

# Meeting Minutes – RADF Committee

## Mareeba Shire Council – RADF Committee Meeting

**Chair:** RADF Liaison Officer: Jane Hollins

**Date:** Saturday 16 April 2016 **Time:** 12:00 noon

**Venue:** Jaques Coffee Plantation Café Mareeba

Agenda items	action(s) required	responsible committee member	due date
<b>1. Attendance</b> Susan Doherty, Melissa Waters, Toni Rogers, Sandy Hablethwaite, Glenys Pilat, Jane Hollins.	-		
<b>2. Apologies :</b> Tom Cosic, Danny Simony, Anne-Marie Keating	-		
<b>3. General Business</b>			
<p><b>3.1 Draft RADF 2016/17 Strategy</b></p> <p>The Draft RADF 2016/17 Strategy was presented and discussed by the Committee. The key discussion points are outlined below:</p> <ul style="list-style-type: none"> <li>• Possibilities for implementation of public art Identified Community Initiative - capacity building accredited public art courses including legal, construction, maintenance, WHS, community engagement (as provided by Jill Chilsm); public art policy development; ephemeral art (limited life span / not designed to last); art created for use at particular events; functional art - town beautification (eg creative public seating or rubbish bin holders).</li> </ul> <p>The Committee recommended that Council approve the Draft RADF 2016/17 Strategy to form the basis of the Expression of Interest to Arts Queensland:</p> <ul style="list-style-type: none"> <li>• Submit an EOI to AQ for a \$100,000 RADF grant to focus on building cultural tourism in the shire.</li> <li>• Council contributes \$220,000 in cash and \$46,000 in-kind to Identified Community Initiatives and one Community Grant Round (Aug-Oct 2016).</li> <li>• Allocate the AQ grant as a fixed percentage to Identified Community Initiatives 60% and Community Grants 40%.</li> <li>• Maintain the RADF Committee to guide the development and implementation of the RADF Strategy.</li> </ul> <p><b>Moved: Melissa Waters</b>  <b>Second: Susan Doherty</b></p> <p>The Committee recommended that Council approve the following proposed amendments to the Community Grant Guidelines to improve clarity around eligibility and assessment processes:</p> <ul style="list-style-type: none"> <li>• An additional category "arts and cultural company" will be added as an eligible applicant type. Arts and cultural companies must be based within the Mareeba Shire Council area to</li> </ul>			

be eligible for a RADF grant.

- Projects that do not meet the local priority for that grant round (but meet the general objectives of RADF) will be eligible for funding. However these projects may be given a lower priority for funding, when all requests exceed total funding available.
- Projects from individuals, groups, associations and companies who have received RADF funding in the previous year will be eligible for funding. However these applicants may be given a lower priority for funding, when all requests exceed total funding available.

**Moved: Sandy Hablethwaite**

**Second: Toni Rogers**

	Present Strategy and amendments to Council	Jane Hollins	20 April 2016
<p><b>3.2 Letter of Thanks to Karen Ewin</b></p> <p>The Committee recommended that the Mayor write a letter of thanks to Karen Ewin on behalf of the Committee.</p> <p><b>Moved: Toni Rogers</b> <b>Second: Sandy Hablethwaite</b></p>	Draft letter	Jane Hollins	May 2016
<p><b>3.3 Other Business</b></p> <p>Need to meet more often so that agenda is not too full, perhaps once a quarter. In particular, two meetings would be ideal to discuss and assess Community Grant Applications.</p> <p>Next meeting Committee to discuss RADF Committee membership - length of term and new members.</p> <p>Committee still interested in training, possibly through Arts Reach.</p>	Call regular meetings. Allow adequate discussion time. Find Committee TOR. Investigate training options and budget.	Jane Hollins	July 2016
<p><b>4.0 Next Meeting</b></p> <p>July 2016 (or when result of RADF bid is received by Council.) Location - Kuranda Community Precinct (downstairs.)</p>			
<p><b>Meeting closed 3:00pm</b></p>			