



MINUTES

Wednesday, 11 August 2021

Audit Committee Meeting

**MINUTES OF MAREEBA SHIRE COUNCIL
AUDIT COMMITTEE MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 11 AUGUST 2021 AT 9.00AM**

1 MEMBERS IN ATTENDANCE

Ms Ruth Faulkner, Cr Kevin Davies, Cr Mary Graham

2 OFFICERS IN ATTENDANCE

Peter Franks (Chief Executive Officer), Jennifer McCarthy (Director Corporate and Community Services), Elisa Tatti (Manager Finance), Anthony Archie (Manager Development and Governance) via teleconference, Nicole Short (QAO) via teleconference, Andrew Cornes (Grant Thornton) via teleconference

3 APOLOGIES

Mayor Angela Toppin

**4 DECLARATION OF ANY MATERIAL PERSONAL INTERESTS/CONFLICTS OF INTEREST BY
AUDIT COMMITTEE AND OBSERVERS**

Nil

5 CONFIRMATION OF MINUTES

COMMITTEE RESOLUTION 2021/11

Moved: Cr Mary Graham

Seconded: Cr Kevin Davies

That the minutes of Audit Committee Meeting held on 9 March 2021 be confirmed.

CARRIED

6 FINANCIAL MANAGEMENT, REPORTING AND INTERNAL CONTROL

6.1 ANNUAL ASSET VALUATION REPORT

COMMITTEE RESOLUTION 2021/12

Moved: Ms Ruth Faulkner

Seconded: Cr Kevin Davies

That the Audit Committee note the report.

CARRIED

6.2 DRAFT FINANCIAL STATEMENTS 30 JUNE 2021**COMMITTEE RESOLUTION 2021/13**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That the Audit Committee note the report.

CARRIED**6.3 INTERIM REPORT AND BRIEFING PAPER****COMMITTEE RESOLUTION 2021/14**

Moved: Cr Mary Graham

Seconded: Ms Ruth Faulkner

That the Audit Committee note the reports.

CARRIED**7 GOVERNANCE AND RISK MANAGEMENT****7.1 COMPLIANCE CHECKLIST****COMMITTEE RESOLUTION 2021/15**

Moved: Ms Ruth Faulkner

Seconded: Cr Kevin Davies

That the Committee notes the attached CEO endorsed compliance checklist.

CARRIED**7.2 ENTERPRISE RISK MANAGEMENT****COMMITTEE RESOLUTION 2021/16**

Moved: Cr Mary Graham

Seconded: Cr Kevin Davies

That the Audit Committee notes the report.

CARRIED**7.3 NOTIFICATION OF SIGNIFICANT LEGAL MATTERS****COMMITTEE RESOLUTION 2021/17**

Moved: Ms Ruth Faulkner

Seconded: Cr Mary Graham

That Audit Committee note the report.

CARRIED

8 LEGISLATIVE AND REGULATORY COMPLIANCE

8.1 PURCHASING REPORT JULY 2021

COMMITTEE RESOLUTION 2021/18

Moved: Cr Mary Graham

Seconded: Ms Ruth Faulkner

That the Audit Committee receive and note the report.

CARRIED

9 GENERAL BUSINESS

Nil

9 MATTERS TO BE REPORTED TO COUNCIL

Nil

The Meeting closed at 10.30am.

The next meeting of the Audit Committee will be held at Mareeba on 5 October 2021 commencing at 10am.

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CHAIRPERSON