



# Mareeba

## SHIRE COUNCIL

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### MINUTES KURANDA INFRASTRUCTURE ADVISORY COMMITTEE

Thursday 1 February 2018  
Commenced at 4pm

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#### Members Present:

Mayor Cr Tom Gilmore  
Cr Angela Toppin  
Richard Berman-Hardman  
Anne Clarke  
Cathy Retter  
Peter Franks (MSC)  
Glenda Kirk (MSC)  
Andrew Armstrong (Trinity Engineering and Consulting)

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#### 1. WELCOME

The Chairperson opened the meeting at 4pm

#### APOLOGIES:

Craig Crawford  
Melanie Wicks  
Robert McCartney  
Fay Allen

#### 2. MINUTES OF THE PREVIOUS MEETING

**Moved: A Clarke**

**Seconded: A Toppin**

That the minutes of 8 November 2017 meeting be adopted as true and correct. With additional notation to be added to item 8: " It was noted that the funding for this project was contingent on the Minister approving the proposed amendments to the Kuranda Infrastructure Strategic Plan."

**Carried**

#### 3. FINANCIALS

**Moved: R Berman-Hardman**

**Seconded: A Toppin**

That the financial statement submitted at the meeting be accepted as true and correct.

**Carried**

#### 4. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

**5. KURANDA INFRASTRUCTURE AGREEMENT/MASTER PLAN UPDATE**

A request has been made to the Department of Local Government on the status and progress of the Committees and Council's request to the Minister to approve the proposed amendments to the Kuranda Infrastructure Strategic Plan.

The Committee will be informed as soon as any response is received.

**Noted**

**6. THERWINE STREET (Tender Review) - CONFIDENTIAL**

**Moved: C Retter**

**Seconded: A Clarke**

**Presentation made by Andrew Armstrong from Trinity Engineering and Consulting on the tenders received for the upgrade works and the outcomes of the tender evaluation.**

THE Committee recommends to Council that the Recommendations, as proposed in the report prepared by Trinity Engineering and Consulting, with regard to the tender TMS2017-23 THERWINE STREET REDEVELOPMENT, be adopted, excluding the items removed to reduce the tender price, with the exception of the provision of solar lighting.

**Carried**

***Action to be taken***

**The recommendation is to be put to the next Council meeting.**

**7. WAYFINDING SIGNAGE (Design Brief)**

The Committee were presented with a draft Design Brief including a map of the area to be covered which will be used for obtaining quotes. After some discussion the Committee members indicated that they would provide any additional feedback by 16 February. This would enable the full design brief to be finalised by the end of the month.

Quotes will be called following review of the document and once approval has been received by the Minister for the proposed amendments to the Kuranda Infrastructure Strategic Plan.

***Action to be taken***

**Committee members to provide additional feedback, if any, to G Kirk by 16 February.**

**8. GENERAL BUSINESS**

**Kuranda Visitor Engagement App**

Further discussions in relation to the proposed App. It was proposed that a working group be established to develop the design brief so quotes can be called for the development of the proposed app.

It was noted that the funding for this project was contingent on the Minister approving the proposed amendments to the Kuranda Infrastructure Strategic Plan.

***Action to be taken***

**At its next meeting Council to be requested to establish a working group comprising of the following KIAC representatives, A Clarke, C Retter and R Berman-Hardman (or another Skyrail proxy) and K. Pepper and another Tourism Kuranda representative, to develop a design brief for the App in conjunction with Council officers.**

### **Amenities Block**

It was noted that the Architect and Project Officer are yet to finalise their review of the proposed designs so as to bring the estimated costs to within budget.

Funding for this project was contingent on the Minister approving the proposed amendments to the Kuranda Infrastructure Strategic Plan.

#### ***Action to be taken***

**Council to present revised detailed plans and scope to future KIAC meeting.**

### **RV Dump point**

The Committee members raised the issue that Kuranda did not have a RV dump point. It was requested that Council consider the idea of installing one and the site between the Precinct and the Sewerage Treatment plant, adjacent to the recycling drop of point be considered.

#### ***Action to be taken***

**This proposal is to be listed for discussion with Councillors.**

## **9. NEXT MEETING**

To be determined. This is subject to either progress on projects or Ministerial approval for the amendments to the Kuranda Infrastructure Strategic Plan.

## **10. CLOSURE**

There being no further business, the meeting closed at 5.21pm