



Audit Committee Meeting

Mareeba Council Chambers
Date: Tuesday 4 October 2016
Time: 1.00pm

MINUTES

THE MEETING OF THE MAREEBA SHIRE COUNCIL AUDIT COMMITTEE WILL BE HELD AT COUNCIL CHAMBERS, ON **TUESDAY, 04 OCTOBER 2016** AND THE ATTENDANCE OF EACH COMMITTEE MEMBER IS REQUESTED (K FAULKNER, CRS DAVIES AND GRAHAM).

PETER FRANKS
CHIEF EXECUTIVE OFFICER

MEMBERS IN ATTENDANCE

K Faulkner (Chairperson), Cr T Gilmore, Cr K Davies, Cr M Graham

OFFICERS IN ATTENDANCE

P Franks (Chief Executive Officer), J McCarthy (Director Corporate and Community Services) E Tatti (Finance Manager), A Archie (Manager Development and Governance) W Elliott and A Cornes (Grant Thornton – External Auditor), C Strickland (Queensland Audit Office), C Eagle and N Mlikota (Pacifica – Internal Auditor) – via phone

APOLOGIES

Nil

DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/ CONFLICTS OF INTEREST BY AUDIT COMMITTEE AND OBSERVERS

There were no Material Personal Interests or Conflicts of Interest declared by any Councillor or senior Council officer in relation to the items of business listed on the Minutes.

CONFIRMATION OF MINUTES

Moved by Cr Graham

Seconded by Cr Davies

"That the Minutes of the Audit Committee Meeting held on 15 August 2016 be confirmed as true and correct."

CARRIED

FINANCIAL MANAGEMENT, REPORTING AND INTERNAL CONTROL

FINANCIAL STATEMENTS PERIOD ENDING 31 AUGUST 2016

Moved by Cr Graham

Seconded by Cr Davies

"That the Audit Committee receive and note the report."

CARRIED

FINANCIAL STATEMENTS YEAR ENDING 30 JUNE 2016

Moved by Cr Davies

Seconded by Cr Graham

"That the Audit Committee note the report and recommend to Council for adoption."

CARRIED

INTERNAL AUDIT MATRIX REPORT

Moved by Cr Davies

Seconded by Cr Graham

"That the Committee note the attached report and support officers in their endeavours to implement the suggested recommendations."

CARRIED**INTERNAL AUDIT****INTERNAL AUDIT STATUS REPORT**

Moved by Cr Graham

Seconded by Cr Davies

"That the Audit Committee receive and note the attached reports."

CARRIED**EXTERNAL AUDIT****EXTERNAL AUDIT STATUS REPORT**

Moved by Cr Graham

Seconded by Cr Davies

"That the Audit Committee receive and note the attached report."

CARRIED**GOVERNANCE AND RISK MANAGEMENT****ENTERPRISE RISK MANAGEMENT**

Moved by Cr Davies

Seconded by Cr Graham

"For information of Audit Committee."

CARRIED**RELATED PARTY DISCLOSURES POLICY**

Moved by Cr Davies

Seconded by Cr Graham

"That the Audit Committee note the report."

CARRIED

FRAUD MANAGEMENT

Moved by Cr Graham

Seconded by Cr Davies

"That the Audit Committee receive and note the report."

CARRIED**LEGISLATIVE AND REGULATORY COMPLIANCE****PURCHASING REPORT SEPTEMBER 2016**

Moved by Cr Davies

Seconded by Cr Graham

"That the Audit Committee receive and note the report."

CARRIED**GENERAL BUSINESS****AUDIT COMMITTEE MEMBERS**

Moved by Cr Graham

Seconded by Cr Davies

"That the Audit Committee receive and note the report."

CARRIED**NOTIFICATION OF SIGNIFICANT LEGAL MATTERS - CEO**

An update on the outstanding settlement of cash, court costs and NDRRA payments between TRC and MSC was provided to the Audit Committee.

Moved by Cr Graham

Seconded by Cr Davies

CARRIED**NEXT MEETING OF AUDIT COMMITTEE**

The next meeting of the Audit Committee will be held on 16 March 2017 at 10am.

There being no further business, the meeting closed at 2.50 pm.

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K Faulkner
Chairperson