

Regional Arts Development Fund (RADF)

Meeting minutes – RADF Committee

Mareeba Shire Council – RADF Committee Meeting

Chair: Cr. Karen Ewin RADF Liaison Officer: Judy Burness

Date: Tuesday 2 September 2014 Time: 5.30pm

Venue: MSC Boardroom

agenda items	action(s) required	responsible committee member	due date
1. Attendance <input checked="" type="checkbox"/> Cr Karen Ewin <input checked="" type="checkbox"/> Ann-Marie Keating <input checked="" type="checkbox"/> Danny Simony <input type="checkbox"/> Melissa Waters <input checked="" type="checkbox"/> Sandy Hablethwaite <input checked="" type="checkbox"/> Susan Doherty <input checked="" type="checkbox"/> Tom Cosic <input type="checkbox"/> Toni Rogers <input checked="" type="checkbox"/> Judy Burness <input checked="" type="checkbox"/> Julie Theakston			
2. Apologies Melissa Waters, Toni Rogers			

<p>3. Council Correspondence and News</p> <p>a) Membership of RADF Committee endorsed Council has endorsed the membership of this committee. Judy thanked everyone for their willingness to be involved and for bringing such a significant level of skills and experience to the committee. Committee members introduced themselves, giving a brief summary of their arts experience (summary below was gleaned from these introductions and from member's application forms):</p> <p>b) Budget approved through Council Due to time constraints it was necessary that the budget for this financial year be endorsed by Council (so as to be included in the Expression of Interest to Arts Queensland), previous to the Committee being established. Total funds budget for were \$42,857 (\$30,000 contribution from AQ now reduced, \$12,857 from Council). Funds were allocated as follows:</p> <ul style="list-style-type: none"> • Two rounds \$15,000 each • Out of Round Funding \$3,000 • Committee Training \$4,857 • Strategic Initiative \$5,000 			
<p>4. Arts Queensland Correspondence and News</p> <p>a) Funding Agreement</p> <ul style="list-style-type: none"> • Expression of interest was for \$30,000 from Arts Queensland (AQ) and \$12,857 from Council contribution. This was approved in Council budget. AQ funding has been reduced to \$ 23,000. • Discussion about reasoning behind this. It was noted that there is a high percentage of artists in Kuranda and that it was disappointing this was not recognized by AQ. • Agreed Judy to write letter on behalf of committee requesting review of decision by AQ to reduce their funding to MSC. <p>b) New Guidelines Noted that the old guidelines and categories are no longer a requirement. It will be up to Council and the committee to identify the needs of their community and to be guided by their Cultural and Community Plans. It is recognised that the guidelines may still be used to assist the committee with its decision making process.</p>	Letter to be written to AQ	Judy	18 Sept

<p>c) Other Grants from AQ Noted AQ does offer other grants (ie, other than RADF) and these can also be accessed.</p>			
<p>5. Promotion and Advertising</p> <p>a) Rounds Judy suggested possibility of having only one round. It was agreed that the decision would be made after we see how much interest there is in Round 1 but to keep in mind that we had advised the community there would be 2 rounds.</p> <p>b) Out of Rounds Funding - Quick Response Grants Susan spoke to importance of availability of quick response grants - allows flexibility to fund projects outside of the usual rounds.</p> <p>c) Strategic Initiative - Arts and Mental Health This is a proposed as a joint initiative of four councils - Tablelands Regional, Etheridge Shire, Croydon Shire and Mareeba Shire Councils. May be an arts festival at Undara. Danny noted a clown workshop he had attended in Brisbane might be applicable to such a festival.</p>			
<p>6. Induction of new members</p> <p>a) Required Documentation All members completed the MSC volunteer paperwork and the RADF code of conduct form</p>			

<p>7. General Business</p> <p>a) Conflict of Interest Councillor Ewin requested that any conflict of interest should be added to the agenda template for the assessment of applications</p> <p>b) Cultural Plan Some discussion was held about the cultural plan which this committee will review at the next meeting. Susan requested access to other cultural plans as a reference.</p> <p>c) Blue Card Numbers required Could all committee members please provide Judy with Blue Card details.</p> <p>d) RADF Documentation Judy referred all committee members to the RADF website should they wish to follow up more information about the program.</p>	<p>Conflict of interest to be added to the agenda template for the assessment of applications</p> <p>Access copies of cultural plans from other Councils and forward to Committee</p> <p>Blue Card details to be provided to Judy</p> <p>Send link to AQ website</p>	<p>Judy</p> <p>Judy</p> <p>All committee</p> <p>Judy</p>	
<p>8. Next Meetings</p> <ul style="list-style-type: none"> 14 October 5:30 p.m. Meeting re cultural plan - Kuranda (note later changed to 21 October) 18 November 5:30 p.m. Meeting re assessment of applications assessment to be held in Mareeba 			

Closed 6:45 p.m.