



MINUTES

Tuesday, 8 March 2022

Audit Committee Meeting

**MINUTES OF MAREEBA SHIRE COUNCIL
AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS
ON TUESDAY, 8 MARCH 2022 AT 10:00AM**

1 MEMBERS IN ATTENDANCE

Ms Ruth Faulkner, Cr Kevin Davies via teleconference, Cr Mary Graham

2 OFFICERS IN ATTENDANCE

Jennifer McCarthy (Director Corporate and Community Services), Anthony Archie (Manager Development and Governance), Elisa Tatti (Manager Finance), Peter Franks (Chief Executive Officer), Andrew Cornes (Grant Thornton), Nicole Short (QAO) via teleconference

3 APOLOGIES

Carolyn Eagle, Pacifica

**4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY
AUDIT COMMITTEE AND OBSERVERS**

Nil

5 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2022/1

Moved: Cr Mary Graham

Seconded: Ms Ruth Faulkner

That the minutes of Audit Committee Meeting held on 5 October 2021 be confirmed.

CARRIED

6 FINANCIAL MANAGEMENT, REPORTING AND INTERNAL CONTROL

6.1 AUDIT MATRIX REPORT

COMMITTEE RESOLUTION 2022/2

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the attached report and support officers in their endeavours to implement the suggested recommendations.

CARRIED

6.2 FINANCIAL STATEMENTS PERIOD ENDING 31 JANUARY 2022**COMMITTEE RESOLUTION 2022/3**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the Financial Report for the period ending 31 January 2022.

CARRIED

7 INTERNAL AUDIT**7.1 INTERNAL AUDIT STATUS REPORT****COMMITTEE RESOLUTION 2022/4**

Moved: Cr Mary Graham

Seconded: Ms Ruth Faulkner

That the Audit Committee note the report.

CARRIED

8 GOVERNANCE AND RISK MANAGEMENT**8.1 MSC ANNUAL REPORT 2020/21****COMMITTEE RESOLUTION 2022/5**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the MSC Annual Report for the 2020/21 Financial Year.

CARRIED

8.2 CYBER SECURITY CONTROL MATURITY ASSESSMENT**COMMITTEE RESOLUTION 2022/6**

Moved: Cr Mary Graham

Seconded: Ms Ruth Faulkner

That the Audit Committee notes the report and agreed actions as outlined.

CARRIED

8.3 CYBER SECURITY TRAINING

COMMITTEE RESOLUTION 2022/7

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee notes the report.

CARRIED

9 EXTERNAL AUDIT

9.1 AUDIT STRATEGY 2021/22

COMMITTEE RESOLUTION 2022/8

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the reports.

CARRIED

10 LEGISLATIVE AND REGULATORY COMPLIANCE

10.1 PURCHASING REPORT JANUARY 2022

COMMITTEE RESOLUTION 2022/9

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee receive and note the report.

CARRIED

10.2 PROBITY AUDIT REPORT

COMMITTEE RESOLUTION 2022/10

Moved: Cr Mary Graham

Seconded: Cr Kevin Davies

That the Audit Committee receive and note the report.

CARRIED

11 GENERAL BUSINESS**11.1 AUDIT COMMITTEE SELF ASSESSMENT****COMMITTEE RESOLUTION 2022/11**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee discuss and note the self-assessment summary and identify any areas for improvement.

CARRIED

11.2 AUDIT COMMITTEE CHARTER COMPLIANCE CHECKLIST**COMMITTEE RESOLUTION 2022/12**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the checklist.

CARRIED

11.3 AUDIT COMMITTEE REGULATORY GUIDELINES**COMMITTEE RESOLUTION 2022/13**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the recommendation from the Auditor General and request Council prepare and complete a checklist for regulatory self-assessment.

CARRIED

12 NOTIFICATION OF SIGNIFICANT LEGAL MATTERS - CEO

Nil Legal. Decrease in FAG funding of \$1.5M over 3 years

13 MATTERS TO BE REPORTED TO COUNCIL

Nil

14 CLOSED SESSION

Not required

Next Meeting date moved to 10 August 2022.

The Meeting closed at 11.40am.

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CHAIRPERSON