



MINUTES

Tuesday, 6 October 2026
Audit Committee Meeting

**MINUTES OF MAREEBA SHIRE COUNCIL
AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 6 OCTOBER 2026 AT 10:00 AM**

1 MEMBERS IN ATTENDANCE

Cr John Andrejic (Chair), Cr Mary Graham, Cr Amy Braes.

2 OFFICERS IN ATTENDANCE

Peter Franks (MSC Chief Executive Officer), Glenda Kirk (Director Infrastructure Services), Elisa Tatti (Manager Finance), Cr Angela Toppin (Mayor), Andrea McGrath (Statutory Accountant).

External Advisors in Attendance –

Tracey Mayhew (Crowe via Teams), Syed Mansoor (Crowe, via Teams), Tina Mowatt (QAO), Amira Sheehan (Pacifica via Teams, joined meeting at 10:07am and left meeting at 10:20am).

3 APOLOGIES

Jennifer McCarthy (MSC Director Corporate and Community Services), Cr Ross Cardillo, Martin Luwanga (QAO), Carolyn Eagle (Pacifica), Sian Fergusan (Pacifica).

**4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY
AUDIT COMMITTEE AND OBSERVERS**

Nil

5 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2026/23

Moved: Cr Mary Graham

Seconded: Cr Amy Braes

That the minutes of Audit Committee Meeting held on 11 August 2026 be confirmed.

CARRIED

6 FINANCIAL MANAGEMENT, REPORTING AND INTERNAL CONTROL

6.1 FINANCIAL STATEMENTS PERIOD ENDING 31 AUGUST 2026

COMMITTEE RESOLUTION 2026/24

Moved: Cr Amy Braes

Seconded: Cr Mary Graham

That the Audit Committee note the Financial Report for the period ending 31 August 2026.

CARRIED

6.2 CAPITAL WORKS UPDATE**COMMITTEE RESOLUTION 2026/25**

Moved: Cr Mary Graham

Seconded: Cr Amy Braes

That the Audit Committee note the attached report.

CARRIED

7 INTERNAL AUDIT**7.1 INTERNAL AUDIT STATUS REPORT****COMMITTEE RESOLUTION 2026/26**

Moved: Cr Amy Braes

Seconded: Cr Mary Graham

That the Audit Committee note the attached report.

CARRIED

7.2 INTERNAL AUDIT PLAN 2026/2027**COMMITTEE RESOLUTION 2026/27**

Moved: Cr Amy Braes

Seconded: Cr Mary Graham

That the Audit Committee note the attached report and endorse the proposed annual internal audit plan for the financial year ending 30 June 2027.

CARRIED

8 EXTERNAL AUDIT**8.1 EXTERNAL AUDIT STATUS REPORT****COMMITTEE RESOLUTION 2026/28**

Moved: Cr Amy Braes

Seconded: Cr Mary Graham

That the Audit Committee receive and note the attached reports.

CARRIED

8.2 FINANCIAL STATEMENTS YEAR ENDING 30 JUNE 2026

COMMITTEE RESOLUTION 2026/29

Moved: Cr Mary Graham

Seconded: Cr Amy Braes

That the Audit Committee receive and recommend the report for execution. **CARRIED**

9 LEGISLATIVE AND REGULATORY COMPLIANCE

9.1 PURCHASING REPORT AUGUST 2026

COMMITTEE RESOLUTION 2026/30

Moved: Cr Amy Braes

Seconded: Cr Mary Graham

That the Audit Committee receive and note the report.

CARRIED

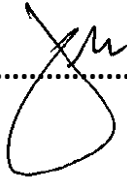
10 NOTIFICATION OF SIGNIFICANT LEGAL MATTERS - CEO

Nil

11 MATTERS TO BE REPORTED TO COUNCIL

The Meeting closed at 10:42am.

The minutes of this meeting have been confirmed as a true and accurate record.

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CHAIRPERSON
6 October 2026
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DATE