



MINUTES

Tuesday, 10 March 2026
Audit Committee Meeting

**MINUTES OF MAREEBA SHIRE COUNCIL
AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 10 MARCH 2026 AT 10:00 AM**

1 MEMBERS IN ATTENDANCE

John Andrejic (Chair), Cr Mary Graham, Cr Amy Braes

2 OFFICERS IN ATTENDANCE

Peter Franks (Chief Executive Officer), Jennifer McCarthy (Director Corporate and Community Services), Glenda Kirk (Director Infrastructure Services), Elisa Tatti (Manager Finance), Cr Angela Toppin (Mayor), Cr Ross Cardillo, Andrea McGrath (Statutory Accountant), Natalie Kolakowski (Queensland Audit Office – QAO via Teams left meeting at 10.05am), Martin Luwanga (QAO via Teams), Tina Mowatt (QAO via Teams), Tracey Mayhew (Crowe via Teams), Syed Mansoor (Crowe), Carolyn Eagle (Pacifica joined meeting via Teams at 10:18am)

3 APOLOGIES

Sian Ferguson (Pacifica), Amira Mediodia (Pacifica)

**4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY
AUDIT COMMITTEE AND OBSERVERS**

Nil

5 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2026/1

Moved: Cr Amy Braes

Seconded: Cr Mary Graham

That the minutes of Audit Committee Meeting held on 30 September 2025 be confirmed.

CARRIED

6 FINANCIAL MANAGEMENT, REPORTING AND INTERNAL CONTROL

6.1 FINANCIAL STATEMENTS PERIOD ENDING 31 JANUARY 2026

COMMITTEE RESOLUTION 2026/2

Moved: Cr Mary Graham

Seconded: Cr Amy Braes

That the Audit Committee note the Financial Report for the period ending 31 January 2026.

CARRIED

6.2 CAPITAL WORKS UPDATE**COMMITTEE RESOLUTION 2026/3**

Moved: Cr Amy Braes

Seconded: Cr Mary Graham

That the Audit Committee note the attached report.

CARRIED

6.3 AUDIT MATRIX REPORT**COMMITTEE RESOLUTION 2026/4**

Moved: Cr Mary Graham

Seconded: Cr Amy Braes

That the Audit Committee note the attached report and support officers in their endeavours to implement the suggested recommendations.

CARRIED

7 INTERNAL AUDIT**7.1 INTERNAL AUDIT STATUS REPORT****COMMITTEE RESOLUTION 2026/5**

Moved: Cr Mary Graham

Seconded: Cr Amy Braes

That the Audit Committee note the attached report.

CARRIED

8 GOVERNANCE AND RISK MANAGEMENT**8.1 MSC ANNUAL REPORT 2024/25****COMMITTEE RESOLUTION 2026/6**

Moved: Cr Amy Braes

Seconded: Cr Mary Graham

That the Audit Committee note the MSC Annual Report for the 2024/25 Financial Year.

CARRIED

9 EXTERNAL AUDIT

9.1 AUDIT STRATEGY 2025/26

COMMITTEE RESOLUTION 2026/7

Moved: Cr Mary Graham

Seconded: Cr Amy Braes

That the Audit Committee note the 2025/26 Audit Plan and Briefing Paper provided by the Queensland Audit Office.

CARRIED

10 LEGISLATIVE AND REGULATORY COMPLIANCE

10.1 PURCHASING REPORT JANUARY 2026

COMMITTEE RESOLUTION 2026/8

Moved: Cr Mary Graham

Seconded: Cr Amy Braes

That the Audit Committee receive and note the report.

CARRIED

11 NOTIFICATION OF SIGNIFICANT LEGAL MATTERS - CEO

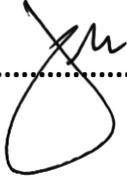
The CEO briefed the committee on the ongoing issue with Cairns Regional Council regarding the participation agreement for waste.

12 MATTERS TO BE REPORTED TO COUNCIL

Nil

The Meeting closed at 10:56am.

The minutes of this meeting have been confirmed as a true and accurate record.

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CHAIRPERSON

13 March 2026

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DATE