

Meeting Minutes – RADF Committee

Mareeba Shire Council – RADF Committee Meeting

Chair: Cr Angela Toppin

RADF Liaison Officer: Jane Hollins

Date: Tuesday 15 November 2016

Time: 5:30pm

Venue: Kuranda Community Precinct

Agenda items	action(s) required	responsible person	due date
1. Attendance Tom Cosic, Danny Simony, Melissa Waters, Toni Rogers, Eve Soemardi, Angela Toppin, Jane Hollins.			
2. Apologies : Anne-Marie Keating, Susan Doherty, Sandy Hablethwaite			
3. Minutes of the last meeting The minutes of the last meeting 16 April 2016 were presented by Cr Toppin. Moved: Danny Simony, second: Melissa Waters			
4. Business Arising <ul style="list-style-type: none"> • RADF 2016/17 Strategy presented to and approved by Council 18 May 2016 • MSC EOI submitted to Arts Queensland 1 June 2016 • Letter of thanks sent to Karen Ewin May 2016 			
5. Arts Queensland Correspondence <ul style="list-style-type: none"> • 2016/17 funding allocation from AQ (26 September 2016) 			
6. General Business			
6.1 Review of RADF Committee Terms of Reference and membership Arts Queensland no longer requires Councils to maintain a RADF Advisory Committee. However MSC has elected to maintain this Committee. This means that Arts Queensland Code of Conduct Agreement (signed by Committee members in Sept 2014) and Handbook for Committee Members are out of date. New Terms of Reference, Volunteer Agreement and Information Kit have been developed to administer the Committee into the future. All Committee members are invited to sign a new Volunteer Agreement and provide feedback	The current Advisory Committee are invited to sign a new four year Volunteer Agreement under the new Terms of Reference. Feedback on new Info kit for Committee members.	All committee members All committee members Jane Hollins	15 th Dec 2016 15 th Dec 2016 To be confirmed

<p>on the Information kit.</p> <p>The Committee discussed the need to have increased diversity within the Committee. This could include people from other areas of the Shire, youth representative, people from other sectors.</p>	<p>Consider targeted approach in next call for additional committee members.</p>		
<p>6.2 Implications of 2016/17 RADF funding allocation</p> <p>Toni Rogers gave a vote of thanks to Jane Hollins and Glenys Pilat for putting together the EOI to AQ for 2016/17 RADF funding.</p> <p>Council has received \$30,000 (rather than \$100,000 requested) for 2016/17 RADF. Slight amendments to budget with final program:</p> <ul style="list-style-type: none"> • Council led Mareeba Heritage Centre (\$175K) • Council led Festivals and Events (\$32K) • Council led Online events calendar and directory (\$3K) • Community Grants (\$38K) • Promotion & Administration (\$1K) <p>Money identified for Council led public art activities has been moved to community grant round. However Council is considering conducting a public art workshop open to whole community, the outcomes from this would include development of public art policy and resources / checklist for community groups considering creating public art. The Committee thought this was a worthwhile project as it upskills artists and creates an arts culture. There will be increased value if there are resources at the end for community groups to use.</p>	<p>Develop project plan including quotes for workshop and facilitator. Circulate to Committee for comment.</p>	<p>Jane Hollins</p>	<p>24th Dec 2016</p>
<p>6.3 Administration of RADF 2016/17 Community Grants</p> <p>New dates for community grant round were proposed 3rd Jan and closing 28 Feb 2017 with projects commencing May 2017. This is because of late notice from AQ.</p> <p>The Committee was happy with these dates. They asked if the grant round could be advertised in the Kuranda paper before the end of the year. Some members of the Committee expressed concern about whether we would get enough applications. The grant round should be promoted via Facebook, schools and radio.</p>	<p>Advertise grants in Kuranda paper and implement full promotional plan.</p> <p>Work with community groups and artists to assist submissions.</p> <p>Promote grants through networks</p>	<p>Jane Hollins</p> <p>Jane Hollins</p> <p>Committee Members</p>	<p>24th Dec 2016</p> <p>Dec - Feb 2017</p> <p>Dec - Feb 2017</p>

<p>Some minor amendments will be made to the Guidelines and application form for the 2016/17 Community grant round.</p>	<p>Make amendments and circulate to committee for feedback.</p>	<p>Jane Hollins</p>	<p>8th Dec 2016</p>
<p>6.4 Artsland Conference & Festival, Dubbo 2016</p> <p>Eve Soemardi presented a summary of ideas and information from the Conference.</p> <ul style="list-style-type: none"> • Recommend sending Committee and Council officer to next conference. • Current thinking in art - 1. Art is important (it expresses who we are and can facilitate reconciliation) 2. Importance of artists and creativity 3. Working in teams creates different strategies. • Broader representation in arts teams may help limited resources to be used to full potential, eg engage business sector reps. • John Smithies - Cultural Development Network - developing online resource to compare arts activities across Councils. • Need to increase marketing of the arts - consider making it a requirement that RADF projects are promoted. • Matrix linking arts activity outcomes with council policy domains. Different ways to measure outcomes - stimulation, enrichment, insight, appreciation, belonging. <p>The committee suggested that Eve make a presentation to Council or provide a workshop to artists. Jane Hollins suggested this could be timed in with development and presentation of updated cultural plan next year or incorporated into another RADF activity.</p> <p>Eve provided Jane with materials from the conference, which everyone is welcome to borrow.</p>	<p>Research John Smithies online resource and outcomes matrix. Consider implications during development of new Cultural Plan.</p>	<p>Jane Hollins</p>	<p>Dec - Feb 2017</p>
<p>4.0 Next Meeting</p> <p>The next meeting will be held in Mareeba during the first week of February 2017 to review 2015/16 outcome reports and new Cultural Plan. Two meetings will be held in March (first and third weeks) to consider the Community Grant applications.</p>			
<p>Meeting closed 7:00pm</p>			