

# **Audit Committee Meeting**

Mareeba Council Chambers
Date: Monday 28 September 2015
Time: 11:00am

**MINUTES** 





#### **MEMBERS IN ATTENDANCE**

K Faulkner (Chairperson), Cr A Holmes, Cr M Graham

### **OFFICERS IN ATTENDANCE**

Peter Franks (Chief Executive Officer), E Tatti (Finance Manager), A Lambert (Manager Development and Governance), E Brown (Minutes Secretary), G Coonan and W Elliott (Grant Thornton – External Auditor), N Milikota and B Sinclair (Pacifica – Internal Auditor) – via phone, A Unantenne and D Stolz (Queensland Audit Office)- via phone

### **APOLOGIES**

J McCarthy (Director of Corporate and Community Services)

### DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/ CONFLICTS OF INTEREST BY AUDIT COMMITTEE AND OBSERVERS

There were no Material Personal Interests or Conflicts of Interest declared by any Councillor or senior Council officer in relation to the items of business listed on the Minutes.

#### **CONFIRMATION OF MINUTES**

Moved by Cr Holmes

Seconded by Cr Graham

"That the Minutes of the Audit Committee Meeting held on 13 August 2015 be confirmed as true and correct."

**CARRIED** 

### FINANCIAL MANAGEMENT, REPORTING AND INTERNAL CONTROL

## ITEM-1 FINANCIAL STATEMENTS FOR PERIOD ENDING 31 AUGUST 2015

Moved by Cr Graham

Seconded by Cr Holmes

"That Audit Committee note the financial report for the period ending 31 August 2015."

**CARRIED** 



# ITEM-2 FINANCIAL STATEMENTS FOR YEAR ENDING 30 JUNE 2015

Moved by Cr Holmes Seconded by Cr Graham

"That the Audit Committee note the report and recommend to Council for adoption"

**CARRIED** 

### **INTERNAL AUDIT**

### ITEM-3 INTERNAL AUDIT STATUS REPORT

Moved by Cr Graham Seconded by Cr Holmes

"That the Audit Committee receive and note the report."

**CARRIED** 

ITEM-4 INTERNAL AUDIT PLAN

Moved by Cr Graham Seconded by Cr Holmes

"That the Audit Committee receive and note the report."

**CARRIED** 

### **EXTERNAL AUDIT**

#### ITEM-5 EXTERNAL AUDIT STATUS REPORT

Moved by Cr Graham Seconded by Cr Holmes

"That the Audit Committee receive and note the report."

**CARRIED** 



### **GOVERNANCE AND RISK MANAGEMENT**

ITEM-6	ENTERPRISE RISK MANAGEMEN	Т
Moved by Cr Graham		Seconded by Cr Holmes
"For Audit Committee's in	formation."	CARRIED
LEGISLATIVE AND REGULATORY COMPLIANCE		
ITEM-7	PURCHASING REPORT	
Moved by Cr Holmes		Seconded by Cr Graham
"That the Audit Committee receive and note the report."		CARRIED
		<b></b>
NOTIFICATION OF	SIGNIFICANT LEGAL MATTER	RS - CEO
De-Amalgamation Cash S	Split Judicial Review	
GENERAL BUSINE	SS	
Nil		
MATTERS TO BE R	REPORTED TO COUNCIL	
Item 2		
NEXT MEETING OF	AUDIT COMMITTEE	
The next meeting of the A	audit Committee will be held at Mareeba	on date TBC
There being no further bu	siness, the meeting closed at 12.23 pm.	
K Faulkner Chairperson		