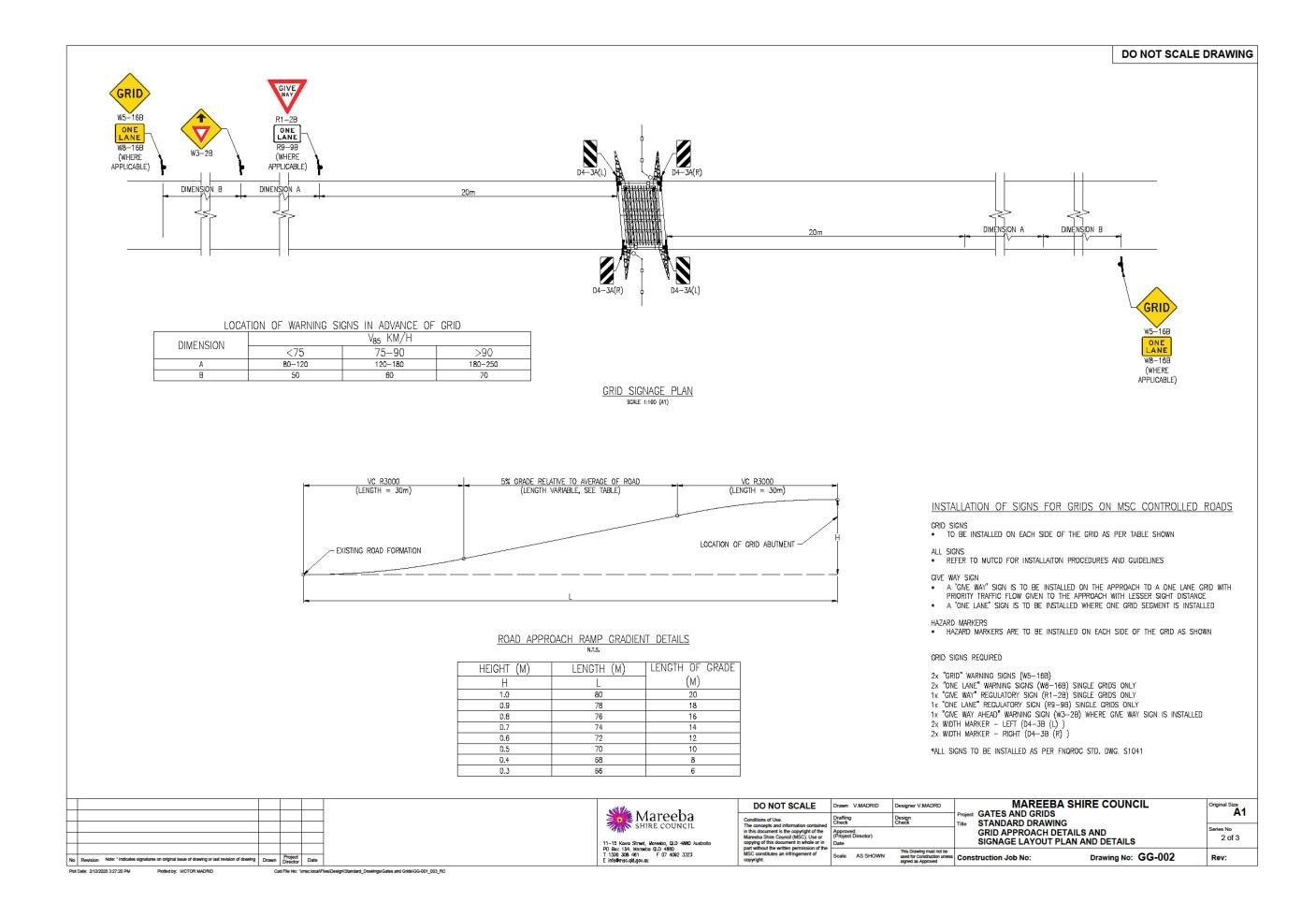
Once approval to construct has been given by Council and prior to any construction taking place, traffic control measures, including signage, side track construction etc, are to be discussed with the Council Inspector who will provide the necessary advice on the development of a Traffic Management Plan. All signage is to comply with the Manual of Uniform Traffic Control Devices (MUTCD) Part 3. Once the Traffic Management Plan has been approved.

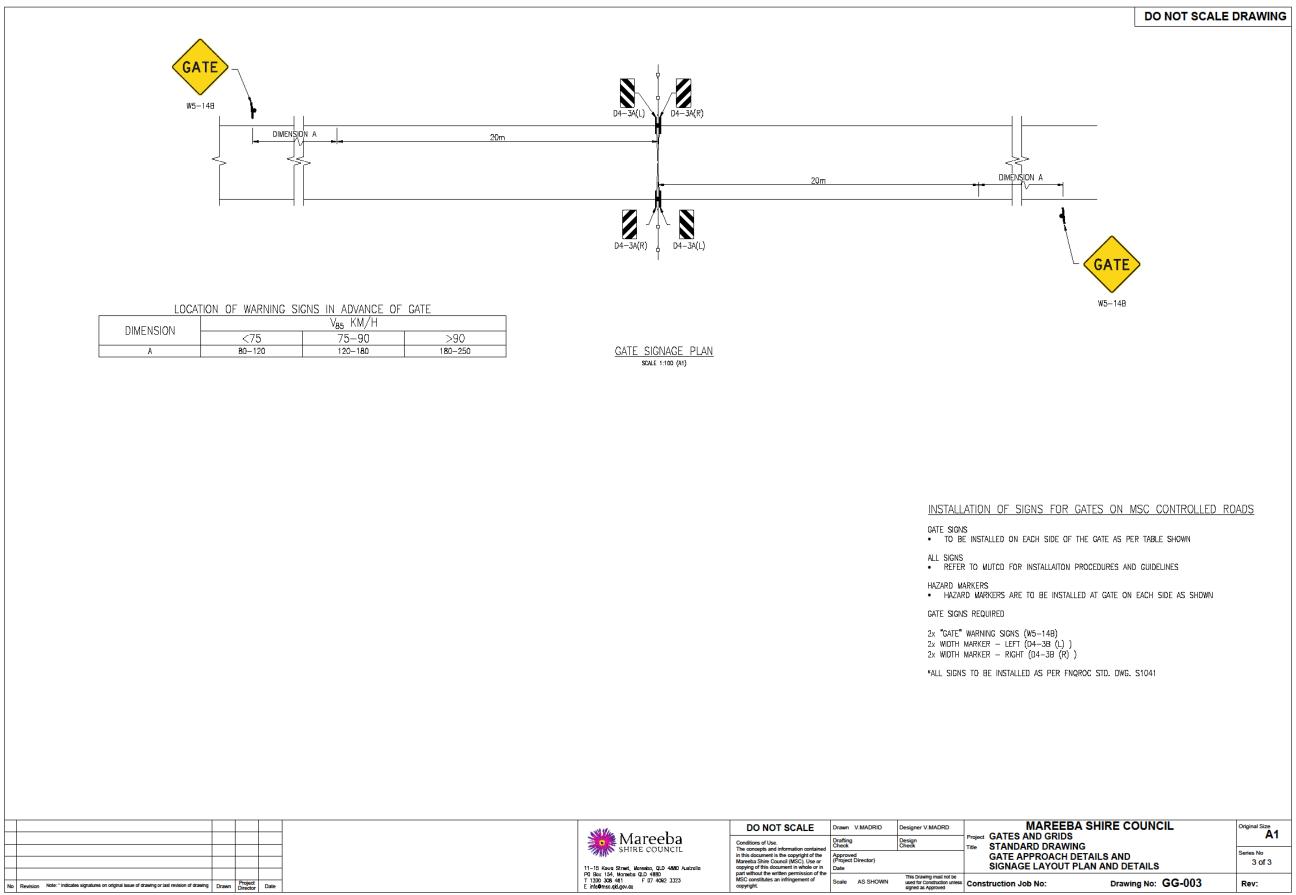
6. Fees - non refundable

- \$350.00 Initial application fee includes two inspections by Council. The first to inspect the proposed location of the gate or grid and the second on completion to confirm the gate or grid has been installed in accordance with the Guidelines.
- \$200.00 Re-inspection fee should it be necessary to undertake a third inspection due to the gate or grid not being installed as per the Guidelines.
- \$51.00 per annum Approval Renewal Fee to ensure insurance renewal has been completed.
- \$255.00 (per Property) Renewal fee, for properties which have more than 5 Gates/Grids.
- \$50.00 Transfer of Gate/Grid (change of ownership)

(renewable on 30 June each year)







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