



MINUTES

Wednesday, 10 August 2022

Audit Committee Meeting

**MINUTES OF MAREEBA SHIRE COUNCIL
AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 10 AUGUST 2022 AT 2.30PM**

1 MEMBERS IN ATTENDANCE

Ms Ruth Faulkner, Cr Mary Graham

2 OFFICERS IN ATTENDANCE

Cr Angela Toppin (Mayor), Peter Franks (Chief Executive Officer), Jennifer McCarthy (Director Corporate and Community Services), Elisa Tatti (Manager Finance), Linda Tarsitano (Financial Accountant), Kayla Hales (Management Accountant), Andrew Cornes (Grant Thornton, External Auditors)

3 APOLOGIES

Cr Kevin Davies, Glenys Pilat (Manager Development and Governance), QAO representative

**4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY
AUDIT COMMITTEE AND OBSERVERS**

Nil

5 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2022/14

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the minutes of Audit Committee Meeting held on 8 March 2022 be confirmed.

CARRIED

6 FINANCIAL MANAGEMENT, REPORTING AND INTERNAL CONTROL

6.1 ANNUAL ASSET VALUATION REPORT

COMMITTEE RESOLUTION 2022/15

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the report.

CARRIED

6.2 DRAFT FINANCIAL STATEMENTS 30 JUNE 2022**COMMITTEE RESOLUTION 2022/16**

Moved: Cr Mary Graham

Seconded: Ms Ruth Faulkner

That the Audit Committee note the report.

CARRIED

7 GOVERNANCE AND RISK MANAGEMENT**7.1 COMPLIANCE CHECKLIST****COMMITTEE RESOLUTION 2022/17**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Committee notes the attached CEO endorsed compliance checklist.

CARRIED

7.2 ENTERPRISE RISK MANAGEMENT**COMMITTEE RESOLUTION 2022/18**

Moved: Cr Mary Graham

Seconded: Ms Ruth Faulkner

That the Audit Committee receive and note the report, including the amendments to the Risk and Issues Management Matrix (Enterprise Risk Register) and Risk Treatment Plans as attached.

CARRIED

7.3 NOTIFICATION OF SIGNIFICANT LEGAL MATTERS**COMMITTEE RESOLUTION 2022/19**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That Audit Committee note the report.

CARRIED

8 EXTERNAL AUDIT

8.1 INTERIM REPORT AND BRIEFING PAPER

COMMITTEE RESOLUTION 2022/20

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the reports.

CARRIED

9 LEGISLATIVE AND REGULATORY COMPLIANCE

9.1 PURCHASING REPORT JULY 2022

COMMITTEE RESOLUTION 2022/21

Moved: Cr Mary Graham

Seconded: Ms Ruth Faulkner

That the Audit Committee receive and note the report.

CARRIED

10 NOTIFICATION OF SIGNIFICANT LEGAL MATTERS - CEO

Nil

11 MATTERS TO BE REPORTED TO COUNCIL

Nil

The Meeting closed at 3.57pm.

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CHAIRPERSON