



Audit Committee Meeting

Mareeba Council Chambers
Date: Thursday 23 March 2017
Time: 10:00am

MINUTES

THE MEETING OF THE MAREEBA SHIRE COUNCIL AUDIT COMMITTEE WILL BE HELD AT COUNCIL CHAMBERS, ON **THURSDAY, 23 MARCH 2017** AND THE ATTENDANCE OF EACH COMMITTEE MEMBER IS REQUESTED (K FAULKNER, CRS DAVIES AND GRAHAM).

PETER FRANKS
CHIEF EXECUTIVE OFFICER

MEMBERS IN ATTENDANCE

K Faulkner (Chairperson), Cr M Graham

OFFICERS IN ATTENDANCE

P Franks (Chief Executive Officer), J McCarthy (Director Corporate and Community Services) E Tatti (Finance Manager), A Archie (Manager Development and Governance) A Cornes (Grant Thornton – External Auditor), A Unantenne (Queensland Audit Office),- via phone, T Townsend (Pacifica – Internal Auditor) – via phone

APOLOGIES

Cr T Gilmore, Cr K Davies, W Elliott (Grant Thornton), C Eagle (Pacifica)

DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/ CONFLICTS OF INTEREST BY AUDIT COMMITTEE AND OBSERVERS

There were no Material Personal Interests or Conflicts of Interest declared by any Councillor or senior Council officer in relation to the items of business listed on the Minutes.

CONFIRMATION OF MINUTES

Moved by Cr Graham

Seconded by K Faulkner

"That the Minutes of the Audit Committee Meeting held on 4 October 2016 be confirmed as true and correct."

CARRIED

FINANCIAL MANAGEMENT, REPORTING AND INTERNAL CONTROL

ITEM 1 FINANCIAL STATEMENTS FOR PERIOD ENDING 28 FEBRUARY 2017

Moved by Cr Graham

Seconded by K Faulkner

"That the Audit Committee note the financial report for the period ending 28 February 2017."

CARRIED

INTERNAL AUDIT**ITEM-2 INTERNAL AUDIT STATUS REPORT**

Moved by Cr Graham

Seconded by K Faulkner

"That the Audit Committee notes the report."

CARRIED**GOVERNANCE AND RISK MANAGEMENT****ITEM-3 ENTERPRISE RISK MANAGEMENT**

Moved by Cr Graham

Seconded by K Faulkner

"For information of Audit Committee."

CARRIED**EXTERNAL AUDIT****ITEM-4 AUDIT STRATEGY 2016 - 2017**

Moved by Cr Graham

Seconded by K Faulkner

"That the Audit Committee note the report"

CARRIED**LEGISLATIVE AND REGULATORY COMPLIANCE****ITEM-5 PURCHASING REPORT FEBRUARY 2017**

Moved by Cr Graham

Seconded by K Faulkner

"That the Audit Committee receive and note the report."

CARRIED**ITEM-6 EOI INDEPENDENT CHAIRPERSON AND AUDIT CHARTER REVIEW**

Moved by Cr Graham

Seconded by K Faulkner

"That the Audit Committee note for Council decision."

CARRIED

GENERAL BUSINESS

Nil

NOTIFICATION OF SIGNIFICANT LEGAL MATTERS - CEO

Nil

MATTERS TO BE REPORTED TO COUNCIL

EOI Independent Chairperson

NEXT MEETING OF AUDIT COMMITTEE

The next meeting of the Audit Committee will be held on 17 August 2017 at 10am

There being no further business, the meeting closed at 11.07 am.

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K Faulkner
Chairperson